

CITY OF CHATFIELD COMMON COUNCIL

AGENDA

January 23, 2023 7:00 P.M

- I. Chatfield City Council – January 23, 2023 – 7:00 p.m. – City Council Chambers
 1. Consent Agenda:
 - A. Approval of minutes of prior meetings.
 - B. Approve payment of claims.
 - C. Approve raffle permit & temporary liquor license for St. Mary’s Church February 19, 2023.
 - D. Approve Fillmore County Ambulance Subsidy.
 - E. Approve lawful gambling resolution for Chatfield Firefighters Activities Association.
 2. Ordinance #463 – Solar Collector Ordinance – First Consideration
 3. S.C.S. Report:
 4. Committee Reports:
 - A. Public Services Committee
 - B. Park & Rec Committee
 5. Mayor’s Report:
 6. Clerk’s Report:
 - A. Board of Equalization - April 17 – 21 – Fillmore County Assessor’s office.
 - B. Administer Oath of Office to Beth Carlson, City Clerk. (20th Chatfield City Clerk)
 7. Roundtable
 8. Adjourn.
 9. Meeting Notices:
 - A. Public Services Committee (Councilors Bluhm & Frank) 4:30 p.m.
 - B. Park & Rec Committee (Councilor Broadwater & Frank) 5:30 p.m.

**CITY OF CHATFIELD
COMMON COUNCIL
MEETING MINUTES**

Monday, January 9, 2023

The Common Council of the City of Chatfield met in regular session on Monday, January 9, 2023. Mayor Russ Smith presided and called the regular meeting to order at 7:00 PM

Members Present: Councilor Paul Novotny, Councilor Josh Broadwater, Councilor Mike Urban, Councilor Dave Frank, Councilor Pam Bluhm, Mayor Russ Smith, and Mayor John McBroom.

Members absent: None.

Others Present: Karen Reisner, Brian Burkholder, Chris Giesen, Fred Suhler Jr., Lynda Karver, Joel Young, Beth Carlson, Brian Mueller, Shane Fox, and Craig Britton

Councilor Paul Novotny arrived at 7:02 p.m.

Annual Meeting

Pledge of Allegiance

Administration of Oath of Office to Mayor McBroom

After Mayor John McBroom was sworn into office, he took over the responsibility of presiding over the meeting.

Administration of Oath of Office to Councilors Novotny & Urban

Mayor's Address

Mayor McBroom shared his thanks to everyone that voted for him. He looks forward to working with everyone on the council. In his opinion, the city is in good hands with great employees. He hopes to leave the city in the same shape or better when he decides to step down some day.

Council Election of Vice-Mayor

Councilor Mike Urban entered a motion, with a second by Councilor Josh Broadwater, to nominate Paul Novotny for Vice Mayor.

Ayes: Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

Nays: None

Motion carried.

Approve Appointments to Council Committees, Advisory Boards and Commissions, Attorneys, Depositories and Official Newspaper

Councilor Dave Frank entered a motion, with a second by Councilor Pam Bluhm, to approve the following Appointments:

Charter / Administrative Code Appointments:

- **City Attorney (Two Years)** - Frederick Suhler, Jr.
- **Prosecuting Attorney (One Year)** - Lee Novotny
- **Official Newspaper** - The Chatfield News

• **Official Depository -**

The Root River State Bank, F&M Community Bank, Northland Securities, Smith Barney and the LMC 4-M Fund

Boards & Commissions:

- **Cable Television Access Board Representative (One Year) -** Councilor Josh Broadwater
- **Cable TV Access Board (Three Years) -** Damon Lueck
TBD
- **Library Board of Trustees (Three Years) -** Mike Speck
Ann Halloran
Todd Johnson
- **Heritage Preservation Commission (Three Years) -** Sara Sturgis
TBD
- **Heritage Preservation Commission Council Representative -** Councilor Pam Bluhm
- **Planning & Zoning Commission Representative (One Year) -** Councilor Josh Broadwater
- **Planning & Zoning – Three Years -** Wayne Halvorson
Jeremy Aug
- **Community Education Board -** Councilor Pam Bluhm

Ayes: Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

Nays: None

Motion carried.

Approve Committee Schedule for 2023

Councilor Paul Novotny entered a motion, with a second by Councilor Josh Broadwater, to approve the Committee Schedule for 2023 – 2024.

Committee	4:30 p.m.	5:30 p.m.	7:00 p.m.
Jan. 9, 2023	No Meeting	No Meeting	City Council
January 23	Public Services	Park & Rec	City Council
February 13	Personnel/Budget	Public Works	City Council
February 27	Public Services	C.O.T.W. (Strategic Planning)	City Council
March 13	Personnel/Budget	Public Works	City Council
March 27	Public Services	Park & Recreation	City Council
April 10	Personnel/Budget	Public Works	City Council
April 4	Public Services	C.O.T.W. (HPC?? +)	City Council
May 8	Personnel/Budget	Public Works	City Council
May 22	Public Services	Park & Rec	City Council
June 12	Personnel/Budget	Public Works	City Council
June 26	Public Services	C.O.T.W. (2024 Public Improvements)	City Council
July 10	Personnel/Budget	Public Works	City Council
July 24	Public Services	Park & Recreation	City Council
August 14	Personnel/Budget	Public Works	City Council
August 28	Public Services	C.O.T.W. (2024 Budget / Tax Levy)	City Council
September 11	Personnel/Budget	Public Works	City Council
September 25	Public Services	Park & Recreation	City Council
October 9	Personnel/Budget	Public Works	City Council
October 23	Public Services	C.O.T.W. (Capital Financial Planning)	City Council
November 13	Personnel/Budget	Public Works	City Council

November 27	Public Services	Park & Recreation	City Council
December 11	Personnel/Budget	Public Works	City Council
December 25	No Meeting	No Meeting	No Meeting

Ayes: Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

Nays: None

Motion carried.

Approve Financial Policies updates

Councilor Josh Broadwater entered a motion, with a second by Councilor Mike Urban, to approve the Financial Policies updates.

Ayes: Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

Nays: None

Motion carried.

Consent Agenda

Councilor Dave Frank entered a motion, with a second by Councilor Pam Bluhm, to adopt the consent agenda with the following items.

1. Approval of December 12, 2022 and December 20, 2022 meeting minutes
2. Approve payment of claims
3. Approve Raffle Permit for Chatfield Youth Sports Association March 11, 2023 - Bernard Bus Garage
4. Approve Bingo Permit to Tri-County Pheasants Forever at Jac's February 8, 2023
5. Approve Agreement with Andy O'Connor to coordinate Boy's Basketball for CCTV
6. Approve Agreement with Ricky Irish to coordinate Wrestling for CCTV
7. Approve ABC Contract for cleaning services
8. Approve audit agreement with Smith Schafer
9. Approve decommissioning of police server
10. Approve raffle permit for Lions Club - September 23

Ayes: Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

Nays: None

Motion carried.

Approve Liquor and Beer Licenses for 2023 (contingent on receipt of applications and fees)

Councilor Mike Urban entered a motion, with a second by Councilor Pam Bluhm, to adopt A Resolution Granting Approval of Annual Liquor Licenses and Renewals

Whereas, MINN. STAT. CHAPT. 340A regulates the licensing and regulation of intoxicating liquors within the State of Minnesota; and

Whereas, the City of Chatfield is a liquor license issuing authority under MINN. STAT. CHAPT. 340A; and

Whereas, the Common Council of the City of Chatfield recommends approval of annual licenses and renewals, and

Whereas, the following applicants will have met all city requirements prior to issuance;

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Chatfield the city does hereby recommend approval for the following 2023 Liquor and Beer Licenses:

1. Shari's Sports Saloon (On-Sale plus Sunday & Off-Sale plus Sunday)
2. JAC's Bar and Grill (On-Sale plus Sunday)
3. VFW Club (Club License)
4. Kwik Trip (3.2 Beer)
5. Cenex (3.2 Beer)
6. 52 Bottle Shop (Off-Sale plus Sunday)

7. Chosen Valley Country Club (On-Sale plus Sunday)
8. Chatfield Center for the Arts (On-Sale plus Sunday)
9. Joy Ridge Event Center (On-sale plus Sunday)

Ayes: Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

Nays: None

Motion carried.

EDA Report – Enterprise Drive Lots

The EDA has a renewed interest in listing the unsold lots on Enterprise Drive with real estate agents Tim Danielson and Todd Hadoff.

The major benefits of having these listed will be:

- Lots will be listed on MLS service.
- Additional signage.
- Additional marketing/network reach.

The listing fee would be a 7% commission on each sale. In addition, buyers would still be eligible for the existing rebate program that runs through August 2023.

Councilor Josh Broadwater entered a motion, with a second by Councilor Paul Novotny, to approve listing the Enterprise Drive Lots with real estate agents Tim Danielson and Todd Hadoff.

Ayes: Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

Nays: None

Motion carried.

City Engineer's Report

Osseo Construction Pay Application #4 (Final) - \$22,032.24

Osseo Construction Co. LLC has submitted the final pay application number 4 in the amount of \$22,032.24 for work completed to date on the South Reservoir. The final pay application also includes change order number 2 in the amount of \$-2,667.76 which includes additional costs incurred by the City due to wear and tear on running only one pump while work was being performed on the south reservoir, City staff time unloading supplies for the contractor and additional electricity while running one pump during construction. Below is a summary of the contract amounts and payments.

1. Original Contract Amount = \$474,000
2. Change Order No. 1 = -\$170,000 (deduct for the work planned on the concrete tank)
3. Contract Amount after Change Order No. 1 = \$304,000
4. Pay Application 1 = \$93,480
5. Pay Application 2 = \$86,165
6. Pay Application 3 = \$99,655
7. Change Order No. 2 = -\$2,667.76 (deduct for additional costs incurred by City)
8. Pay Application 4 (Final) = \$22,032.24

Councilor Mike Urban entered a motion, with a second by Councilor Dave Frank, to approve change order number 2 in the amount of \$-2,667.76 which includes additional costs incurred by the City due to wear and tear on running only one pump while work was being performed on the south reservoir, City staff time unloading supplies for the contractor and additional electricity while running one pump during construction.

Ayes: Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

Nays: None

Motion carried.

Councilor Paul Novotny entered a motion, with a second by Councilor Josh Broadwater, to approve Osseo Construction Pay Application #4, the final pay application in the amount of \$22,032.24.

Ayes: Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

Nays: None
Motion carried.

Pearson Construction Pay Application #1 - \$92,458.50

Pearson Construction started work on the drainage improvement project in late October. To date, all the pipe and structures have been installed on the project and the grading has mostly been completed. Pay application number 1 is in the amount of \$92,458.50. Payment includes all work associated with the Bench Street drainage improvements with exception of the seeding. The original contract amount was \$92,133.50.

Councilor Paul Novotny entered a motion, with a second by Councilor Dave Frank, to approve Pearson Construction Pay Application #1 in the amount of \$92,458.50.

Ayes: Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

Nays: None

Motion carried.

Mayor's Report

Mayor McBroom gave kudos to the city street crews for a job well done with snow removal.

Clerk Report

Lone Stone Park Grant Close-out Letter

City Clerk Joel Young gave an update on the Lone Stone Park Grant. MN Department of Natural Resources has accepted all documentation and found it acceptable.

Roundtable

Deputy Clerk Beth Carlson, Councilor Bluhm, and Councilor Frank all welcomed Mayor McBroom. City Clerk Joel Young did a little research and found there was one other Mayor John before Mayor McBroom.

City Attorney Fred Suhler Jr. thanked the council for his reappointment.

Councilor Urban reminded people to shovel their sidewalks and welcomed Mayor McBroom.

Councilors Broadwater and Novotny also welcomed Mayor McBroom.

Adjourn

Councilor Mike Urban entered a motion, with a second by Councilor Pam Bluhm, to adjourn at 7:14 p.m.

Ayes: None

Nays: None

Motion carried.

John McBroom, Mayor

Beth Carlson, Deputy Clerk



City of Chatfield

Batch Listing - Unposted Summary

Current Period: Closing 2022

2022 CL 2022AP2

01/09/23 1:15 PM

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Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
Vendor CHATFIELD ALLIANCE, INC						
DEC 20	E 100-46630-300	Community Dev -	Promotional Expense		\$60.80	95% LODGING TAX DEC 2022
					\$60.80	
Vendor CHATFIELD ALLIANCE, INC						
Vendor EO JOHNSON, BUSINESS TECH.						
INV121	E 100-41910-404	Planning and Zoni	Repairs/Maint Equipment		\$22.62	#56246 NETWORK L9124 MP C4503
INV121	E 240-46500-404	Economic Dev (GE	Repairs/Maint Equipment		\$22.62	#56246 NETWORK L9124 MP C4503
INV121	E 100-42110-404	Police Administrati	Repairs/Maint Equipment		\$44.00	#46719-01 POLICE L7545
INV121	E 603-49500-404	Refuse/Garbage (Repairs/Maint Equipment		\$41.47	#56246 NETWORK L9124 MP C4503
INV121	E 601-49400-404	Water Utilities (GE	Repairs/Maint Equipment		\$41.47	#56246 NETWORK L9124 MP C4503
INV121	E 100-41500-404	City Clerk	Repairs/Maint Equipment		\$86.71	#56246 NETWORK L9124 MP C4503
INV121	E 230-42270-404	Ambulance	Repairs/Maint Equipment		\$79.17	#56246 NETWORK L9124 MP C4503
INV121	E 602-49450-404	Sewer (GENERAL)	Repairs/Maint Equipment		\$41.47	#56246 NETWORK L9124 MP C4503
INV121	E 100-42110-404	Police Administrati	Repairs/Maint Equipment		\$41.47	#56246 NETWORK L9124 MP C4503
					\$421.00	
Vendor EO JOHNSON, BUSINESS TECH.						
Vendor MINNESOTA ENERGY RESOURCES						
12/282	E 211-45500-380	Libraries (GENERA	Utility Services (GENERA		\$410.68	00005 LIBRARY
12/282	E 100-43100-380	Street Maintenanc	Utility Services (GENERA		\$456.54	00002 FH 25% STREET
12/282	E 601-49400-380	Water Utilities (GE	Utility Services (GENERA		\$273.92	00002 FH 15% WATER
12/282	E 100-41940-380	Municipal Building	Utility Services (GENERA		\$736.01	00001 MUNI 1/3
12/282	E 220-42280-380	Fire Department *	Utility Services (GENERA		\$1,095.70	00002 FH 60% FIRE
12/282	E 100-45124-380	Swimming Pools -	Utility Services (GENERA		\$45.00	000011 POOL
12/282	E 602-49450-380	Sewer (GENERAL)	Utility Services (GENERA		\$2,175.12	00003 WWTP - LIBRARY LN
12/282	E 100-43100-380	Street Maintenanc	Utility Services (GENERA		\$512.12	00006 CEMENT 389 SW 3RD ST
12/282	E 230-42270-380	Ambulance	Utility Services (GENERA		\$736.01	00001 MUNI - AMB 1/3
12/282	E 100-42110-380	Police Administrati	Utility Services (GENERA		\$736.01	00001 MUNI - POLICE 1/3
					\$7,177.11	
Vendor MINNESOTA ENERGY RESOURCES						
Vendor OLMSTED MEDICAL CENTER CLINIC						
STMTD	E 602-49450-310	Sewer (GENERAL)	Other Professional Servic		\$39.00	DRG SC - IRIS
					\$39.00	
Vendor OLMSTED MEDICAL CENTER CLINIC						
Vendor PEOPLES ENERGY COOPERATIVE						
01/05/2	E 220-42280-380	Fire Department *	Utility Services (GENERA		\$305.98	2410100 3/4 FIRE HALL
01/05/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA		\$102.00	2410100 1/4 FIRE HALL
01/05/2	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA		\$205.83	2410200 MAIN ST-CITY PARK
01/05/2	E 602-49450-380	Sewer (GENERAL)	Utility Services (GENERA		\$123.61	2423900 MILL CREEK PK - LIFT ST
01/05/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA		\$70.96	2436500 CR 2 HWY S
01/05/2	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA		\$56.74	2428000 MILL CREEK PARK
01/05/2	E 601-49400-380	Water Utilities (GE	Utility Services (GENERA		\$56.57	3211800 250 OLD TERRITORIAL RD
01/05/2	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA		\$56.00	2432200 CHATFIELD SIGN
01/05/2	E 601-49400-380	Water Utilities (GE	Utility Services (GENERA		\$861.39	3011700 BLUFF ST WELL
01/05/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA		\$180.00	7823600 MEYERS AND TERMAR
01/05/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA		\$10.00	2182100 SIREN - 10210 HILLSIDE
01/05/2	E 100-42110-380	Police Administrati	Utility Services (GENERA		\$327.67	2407900 1/3 21 2ND ST SE
01/05/2	E 230-42270-380	Ambulance	Utility Services (GENERA		\$327.67	2407900 1/3 21 2ND ST SE
01/05/2	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA		\$66.44	2367400 TOURIST PARK
01/05/2	E 100-41940-380	Municipal Building	Utility Services (GENERA		\$327.66	2407900 1/3 21 2ND ST SE
01/05/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA		\$294.10	2154400 10208 HILLSIDE DRIVE
01/05/2	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA		\$52.00	2432400 400 3RD ST SW
01/05/2	E 211-45500-380	Libraries (GENERA	Utility Services (GENERA		\$383.94	2402500 CHATFIELD LIBRARY
01/05/2	E 602-49450-380	Sewer (GENERAL)	Utility Services (GENERA		\$3,505.41	2430200 126 LIBRARY LN WWTP
01/05/2	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA		\$85.00	2438500 MILL CREEK PARK



City of Chatfield

Batch Listing - Unposted Summary

Current Period: Closing 2022

2022 CL 2022AP2

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Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
	01/05/2	E 220-42280-380	Fire Department *	Utility Services (GENERA	\$168.04	2410000 318 S MAIN ST-WHISTLE
	01/05/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$59.54	3376900 EV CHARGER - 405 MAIN ST
	01/05/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$205.76	3265100 20 2ND ST SE - LIGHTS
	01/05/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$93.32	3260100 301 TH 52 - TRAFFIC SI
	01/05/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$207.99	3260000 52 3RD ST SW - STL MTR
	01/05/2	E 100-45124-380	Swimming Pools -	Utility Services (GENERA	\$123.49	3237701 107 UNION ST NE
	01/05/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$2,109.00	3011800 STREET LIGHTS
	01/05/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$57.04	2447300 UNION ST NE - XING
Vendor PEOPLES ENERGY COOPERATIVE					\$10,423.15	
Vendor SMITH SCHAFER & ASSOCIATES LTD						
	14557	E 601-49400-301	Water Utilities (GE	Auditing and Acctg Servi	\$625.00	PROGRESS BILLING - 1ST FYE12/31/2
	14557	E 602-49450-301	Sewer (GENERAL)	Auditing and Acctg Servi	\$625.00	PROGRESS BILLING - 1ST FYE12/31/2
	14557	E 100-41500-301	City Clerk	Auditing and Acctg Servi	\$1,250.00	PROGRESS BILLING - 1ST FYE12/31/2
Vendor SMITH SCHAFER & ASSOCIATES LTD					\$2,500.00	
Batch Name 2022 CL 2022AP2					\$20,621.06	
					\$20,621.06	

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City of Chatfield

Batch Listing - Unposted Summary

Current Period: Closing 2022

2022 CL 2022AP3

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Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
Vendor CHATFIELD PARTS HOUSE						
872510	E 220-42280-210	Fire Department *	Operating Supplies (GEN		\$142.91	HAMMER LINK HOSE OIL DRY
Vendor CHATFIELD PARTS HOUSE					\$142.91	
Vendor MIENERGY COOPERATIVE						
01/06/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA		\$410.00	333119005 85010070 HSD STLGHTS
01/06/2	E 602-49450-380	Sewer (GENERAL)	Utility Services (GENERA		\$39.61	333119004 85007649 STALB LS
01/06/2	E 601-49400-380	Water Utilities (GE	Utility Services (GENERA		\$497.64	333119003 85007624 JOHNST WELL
01/06/2	E 601-49400-380	Water Utilities (GE	Utility Services (GENERA		\$606.20	333119002 85007612 HSD BS
01/06/2	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA		\$34.47	333119001 8500759501 52 SIGN
Vendor MIENERGY COOPERATIVE					\$1,587.92	
Vendor OSSEO CONSTRUCTION CO. LLC						
4	E 443-43200-500	Construction Fund	Cap. Outlay-GENERAL		\$22,032.24	2021-11946 2022 GROUND WATER ST
Vendor OSSEO CONSTRUCTION CO. LLC					\$22,032.24	
Vendor PEARSON BACKHOE SERVICE INC						
7204	E 443-43200-500	Construction Fund	Cap. Outlay-GENERAL		\$92,458.50	2022 WTRSTRM PROJ BENCH ST
Vendor PEARSON BACKHOE SERVICE INC					\$92,458.50	
Vendor WIDSETH SMITH NOLTING & ASSOC.						
2022-1	E 423-43200-503	Construction Fund	Cap. Proj-Engineering Fe		\$5,297.25	2022-11251 GRND&PRSPCT STREET P
221451	E 100-41910-310	Planning and Zoni	Other Professional Servic		\$3,737.00	2022-10038 15 PLANNING
221451	E 443-43200-503	Construction Fund	Cap. Proj-Engineering Fe		\$559.00	2022-10038 12 WATER MAIN
221450	E 443-43200-503	Construction Fund	Cap. Proj-Engineering Fe		\$900.00	2021-11946 2022WTRIMPPROJ RSV G
Vendor WIDSETH SMITH NOLTING & ASSOC.					\$10,493.25	
Batch Name 2022 CL 2022AP3					\$126,714.82	
					\$126,714.82	

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City of Chatfield
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Current Period: Closing 2022
2022 CL 2022AP4

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Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
Vendor ABILITY BUILDING CENTER						
15175		E 100-41940-302	Municipal Building	Contracted Help	\$601.06	CLEANING - DEC 2022
Vendor ABILITY BUILDING CENTER					\$601.06	
Vendor AIRGAS						
999363		E 230-42270-210	Ambulance	Operating Supplies (GEN	\$153.43	OXYGEN
Vendor AIRGAS					\$153.43	
Vendor CHATFIELD BODY SHOP						
12642		E 100-45200-404	Parks (GENERAL)	Repairs/Maint Equipment	\$67.87	LOF 2022 F350
Vendor CHATFIELD BODY SHOP					\$67.87	
Vendor LMCIT P&C/BERKLEY RISK SERVICE						
7684		E 100-45124-364	Swimming Pools -	Claims Deductible	\$500.00	POOL SLIP DEDUCTIBLE
Vendor LMCIT P&C/BERKLEY RISK SERVICE					\$500.00	
Batch Name 2022 CL 2022AP4					\$1,322.36	
					\$1,322.36	

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City of Chatfield
Batch Listing - Unposted Summary
Current Period: January 2023
2023 01ADM01

01/09/23 10:51 AM
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Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
Vendor EMPOWER MNDCP						
112113	105708	G 910-21719			\$20.00	KESTER
Vendor EMPOWER MNDCP					\$20.00	
Vendor REVTRAK JETPAY						
112109	DEC 20	E 100-42700-323	Animal Control - L	Administration Expense	\$0.31	ADMIN FEE ALLOC
	DEC 20	E 100-42110-323	Police Administrati	Administration Expense	\$1.74	ADMIN FEE ALLOC
	DEC 20	E 603-49500-323	Refuse/Garbage (Administration Expense	\$251.22	2022 ADMIN FEE ALLOC 17.35%
	DEC 20	E 602-49450-323	Sewer (GENERAL)	Administration Expense	\$908.59	2022 ADMIN FEE ALLOC 62.75%
	DEC 20	E 601-49400-323	Water Utilities (GE	Administration Expense	\$288.14	2022 ADMIN FEE ALLOC 19.90%
Vendor REVTRAK JETPAY					\$1,450.00	
Batch Name 2023 01ADM01					\$1,470.00	
					\$1,470.00	

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City of Chatfield
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2023 01ADM02

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Check							
Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments	
Vendor KWIK TRIP							
112114	AECOM	E 211-45500-211	Libraries (GENERA	Program Expenses	\$1,235.00	SCRIP CARDS	
Vendor KWIK TRIP					\$1,235.00		
Batch Name 2023 01ADM02					\$1,235.00		
					\$1,235.00		

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City of Chatfield

Batch Listing - Unposted Summary

Current Period: January 2023

2023 01ADM03

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Check	Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
Vendor MN PEIP							
112116	125486	G 910-21706				\$1,551.52	LANDORF - EE+SP - MED ADV HSA HP
	125486	G 910-21706				\$1,551.52	BURNETT - FAMILY - MED ADV HSA B
	125486	G 910-21706				\$579.57	CARLSON - EE - MED ADV HSA HP
	125486	G 910-21706				\$1,551.52	ERICKSON - FAMILY - MED ADV HSA H
	125486	G 910-21706				\$1,966.32	FOX - FAMILY - MED ADV VALUE BCBS
	125486	G 910-21706				\$579.57	FUNK - FAMILY
	125486	G 910-21706				\$579.57	BURKHOLDER - EE - MED ADV HSA HP
	125486	G 910-21706				\$579.57	IRISH - EE - MED ADV HSA PONE
	125486	G 910-21706				\$1,551.52	YOUNG - EE+SP - MED ADV HSA BCBS
	125486	G 910-21706				\$813.09	LEWIS - EE - MED ADV HIGH HP
	125486	G 910-21706				\$579.57	MILIANDER - EE - MED ADV HSA HP
	125486	G 910-21706				\$579.57	PRIEBE - EE- MED ADV HSA PONE
	125486	G 910-21706				\$1,551.52	SCHLICHTER - FAMILY - MED ADV HS
	125486	G 910-21706				\$2,193.69	SCHMIEDEBERG - EE - MED ADV HIGH
	125486	G 910-21706				\$579.57	WANGEN - EE - MED ADV HSA HP
	125486	G 910-21706				\$579.57	HYKE - EE - MED ADV HSA HP
Vendor MN PEIP						\$17,367.26	
Batch Name 2023 01ADM03						\$17,367.26	
						\$17,367.26	

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City of Chatfield

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Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
Vendor ARBOR DAY FOUNDATION						
2023	E 100-43100-430	Street Maintenanc	Miscellaneous (GENERAL	\$25.00	#87-4270-7427	
					\$25.00	
Vendor ARBOR DAY FOUNDATION						
Vendor BDS						
WO-44	E 444-43200-500	Construction Fund	Cap. Outlay-GENERAL	\$1,252.00	PWFAC LOCKS	
					\$1,252.00	
Vendor CENTURYLINK-TELE						
JAN 1,	E 100-42110-321	Police Administrati	Telephone	\$130.24	612 E10-0825 1/5 NEW CIRCUIT	
JAN 1,	E 230-42270-321	Ambulance	Telephone	\$130.24	612 E10-0825 1/5 NEW CIRCUIT	
JAN 1,	E 100-41500-321	City Clerk	Telephone	\$130.24	612 E10-0825 1/5 NEW CIRCUIT	
JAN 1,	E 100-43100-321	Street Maintenanc	Telephone	\$130.25	612 E10-0825 1/5 NEW CIRCUIT	
JAN 1,	E 601-49400-321	Water Utilities (GE	Telephone	\$130.24	612 E10-0825 1/5 NEW CIRCUIT	
JAN 10,	E 230-42270-321	Ambulance	Telephone	\$20.61	1500 1/5 DID LINES	
JAN 10,	E 100-42110-321	Police Administrati	Telephone	\$20.61	1500 1/5 DID LINES	
JAN 10,	E 601-49400-321	Water Utilities (GE	Telephone	\$20.61	1500 1/5 DID LINES	
JAN 10,	E 100-41500-321	City Clerk	Telephone	\$20.61	1500 1/5 DID LINES	
JAN 10,	E 100-43100-321	Street Maintenanc	Telephone	\$20.59	1500 1/5 DID LINES	
JAN 10,	E 211-45500-321	Libraries (GENERA	Telephone	\$98.88	2911 LIBRARY ELEVATOR	
JAN 10,	E 211-45500-321	Libraries (GENERA	Telephone	\$79.76	3480 LIBRARY	
JAN 10,	E 100-46630-321	Community Dev -	Telephone	\$155.81	3966 TOUR CENTER	
					\$1,088.69	
Vendor CENTURYLINK-TELE						
Vendor CHATFIELD LUMBER OF EYOTA						
115400	E 100-43100-210	Street Maintenanc	Operating Supplies (GEN	\$23.78	2X12 TREATED PWMCA	
					\$23.78	
Vendor CHATFIELD LUMBER OF EYOTA						
Vendor EARL F. ANDERSON						
013178	E 100-43100-210	Street Maintenanc	Operating Supplies (GEN	\$338.05	POSTS	
					\$338.05	
Vendor EARL F. ANDERSON						
Vendor FIRE SAFETY USA, INC						
167385	E 220-42280-404	Fire Department *	Repairs/Maint Equipment	\$164.90	FACEPIECE LENS WIPES	
166233	E 220-42280-240	Fire Department *	Small Tools and Minor E	\$319.90	NEW YOUR HOOK	
167377	E 220-42280-152	Fire Department *	Clothing	\$74.99	CLASS A PDU SHIRT	
165317	E 220-42280-404	Fire Department *	Repairs/Maint Equipment	\$744.00	ENGINE 1 ANNAUL PUMP SERVICE	
					\$1,303.79	
Vendor FIRE SAFETY USA, INC						
Vendor HAWKINS, INC.						
637949	E 601-49400-210	Water Utilities (GE	Operating Supplies (GEN	\$40.00	WATER SUPPLY CHEMICALS	
					\$40.00	
Vendor HAWKINS, INC.						
Vendor HBC						
01/02/2	E 601-49400-438	Water Utilities (GE	Internet Expenses	\$89.99	50% 1520399 3 INTERNET LOC	
01/02/2	E 602-49450-438	Sewer (GENERAL)	Internet Expenses	\$89.98	50% 1520399 3 INTERNET LOC	
					\$179.97	
Vendor HBC						
Vendor MARCO TECHNOLOGIES LLC.						
INV107	E 100-41500-403	City Clerk	Prev. Maint. Agreements	\$735.41	MIT ALLOCATION - 20%	
INV107	E 603-49500-403	Refuse/Garbage (Prev. Maint. Agreements	\$367.70	MIT ALLOCATION - 10%	
INV107	E 100-42110-403	Police Administrati	Prev. Maint. Agreements	\$735.42	MIT ALLOCATION - 20%	
INV107	E 601-49400-403	Water Utilities (GE	Prev. Maint. Agreements	\$367.70	MIT ALLOCATION - 10%	
INV107	E 100-41910-403	Planning and Zoni	Prev. Maint. Agreements	\$183.85	MIT ALLOCATION - 5%	
INV107	E 602-49450-403	Sewer (GENERAL)	Prev. Maint. Agreements	\$367.70	MIT ALLOCATION - 10%	
INV107	E 230-42270-403	Ambulance	Prev. Maint. Agreements	\$735.41	MIT ALLOCATION - 20%	



City of Chatfield

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	INV107	E 240-46500-403	Economic Dev (GE	Prev. Maint. Agreements	\$183.85	MIT ALLOCATION - 5%
Vendor MARCO TECHNOLOGIES LLC.					\$3,677.04	
Vendor MN DEPT OF LABOR & INDUSTRY						
	STMTJA	E 100-41940-401	Municipal Building	Repairs/Maint Buildings	\$100.00	ELV04359 ELEVATOR ANNUAL OP
Vendor MN DEPT OF LABOR & INDUSTRY					\$100.00	
Vendor MN DNR WATER						
	1963-0	E 601-49400-435	Water Utilities (GE	Licences, Permits and Fe	\$297.91	1963-0751 WATER PERMIT INVOICE 0
Vendor MN DNR WATER					\$297.91	
Vendor PATHFINDER CRM, LLC						
	221051	E 100-46323-310	Heritage Preservat	Other Professional Servic	\$3,500.00	HPC CONSULT SERV - 2023 1ST QTR
Vendor PATHFINDER CRM, LLC					\$3,500.00	
Vendor RDO EQUIPMENT CO.						
	P25979	E 100-43100-404	Street Maintenanc	Repairs/Maint Equipment	\$3,861.46	5200 SNOWPUSHER SHOE BOLT EDGE
Vendor RDO EQUIPMENT CO.					\$3,861.46	
Vendor SCHUMACHER ELEVATOR CO						
	905724	E 100-41940-403	Municipal Building	Prev. Maint. Agreements	\$200.24	MUNI ELEV MAINT
Vendor SCHUMACHER ELEVATOR CO					\$200.24	
Vendor SOUTHEAST MECHANICAL						
	31672	E 100-41940-401	Municipal Building	Repairs/Maint Buildings	\$303.73	THRBR-RTU BACKOFFICES
	31606	E 250-46630-404	Community Dev -	Repairs/Maint Equipment	\$105.00	CCA BOILER
Vendor SOUTHEAST MECHANICAL					\$408.73	
Vendor SOUTHERN MN INITIATIVE FUND						
	JAN 4,	E 100-41100-433	Legislative	Dues and Subscriptions	\$2,000.00	PLEDGE - 2023
Vendor SOUTHERN MN INITIATIVE FUND					\$2,000.00	
Vendor THOMPSONS GARAGE DOOR CO. INC						
	112271	E 444-43200-500	Construction Fund	Cap. Outlay-GENERAL	\$511.90	NEW PWBLDG REMOTES
Vendor THOMPSONS GARAGE DOOR CO. INC					\$511.90	
Vendor WIT BOYZ INC.						
	9290	E 100-43100-210	Street Maintenanc	Operating Supplies (GEN	\$61.39	15-40 SYNTHETIC
	9285	E 220-42280-401	Fire Department *	Repairs/Maint Buildings	\$629.30	EXHAUST FAN
Vendor WIT BOYZ INC.					\$690.69	
Batch Name 2023 01FA02					\$19,499.25	
					\$19,499.25	

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City of Chatfield

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Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
Vendor MN REVENUE						
112112	2-029-2	E 601-49400-437	Water Utilities (GE	Sales Tax - Purchases	\$790.00	7316503 QTRLY WTR
112111	1-515-3	E 211-45500-437	Libraries (GENERA	Sales Tax - Purchases	\$139.00	8021151 ANNUAL LIBRARY SALES
112110	0-524-0	E 100-42110-437	Police Administrati	Sales Tax - Purchases	\$1.00	7316521 POLICE CHARGES
	0-524-0	E 100-45124-437	Swimming Pools -	Sales Tax - Purchases	\$63.00	7316521 POOL SALES & ADM
	0-524-0	E 601-49400-437	Water Utilities (GE	Sales Tax - Purchases	\$28.00	7316521 WTR TWR LEASE SALES
	0-524-0	E 603-49500-436	Refuse/Garbage (Sales Tax	\$1,113.00	7316521 GARBAGE TAX
Vendor MN REVENUE					\$2,134.00	
Batch Name 2023 01MNREV					\$2,134.00	
					\$2,134.00	

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City of Chatfield
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Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
Vendor MN REVENUE						
112103	0-632-3	G 910-21702			\$2,257.10	State Tax - MN
Vendor MN REVENUE					\$2,257.10	
Vendor PERA						
112104	SOMPE	G 910-21705			\$4,918.56	
	SOMPE	E 230-42270-121	Ambulance	PERA	\$540.00	CEMTRIP - DEC
	SOMPE	G 910-21704			\$5,087.16	
Vendor PERA					\$10,545.72	
Vendor TASC						
112107	01/05/2	G 910-21714			\$104.17	Schmiedeberg, Steve FSA Dependent C
	01/05/2	G 910-21714			\$118.74	Schmiedeberg, Steve FSA Medical
Vendor TASC					\$222.91	
Batch Name 20230105PR					\$28,956.41	
					\$28,956.41	

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Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization		Date of organization		Tax exempt number	
ST MARY CATHOLIC CHURCH				41-0693992	
Organization Address (No PO Boxes)		City	State	Zip Code	
405 BENCH ST SW		CHATFIELD	MN	55923	
Name of person making application		Business phone		Home phone	
ANGELA LARSON		507-867-3922			
Date(s) of event		Type of organization <input type="checkbox"/> Microdistillery <input type="checkbox"/> Small Brewer			
FEB 19, 2023		<input type="checkbox"/> Club <input type="checkbox"/> Charitable <input checked="" type="checkbox"/> Religious <input type="checkbox"/> Other non-profit			
Organization officer's name		City	State	Zip Code	
FR. EDWARD MCGRATH		CHATFIELD	MN	55923	
Organization officer's name		City	State	Zip Code	
			MN		
Organization officer's name		City	State	Zip Code	
			MN		
Location where permit will be used. If an outdoor area, describe. CHURCH BASEMENT 323 TWIFORD ST SW, CHATFIELD, MN 55923					

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
CATHOLIC MUTUAL GROUP: \$500,000.00

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Event in conjunction with a community festival <input type="checkbox"/> Yes <input type="checkbox"/> No	City or County E-mail Address
Current population of city	

Please Print Name of City Clerk or County Official

Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event
No Temp Applications faxed or mailed. Only emailed.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

**PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY
PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY
CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: ST MARY CATHOLIC CHURCH

Previous Gambling Permit Number: X- 03333-22-042

Minnesota Tax ID Number, if any: 2031991

Federal Employer ID Number (FEIN), if any: 41-0693992

Mailing Address: 405 BENCH ST SW

City: CHATFIELD State: MN Zip: 55923 County: USA

Name of Chief Executive Officer (CEO): FR. EDWARD MCGRATH

CEO Daytime Phone: 507-867-3922 CEO Email: EFMCGRATH1954@GMAIL.COM

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): BOOKKEEPER.HFC@GMAIL.COM

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☒ Religious ☐ Veterans ☐ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

☐ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): ST MARY PARISH

Physical Address (do not use P.O. box): 323 TWIFORD ST SW

Check one:

☒ City: CHATFIELD Zip: 55923 County: FILLMORE

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): FEB 19, 2022

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LG220 Application for Exempt Permit

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LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: CHATFIELD

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

COUNTY APPROVAL for a gambling premises located in a township

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Edward McGrath Date: 1-11-2023
(Signature must be CEO's signature; designee may not sign)

Print Name: FR. EDWARD MCGRATH

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- a copy of your proof of nonprofit status; and
- application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

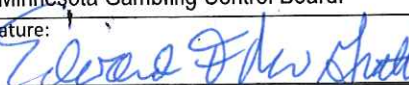
application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

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Checklist for Exempt Raffle

Organization Name: ST MARY CATHOLIC CHURCH		Previous Gambling Permit #: X- 03333-22-042	Date of Raffle Drawing: FEB 19, 2022
INSTRUCTIONS: <ul style="list-style-type: none"> The purpose of this form is to help your organization conduct exempt raffles in compliance with the requirements listed below. Detailed information regarding each requirement is available by clicking on the following links [in blue italics]: 1) applicable statutes and rules; 2) the <i>Lawful Gambling Manual</i> chapter on raffles; 3) the online class, "<i>Conduct of Raffles</i>"; and 4) the <i>phone number and email address</i> of your county's Compliance Specialist. After reading each checklist item, mark "Yes" to indicate that you understand the requirement and agree to comply. After answering "Yes" to each applicable item, your organization's CEO must sign the acknowledgment below. Include the completed checklist as part of your application to conduct an exempt raffle. 			
		• If tickets will be sold prior to the event, mark "Yes" to item #1 and mark "N/A" to items #2 and #3. • If tickets are sold only at the event using theater tickets, mark "N/A" to item #1 and answer "Yes" to items #2 and #3.	Yes Conduct
Yes	N/A		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	1. Tickets are printed in accordance with MN Rule 7861.0310 .	<input checked="" type="checkbox"/> 9. Only cash, personal checks, cashier's checks, money orders, travelers' check, and debit cards may be accepted (NO CREDIT CARDS). (<i>349.2127</i>) (7861.0260)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	2. Tickets contain the sequential number of the raffle ticket. (<i>349.173</i>)	<input checked="" type="checkbox"/> 10. The method of selection cannot be manipulated or based on the outcome of an event not under the organization's control. (<i>349.173</i>)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	3. A list of prizes and a statement of other relevant information is made available to ticket purchasers. (<i>349.173</i>)	<input checked="" type="checkbox"/> 11. Persons are not required to be present at a raffle drawing to be eligible to win. (<i>349.173</i>) (7861.0310)
Yes	Prizes		<input checked="" type="checkbox"/> 12. Raffle tickets are not sold to or won by persons under age 18. (<i>349.181</i>) (7861.0310)
<input checked="" type="checkbox"/>		4. The organization is the sole owner of all the real or personal property to be awarded. (7861.0260)	<input checked="" type="checkbox"/> 13. Purchasers are not required to buy anything other than the ticket. (<i>349.173</i>) (7861.0310)
<input checked="" type="checkbox"/>		5. A merchandise certificate is used when a prize requiring registration or licensure (guns, cars, ATVs, etc.) is offered. (7861.0260)	Yes House Rules
<input checked="" type="checkbox"/>		6. Prizes must not consist of lawful gambling equipment including raffle tickets for another raffle. (7861.0260)	<input checked="" type="checkbox"/> 14. Clear and legible house rules in accordance with MN Rule 7861.0310 are prominently posted at the point of winner selection.
<input checked="" type="checkbox"/>		7. The total value of lawful gambling prizes awarded (use fair market value for donated prizes) does not exceed \$50,000 in a calendar year. (<i>349.166</i>)	Yes Post Raffle Conduct
<input checked="" type="checkbox"/>		8. Alcohol is only awarded as a prize to persons who demonstrate that they are 21 years of age or older. (<i>340A.707</i>)	<input checked="" type="checkbox"/> 15. An exempt permit financial report (<i>LG220A</i>) must be submitted to the Gambling Control Board within 30 days of the gambling occasion. (<i>349.166</i>)
			<input checked="" type="checkbox"/> 16. Gambling funds may only be spent for allowable expenses and lawful purposes. (<i>349.12 3a & 25</i>)
			<input checked="" type="checkbox"/> 17. Gambling records must be kept for 3½ years. (7861.0310)
CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)			
Noncompliant Activity: I acknowledge by signing below that my organization must follow all raffle rules and that any gambling activity conducted by the organization at the event that is not in compliance with Minnesota Statute and Rule may subject the organization to citation or the inability to receive future permits to conduct gambling. I understand that my permit will not be issued until this form has been completed and submitted to the Minnesota Gambling Control Board.			
Signature: 		Date: 1-11-2023	Print Name: FR. EDWARD MCGRATH
Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application.		Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public	
		Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.	

This form will be made available in alternative format (i.e., large print, braille) upon request.

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Fillmore County
Auditor/Treasurer's Office
PO Box 627
Preston, MN 55965

January 12, 2023

TO: Fillmore County City Emergency Services

SUBJECT: 2023 Ambulance Subsidy Contracts

I am enclosing two copies of this proposed agreement for your signature. Both copies should be returned to this office.

The proposed 2023 subsidy will amount to \$4,500.00 for each Ambulance Service and will be paid in one payment after the signed contracts are returned with the itemization of how the ambulance funds were used for the last contract period of January 1, 2022 through December 31, 2022.

When all the contracts are received from Chatfield, Harmony, Preston City on behalf of Lanesboro, Mabel, Preston, Rushford City and Spring Valley, contracts will be submitted to the Fillmore County Commissioners for final approval and authorization of payment.

The Fillmore County Board requested that the Fillmore County Ambulance Services be notified that the Ambulance Service must request any appropriation for 2024 by July 15, 2023.

Please feel free to contact me if you have any questions.

Sincerely,

Shannon Smidt
Fillmore County Auditor/Treasurer's Office

AGREEMENT

For and in consideration of the promises hereinafter contained, it is hereby agreed as follows:

That Fillmore County (hereinafter referred to as County, a municipal corporation in the State of Minnesota) hereby enters into a contract with the City of Chatfield (hereinafter referred to as Contractor, also a municipal corporation in the State of Minnesota).

I.

Contractor agrees to provide efficient and prompt ambulance service to all persons within their area of service in Fillmore County, Minnesota, both emergency and non-emergency, in accordance with statutory standards and regulations.

II.

The Contractor shall have not less than one licensed ambulance in service and capable of rendering efficient services, fully equipped to meet the requirements of the State of Minnesota, Department of Health, and equipped with mobile communications between the ambulance vehicles and law enforcement agencies.

III.

The Contractor shall keep and maintain the ambulance and equipment in clean and sound operating conditions at all times. Clean and sanitary bed linens shall be provided for each patient carried, and shall be changed as soon as possible after the discharge of the patient.

IV.

The Contractor agrees to provide one driver and attendant to staff said ambulance on each call. All of the attendants shall meet the minimum standards required by the State of MN. A licensed driver and an attendant shall staff the ambulance on each call.

V.

The contractor shall provide ambulance service on a twenty-four (24) hour basis, seven days per week, and shall immediately respond to all requests for service initiated by the County, all law enforcement agencies and/or Fire Departments of the County, by physicians and/or health departments of the County and by Hospitals and the Nursing Homes in the service area. Additionally, the Contractor agrees to respond immediately to all requests for service, requested by any citizen within its area of service in the County of Fillmore.

VI.

The ambulances, the ambulance garages and equipment, techniques and procedures shall be available for inspection by any authorized personnel of the County of Fillmore at all reasonable times. Upon request by such authorized personnel of the County, the Contractor shall operate or demonstrate any vehicles or equipment, techniques or procedures used by the Contractor under this Contract.

VII.

The Contractor shall maintain and pay the premiums for the following policies of insurance, which shall cover the operations hereunder during the effective period of this Contract:

- (a) Motor Vehicle Public Liability Insurance with limits of not less than One Hundred Thousand and no/100 (\$100,000.00) Dollars for bodily injury or death of one person, and Five Hundred Thousand and no/100 (\$500,000.00) dollars for bodily injury or death resulting from any one accident and for the sum of at least Fifty Thousand and no/100 (\$50,000.00) Dollars for damages to property arising from any one accident.
- (b) Workmen' s Compensation Insurance covering the employees of the Contractor.

Certificates of said policies evidencing the existence there of, shall be delivered to the County upon request.

VIII.

The Contractor guarantees that he has full legal right to render the services provided for in this contract and that he will defend, indemnify and save the County entirely harmless from any and all claims, demands, damages, actions, and/or causes of action arising or to arise against the Contractor or his employees, or the County of Fillmore by reason of the Contractor' s operations under this Contract or the contractor's use of any process, equipment, machinery or material in furnishing of the same.

IX.

In view of the character of the services to be rendered, the Contractor shall neither assign his right to this Contract, nor the rights accruing or to accrue under this contract, unless such assignment is agreed to in writing by the County.

X.

The Contractor agrees to comply with all licensing and ordinances and laws of the County and of the municipalities located therein, the State of Minnesota, the United States of America or any other governmental subdivision.

XI.

Notwithstanding the provisions of the Contract, the Contractor shall be allowed to charge and collect fair and reasonable fees from any individual, partnership or corporation from whom services are performed under this Contract. It is understood and agreed that the county is in no way responsible for the collection of these fees and charges and that this responsibility rests solely with the Contractor.

XII.

The County agrees to pay to the Contractor during the term of this agreement \$4,500.00 for the period of January 1, 2023 through December 31, 2023. The County will make one payment for a total of \$4,500.00 for this contract period. Payment shall be made when all contracts from the contractor herein and other contractors for emergency service in Fillmore County are received.

XIII.

The parties hereto agree that the terms of this Contract shall be a period of 12 months, commencing on January1, 2023 through December 31, 2023.

XIV.

The funds paid by the County to the Contractor shall be used solely for the Contractor's ambulance service and shall not, for any reason, be used for any purposes not connected directly to said ambulance service. Contractor further agrees to furnish the county a complete itemization of how said funds were utilized for ambulance services not later than 30 days after the termination of this agreement.

In the event that any said funds were not used for ambulance services, this agreement shall be considered breached for said Contractor and any and all funds received by said Contractor under this agreement shall be returned to said County immediately.

XV.

Notwithstanding anything to the contrary, this agreement may be terminated on one hundred twenty (120) days notice in writing by either party to the other. In the event of any lack of compliance with the terms hereof on the part of the Contractor to maintain his insurance, the County shall give to the Contractor written notice of such lack of compliance and the Contractor shall have thirty (30) days within which to remedy such situation. If at the end of said thirty (30) days notice, the lack of compliance has not been remedied, this Contract may be terminated by written notice from the County to the Contractor with one hundred twenty (120) days notice.

If termination occurs before the one year term specified in paragraph XIII above, the City shall keep, or the County shall pay, if not yet paid, that portion of the payments called for, under paragraph XII above, on a pro-rated basis.

XVI.

The County of Fillmore will furnish a twenty-four (24) hour answering service and dispatch service through the County Sheriff's Office. The Contractor will maintain two-way radios in said ambulance to be operated on the same frequency as the Hospital's Radio Communication Equipment, and the Contractor shall obtain all necessary licenses and certificates to operate said radios on said frequency. The County agrees to execute any consent necessary for the Contractor to obtain such licenses.

Dated at Preston, Minnesota this _____ day of _____, 2022.

CITY OF CHATFIELD

FILLMORE COUNTY BOARD OF COMMISSIONERS

By: _____
Mayor

By: _____
Chairman

Clerk

Fillmore County Auditor/Treasurer

Chatfield Fire Fighters Activities Assoc.
21 2nd Street SE
Chatfield, MN 55923

Dear Chatfield City Council,

I am requesting to amend our current resolution with the City for our gambling premise permit at the Chosen Valley Country Club. The Country Club recently has wanted to add meat raffles at their site and requires us to have our resolution to be amended to reflect not only pull tabs, but also other forms of lawful gambling at this site. I have included a copy of the current resolution and what we would like changed. Thank you for your consideration.

Respectfully submitted,



Steve Schmiedeberg
Gambling Manager
507-398-9321

**RESOLUTION TO APPROVE THE ISSUANCE OF A
LAWFUL GAMBLING LICENSE TO THE CHATFIELD FIREFIGHTERS'
ACTIVITIES ASSOCIATION
FOR THE SALE OF PULL-TABS AT CHOSEN VALLEY COUNTRY CLUB**

WHEREAS, the Chatfield Firefighter's Activities Association has applied for a lawful gambling license which would allow them to sell pull-tabs at Chosen Valley Country Club, located at 1801 South Main Street, and

WHEREAS, the proceeds from such activity are intended to be used to benefit the local community,

NOW, THEREFORE, BE IT RESOLVED that the City of Chatfield approve the issuance of such license to the Chatfield Firefighters' Activities Association.

Items needing to be changed:

“ Resolution to approve the issuance of a lawful gambling license to the Chatfield Firefighters Activities Association for the sale of pull-tabs and other forms of lawful gambling at Chosen Valley Country Club”

“Whereas, the Chatfield Firefighters Activities Association has applied for a lawful gambling license which would allow them to sell pull-tabs and other forms of lawful gambling at Chosen Valley Country Club, located at 1801 South Main Street, and”

**Resolution to Approve the Issuance of a Lawful Gambling License to the Chatfield Firefighters’
Activities Association at the Chosen Valley Country Club**

Whereas, the Chatfield Firefighters’ Activities Association has been conducting lawful gambling in the form of the sale of pull-tabs for many years, and

Whereas, the Association would like to expand their activity to other forms of lawful gambling including pull-tabs, raffles, etc, and

Whereas, the proceeds from such activity are intended to be used to benefit the local community,

Now, therefore, be it resolved by the Common Council of the City of Chatfield to approve the issuance of a license to the Chatfield Firefighters’ Activities Association to allow them to sell pull-tabs and conduct other forms of lawful gambling at the Chosen Valley Country Club.

Ordinance No. 463

AN ORDINANCE OF THE CITY OF CHATFIELD, MINNESOTA,
RELATING TO ZONING; AMENDING THE *CHATFIELD CODE*, SUBPART
A, CHAPTER 113, ARTICLE VI, DIVISION 1, SECTION 259, WHICH
RELATE TO SOLAR ENERGY SYSTEMS AND EARTH-SHELTERED
STRUCTURES.

The City Council of the City of Chatfield does ordain:

Section 1. The provisions of the *Chatfield Code*, Subpart A, Chapter 113, Article VI, Division 1, Section 259, are amended to read.

Sec.113-259. Solar energy system; solar and earth-sheltered structure.

A. Solar energy systems. A solar energy system is permitted in all districts provided, that the system is in compliance with the minimum lot requirements and setbacks, and the system is maintained in good repair.

(1) General standards for all types of solar collectors.

(a) Any exterior electrical line shall be buried below the surface of the ground when possible.

(b) A solar energy system shall comply with applicable building and electrical codes.

(c) The property owner is required to notify the electrical utility serving the property of the location where the solar energy system is interconnected to the public utility's electrical system.

(d) If a solar collector system ceases to perform its originally intended function for a period of more than 12 consecutive months, the property owner shall remove the solar collector, its mount, associated equipment and connected facilities, no later than 90 days from the end of the consecutive 12 month period of nonfunctioning.

(2) An accessory ground mounted solar collector shall:

(a) be located only in a side or rear yard; and,

(b) be set back a minimum of six feet from a side or rear property line; and,

(c) not lot be located within the confines of an existing easement; and,

(d) be situated so as to minimize glare that is visible from an abutting property; and,

(e) not exceed 15 feet in height from the ground surface with the panels orientated in a vertical position; and,

(f) have its surface area included in any calculation of the maximum area of coverage permitted by structures on a lot in that zoning district.

(3) An accessory building mounted solar collector shall:

(a) not extend more than 18 inches above the maximum height of any structure that is permitted in the zoning district in which it is located; and,

(b) when mounted on that portion of a roof of a structure which terminates at, or extends over the front facade of the structure; shall be mounted on the roof so that the edge of the collector is set back at least one foot from the edge of the roof closest to the front property line; and,

(c) when mounted on the wall of a structure, not extend into or over more than 33 percent of the minimum depth of a yard or setback required along a side lot line, but in no event closer than four feet from such line; and,

(4) A principal ground mounted solar collector shall:

(a) be set back a minimum of 25 feet from any property line which abuts a residential zoning district; and, a minimum of 15 feet from any property line which abuts a mixed use or non-residential zoning district; and,

(b) not exceed 25 feet in height when orientated at maximum tilt; and,

(c) be located so as to minimize glare visible from an abutting property; and,

(d) have its surface area included in any calculation of the maximum area of coverage permitted by any structure in the zoning district in which it is located.

- B. An earth sheltered structure shall be a permitted use in all districts, provided that it is constructed so that it is in compliance with any minimum lot standards such as setbacks; and, that any mechanical system that forms an integral part of the earth sheltered structure is kept in good repair.

Section 2. This ordinance shall be effective 30 days following its publication

Passed and adopted by the City Council of the City of Chatfield, Minnesota this 13th day of February, 2023.

Approved:

Attest:

By its Mayor

Clerk

City