

***Public Works Committee
Meeting Agenda
June 14, 2021 5:30 p.m.
City Council Chambers – Thurber Building***

1. June 14, 2021 / 5:30 p.m. City Council Chambers Thurber Community Building
2. S.C.S.:
 - A. Pick up Truck Information – Street and Water departments.
 - B. Consider recommendation for Crackfilling
 - C. Consider future of Kernza planting on city property.
3. If time permits, discuss pricing / sales strategy for property along Enterprise Drive.

Members Present: Councilors Paul Novotny & Mike Urban

Members Absent: None

Others Present: Jeff O'Connor, Craig Britton, Joel Young, & Brian Burkholder.

Dug Out Project: The committee members reviewed a report from the Chatfield Youth Baseball Association regarding the installation of dugouts at Mill Creek Park. The organization reported that the impact of COVID has caused prices to increase dramatically, causing them to have a shortfall of approximately \$10,000. The committee members decided to recommend that the city council approve expenditures to cover this shortfall.

Pickup Truck Information: The committee looked at prices for different types of pick-up trucks for the street department. The committee members said that getting a truck that is designed to fit the needs of the department is more important than saving a minimal amount of money when comparing to another truck that might not be properly designed for what is needed. This will come back to committee next month.

Kernza: The committee members talked about the possibility of expanding the planting of Kernza to the rest of the field that the City owns, instead of renting it out. Since Kernza needs to be planted in September, the transition from corn to Kernza would require one year of dormancy or the planting of an early harvest soybean. The committee will discuss this issue again next month.

Proposal to Purchase Property: Jeff O'Connor presented an offer to purchase Lot 1 Block 4 of the Fingerson-Donahoe Subdivision. O'Connor pointed out that his business, Twin Cities Trimmers, is growing and needs space for office and other needs. O'Connor's offer was to purchase most of the lot but he did not want to pay for the easement portion that is situated next to Hillside Drive. O'Connor said that he is willing to take ownership of that easement area, is willing to care for the property and pay the taxes on the property but did not want to pay to purchase it, because he would not be able to use the property. The committee said it was important to maintain consistent pricing but they would try to identify any development tools that might be helpful.

Mill & Overlay Proposal: Burkholder described improvements that should be made to the alleys behind the Silver Grille, Jac's and Wit Boyz, and the north entrance to Mill Creek Park. The mill and overlay work is estimated to cost approximately \$71,000. Burkholder noted that there is approximately \$104,000 in the Overlay Reserve Fund.

Highway 30 Bridge Project: The committee members reviewed the color and design scheme that MNDOT is planning to use on the new Highway 30 bridge. The committee agreed with the proposal and asked Craig Britton to be in direct communication with MNDOT.

INTEROFFICE MEMORANDUM

TO: Public Works Committee
FROM: Brian Burkholder, SCS
SUBJECT: Pickup Replacement/Street & Water Dept
DATE: 6/9/2021

Action Requested: To consider my recommendation for the replacement of the street dept. & water dept. pickups.

Background: Since the last meeting and taking in the considerations of committee members, I am recommending purchasing the street dept pickup at Rochester Cadillac and purchasing the water dept pickup with Rochester Ford.

Both Chevy dealers are unable to offer a 1/2 ton ext. cab with a standard 8' box. They only offer an 8' box in a regular cab. I believe an 8' box is needed for consistently hauling more items including curb stop wrenches, gate valve wrenches, barricades etc. and I also believe the extended cab is needed for the winter months for locating equipment, marking paint, water sample equipment etc.

Street Dept-

Rochester Cadillac- 1 ton ext. cab	\$33,775
Trade 2016	\$25,000
Total	\$8,775

Lewiston Auto- 1 ton ext. cab	\$33,202
Trade 2016	\$25,000
Total	\$8,202

Rochester Ford-1 ton ext. cab	\$36,771
Trade 2016	\$26,000
Total	\$10,771

Water Dept-

Rochester Cadillac- 1/2 ton reg. cab	\$27,758	1/2 ton ext. cab 6'6" box	\$28,000
Trade 2015	\$23,000	Trade 2015	\$23,000
Total	\$4,758	Total	\$5,000

Lewiston Auto- 1/2 ton reg. cab	\$27,947
Trade 2015	\$20,500

Total	\$7,447	½ ton ext. cab 6'6" box	
Rochester Ford- ½ ton reg cab	\$27,719	½ ton ext. cab 8' box	\$30,308
Trade 2015	\$22,000	Trade 2015	\$22,000
Total	\$5,719	Total	\$8,308

Although Rochester Ford's quote came in a bit higher on the ½ ton ext. cab for the water dept pickup, I do recommend purchasing from Ford because I believe this is the best needed pickup for the dept and planning to trade in the 2105.

I also recommend purchasing 1 ton ext. cab pickup for street dept from Rochester Cadillac and trading in the 2016.

My plan is to trade both pickups in every 5 years keeping the operating cost the same or less but most importantly keeping the repair cost to little or nothing over the next 5 years with the warranty.

Thank you for your time,
Brian Burkholder

INTEROFFICE MEMORANDUM

TO: Public Works Committee
FROM: Brian Burkholder, SCS
SUBJECT: 2021 Crack-filling project/Streets
DATE: 6/9/2021

Action Requested: To consider my recommendation and taking in the new recommendation from Widseth for street crack-filling for 2021.

Background: With the hiring of Widseth as our new city engineer, they have recommended a different approach for street maintenance saving on cost over the life of the streets but also keeping them maintained. This has been a work in progress, but I do like the idea, but we need to work on a plan on how to keep good records as streets are maintained.

Craig and I plan to meet to discuss further and will also present to the committee.

In short as I understand their recommendation, is to crack-fill new streets in years 1-5 and then chip seal streets at year 10. Possibly crack-filling in years 15-20 and letting go to mill and overlay after the 25-year life of the street when needed.

With that said, I recommend crack-filling the streets listed in the quote from Rochester Services this year taking in the recommendation from Widseth. These streets are on their 15-20-year life and had been chip sealed 5-10 years ago. Driving these streets this spring, they are for sure due.

I am planning not to do any chip-sealing this year and going to chip-sealing every other. My reason for this is to get on a schedule with neighboring towns on chip-sealing and to get a better understanding of the plan.

It has also been discussed to do less chip-sealing and putting more to overlays in the future.

Thank you for your time,
Brian Burkholder



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Estimate

Estimate # 2017

Date 5/18/2021

City of Chatfield
21 2nd Street SE
Chatfield, MN 55923

Description	Qty	Rate	Total
2021 Crackfilling of the following streets			
Lonetone Court		3,328.00	3,328.00
Amco Drive		1,120.00	1,120.00
Donegal Lane		896.00	896.00
Wisdom Lane		1,080.00	1,080.00
Hillside Lane		1,008.00	1,008.00
Hilltop Lane		936.00	936.00
J&M Drive John & Mary Drive		1,980.00	1,980.00
Birchwood Lane		684.00	684.00
Valley Street		1,440.00	1,440.00
James Street		2,016.00	2,016.00
Orchard Ridge Road		1,116.00	1,116.00
Division Street		2,880.00	2,880.00
Note all cracks will be routed out and filled with hot pour rubber crackfiller			
Sales Tax (8.125%)			\$0.00
Total			\$18,484.00

15,352.00