

CITY OF CHATFIELD COMMON COUNCIL
AGENDA
December 14, 2020 7:00 P.M

- I. Chatfield City Council – December 14, 2020 – 7:00 p.m. – City Council Chambers
1. Consent Agenda:
 - A. Approval of minutes of prior meetings.
 - B. Approve payment of claims.
 - C. Designation of polling place for 2021.
 - D. Approve Liability Limits without Waiving Statutory Limits for 2021.
 - E. Approve ATV Trail Resolution
 2. John Wade – Rochester Area Economic Development, Inc.
 - A. Approval of 2021 Dues
 3. Truth In Taxation Hearing
 - A. 2021 Budget At A Glance
 - B. Annual Budget Message from the City Clerk
 - C. Approve Tax Levy and 2021 Budget
 4. Fire Dept request to order chassis for Brush Truck
 5. Planning & Zoning Report: (Logan Tjossem)
 - A. Recommended Text amendment regarding fence regulations.
 - B. Approval of Preliminary Plat
 - C. Approve Development Agreement - Hilltop Third Addition
 6. EDA Report – Chris Giesen
 - A. Small Cities Development Grant Proposal
 7. Consider approval of proposal to install ceilings in swimming pool family rest rooms.
 8. Ordinance 449 – 2021 fees:
 - A. Second Consideration
 - B. Publication
 9. S.C.S. Report (Brian Burkholder):
 - A. Consider water main abandonment in alley between 2nd and 3rd Streets.
 10. Mayor's Report:
 - A. Employee Service Awards
 11. Clerk's Report:
 12. Roundtable
 13. Adjourn.
 14. Meeting Notices:
 - A. No Committee Meetings in December

**CITY OF CHATFIELD
COMMON COUNCIL
MEETING MINUTES**

Monday, November 23, 2020

The Common Council of the City of Chatfield met in regular session on Monday, November 23, 2020. Mayor Russ Smith presided and called the regular meeting to order at 7:00 PM

Members Present: Councilor Paul Novotny, Councilor Joshua Broadwater, Mayor Russell Smith, Councilor John McBroom, and Councilor Pam Bluhm.

Members absent: Councilor Mike Urban.

Note: Councilor Bluhm arrived late.

Others Present: Erin Gerlach, Dale Gerlach, Pamela Gerlach, Karen Riesner, Brian Burkholder, Shane Fox, Joel Young, James Fisher, Craig Britton, Fred Suhler Jr., Beth Carlson, and Gretchen Mensink Lovejoy.

Consent Agenda

Councilor Paul Novotny entered a motion, with a second by Councilor Joshua Broadwater, to approve the consent agenda including the following items:

1. Approval of November 9, 2020 Regular Meeting Minutes and November 12, 2020 Special Meeting Minutes
2. Approve payment of claims
3. Approval of updated Personnel Policy

Ayes: Councilors: Novotny, Broadwater, and McBroom

Nays: None

Absent: Councilors: Urban, and Bluhm

Motion carried.

Preservation Award – Deborah & Frederick Gerlach

Each year the Chatfield Heritage Preservation Commission celebrates National Preservation Month by honoring an outstanding project, individual, family, building, or group that has contributed to the preservation, protection, and use of the historical and architectural heritage of Chatfield. Since 2009, award winners have included individuals and groups associated with residential and commercial building renovation projects ranging from small home improvements to large commercial building renovations; and for their stewardship of heritage resources. This year's award is presented to Fred & Deborah Gerlach, owners of the historic George H. Haven house, known as "The Oaks," 132 Winona St. in recognition of the donation of the Haven Wall to the City of Chatfield for use as a conservation open space.

Ordinance #449 – Fee Ordinance – First Consideration

Some changes to the proposed fee schedule presented are needed. First, under Alcohol License Fees, the proposed increased to the cost of a temporary on-sale license fee can stay, all other increases in the section are being postponed because we are already in the midst of renewal process.

Second, the Park & Rec committee is opposed to increasing pool membership fees during these times, in the future an increase might make more sense, but not right now. Small increases to lesson fees, toddler time, lap swim sessions and water aerobic sessions will remain.

Councilor John McBroom entered a motion, with a second by Councilor Joshua Broadwater, to approve the first consideration of Ordinance #449 – Fee Ordinance with changes as discussed.

Ayes: Councilors: Novotny, Broadwater, McBroom, and Bluhm

Nays: None

Absent: Councilor: Urban

Motion carried.

S.C.S. Report

Superintendent of City Services, Brian Burkholder updated the council on the completion of a retention pond project on County Road 10 and 151.

Committee Reports

Public Services Committee

Councilor McBroom reported that the Public Services Committee talked about a brush truck for the fire department. A liquor license refund request was also discussed.

Park & Recreation Committee

Councilors Broadwater and McBroom were in attendance. Topics included:

- A recommendation to keep Noah Friedrich and Dan Narveson on staff for next year's pool season
- The proposed pool fee changes
- A proposal to update the bathrooms to improve noise levels

Mayor's Report

Charter Commission Appointment

Julie Fryer has submitted her application to become part of the Charter Commission.

Councilor Joshua Broadwater entered a motion, with a second by Councilor John McBroom, to approve the Charter Commission Appointment of Julie Fryer.

Ayes: Councilors: Novotny, Broadwater, McBroom, and Bluhm

Nays: None

Absent: Councilor: Urban

Motion carried.

Mayor Smith talked about the donation to the city of the Haven Wall. It is a nice donation to the city. There is a historical significance to the wall. It is unique to Chatfield and makes Chatfield a little bit better than everywhere else.

Clerk's Report

City Clerk, Joel Young, wanted to point out that the Governor's new rules, while quite stringent for private individuals and their activities, have an exception for government meetings. The hybrid system being used for this particular meeting does work. It is hard to see people, but everyone can be heard. Young, unless otherwise directed, will continue with hybrid style meetings where some people are present in council chambers while others attend remotely. After a bit of discussion by council, it appears that hybrid meetings will be the way to proceed for the foreseeable future.

Roundtable

City Attorney, Fred Suhler Jr., mentioned how all his court proceedings have moved to virtual for at least the next two months. His preference is to meet virtually.

City Clerk, Joel Young, stated that Councilor Urban will be participating virtually as well. Councilor Broadwater has asked if committees could be virtual. Young is planning on setting up meetings for both in person and virtual so no matter what, we are prepared. He does ask that councilors let him know if they will not be coming in physically so it is easier to prepare.

Adjourn

Councilor John McBroom entered a motion, with a second by Councilor Pam Bluhm, to adjourn

Ayes: Councilors: Novotny, Broadwater, McBroom, and Bluhm

Nays: None

Absent: Councilor: Urban

Motion carried.

Russ Smith, Mayor

Beth Carlson, Deputy Clerk



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| Vendor CENTURYLINK-TELE | | | | | | |
| 054377 | NOV 10 | E 211-45500-321 | Libraries (GENERA | Telephone | \$82.67 | 2911 LIBRARY ELEVATOR |
| Vendor CENTURYLINK-TELE | | | | | \$82.67 | |
| Vendor UNITED STATES POSTAL SERVICE | | | | | | |
| 054378 | 404641 | E 601-49400-322 | Water Utilities (GE | Postage | \$67.53 | UTILITY BILL POSTAGE ALLOCATION |
| | 404641 | E 603-49500-322 | Refuse/Garbage (| Postage | \$79.53 | UTILITY BILL POSTAGE ALLOCATION |
| | 404641 | E 602-49450-322 | Sewer (GENERAL) | Postage | \$287.76 | UTILITY BILL POSTAGE ALLOCATION |
| Vendor UNITED STATES POSTAL SERVICE | | | | | \$434.82 | |
| Batch Name 2020 11ADM02 | | | | | \$517.49 | |
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| Vendor ROOT RIVER STATE BANK | | | | | | |
| 111415 | | E 100-41500-310 | City Clerk | Other Professional Servic | \$84.10 | INT BANKING CHARGES 50 + 19.10 + |
| Vendor ROOT RIVER STATE BANK | | | | | \$84.10 | |
| Vendor TASC | | | | | | |
| 111414 | 210098 | E 100-41500-310 | City Clerk | Other Professional Servic | \$15.00 | COBRA - ADMINISTRATION FEE |
| Vendor TASC | | | | | \$15.00 | |
| Batch Name 2020 11ADM03 | | | | | \$99.10 | |
| | | | | | \$99.10 | |

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| Vendor CHATFIELD PUBLIC LIBRARY | | | | | | |
| 111406 | 11/25/2 | G 910-21728 | | | \$150.00 | SCRIP GAS CARDS |
| | 11/25/2 | R 211-45500-3620 | Libraries (GENERA | | -\$150.00 | SCRIP GAS CARDS |
| | | | | | <u>\$0.00</u> | |
| Vendor CHATFIELD PUBLIC LIBRARY | | | | | | |
| Vendor DELTA DENTAL | | | | | | |
| 111413 | 11/25/2 | G 910-21711 | | | \$106.35 | KEIGLEY - FAMILY |
| | 11/25/2 | G 910-21711 | | | \$106.35 | SCHLICHTER - FAMILY |
| | 11/25/2 | G 910-21711 | | | \$32.10 | TIMM - EE |
| | 11/25/2 | G 910-21711 | | | \$106.35 | PRIEBE - FAMILY |
| | 11/25/2 | G 910-21711 | | | \$32.10 | IRISH - EE |
| | 11/25/2 | G 910-21711 | | | \$32.10 | HYKE - EE |
| | 11/25/2 | G 910-21711 | | | \$106.35 | ERICKSON - EMP + CH |
| | 11/25/2 | G 910-21711 | | | \$32.10 | COE - EMP |
| | 11/25/2 | G 910-21711 | | | \$66.05 | YOUNG - EE + SP |
| | | | | | <u>\$619.85</u> | |
| Vendor DELTA DENTAL | | | | | | |
| Vendor EFTPS | | | | | | |
| 111407 | 270073 | G 910-21709 | | | \$1,398.10 | MEDICARE WH - STAFF |
| | 270073 | G 910-21703 | | | \$4,179.14 | SOC SEC WH - STAFF |
| | 270073 | G 910-21701 | | | \$4,089.62 | FEDERAL WH - STAFF |
| | | | | | <u>\$9,666.86</u> | |
| Vendor EFTPS | | | | | | |
| Vendor EMPOWER | | | | | | |
| 111408 | 871783 | G 910-21719 | | | \$115.07 | INVEST - BURKHOLDER |
| | 871783 | G 910-21719 | | | \$25.00 | INVEST - COE |
| | 871783 | G 910-21719 | | | \$50.00 | INVEST - HYKE |
| | 871783 | G 910-21719 | | | \$67.75 | INVEST - CARLSON |
| | 871783 | G 910-21719 | | | \$50.00 | INVEST - TIMM |
| | 871783 | G 910-21719 | | | \$84.32 | INVEST - PRIEBE |
| | 871783 | G 910-21719 | | | \$105.50 | INVEST - IRISH |
| | 871783 | G 910-21719 | | | \$216.64 | INVEST - DUBORD |
| | 871783 | G 910-21719 | | | \$125.00 | INVEST - SCHLICHTER |
| | | | | | <u>\$839.28</u> | |
| Vendor EMPOWER | | | | | | |
| Vendor MN DEPART. OF REV./WH TAX | | | | | | |
| 111409 | 0-904-5 | G 910-21702 | | | \$1,997.62 | STATE TAX WH - STAFF |
| | | | | | <u>\$1,997.62</u> | |
| Vendor MN DEPART. OF REV./WH TAX | | | | | | |
| Vendor PERA | | | | | | |
| 111410 | SOMPE | G 910-21705 | | | \$4,652.89 | PERA - POLICE |
| | SOMPE | G 910-21704 | | | \$4,775.83 | PERA - CITY COORDINATED |
| | | | | | <u>\$9,428.72</u> | |
| Vendor PERA | | | | | | |
| Vendor SUN LIFE ASSURANCE COMPANY | | | | | | |
| 111411 | 462544 | G 910-21720 | | | \$2.56 | INSURANCE - ER 2.56 - MILIANDER |
| | 462544 | G 910-21720 | | | \$2.56 | INSURANCE - ER 2.56 - ERICKSON |
| | 462544 | G 910-21720 | | | \$37.03 | INSURANCE - ER 2.56 EE 34.47 - COE |
| | 462544 | G 910-21720 | | | \$2.56 | INSURANCE - ER 2.56 - DUBORD |
| | 462544 | G 910-21720 | | | \$8.80 | INSURANCE - ER 2.56 EE 6.24 HYKE |
| | 462544 | G 910-21720 | | | \$2.56 | INSURANCE - ER 2.56 - CARLSON |
| | 462544 | G 910-21720 | | | \$2.56 | INSURANCE - ER 2.56 - SCHMIEDEBER |
| | 462544 | G 910-21720 | | | \$2.56 | INSURANCE - ER 2.56 - TIMM |
| | 462544 | G 910-21720 | | | \$2.56 | INSURANCE - ER 2.56 SCHLICHTER |
| | 462544 | G 910-21720 | | | \$4.67 | INSURANCE - ER 2.56 EE 2.11 - FOX |



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| 111411 | 462544 | G 910-21720 | | | \$298.76 | INSURANCE - ER 2.56 EE 296.20 - YO |
| | 462544 | G 910-21720 | | | \$2.56 | INSURANCE - ER 2.56 - PRIEBE |
| | 462544 | G 910-21720 | | | \$2.56 | INSURANCE - ER 2.56 - BURKHOLDER |
| | 462544 | G 910-21720 | | | \$2.56 | INSURANCE - ER 2.56 - LANDORF |
| | 462544 | G 910-21720 | | | \$9.90 | INSURANCE - ER 2.56 EE 7.34 - BURN |
| | 462544 | G 910-21720 | | | \$2.56 | INSURANCE - ER 2.56 - IRISH |
| Vendor SUN LIFE ASSURANCE COMPANY | | | | | \$387.32 | |
| Vendor TASC | | | | | | |
| 111412 | 11/25/2 | G 910-21714 | | | \$114.58 | FSA - EmpE - SCHMIEDEBERG |
| Vendor TASC | | | | | \$114.58 | |
| Batch Name 2020 11FPR02 | | | | | \$23,054.23 | |
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| Vendor | | | | | | |
| Vendor | | | | | | |
| Vendor AMAZON CAPITAL SERVICES, INC. | | | | | | |
| 1JLC-3 | E | 100-41100-200 | Legislative | Office Supplies (GENERA | \$117.98 | 2 ZUGU IPAD CASE |
| 1G4Y- | E | 100-41500-430 | City Clerk | Miscellaneous (GENERAL | \$12.48 | 1 SAFETY EYEWEAR BLACK FRAME |
| 1G4Y- | E | 100-41500-430 | City Clerk | Miscellaneous (GENERAL | \$58.99 | ZUGU IPAD CASE |
| 1679-F | E | 230-42270-152 | Ambulance | Clothing | \$29.99 | UNIFORM PANT |
| 1G4Y- | E | 100-41500-430 | City Clerk | Miscellaneous (GENERAL | \$23.76 | 2 ANTIFOG SAFETY GOGGLES |
| 1973-7 | E | 230-42270-210 | Ambulance | Operating Supplies (GEN | \$58.99 | IPAD AIR 4 CASE |
| 1973-7 | E | 601-49400-210 | Water Utilities (GE | Operating Supplies (GEN | \$26.99 | IPAD AIR 4 CASE |
| 1679-F | E | 230-42270-210 | Ambulance | Operating Supplies (GEN | \$44.99 | SAFETY GOGGLES |
| Vendor AMAZON CAPITAL SERVICES, INC. | | | | | \$374.17 | |
| Vendor AMAZON.COM | | | | | | |
| | E | 211-45500-593 | Libraries (GENERA | Cap. Outlay-Non Print M | \$332.71 | ACCOUNT 60457 8781 36661 3 |
| Vendor AMAZON.COM | | | | | \$332.71 | |
| Vendor AMERIPRIDE LINEN | | | | | | |
| 280330 | E | 100-41940-401 | Municipal Building | Repairs/Maint Buildings | \$227.70 | RUG SERVICE |
| 280330 | E | 100-43100-152 | Street Maintenanc | Clothing | \$48.76 | UNIFORMS - BRIAN |
| 280330 | E | 601-49400-152 | Water Utilities (GE | Clothing | \$48.72 | UNIFORMS - RYAN |
| 280330 | E | 602-49450-152 | Sewer (GENERAL) | Clothing | \$48.72 | UNIFORMS - STEVEN |
| 280330 | E | 602-49450-152 | Sewer (GENERAL) | Clothing | \$48.72 | UNIFORMS - MITCH |
| 280330 | E | 100-45200-152 | Parks (GENERAL) | Clothing | \$48.72 | UNIFORMS - BILL |
| Vendor AMERIPRIDE LINEN | | | | | \$471.34 | |
| Vendor AT&T MOBILITY | | | | | | |
| 110320 | E | 230-42270-321 | Ambulance | Telephone | \$49.86 | 507.513.5925 AMBULANCE |
| X12032 | E | 230-42270-321 | Ambulance | Telephone | \$49.86 | 507.513.5974 AMBULANCE |
| X12032 | E | 100-42110-321 | Police Administrati | Telephone | \$49.86 | 507.272.5506 POLICE CHIEF |
| X12032 | E | 100-42110-320 | Police Administrati | Communications (GENER | \$38.23 | 507.513.5954 POLICE AIR CARD |
| 110320 | E | 100-42110-321 | Police Administrati | Telephone | \$49.86 | 507.272.5506 POLICE CHIEF |
| 110320 | E | 100-42110-321 | Police Administrati | Telephone | \$44.83 | 507.272.5382 POLICE 872 |
| 110320 | E | 100-42110-218 | Police Administrati | Confiscation/Forfietures | \$38.23 | 507.513.5937 POLICE AIR CARD |
| 110320 | E | 100-42110-321 | Police Administrati | Telephone | \$44.83 | 507.272.5386 POLICE 873 |
| X12032 | E | 220-42280-321 | Fire Department * | Telephone | \$49.86 | 507.884.4423 FIRE |
| X12032 | E | 230-42270-321 | Ambulance | Telephone | \$49.86 | 507.513.5925 AMBULANCE |
| X12032 | E | 100-42110-321 | Police Administrati | Telephone | \$44.83 | 507.272.5386 POLICE 873 |
| X12032 | E | 100-42110-218 | Police Administrati | Confiscation/Forfietures | \$38.23 | 507.513.5937 POLICE AIR CARD |
| X12032 | E | 100-42110-321 | Police Administrati | Telephone | \$44.83 | 507.272.5382 POLICE 872 |
| 110320 | E | 220-42280-321 | Fire Department * | Telephone | \$49.86 | 507.884.4423 FIRE |
| 110320 | E | 100-42110-320 | Police Administrati | Communications (GENER | \$38.23 | 507.513.5954 POLICE AIR CARD |
| 110320 | E | 230-42270-321 | Ambulance | Telephone | \$49.86 | 507.513.5974 AMBULANCE |
| Vendor AT&T MOBILITY | | | | | \$731.12 | |
| Vendor BADGER METER | | | | | | |
| 800637 | E | 602-49450-404 | Sewer (GENERAL) | Repairs/Maint Equipment | \$85.43 | 1/2 BEACON NETWORK PER UNIT |
| 800637 | E | 601-49400-404 | Water Utilities (GE | Repairs/Maint Equipment | \$85.42 | 1/2 BEACON NETWORK PER UNIT |
| Vendor BADGER METER | | | | | \$170.85 | |
| Vendor BAKER & TAYLOR BOOKS | | | | | | |
| | E | 211-45500-590 | Libraries (GENERA | Cap. Outlay-Books | \$863.58 | ACCOUNT L6248262 |
| Vendor BAKER & TAYLOR BOOKS | | | | | \$863.58 | |



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| | 726426 | E 211-45500-590 | Libraries (GENERA | Cap. Outlay-Books | \$29.68 | ACCT 23762978 |
| Vendor GALE | | | | | \$29.68 | |
| Vendor GALLS | | | | | | |
| | 016837 | E 100-42110-153 | Police Administrati | Uniform Allowance | \$99.49 | 6 POCKET POLY/RAYON |
| Vendor GALLS | | | | | \$99.49 | |
| Vendor GRANICUS | | | | | | |
| | 133938 | E 100-41500-438 | City Clerk | Internet Expenses | \$115.76 | ENCODING SOFTWARE |
| | 133938 | E 100-41500-438 | City Clerk | Internet Expenses | \$55.13 | UPGRADE TO SDI 720P |
| | 133938 | E 100-41500-438 | City Clerk | Internet Expenses | \$509.36 | GOV TRANSPARENCY SUITE |
| | 133938 | E 100-41500-438 | City Clerk | Internet Expenses | \$503.57 | MEETING EFFICIENCY SUITE |
| | 133938 | E 100-41500-438 | City Clerk | Internet Expenses | \$260.47 | OPEN PLATFORM SUITE |
| | 134032 | E 801-49950-500 | Reserve Fund | Cap. Outlay-GENERAL | \$1,500.00 | GOVACCESS - PIONEER WEBSITE MIL |
| Vendor GRANICUS | | | | | \$2,944.29 | |
| Vendor HAMMELL EQUIPMENT | | | | | | |
| | I12961 | E 100-43100-240 | Street Maintenanc | Small Tools and Minor E | \$199.95 | SHREDDER VAC |
| Vendor HAMMELL EQUIPMENT | | | | | \$199.95 | |
| Vendor HENRY SCHEIN, INC. | | | | | | |
| | 861557 | E 230-42270-210 | Ambulance | Operating Supplies (GEN | \$1,019.64 | LANCET SODIUM CHLORIDE EPI CATH |
| Vendor HENRY SCHEIN, INC. | | | | | \$1,019.64 | |
| Vendor HENTGES GLASS CO. | | | | | | |
| | 12506 | E 100-41940-401 | Municipal Building | Repairs/Maint Buildings | \$1,062.58 | MUNICIPAL BLDG FRONT COUNTER C |
| Vendor HENTGES GLASS CO. | | | | | \$1,062.58 | |
| Vendor HUNTINGTON ELECTRIC LLC | | | | | | |
| | 5638 | E 100-45200-404 | Parks (GENERAL) | Repairs/Maint Equipment | \$295.96 | LIGHTS |
| Vendor HUNTINGTON ELECTRIC LLC | | | | | \$295.96 | |
| Vendor KWIK TRIP | | | | | | |
| | 795631 | E 220-42280-212 | Fire Department * | Vehicle Operating Suppli | \$32.34 | D GD BIO 15.633 G |
| Vendor KWIK TRIP | | | | | \$32.34 | |
| Vendor MARCO TECHNOLOGIES LLC. | | | | | | |
| | INV818 | E 240-46500-403 | Economic Dev (GE | Prev. Maint. Agreements | \$158.33 | MIT ALLOCATON 11/20-12/19 |
| | INV818 | E 100-41500-403 | City Clerk | Prev. Maint. Agreements | \$633.33 | MIT ALLOCATON 11/20-12/19 |
| | INV818 | E 602-49450-403 | Sewer (GENERAL) | Prev. Maint. Agreements | \$316.66 | MIT ALLOCATON 11/20-12/19 |
| | INV818 | E 603-49500-403 | Refuse/Garbage (| Prev. Maint. Agreements | \$316.66 | MIT ALLOCATON 11/20-12/19 |
| | INV818 | E 601-49400-403 | Water Utilities (GE | Prev. Maint. Agreements | \$316.66 | MIT ALLOCATON 11/20-12/19 |
| | INV817 | E 801-49950-500 | Reserve Fund | Cap. Outlay-GENERAL | \$400.00 | CONFIGURE TRNG ROOM SWITCH |
| | INV818 | E 230-42270-403 | Ambulance | Prev. Maint. Agreements | \$633.33 | MIT ALLOCATON 11/20-12/19 |
| | INV818 | E 801-49950-500 | Reserve Fund | Cap. Outlay-GENERAL | \$400.00 | CONVERTING WEBSITE DNS HOST FR |
| | INV818 | E 100-42110-403 | Police Administrati | Prev. Maint. Agreements | \$633.34 | MIT ALLOCATON 11/20-12/19 |
| | INV818 | E 100-41910-403 | Planning and Zoni | Prev. Maint. Agreements | \$158.33 | MIT ALLOCATON 11/20-12/19 |
| Vendor MARCO TECHNOLOGIES LLC. | | | | | \$3,966.64 | |
| Vendor MMS | | | | | | |
| | 73075 | E 251-46630-401 | Community Dev - | Repairs/Maint Buildings | \$788.16 | BACK OF POTTER RAILING |
| Vendor MMS | | | | | \$788.16 | |
| Vendor MN DEPARTMENT OF HEALTH | | | | | | |
| | | E 601-49400-386 | Water Utilities (GE | Well Testing Fees | \$2,697.00 | QTRLY FEES 1,110 10/01/20-12/31/20 |
| Vendor MN DEPARTMENT OF HEALTH | | | | | \$2,697.00 | |
| Vendor MRO SYSTEMS | | | | | | |



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| | 6336 | E 100-43100-210 | Street Maintenanc | Operating Supplies (GEN | \$109.13 | PLOW BOLTS LOCK NUTS |
| Vendor MRO SYSTEMS | | | | | \$109.13 | |
| Vendor POST BULLETIN | | | | | | |
| | E 211-45500-591 | Libraries (GENERA | Cap. Outlay-Magazines | | \$287.96 | ACCT 179792844 |
| Vendor POST BULLETIN | | | | | \$287.96 | |
| Vendor RICK IRISH | | | | | | |
| | E 614-49840-240 | Cable TV (GENER | Small Tools and Minor E | | \$85.88 | CCTV EQUIPMENT MSX NEXGEN |
| Vendor RICK IRISH | | | | | \$85.88 | |
| Vendor RITEWAY | | | | | | |
| | 20-852 | E 100-41500-210 | City Clerk | Operating Supplies (GEN | \$233.00 | W2 ENVELOPES 1099 |
| Vendor RITEWAY | | | | | \$233.00 | |
| Vendor SCHUMACHER ELEVATOR CO | | | | | | |
| | 905075 | E 211-45500-404 | Libraries (GENERA | Repairs/Maint Equipment | \$155.49 | LIB ELEV MAINT |
| | 905034 | E 100-41940-401 | Municipal Building | Repairs/Maint Buildings | \$182.76 | MUNI ELEV MAINT |
| Vendor SCHUMACHER ELEVATOR CO | | | | | \$338.25 | |
| Vendor SELCO | | | | | | |
| | 048251 | E 211-45500-414 | Libraries (GENERA | Automated Operations | \$906.64 | NOV 2020 BASIC TECH FEES |
| Vendor SELCO | | | | | \$906.64 | |
| Vendor TROPHY STORE AND MORE | | | | | | |
| | 6674 | E 100-46323-430 | Heritage Preservat | Miscellaneous (GENERAL | \$48.73 | 8X10 SUB PLATE |
| Vendor TROPHY STORE AND MORE | | | | | \$48.73 | |
| Vendor US BANK ONE CARD | | | | | | |
| | 11-25-2 | R 601-49400-3955 | Water Utilities (GE | | -\$9.40 | REBATE - US BANK CARD |
| | 11-25-2 | R 602-49450-3955 | Sewer (GENERAL) | | -\$9.28 | REBATE - US BANK CARD |
| | 11-25-2 | R 100-41910-3955 | Planning and Zoni | | -\$0.12 | REBATE - US BANK CARD |
| | 11-25-2 | R 100-45200-3955 | Parks (GENERAL) | | -\$2.38 | REBATE - US BANK CARD |
| | 11-25-2 | E 603-49500-384 | Refuse/Garbage (| Refuse/Garbage Disposal | \$42.00 | OPC - OLMSTED COUNTY |
| | 11-25-2 | E 603-49500-384 | Refuse/Garbage (| Refuse/Garbage Disposal | \$129.78 | SOLID WATE - TIRES |
| | 11-25-2 | E 801-49950-500 | Reserve Fund | Cap. Outlay-GENERAL | \$46.53 | NETWORK SOLUTIONS |
| | 11-25-2 | R 100-41100-3955 | Legislative | | -\$2.38 | REBATE - US BANK CARD |
| | 11-25-2 | R 100-42110-3955 | Police Administrati | | -\$1.24 | REBATE - US BANK CARD |
| | 11-25-2 | R 211-45500-3955 | Libraries (GENERA | | -\$11.24 | REBATE - US BANK CARD |
| | 11-25-2 | R 100-45124-3955 | Swimming Pools - | | -\$32.41 | REBATE - US BANK CARD |
| | 11-25-2 | E 100-41410-210 | Elections | Operating Supplies (GEN | \$449.22 | ELECTION COFFEE AND FOOD |
| | 11-25-2 | R 100-41410-3955 | Elections | | -\$62.80 | REBATE - US BANK CARD |
| | 11-25-2 | E 601-49400-322 | Water Utilities (GE | Postage | \$4.60 | USPS |
| | 11-25-2 | E 220-42280-404 | Fire Department * | Repairs/Maint Equipment | \$104.46 | FAST PHONE REPAIR |
| | 11-25-2 | E 240-46500-322 | Economic Dev (GE | Postage | \$100.00 | PAPERLESS POST - THANK YOU POST |
| | 11-25-2 | E 211-45500-200 | Libraries (GENERA | Office Supplies (GENERA | \$21.48 | WASTE BASKETS |
| | 11-25-2 | E 230-42270-209 | Ambulance | Training Institution | \$147.00 | FISDAP |
| | 11-25-2 | R 100-41500-3955 | City Clerk | | -\$11.62 | REBATE - US BANK CARD |
| Vendor US BANK ONE CARD | | | | | \$902.20 | |
| Vendor VISUALCOMMUNICATIONS | | | | | | |
| | 12064 | E 100-46323-310 | Heritage Preservat | Other Professional Servic | \$175.00 | JOB#17.11.01B INT SIGN PROJ |
| Vendor VISUALCOMMUNICATIONS | | | | | \$175.00 | |
| Vendor WIT BOYZ INC. | | | | | | |
| | 8058 | E 100-43100-404 | Street Maintenanc | Repairs/Maint Equipment | \$300.91 | FLUSHER TRUCK GASKET SOLENOID |
| | 8072 | E 230-42270-404 | Ambulance | Repairs/Maint Equipment | \$155.35 | LOF AMBULANCE |



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| Vendor WIT BOYZ INC. | | | | | \$456.26 | |
| Vendor WM HANSON WASTE REMOVAL | | | | | | |
| 27186 | E 100-45200-384 | Parks (GENERAL) | Refuse/Garbage Disposal | \$235.36 | GARBAGE SERVICE - FIRE HALL | |
| 27186 | E 602-49450-384 | Sewer (GENERAL) | Refuse/Garbage Disposal | \$114.96 | GARBAGE SERVICE - WWTP | |
| 27186 | E 603-49500-384 | Refuse/Garbage (| Refuse/Garbage Disposal | \$495.77 | GARBAGE SERVICE - FUEL SURCHARG | |
| 27186 | E 603-49500-384 | Refuse/Garbage (| Refuse/Garbage Disposal | \$2,060.80 | GARBAGE SERVICE - OC ENVIRON FEE | |
| 27186 | E 100-41940-384 | Municipal Building | Refuse/Garbage Disposal | \$36.15 | GARBAGE SERVICE - CITY HALL | |
| 27186 | E 603-49500-384 | Refuse/Garbage (| Refuse/Garbage Disposal | \$12,761.16 | GARBAGE SERVICE - 1158 P/U @ 11.0 | |
| Vendor WM HANSON WASTE REMOVAL | | | | | \$15,704.20 | |
| Batch Name 2020 12FA01 | | | | | \$82,454.27 | |
| Vendor CENEX FLEET FUELING | | | | | | |
| 204598 | E 100-43100-212 | Street Maintenanc | Vehicle Operating Suppli | \$92.92 | STREET 4 - IRISH | |
| 204598 | E 100-43100-212 | Street Maintenanc | Vehicle Operating Suppli | \$85.47 | STREET 2 | |
| 204598 | E 230-42270-212 | Ambulance | Vehicle Operating Suppli | \$51.21 | 471A | |
| 204598 | E 220-42280-212 | Fire Department * | Vehicle Operating Suppli | \$18.17 | GRASS RIG 6 | |
| 204598 | E 100-42110-212 | Police Administrati | Vehicle Operating Suppli | \$193.79 | POLICE SQUAD 2 | |
| 204598 | E 100-42110-212 | Police Administrati | Vehicle Operating Suppli | \$215.27 | POLICE SQUAD 3 | |
| 204598 | E 602-49450-212 | Sewer (GENERAL) | Vehicle Operating Suppli | \$68.18 | WWTP 2- IRISH | |
| 204598 | E 100-43100-212 | Street Maintenanc | Vehicle Operating Suppli | \$91.33 | STREET 1 | |
| 204598 | E 601-49400-212 | Water Utilities (GE | Vehicle Operating Suppli | \$96.49 | WATER 1 | |
| 204598 | E 220-42280-212 | Fire Department * | Vehicle Operating Suppli | \$6.97 | FIRE UTV | |
| 204598 | E 100-45200-212 | Parks (GENERAL) | Vehicle Operating Suppli | \$93.98 | STREET3 50% - DUBORD | |
| 204598 | E 100-43100-212 | Street Maintenanc | Vehicle Operating Suppli | \$93.98 | STREET3 50% - DUBORD | |
| 204598 | E 100-42110-212 | Police Administrati | Vehicle Operating Suppli | \$18.60 | POLICE SQUAD 1-CHIEF | |
| 204598 | E 230-42270-212 | Ambulance | Vehicle Operating Suppli | \$72.70 | 471B | |
| 204598 | E 602-49450-212 | Sewer (GENERAL) | Vehicle Operating Suppli | \$52.11 | WWTP 1 - SCHLICHTER | |
| Vendor CENEX FLEET FUELING | | | | | \$1,251.17 | |
| Vendor CENTURYLINK-WEBEX | | | | | | |
| 171362 | E 420-41990-320 | Other General Gov | Communications (GENER | \$230.00 | WEBEX 10@23 + TAX/LIC | |
| 171362 | E 100-41500-320 | City Clerk | Communications (GENER | \$40.16 | WEBEX 10@23 + TAX/LIC | |
| Vendor CENTURYLINK-WEBEX | | | | | \$270.16 | |
| Vendor CONSTRUCTION MANAGEMENT SERVIC | | | | | | |
| ACCT# | E 100-42400-440 | Building Inspectio | Building Inspections | \$1,233.73 | TICKETS - INSPECTIONS | |
| Vendor CONSTRUCTION MANAGEMENT SERVIC | | | | | \$1,233.73 | |
| Vendor FREDERICK S. SUHLER, ATTY | | | | | | |
| DEC.06, | E 100-41100-304 | Legislative | Legal Fees | \$500.00 | MONTHLY LEGAL FEES | |
| Vendor FREDERICK S. SUHLER, ATTY | | | | | \$500.00 | |
| Vendor GOPHER STATE ONE CALL | | | | | | |
| 011028 | E 601-49400-310 | Water Utilities (GE | Other Professional Servic | \$59.40 | ACCOUNT #MN00240 | |
| Vendor GOPHER STATE ONE CALL | | | | | \$59.40 | |
| Vendor MEDIACOM | | | | | | |
| | E 230-42270-438 | Ambulance | Internet Expenses | \$101.64 | 1/3 CITY HALL HIGH SPEED & STATIC | |
| | E 100-41500-438 | City Clerk | Internet Expenses | \$101.63 | 1/3 CITY HALL HIGH SPEED & STATIC | |
| | E 100-42110-438 | Police Administrati | Internet Expenses | \$101.63 | 1/3 CITY HALL HIGH SPEED & STATIC | |
| Vendor MEDIACOM | | | | | \$304.90 | |
| Vendor MINNESOTA ENERGY RESOURCES | | | | | | |
| | E 230-42270-380 | Ambulance | Utility Services (GENERA | \$68.97 | 00001 MUNI - AMB 1/3 | |
| | E 602-49450-380 | Sewer (GENERAL) | Utility Services (GENERA | \$330.74 | 00003 WWTP | |



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| | | E 100-41940-380 | Municipal Building | Utility Services (GENERA | \$68.98 | 00001 MUNI 1/3 |
| | | E 100-42110-380 | Police Administrati | Utility Services (GENERA | \$68.97 | 00001 MUNI - POLICE 1/3 |
| Vendor MINNESOTA ENERGY RESOURCES | | | | | \$537.66 | |
| Vendor ON SITE SANITATION | | | | | | |
| | | E 100-45200-380 | Parks (GENERAL) | Utility Services (GENERA | \$34.03 | 001411-006 GP - 558 OTRNE |
| | | E 100-45200-380 | Parks (GENERAL) | Utility Services (GENERA | \$34.02 | 001411-0003 MC HSP-160 DIVSTNW |
| | | E 100-45200-380 | Parks (GENERAL) | Utility Services (GENERA | \$34.03 | 0014-0004 MC HSA-559 OTRNE |
| | | E 100-45200-380 | Parks (GENERAL) | Utility Services (GENERA | \$34.03 | 001411-005 499 PROSPECT STSE |
| | | E 100-45200-380 | Parks (GENERAL) | Utility Services (GENERA | \$34.03 | 001411-0002 MC BF-160 DIVSTNW |
| Vendor ON SITE SANITATION | | | | | \$170.14 | |
| Vendor PEOPLES ENERGY COOPERATIVE | | | | | | |
| | | E 602-49450-380 | Sewer (GENERAL) | Utility Services (GENERA | \$64.36 | 242390 MILL CREEK PK - LIFT ST |
| | | E 100-45200-380 | Parks (GENERAL) | Utility Services (GENERA | \$54.00 | 2438500 MILL CREEK PARK |
| | | E 100-43100-380 | Street Maintenanc | Utility Services (GENERA | \$215.17 | 2154400 10208 HILLSIDE DRIVE |
| | | E 100-45200-380 | Parks (GENERAL) | Utility Services (GENERA | \$42.80 | 2367400 TOURIST PARK |
| | | E 211-45500-380 | Libraries (GENERAL) | Utility Services (GENERA | \$282.18 | 2402500 CHATFIELD LIBRARY |
| | | E 230-42270-380 | Ambulance | Utility Services (GENERA | \$283.00 | 2407900 1/3 21 2ND ST SE |
| | | E 100-42110-380 | Police Administrati | Utility Services (GENERA | \$283.00 | 2407900 1/3 21 2ND ST SE |
| | | E 100-43100-380 | Street Maintenanc | Utility Services (GENERA | \$44.45 | 2436500 CR 2 HWY S |
| | | E 100-43100-380 | Street Maintenanc | Utility Services (GENERA | \$45.00 | 2182100 SIREN - 10210 HILLSIDE |
| | | E 100-43100-380 | Street Maintenanc | Utility Services (GENERA | \$184.00 | 7823600 MEYERS AND TERMAR |
| | | E 100-43100-380 | Street Maintenanc | Utility Services (GENERA | \$67.25 | 3260100 301 TH 52 - TRAFFIC SI |
| | | E 100-43100-380 | Street Maintenanc | Utility Services (GENERA | \$162.66 | 3265100 20 2ND ST SE - LIGHTS |
| | | E 220-42280-380 | Fire Department * | Utility Services (GENERA | \$115.72 | 2410000 318 S MAIN ST-WHISTLE |
| | | E 100-41940-380 | Municipal Building | Utility Services (GENERA | \$283.00 | 2407900 1/3 21 2ND ST SE |
| | | E 601-49400-380 | Water Utilities (GE | Utility Services (GENERA | \$641.62 | 3011700 BLUFF ST WELL |
| | | E 100-45124-380 | Swimming Pools - | Utility Services (GENERA | \$270.89 | 3237701 107 UNION ST NE |
| | | E 100-45200-380 | Parks (GENERAL) | Utility Services (GENERA | \$34.00 | 2432200 CHATFIELD SIGN |
| | | E 100-43100-380 | Street Maintenanc | Utility Services (GENERA | \$1,783.00 | 3011800 STREET LIGHTS |
| | | E 100-45200-380 | Parks (GENERAL) | Utility Services (GENERA | \$30.10 | 2432400 400 3RD ST SW |
| | | E 100-43100-380 | Street Maintenanc | Utility Services (GENERA | \$34.88 | 2447300 UNION ST NE - XING |
| | | E 100-45200-380 | Parks (GENERAL) | Utility Services (GENERA | \$45.00 | 2428000 MILL CREEK PARK |
| | | E 100-43100-380 | Street Maintenanc | Utility Services (GENERA | \$37.82 | 2410100 1/4 FIRE HALL |
| | | E 100-45200-380 | Parks (GENERAL) | Utility Services (GENERA | \$107.44 | 2410200 MAIN ST-CITY PARK |
| | | E 601-49400-380 | Water Utilities (GE | Utility Services (GENERA | \$32.63 | 3211800 250 OLD TERRITORIAL RD |
| | | E 100-43100-380 | Street Maintenanc | Utility Services (GENERA | \$152.78 | 3260000 52 3RD ST SW - STL MTR |
| | | E 602-49450-380 | Sewer (GENERAL) | Utility Services (GENERA | \$2,420.65 | 2430200 126 LIBRARY LN WWTP |
| | | E 220-42280-380 | Fire Department * | Utility Services (GENERA | \$113.47 | 2410100 3/4 FIRE HALL |
| Vendor PEOPLES ENERGY COOPERATIVE | | | | | \$7,830.87 | |
| Vendor STAPLES | | | | | | |
| | 163188 | E 100-41500-200 | City Clerk | Office Supplies (GENERA | \$246.68 | ORDER# 7317640482-0-1 |
| | 163188 | E 100-41500-200 | City Clerk | Office Supplies (GENERA | \$121.63 | ORDER# 7317640482-0-2 |
| | 163188 | E 100-42110-200 | Police Administrati | Office Supplies (GENERA | \$99.71 | ORDER# 7318553688-0-1 |
| Vendor STAPLES | | | | | \$468.02 | |
| Batch Name 2020 12FA01U | | | | | \$12,626.05 | |
| | | | | | \$95,080.32 | |

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| Vendor CHATFIELD EDA | | | | | | |
| | E 357-46617-323 | E-Z FAB TIF | Administration Expense | | \$750.59 | TIF 3-4/EZ FAB 10% MAX |
| Vendor CHATFIELD EDA | | | | | \$750.59 | |
| Vendor EZ FABRICATING, INC. | | | | | | |
| | E 357-46617-324 | E-Z FAB TIF | Reimbursement | | \$6,755.35 | 90% of 7,505.94 |
| Vendor EZ FABRICATING, INC. | | | | | \$6,755.35 | |
| Vendor LONE STONE, LLC | | | | | | |
| | E 354-46616-324 | Lone Stone TIF | Reimbursement | | \$81,677.47 | 90% PAYOUT OF FC SETTLEMENT |
| Vendor LONE STONE, LLC | | | | | \$81,677.47 | |
| Batch Name 2020 12TIF FC | | | | | \$89,183.41 | |
| Vendor CABIN COFFEE | | | | | | |
| | E 359-46619-324 | Cabin Coffee TIF | Reimbursement | | \$3,223.44 | 90% PAYOUT OF OC SETTLEMENT 3,5 |
| Vendor CABIN COFFEE | | | | | \$3,223.44 | |
| Vendor CHATFIELD EDA | | | | | | |
| | E 359-46619-323 | Cabin Coffee TIF | Administration Expense | | \$358.16 | TIF 2-6/CABIN COFFEE 10% MAX |
| Vendor CHATFIELD EDA | | | | | \$358.16 | |
| Vendor OLMSTED COUNTY PROP REC & LIC | | | | | | |
| 054379 | E 353-46605-324 | Pope & Young TIF | Reimbursement | | \$4,302.72 | 0073 TIF EXCESS TIF - DECERT POPE |
| Vendor OLMSTED COUNTY PROP REC & LIC | | | | | \$4,302.72 | |
| Vendor POPE AND YOUNG CLUB | | | | | | |
| | E 353-46605-324 | Pope & Young TIF | Reimbursement | | \$2,689.45 | TIF 2-4 FINAL PAYOUT |
| Vendor POPE AND YOUNG CLUB | | | | | \$2,689.45 | |
| Batch Name 2020 12TIF OC | | | | | \$10,573.77 | |
| | | | | | \$99,757.18 | |

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| Vendor REVTRAK JETPAY | | | | | | |
| 111417 | | E 603-49500-323 | Refuse/Garbage (| Administration Expense | \$195.45 | ADMIN FEE ALLOC 18.29 |
| | | E 602-49450-323 | Sewer (GENERAL) | Administration Expense | \$707.22 | ADMIN FEE ALLOC 66.18% |
| | | E 230-42270-323 | Ambulance | Administration Expense | \$94.56 | ADMIN FEE |
| | | E 601-49400-323 | Water Utilities (GE | Administration Expense | \$165.96 | ADMIN FEE ALLOC 15.53% |
| Vendor REVTRAK JETPAY | | | | | \$1,163.19 | |
| Batch Name 2020 12RT | | | | | \$1,163.19 | |
| | | | | | \$1,163.19 | |

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| Vendor MN REVENUE | | | | | | |
| 111416 | 2-090-4 | E 601-49400-437 | Water Utilities (GE | Sales Tax - Purchases | \$29.00 | 7316521 WTR TWR LEASE SALES |
| | 2-090-4 | E 603-49500-436 | Refuse/Garbage (| Sales Tax | \$929.00 | 7316521 GARBAGE TAX |
| Vendor MN REVENUE | | | | | \$958.00 | |
| Batch Name 2020 12ST | | | | | \$958.00 | |
| | | | | | \$958.00 | |

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**CITY OF CHATFIELD
FILLMORE & OLMSTED COUNTIES
RESOLUTION DESIGNATING ANNUAL POLLING PLACE**

WHEREAS, it is important that citizens exercise their right to vote at their local polling place;

WHEREAS, Minn. Stat. § 204B.16 requires the town board to designate its local polling place for elections annually;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Chatfield, located in both Fillmore and Olmsted Counties, Minnesota does hereby designate the Chatfield Center for the Arts building at 405 South Main Street SW, Chatfield, Minnesota as its polling place for 2021.

BE IT FURTHER RESOLVED, that the City of Chatfield notify residents of this designation by following the requirements of Minn. Stat. § 205.16.

Dated: December 14, 2020.

Russ Smith, Mayor

Attest:

Joel Young, City Clerk

LEAGUE OF MINNESOTA CITIES INSURANCE TRUST

LIABILITY COVERAGE – WAIVER FORM

Cities obtaining liability coverage from the League of Minnesota Cities Insurance Trust must decide whether or not to waive the statutory tort liability limits to the extent of the coverage purchased. The decision to waive or not to waive the statutory limits has the following effects:

- „ *If the city does not waive the statutory tort limits*, an individual claimant would be able to recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits would apply regardless of whether or not the city purchases the optional excess liability coverage.
- „ *If the city waives the statutory tort limits and does not purchase excess liability coverage*, a single claimant could potentially recover up to \$1,500,000. on a single occurrence. The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to \$1,500,000., regardless of the number of claimants.
- „ *If the city waives the statutory tort limits and purchases excess liability coverage*, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

This decision must be made by the city council. **Cities purchasing coverage must complete and return this form to LMCIT before the effective date of the coverage.** For further information, contact LMCIT. You may also wish to discuss these issues with your city attorney.

City of Chatfield accepts liability coverage limits of \$ 2,000,000 from the League of Minnesota Cities Insurance Trust (LMCIT).

Check one:

- ☒ The city **DOES NOT WAIVE** the monetary limits on municipal tort liability established by Minnesota Statutes 466.04.
- ☐ The city **WAIVES** the monetary limits on tort liability established by Minnesota Statutes 466.04, to the extent of the limits of the liability coverage obtained from LMCIT.

Date of city council meeting _____

Signature/Date _____ Position _____

Return this completed form to LMCIT, 145 University Ave. W., St. Paul, MN. 55103-2044

**Resolution to Approve an Agreement Between the DNR State of Minnesota and the City of Chatfield
and to authorize the City Clerk to Sign and Submit the 2020 - 2022 OHV Trails Assistance Program
Maintenance Project Agreement**

Whereas, the City of Chatfield has served as the Local Government sponsor of the Chatfield ATV Trail and has worked with the Chatfield ATV Club to effectively maintain the trail for a number of years, and

Whereas, the City of Chatfield has found that the trail represents a service desired by the residents of Chatfield as well as people throughout the area, and

Whereas, Chatfield Trails, Inc. has the resources necessary to properly maintain the trail,

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Chatfield that the State of Minnesota Off-Highway Vehicle Trail Assistance Program (grant-in-aid) Grant Agreement be approved as presented and

BE IT FURTHER RESOLVED that the City Clerk be authorized to sign and submit the OHV Trails Assistance Program Maintenance Agreement as presented.

Joel Young, City Clerk

Date



INVOICE

TO: City of Chatfield

FROM: Rochester Area Economic Development, Inc. (RAEDI)

DATE: November 18, 2020

RE: 2021 Investment

2021 Investment \$5,000

I elect to increase my 2021 support.

My new investment will be \$_____

Please make check payable and remit to:

Rochester Area Economic Development, Inc. (RAEDI)
220 South Broadway, Suite 100
Rochester, Minnesota 55904

Contributions or gifts to Rochester Area Economic Development, Inc. (RAEDI) are not tax deductible as charitable contributions for Federal income tax purposes. They may be tax deductible under other provisions of the internal Revenue Code. Please consult your tax adviser.

From: John Wade <jwade@raedi.com>
Sent: Wednesday, November 18, 2020 5:07 PM
To: Joel Young <JYoung@ci.chatfield.mn.us>
Subject: RAEDI 2021 Investment Invoice
Importance: High

Dear Joel:

Thank you for your continued support and investment in RAEDI! Although 2020 has been a challenging year for all of us, RAEDI has continued its work to sustain and grow our area economy, and we are making real progress. Now, *more than ever*, your continued investment is critical to ensuring our shared success as we grow toward a brighter future. Attached please find your 2021 invoice.

On the entrepreneurial front, RAEDI began discussions of opening an Idea Studio with our partners, Collider, DMC, Mayo Clinic, and Medical Alley. The Idea Studio evolved after RAEDI's keynote speaker, David Ollila, spoke at our annual meeting in March about 100K Ideas, a Flint, Michigan-based nonprofit organization where big thinkers are ushered from napkin-sketch to market. Stay tuned for more developments on Rochester's Idea Studio in 2021.

RAEDI also partnered in the newly-organized E1 (Entrepreneurs First) Network, an ecosystem designed to enhance regional connectivity among builders and stakeholders in 11 counties within southeastern Minnesota. Startups in the region can access resources through a hub software platform and receive educational offerings as well as take part in 1:1 mentorship and funding guidance that is customized based on their journey from concept to growth stage.

The City of Rochester authorized RAEDI to administer \$250,000 in emergency loans from the Economic Development Fund (EDF) to assist 13 businesses in Rochester affected by COVID-19. Also authorized were two EDF loans at \$200,000 each to Pace Dairy and Cytotheryx. Since its inception, the EDF has made 39 loans/investments for \$2,834,454 to 32 companies.

RAEDI was instrumental in working with Olmsted County to administer its Small Business Relief Grant Programs totaling \$3.9 million in CARES Act funds that provided relief to 260 small businesses affected by the pandemic. This was vital to businesses throughout the county to keep them operating during this stressful time.

Moving forward in 2021, RAEDI will continue to be a catalyst for economic growth and prosperity for Rochester, Olmsted County, and the communities we serve. RAEDI's goals are to:

1. Strategically pursue job creation and business attraction
2. Support a vibrant entrepreneurial ecosystem
3. Enhance and create collaboration between public and private sectors

I am excited for RAEDI's future and am available to meet with you should you have any questions or would like to open a discussion about economic development projects you have on the horizon.

Best Regards,

A handwritten signature in blue ink that reads "John Wade". The signature is written in a cursive, flowing style.

John Wade | Interim President
Rochester Area Economic Development, Inc.
220 South Broadway Suite 100, Rochester, MN 55904
507-288-0208 | www.raedi.com

| | Total | | | | Total | | |
|-------------------------------|--------------|--------------|--------------|------------|--------------|--------------|---------------------------------|
| | 2020 | 2020 | 2021 | 2021 | 2021 | 2021 | |
| | Oper/Trans | Revenues | Operations | Transfers | Oper/Trans | Revenues | |
| GENERAL FUND | | | | | | | GENERAL FUND |
| Ad Valorem | \$ - | \$ 1,514,941 | | | \$ - | \$ 1,604,439 | Ad Valorem |
| LGA / PERA Aid | \$ - | \$ 823,624 | | | \$ - | \$ 841,946 | LGA / PERA Aid |
| | | | | | | | |
| Interest Income | | \$ 12,000 | | | | \$ 12,000 | |
| General Services Transfer In | | \$ 127,316 | | | | \$ 127,316 | |
| Legislative Dept. | \$ 52,658 | | \$ 53,513 | \$ 1,000 | \$ 54,513 | | Legislative Dept. |
| Historical Society | \$ 900 | | \$ 900 | | \$ 900 | | Historical Society |
| Elections | \$ 4,400 | | \$ 5,000 | | \$ 5,000 | | Elections |
| Clerk/Finances | \$ 475,770 | \$ 14,525 | \$ 501,884 | \$ 8,100 | \$ 509,984 | \$ 14,275 | Clerk/Finances |
| Planning & Zoning | \$ 62,365 | \$ 500 | \$ 37,798 | | \$ 37,798 | \$ 750 | Planning & Zoning |
| Municipal Buildings | \$ 77,620 | \$ 200 | \$ 58,500 | \$ 26,850 | \$ 85,350 | \$ 150 | Municipal Buildings |
| Police Department | \$ 631,277 | \$ 56,550 | \$ 641,430 | \$ 23,165 | \$ 664,595 | \$ 54,850 | Police Department |
| Building Code | \$ 32,500 | \$ 27,300 | \$ 24,500 | | \$ 24,500 | \$ 18,800 | Building Code |
| Civil Defense | \$ 4,450 | \$ - | \$ 2,450 | | \$ 2,450 | | Civil Defense |
| Animal Control | \$ 950 | \$ 1,300 | \$ 950 | | \$ 950 | \$ 1,300 | Animal Control |
| Street Maintenance | \$ 458,023 | \$ 9,300 | \$ 273,925 | \$ 197,254 | \$ 471,179 | \$ 7,900 | Street Maintenance |
| Other | \$ - | | | \$ 8,500 | \$ 8,500 | | Community Survey |
| Summer Recreation | \$ 4,200 | | \$ 4,200 | | \$ 4,200 | | Summer Recreation |
| Swimming Pool | \$ 141,050 | \$ 78,400 | \$ 158,720 | | \$ 158,720 | \$ 65,400 | Swimming Pool |
| Band | \$ 1,600 | | \$ 1,600 | | \$ 1,600 | | Band |
| Parks | \$ 181,423 | \$ 2,200 | \$ 141,950 | \$ 42,400 | \$ 184,350 | \$ 900 | Parks |
| Heritage Preservation | \$ 13,978 | | \$ 13,378 | | \$ 13,378 | \$ 1,000 | Heritage Preservation |
| Community Development | \$ 13,200 | \$ 11,120 | \$ 5,700 | \$ 2,100 | \$ 7,800 | \$ 10,700 | Community Development |
| Parkland Acquisition | \$ - | | | | \$ - | | Parkland Acquisition |
| Transfer to Library Fund | \$ 173,962 | | | \$ 176,604 | \$ 176,604 | | Transfer to Library Fund |
| Transfer to Ambulance Fund | \$ 71,450 | | | \$ 71,450 | \$ 71,450 | | Transfer to Ambulance Fund |
| Transfer to EDA | \$ 54,000 | | | \$ 50,000 | \$ 50,000 | | Transfer to EDA |
| Transfer to Fire Dept. | \$ 63,500 | | | \$ 65,405 | \$ 65,405 | | Transfer to Fire Dept. |
| Transfer to WWTP Debt Service | \$ 75,000 | | | \$ 75,000 | \$ 75,000 | | Transfer to WWTP Debt Service |
| Center for the Arts | \$ 69,000 | | | \$ 71,000 | \$ 71,000 | | Transfer to Center for the Arts |
| Transfer to CCTV | \$ 16,000 | | | \$ 16,500 | \$ 16,500 | | Transfer to CCTV |
| Transfers to Other Funds | \$ - | | | | \$ - | | Transfers to Other Funds |
| Transfers to Capital Fund | \$ - | | | | \$ - | | Transfers to Capital Fund |
| General Fund Balance Inc. | \$ - | | | | \$ - | \$ - | General Fund Balance Inc. |
| TOTAL GENERAL FUND | \$ 2,679,276 | \$ 1,164,335 | \$ 1,926,398 | \$ 835,328 | \$ 2,761,726 | \$ 1,157,287 | TOTAL GENERAL FUND |
| | | \$ 2,679,276 | | | | \$ 2,761,726 | Total Revenues with Ad Valorem |

| Difference from First Draft: | | 2017 | 2018 | 2019 | 2020 | Proposed | Expenses: |
|------------------------------|----------------|--------------|--------------|--------------|--------------|--------------|--|
| | | | | | | 2021 | 2021 Note: This levy includes: |
| | General Levy | \$ 1,267,766 | \$ 1,363,896 | \$ 1,449,036 | \$ 1,514,941 | \$ 1,604,439 | 1. 3.00% Pay Grid Increase. |
| | | | | | | | 2. Planning Fees have reduced by \$25,000. |
| | Special Levy | | | | | | 3. Swimming Pool Experience is yet unknown |
| | 2010A | \$ 114,000 | \$ - | | | \$ - | |
| | 2012A | \$ 47,564 | \$ 32,000 | \$ 31,000 | \$ 20,601 | \$ 19,000 | 4. 2012A reduced by \$33,757 T.A. |
| | 2014A | \$ 110,000 | \$ 110,000 | \$ 110,000 | \$ 110,000 | \$ 110,000 | |
| | 2016A | \$ 15,534 | \$ 113,000 | \$ 111,000 | \$ 114,345 | \$ 112,350 | |
| | 2017A | | \$ 22,800 | \$ 47,000 | \$ 47,000 | \$ 46,000 | 5. 2017A reduced by \$10,000 - Storm Water |
| | 2018A | | | \$ 284,000 | \$ 319,000 | \$ 319,000 | |
| | 2019A | | | \$ - | \$ 35,801 | \$ 37,000 | Increased Police Capital by \$12,000 |
| Difference from Preliminary: | Special Levy T | \$ 287,098 | \$ 277,800 | \$ 583,000 | \$ 646,747 | \$ 643,350 | Increased Muni Building Capital by \$5,000 |
| | | | | | | | |
| | Total Levy | \$ 1,554,864 | \$ 1,641,696 | \$ 2,032,036 | \$ 2,161,688 | \$ 2,247,789 | Total Tax Levy |
| | T.L. Change | | \$ 86,832 | \$ 390,340 | \$ 129,652 | \$ 86,101 | Increase in Tax Levy |
| | | | 5.585% | 23.777% | 6.380% | 3.983% | % increase in tax levy |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| Net Taxable Tax Capacity | | | | \$ 1,813,195 | \$ 2,040,768 | \$ 2,143,126 | Net Taxable Tax Capacity |
| | | | | | \$ 227,573 | \$ 102,358 | Increase in Tax Capacity |
| | | | | | 12.551% | 5.016% | % Increase in tax capacity |
| | | | | | | | |
| City Tax Rate | | | | 112 | 106 | 105 | City Tax Rate |
| | | | | 2019 | 2020 | 2021 | 10.21.20 |

MEMORANDUM

TO: CHATFIELD CITY COUNCIL
FROM: JOEL YOUNG, CITY CLERK
SUBJECT: 2021 BUDGET & TAX LEVY
DATE: 12/10/2020
CC:

City Clerk's Budget Message for Fiscal Year 2021

Honorable Mayor and Members of the Common Council of the City of Chatfield:

As City Clerk of the City of Chatfield, I'm honored to provide this information regarding the proposed tax levy and budget for 2021. The primary goals in preparing the City's 2021 Operating and Capital Budget are as follows:

1. Maintain a steady, predictable, local tax rate, with a long term goal of reducing the tax rate over time.
2. Reduce the City's current debt per capita level of approximately \$4,400 to \$3,500 or lower, over a period of years.
3. Maintain positive reserves in the City's enterprise funds (sewer and water)
4. Develop a budget based on specified needs and goals.
5. Develop work plans based on specific outcomes; i.e. "chip-sealing all streets every seven years," in an effort to develop result-based budgets.
6. Maintain public safety and public works programming that reasonably assures the public of their personal safety, convenience, and maintenance of property value.
7. Develop and maintain technology, communication, and administrative services that allow all interested parties to be well informed, while protecting the City's critical data and operating systems.

The proposed budget for 2021 will provide services at a level similar to those provided in 2020. While there are many relatively minor changes throughout the City's budget, the primary cost drivers are in the areas of equipment, technology, insurance, personnel, and inflation. One significant cost reduction is a \$25,000 cut in planning fees while the anticipated receipt of the Elementary School - Hilltop Estates tax abatement revenue will reduce the tax levy by \$33,757 from where the levy would have been otherwise.

Each year, construction activity provides additional tax capacity to the community, which softens the effects of an increase in the tax levy. Construction activity in 2020 has yielded 8 new homes to date, adding approximately \$1,550,000 in residential value. 7 new homes were constructed in 2019, 20 new homes in 2018 and 19 homes were constructed in 2017, all of which provide additional tax capacity to the City, together with the value of other construction activity within the community. According to Fillmore County, the City's tax capacity has grown by \$102,358, an increase of 5.0% over 2020.

Due to the high cost of constructing a new wastewater treatment facility, a water tower and booster station, back in the previous decade, the Water and Sanitary Sewer Funds have been operating in a deficit. Over the years, user rates have been adjusted upwards in an incremental fashion while case reserves were used to manage the deficit. It appears that the increase in user rates that went into effect in early 2019 has stabilized the Sanitary Sewer Fund so there are no increases in sewer user rates projected for the near future.

In order to stabilize the Water Fund, and since other taxes and fees will remain stable from 2020 – 2021, the City's water rates will increase by 15% in 2021 in an effort to stabilize those rates into the future.

The City's utility bill includes charges for water, sanitary sewer, and garbage services, with water fees accounting for a rather minimal portion of the bill. As such, if there is no increase in fees for sewer or garbage services, and if the water fees are increased by 15%, the monthly utility bill will only increase by approximately 2.50%.

One of the biggest unknowns is the operation of the swimming pool. The 2020 experience has been complicated by COVID-19 while the 2019 experience was affected by the fact that the facility was new. The finances of this operation need observation and review.

Respectfully submitted,

Joel A. Young, City Clerk

Resolution Certifying The Property Tax Levy For Taxes Payable in 2021

WHEREAS, the City of Chatfield has prepared a budget for the operations of the City of Chatfield for the 2021 calendar year, and

WHEREAS, it has been determined that a property tax levy in the amount stated below is necessary to meet the needs outlined in the budget:

| <u>Fund Name</u> | <u>2021</u> |
|---------------------------------------|--------------------|
| General Fund | \$1,604,439 |
| 2012A Debt Service | \$ 19,000 |
| 2014A Debt Service | \$ 110,000 |
| 2016A Debt Service | \$ 112,350 |
| 2017A Debt Service | \$ 46,000 |
| 2019A Debt Service | \$ 37,000 |
| Total Non-Referendum Base Levy | \$1,860,262 |
| 2018A Referendum Based Levy | \$ 319,000 |
| Total Tax Asking | \$2,247,789 |

And WHEREAS, the budget and proposed tax levy has been presented to the public at a regular meeting of the City Council in compliance with Truth In Taxation regulations,

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Chatfield, County of Fillmore, Minnesota, that the 2021 final budget and property tax levy be adopted,

BE IT FURTHER RESOLVED that the special levies established by prior resolutions hereby be amended to the above stated amounts.

AND BE IT YET FURTHER RESOLVED that the City Clerk is hereby instructed to transmit a certified copy of this resolution to the county auditor of Fillmore County, Minnesota.

Job Estimate

WIT BOYZ INC.

5 MAIN ST NORTH

CHATFIELD, MN 55923

PHONE 507-867-2957 FAX 507-867-2928

EMAIL WITBOYZINC@GMAIL.COM TAX ID 30-0622703

| | |
|----------------------|--|
| Estimate Number | |
| | |
| Customer Information | |
| CITY OF CHATFIELD | |

| | |
|---------------|------------|
| Estimate Date | 11/16/2020 |
| Job Location | |
| | |

| Quantity | Material | Price | Amount |
|-----------------|--------------------------|----------|----------|
| 1 | DBL DESIGN ESTIMATE | 9815.24 | 9815.24 |
| 1 | FIRE SAFETY USA ESTIMATE | 39015.88 | 39015.88 |
| 1 | FIRE SAFETY USA ESTIMATE | 14337.54 | 14337.54 |
| 1 | LIGHT BAR | 1500 | 1500 |
| 1 | MISC PLUMBING | 2500 | 2500 |
| 1 | MISC ELECTRICAL | 2500 | 2500 |
| 1 | CHAIN SAW/ BLOWER COMBO | 1090 | 1090 |
| | | | 0 |
| | | | 0 |
| | | | 0 |
| | | | 0 |
| | | | 0 |
| | | | 0 |
| | | | 0 |
| | | | 0 |
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| | | | 0 |
| | | | 0 |
| | | | 0 |
| | | | 0 |
| | | | 0 |
| | | | 0 |
| | | | 0 |
| Total Materials | | 70758.66 | |

| | |
|-----------------|--|
| Work Start Date | |
|-----------------|--|

Signature

| Description of Work | |
|---------------------|--|
| | |
| | |
| | |
| | |

| Other Charges | Amount |
|----------------------------|---------------|
| PAINT FENDERS | 1500 |
| DECALS | 1500 |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| Total Other Charges | |

[illegible]

| | |
|------------------------|-----------------|
| Total Labor | 13750 |
| Total Materials | 70758.66 |
| Total Other | 1500 |

| | |
|-----------------|-----------------|
| Subtotal | 86008.66 |
| Tax | 0 |
| Total | 86008.66 |

Thank you for your business!

Severe Duty

DBL Design

1501 A West Hurst Boulevard

Hurst, TX, 76503

Tel: +1 (682) 226 1950

Quote

| Activity | QT | Rate | Amount |
|--|----|-----------|-------------|
| 20x10 Forged Aluminum Wheel Assembly -20 x 10 Forged Aluminum Wheel Assembly; includes shell, center, o'ring, valve stem, and nuts and bolts. | 4 | \$ 700.00 | \$ 2,800.00 |
| Tires - 335 80R20 Tires, 335 80 R 20, Continental | 4 | \$ 541.00 | \$ 2,164.00 |
| Insert- Rubber Beadlock **** OPTIONAL ITEM **** 20 x 10 Wheel Internal Rubber Beadlock | 4 | \$ 200.00 | \$ 800.00 |
| Mounting and Balancing Mounting and Balancing | 4 | \$ 85.00 | \$ 340.00 |
| 2017 & Newer Speedometer Computer 2017 & Newer Speedometer Correction Computer | 1 | \$ 240.00 | \$ 240.00 |
| Gear Installation Kit Gear Installation Kit: Carrier, Front Hub Seals, Front Pinion Seal, Rear Pinion Seal, Front Pinion Bearing, Rear Pinion Bearing, Front Pinion Crush Sleeve, and Rear Pinion Shim. Complete kit for front and rear axles. | 1 | \$ 541.24 | \$ 541.24 |
| Gears, D300, 6.17 2017 Gears, Dana 300, 6:17 Ratio | 1 | \$ 380.00 | \$ 380.00 |
| Gears, D60, 6.17 2017 Gears, Dana 60, 6:17 Ratio | 1 | \$ 280.00 | \$ 280.00 |

| | | | |
|---|---|--------------|--------------------|
| Lift Kit - Front 2.5" Front Lift KitPanhard bar drop bracket, machined aluminum coil spring spacers, and angle adjustment shims. | 1 | \$ 480.00 | \$ 480.00 |
| Lift Kit - Rear Lift Kit Rear- Includes 2.5" angle adjusting lift block, u-bolts, and driveshaft alignment shims. | 1 | \$ 378.00 | \$ 378.00 |
| Fox Shocks - Front - Set of Two F550 FOX Shocks - Specifically made for the 2.5" lifted F550 application- Front set of 2 | 1 | \$ 331.00 | \$ 331.00 |
| Fox Shocks - Rear - Set of Two F550 FOX Shocks - Specifically made for the 2.5" lifted F550 application- Rear set of 2 | 1 | \$ 331.00 | \$ 331.00 |
| 8 Fenders, 2017 or Newer 2017 or Newer F550 Fenders - two fenders with a Primer E coat surface and two liners | 1 | \$ 750.00 | \$ 750.00 |
| | | Total | \$ 9,815.24 |



FIRE SAFETY USA, INC.
3253 19TH ST NW
ROCHESTER, MN 55901
PHONE: 507-529-8444
FAX: 507-529-8111

QUOTATION

SHIP TO ADDRESS:

CHATFIELD FIRE DEPARTMENT

DATE:

11/12/2020

Rep: Kevin Tuohy

| QTY | ITEM | DESCRIPTION | PRICE EACH | PRICE EXTENDED |
|-------|-------------------|--|-------------|----------------|
| 1 | GLIDE KIT 19165 | Glider kit for Chatfield per CET spec | \$31,645.00 | \$31,645.00 |
| | | Under-flatbed compartment, 75"X24"X5"h | | \$0.00 |
| | | | | \$0.00 |
| | DI-PFP-20HPHND-MR | Skid Unit, 20hp Honda engine w/electric start | | \$0.00 |
| | | V-Twin, 6gal. Gas tank w/holder 350gal. Tank | | \$0.00 |
| | Manifold | 1" tank fill, 3/4" garden hose connection, | | \$0.00 |
| | | 1" service line outlet, 1.5" service line outlet | | \$0.00 |
| | Suction inlet | 2.5" suction inlet | | \$0.00 |
| | EHR-1"X150' AHR | Electric rewind aluminum hose reel | | \$0.00 |
| | Outrigger set | Set of Chrome 3 way outriggers | | \$0.00 |
| | B-Hose 3/4" | 3/4" fabric booster hose 200' | | \$0.00 |
| 1 | 091-55-15-120 | Kussmaul Auto Eject | \$250.00 | \$250.00 |
| 1 | 091-215-12 | Kussmaul Auto Charge | \$595.00 | \$595.00 |
| 1 | WAR27550 | Warn XD9000i winch | \$1,450.88 | \$1,450.88 |
| 1 | FSD20-200SM W | Thunder Struck front bumper with monitor | \$2,100.00 | \$2,100.00 |
| | | deck, speaker mount, 2" receiver hitch | | \$0.00 |
| 1 | Shipping | Shipping | \$2,975.00 | \$2,975.00 |
| | | | | \$0.00 |
| TOTAL | | | | \$39,015.88 |



FIRE SAFETY USA, INC.
3253 19TH ST NW
ROCHESTER, MN 55901
PHONE: 507-529-8444
FAX: 507-529-8111

QUOTATION

SHIP TO ADDRESS:

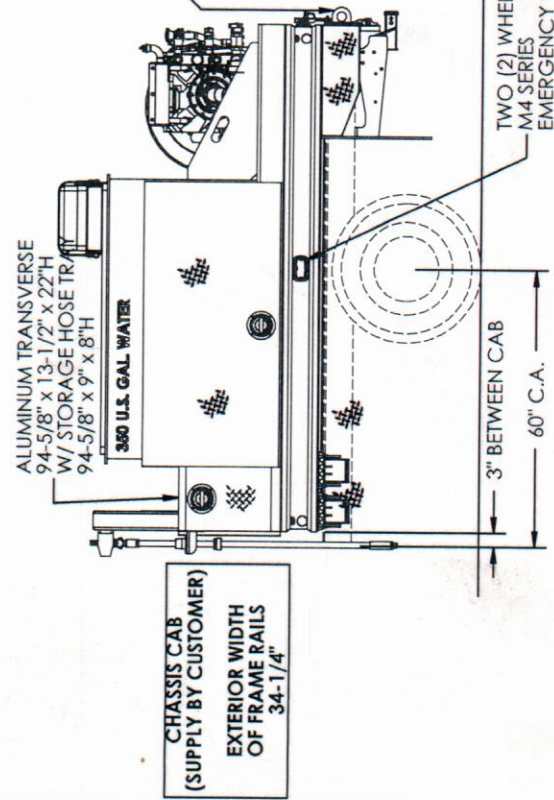
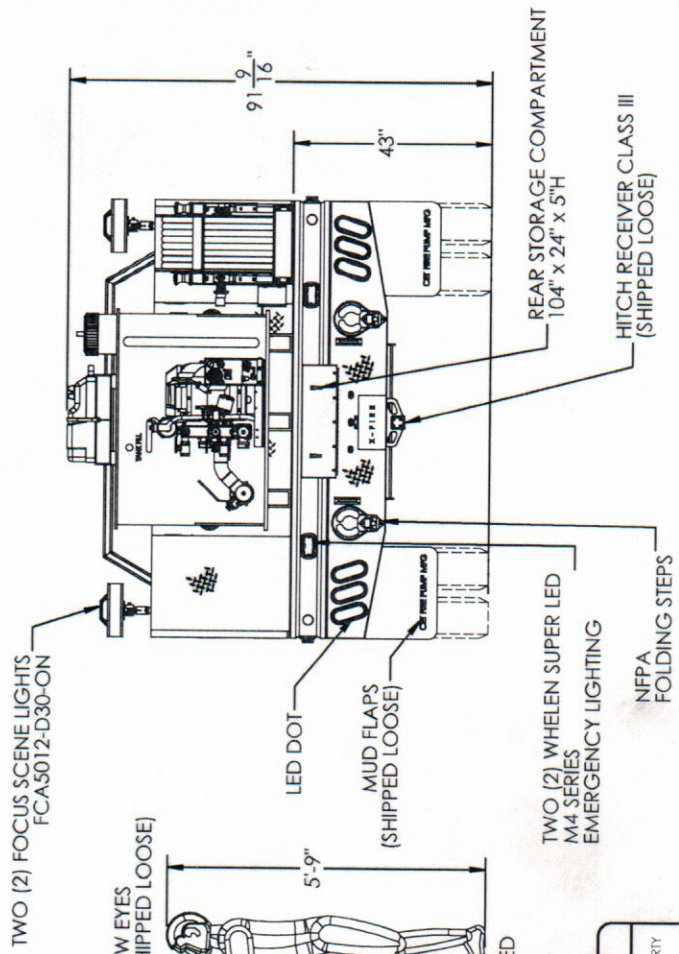
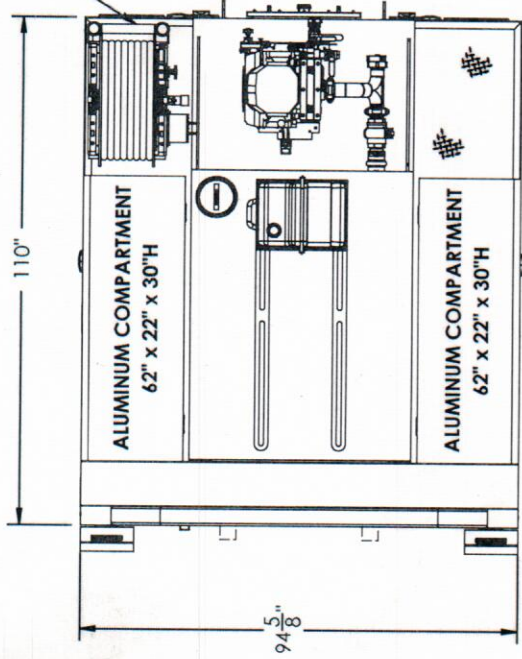
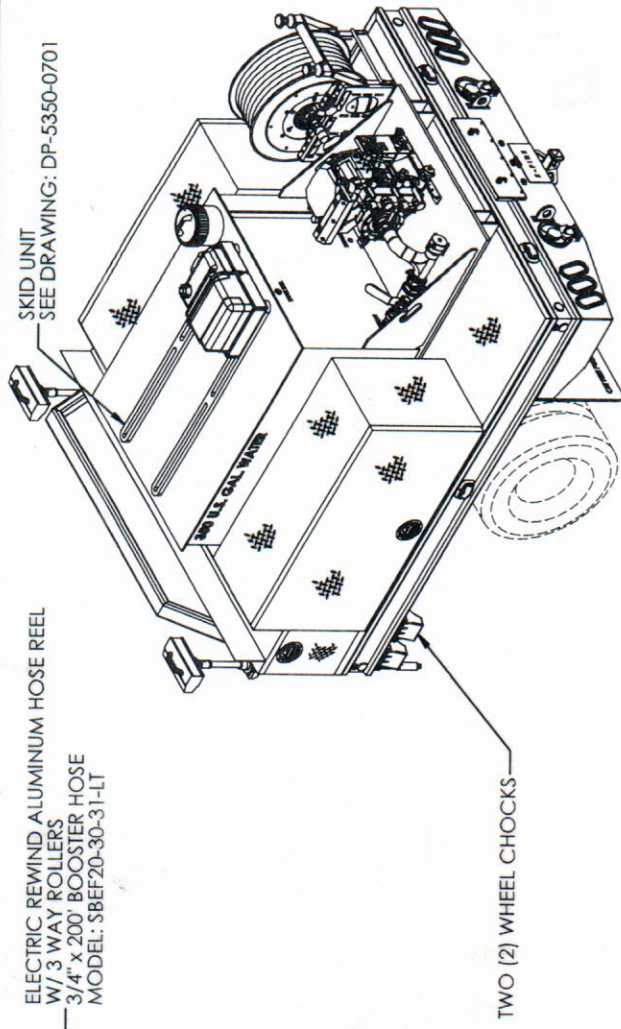
CHATFIELD FIRE DEPARTMENT


DATE:

11/12/2020

Rep: Kevin Tuohy

| QTY | ITEM | DESCRIPTION | PRICE EACH | PRICE EXTENDED |
|-------|------------------|--|------------|----------------|
| 1 | 3462 | AKRON FORESTRY MONITOR PACKAGE | \$4,875.00 | \$4,875.00 |
| 1 | 3462VALVE | AKRON 12V VALVE OPTION | \$1,294.66 | \$1,294.66 |
| 2 | CB2SP3J | WHELEN CENATOR DUO WeCan Lightbar | \$1,343.75 | \$2,687.50 |
| 1 | CY2SP1J | WHELEN CENATOR SOLO WeCan Lightbar | \$1,062.50 | \$1,062.50 |
| 3 | HHS4206 | WHELEN WeCan Control | \$531.25 | \$1,593.75 |
| 1 | ARGES1 | WHELEN ARGES Remote Spotlight | \$469.25 | \$469.25 |
| 1 | ARGCH1 | WHELEN ARGES Control Head | \$210.00 | \$210.00 |
| 1 | ARG47BP | WHELEN ARGES Fender Mount | \$67.50 | \$67.50 |
| 1 | ARGFM | WHELEN ARGES Flat Mount | \$30.00 | \$30.00 |
| 4 | M4R | WHELEN M4 Series LED light w/ black flange | \$165.00 | \$660.00 |
| 1 | C-TMW-F150-03 | HAVIS Tunnel Mount | \$128.75 | \$128.75 |
| 1 | C-VS-3000-F150-1 | HAVIS Console | \$875.00 | \$875.00 |
| 1 | C-EB40-CCS-1P | HAVIS HHS4206 Whelen control faceplate | \$31.44 | \$31.44 |
| 1 | C-EB25-MMT-1P | HAVIS Motorola Radio Faceplate | \$31.44 | \$31.44 |
| 1 | FIL4 | HAVIS 4" Filler plate | \$16.00 | \$16.00 |
| | | | | \$0.00 |
| 1 | 346QD | AKRON Monitor Quick Disconnect OPTION | \$304.75 | \$304.75 |
| | | | | \$0.00 |
| TOTAL | | | | \$14,337.54 |



| | | | |
|---|---|---|--|
|  | CREATED BY: C.B. DATE: 2020-10-05 | TITLE : CHATFIELD FD. MN C.E.T. - GLIDER KIT | WARNING THIS DOCUMENT REMAINS THE PROPERTY OF C.E.T. FIRE PUMPS MFG. ALL REPRODUCTION WITHOUT WRITTEN AGREEMENT FROM C.E.T. FIRE PUMPS MFG. IS TOTALLY PROHIBITED. |
| | VERIFIED BY: M.V. DATE: 2020-10-05 | No: FA-1717-0701 | |



W



Forestry Monitor

STYLE 3462

The 3462 Forestry Monitor is the latest addition to the Akron Brass electric monitor family. The 3462 provides an extremely rugged durable design ideal for brush and wildland firefighting. This compact monitor features a fully sealed integrated electrical control system with waterproof locking connectors for all motors, power and control connections to withstand harsh environments. The high speed motors provide proportional speed control for pinpoint stream positioning and accuracy. With a wide range of available nozzles, the 3462 is ideal for use in water, foam and CAFS applications.

Standard Features:

- CAN proportional speed joystick control
- Lightweight Pyrolite® construction
- Integrated and sealed electronics
- Waterproof (IP 67 rated) locking connectors
- Simple "plug and play" installation
- 320° maximum rotation range with stops at +/- 90°
- 135° maximum elevation range with stops at +45° and -20°
- 12V or 24V option

Nozzle Options:

- Style 3293 low flow adjustable electric fog nozzle with flush 30-60-95-125 gpm (115-230-360-475 lpm)*
- Style 3293 mid flow adjustable electric fog nozzle 125-175-250-300 gpm (475-660-950-1140 lpm)*
- Style 3293 Fixed orifice fog nozzles (must specify flow and pressure)*
- Quick Attack™ foam tube attachments for Style 3293 fog nozzles
- Smooth bore tips

Additional Options:

- 2" quick disconnect
- Wireless remote control (CAN interface)
- 2" Electric Valve

* Flat disperse fog pattern available on all Style 3293 nozzles



Style 3462
Shown with 3293
125-300 gpm Nozzle

Style 6035
CAN Joystick



Style 6037
Optional CAN
Wireless Remote



Optional Quick Disconnect

IN NORTH AMERICA CALL 1.800.228.1161 | FAX 1.800.531.7335

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City of Chatfield

Thurber Community Center • Chatfield Municipal Building
21 Second Street Southeast • Chatfield, Minnesota 55923 • 507-867-3810
www.ci.chatfield.mn.us

MEMORANDUM

TO: CITY COUNCIL
FROM: LOGAN TJOSSEM, ZONING ADMINISTRATOR AND PLANNER
SUBJECT: FENCE REGULATIONS PROPOSED AMENDMENT
DATE: 12/9/2020
CC:

Background: At the regularly scheduled Chatfield Planning and Zoning Commission meeting on 12/7/2020, the Commission members made a motion to amend the language under Section 113-293. - Fences, walls, and similar structures. Please see the attached staff report and resolution for your convenience.

The current regulations are listed below, and the proposed language change is in **red, BOLD, underlined and *Italics***, as follows:

Sec. 113-293. - Fences, walls and similar structures.

A fence, wall or any similar type structure, all of which are hereinafter referred to as fences, may be permitted in the yards of the various districts, subject to the following requirements:

(1) *Requirements.*

- a. *Locations.* All fences shall be located entirely upon the private property of the person constructing or causing the construction of such fence, unless the owner of the property adjoining agrees, in writing, that such fence may be erected on the dividing line of the respective properties.
- b. *Construction and maintenance.* Every fence shall be constructed in a substantial, workman-like manner and of substantial material reasonably suited for the purpose for which the fence is proposed to be used. Every fence shall be constructed such that the posts are located on the side of the fence facing the property of the person causing the construction of the fence. Every fence shall be maintained in a condition of reasonable repair and shall not be allowed to become and remain in a condition

of disrepair or danger, or constitute a nuisance. Any such fence which is or has become dangerous to the public safety, health, or welfare, is a public nuisance and the zoning administrator shall commence proceedings for the abatement thereof. Link fences, wherever permitted, shall be constructed in such a manner that no barbed ends shall be at the top.

c. Workman-like manner is defined as:

- **A fence must provide a minimum 36" (three foot) hole/footing depth for the posts.**
- **Wood posts must be ground-rated (chemically treated, cedar, or other naturally durable wood) and resistant to decay.**
- **Any wooden boards used must be weather-resistant (chemically treated, cedar, or other naturally durable wood, resistant to decay), or painted.**

Staff Recommendation / Action Requested:

Staff is recommending the City Council draft the actual ordinance to effect the changes as outlined above and follow the procedure as outlined in Section 113-135 as referenced below:

Sec. 113-135. - Procedure for the city council.

The city council shall act upon the application within 30 days after receiving the recommendation of the planning commission. Amendments to this chapter shall be by passage upon a simple majority vote of the city council, provided that any action or passage overriding the recommendations of the planning commission shall require a four-fifths majority vote of the entire city council.

CITY OF CHATFIELD
FILLMORE/ OLMSTED COUNTY
STATE OF MINNESOTA

**A RESOLUTION APPROVING AN AMENDMENT TO SECTION 113-293.
FENCES, WALLS AND SIMILAR STRUCTURES**

WHEREAS, the Chatfield Planning & Zoning Commission held a public hearing on December 7th, 2020, to hear public testimony on the proposed text amendment; and

WHEREAS, upon the Planning & Zoning Commission review and taking public testimony, the Planning & Zoning Commission recommended approval of the text amendment to the City Council; and

WHEREAS, the Chatfield City Council has reviewed the amendment and City of Chatfield staff report and concurs with the findings and recommendation of the Chatfield Planning & Zoning Commission and City staff.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Chatfield Minnesota, that after a hearing duly noticed and held on December 7th, 2020 in the Council Chambers of the City of Chatfield, the City Attorney shall draft the actual ordinance to effect the changes as follows:

Sec. 113-923 – Fences, walls and similar structures.

(1) Requirements.

c. Workman-like manner is defined as:

- ***A fence must provide a minimum 36" (three foot) hole/footing depth for the posts.***
- ***Wood posts must be ground-rated (chemically treated, cedar, or other naturally durable wood) and resistant to decay.***
- ***Any wooden boards used must be weather-resistant (chemically treated, cedar, or other naturally durable wood, resistant to decay), or painted.***

ADOPTED THIS 14TH DAY OF DECEMBER, 2020

RUSSELL SMITH, MAYOR
MOTION:

JOEL YOUNG, CITY CLERK

SECOND:

AYES:

NAYS:

**CITY OF CHATFIELD
FILLMORE COUNTY
STATE OF MINNESOTA**

RESOLUTION NO. _____

A RESOLUTION APPROVING PRELIMINARY PLAT – HILLTOP ESTATES THIRD ADDITION

WHEREAS, G-Cubed Development, applicant, has submitted a complete application for a Preliminary Plat for a subdivision entitled “Hilltop Estates Third Addition”; and

WHEREAS, the plat is consistent with the City of Chatfield zoning and subdivision regulations and applicable laws and ordinances; and

WHEREAS, the Chatfield Planning & Zoning Commission held a public hearing on December 7th, 2020, to hear public testimony on the proposed preliminary plat; and

WHEREAS, upon the Planning & Zoning Commission review of the application information and taking public testimony, the Planning & Zoning Commission recommended approval of the preliminary plat for the subdivision entitled “Hilltop Estates Third Addition” subject to the conditions outlined in the City of Chatfield staff report and as listed below; and

WHEREAS, the Chatfield City Council has reviewed the application and City of Chatfield staff report and concurs with the findings and recommendation of the Chatfield Planning & Zoning Commission and City staff.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Chatfield Minnesota, that after a hearing duly noticed and held on December 7th, 2020 in the Council Chambers of the City of Chatfield, the City Council approves the preliminary plat for “Hilltop Estates Third Addition” with the following conditions:

Preliminary Plat Conditions of approval:

- 1) All relevant comments and conditions previously applied to the original preliminary plat still apply. In addition, the amended Preliminary Plat is subject to the following:
- 2) Sidewalk should be shown on the preliminary plat that is consistent with future plans as Wisdom Drive SE is intended to be a thru street and not a cul-de-sac. Any future developments off Wisdom Lane will also need to show sidewalks consistent with the sidewalk plan as development occurs off of Wisdom Lane.
- 3) Amend the Development Agreement dated 8/10/20 for Hilltop Estates 3rd Subdivision to conform with the plat herein.

ADOPTED THIS 14TH DAY OF DECEMBER, 2020

RUSSELL SMITH, MAYOR

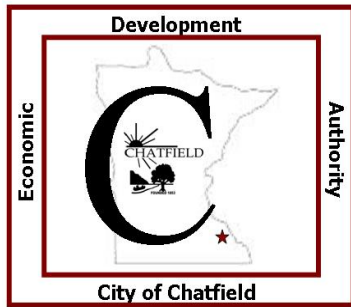
JOEL YOUNG, CITY CLERK

MOTION:

SECOND:

AYES:

NAYS:



Chatfield Economic Development Authority
Thurber Community Center - Chatfield Municipal Building
21 Second Street SE
Chatfield, MN 55923
Voice 507.867.1523 Fax 507.867.9093
www.ci.chatfield.mn.us

December 14, 2020

To: Chatfield Economic Development Authority
From: Chris Giesen, Community Development Coordinator
RE: Hilltop Estates 3rd Development Agreement – Amendment #1

Background

In August the council approved a development agreement between the city and Chatfield Hilltop Estates, LLC for the development of Hilltop Estates 3rd subdivision. This agreement provided for the addition of six residential lots to the east of Hillside Drive along Wisdom Lane and public infrastructure.

Since the agreement was approved, the developer requested to increase the lot sizes and add 3 additional lots to the plat. The details of this request will be presented by the planning department when the council considers a new/amended preliminary plat for this project site.

Should the council approve the preliminary plat, the development agreement we have in place with the developer needs to be amended to reflect those changes. A copy of the original agreement and the proposed amendment are attached.

Action Requested

Approve Amendment #1 to the Hilltop Estates 3rd Subdivision development agreement.

CITY OF CHATFIELD

HILLTOP ESTATES THIRD SUBDIVISION SUBSEQUENT DEVELOPMENT AGREEMENT

AMENDMENT #1

This amendment, is made as of _____, by and between the City of Chatfield, a municipal corporation under the laws of Minnesota (“City”) and Chatfield Hilltop Estates, LLC, a Minnesota limited liability company (“Developer”). The purpose of this amendment is to provide updates to the original agreement dated August 10, 2020 reflecting Developer requested modifications to the project. The following are hereby amended and agreed to:

9. c. Sidewalks will be installed according to city specifications on the north side of Wisdom Drive, including a pedestrian ramp at Hillside Drive and extending from Hillside Drive to the easterly end of the last lot in the plat. The sidewalks will be installed as the houses get constructed but no later than December 31, 2023, whichever comes first. The pedestrian ramp at the corner of Hillside Drive and Wisdom Drive shall be installed at the same time the first section of sidewalk is installed, regardless of which lot is developed first.

18. a. The water access charge is \$3,000 per developable acre and is due at the time of final plat. The sanitary sewer access charge is \$2,000 per developable acre and is due at the time of final plat.

23. The parkland dedication requirement for the nine lots in this Third Subdivision is .90 acres. However, no fees will be assessed due to the fact that a surplus parkland dedication of 1.91 acres was made during the Hilltop Estates First Subdivision by dedicating parkland, water tower, and booster station acreages. The Hilltop Second Subdivision used .60 of that credit, leaving a credit of 1.31 acres to be used in the third and subsequent subdivisions. After deducting .90 acres for this Third Subdivision, a total parkland dedication credit of 0.41 acres will remain for future Hilltop Estates Subdivisions.

CITY OF CHATFIELD

By: _____
Its: Mayor

By: _____
Its: City Clerk

STATE OF MINNESOTA)
) ss
COUNTY OF FILLMORE)

The foregoing instrument was acknowledged before me this ____ day of _____, 20____
by Russell Smith, the Mayor and Joel Young, the City Clerk, both of the City of Chatfield, a municipal
corporation under the laws of Minnesota, on behalf of the municipal corporation.

Notary Public

CHATFIELD HILLTOP ESTATES, LLC

By: _____
Its: _____

STATE OF MINNESOTA)
) ss
COUNTY OF FILLMORE)

The foregoing instrument was acknowledged before me this ____ day of _____, 20____ by Geoffrey
Griffin, the Chief Manager of Chatfield Hilltop Estates LLC, a Minnesota limited liability company, on behalf
of the company.

Notary Public

The space above is reserved for recording purposes

**CITY OF CHATFIELD
HILLTOP ESTATES THIRD SUBDIVISION
SUBSEQUENT DEVELOPMENT AGREEMENT**

This agreement is solely for the purpose of the Third Phase – it is not intended to replace the Master Agreement nor is it intended that this would have a life beyond the third phase. The Master requires a separate agreement for each phase.

This Agreement (Agreement) is made as of _____, between the City of Chatfield, a municipal corporation under the laws of Minnesota ("City") and Chatfield Hilltop Estates, LLC, a Minnesota limited liability company ("Developer").

This Agreement is considered to be an agreement subsequent to the MASTER DEVELOPMENT AGREEMENT HILLTOP ESTATES SUBDIVISION, dated April 28, 2008.

RECITALS:

- A. DEVELOPER is the fee owner of property (subsequently referred to in this Agreement as "Property," "Plat" or "Phase II") located in Chatfield, Minnesota, on which Developer desires to construct the third phase of a residential housing subdivision to be known as "Hilltop Estates" and which is to be legally described as follows:

Hilltop Estates Third Addition, Fillmore County, Minnesota

- B. The Developer is the fee owner of additional property legally described in Exhibit A attached hereto (the "Additional Property"), located in Chatfield, Minnesota, on which the Developer desires to construct subsequent phases of Hilltop Estates as further described hereinafter.
- C. In order to ensure that the development of the Property and the Additional property (together, the "Development") and the construction of necessary improvements comply with City ordinances and regulations, the City and the Developer desire to enter into this Agreement.

NOW THEREFORE, based on the mutual covenants and obligations contained in the Agreement, the City and the Developer agree as follows:

- 1. Right to Proceed. This Agreement is intended to regulate the development of the Property and the construction of certain improvements on the Property as described herein. Except for any clearing, grubbing or grading that the City has previously approved under separate permits or the posting of separate security, the Developer may not construct public or private improvements or any buildings on the Property until all the following conditions precedent have been satisfied:
 - a) the final plat of the Property, in substantially the form of the preliminary plat attached hereto as Exhibit B ("Final Plat") has been filed with Fillmore County (the County);
 - b) this Agreement has been executed by the Developer and the City;
 - c) final engineering and construction plans have been delivered by the Developer and approved by the City Engineer;
 - d) the Developer has executed any required easements;
 - e) the Developer has paid to the City all Administrative Fees (as defined in paragraph 19) due to date and has submitted \$5,000 escrow required by this Agreement;
 - f) the Developer has provided to the City evidence of approval of the stormwater management system utilizing down stream and off site facilities. Any existing facilities must have the agreement of the property owner for use and have easements to cover the inflow and outflow as well as the management of the facility. If these are expected to be public, the easements shall be public. All agreements or easements must be in place on or before the date of filing of the Final Plat;
 - g) the Developer has paid to the City the sewer and water area charges required by this Agreement;
 - h) the Developer has submitted the certificate of insurance required by this Agreement;
 - i) the Developer has obtained all necessary permits and approvals from the Minnesota Department of Transportation ("MnDOT");

- j) the Developer has obtained all necessary permits and approvals from the Minnesota Department of Health ("MDH");
- k) the Developer has obtained all necessary permits and approvals from the Minnesota Pollution Control Agency ("MPCA");
- l) the Developer has initiated and attended a preconstruction meeting with the City Engineer;
- m) the Developer has submitted and the City has reviewed and approved the Storm Water Pollution Prevention Plan; and
- n) the City has issued a notice that all conditions precedent have been satisfied and that the Developer may proceed. If the City does not issue the notice after the Developer has performed the conditions precedent set forth in this paragraph, within five (5) business days of the Developer's request, the City will notify Developer in writing as to which conditions precedent have not been met and under what conditions will the City's notice of satisfaction of the conditions precedent be forthcoming.

2. Plans. Phase III shall be developed in accordance with the plans, drawings and maps submitted by the Developer and approved by the City (collectively, the "Plans"). The documents on file with the City that constitute the Plans for Phase II are listed on Exhibit C attached to this Agreement.

3. Developer Improvements. In developing Phase III in accordance with the Plans, the Developer shall make or install the following improvements (collectively, the "Developer Improvements") at its sole expense:

- a) site grading and all temporary and permanent erosion control measures;
- b) street grading and surfacing of all streets located within the Plat;
- c) sanitary sewer;
- d) water main;
- e) storm water improvements, including all necessary culverts, catch basins, ponds, inlets and other appurtenances;
- f) street signage;
- g) street lighting; and
- i) normal and customary landscaping.

The Developer Improvements shall be installed in accordance with this Agreement, the Plans, and with all applicable written City Standards and ordinances. The Developer's plans and specifications for the Developer Improvements must be prepared by a professional engineer. The Developer must obtain all necessary permits and approvals from the MPCA, the MDH, MnDOT, and any other agency having jurisdiction before proceeding with construction of the Developer Improvements. The Developer shall provide a level of field inspection sufficient to ensure acceptable quality control and to allow certification of the construction work.

At the Developer's expense and at a cost not to exceed \$__5000____, the City Engineer shall observe the watermain loading, pressure testing, conductivity testing, bacteria testing, and visual inspection of the valves and hydrants; sanitary sewer low pressure air and mandrel testing; street sub grade proof roll prior to aggregate base placement; aggregate base proof roll prior to concrete curb and gutter construction and evaluation of aggregate and bituminous base prior to wear course paving including delineation of distressed areas and repair as needed. The City Engineer will provide intermittent site visits to observe contractor activities during construction including site grading, utility installation and street construction however it is the developers engineers responsibility to perform the detailed inspection duties and to verify that material testing is completed per the project specifications. The developers engineer is also responsible for filing of as-built drawings and materials reports. Developer shall give the City Engineer at least 48 hours notice prior to testing.

Sanitary sewer mains and storm sewer piping shall be televised by the Developer prior to acceptance by the City of the Developer Improvements. Material defects in sanitary sewer mains and storm sewer piping, including without limitation cracked pipes, open joints, and protruding service lines, will be repaired by Developer prior to City acceptance.

The Developer, its contractors and subcontractors, shall follow all instructions received from the City's inspectors. Prior to beginning construction, the Developer or the Developer's engineer will schedule a preconstruction meeting with all parties concerned, including the City staff and engineers to review the program for construction work. Within 30 days after the completion of the Developer Improvements, prior to acceptance of any Developer Improvements by the City, and before any financial surety is released (unless the City has previously released a portion of the surety), the Developer shall supply the City with a complete set of reproducible "as built" plans and a complete set of blue line "as built" plans prepared in accordance with City standards. Iron monuments must be installed on the Property in accordance with Minnesota Statutes Section 505.02 within twelve (12) months from the date that the Final Plat is recorded with the County. The Developer's surveyor shall submit a written notice to the City certifying that the monuments have been installed.

All private utilities serving homes within the Final Plat including any existing private utilities except those located on public property, shall be constructed or placed underground.

4. Time of Performance. The Developer will complete the installation of all Developer Improvements by August 31, 2021. Building permits will not be issued until water, sanitary sewer, storm sewer, and an aggregate road base are installed.

5. Easement; Right of Entry.

- a. The City grants to the Developer a temporary easement over, under and across the rights-of-way dedicated to the public in the Final Plat for purpose of construction of the Developer Improvements. The easement will commence with execution of this Agreement, and shall terminate upon acceptance of the Developer Improvements by the City. The Developer shall be responsible for the reconstruction of any street that is impacted by the extension of utilities to service the Property.
- b. The Developer grants to the City, its agents, representatives, employees, officers, and contractors, a right of entry to access all areas of the Property to perform any and all work and inspections necessary or deemed appropriate by the City during the installation of the Developer Improvements. The City will provide the Developer with reasonable notice prior to exercising its rights hereunder, except in the case of emergency.

6. Erosion Control.

- a. After the Property has been rough graded, but before any construction has commenced on the Developer Improvements or any building permits have been issued, a drainage and erosion control plan shall be implemented by the Developer and inspected and approved by the City, which approval will not be unreasonably withheld or delayed. The City may impose any additional reasonable erosion control requirements deemed beneficial by the City Engineer through such time as the last house is completed within the Property.
- b. The erosion control measures specified in the Plans shall be binding on the Developer and its successors and assigns, including lot purchasers. Additional erosion control measures which may be required by the City shall be implemented in accordance with any other applicable regulations, ordinance or permit.

7. Noise and Dust Control. The Developer shall limit demolition and grinding activities on the Property during the hours of 7 a.m. and 7 p.m., Monday through Friday. All other construction activities shall take place only during the hours permitted by the City Code. The Developer shall provide dust control to the satisfaction of the City Engineer through all construction within the Property and shall exercise due diligence with regard to the activities of third parties not under the Developer's direct control.

8. Grading Plan.

- a. Grading on the Property shall be in accordance with the approved grading plan. Within 30 days after completion of grading, the Developer shall provide the City with an "as built" grading plan including certification by a registered land surveyor or engineer that all grading has been performed and completed in accordance with the Plans. No building permits for structures in the Final Plat shall be issued until the grading plan has been implemented and all conditions regarding access included within this Agreement have been implemented.
- b. Grading shall be completed with 120 days of execution of this Agreement. Upon completion of grading, the City Engineer shall inspect the Property and determine whether grading has been performed in accordance with the grading plan. If grading has been properly completed, the City Engineer shall issue a notice to proceed. If grading has not been properly performed, all work on the Property shall stop until the Developer completes the grading to the satisfaction of the City Engineer or posts additional surety in an amount determined by the City Engineer.

9. Streets, Sidewalks and Trail.

- a. The City's street specifications are contained in the most recent edition (dated 2004) of its thoroughfare plan (the "Thoroughfare Plan"), which are incorporated into this Agreement by reference. If there is a conflict between the Plans and the Thoroughfare Plan, the Thoroughfare Plan shall prevail except when an alternative has been explicitly approved in writing by the City.
- b. The Developer agrees to construct the streets within the Property in accordance with the Thoroughfare Plan and the Plans, provided that notwithstanding anything to the contrary in the Thoroughfare Plan and the Plans, manhole covers are to be constructed flush with the base course of bituminous.
- c. Sidewalks will be installed according to city specifications on the north side of Wisdom Drive, including a pedestrian ramp at Hillside Drive and extending from Hillside Drive to the easterly end of Lot 3. The sidewalks will be installed as the houses get constructed but no later than December 31, 2023, whichever comes first. The pedestrian ramp at the corner of Hillside Drive and Wisdom Drive shall be installed at the same time the first section of sidewalk is installed, regardless of which lot is developed first.
- d. Following completion of the streets through the base course of bituminous and inspection thereof by the City Engineer, the City agrees to accept the

streets for maintenance if deemed by the City to have been constructed according to City specifications, including the Thoroughfare Plan and the Plans. Removal of snow and ice from the streets within the Property shall remain the responsibility of the Developer until the City accepts the streets for maintenance.

- e. The Developer agrees to warrant the streets against defects in labor and materials for a period of two years from the dated of their acceptance by the City. During such period, the Developer agrees to repair or replace any street or street segment which shows signs of failure, normal wear and tear excepted. A decision regarding whether a street or street segment shows signs of failure shall be made by the City in the exercise of its reasonable judgment. If the Developer fails to repair or replace a defective street or street segment during the warranty period, the City may, following thirty (30) days written notice (except in emergency situations), repair or replace the street or street segment and may charge the Developer for said costs. The Developer agrees to reimburse the City fully for the cost of street repair or replacement. Such reimbursement must be made within 30 days of the date upon which the City notifies the Developer of the cost due under this paragraph. The Developer agrees to permit the City to specially assess any unreimbursed costs against any unsold lots within the Property if the Developer fails to make required payments to the City. The Developer, on behalf of itself and its successors and assigns, acknowledges the benefit to the lots within the Property of the repair or replacement of the streets and consents to such assessment and waives the right to a hearing, notice of hearing, or any appeal.
- f. If building permits are issued prior to the completion and acceptance of all Developer Improvements serving any lot, the final wear course of bituminous excepted, the Developer assumes all liability and costs resulting in delays in completion of the Developer Improvements and damage to the Developer Improvements caused by the City, the Developer, its contractors, subcontractors, material suppliers, employees, agents, or third parties. No sanitary sewer or water connection permits shall be issued and there shall be no occupancy or use of any structure for which a building permit has been issued on either a temporary or permanent basis until the streets needed for access have been paved with a bituminous surface and the sanitary sewer and water utilities have been accepted by the City.

10. Sanitary Sewer and Water Improvements.

- a. The Developer agrees to extend sanitary sewer and water to serve each lot within the Property. The Developer's work in extending utilities must be in accordance with the Plans and must comply with all City requirements regarding such utilities. The Developer agrees to obtain the necessary

permits and easements from the MDH, the MPCA and MnDOT prior to the start of such work. The easement granted by the City to the Developer regarding the construction of the streets shall also permit construction of the utilities within the Property.

- b. The Developer agrees to provide maintenance vehicle access to the sanitary sewer at the top and bottom of slopes for maintenance. There shall be a minimum 12 foot wide access provided at a grade of no more than 12%.
- c. The Developer agrees to warrant the sanitary sewer and water Developer Improvements against defects in labor and materials for a period of two years from the date of acceptance of the utilities by the City. During such period, the Developer agrees to repair or replace any utility Developer Improvement which shows signs of failure, normal wear and tear, excepted. The City, in the exercise of its reasonable judgment, shall make a decision regarding whether any utility Developer Improvement or segment thereof shows signs of failure. If the Developer fails to repair or replace defective utilities during the warranty period, the City following at least thirty (30) days written notice (except for in emergency situations) to Developer, may repair or replace the utility or utility segment. The Developer agrees to reimburse the City fully for the cost of the repair or replacement made on the Property. Such reimbursement shall be made within 30 days of the date upon which the City notifies the Developer in writing of the cost due under this paragraph. The Developer agrees to permit the City to specially assess any unreimbursed costs against any unsold lots in the Final Plat if the Developer fails to make required payments to the City. The Developer, on behalf of itself and its successors and assigns, acknowledges the benefit to the lots within the Property of the repair or replacement of the sanitary sewer and water Developer Improvements and consents to such assessment and waives the right to a hearing, notice of hearing, or any appeal.
- d. The Developer agrees to include provisions to extend Sanitary Sewer and Watermain extensions to adjoining properties (the easterly end of Lot 3) including any necessary public utility easements. In reference to the General Development Plan, the adjoining properties may be served to the:

NORTH: Provisions have been made which extended water and future gravity sanitary sewer lines under Hwy 74/30 to serve adjoining properties to the north.

EAST and SOUTH: Future development east of Hillside Drive shall require staging plans to eventually extend water and sewer to the east and

south. These plans shall be reviewed at the time of subsequent Development Agreements for projects east of Hillside Drive.

WEST: The Developer agrees to extend public watermain to the City View Acres development along a path generally described as being extended westerly from Wisdom Drive, thru a future cul-de-sac as shown on the GDP, and along a future lot line to end at the east line of Lot 7, Block 1, CITY VIEW ACRES (Fillmore County). It has been determined that due to terrain; a gravity sanitary sewer alignment through the Hilltop Estates development is not feasible to serve the City View Acres development. At the time of development of the above described future cul-de-sac, the City shall determine if the developer is responsible to extend a gravity sewer line toward the City View Acres development where a future pressurized system from the City View Acres development can connect to the gravity system.

- e. The Developer shall abandon and cap any existing wells on the Property in accordance with all applicable MDH, County and City requirements.

11. Storm Water Facilities.

- a. The Developer agrees to construct the storm water facilities in accordance with the Plans and in compliance with all City requirements regarding such Developer Improvements.
- b. The Developer agrees to warrant the storm water Developer Improvements against defects in labor and materials for a period of two years from the date of acceptance of the storm water Developer Improvements by the City. During such period, the Developer agrees to repair or replace any storm water Developer Improvement which shows signs of failure, normal wear and tear, excepted. The City, in the exercise of its reasonable judgment, shall make a decision regarding whether any storm water Developer Improvement or segment thereof shows signs of failure. If the Developer fails to repair or replace defective storm water improvements during the warranty period, the City following at least thirty (30) days written notice (except for in emergency situations) to Developer, may repair or replace the storm water Developer Improvement. The Developer agrees to reimburse the City fully for the cost of the repair or replacement made on the Property. Such reimbursement shall be made within 30 days of the date upon which the City notifies the Developer in writing of the cost due under this paragraph. The Developer agrees to permit the City to specially assess any unreimbursed costs against any unsold lots in the Final Plat if the Developer fails to make required payments to the City. The Developer, on behalf of itself and its successors and assigns, acknowledges the benefit to the lots within the Property of the repair or replacement of the sanitary sewer and water Developer

Improvements and consents to such assessment and waives the right to a hearing, notice of hearing, or any appeal.

- c. If the Developer will use a storm water facility that is located on the property of another, the Developer will present evidence to the City that the other property owner agrees with such use and that appropriate easements are in place.

12. Street Lighting and Signs; Landscaping.

- a. The Developer agrees to install streetlights to serve the Property in accordance with city specifications. All lighting shall meet City and MnDOT standards and be of a design approved by the City. Street signs shall be of a design approved by the City and shall be dedicated by the Developer to the City after installation and acceptance by the City. The Developer shall pay for the cost of the street lighting and street signs.
- b. The Developer agrees to install the landscaping in accordance with the Plans.

13. Construction Activities and Clean Up. The Developer shall promptly clean any and all dirt and debris from the streets on the Property and all other streets or roads adjacent to the Property resulting from construction work performed by the Developer, its contractors, agents or assigns.

14. City Engineering Administration and Construction Observation. The Developer agrees to reimburse the City for the reasonable cost of engineering administration and construction observation regarding completion of the Developer Improvements on the Property. Engineering administration includes development plans and correspondence; monitoring and observation of construction and consultation with the Developer; monitoring of the Developer Improvements during the warranty period and processing of requests for reduction in surety. Construction observation includes observation by the City Engineer of construction of the Developer Improvements. The City may also inspect the work at its discretion and at the Developer's expense as described in paragraph 3 of this document. Fees for City engineering administration and construction observation will be billed to the Developer on an hourly basis. Any disagreement between the City and the Developer regarding fees shall be resolved in accordance with Minnesota Statutes Section 462.353, subdivision 4.

15. Developer Improvements - Assessments. If the Developer fails to complete construction of the Developer Improvements by the dates stated in paragraph 4 hereof, the City may, at its option, enter the Property and complete construction of the Developer Improvements. If the City exercises its right to construct all or a portion of the Developer Improvements, the Developer agrees that certain lots benefited by the Developer Improvements may be

specially assessed for a portion of the cost. The Developer consents to such special assessments against the Property (the "Developer Improvements Special Assessments") in an amount not to exceed the actual cost of completing those improvements, amortized over a term of ten years beginning in taxes payable 2020, and further agrees:

- a. to waive notice of hearing and hearing pursuant to Minn. Stat. Section 429.031, on the Developer Improvements and notice of hearing and hearing on the Developer Improvements Special Assessments levied to finance the Developer Improvements pursuant to Minn. Stat. Section 429.061;
- b. to waive the right to appeal the levy of the Developer Improvements Special Assessments in accordance with this Agreement pursuant to Minn. Stat. Section 429.081, or reapportionment thereof upon land division pursuant to Minn. Stat. Section 429.071, Subd. 3, or otherwise.
- c. To waive any other requirements of Minn. Stat., Chapter 429 with which the City does not comply.
- d. that the increase in fair market value of the Property resulting from construction of the Developer Improvements will be at least equal to the principal amount to be assessed hereunder (an amount not to exceed the actual cost of completing the improvements), and that such increase in fair market value is a special benefit to the Property;
- e. that assessment of the cost of the Developer Improvements against the Property is reasonable, fair and equitable and there are no other properties against which such cost should be assessed; and
- f. to waive notice and right to appeal reapportionment of such Developer Improvements Special Assessments up to the amount described above.

Notwithstanding anything to the contrary herein, the waivers stated in this Section are effective only for the Developer Improvements Special Assessments as described above.

16. Defaults. In the event of default by either party as to any obligation and after thirty (30) days notice by the non-defaulting party, the non-defaulting party may, at its option, take any action, including legal or administrative action, in law or equity, which may appear necessary or desirable to enforce performance and observance of any obligation, agreement or covenant of the parties under this Agreement.
17. Insurance. The Developer agrees to take out and maintain or cause to be taken out and maintained until immediately after the City accepts the Developer Improvements, public liability and property damage insurance

covering personal injury, including death, and claims for property damage which may arise out of Developer's work or the work of its contractors or subcontractors within the final Plat. Limits for bodily injury and death shall be no less than \$1,000,000 for each occurrence; limits for property damage shall be not less than \$500,000 for each occurrence; or a combination single limit policy of \$1,000,000 or more. The City shall be named as an additional insured on the policy. The Developer shall file with the City a certificate evidencing the required coverage prior to the City signing the Final Plat. The certificate shall provide that the City must be given 30 days advance written notice of the cancellation of the insurance.

18. Sanitary Sewer and Water Area Charges; Hook-Up Fees.

- a. Water access and sanitary sewer access charges in the total amount of \$22,150 shall be paid to the City at the time of submission of the Final Plat.
- b. Sanitary sewer and water hook-up fees ("Hook-Up Fees") shall be payable as building permits are issued. Hook-Up Fees shall not exceed the following amounts for the years indicated:

| Water | Sanitary Sewer | Year Building Permit Issued |
|---------|----------------|-----------------------------|
| \$1,700 | \$2,700 | 2009 |
| \$1,800 | \$2,800 | 2010 - 2014 |
| \$2,000 | \$3,000 | 2015 - 2019 |
| \$2,200 | \$3,200 | 2020 - 2023 |

Any Hook-Up Fees for lots connected to City water and sewer facilities after December 31, 2023 shall be charged at the then-prevailing city-wide rates.

19. Payment of Administrative Fees; Escrow.

- a. All non-staff administrative, engineering, legal and other fees incurred by the City ("Administrative Fees") related to Preliminary Plat review, Final Plat Review, drafting of this Agreement and any other expenses incurred by the City due to this application through the date of execution of this Agreement shall be paid to the City by the Developer upon or prior to execution of this Agreement.
- b. The Developer agrees to reimburse the City for 100% of the Administrative Fees incurred after the date of execution of this Agreement. The Developer shall pay the City within twenty (20) days of receipt of an invoice. City's consulting engineers, attorneys or other persons providing services to the City in connection with this Agreement shall submit detailed statements showing the work performed and the hours spent on and the dated on which such work was performed. The Developer shall have ten (10) days from the receipt of such statements to dispute such statements. The Developer has the right to dispute the

reasonableness of the work, scope of work, or the fact that the work was done.

- c. The Developer shall pay the City \$5,000 (as previously stated in paragraph 1) as a deposit in an escrow account. The City may draw on this amount if the Developer defaults in any of its obligations under this Agreement. The City must provide the Developer a 10-day notice prior to drawing on this account.

- 20. Maintenance of the Property. The Developer shall be responsible for mowing, controlling weeds and general maintenance within the Property, except that as lots are sold, such maintenance shall become the responsibility of the lot purchaser or the homeowners' association (if applicable). The Developer shall not leave, deposit or bury any cut trees, timber, debris, earth, rocks, stones, soil, junk, rubbish or any other waste materials on the Property. The Developer shall not be required to post a separate escrow to secure this obligation. However, the City may perform maintenance or the removal of waste material deemed necessary by the City to protect the public health and safety and may charge the Developer for the actual cost thereof. Prior to any such action, the City shall provide the Developer with written notice and, except for emergencies, shall allow the Developer 10 days to correct or take such other action as is necessary to perform the required maintenance or removal of waste material within the Property. Nothing in this Agreement shall obligate the City to perform maintenance or waste removal work within the Property.
- 21. Permits. The City's approval of the Final Plat does not include approval of building permits for any structures to be constructed within the Final Plat. The Developer must submit and the City must approve building plans prior to the issuance of building permits for structures within the Final Plat.
- 22. Easements.
 - a. The Developer shall convey to the City an easement for Sewer Pipe purposes as shown in the Plans. The Developer shall disclose the location of and the restrictions contained in the easement to all purchasers of lots containing the easement, whether on the Property or Additional Property. The developer also agrees to pay any crop damages which may result from the need to access the sewer.
 - b. The Developer shall convey to the City an easement for road purposes as depicted on the Plat. The Developer shall disclose the location of and the restrictions contained in the easement to all purchasers of lots containing the easement.
- 23. Park Dedication The parkland dedication requirement for the six lots in this Third Subdivision is .60 acres. However, no fees will be assessed due to the

fact that a surplus parkland dedication of 1.91 acres was made during the Hilltop Estates First Subdivision by dedicating parkland, water tower and booster station acreages. The Hilltop Second Subdivision used .60 of that credit, leaving a credit of 1.31 acres to be used in the third and subsequent subdivisions. After deducting .60 acres for this Third Subdivision, a total parkland dedication credit of 0.71 acres will remain for future Hilltop Estates Subdivisions.

24. Entrance Monuments. The Developer may install entrance monuments to Hilltop Estates Second Subdivision in locations mutually agreeable to the City and Developer. If the entrance monuments are constructed, they shall be placed on land owned by the Developer or on an easement granted to the Developer. The Developer shall be responsible for maintaining any such entrance monuments.
25. Notices. Required notices to the parties to this Agreement shall be in writing, and shall be either hand delivered or mailed by registered or certified mail at the following addresses:
 - a. As to the City: City of Chatfield
21 SE Second Street
Chatfield, MN 55923
 - b. As to the Developer: Chatfield Hilltop Estates LLC
14070 Highway 52 SE
Chatfield, MN 55923
Attn: Geoffrey Griffin

Or at such other address as either party may from time to time notify the other in writing in accordance with this paragraph 25.

26. Compliance With Laws and City Approvals. The Developer agrees to comply with all laws, ordinances and regulations of Minnesota and the City applicable to the development. The Developer agrees to complete the Development in compliance with all City approvals, including the City resolution granting final plat approval for Phase II of the Development, which resolution is incorporated in this Agreement by reference. This Agreement shall be construed according to the laws of Minnesota. Breach of the terms of this Agreement by the Developer shall be grounds for denial of building permits, including permits for lots sold to or being develop by third parties and certificates of occupancy, following the passing of applicable notice to cure provisions.
27. Agreement Runs With the Land. This Agreement shall run with the land and shall be recorded against the title to the Property and Additional Property. The Developer covenants with the City, its successors and assigns, that the Developer has fee title to all the Property and Additional Property and

that there are no unrecorded interest against the Property or Additional Property. The Developer agrees to indemnify and hold the City harmless for any breach of the foregoing covenants. As the Developer sells individual lots in the Final Plat to independent third party buyers, the City Clerk is authorized to execute releases of individual lots for the obligations of this Agreement with regard to construction of the Developer Improvements, but said individual lot releases shall not in any way release the Developer from any of its obligations hereunder nor release the lot purchaser from obligations intended to run with the land.

28. Indemnification. The Developer agrees to indemnify, defend and hold the City and its officials, employees, contractors and agents harmless from claims made by itself and third parties for damages sustained or costs incurred resulting from approval of the Final Plat. The Developer agrees to indemnify, defend and hold the City and its officials, employees, contractors and agents harmless for all costs, damages, or expenses which the City may pay or incur in consequence of such claims, including attorneys' fees, except matters involving acts of gross negligence by the City.
29. Assignment. The Developer may not assign this Agreement without the written permission of the City, which permission shall not be unreasonably denied or delayed. Notwithstanding the previous sentence, the Developer may, with notice to, but without the permission of the City, assign this Agreement to a party whose members, shareholders, or partners consist of one or more members of the Developer. No assignment shall be effective unless the assignee assumes in writing all obligations of the Developer under this Agreement and the documents related thereto and evidencing such assumption shall be in a form reasonably acceptable to the City. The Developer (or assignees allowed hereunder)'s obligations shall continue in full force and effect even as the Developer (or assignees allowed hereunder) sells lots within the Property.
30. Severability In the event that any provision of this Agreement shall be held invalid, illegal or unenforceable by any court of competent jurisdiction, such holding shall pertain only to such section and shall not invalidate or render unenforceable any other section or provision of this Agreement.
31. Non-waiver. Each right, power or remedy conferred upon the City or the Developer by this Agreement is cumulative and in addition to every other right, power or remedy, express or implied, now or hereafter arising, or available to the City or the Developer at law or in equity, or under any other agreement. Each and every right, power and remedy set forth in this Agreement or otherwise so existing may be exercised from time to time as often and in such order as may be deemed expedient by the City or the Developer and shall not be a waiver of the right to exercise at any time thereafter any other right, power or remedy. If either party waives in writing

[illegible]

The forgoing instrument was acknowledged before me this ____ day of ____, 2020 by Joel Young, the City Clerk of the City of Chatfield, a municipal corporation under the laws of Minnesota, on behalf of the municipal corporation.

Notary Public

CHATFIELD HILLTOP ESTATES LLC

By: _____
Geoffrey Griffin

Its: _____

STATE OF MINNESOTA)
) ss
COUNTY OF FILLMORE)

The forgoing instrument was acknowledged before me this ____ day of ____, 2020 by Geoffrey G. Griffin, the Chief Manager of Chatfield Hilltop Estates LLC, a Minnesota limited liability company, on behalf of the company.

Notary Public

EXHIBIT A

PROPERTY

Hilltop Estates Third Subdivision

LAND DESCRIPTION

That part of the Northeast Quarter of the Northwest Quarter, and that part of the Southeast Quarter of the Northwest Quarter of Section 4, Township 104 North, Range 11 west, Fillmore County, Minnesota, described as follows:

Beginning at the southeasterly corner of Lot 1, Block 2, HILLTOP ESTATES FIRST ADDITION according to the recorded plat thereof on file at the Office of the County Recorder, Fillmore County, Minnesota; thence North 25°44'21" East, along the southeasterly line of said Lot 1, Block 2, and along the northeasterly extension of said southeast line of Lot 1, Block 2, and along the southeast line of Lot 13, Block 1, said HILLTOP ESTATES FIRST ADDITION, 346.00 feet to the northeast corner of said Lot 13; thence South 64°15'39" East 55.00 feet to the southeasterly corner of Lot 12, said Block 1; thence South 46°37'37" East 104.93 feet to the southeasterly corner of Lot 10, said Block 1; thence South 33°13'22" East 149.65 feet to a corner of Lot 8, of said Block 1; thence South 36°43'54" West 126.45 feet; thence southeasterly 22.32 feet along a non-tangential curve, concave to the northwest, said curve has a radius of 217.00 feet, a central angle of 05°53'37" and the chord of said curve bears South 53°54'52" East 22.31 feet; thence South 33°08'20" West 66.00 feet; thence South 25°12'27" West 148.94 feet; thence North 64°33'39" West 92.94 feet; thence North 32°10'01" West 199.39 feet; thence North 64°15'39" West 12.09 feet to the point of beginning.

The above described parcel contains 2.38 acres and is subject to any easements, covenants, and restrictions of record.

Exhibit B

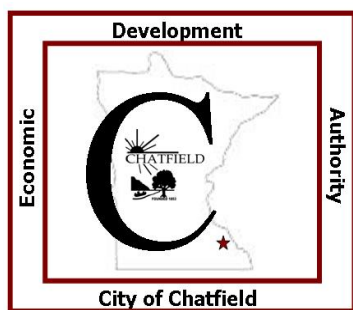
Preliminary Plat and Final Plat

Exhibit C

Plans

The Plans applicable to the Property are as follows:

| No. | Plan | Date of Plan Preparation | Prepared By |
|------------|--|---------------------------------|--------------------|
| 1 | Hilltop Estates General Development Plan | November 27, 2007 | G-Cubed, Inc. |
| 2. | Grading Plan for Hilltop Estates Third Addition | <hr/> Date | G-Cubed, Inc. |
| 3. | Construction Plans for Hilltop Estates Third Additions | <hr/> Date | G-Cubed, Inc. |



Chatfield Economic Development Authority
Thurber Community Center - Chatfield Municipal Building
21 Second Street SE
Chatfield, MN 55923
Voice 507.867.1523 Fax 507.867.9093
www.ci.chatfield.mn.us

December 14, 2020

MEMO

To: City Council
From: Chris Giesen, EDA Coordinator
RE: Small Cities Block Grant Application

Small Cities Block Grant:

Earlier this fall the EDA discussed pursuing a Small Cities Block Grant. This program can provide forgivable loans to eligible property owners for various exterior and interior renovations. The EDA recommends moving forward with an application.

The program is funded with federal money that is passed through to the State of Minnesota. Funds can provide 100% forgivable loans to income qualified owner-occupied residential homes, and 50-70% forgivable loans to commercial properties and rental properties. There are no income restrictions for owners of commercial property or the owners of rental properties (although the occupants of a rental property must be 51% income qualified). Funds can be used for a variety of improvements, depending on the property type. Generally, the improvements are for things like siding, windows, doors, roofs, heating and air, accessibility, etc...

We don't know how much in total we can apply for until we assess the community need, interest, and any new program rules, but if successful it wouldn't be unusual to receive \$400,000+ which could fund 20 properties at \$20,000 each.

The application process would start next summer.

Because of the popularity of the program and relative low funding to distribute statewide, the applications are very competitive. From start to finish it can be a 2-3 year process to collect pre-application information, be invited to apply for the full application, receive an award, process projects/work with owners/work with contractors, and close out the file.

We last utilized this program about 8 years ago in Chatfield. We also did a small rehab grant program in 2015 with the Chatfield HPC. Since, we have had a number of inquiries from businesses about the availability of additional rehab type grants.

This is a very specialized and complicated application/program and the state only awards dollars to applicants that can prove they can manage the program, especially the housing rules. Because of this, there would be a small charge to apply, the EDA is recommending hiring CEDA's Small Cities grant specialist to conduct the program.

The total cost for the application would be about \$2,000 (\$1,000 for the pre application, \$1,000 for the full application if invited to apply, plus some additional minor expense for postage and envelopes to conduct the required survey). If awarded, there is no additional cost to the city as the grant pays for the administration costs. To have a competitive application, it's also recommended to provide matching funds, usually equal to an amount that would fund one property (probably about \$20,000 - \$25,000, depending on what is determined in the pre-application process).

Staff recommends utilizing the remainder of the Rochester Sales Tax fund to cover the application fees and match for this project (about \$32,000 remains in this fund).

Request for Action:

1. Approve the EDA's recommendation to utilize CEDA's services to apply for the next Small Cities Block Grant, which starts the summer of 2021 for project funding in 2022.
2. To approve utilizing the remainder of the Rochester Sales Tax fund for the application fees and grant match.

PROPOSAL

Attn: Joel Young
Date: November 20, 2020
Project: Chatfield Pool – family restroom ceilings

Proposal Amount: Ten Thousand and Two Hundred Dollars.....\$10,200.00

Project Inclusions:

- Field Supervision
- Clean up of our work
- 2x8 treated ceiling joists
- Insulation and poly
- 1/2" plywood at topside of new ceiling
- 1/2" pvc beaded sheeting (to match existing) at restroom side ceiling
- 1x pvc trim (to match existing)
- (2) exhaust fans (exhaust to open structure, not thru roof)
- See photos on next page

Project Exclusions:

- Building permit
- No night, weekend, or holiday work
- Roofing
- Painting
- Relocation of lights on the restroom walls

Thank you for considering Benike Construction for your construction needs. We look forward to the opportunity to work with you on this project as it continues moving forward. Please do not hesitate to contact us with any questions, or if we can be of further assistance.

Respectfully Submitted,

Brea Koebele

Brea Koebele
Lead Estimator

Proposal Acceptance:
Owner's Representative

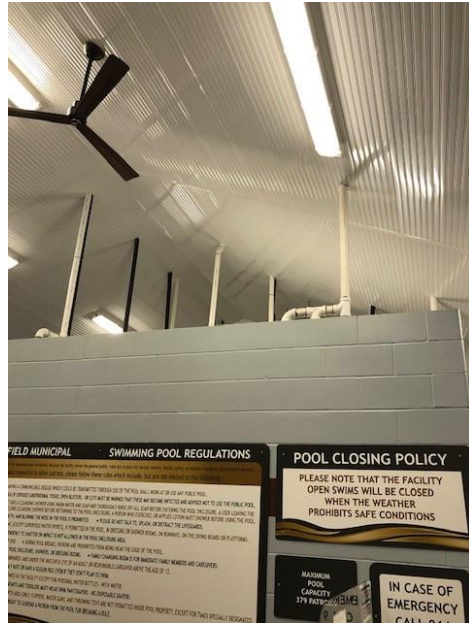
Signature

Accepted By

Date



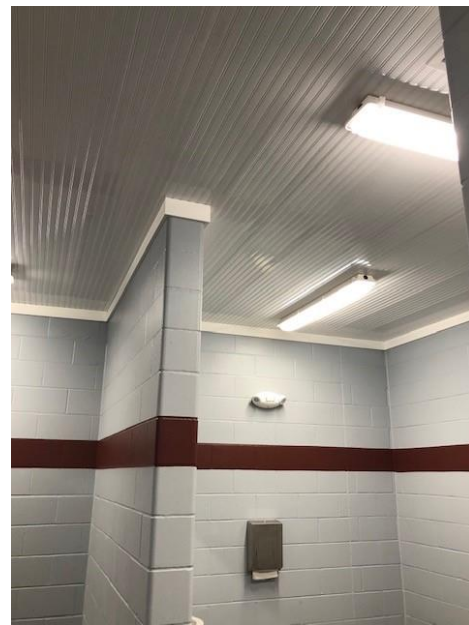
Outside of family restroom



Outside of family restroom



Inside of family restroom



We will match this finish in the family restrooms

ORDINANCE NO. 449

AN ORDINANCE RELATING TO FEES CHARGED BY THE
CITY OF CHATFIELD FOR VARIOUS PURPOSES, LICENSES
OR SERVICES; AMENDING SECTION 11-1 OF CHAPTER 11
OF SUBPART A OF THE CHATFIELD CITY.

THE COUNCIL OF THE CITY OF CHATFIELD, MINNESOTA, DOES ORDAIN:

Section 1. The provisions of the Chatfield City Code, Chapter 11, Section 11-1, Subpart A that is entitled to read: **“Particular Fees, Fines and Charges”** are amended as follows:

| City of Chatfield | 2021 |
|-------------------|---|
| Schedule of Fees | |
| | |
| \$ 30.00 | Returned Check / Payment Fee Increased from \$20 |
| \$ 0.25 | Copies |
| \$ 1.00 page | Fax (Receive) |
| \$ 1.00 page | Fax (Send) |
| \$ 0.10 | Folding per page stuffed in envelopes |
| | |
| \$ 15.00 | Per night camping fee at Shady Oak Park |
| \$ 90.00 | Per week camping fee at Shady Oak Park |
| | |
| | Swimming Pool |
| \$ 150.00 | Family Membership Increased from \$150 |
| \$ 85.00 | Individual Membership Increased from \$85 |
| \$ 7.00 | Afternoon Daily Fee |
| \$ 5.00 | Evening Daily |
| \$ 3.00 | Sunday Family Swim – Afternoon |
| \$ 50.00 | Swimming Lessons – Members Increased from \$45 |
| \$ 60.00 | Swimming Lessons – Non-Members Increased from \$55 |
| \$ 95.00 | Swimming Lessons – Private Increased from \$85 |
| \$ 25.00 | Toddler Time – Members – Formerly referred to as Preschool Lessons Increased from \$20 |
| \$ 30.00 | Toddler Time – Non-Members – Formerly referred to as Preschool Lessons Increased from \$25 |
| \$ 40.00 | Lap Swim – Season |
| \$ 6.00 | Lap Swim – Per Session Increased from \$4 |
| \$ 30.00 | Water Aerobics – Season |
| \$ 6.00 | Water Aerobics per Session Increased from \$4 |
| \$ 100.00 | One hour rental of facility, without use of big slide, up to 25 swimmers plus \$2.00 for additional swimmers. |
| \$ 150.00 | One hour rental of entire facility, up to 25 swimmers plus \$2.00 for additional swimmers. |
| \$ 200.00 | Two hour rental of entire facility, up to 25 swimmers plus \$4.00 for additional swimmers. |

| | |
|----------------------------------|--|
| \$ 250.00 | Three hr rental of entire facility, up to 25 swimmers plus \$6.00 for additional swimmers. |
| | |
| | Conduit Funding Fees – Refer to Finance Policy |
| | Ambulance Fees |
| \$ 800.00 | BLS Transport |
| \$900.00 | BLS Transport Outside PSA |
| \$ 15.00 | Per Loaded Mile |
| \$ 1,200.00 | ALS Transport |
| \$ 1,300.00 | ALS Transport Outside PSA |
| \$ 1200.00 | EMT Class (Test Not Included) |
| \$ 300.00 | EMT Refresher Class (Test Not Included) |
| \$ 100.00 | Practical Test |
| \$ 50.00 | First Aid for Daycare (Includes CPR) |
| \$ 45.00/ 75.00 | CPR or First Aid Class / Both |
| | |
| \$ 1200.00 | Street Excavation Deposit to ensure restoration of street surface |
| \$ 150.00 | Hourly rate for cleaning streets related to private contractor/construction |
| | |
| | Water Rates |
| \$ 14.95 | Base Monthly Fee Increased from \$13.10 |
| \$ 5.21 | Per 1,000 gallons > 2,000 \$.00521 per gallon Increased from \$4.53 |
| | |
| \$ 8.00 | Bulk Water per 1,000 gallons \$.008 per gallon Increased from \$5.00 |
| \$ -0- | Bulk Water Hook-up Fee (Per Project) Decreased from \$50.00 |
| \$ 1,600.00 | Residential Hook-up Fee. Non-residential fees are based on an equivalency calculation |
| \$ 3,000.00 | Water Access Charge/Acre |
| | |
| | Sanitary Sewer Rates |
| \$ 48.55 | Base Monthly Fee |
| \$ 10.42 | Per 1,000 gallons > 2,000 \$.00947 per gallon |
| \$ 64.16 | Non-Metered Monthly Fee based on 3,500 gallons |
| \$ 2,600.00 | Residential Hook-up Fee. Non-residential fees are based on an equivalency calculation |
| \$ 2,000.00 | Sewer Access Charge/Acre |
| | |
| | Apartment Building Hook-up Fees (Combined water & sewer) |
| \$ 4,200.00 | 2 Unit Building |
| \$ 6,300.00 | 3 – 4 Unit Building |
| \$ 8,400.00 | 5 – 8 Unit Building |
| \$ 10,500.00 | 9 – 12 Unit Building |
| \$ 12,600.00 | 13 – 16 Unit Building |
| \$ 14,700.00 | 17 – 20 Unit Building |
| \$ 16,800.00 | 21 – 24 Unit Building |
| | |
| 1/10 th acre per Unit | Parkland Dedication Fee is 1/10 th of an acre per residential unit or the cash equivalent, whichever is chosen by the City. |

| | | |
|----|----------|--|
| | | |
| | | Residential Solid Waste |
| \$ | 7.80 | "Garbage" / Month |
| \$ | 5.62 | Recycling Fee |
| | | Fuel Surcharge |
| \$ | 1.95 | Yellow Bag – 33 Gallon |
| \$ | 1.45 | Yellow Bag – 15 Gallon |
| | | |
| | | Cat / Dog Licenses |
| \$ | 15.00 | Neutered/Spayed Increased from \$10 |
| \$ | 25.00 | Non-Neutered/Spayed Increased from \$20 |
| \$ | 15.00 | Impound / Release Fee (Minimum) |
| \$ | 10.00 | Penalty for Late Licensure |
| \$ | 3.00 | Pound Fee (Daily, after the first 24 hours) |
| | | |
| | | Adult Entertainment License Fees |
| \$ | 750.00 | Initial Investigation Application Fee for Adult Entertainment Business License |
| | | |
| | | Alcohol License Fees |
| \$ | 125.00 | 3.2 Beer License (Annual) |
| \$ | 50.00 | Intoxicating Liquor License Investigation Fee (Individual) |
| \$ | 100.00 | Intoxicating Liquor License Investigation Fee (Corporation) |
| \$ | 100.00 | Off-Sale License |
| \$ | 300.00 | Club License |
| \$ | 100.00 | Wine License On-Sale |
| \$ | 75.00 | Temporary On-Sale License Increased from \$25 |
| \$ | 900.00 | On-Sale License for applicant who has not held a license in the city for a period of 12 full consecutive months prior to making application. |
| \$ | 900.00 | Renewal Fee for establishments with liquor sales between \$0 - \$19,999.99. |
| \$ | 1,100.00 | Renewal Fee for establishments with liquor sales between \$20,000 - \$39,999.99. |
| \$ | 1,300.00 | Renewal Fee for establishments with liquor sales between \$40,000 - \$59,999.99. |
| \$ | 1,500.00 | Renewal Fee for establishments with liquor sales between \$60,000 - \$79,999.99. |
| \$ | 1,700.00 | Renewal Fee for establishments with liquor sales between \$80,000 - \$99,999.99. |
| \$ | 1,900.00 | Renewal Fee for establishments with liquor sales between \$100,000 - \$119,999.99. |
| \$ | 2,100.00 | Renewal Fee for establishments with liquor sales between \$120,000 - \$139,999.99. |
| \$ | 2,300.00 | Renewal Fee for establishments with liquor sales between \$140,000 - \$159,999.99. |
| \$ | 2,500.00 | Renewal Fee for establishments with liquor sales between \$160,000 - \$179,999.99. |
| \$ | 2,700.00 | Renewal Fee for establishments with liquor sales between \$180,000 - \$199,999.99. |
| \$ | 2,900.00 | Renewal Fee for establishments with liquor sales greater than \$200,000.00. |
| \$ | - | Sunday Liquor Surcharge |
| | | |
| \$ | 10.00 | Transient Merchant Fee |
| | | |
| | | Fire Department Charges |
| \$ | 500.00 | |
| + | | Fire Call + Cost of Supplies |

| | |
|-----------------------------------|--|
| Cost of Supplies | |
| + | Fire Call |
| \$250/hr after 1 st hr | Fire Call |
| \$ 500.00 | Fire Department response to an auto accident |
| | |
| | Zoning / Building Permit / Development Fees |
| \$300 + \$20 per lot | General Development Plan Filing |
| \$400 + \$20 per lot | Preliminary Plat Filing |
| \$150 + \$20 per lot | Final Plat Filing |
| \$ 375 | Variance Application |
| \$ 250 | Conditional Use Permit Application |
| \$ 375 | Zoning Amendment Application |
| As charged by County | Addressing Fee, per lot – Olmsted County |
| As charged by County | Addressing Fee, per lot – Fillmore County |
| \$ 10 | Permit Application for use of a semi-trailer for storage |
| By Applic. | Sign Permit Application |
| By Applic. | Building Permit |
| By Applic. | Plan Review Fee |
| By Applic. | Mechanical Permit Fee |
| By Applic. | Plumbing Permit Fee |
| \$ 55 | Water Heater Permit Fee |
| \$ 55 | Fireplace Permit Fee |
| \$ 55 | Roofing Permit Fee |
| \$ 55 | Siding Permit Fee |
| \$ 55 | Furnace Permit Fee (\$5.00 State Surcharge is included) |
| \$ 55 | Air Conditioner Permit Fee (\$5.00 State Surcharge is included) |
| \$ 55 | Install Gas Pipeline Fee (\$5.00 State Surcharge is included) |
| \$ 55 | Mfg. Home Demolition (\$5.00 State Surcharge is included) |
| \$ 55 | Window / Door Replacement Fee (\$5.00 State Surcharge is included) |
| \$ 55 | Demolition Permits |
| | |
| | Administrative Fines |
| \$ 100.00 | Prohibited damage or destruction of trees/flora |
| \$ 100.00 | Unauthorized services and meter tampering |
| \$ 100.00 | Unlawful deposit of waste or refuse |
| \$ 50.00 | Dog or Cat Licenses; certain animals prohibited |
| \$ 25.00 | Number of Dogs/Cats exceeding the number allowed |
| \$ 25.00 | Animals running at large |
| \$ 25.00 | Interference with apprehension of animals/tampering with impound |
| \$ 25.00 | Animal Causing Disturbance |
| \$ 50.00 | Abusing animals |
| \$ 50.00 | Condition of premises; Excrement |

| | |
|-----------------|---|
| \$ 25.00 | U-turns prohibited at certain intersections (Main & First, Second, Third & Fourth) |
| \$ 50.00 | Violation of traffic control devices |
| \$ 100.00 | Violation of traffic control devices in a manner endangering public safety |
| \$ 50.00 | Curfew violation (juvenile petty offense) |
| \$ 50.00 | Legal Guardian allowing curfew violation |
| \$ 50.00 | Excessive noise prohibited, generally |
| \$ 50.00 | Loud Parties prohibited |
| \$ 100.00 | Public Nuisance, generally |
| \$ 100.00 | Discharging firearms in city |
| \$ 50.00 | Violation of building codes, including permits, fees, etc. |
| \$ 25.00 | Location/permanent use: parking recreational equipment on city streets, 48 hour limit |
| \$ 25.00 | Winter Parking Violation |
| | |
| | Police Administration |
| \$ 10.00 | Fingerprinting Applicant Card (Includes up to 2 cards for fee) |
| \$ 150.00 | Standard Tow and Impound |
| \$ Actual Cost | Extra Tow charge (any tow beyond standard) |
| \$ 20.00 | Impound Fee (for any extra tow) |
| \$ 10.00 | Storage-per day (after 1 st 24 hours) |
| \$ Free | Copy of Reports: Less than 10 pages |
| \$.25 per page | Copy of Reports: 10 – 100 pages |
| \$ Actual Cost | Copy of Reports: More than 100 pages (per statute) |
| \$ 20.00 | Copy of Video Tape |
| \$ 15.00 | Copy of DVD |
| \$ 10.00 | Copy of Video Recording |

Section 2. This ordinance shall be effective 30 days following its publication.

Passed and adopted by the City Council of the City of Chatfield, Minnesota, this 7th day of December, 2020.

Attest: Its City Clerk

Its Mayor

INTEROFFICE MEMORANDUM

TO: Public Works Committee
FROM: Brian Burkholder, SCS
SUBJECT: Watermain Abandonment
DATE: 12/7/2020

Action Requested: Looking for your consideration and approval to move ahead on the watermain abandonment in the downtown alley.

Background: We had our 4th watermain break last week in the alley behind Silver Grille. This was the 4th break in less than 12 months. If possible, I would like to move forward and abandoning the watermain to eliminate future costs for repairs. I have not received the bill for the last repair, but I believe it will be close to the cost of hooking up the remaining 6 to the front.

We did open the 6 curb stops up and were able to operate 5 put of the 6. The 6th one is plugged with rock and sand and we are currently working on getting it opened. If we get them all to operate, we would be able to get the plumbing completed inside the 6 buildings and would be ready to switch them over if we ever had another main break. If time and weather allow, we could cap the main as well yet this fall or early next Spring. The only change that we need to do is go into 3rd St and take out the tee and install a valve. The valve on the 3rd St alley side is not holding well and was tough to operate at the last main break only allowing us to open it up a few turns. It would be best to eliminate that old valve eliminating that watermain all together. Because of this, Griffins Constructions quote may change a bit because of this.

I have included the updated quote from Southeast Mechanical to do the inside plumbing work keeping in mind the quote is for 7 buildings since we just found out Friday that 211 has been hooked up out front for roughly a year.

Thank you for your time,
Brian Burkholder

Southeast Mechanical, Inc

25 Third Street SW

Chatfield, MN 55923

Phone: 507-867-1604

Fax: 507-867-3797

Email: semechanical507@gmail.com

Date: 13-Nov-20

To: City of Chatfield
21 SE 2nd Street
Chatfield, MN 55923
507-867-3810

RE: Main Street Water Abandonment

MATERIAL AND LABOR

Attached is quote.

Total investment price is:

\$ 3290.00

Accepted by: _____ Date: _____

Thank you for the opportunity to propose your project. Please call me if you have any questions at 507-867-1604.

Thank you,

Lanny L. Isensee, CEO
Southeast Mechanical
25 3rd St. SW
Chatfield, MN 55923



Griffin

Construction Company, Inc.

14070 Highway 52 South, Chatfield, MN 55923
Phone (507) 867-4648 ~ Fax (507) 867-4171

GOLF COURSES ~ HOUSING DEVELOPMENTS ~ ROAD BUILDING ~ LANDFILLS ~ AIRPORTS

September 1, 2020

City of Chatfield
 21 SE 2nd Street
 Chatfield, MN 55923

Feasibility estimate for capping water main that runs behind JW Silver Grill

| Description | Quantity | Rate | TOTAL |
|--------------------|-----------------|-------------|--------------|
| Cap Water Main | 2 EA | \$4,500.00 | \$9,000.00 |

Note:

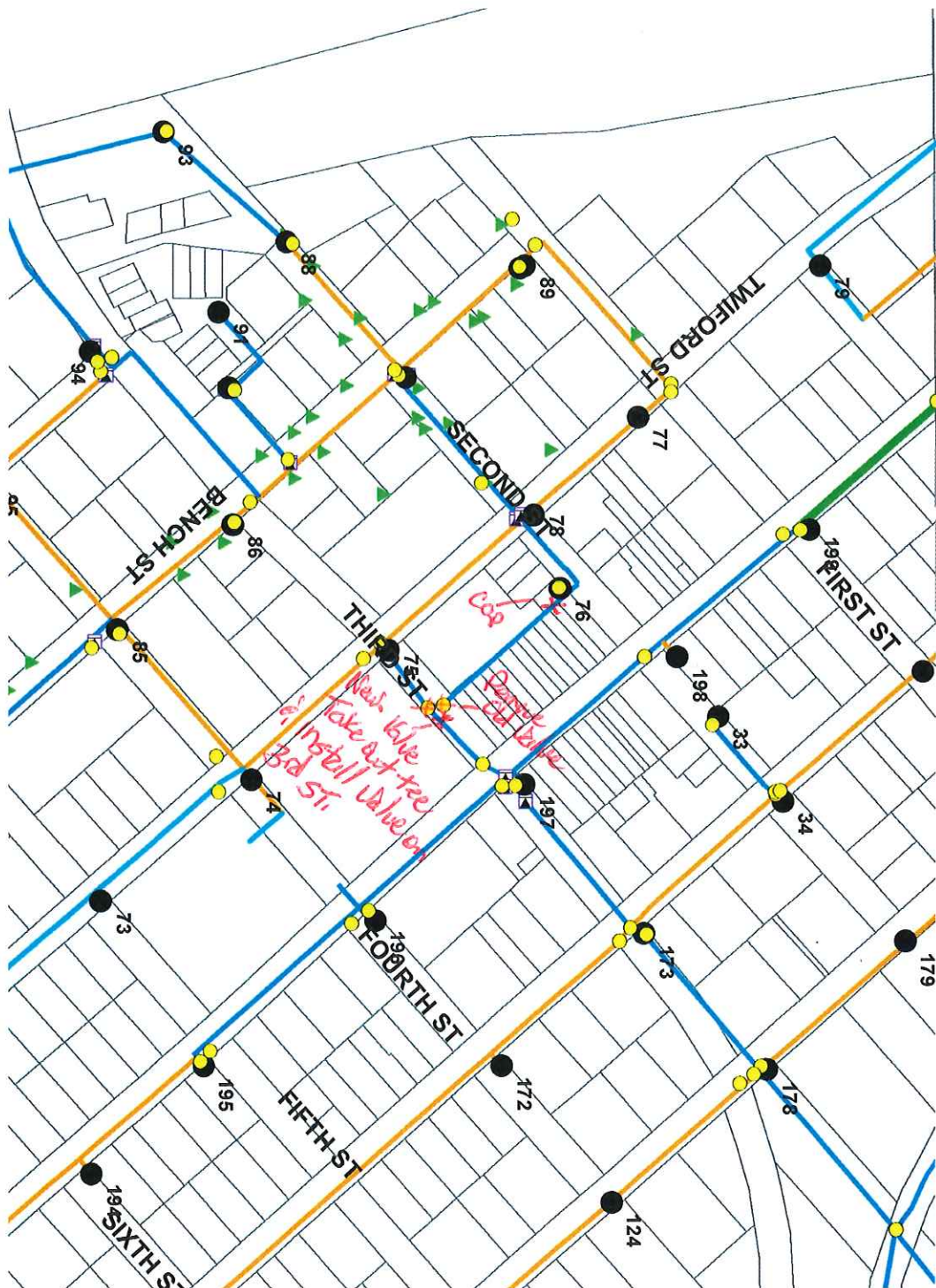
A bid would be given when we get a plan with details
 Blacktop by others

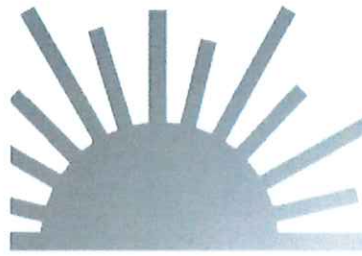
Feasibility estimate for water main replacement on alley behind JW Silver Grill

| Description | Quantity | Rate | TOTAL |
|---------------------|-----------------|-------------|--------------------|
| Saw Blacktop | 350 SY | \$5.00 | \$1,750.00 |
| Remove Blacktop | 775 SY | \$5.00 | \$3,875.00 |
| 8" C-900 Water Main | 350 FT | \$85.00 | \$29,750.00 |
| 1" Service 20' Long | 5 EA | \$1,600.00 | \$8,000.00 |
| 4" Insulator | 202 SY | \$50.00 | \$10,100.00 |
| Class 5 | 500 Ton | \$20.05 | \$10,025.00 |
| TOTAL | | | \$63,500.00 |

Notes:

A bid would be given when we get a plan with details
 Blacktop by others





Chatfield MINNESOTA
"THE CHOSEN VALLEY"

CERTIFICATE OF APPRECIATION

THIS CERTIFICATE IS AWARDED TO

MITCH IRISH

FOR 5 YEARS OF DEDICATED SERVICE

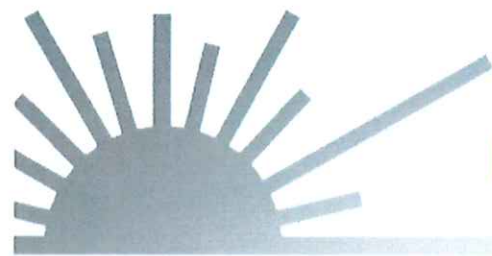


Russ Smith, Mayor
City of Chatfield

12/14/2020

Joel Young, City Clerk
City of Chatfield

12/14/2020



Chatfield MINNESOTA
"THE CHOSEN VALLEY"

CERTIFICATE OF APPRECIATION

THIS CERTIFICATE IS AWARDED TO

BETH CARLSON

FOR 5 YEARS OF DEDICATED SERVICE

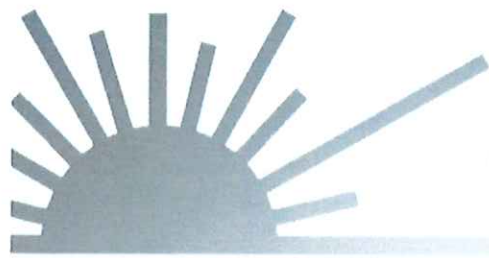


Russ Smith, Mayor
City of Chatfield

12/14/2020

Joel Young, City Clerk
City of Chatfield

12/14/2020



Chatfield MINNESOTA
"THE CHOSEN VALLEY"

CERTIFICATE OF APPRECIATION

THIS CERTIFICATE IS AWARDED TO

KEVIN LANDORF

FOR 5 YEARS OF DEDICATED SERVICE

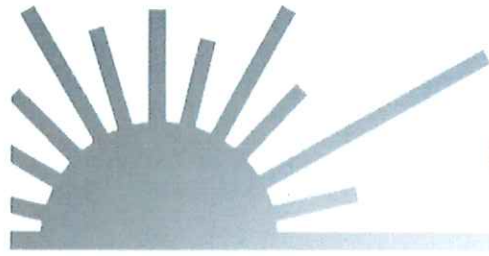


Russ Smith, Mayor
City of Chatfield

12/14/2020

Joel Young, City Clerk
City of Chatfield

12/14/2020



Chatfield MINNESOTA
"THE CHOSEN VALLEY"

CERTIFICATE OF APPRECIATION

THIS CERTIFICATE IS AWARDED TO

ROCKY BURNETT

FOR 5 YEARS OF DEDICATED SERVICE

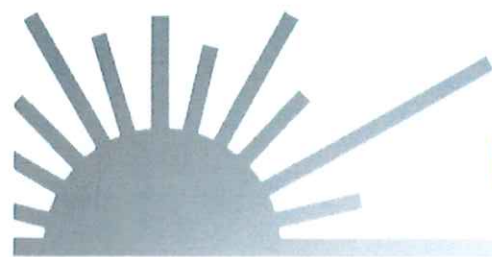


Russ Smith, Mayor
City of Chatfield

12/14/2020

Joel Young, City Clerk
City of Chatfield

12/14/2020



Chatfield MINNESOTA
"THE CHOSEN VALLEY"

CERTIFICATE OF APPRECIATION

THIS CERTIFICATE IS AWARDED TO

KAY COE

FOR 20 YEARS OF DEDICATED SERVICE



Russ Smith, Mayor
City of Chatfield

12/14/2020

Joel Young, City Clerk
City of Chatfield

12/14/2020