

**CITY OF CHATFIELD
HERITAGE PRESERVATION COMMISSION**

REGULAR MEETING

Chatfield Center for the Arts

**Tuesday, November 29, 2022
7:00 P.M.**

Agenda

- I. Call to order
- II. Approve minutes of October 25, 2022 regular meeting
- III. Reports
 - 1. Chatfield Center for the Arts Phase II construction update
 - 2. Certified Local Government annual report for federal fiscal year 2022
- IV. Unfinished business
 - 1. Heritage tourism
 - 2. Student HPC members
- V. New business
 - 1. Heritage landmark designation for National Register properties
- VI. Other new business
- VII. Miscellaneous
- VIII. Adjournment

**CITY OF CHATFIELD
HERITAGE PRESERVATION COMMISSION
MINUTES OF OCTOBER 25, 2022
REGULAR MEETING**

A meeting of the Heritage Preservation Commission (HPC) was held in the council chamber at City Hall on October 25, 2022. The meeting was called to order by Chairperson Giesen at 7:00 P.M.

Members present: Chris Giesen, Ben Frederichs, Myrthis Griffith, Mike Martin, Ruth Ann Lund and Sara Sturgis. Pam Bluhm was absent.

Also present: Preservation Planner Robert Vogel.

Approval of minutes: Martin moved to approve the minutes of the September 27, 2022 regular meeting; the motion was seconded by Frederichs and unanimously approved.

Chatfield Center for the Arts: Preservation Planner Vogel provided a brief update of phase-two construction activities underway at the arts center.

Haven Wall sign: The commissioners reviewed two sign samples provided by the Earl F. Anderson Co., one in black and white and the other having white lettering on a brown background. Vogel explained that the signs would be placed on either side of the historic stone wall so that visitors would be able to easily identify the historic site when arriving via Winona Street or Old Territorial Road. Martin moved to recommend purchasing two of the signs in brown; the motion was seconded by Lund and unanimously approved.

Landscape architecture services for Haven Wall project: There was discussion regarding procurement of landscape architecture services from Widseth Engineering to prepare a plan for improving pedestrian access to the Haven Wall historic site. Vogel advised the commission that the city had the funds needed to carry out the work this year, subject to city council approval. Martin moved to request city council authorization to proceed with the design work, based on the cost quotation provided by Widseth; the motion was seconded by Lund and unanimously approved.

Joint meeting with CCA board: Martin proposed a joint meeting of the HPC with the board of directors of the Chatfield Center for the Arts, Inc. It was noted that the HPC has been a stakeholder in the arts center project since its inception and that development of the facility as a cultural attraction was a community priority. Staff was directed to make the necessary inquiries.

Winona Street sidewalk: Lund reported that one of the historic sidewalk pavers had been salvaged by the city's public works department during reconstruction of the public sidewalk along Winona Street and would be preserved as part of the landscaping at the Oakenwald Terrace property.

There being no further business, Martin moved to adjourn the meeting; the motion was seconded by Frederichs and unanimously approved at 8:10 P.M.

Respectfully submitted,

Robert C. Vogel

Preservation Planner