

Chatfield Cable Access Board (CCAB) Minutes

Wednesday, October 11th, 2023

Call to order at 6:35 P.M. in the City Council Chamber at City Hall, Chatfield, MN, by Chair Andy O'Connor

Members present: Council Rep. Josh Broadwater, Damon Lueck, Lynn Harstad, Rick Irish, Lynda Karver, Andy O'Connor

Others:

Absent: Bryan Berg, Student Rep. Emma Mulhern (graduated – need to find her replacement)

The meeting agenda and August Minutes were accepted as presented

I. Financials Review

a. No questions on the July finances presented

August	Revenue \$6,549.67	Expenses \$2,587.50	
YTD	Revenue \$35,661.83	Expenses \$41,982.26	BOH \$74,440.95
September	Revenue \$0.00	Expenses \$3,380.48	
YTD	Revenue \$35,661.83	Expenses \$38,601.78	BOH \$71,060.47

II. New Business

a. Meeting Structure

i. Councilman Broadwater initiated a discussion on suggested meeting procedures

1. Meeting agendas and minutes should be posted – he receives quite a few questions as to what is happening within the organization and this would give people a means of discovering that for themselves – has always been a matter of public record
2. Getting budget and items targeted for purchase/upgrade submitted through Broadwater as early as possible will aid the City Council when it comes to allotting funds

b. CCTV Ambulance

- i. The vehicle has reached its end-of life
- ii. Lengthy discussion ensued on what to do to replace it – upper deck crows nest? Permanent structure where the ambulance used to sit above home fan seating? No resolution
- iii. Motion was made by L. Harstad, seconded by L. Karver, to list the CCTV van for sale and, if no interest, clean it out and junk it- motion carried

c. New Film Stands

- i. New stands are now up on the football field – thanks to R. Irish for organizing and Youth Football coaches for assisting

d. Equipment

- i. All equipment now has 4K capabilities – significant improvement in broadcast quality

e. New Student Representative

- i. Adia Evans has indicated interest in serving – R. Irish will get her contact information for inclusion on Board emails

Next meeting will be held on Wednesday, December 13th, at 6:30 P.M.

Motion to adjourn was made by J. Broadwater, seconded by D. Lueck, at 7:15 P.M. – motion carried

Respectfully Submitted,
Lynn Harstad, Secretary