

**CITY OF CHATFIELD COMMON COUNCIL**  
**AGENDA**  
**April 26, 2021 7:00 P.M**

- I. Chatfield City Council – April 26, 2021 – 7:00 p.m. – City Council Chambers
  - 1. Consent Agenda:
    - A. Approval of minutes of prior meetings.
    - B. Approve payment of claims.
    - C. Approve use of City Park and the closure of certain streets for Western Days, Aug. 12 – 15, 2021.
  - 2. S.C.S. Report:
    - A. Approve sale of city plow truck to the City of Wykoff for \$28,000.
    - B. Approve purchase of Crysteel dump body equipment for Parks truck.
    - C. Approve hiring of summer help.
  - 3. Committee Reports:
    - A. Public Services Committee
    - B. Committee of the Whole
  - 4. Mayor's Report:
  - 5. Clerk's Report:
    - A. Approve lifeguard hires.
    - B. Approval of summer band concerts.
  - 6. Roundtable
  - 7. Adjourn.
  - 8. Meeting Notices:
    - A. Public Services Committee (Councilors Bluhm & McBroom) 4:30 p.m.
    - B. Committee of the Whole 5:30 p.m.

**CITY OF CHATFIELD  
COMMON COUNCIL  
MEETING MINUTES**

**Monday, April 12, 2021**

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The Common Council of the City of Chatfield met in regular session on Monday, April 12, 2021. Mayor Russ Smith presided and called the regular meeting to order at 7:00 PM

**Members Present:** Councilor Paul Novotny, Councilor Joshua Broadwater, Councilor Mike Urban, Mayor Russell Smith, Councilor John McBroom, and Councilor Pam Bluhm.

**Members absent:** None.

**Others Present:** Rick Irish, Brian Burkholder, Karen Reisner, Beth Carlson, Carla Gallina, Craig Britton, and Fred Suhler, Jr.

### Consent Agenda

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**Councilor Paul Novotny entered a motion, with a second by Councilor Mike Urban,** to approve the consent agenda which includes the following:

1. March 22, 2021 Council Meeting Minutes
2. Approve payment of claims
3. Approve raffle permits for ISD 227, Sept. 10, 2021
4. Approve use of City Park by the Chatfield Commercial club to conduct City-Wide Garage Sales, May 1, 2021

**Ayes:** Councilors: Novotny, Broadwater, Urban, McBroom, and Bluhm

**Nays:** None

**Motion carried.**

### Center for the Arts

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#### *Approve the use of the bandshell area of City Park for concerts, April 30 and June 18*

Chatfield Center for the Arts, Inc. (CCA) would like permission to host two outdoor concerts on Friday April 30 and Friday June 18 in the Chatfield City Park. The purpose of this request is to provide a safe and healthy environment for local and regional audiences to participate in live music events and for the artists to safely perform. Plans are in place for following current state guidelines. A VIP area will be set up with concessions including beer and wine.

**Councilor Paul Novotny entered a motion, with a second by Councilor Joshua Broadwater,** to approve the use of the bandshell area of City Park for concerts, April 30 and June 18.

**Ayes:** Councilors: Novotny, Broadwater, Urban, McBroom, and Bluhm

**Nays:** None

**Motion carried.**

### *Approve extension of CCA liquor license to the concert area on April 30 and June 18*

**Councilor Mike Urban entered a motion, with a second by Councilor John McBroom,** to approve extension of CCA liquor license to the concert area on April 30 and June 18.

**Ayes:** Councilors: Novotny, Broadwater, Urban, McBroom, and Bluhm

**Nays:** None

**Motion carried.**

### *“Down to the River” Summer Day Camp*

Chatfield Center for the Arts, Inc. (CCA) is finalizing details for the 2021 “Down to the River” summer day camp in partnership with Eagle Bluff Environmental Learning Center. The five-day camp, open to youth entering grades 3 through 5, will focus on crafting objects using natural materials while learning about the environment and the local cultural heritage. The camp will be hosted at Chatfield Center for the Arts and will include short trips to the Chatfield City Parks to explore nature and to gather craft materials. The day camp is scheduled in two sessions, morning and afternoon, from June 21 through June 25.

### *Amco Second Addition Final Plat*

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#### *Public Hearing*

The Development Agreement for Amco Second Addition was approved on August 10th, 2020. In order to move this forward, the platting process needs to be completed. The requirements of the Development Agreement have been met and fees have been established and committed and will be finalized upon approval of the plat. The property is located north and west of the intersection of Vindmoll Drive SE and Amco Drive SE adjacent to Amco Addition. This will plat two blocks and six lots for single family residential lots and a dedicated public right of way for Amco Lane SE.

Mayor Smith opened the public hearing at 7:05 pm. Thrice, he asked for public comments. No comments were made. The public hearing closed at 7:06 pm.

### *Approve Final Plat Resolution*

**Councilor John McBroom entered a motion, with a second by Councilor Paul Novotny,** to approve the Amco Second Addition Final Plat.

**Ayes:** Councilors: Novotny, Broadwater, Urban, McBroom, and Bluhm

**Nays:** None

**Motion carried.**

### *S.C.S. Report*

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#### *Approve resolution for placement of radar speed sign*

The speed sign was to be positioned on Hwy 52 North bound where the speed transitions from 45 MPH to 30MPH. However, the ditch is quite deep at that point and would require a pole approximately 12 feet tall. Brian Burkholder, Superintendent of City Services, recommends placing the sign on the next 30 MPH sign instead.

**Councilor Mike Urban entered a motion, with a second by Councilor John McBroom,** to approve the resolution for placement of radar speed sign with the change to the location of the sign.

**Ayes:** Councilors: Novotny, Broadwater, Urban, McBroom, and Bluhm

**Nays:** None

**Motion carried.**

### *Approve request to name Hockey Rink in honor of Justin Friedrich*

An anonymous donor would like to honor the late Justin Friedrich by placing a sign on the hockey rink in his honor. Councilor Urban is asking to take it to Park & Rec for a more formal process.

## Committee Reports

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### *Public Works Committee*

Councilors Urban and Novotny were in attendance. Topics included:

- equipment package for the new park truck
- a gateway collector upgrade is needed for our water meter reading system. We will need to switch to installed internet connections
- mill overlay proposal for alleys and various patched pavement around town
- Discussion on what to do with the Sterling Plow Truck. Should it be sold to the public or another city?  
City Attorney Fred Suhler, Jr. was asked if the city can sell the truck to another city? Suhler feels as long as there is some basis to set the value of the item being sold there shouldn't be a problem.

### *Personnel-Budget Committee*

Councilors Novotny and Urban were present. Topics included:

- Summer help - Two people are needed and we have only had one person apply. Looking at more ways to advertise.
- CCTV staffing proposal with multiple people
- Strategic Planning will come back next month

## Mayor's Report

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Mayor Smith mentioned the tragic events happening in Minneapolis and Brooklyn Center. It is terrible that a community has to deal with things like this. Be glad we haven't had to deal with something like this in Chatfield. It is a horrible situation, a horrible thing to happen, and it is hard to watch.

## Clerk's Report

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No Report

### Roundtable

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Councilor Blume reminded everyone that May 1st is City Wide Garage Sales. Deadline to get your sale listed in the paper is April 16th. It is free to participate and have your sale listed in the paper.

City wide clean up will happen starting on May 3rd.

## Adjourn

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**Councilor Mike Urban entered a motion, with a second by Councilor John McBroom,** to adjourn

**Ayes:** Councilors: Novotny, Broadwater, Urban, McBroom, and Bluhm

**Nays:** None

**Motion carried.**

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Russ Smith, Mayor

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Beth Carlson, Deputy Clerk









# City of Chatfield

## Batch Listing - Unposted Summary

Current Period: April 2021

2021 04FA02U

04/22/21 10:57 AM

Page 4

Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
	INV931	E 230-42270-404	Ambulance	Repairs/Maint Equipment	\$9.13	#56246 NETWORK L9124 MP C4503
	INV931	E 100-42110-404	Police Administrati	Repairs/Maint Equipment	\$4.78	#56246 NETWORK L9124 MP C4503
	INV931	E 100-41910-404	Planning and Zoni	Repairs/Maint Equipment	\$2.61	#56246 NETWORK L9124 MP C4503
	INV931	E 240-46500-404	Economic Dev (GE	Repairs/Maint Equipment	\$2.61	#56246 NETWORK L9124 MP C4503
	INV931	E 603-49500-404	Refuse/Garbage (	Repairs/Maint Equipment	\$4.78	#56246 NETWORK L9124 MP C4503
	INV931	E 100-42110-404	Police Administrati	Repairs/Maint Equipment	\$3.66	#46719-01 POLICE L7545
	INV931	E 601-49400-404	Water Utilities (GE	Repairs/Maint Equipment	\$4.78	#56246 NETWORK L9124 MP C4503
	INV931	E 602-49450-404	Sewer (GENERAL)	Repairs/Maint Equipment	\$4.78	#56246 NETWORK L9124 MP C4503
	INV931	E 100-41500-404	City Clerk	Repairs/Maint Equipment	\$10.00	#56246 NETWORK L9124 MP C4503
<b>Vendor EO JOHNSON, BUSINESS TECH.</b>					<u>\$47.13</u>	
<b>Vendor GALE</b>						
	740309	E 211-45500-590	Libraries (GENERA	Cap. Outlay-Books	\$11.69	ACCT 23762978
	740641	E 211-45500-590	Libraries (GENERA	Cap. Outlay-Books	\$62.39	ACCT 23762978
	740125	E 211-45500-590	Libraries (GENERA	Cap. Outlay-Books	\$43.54	ACCT 23762978
	740970	E 211-45500-590	Libraries (GENERA	Cap. Outlay-Books	\$21.44	ACCT 23762978
<b>Vendor GALE</b>					<u>\$139.06</u>	
<b>Vendor LOFFLER</b>						
	368852	E 211-45500-404	Libraries (GENERA	Repairs/Maint Equipment	\$9.41	CANON DXC3725I BASE RATE
	368852	E 211-45500-404	Libraries (GENERA	Repairs/Maint Equipment	\$17.33	CANON DXC3725I OVERAGE CHARGE
<b>Vendor LOFFLER</b>					<u>\$26.74</u>	
<b>Vendor MAGNOLIA JOURNAL</b>						
	05/11/2	E 211-45500-591	Libraries (GENERA	Cap. Outlay-Magazines	\$20.00	Magnolia journal renewal
<b>Vendor MAGNOLIA JOURNAL</b>					<u>\$20.00</u>	
<b>Vendor MEDIACOM</b>						
	04/02/2	E 602-49450-438	Sewer (GENERAL)	Internet Expenses	\$145.50	4321 WWTP HSD & STATIC IP
	04/02/2	E 602-49450-321	Sewer (GENERAL)	Telephone	\$39.95	4321 WWTP BUSINESS PHONE
<b>Vendor MEDIACOM</b>					<u>\$185.45</u>	
<b>Vendor MIENERGY COOPERATIVE</b>						
	04/07/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$398.22	333119005 85010070 HSD STLGHTS
	04/07/2	E 602-49450-380	Sewer (GENERAL)	Utility Services (GENERA	\$42.95	333119004 85007649 STALB LS
	04/07/2	E 601-49400-380	Water Utilities (GE	Utility Services (GENERA	\$527.11	333119003 85007624 JOHNST WELL
	04/07/2	E 601-49400-380	Water Utilities (GE	Utility Services (GENERA	\$434.39	333119002 85007612 HSD BS
	04/07/2	E 100-45200-380	Parks (GENERAL) -	Utility Services (GENERA	\$31.31	333119001 8500759501 52 SIGN
<b>Vendor MIENERGY COOPERATIVE</b>					<u>\$1,433.98</u>	
<b>Vendor PEOPLES ENERGY COOPERATIVE</b>						
	04/05/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$208.60	2154400 10208 HILLSIDE DRIVE
	04/05/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$183.00	7823600 MEYERS AND TERMAR
	04/05/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$43.48	2436500 CR 2 HWY S
	04/05/2	E 100-45200-380	Parks (GENERAL) -	Utility Services (GENERA	\$58.00	2438500 MILL CREEK PARK
	04/05/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$35.08	2447300 UNION ST NE - XING
	04/05/2	E 601-49400-380	Water Utilities (GE	Utility Services (GENERA	\$742.31	3011700 BLUFF ST WELL
	04/05/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$1,788.00	3011800 STREET LIGHTS
	04/05/2	E 100-45124-380	Swimming Pools -	Utility Services (GENERA	\$268.61	3237701 107 UNION ST NE
	04/05/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$66.93	3260100 301 TH 52 - TRAFFIC SI
	04/05/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$148.01	3265100 20 2ND ST SE - LIGHTS
	04/05/2	E 100-45200-380	Parks (GENERAL) -	Utility Services (GENERA	\$42.80	2367400 TOURIST PARK
	04/05/2	E 601-49400-380	Water Utilities (GE	Utility Services (GENERA	\$33.04	3211800 250 OLD TERRITORIAL RD
	04/05/2	E 100-41940-380	Municipal Building	Utility Services (GENERA	\$286.00	2407900 1/3 21 2ND ST SE
	04/05/2	E 220-42280-380	Fire Department *	Utility Services (GENERA	\$234.57	2410100 3/4 FIRE HALL



# City of Chatfield

## Batch Listing - Unposted Summary

Current Period: April 2021

2021 04FA02U

04/22/21 10:57 AM

Page 5

Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
	04/05/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$78.22	2410100 1/4 FIRE HALL
	04/05/2	E 100-45200-380	Parks (GENERAL) -	Utility Services (GENERA	\$45.00	2428000 MILL CREEK PARK
	04/05/2	E 602-49450-380	Sewer (GENERAL)	Utility Services (GENERA	\$2,654.16	2430200 126 LIBRARY LN WWTP
	04/05/2	E 100-45200-380	Parks (GENERAL) -	Utility Services (GENERA	\$30.00	2432400 400 3RD ST SW
	04/05/2	E 100-45200-380	Parks (GENERAL) -	Utility Services (GENERA	\$101.63	2410200 MAIN ST-CITY PARK
	04/05/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$45.00	2182100 SIREN - 10210 HILLSIDE
	04/05/2	E 100-45200-380	Parks (GENERAL) -	Utility Services (GENERA	\$33.00	2432200 CHATFIELD SIGN
	04/05/2	E 220-42280-380	Fire Department *	Utility Services (GENERA	\$115.91	2410000 318 S MAIN ST-WHISTLE
	04/05/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$136.15	3260000 52 3RD ST SW - STL MTR
	04/05/2	E 100-42110-380	Police Administrati	Utility Services (GENERA	\$286.00	2407900 1/3 21 2ND ST SE
	04/05/2	E 230-42270-380	Ambulance	Utility Services (GENERA	\$286.00	2407900 1/3 21 2ND ST SE
	04/05/2	E 211-45500-380	Libraries (GENERA	Utility Services (GENERA	\$329.03	2402500 CHATFIELD LIBRARY
	04/05/2	E 602-49450-380	Sewer (GENERAL)	Utility Services (GENERA	\$64.36	242390 MILL CREEK PK - LIFT ST
<b>Vendor PEOPLES ENERGY COOPERATIVE</b>					<u>\$8,342.89</u>	
<b>Vendor QUILL.COM</b>						
	156834	E 211-45500-200	Libraries (GENERA	Office Supplies (GENERA	<u>\$102.57</u>	
<b>Vendor QUILL.COM</b>					<u>\$102.57</u>	
<b>Vendor SCHUMACHER ELEVATOR CO</b>						
	905190	E 211-45500-404	Libraries (GENERA	Repairs/Maint Equipment	<u>\$158.60</u>	LIB ELEV MAINT
<b>Vendor SCHUMACHER ELEVATOR CO</b>					<u>\$158.60</u>	
<b>Vendor TASTE OF HOME</b>						
	01016	E 211-45500-590	Libraries (GENERA	Cap. Outlay-Books	<u>\$38.60</u>	
<b>Vendor TASTE OF HOME</b>					<u>\$38.60</u>	
<b>Vendor WERNER ELECTRIC SUPPLY CO.</b>						
	S01047	E 211-45500-401	Libraries (GENERA	Repairs/Maint Buildings	<u>\$205.92</u>	LIGHBULBS LIBRARY
<b>Vendor WERNER ELECTRIC SUPPLY CO.</b>					<u>\$205.92</u>	
Batch Name 2021 04FA02U					<u>\$14,006.75</u>	
					<u>\$38,374.76</u>	

[BatchID]=15781 or [BatchID]=15782

## Joel Young

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**From:** Joel Young  
**Sent:** Thursday, April 22, 2021 11:01 AM  
**To:** Joel Young  
**Subject:** FW: Permission

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**From:** Pam Bluhm <pam@chatfieldnews.news>  
**Sent:** Friday, April 9, 2021 12:54 PM  
**To:** Joel Young <JYoung@ci.chatfield.mn.us>  
**Subject:** Permission

2. I would like to request permission to use the Chatfield City Park and the streets on the south and west side of the park, Fourth Street to Twiford Street (corner of the park and the Catholic church) and Twiford Street to Third Street. The dates requested are Aug. 12 - 15, 2020 and would be used for Western Days Activities as we have done in the past.

Thank you!  
Pam Bluhm

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INTEROFFICE MEMORANDUM

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**TO:** Public Works Committee  
**FROM:** Brian Burkholder, SCS  
**SUBJECT:** Sale of 2005 Sterling Dump Truck/Plow  
**DATE:** 4/21/2021

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**Action Requested:** To consider and approve the option to sell the 2005 Sterling plow truck to the City of Wykoff for \$28,000.

**Background:** Council approved the purchase of a new Freightliner plow truck back in November and the truck will be completed around the 2<sup>nd</sup> week in May.

I was approached by the office of the City of Wykoff a couple weeks back on their interest in purchasing our 2005 Sterling plow truck. The City of Wykoff inquired on our asking price, and I stated that we have been offered \$27,000 on trade with Freightliner. Wykoff inquired if \$28,000 would do it in which I stated that I would present their bid to the council after their bid was received. She asked for pictures and a brief explanation of the truck in which I did so. The bid of \$28,000 was presented to the council of Wykoff and was approved unanimously for the purchase.

I was approached by I.R.A.Y Actions to give a quote for our truck for action. After they looked over our truck, they came back with \$12,500- \$16,000. I did also see that the City of Spring Grove had their old plow for sale at around \$20,000 and Municibid Auctions recently sold a 2003 Mack truck with plow, wing, and sander for \$17,000.

There is the option to put the plow truck on the Public Surplus but there is the uncertainty of what we will receive and the lack of time to do so. I do believe any amount over \$27,000 would be a fair number especially going to a neighboring city in need with a small budget.

I propose that we sell our 2005 plow truck to the City of Wykoff for \$28,000 as I feel this is a fair and reasonable price to a neighboring city and it was stated that they are in true need with low funds. Also, there offer is \$1,000 higher than the trade-in offers from Syverson Truck Center for the purchase of our new plow truck.

Note: We purchased the 05 Sterling chassis on April 23, 2004 for \$50,664. The plow equipment was purchase and installed by Universal Truck and Equipment for \$33,717.

Thank you for your time,  
Brian Burkholder

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**From:** [wykoff@arvig.net](mailto:wykoff@arvig.net) <[wykoff@arvig.net](mailto:wykoff@arvig.net)>  
**Sent:** Wednesday, April 14, 2021 2:09 PM  
**To:** Brian Burkholder <[bburkholder@ci.chatfield.mn.us](mailto:bburkholder@ci.chatfield.mn.us)>  
**Subject:** RE: 2005 Sterling/Plow Truck

Brian,

The council voted unanimously to purchase the <sup>Plow</sup> Fire truck for \$28,000 if the city would be so gracious as to sell it to us! Lease let me know if it was approved by your council.

*Rebecca Schmidt*

Clerk / Treasurer  
City Of Wykoff  
PO Box 218  
Wykoff, MN 55990  
507-352-4011  
FAX 507-352-2415

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**From:** Brian Burkholder <[bburkholder@ci.chatfield.mn.us](mailto:bburkholder@ci.chatfield.mn.us)>  
**Sent:** Thursday, April 8, 2021 11:35 AM  
**To:** [wykoff@arvig.net](mailto:wykoff@arvig.net)  
**Subject:** 2005 Sterling/Plow Truck

Not sure how detailed you need but we purchased the 2005 Sterling from Boyer Trucks in April 2004. It has L7600 Series 250 hp and 84" cab to CA. Allison transmission and 18,000 pd front axle and 23,000 pd rears with 30,400 miles. If there is more info you need on the chassis, I could maybe send you the specs later. The radiator currently has a leak.

The plowing equipment including the dump box, front plow, wing sander, spinner including lights was purchased and installed by Universal Truck and Equipment. Everything is original except we added a stainless steel spinner, new front wing cylinder and tire a couple years ago.

Thank you,

**Brian Burkholder**

*Superintendent of City Services*

**City of Chatfield**

21 SE Second Street

Chatfield, MN 55923

[bburkholder@ci.chatfield.mn.us](mailto:bburkholder@ci.chatfield.mn.us)

**Office 507-867-1511**

**Cell 507-273-9597**

## **Brian Burkholder**

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**From:** wykoff@arvig.net  
**Sent:** Thursday, April 15, 2021 10:03 AM  
**To:** Brian Burkholder  
**Subject:** RE: 2005 Sterling/Plow Truck

Brian,

Yes, this is what the council approved and can submit a check if one is needed. If they decide on another price, please let me know and I can submit the new price for approval.

*Rebecca Schmidt*

Clerk / Treasurer  
City Of Wykoff  
PO Box 218  
Wykoff, MN 55990  
507-352-4011  
FAX 507-352-2415

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**From:** Brian Burkholder <bburkholder@ci.chatfield.mn.us>  
**Sent:** Wednesday, April 14, 2021 12:24 PM  
**To:** wykoff@arvig.net  
**Cc:** Joel Young <JYoung@ci.chatfield.mn.us>  
**Subject:** RE: 2005 Sterling/Plow Truck

Hi Rebecca,

I did bring our discussion forward on the selling of the 2005 Sterling Plow Truck to the Public Works Committee this past Monday night. Options on selling the truck were discussed. Public Surplus. Trade-in, and out-right to a municipality. A recommendation was not given either way but were open to this option. I stated that the City of Wykoff, if approved, maybe submitting a bid for the purchase.

If this is your approved bid of \$28,000, I will get this on the committee and council agendas as soon as I am able for there consideration and approval. As I found out yesterday, our new plow truck will be ready for pickup around the first or second week in May.

Sincerely,

**Brian Burkholder**

*Superintendent of City Services*

**City of Chatfield**

21 SE Second Street  
Chatfield, MN 55923

[bburkholder@ci.chatfield.mn.us](mailto:bburkholder@ci.chatfield.mn.us)

**Office 507-867-1511**

Cell 507-273-9597

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INTEROFFICE MEMORANDUM

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**TO:** Council  
**FROM:** Brian Burkholder, SCS  
**SUBJECT:** Park Truck/Dump body, Tommy-Dump Gate. Backpack Storage, Plow  
**DATE:** 4/5/2021

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**Action Requested:** To consider and approve the purchase of a dump body, tommy-dump gate, backpack, and plow for the Parks truck.

**Background:** I received 3 quotes for the added dump body, tommy-dump gate, backpack options and 4 quotes on plow for the Parks truck.

I used the spec from Universal Truck, so they are all comparable in specs and later added the slide shelving option for the backpack toolbox. There is also an option with Crysteel to add a shovel box for \$950.

With Crysteel being \$1,900 cheaper included the (2) heavier duty shelf slides, I am recommending Crysteel Truck Equipment for the install of the dump box, hitch, and Backpack Storage options.

Currently, I am undecided on the plow option for this truck and will bring forward at a later time.

Universal Truck- Dump Body & accessories-	\$28,322
(2) slide shelves	\$1,300
Total	\$29,622

Truck Utilities- Dump Body & accessories-	\$26,959
(2) slide shelves	\$1,300
Total	\$28,259

Crysteel Truck Equip. – Dump Body & accessories-	\$23,102
(2) slide shelves (heavier)	\$3,244
Total	\$26,346
*option Shovel box	\$950
Total	\$27,296

Thank you for your time,  
Brian Burkholder



1130 73rd Avenue NE  
 Fridley, MN 55432  
 (763) 571-1902  
 1-800-795-1902  
 Fax # (763) 571-5091

Highway 60 East  
 Lake Crystal, MN 56055  
 (507) 726-6041  
 1-800-722-0588  
 Fax # (507) 726-2984

[www.crysteeltruck.com](http://www.crysteeltruck.com)

*AN EQUAL OPPORTUNITY EMPLOYER*

Date: 3/23/2021  
 Company: City of Chatfield  
 Contact: Brian Burkholder  
 Phone# O-507-867-1511 C-507-273-9597  
 Email: [bburkholder@ci.chatfield.mn.us](mailto:bburkholder@ci.chatfield.mn.us)

Reference: REV3  
 Address: 21 2<sup>nd</sup> St  
 City: Chatfield  
 State: MN 55923

**Equipment quoted for a 2021 Ford F-550 Chassis with 84" CA.**

REFERENCE: COOPERATIVE PURCHASE OF EQUIPMENT FROM STATE OF MINNESOTA  
 CONTRACT NO: 184022  
 RELEASE NO: T-765(5)  
 CONTRACT PERIOD: NOVEMBER 1, 2020, THROUGH, OCTOBER 31, 2021  
 EXTENSION OPTION: Up to 48 months  
 1-UNIT  
 STATE COOPERATIVE PRICING

**5.0 Dump Body**

<b>Crysteel E-Series Stainless Steel</b>		\$9,236.00
Ford Application 40" front, -60" CA 84" CA with use of Backpack		
201 Stainless Steel Construction		
9' long x 96" wide OD x 87" wide ID		
Side height: 14"		
Tailgate height: 20"		
Quick drop tailgate, Fold down sides		
Fold Down Side Stops, Boxed Top Rails		
Dirt shedding top rail and corner post		
1/4 cab shield w/ tapered window, 7 gauge Floor		
12 gauge 201 SS Sides, 10 gauge SS Front & Rear		
Stainless steel finish-no paint included		
Underside of Box undercoated black		
Crysteel hoist LB500		\$1,668.00
NCI	**Upgrade to an LB510 ILO LB500 ADD	\$35.00
	Crysteel Electric / Hydraulic Double acting Power Unit w/ In	\$515.00
	Cab Controls and Solenoid Valve Cover	
	Installation of dump body	\$805.00
	Installation of hoist	\$531.00
	For 3/16" AR450 floor ILO 7GA A1011 Floor	\$735.00
	For delete tailgate & tailgate hardware	\$(1,148.00)
	For 605-STL211RCB LED STT Installed	\$338.00
	For 6" Oval Light Boxes fitted for Stainless Steel E-Series	\$294.00
	Bulkhead PN 605-00002	

**6.0 Hitches**

Custom Pull Plate 5/8" complete including: 5/8" steel plate All Gussets Safety "D" Rings Round Tube Bumper 7 Way Plug	\$545.00
Installation of custom hitch	\$266.00
Electronic back up alarm 560-STA20502-G	\$89.00
For weld on receiver style hitch (450-1804055)	\$112.00

**8.0 Storage Boxes and Options**

	Installation of Storage box	\$225.00
	TL Woods Aluminum BackPac one ton -- Ford-F350,F450,F550 & Chevy 3500 (410-00014)	\$2,453.00
NCI	** Gas Shock Door Retainers for backpack	\$199.00
	Relocate Factory Provided Camera Eye	\$250.00
	Buyers Mini Light Bar installed on cab shield, wired to in dash switch (8891060)	\$332.00
	For 1 Set Buyers Surface Mt Strobes	\$298.00
	**Mounted in Grill of Truck	
	For 1 Buyers 1492115 4.6" round LED flood light installed	\$206.00
	**Mounted on rear of cabshield facing rear	
	For Poly Fenders 19.5 985-1901	\$573.00

REFERENCE: COOPERATIVE PURCHASE OF EQUIPMENT FROM STATE OF MINNESOTA

CONTRACT NO: 176431

RELEASE NO: T-763(5)

CONTRACT PERIOD: MAY 1, 2020, THROUGH APRIL 30, 2021

EXTENSION OPTION: Up to 48 months

1-UNIT

STATE COOPERATIVE PRICING

**Liftgate:**

	<b><u>Tommy Gate G2 Series (Dump Body)</u></b>	
5.143	G2-92-1650 LD33	\$3,080.00
5.143	Installation of Liftgate	\$900.00

**Options:**

	<b><u>G2 Series Dump Body Options:</u></b>	
5.306	Bolt-on LED 3-Light Kit	\$385.00
5.306	Installation of 3-Light Kit	\$180.00
NCI	(2) Custom Bedslides (\$1335.00 each)	\$2,670.00
NCI	Install of Custom Bedslides	\$574.00

**Total Price of All Equipment Listed Above****\$ 26,346.00**

\*\*\*PRICES DO NOT INCLUDE ANY APPLICABLE TAXES OR FEES\*\*\*

Delivery Starting Point

Lake Crystal, MN

Price Per loaded mile delivery charge

\$1.75

\*A WRITTEN PURCHASE ORDER MUST BE RETURNED SPECIFYING PURCHASE OF THIS EQUIPMENT OFF THE STATE OF MINNESOTA COOPERATIVE PURCHASE CONTRACT

\*ALL LABOR COSTS ARE BASED ON INSTALLING EQUIPMENT ON A TRUCK CHASSIS WITH ALL TRUCK ITEMS OUT OF THE WAY FOR EQUIPMENT INSTALLATION. IF CRYSTEEL HAS TO MOVE FUEL TANKS, AIR TANKS, AIR DRYER, ETC. THERE WILL BE TIME AND MATERIAL CHARGES ADDED TO BID.

Vendor Name:	<b>Crysteel Truck Equipment-Lake Crystal</b>
Contact Person:	<b>Daron Fromm &amp; Josh Miller</b>
Street Address:	<b>52248 Ember Rd</b>
City, State, Zip:	<b>Lake Crystal, MN 56055</b>
Phone #:	<b>(507) 726-6041</b>
Toll Free #:	<b>(800) 722-0588</b>
Fax #:	<b>(507) 726-2984</b>
Email Address:	<b>dfromm@crysteeltruck.com &amp; jmillier@crysteeltruck.com</b>

<b>Below Options are NOT included in above package pricing</b>		
	<b><u>Boss V-XT Plows</u></b>	
<b>3.39</b>	9'2" V-XT Steel Vee Plow	<b>\$6,135.00</b>
<b>3.39</b>	Installation of plow	<b>\$700.00</b>
<b>3.83</b>	Light Adapter	<b>\$125.00</b>
<b>3.105</b>	Snow Deflector (7'6"-9'2" V-Plows, 7'6"-9' Super Duty, 9'HD)	<b>\$244.00</b>
<b>3.105</b>	Installation of Snow Deflector	<b>\$68.00</b>
<b>Total Plow Option Price</b>		<b>\$7,272.00</b>





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**INTEROFFICE MEMORANDUM**

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**TO:** Council  
**FROM:** Brian Burkholder, SCS  
**SUBJECT:** Hire/Summer help positions  
**DATE:** 4/21/2021

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**Action Requested:** Looking for your consideration and approval for the hiring of Kevin Koch for as a summer help employment position. May through September.

**Background:** An ad was placed in the both the Chatfield News and the Journal for 2 weeks and one application was received. The application deadline was on Wednesday, April 7<sup>th</sup>, and I interviewed the one applicant.

I would like to recommend the hiring of Kevin Koch for one of the two summer helps positions available. Kevin worked in a summer help position last year.

Thank you for your time,  
Brian Burkholder

## Joel Young

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**From:** Carmen Narveson <carmennarveson@gmail.com>  
**Sent:** Wednesday, April 21, 2021 3:27 PM  
**To:** Joel Young  
**Subject:** Summer Concert Series

Hi Joel- The Brass Band has started to rehearse in small groups. We are working towards an 8 week summer concert series with three guest groups and the band for five concerts. We have mapped out rehearsals and a scaled down music list since we will only have four or five full band rehearsals. Our theme will be Sweet and Condensed. We have a plan for the band to play safely in the band shell. With some written and verbal guidance, I think the audience can figure out a way to safely distance from each other in the park. Maybe we'll have to spread out the benches a bit more and leave more distance from the band. If it rains, we will cancel instead of finding an inside performance space. The Chatfield Alliance has indicated that it might find some ways to partner with other groups to make Thursday evenings more of an "event".

I would really like to have the approval of the council if you think we need it and also would appreciate any feedback. We are getting close to doing some publicity, but I would like your ok first!

--

Carmen Narveson