

CITY OF CHATFIELD COMMON COUNCIL
AGENDA
June 14, 2021 7:00 P.M

- I. Chatfield City Council – June 14, 2021 – 7:00 p.m. – City Council Chambers
 - 1. Consent Agenda:
 - A. Approval of minutes of prior meetings.
 - B. Approve payment of claims.
 - 2. Consider resolution requesting that MNDOT conduct a speed study and crosswalk installation at the intersection of Winona Street and Highways 30/74.
 - 3. S.C.S. Report:
 - A. Approve hire of summer help.
 - 4. Committee Reports:
 - A. Personnel-Budget Committee
 - B. Public Works Committee
 - 5. Mayor's Report:
 - 6. Clerk's Report:
 - A. Consider recommendation of Planning & Zoning Commission to authorize the city attorney to draft an ordinance to amend the zoning code.
 - B. Approve on-sale liquor license application, with Sunday sales, to Joy Ridge, at 273 Mill Creek Road NW.
 - C. Consider authorization to advertise to fill the proposed CCTV contract positions.
 - 7. Roundtable
 - 8. Adjourn.
 - 9. Meeting Notices:
 - A. Personnel-Budget Committee (Councilors Novotny & Urban) 4:30 p.m.
 - B. Public Works Committee (Councilors Novotny & Urban) 5:30 p.m.

**CITY OF CHATFIELD
COMMON COUNCIL
MEETING MINUTES**

Monday, May 24, 2021

The Common Council of the City of Chatfield met in regular session on Monday, May 24, 2021. Mayor Russ Smith presided and called the regular meeting to order at 7:00 PM

Members Present: Councilor Paul Novotny, Councilor Joshua Broadwater, Councilor Mike Urban, Mayor Russell Smith, Councilor John McBroom, and Councilor Pam Bluhm.

Members absent: None.

Please Note: Councilors Bluhm and Urban arrived at 7:12 pm. Councilor Broadwater left at 7:54 pm.

Others Present: Fred Suhler Jr., Craig Britton, John DeGeorge, Mitch Lenz, Carla Nelson, Luke Thieke, Karen Reisner, Rick Irish, Gretchen Lovejoy-Mensink, Joel Young, Chris Musty, John Thieke, and Shane Fox.

Mayor Smith asked to add Carla Nelson to the agenda.

Councilor John McBroom entered a motion, with a second by Councilor Paul Novotny, to add Carla Nelson as 1.2 to the agenda.

Ayes: Councilors: Novotny, Broadwater, and McBroom

Nays: None

Absent: Councilors: Urban, and Bluhm

Motion carried.

The council took a short recess to go outside and look at the new fire truck.

The council returned and resumed the meeting.

Consent Agenda

Councilor Paul Novotny entered a motion, with a second by Councilor Joshua Broadwater, to adopt the consent agenda which included the following items:

1. Approval of May 10, 2021 Meeting Minutes and May 17, 2021 Special Meeting Minutes
2. Approve payment of claims
3. Approve \$4,000 summer recreation support
4. Approve a temporary liquor license to Chatfield Center for the Arts, July 30, 2021 in City Park
5. Approve the hiring of concession workers at the swimming pool. (Drew O'Connor, Drew Schindler, Shea Jech.)

Ayes: Councilors: Novotny, Broadwater, Urban, McBroom, and Bluhm

Nays: None

Motion carried.

Senator Carla Nelson

Senator Carla Nelson addressed the council. She is the senate tax chair. She stated there will be no tax increases this year. The Governor, Senate and House leaders agreed that Minnesota would not tax Payroll Protection Plan forgiven loans and Pandemic Unemployment Insurance benefits. Currently, the State Department of Revenue is determining the best way to deal with this.

A question was asked about a proposed change to charitable gambling and e-pulltubs. Nelson stated the proposed bill did not get hearing, so no changes are in store at this time.

Fire Chief Luke Thieke – Presentation of new fire truck

HPC Report

Presentation of Preservation Poster

Mayor Smith shared this year's Historical Preservation Poster.

Presentation of Preservation Award

The Heritage Preservation Award for 2021 has been presented to The Church of St. Mary, Chatfield for their work in refurbishing the organ.

Sheriff John DeGeorge – Fillmore County Jail Needs Study

Fillmore County Sheriff John DeGeorge and County Commissioner Mitch Lentz presented a slide presentation explaining the need for a Jail Needs Study.

Committee Reports

Public Services Committee

Councilors Bluhm and McBroom were present. Topics included:

1. Residents' concerns of the speed on Hwy 30/74 coming into town and the need for a crosswalk on Winona Street
2. Mattress disposal, new regulations
3. City Wide cleanup issues

Park & Recreation Committee

Councilors Broadwater and McBroom were present. Topics included:

1. Swimming Pool operations: guard training, cashless system at the pool, concessions, and slow internet
2. Memorial Requests

Mayor's Report

Recommend appointment of Julie Quinn to Charter Commission

Councilor John McBroom entered a motion, with a second by Councilor Paul Novotny, to recommend the appointment of Julie Quinn to Charter Commission.

Ayes: Councilors: Novotny, Urban, McBroom, and Bluhm

Nays: None

Absent: Councilor: Broadwater

Motion carried.

Recommend appointment of Ann Halloran to Library Board

Councilor Mike Urban entered a motion, with a second by Councilor John McBroom, to accept the appointment of Ann Halloran to Library Board.

Ayes: Councilors: Novotny, Urban, McBroom, and Bluhm

Nays: None

Absent: Councilor: Broadwater

Motion carried.

Public Nuisance Enforcement

The council discussed the process for dealing with public nuisance properties.

Clerk's Report

First Quarter Financial Report

The quarterly Financial Report was included in the meeting materials. So far, 2021 has seen nothing out of the ordinary.

Approve City-Wide Clean Up Bill

There was increase in weight and in the number of mattresses hauled away this year. This contributed to a higher bill than is normally the case.

Councilor John McBroom entered a motion, with a second by Councilor Pam Bluhm, to approve the City-Wide Clean Up Bill in the amount of \$21,930.85

Ayes: Councilors: Novotny, Urban, McBroom, and Bluhm

Nays: None

Absent: Councilor: Broadwater

Motion carried.

Additional Comments

Questions or help needed with loading cash on the Pool cards can be handled at City Hall, but are best handled at the pool.

Roundtable

City Attorney, Fred Suhler Jr., expressed his interest in the study for a need for a new jail. He assured council the need is there.

Adjourn

Councilor Mike Urban entered a motion, with a second by Councilor John McBroom, to adjourn

Ayes: Councilors: Novotny, Urban, McBroom, and Bluhm

Nays: None

Absent: Councilor: Broadwater

Motion carried.

Russ Smith, Mayor

Beth Carlson, Deputy Clerk



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Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
Vendor CENTURYLINK-TELE						
111571	JUN 02,	E 100-46630-321	Community Dev -	Telephone	\$152.02	3966 TOUR CENTER
	JUN 02,	E 211-45500-321	Libraries (GENERA	Telephone	\$83.13	3480 LIBRARY
	JUN 02,	E 211-45500-321	Libraries (GENERA	Telephone	\$83.76	2911 LIBRARY ELEVATOR
	JUN 02,	E 100-43100-321	Street Maintenanc	Telephone	\$22.34	1500 1/5 DID LINES
	JUN 02,	E 100-41500-321	City Clerk	Telephone	\$22.32	1500 1/5 DID LINES
	JUN 02,	E 601-49400-321	Water Utilities (GE	Telephone	\$22.32	1500 1/5 DID LINES
	JUN 02,	E 100-42110-321	Police Administrati	Telephone	\$22.32	1500 1/5 DID LINES
	JUN 02,	E 230-42270-321	Ambulance	Telephone	\$22.32	1500 1/5 DID LINES
Vendor CENTURYLINK-TELE					\$430.53	
Batch Name 2021 05CENTURY					\$430.53	
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	384000	G 910-21707			\$16.00	LIFE INSURANCE - IRISH
	384000	G 910-21707			\$16.00	LIFE INSURANCE - MILIANDER
	384000	G 910-21707			\$16.00	LIFE INSURANCE - COE
	384000	G 910-21707			\$16.00	LIFE INSURANCE - YOUNG
	384000	G 910-21707			\$16.00	LIFE INSURANCE - CARLSON
Vendor NCPERS GROUP LIFE INSURANCE					\$80.00	
Vendor PERA						
111568	SOMPE	G 910-21704			\$4,650.19	PERA - CITY COORDINATED
	SOMPE	G 910-21705			\$4,231.62	PERA - POLICE
Vendor PERA					\$8,881.81	
Vendor SUN LIFE ASSURANCE COMPANY						
111569	562746	G 910-21720			\$37.03	INSURANCE - ER 2.56 EE 34.47 - COE
	562746	G 910-21720			\$2.56	INSURANCE - ER 2.56 SCHLICHTER
	562746	G 910-21720			\$2.56	INSURANCE - ER 2.56 - BURKHOLDER
	562746	G 910-21720			\$9.90	INSURANCE - ER 2.56 EE 7.34 - BURN
	562746	G 910-21720			\$2.56	INSURANCE - ER 2.56 - CARLSON
	562746	G 910-21720			\$2.56	INSURANCE - ER 2.56 - DUBORD
	562746	G 910-21720			\$2.56	INSURANCE - ER 2.56 - ERICKSON
	562746	G 910-21720			\$4.67	INSURANCE - ER 2.56 EE 2.11 - FOX
	562746	G 910-21720			\$2.56	INSURANCE - ER 2.56 - IRISH
	562746	G 910-21720			\$2.56	INSURANCE - ER 2.56 - LANDORF
	562746	G 910-21720			\$298.76	INSURANCE - ER 2.56 EE 296.20 - YO
	562746	G 910-21720			\$2.56	INSURANCE - ER 2.56 - MILIANDER
	562746	G 910-21720			\$2.56	INSURANCE - ER 2.56 - SCHMIEDEBER
	562746	G 910-21720			\$8.80	INSURANCE - ER 2.56 EE 6.24 HYKE
	562746	G 910-21720			\$7.59	INSURANCE - ER 2.56 EE 5.03 D SCHL
	562746	G 910-21720			\$2.56	INSURANCE - ER 2.56 - PRIEBE
Vendor SUN LIFE ASSURANCE COMPANY					\$392.35	
Vendor TASC						
111570	05/27/2	G 910-21714			\$114.58	FSA - EmpE - SCHMIEDEBERG
Vendor TASC					\$114.58	
Vendor UNITED STATES POSTAL SERVICE						
055006	430709	E 603-49500-322	Refuse/Garbage (Postage	\$77.91	MAY UB POSTAGE ALLOC
	430709	E 602-49450-322	Sewer (GENERAL)	Postage	\$281.94	MAY UB POSTAGE ALLOC
	430709	E 601-49400-322	Water Utilities (GE	Postage	\$86.83	MAY UB POSTAGE ALLOC
Vendor UNITED STATES POSTAL SERVICE					\$446.68	
Batch Name 2021 05FPR02					\$23,455.89	
					\$23,455.89	

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Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
Vendor AIRGAS						
997980		E 230-42270-210	Ambulance	Operating Supplies (GEN	\$138.93	OXYGEN
					\$138.93	
Vendor AIRGAS						
Vendor AMAZON CAPITAL SERVICES, INC.						
1FGF-K		E 100-41940-210	Municipal Building	Operating Supplies (GEN	\$47.42	BLUE MULTIFOLD TOWELS
1LCF-7		E 100-41500-200	City Clerk	Office Supplies (GENERA	\$32.24	COMUTER PAD
1VNN-3		E 220-42280-210	Fire Department *	Operating Supplies (GEN	\$20.58	SWIFFER WETJET
1YWF-G		E 100-45124-210	Swimming Pools -	Operating Supplies (GEN	\$381.44	SLUSHIE SOFT SERVE
1LWR-L		E 100-45124-240	Swimming Pools -	Small Tools and Minor E	\$825.00	BIKE RACKS
14QL-V		E 220-42280-240	Fire Department *	Small Tools and Minor E	\$249.00	SHARK ROTATOR
1QJ7-M		E 230-42270-210	Ambulance	Operating Supplies (GEN	\$322.09	TONER
173H-H		E 100-45124-210	Swimming Pools -	Operating Supplies (GEN	\$61.99	GRAPE SLUSHY SYRUP
1JX9-N		E 230-42270-210	Ambulance	Operating Supplies (GEN	\$8.68	SWIFFER WETJET
1RC3-R		E 100-45124-210	Swimming Pools -	Operating Supplies (GEN	\$12.98	STAINLESS STEAL WIPES
					\$1,961.42	
Vendor AMAZON CAPITAL SERVICES, INC.						
Vendor ANCOM						
101863		E 220-42280-240	Fire Department *	Small Tools and Minor E	\$182.40	BELT CLIP
					\$182.40	
Vendor ANCOM						
Vendor BADGER METER						
800742		E 601-49400-404	Water Utilities (GE	Repairs/Maint Equipment	\$85.80	1/2 BEACON NETWORK PER UNIT
800742		E 602-49450-404	Sewer (GENERAL)	Repairs/Maint Equipment	\$85.80	1/2 BEACON NETWORK PER UNIT
					\$171.60	
Vendor BADGER METER						
Vendor BAKER & TAYLOR BOOKS						
04/30/2		E 211-45500-590	Libraries (GENERA	Cap. Outlay-Books	\$169.86	ACCOUNT L6248262
					\$169.86	
Vendor BAKER & TAYLOR BOOKS						
Vendor BENIKE CONSTRUCTION						
54368		E 454-43200-500	Construction Fund	Cap. Outlay-GENERAL	\$5,000.00	JOB#21183 CCA PHASE II
					\$5,000.00	
Vendor BENIKE CONSTRUCTION						
Vendor BLACKSTONE LABORATORIES						
122185		E 211-45500-593	Libraries (GENERA	Cap. Outlay-Non Print M	\$61.88	BROKEN DISTANT
					\$61.88	
Vendor BLACKSTONE LABORATORIES						
Vendor BOUND TREE MEDICAL						
840597		E 230-42270-210	Ambulance	Operating Supplies (GEN	\$296.70	NITROGLYCERIN CURAPLEX INIGATIO
					\$296.70	
Vendor BOUND TREE MEDICAL						
Vendor CANON FINANCIAL SERVICES, INC.						
267213		E 211-45500-404	Libraries (GENERA	Repairs/Maint Equipment	\$108.44	832780-1 COLOR COPIER
					\$108.44	
Vendor CANON FINANCIAL SERVICES, INC.						
Vendor CENTER POINT LARGE PRINT						
184146		E 211-45500-590	Libraries (GENERA	Cap. Outlay-Books	\$24.02	ONE MORE
184807		E 211-45500-590	Libraries (GENERA	Cap. Outlay-Books	\$24.02	
					\$48.04	
Vendor CENTER POINT LARGE PRINT						
Vendor CHATFIELD CENTER FOR THE ARTS						
JUN 20		E 250-46630-310	Community Dev -	Other Professional Servic	\$4,166.67	EDA & CCA MONTHLY OPERATING LEAS
					\$4,166.67	
Vendor CHATFIELD CENTER FOR THE ARTS						
Vendor CLEMENS EXCAVATING						
716708		E 100-43100-406	Street Maintenanc	Street-Grdng/Chlrd/Crckf	\$1,320.00	8 HRS DUMP RD 4 HRS BLADE RDS



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Vendor CLEMENS EXCAVATING					\$1,320.00	
Vendor CREATIVE PRODUCT SOURCE, INC.						
CPI089	E 100-42110-210	Police Administrati	Operating Supplies (GEN	\$77.50	POLICE SAFETY FUN MASK FACE FAN	
Vendor CREATIVE PRODUCT SOURCE, INC.					\$77.50	
Vendor CUSTOM ALARM						
487772	E 211-45500-404	Libraries (GENERA	Repairs/Maint Equipment	\$168.87	CHATFIELD PUBLIC LIBRARY	
Vendor CUSTOM ALARM					\$168.87	
Vendor CY GUYS AUTO REPAIR						
10689	E 100-45200-404	Parks (GENERAL)	Repairs/Maint Equipment	\$12.00	PLUG TIRE	
Vendor CY GUYS AUTO REPAIR					\$12.00	
Vendor DAVE SYVERSON FREIGHTLINER						
DE-014	E 801-43100-550	Street Maintenanc	Cap. Outlay-Vehicles/Equ	\$6,033.90	STATE TAX & TITLE	
DE-014	E 801-43100-550	Street Maintenanc	Cap. Outlay-Vehicles/Equ	\$91,983.00	2021 FREIGHLINER VIN#0475	
Vendor DAVE SYVERSON FREIGHTLINER					\$98,016.90	
Vendor DEED						
06/14/2	E 361-46620-600	Revolving Loan Fu	Debt Srv Principal (GENE	\$634.25	CDAP-18-0018-H-FY19 EZ FABIV	
JUN 20	E 361-46620-610	Revolving Loan Fu	Interest	\$146.44	#CDAP-13-0031-H-FY14 CHAT EDA/EZ	
JUN 20	E 361-46620-600	Revolving Loan Fu	Debt Srv Principal (GENE	\$1,826.07	#CDAP-13-0031-H-FY14 CHAT EDA/EZ	
06/14/2	E 361-46620-610	Revolving Loan Fu	Interest	\$83.94	CDAP-18-0018-H-FY19 EZ FABIV	
Vendor DEED					\$2,690.70	
Vendor DERMATEC DIRECT						
154627	E 230-42270-210	Ambulance	Operating Supplies (GEN	\$343.79	GLOVES	
Vendor DERMATEC DIRECT					\$343.79	
Vendor DIAMOND VOGEL PAINTS						
281191	E 100-43100-210	Street Maintenanc	Operating Supplies (GEN	\$553.19	YELLOW WHITE	
Vendor DIAMOND VOGEL PAINTS					\$553.19	
Vendor EARL F. ANDERSON						
012644	E 602-49450-240	Sewer (GENERAL)	Small Tools and Minor E	\$80.00	BLACK BASE CONE	
012644	E 100-43100-240	Street Maintenanc	Small Tools and Minor E	\$78.40	BLACK BASE CONE	
012654	E 100-43100-240	Street Maintenanc	Small Tools and Minor E	\$177.95	YELLOW STRIPE BLACK CONE 4	
Vendor EARL F. ANDERSON					\$336.35	
Vendor FILLMORE COUNTY JOURNAL						
122534	E 100-41910-350	Planning and Zoni	Print/Binding (GENERAL)	\$37.34	ZONING TEXT AMENDMENT	
122520	E 100-41100-350	Legislative	Print/Binding (GENERAL)	\$11.49	COUNCIL	
123241	E 100-41100-350	Legislative	Print/Binding (GENERAL)	\$11.49	COUNCIL	
Vendor FILLMORE COUNTY JOURNAL					\$60.32	
Vendor FIRE SAFETY USA, INC						
147850	E 220-42280-404	Fire Department *	Repairs/Maint Equipment	\$130.00	BALL VALVE KIT	
147478	E 220-42280-240	Fire Department *	Small Tools and Minor E	\$40.00	PLUG	
Vendor FIRE SAFETY USA, INC					\$170.00	
Vendor FLEXIBLE PIPE TOOL COMPANY						
2627	E 602-49450-400	Sewer (GENERAL)	Jet Cleaning	\$1,133.00	GRENADE-BOMB NOZZLE	
Vendor FLEXIBLE PIPE TOOL COMPANY					\$1,133.00	
Vendor GALLS						
018287	E 100-42110-153	Police Administrati	Uniform Allowance	\$321.14	MERRELL MOAB QTR BOOTS	
Vendor GALLS					\$321.14	



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Vendor GOOD HOUSKEEPING						
	06/03/2	E 211-45500-591	Libraries (GENERA	Cap. Outlay-Magazines	\$27.49	1 YEAR
Vendor GOOD HOUSKEEPING					\$27.49	
Vendor GRANICUS						
	140381	E 100-41500-438	City Clerk	Internet Expenses	\$260.47	OPEN PLATFORM SUITE
	140381	E 100-41500-438	City Clerk	Internet Expenses	\$55.13	UPGRADE TO SDI 720P
	140381	E 100-41500-438	City Clerk	Internet Expenses	\$509.36	GOV TRANSPARENCY SUITE
	140381	E 100-41500-438	City Clerk	Internet Expenses	\$503.57	MEETING EFFICIENCY SUITE
	140381	E 100-41500-438	City Clerk	Internet Expenses	\$115.76	ENCODING SOFTWARE
Vendor GRANICUS					\$1,444.29	
Vendor HAMMELL EQUIPMENT						
	I13375	E 100-43100-404	Street Maintenanc	Repairs/Maint Equipment	\$3.04	BOW
Vendor HAMMELL EQUIPMENT					\$3.04	
Vendor HAWKINS, INC.						
	495670	E 100-45124-210	Swimming Pools -	Operating Supplies (GEN	\$1,765.93	POOL CHEMICALS
	494707	E 100-45124-210	Swimming Pools -	Operating Supplies (GEN	\$299.00	CYANURIC ACID SODIUM BICARB
	494129	E 100-45124-240	Swimming Pools -	Small Tools and Minor E	\$2,573.33	AZONE HYDROCHLORIC
	494129	E 601-49400-210	Water Utilities (GE	Operating Supplies (GEN	\$227.52	CHLORINE
Vendor HAWKINS, INC.					\$4,865.78	
Vendor HENRY SCHEIN, INC.						
	944556	E 230-42270-210	Ambulance	Operating Supplies (GEN	\$192.28	AIRWAYS
Vendor HENRY SCHEIN, INC.					\$192.28	
Vendor HUNTINGTON ELECTRIC LLC						
	5845	E 100-43100-404	Street Maintenanc	Repairs/Maint Equipment	\$69.71	FLAG LIGHT
	5846	E 801-45200-500	Parks (GENERAL)	Cap. Outlay-GENERAL	\$3,430.00	SADDLE CLUB - HORSE ARENA - LIGH
Vendor HUNTINGTON ELECTRIC LLC					\$3,499.71	
Vendor JOHN BAKER CONCRETE CONSTRUCTI						
	MAY 13	E 100-45200-404	Parks (GENERAL)	Repairs/Maint Equipment	\$675.00	TWO CONCRETE PADS MILL CREEK PA
Vendor JOHN BAKER CONCRETE CONSTRUCTI					\$675.00	
Vendor LHB, INC.						
	200442	E 454-43200-310	Construction Fund	Other Professional Servic	\$23,400.00	PROJECT 200442.00 CCA - PHASE 2
Vendor LHB, INC.					\$23,400.00	
Vendor LOFFLER						
	371362	E 211-45500-404	Libraries (GENERA	Repairs/Maint Equipment	\$16.61	CANON DXC3725I OVERAGE CHARGE
Vendor LOFFLER					\$16.61	
Vendor MAOSC						
		E 100-41100-433	Legislative	Dues and Subscriptions	\$1,511.75	JULY 2021 - JUNE 2022 MEMBERSHIP
Vendor MAOSC					\$1,511.75	
Vendor MARC						
	073278	E 601-49400-210	Water Utilities (GE	Operating Supplies (GEN	\$116.93	BLUE PAINT GREEN PT
Vendor MARC					\$116.93	
Vendor MARCO TECHNOLOGIES LLC.						
	INV878	E 100-41500-403	City Clerk	Prev. Maint. Agreements	\$725.00	1XMIGRATION MIT TO SIT
	INV878	E 240-46500-403	Economic Dev (GE	Prev. Maint. Agreements	\$181.25	1XMIGRATION MIT TO SIT
	INV875	E 220-42280-435	Fire Department *	Licences, Permits and Fe	\$20.00	O365 BUS PREM - CHATFIRE
	INV878	E 230-42270-403	Ambulance	Prev. Maint. Agreements	\$725.00	1XMIGRATION MIT TO SIT



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	INV875	E 100-41910-435	Planning and Zoni	Licences, Permits and Fe	\$6.00	O365 ACTIVE DIRECTORY CHATPLAN
	INV878	E 100-42110-403	Police Administrati	Prev. Maint. Agreements	\$725.00	1XMIGRATION MIT TO SIT
	INV878	E 100-41910-403	Planning and Zoni	Prev. Maint. Agreements	\$181.25	1XMIGRATION MIT TO SIT
	INV875	E 100-41100-435	Legislative	Licences, Permits and Fe	\$36.00	O365 ACTIVE DIRECTORY 6 LEG
	INV875	E 100-45124-435	Swimming Pools -	Licences, Permits and Fe	\$6.00	O365 ACTIVE DIRECTORY 1 POOLMG
	INV878	E 602-49450-403	Sewer (GENERAL)	Prev. Maint. Agreements	\$362.50	1XMIGRATION MIT TO SIT
	INV875	E 100-41500-435	City Clerk	Licences, Permits and Fe	\$12.00	O365 ACTIVE DIRECTORY EX&VM
	INV874	E 100-42110-403	Police Administrati	Prev. Maint. Agreements	\$666.59	MIT ALLOC 05/14/2021-06/13/2021
	INV874	E 100-41500-403	City Clerk	Prev. Maint. Agreements	\$666.59	MIT ALLOC 05/14/2021-06/13/2021
	INV878	E 601-49400-403	Water Utilities (GE	Prev. Maint. Agreements	\$362.50	1XMIGRATION MIT TO SIT
	INV874	E 601-49400-403	Water Utilities (GE	Prev. Maint. Agreements	\$333.29	MIT ALLOC 05/14/2021-06/13/2021
	INV878	E 603-49500-403	Refuse/Garbage (Prev. Maint. Agreements	\$362.50	1XMIGRATION MIT TO SIT
	INV875	E 230-42270-435	Ambulance	Licences, Permits and Fe	\$40.00	O365 BUS PREM - 2 AMB
	INV874	E 603-49500-403	Refuse/Garbage (Prev. Maint. Agreements	\$333.29	MIT ALLOC 05/14/2021-06/13/2021
	INV874	E 230-42270-403	Ambulance	Prev. Maint. Agreements	\$666.59	MIT ALLOC 05/14/2021-06/13/2021
	INV874	E 240-46500-403	Economic Dev (GE	Prev. Maint. Agreements	\$166.65	MIT ALLOC 05/14/2021-06/13/2021
	INV874	E 602-49450-403	Sewer (GENERAL)	Prev. Maint. Agreements	\$333.29	MIT ALLOC 05/14/2021-06/13/2021
	INV875	E 100-43100-435	Street Maintenanc	Licences, Permits and Fe	\$20.00	O365 BUS PREM - BURKHOLDER
	INV875	E 100-42110-435	Police Administrati	Licences, Permits and Fe	\$200.00	O365 BUS PREM - 10 PD
	INV875	E 100-41500-435	City Clerk	Licences, Permits and Fe	\$80.00	O365 BUS PREM - 4 CLERK
	INV875	E 602-49450-435	Sewer (GENERAL)	Licences, Permits and Fe	\$40.00	O365 BUS PREM - 2WW
	INV875	E 601-49400-435	Water Utilities (GE	Licences, Permits and Fe	\$20.00	O365 BUS PREM - PRIEBE
	INV875	E 240-46500-435	Economic Dev (GE	Licences, Permits and Fe	\$6.00	O365 ACTIVE DIRECTORY CGIESEN
	INV875	E 100-45200-435	Parks (GENERAL)	Licences, Permits and Fe	\$20.00	O365 BUS PREM - DUBORD
	INV874	E 100-41910-403	Planning and Zoni	Prev. Maint. Agreements	\$166.65	MIT ALLOC 05/14/2021-06/13/2021
Vendor MARCO TECHNOLOGIES LLC.					<u>\$7,463.94</u>	
Vendor MN DEPARTMENT OF HEALTH						
	895761	E 100-45124-435	Swimming Pools -	Licences, Permits and Fe	\$40.00	LIC 11197 STATEWIDE HOSPITALIGY
Vendor MN DEPARTMENT OF HEALTH					<u>\$40.00</u>	
Vendor MYRECDEPT.COM						
	032153	E 100-45124-433	Swimming Pools -	Dues and Subscriptions	\$2,995.00	MYREC SYSTEM - ALL MODULES
Vendor MYRECDEPT.COM					<u>\$2,995.00</u>	
Vendor OLMSTED COUNTY PLANNING DEPT						
		E 100-41910-312	Planning and Zoni	Recording Fees	\$112.00	PARCEL 513134000449 119 TWIFORD
Vendor OLMSTED COUNTY PLANNING DEPT					<u>\$112.00</u>	
Vendor OLMSTED MEDICAL CENTER CLINIC						
	MAY 25	E 601-49400-310	Water Utilities (GE	Other Professional Servic	\$37.00	DRG SC - PRIEBE
Vendor OLMSTED MEDICAL CENTER CLINIC					<u>\$37.00</u>	
Vendor OLSON TREE AND LANDSCAPING						
	3098	E 100-43100-411	Street Maintenanc	Tree Maintenance / EAB	\$2,420.00	TREE TRIMMING REMOVAL STUMP GR
Vendor OLSON TREE AND LANDSCAPING					<u>\$2,420.00</u>	
Vendor PATHFINDER CRM, LLC						
	221010	E 454-43200-310	Construction Fund	Other Professional Servic	\$1,805.00	CCA PHASE II - MAY
Vendor PATHFINDER CRM, LLC					<u>\$1,805.00</u>	
Vendor POLCO / NATIONAL RESEARCH CNTR						
	B379CE	E 100-46630-310	Community Dev -	Other Professional Servic	\$10,500.00	PERF PLAN 05/2021 - 05/2022
Vendor POLCO / NATIONAL RESEARCH CNTR					<u>\$10,500.00</u>	
Vendor PRAXAIR						



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639669		E 100-43100-210	Street Maintenanc	Operating Supplies (GEN	\$47.28	MUNI GARAGE HIGH PRESSURE
Vendor PRAXAIR					\$47.28	
Vendor QUILL.COM						
162120		E 211-45500-416	Libraries (GENERA	Cleaning Service	\$69.58	LINER WAST WETJET REFILL
164256		E 211-45500-200	Libraries (GENERA	Office Supplies (GENERA	\$24.00	MBSHP
Vendor QUILL.COM					\$93.58	
Vendor ROWLAND WELL CO., INC.						
31841		E 601-49400-404	Water Utilities (GE	Repairs/Maint Equipment	\$3,700.00	SEAL WELL - CEMETARY ASSOC
Vendor ROWLAND WELL CO., INC.					\$3,700.00	
Vendor RUSKELL OUTDOOR SERVICES INC						
14065		E 100-45124-401	Swimming Pools -	Repairs/Maint Buildings	\$136.03	POOL LAWN TREATMENT
14065		E 100-45200-302	Parks (GENERAL)	Contracted Help	\$620.23	WEED CONTROL
Vendor RUSKELL OUTDOOR SERVICES INC					\$756.26	
Vendor SAFE STEP LLC						
3524		E 801-43100-510	Street Maintenanc	Cap. Outlay-Sidewalks	\$5,000.00	EVALUATE & REPAIR 61 PANELS
Vendor SAFE STEP LLC					\$5,000.00	
Vendor SCHUMACHER ELEVATOR CO						
905219		E 211-45500-404	Libraries (GENERA	Repairs/Maint Equipment	\$158.60	LIB ELEV MAINT
905250		E 100-41940-302	Municipal Building	Contracted Help	\$188.75	MUNI ELEV MAINT
Vendor SCHUMACHER ELEVATOR CO					\$347.35	
Vendor SELCO						
MAY 20		E 211-45500-414	Libraries (GENERA	Automated Operations	\$901.78	BASIC TECH FEES PC SUPP MAILER
048947		E 211-45500-414	Libraries (GENERA	Automated Operations	\$95.85	ITEM BARCODES
Vendor SELCO					\$997.63	
Vendor THATCHER POOLS						
77473-		E 100-45124-210	Swimming Pools -	Operating Supplies (GEN	\$124.64	POOL SUPPLIES
Vendor THATCHER POOLS					\$124.64	
Vendor THIS OLD HOUSE						
05/01/2		E 211-45500-591	Libraries (GENERA	Cap. Outlay-Magazines	\$20.00	4 ISSUES
Vendor THIS OLD HOUSE					\$20.00	
Vendor THOMPSONS GARAGE DOOR CO. INC						
8443		E 100-41940-401	Municipal Building	Repairs/Maint Buildings	\$1,016.00	REPAIR POLICE GARAGE DOOR
Vendor THOMPSONS GARAGE DOOR CO. INC					\$1,016.00	
Vendor UNIVERSAL TRUCK EQUIPMENT, INC						
55104		E 801-43100-550	Street Maintenanc	Cap. Outlay-Vehicles/Equ	\$95,775.00	PLOW TRUCK EQUIPMENT
Vendor UNIVERSAL TRUCK EQUIPMENT, INC					\$95,775.00	
Vendor US BANK ONE CARD						
05/25/2		R 602-49450-3955	Sewer (GENERAL)		-\$3.65	USBANK REBATE ALLOCATION
05/25/2		R 614-49840-3955	Cable TV (GENER		-\$5.05	USBANK REBATE ALLOCATION
05/25/2		R 211-45500-3955	Libraries (GENERA		-\$12.09	USBANK REBATE ALLOCATION
05/25/2		R 100-45200-3955	Parks (GENERAL)		-\$7.74	USBANK REBATE ALLOCATION
05/25/2		E 100-41500-200	City Clerk	Office Supplies (GENERA	\$150.22	QUILL - UTILITY BILLING PAPER
05/25/2		R 601-49400-3955	Water Utilities (GE		-\$1.32	USBANK REBATE ALLOCATION
05/25/2		E 100-41500-433	City Clerk	Dues and Subscriptions	\$46.00	ALL PAID - MCFOA DUES - YOUNG
05/25/2		R 100-41910-3955	Planning and Zoni		-\$13.98	USBANK REBATE ALLOCATION
05/25/2		E 100-41500-152	City Clerk	Clothing	\$43.75	THREADS - LOGOS - YOUNG
05/25/2		R 100-45200-3955	Parks (GENERAL)		-\$4.72	USBANK REBATE ALLOCATION



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	05/25/2	R 100-45124-3955	Swimming Pools -		-\$4.25	USBANK REBATE ALLOCATION
	05/25/2	R 230-42270-3955	Ambulance		-\$7.13	USBANK REBATE ALLOCATION
	05/25/2	R 100-42110-3955	Police Administrati		-\$0.20	USBANK REBATE ALLOCATION
	05/25/2	E 100-41500-152	City Clerk	Clothing	\$145.97	JCP - LOGO CLOTHING - YOUNG
	05/25/2	R 100-42110-3955	Police Administrati		-\$5.55	USBANK REBATE ALLOCATION
	05/25/2	E 100-46323-430	Heritage Preservat	Miscellaneous (GENERAL	\$32.43	MICHAELS - PRESERVATION POSTER
	05/25/2	R 100-43100-3955	Street Maintenanc		-\$0.12	USBANK REBATE ALLOCATION
	05/25/2	R 100-42400-3955	Building Inspectio		-\$2.62	USBANK REBATE ALLOCATION
	05/25/2	E 211-45500-590	Libraries (GENERA	Cap. Outlay-Books	\$287.82	CENGAGE GALE
	05/25/2	R 601-49400-3955	Water Utilities (GE		-\$5.11	USBANK REBATE ALLOCATION
	05/25/2	E 100-42110-404	Police Administrati	Repairs/Maint Equipment	\$10.00	CRAMERS
	05/25/2	R 100-41100-3955	Legislative		-\$1.33	USBANK REBATE ALLOCATION
	05/25/2	E 602-49450-210	Sewer (GENERAL)	Operating Supplies (GEN	\$607.74	EXTRAPACKAGING - DUMPSTER LINER
	05/25/2	E 100-45200-152	Parks (GENERAL)	Clothing	\$212.49	RED WING SHOE
	05/25/2	E 100-41500-309	City Clerk	Conference Expense	\$99.00	LMC CONF - YOUNG
	05/25/2	E 601-49400-210	Water Utilities (GE	Operating Supplies (GEN	\$1.05	SAMPLE SUPPLIES
	05/25/2	E 601-49400-322	Water Utilities (GE	Postage	\$8.55	USPS - SAMPLE POSTAGE
	05/25/2	E 100-41500-433	City Clerk	Dues and Subscriptions	\$46.00	GPS - MCFOA MBSHP - CARLSON
	05/25/2	R 100-41500-3955	City Clerk		-\$2.35	USBANK REBATE ALLOCATION
	05/25/2	R 230-42270-3955	Ambulance		-\$2.02	USBANK REBATE ALLOCATION
	05/25/2	E 100-41500-309	City Clerk	Conference Expense	\$275.00	MN WF - MCFOA
	05/25/2	R 100-45124-3955	Swimming Pools -		-\$5.91	USBANK REBATE ALLOCATION
	05/25/2	R 602-49450-3955	Sewer (GENERAL)		-\$7.48	USBANK REBATE ALLOCATION
	05/25/2	E 100-42110-153	Police Administrati	Uniform Allowance	\$565.31	GALLS - MILIANDER
	05/25/2	E 230-42270-209	Ambulance	Training Institution	\$189.00	FISDAP
	05/25/2	E 211-45500-211	Libraries (GENERA	Program Expenses	\$7.30	MAGNUM - FISHING LINE SRP
	05/25/2	E 100-41100-430	Legislative	Miscellaneous (GENERAL	\$60.00	R4 COTW FOOD
	05/25/2	E 100-45124-152	Swimming Pools -	Clothing	\$919.20	MARINE RESCUE - SUITS & WHISTLES
	05/25/2	E 211-45500-211	Libraries (GENERA	Program Expenses	\$71.85	USPS - EBAY - ACE - SRP SUPPLIES
Vendor US BANK ONE CARD					\$3,686.06	
Vendor WM HANSON WASTE REMOVAL						
	28651	E 100-41940-384	Municipal Building	Refuse/Garbage Disposal	\$54.71	GARBAGE SERVICE - CITY HALL
	28651	E 100-45200-384	Parks (GENERAL)	Refuse/Garbage Disposal	\$189.22	GARBAGE SERVICE - FIRE HALL
	28651	E 602-49450-384	Sewer (GENERAL)	Refuse/Garbage Disposal	\$143.63	GARBAGE SERVICE - WWTP
	28651	E 603-49500-384	Refuse/Garbage (Refuse/Garbage Disposal	\$1,040.08	GARBAGE SERVICE - FUEL SURCHARG
	28651	E 603-49500-384	Refuse/Garbage (Refuse/Garbage Disposal	\$12,860.34	GARBAGE SERVICE - 1,167 P/U @ 11.
	28651	E 603-49500-384	Refuse/Garbage (Refuse/Garbage Disposal	\$2,074.24	GARBAGE SERVICE - OC ENVIRON FEE
Vendor WM HANSON WASTE REMOVAL					\$16,362.22	
Vendor ZEP MANUFACTURING						
	900623	E 211-45500-416	Libraries (GENERA	Cleaning Service	\$57.14	BOWL SHINE
	900630	E 100-45124-210	Swimming Pools -	Operating Supplies (GEN	\$417.87	POOL CLEANING SUPPLIES
Vendor ZEP MANUFACTURING					\$475.01	
Batch Name 2021 06FA01					\$307,036.55	
					\$307,036.55	

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Vendor ARAMARK						
280128		E 100-41940-401	Municipal Building	Repairs/Maint Buildings	\$253.00	RUG SERVICE
Vendor ARAMARK					\$253.00	
Vendor CENEX FLEET FUELING						
213835		E 220-42280-212	Fire Department *	Vehicle Operating Suppli	\$67.28	FIRE ENGINE 2
213835		E 100-43100-212	Street Maintenanc	Vehicle Operating Suppli	\$101.98	STREET3 50% - DUBORD
213835		E 100-43100-212	Street Maintenanc	Vehicle Operating Suppli	\$125.41	STREET 4 - IRISH
213835		E 601-49400-212	Water Utilities (GE	Vehicle Operating Suppli	\$62.89	WATER 1
213835		E 100-43100-212	Street Maintenanc	Vehicle Operating Suppli	\$0.00	STREET 5 - SCHLICHTER
213835		E 602-49450-212	Sewer (GENERAL)	Vehicle Operating Suppli	\$109.82	WWTP 2 - IRISH
213835		E 602-49450-212	Sewer (GENERAL)	Vehicle Operating Suppli	\$71.42	WWTP 1 - SCHLICHTER
213835		E 100-43100-212	Street Maintenanc	Vehicle Operating Suppli	\$111.84	STREET 2
213835		E 100-45200-212	Parks (GENERAL)	Vehicle Operating Suppli	\$101.97	STREET3 50% - DUBORD
213835		E 100-45200-212	Parks (GENERAL)	Vehicle Operating Suppli	\$606.27	PARK DESK
213835		E 230-42270-212	Ambulance	Vehicle Operating Suppli	\$266.27	471A
213835		E 230-42270-212	Ambulance	Vehicle Operating Suppli	\$164.98	471B
213835		E 100-41500-212	City Clerk	Vehicle Operating Suppli	\$21.95	CITY CAR - CLERK
213835		E 220-42280-212	Fire Department *	Vehicle Operating Suppli	\$28.93	FIRE GRASS RIG
213835		E 100-43100-212	Street Maintenanc	Vehicle Operating Suppli	\$82.49	STREET 1
213835		E 100-42110-212	Police Administrati	Vehicle Operating Suppli	\$240.36	POLICE SQUAD 3
213835		E 100-42110-212	Police Administrati	Vehicle Operating Suppli	\$30.75	POLICE SQUAD 1-CHIEF
213835		E 220-42280-212	Fire Department *	Vehicle Operating Suppli	\$43.41	FIRE TANKER 5
213835		E 100-42110-212	Police Administrati	Vehicle Operating Suppli	\$256.67	POLICE SQUAD 2
Vendor CENEX FLEET FUELING					\$2,494.69	
Vendor CENTURYLINK-TELE						
06/01/2		E 230-42270-321	Ambulance	Telephone	\$130.24	612 E10-0825 1/5 NEW CIRCUIT
06/01/2		E 100-43100-321	Street Maintenanc	Telephone	\$130.25	612 E10-0825 1/5 NEW CIRCUIT
06/01/2		E 100-41500-321	City Clerk	Telephone	\$130.24	612 E10-0825 1/5 NEW CIRCUIT
06/01/2		E 100-42110-321	Police Administrati	Telephone	\$130.24	612 E10-0825 1/5 NEW CIRCUIT
06/01/2		E 601-49400-321	Water Utilities (GE	Telephone	\$130.24	612 E10-0825 1/5 NEW CIRCUIT
Vendor CENTURYLINK-TELE					\$651.21	
Vendor CHATFIELD PARTS HOUSE						
805836		E 602-49450-212	Sewer (GENERAL)	Vehicle Operating Suppli	\$7.99	
804533		E 230-42270-212	Ambulance	Vehicle Operating Suppli	\$13.99	
806079		E 100-41940-401	Municipal Building	Repairs/Maint Buildings	\$44.82	
806399		E 602-49450-404	Sewer (GENERAL)	Repairs/Maint Equipment	\$20.28	
805145		E 100-43100-401	Street Maintenanc	Repairs/Maint Buildings	\$13.99	
805360		E 100-43100-210	Street Maintenanc	Operating Supplies (GEN	\$9.99	
806277		E 100-43100-210	Street Maintenanc	Operating Supplies (GEN	\$4.98	
807022		E 601-49400-240	Water Utilities (GE	Small Tools and Minor E	\$11.99	
805505		E 100-45124-210	Swimming Pools -	Operating Supplies (GEN	\$299.00	
806004		E 100-45200-210	Parks (GENERAL)	Operating Supplies (GEN	\$8.99	
804473		E 602-49450-212	Sewer (GENERAL)	Vehicle Operating Suppli	\$3.49	
805998		E 100-43100-210	Street Maintenanc	Operating Supplies (GEN	\$11.17	
804483		E 100-45200-212	Parks (GENERAL)	Vehicle Operating Suppli	\$15.96	
805961		E 100-45200-210	Parks (GENERAL)	Operating Supplies (GEN	\$21.76	
803971		E 100-43100-210	Street Maintenanc	Operating Supplies (GEN	\$25.96	
804400		E 100-45124-210	Swimming Pools -	Operating Supplies (GEN	\$3.96	
806289		E 100-45124-210	Swimming Pools -	Operating Supplies (GEN	\$4.98	
806254		E 100-43100-212	Street Maintenanc	Vehicle Operating Suppli	\$27.48	



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	806006	E 100-45200-210	Parks (GENERAL)	Operating Supplies (GEN	\$8.99	
Vendor CHATFIELD PARTS HOUSE					<u>\$559.77</u>	
Vendor CONSTRUCTION MANAGEMENT SERVIC						
MAY 31	E 100-42400-441	Building Inspectio	Plan Review		\$283.20	PLAN REVIEW
MAY 31	E 100-42400-440	Building Inspectio	Building Inspections		<u>\$1,096.12</u>	INSPECTIONS
Vendor CONSTRUCTION MANAGEMENT SERVIC					<u>\$1,379.32</u>	
Vendor EO JOHNSON, BUSINESS TECH.						
INV948	E 100-41500-404	City Clerk	Repairs/Maint Equipment		\$12.22	#56246 NETWORK L9124 MP C4503
INV955	E 230-42270-404	Ambulance	Repairs/Maint Equipment		\$72.03	#56246 NETWORK L9124 MP C4503
INV948	E 601-49400-404	Water Utilities (GE	Repairs/Maint Equipment		\$5.85	#56246 NETWORK L9124 MP C4503
INV948	E 100-41910-404	Planning and Zoni	Repairs/Maint Equipment		\$3.19	#56246 NETWORK L9124 MP C4503
INV955	E 603-49500-404	Refuse/Garbage (Repairs/Maint Equipment		\$37.73	#56246 NETWORK L9124 MP C4503
INV955	E 100-41910-404	Planning and Zoni	Repairs/Maint Equipment		\$20.58	#56246 NETWORK L9124 MP C4503
INV955	E 240-46500-404	Economic Dev (GE	Repairs/Maint Equipment		\$20.58	#56246 NETWORK L9124 MP C4503
INV955	E 602-49450-404	Sewer (GENERAL)	Repairs/Maint Equipment		\$37.73	#56246 NETWORK L9124 MP C4503
INV955	E 100-42110-404	Police Administrati	Repairs/Maint Equipment		\$40.00	#46719-01 POLICE L7545
INV948	E 240-46500-404	Economic Dev (GE	Repairs/Maint Equipment		\$3.19	#56246 NETWORK L9124 MP C4503
INV955	E 601-49400-404	Water Utilities (GE	Repairs/Maint Equipment		\$37.73	#56246 NETWORK L9124 MP C4503
INV948	E 603-49500-404	Refuse/Garbage (Repairs/Maint Equipment		\$5.85	#56246 NETWORK L9124 MP C4503
INV955	E 100-42110-404	Police Administrati	Repairs/Maint Equipment		\$37.73	#56246 NETWORK L9124 MP C4503
INV948	E 100-42110-404	Police Administrati	Repairs/Maint Equipment		\$5.85	#56246 NETWORK L9124 MP C4503
INV955	E 100-41500-404	City Clerk	Repairs/Maint Equipment		\$78.89	#56246 NETWORK L9124 MP C4503
INV948	E 100-42110-404	Police Administrati	Repairs/Maint Equipment		-\$0.02	#46719-01 POLICE L7545
INV948	E 230-42270-404	Ambulance	Repairs/Maint Equipment		\$11.16	#56246 NETWORK L9124 MP C4503
INV948	E 602-49450-404	Sewer (GENERAL)	Repairs/Maint Equipment		\$5.85	#56246 NETWORK L9124 MP C4503
INV946	E 100-42110-404	Police Administrati	Repairs/Maint Equipment		<u>\$13.45</u>	#46719-01 POLICE L7545
Vendor EO JOHNSON, BUSINESS TECH.					<u>\$449.59</u>	
Vendor FREDERICK S. SUHLER, ATTY						
JUNE 1	E 100-41100-304	Legislative	Legal Fees		\$170.00	ADDITIONAL TASKS
JUNE 1	E 100-41100-304	Legislative	Legal Fees		<u>\$500.00</u>	MONTHLY RETAINER
Vendor FREDERICK S. SUHLER, ATTY					<u>\$670.00</u>	
Vendor GOPHER STATE ONE CALL						
105028	E 601-49400-310	Water Utilities (GE	Other Professional Servic		<u>\$121.50</u>	ACCOUNT #MN00240
Vendor GOPHER STATE ONE CALL					<u>\$121.50</u>	
Vendor LUMEN-LEVEL3 (WEBEX)						
223115	E 100-41500-320	City Clerk	Communications (GENER		<u>\$269.94</u>	WEBEX 10@23 + TAX/LIC
Vendor LUMEN-LEVEL3 (WEBEX)					<u>\$269.94</u>	
Vendor MINNESOTA ENERGY RESOURCES						
05/2//2	E 211-45500-380	Libraries (GENERA	Utility Services (GENERA		\$77.27	00005 LIBRARY
05/2//2	E 601-49400-380	Water Utilities (GE	Utility Services (GENERA		\$60.38	00002 FH 15% WATER
05/2//2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA		\$100.64	00002 FH 25% STREET
05/2//2	E 220-42280-380	Fire Department *	Utility Services (GENERA		\$241.53	00002 FH 60% FIRE
05/2//2	E 230-42270-380	Ambulance	Utility Services (GENERA		\$67.77	00001 MUNI - AMB 1/3
05/2//2	E 100-45124-380	Swimming Pools -	Utility Services (GENERA		\$91.54	000011 POOL
05/2//2	E 100-41940-380	Municipal Building	Utility Services (GENERA		\$67.78	00001 MUNI 1/3
05/2//2	E 100-42110-380	Police Administrati	Utility Services (GENERA		\$67.78	00001 MUNI - POLICE 1/3
05/2//2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA		\$201.04	00006 CEMENT 389 SW 3RD ST
05/2//2	E 602-49450-380	Sewer (GENERAL)	Utility Services (GENERA		<u>\$786.76</u>	00003 WWTP - LIBRARY LN
Vendor MINNESOTA ENERGY RESOURCES					<u>\$1,762.49</u>	



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Vendor ON SITE SANITATION						
	000112	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$244.00	001411-0002 MC BF-160 DIVSTNW
	000112	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$82.00	001411-0003 MC HSP-160 DIVSTNW
	000112	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$82.00	001411-0005 SHADY OAK PARK
	000112	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$82.00	001411-0004 MC HSA-559 OTRNE
	000113	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$35.00	001411-006 GP - 558 OTRNE
	000112	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$244.00	001411-006 GP - 558 OTRNE
Vendor ON SITE SANITATION					\$769.00	
Vendor PEOPLES ENERGY COOPERATIVE						
	06/03/2	E 100-41940-380	Municipal Building	Utility Services (GENERA	\$341.00	2407900 1/3 21 2ND ST SE
	06/03/2	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$132.35	2367400 TOURIST PARK
	06/03/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$115.06	3260000 52 3RD ST SW - STL MTR
	06/03/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$129.18	2154400 10208 HILLSIDE DRIVE
	06/03/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$1,794.00	3011800 STREET LIGHTS
	06/03/2	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$31.65	2432400 400 3RD ST SW
	06/03/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$39.70	2436500 CR 2 HWY S
	06/03/2	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$61.00	2438500 MILL CREEK PARK
	06/03/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$45.00	2182100 SIREN - 10210 HILLSIDE
	06/03/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$34.88	2447300 UNION ST NE - XING
	06/03/2	E 601-49400-380	Water Utilities (GE	Utility Services (GENERA	\$666.84	3011700 BLUFF ST WELL
	06/03/2	E 602-49450-380	Sewer (GENERAL)	Utility Services (GENERA	\$2,753.61	2430200 126 LIBRARY LN WWTP
	06/03/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$125.44	3265100 20 2ND ST SE - LIGHTS
	06/03/2	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$84.21	2410200 MAIN ST-CITY PARK
	06/03/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$64.49	2410100 1/4 FIRE HALL
	06/03/2	E 220-42280-380	Fire Department *	Utility Services (GENERA	\$193.49	2410100 3/4 FIRE HALL
	06/03/2	E 220-42280-380	Fire Department *	Utility Services (GENERA	\$115.72	2410000 318 S MAIN ST-WHISTLE
	06/03/2	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$33.00	2432200 CHATFIELD SIGN
	06/03/2	E 601-49400-380	Water Utilities (GE	Utility Services (GENERA	\$32.63	3211800 250 OLD TERRITORIAL RD
	06/03/2	E 100-42110-380	Police Administrati	Utility Services (GENERA	\$341.00	2407900 1/3 21 2ND ST SE
	06/03/2	E 602-49450-380	Sewer (GENERAL)	Utility Services (GENERA	\$60.49	242390 MILL CREEK PK - LIFT ST
	06/03/2	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$56.32	2428000 MILL CREEK PARK
	06/03/2	E 211-45500-380	Libraries (GENERA	Utility Services (GENERA	\$350.10	2402500 CHATFIELD LIBRARY
	06/03/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$181.00	7823600 MEYERS AND TERMAR
	06/03/2	E 230-42270-380	Ambulance	Utility Services (GENERA	\$341.00	2407900 1/3 21 2ND ST SE
	06/03/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$65.37	3260100 301 TH 52 - TRAFFIC SI
	06/03/2	E 100-45124-380	Swimming Pools -	Utility Services (GENERA	\$1,327.53	3237701 107 UNION ST NE
Vendor PEOPLES ENERGY COOPERATIVE					\$9,516.06	
Vendor UC LABORATORY						
	109026	E 602-49450-217	Sewer (GENERAL)	Testing	\$496.50	WWTP LABS
Vendor UC LABORATORY					\$496.50	
Batch Name 2021 06FA01U					\$19,393.07	
					\$19,393.07	

[BatchID]=15970



City of Chatfield

Batch Listing - Unposted Summary

Current Period: June 2021

2021 06MNREV

06/09/21 9:23 AM

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Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
Vendor MN REVENUE						
111577	1-011-6	E 601-49400-437	Water Utilities (GE	Sales Tax - Purchases	\$45.00	7316521 WTR
	1-011-6	E 100-43100-437	Street Maintenanc	Sales Tax - Purchases	\$233.00	7316521 STREET
	1-011-6	E 100-45124-437	Swimming Pools -	Sales Tax - Purchases	\$373.00	7316521 POOL
	1-011-6	E 601-49400-437	Water Utilities (GE	Sales Tax - Purchases	\$0.00	7316521 WTR TWR LEASE SALES
	1-011-6	E 100-45200-436	Parks (GENERAL)	Sales Tax	\$27.00	7316521CAMP SITE
	1-011-6	E 603-49500-436	Refuse/Garbage (Sales Tax	\$989.00	7316521 GARBAGE TAX
Vendor MN REVENUE					\$1,667.00	
Batch Name 2021 06MNREV					\$1,667.00	
					\$1,667.00	

[BatchID]=16049



City of Chatfield

Batch Listing - Unposted Summary

Current Period: June 2021

2021 06RT

06/04/21 2:19 PM

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Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
Vendor REVTRAK JETPAY						
111576	5/31/20	E 100-42700-323	Animal Control - L	Administration Expense	\$2.81	ADMIN FEE ALLOC
	5/31/20	E 100-45200-323	Parks (GENERAL)	Administration Expense	\$6.33	ADMIN FEE ALLOC
	5/31/20	E 100-42400-323	Building Inspectio	Administration Expense	\$4.83	ADMIN FEE ALLOC
	5/31/20	E 230-42270-323	Ambulance	Administration Expense	\$14.77	ADMIN FEE ALLOC
	5/31/20	E 603-49500-323	Refuse/Garbage (Administration Expense	\$212.01	ADMIN FEE ALLOC 17.45%
	5/31/20	E 602-49450-323	Sewer (GENERAL)	Administration Expense	\$767.31	ADMIN FEE ALLOC 63.12%
	5/31/20	E 601-49400-323	Water Utilities (GE	Administration Expense	\$236.32	ADMIN FEE ALLOC 19.44%
Vendor REVTRAK JETPAY					\$1,244.38	
Batch Name 2021 06RT					\$1,244.38	
					\$1,244.38	

[BatchID]=16029



City of Chatfield
Batch Listing - Unposted Summary
Current Period: June 2021
2021 0602MTOT

06/03/21 10:25 AM
Page 1

Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
Vendor PRIORITY PAYMENT SYSTEMS						
111575	5/31/21	E 100-45124-323	Swimming Pools -	Administration Expense	\$260.45	CC PROCESSING FEES
Vendor PRIORITY PAYMENT SYSTEMS					\$260.45	
Batch Name 2021 0602MTOT					\$260.45	
					\$260.45	

[BatchID]=16022

A Resolution Requesting that MNDOT Evaluate Speed Limit and Perform Crosswalk Analysis

Whereas, the City of Chatfield has concerns regarding the safety of pedestrians and motorists in the vicinity of the intersection of MN State Highway 74 and Fillmore County Road 5 (Winona Street), and

Whereas, those concerns revolve around the rate of traffic, the speed of traffic, visibility at that intersection, as well as the amount of pedestrian traffic at that intersection, and

Whereas, the City believes that those concerns might be minimized with the installation of additional signs, the installation of a crosswalk and with other safety strategies,

NOW THEREFORE BE IT RESOLVED that the Common Council of the City of Chatfield petitions the Minnesota Department of Transportation to conduct the studies necessary to determine the feasibility and benefit of installing a pedestrian crosswalk across Highway 74, additional traffic signs that inform motorists of the speed limit in both the northbound and southbound directions of that highway and to determine if the speed limit is appropriately established in that area.

INTEROFFICE MEMORANDUM

TO: Members of Council
FROM: Brian Burkholder, SCS
SUBJECT: HIRING OF SUMMER POSITION
DATE: 6/9/2021

Action Requested: Requesting your approval for hiring of Gabe Erding for the 3rd summer help position.

Background: Gabe was the only interested applicant that I received for the position. After the interviewing process, I would like to recommend the hiring of Gabe for the position starting June 9th and working through the summer.

Thank you for your time,
Brian Burkholder

MEMORANDUM

TO: CHATFIELD CITY COUNCIL
FROM: JOEL YOUNG, CITY CLERK
SUBJECT: PROPOSED ZONING CODE AMENDMENT
DATE: 06/08/2021
CC:

Request: Authorize the City Attorney to draft an ordinance to amend the City's Zoning Code.

Background: At the June 7th meeting of the Planning and Zoning Commission, the Commission held a public hearing in regard to the proposal to amend the City Zoning Code. No one from the public attended the hearing or provided input. Ultimately, the Commission adopted the following resolution:

A Resolution to Recommend an Amendment to the Zoning Code

Whereas, the City of Chatfield maintains a zoning code which includes a list of permitted activities in each zoning district, and

Whereas, the City has consistently determined that residential uses should not be allowed on the ground level of properties in the General Commercial zoning district (B-1), and

Whereas, it was recently noticed that language which would allow for residential uses on the ground level of properties in that zone was inadvertently added to the zoning code via a recent zoning code amendment, and

Whereas, allowance of that residential use would not be consistent with the Purpose of the General Commercial District and, therefore, would be detrimental to the community, and

Whereas, a public hearing has been held to consider the amendment of the zoning code to eliminate the offending language,

NOW THEREFORE BE IT RESOLVED that the Planning & Zoning Commission of the City of Chatfield recommend that the City Council authorize the City Attorney to draft an ordinance that would eliminate the language that allows “Single-family residences when included as an integral part of the principal building occupied by the owner or employee” from the Permitted Uses of the B-1 zoning district.

MEMORANDUM

TO: CHATFIELD CITY COUNCIL
FROM: JOEL YOUNG
SUBJECT: CCTV PERSONNEL POSITIONS
DATE: 05/28/21
CC:

Request: Authorize the City Clerk to publish advertisements for CCTV Administrator, CCTV Technical Coordinator, CCTV Marketing Consultant and CCTV Seasonal Event Coordinators.

Background: The Cable Television Access Board has proposed to split the duties of the former CCTV Administrator employee position into multiple contract positions. Each of these individuals will work as independent contractors to the City. The CCTV Administrator will assume general oversight of the entire operation. The marketing consultant will be responsible for soliciting sponsors and other revenues, the Technical Coordinator will maintain the equipment and the Seasonal Event Coordinators will muster volunteers to be at each event. The total cost of these contracts are intended to equal an amount approximately equal to the personnel costs that were incurred previously. The proposed contracts are attached to this memo.

CONTRACT FOR CONSULTING SERVICES Chatfield Cable Television Administrator

This agreement, made this _____ day of _____, 2021, between the City of Chatfield, a Minnesota municipal corporation, (hereinafter "City") and _____, (hereinafter "Consultant"), witnesseth that:

1. This consultant will serve as the primary individual responsible for the administration of the cable television access board and the development and operations of the local access channel, CCTV. This includes the promotion of the CCTV Service, volunteer recruitment and support and developing and maintaining a sound financial and organizational structure of the Service. This position serves as the primary staff for the Cable Television Access Board.

This position works closely with the president of the Cable Television Access Board, the City Clerk, Mayor and City Council and communicates routinely with the Chatfield Public Schools, various volunteers and other interested parties.

2. The primary duties include but are not limited to:
 - a. Plan, organize and coordinate activities to ensure Cable TV Access Board-established goals and objectives are achieved.
 - b. Complete grant applications and develop recommendations regarding proposed projects.
 - c. Prepare and manage the annual budget of the Cable TV Access Board.
 - d. Prepare agendas and meeting packets, performing all necessary research for meetings of the Cable TV Access Board; maintain related files.
 - e. Attend meetings of the Cable TV Access Board; oversee the publication of meeting notices as required by law; prepare minutes of all proceedings and oversee maintenance of accurate and complete records of all actions.
 - f. Prepare all Cable TV Access Board related correspondence.
 - g. Represent Cable TV Access Board to City Council as appropriate.
 - h. Responsible for recruiting and retention of Seasonal coordinators and other volunteers as needed.
 - i. Develop and recommend cable tv related policies.
 - j. Maintain an accurate inventory of all assets of the Service.
 - k. Develop and maintain collaborative relationships with other appropriate entities, such as the local school district, the local cable television service providers, other local access channel boards, etc.
 - l. Maintain and schedule events for programming and publicize that schedule.
 - m. Represent the City at local, regional and statewide cable tv related organizations.
 - n. Work closely with the CCTV Marketing consultant to achieve funding goals.
 - o. Work closely with CCTV Tech Coordinator to ensure equipment and video content is working properly.
 - p. Assist the CCTV Technical Coordinator or the Seasonal Coordinators when they are unavailable or need additional assistance.
 - q. Recruit volunteers for "Fine arts events," Western Days Parade and other covered events at the Chatfield Center for the Arts.
3. Compensation for these services will be \$15,000 per year, payable in equal installments on a monthly basis. The first payment will be made within fifteen days of completion of the first month of services provided and each month thereafter.
4. Consultant shall not receive any reimbursement from the City for any travel expenses or meals while performing any duties required by this agreement unless approved in advance by the Cable Television Access Board.
5. Consultant, during the period this agreement, shall be considered an independent contractor and not an

employee of the City of Chatfield. The consultant is required to maintain motor vehicle insurance throughout the duration of the contract.

6. Either party may terminate this agreement during its term for any reason upon the giving of 30 days prior written notice to the other. In the event the City terminates the agreement before the end of the term set forth, Consultant shall not be entitled to any payment for a period in which services are not performed. Otherwise, this agreement shall terminate on _____.

Agreed to between the parties hereto, the day and month set forth above.

Mayor

Contractor

CONTRACT FOR CONSULTING SERVICES
Chatfield Cable Television Technical Coordinator

This agreement, made this _____ day of _____, 2021, between the City of Chatfield, a Minnesota municipal corporation, (hereinafter "City") and _____, (hereinafter "Consultant"), witnesseth that:

1. This consultant will serve as the primary individual responsible for the technical aspects of the cable television access board and the operations of the local access channel, CCTV. This position works closely with the Cable Television Administrator, Seasonal Coordinators and volunteers.
2. The primary duties include but are not limited to:
 - a. Maintain an accurate inventory of all equipment, maintain the equipment and coordinate the use of that equipment.
 - b. Plan for equipment upgrades and replacement.
 - c. Troubleshoot technical issues during events.
 - d. Train volunteers to use the equipment.
 - e. Edit video and audio, and arrange for edited content to broadcast on the local television channel.
 - f. Assists the CCTV Administrator or Seasonal Coordinators when they are unavailable or need additional assistance.
3. Compensation for these services will be \$15,000 per year, payable in equal installments on a monthly basis. The first payment will be made within fifteen days of completion of the first month of services provided and each month thereafter.
4. Consultant shall not receive any reimbursement from the City for any travel expenses or meals while performing any duties required by this agreement unless approved in advance by the Cable Television Access Board.
5. Consultant, during the period this agreement, shall be considered an independent contractor and not an employee of the City of Chatfield. The consultant is required to maintain motor vehicle insurance throughout the duration of the contract.
6. Either party may terminate this agreement during its term for any reason upon the giving of 30 days prior written notice to the other. In the event the City terminates the agreement before the end of the term set forth, Consultant shall not be entitled to any payment for a period in which services are not performed. Otherwise, this agreement shall terminate on _____.

Agreed to between the parties hereto, the day and month set forth above.

 Mayor

 Contractor

CONTRACT FOR CONSULTING SERVICES
Chatfield Cable Television Marketing Administrator

This agreement, made this _____ day of _____, 2021, between the City of Chatfield, a Minnesota municipal corporation, (hereinafter "City") and _____, (hereinafter "Consultant"), witnesseth that:

1. This consultant will serve as the primary individual responsible for developing funding to maintain and grow the operations of the local access channel, CCTV. This includes the sales of sponsorships, identification of grant opportunities and other potential funding sources.

This position works closely with the Cable Television Administrator. .

2. The primary duties include but are not limited to:
 - a. Meet with businesses, organizations and individuals within the community to solicit sponsorships or donations.
 - b. Identify grant and other similar funding opportunities.
 - c. Develop new and alternative ways to solicit funds for CCTV.
3. Compensation for these services will be _____% of sponsorships paid per year, payable the month following collection of the revenue. The first payment will be made within fifteen days of completion of the first month of services provided and each month thereafter.
4. Consultant shall not receive any reimbursement from the City for any travel expenses or meals while performing any duties required by this agreement unless approved in advance by the Cable Television Access Board.
5. Consultant, during the period this agreement, shall be considered an independent contractor and not an employee of the City of Chatfield. The consultant is required to maintain motor vehicle insurance throughout the duration of the contract.
6. Either party may terminate this agreement during its term for any reason upon the giving of 30 days prior written notice to the other. In the event the City terminates the agreement before the end of the term set forth, Consultant shall not be entitled to any payment for a period in which services are not performed. Otherwise, this agreement shall terminate on _____.

Agreed to between the parties hereto, the day and month set forth above.

 Mayor

 Contractor

CONTRACT FOR CONSULTING SERVICES Chatfield Cable Television Seasonal Event Coordinator

This agreement, made this _____ day of _____, 2021, between the City of Chatfield, a Minnesota municipal corporation, (hereinafter "City") and _____, (hereinafter "Consultant"), witnesseth that:

1. This consultant will serve as the primary individual responsible for coordinating the volunteers and activities necessary to film and broadcast Chatfield Public Schools Football (Volleyball / Boys Basketball / Girls Basketball / Wrestling / Cross Country and Track and Golf / Softball / Baseball / Music and Drama / Community Concerts and Parades and Events / City Council & School Board Meetings) during the 2021 - 2022 school year.

This position works closely with the Cable Television Administrator.

2. The primary duties include but are not limited to:
 - a. Recruit and coordinate volunteers for all events during the respective sport or season.
 - b. Volunteer to set up, tear down and return equipment for each event, or recruit a volunteer to do so if you are unavailable.
 - c. Manage the operation of each event, insert the sd card int CCTV computer for the technical coordinator to process the footage.
3. Compensation for these services will be \$1500.00 per season, payable in two equal installments. The first payment will be made approximately 15 days after the end of the first month of the season and the second payment will be made approximately 15 days after the second month of the season.
4. Consultant shall not receive any reimbursement from the City for any travel expenses or meals while performing any duties required by this agreement unless approved in advance by the Cable Television Access Board.
5. Consultant, during the period this agreement, shall be considered an independent contractor and not an employee of the City of Chatfield. The consultant is required to maintain motor vehicle insurance throughout the duration of the contract.
6. Either party may terminate this agreement during its term for any reason upon the giving of 30 days prior written notice to the other. In the event the City terminates the agreement before the end of the term set forth, Consultant shall not be entitled to any payment for a period in which services are not performed. Otherwise, this agreement shall terminate on _____.

Agreed to between the parties hereto, the day and month set forth above.

Mayor

Contractor