

CITY OF CHATFIELD COMMON COUNCIL
AGENDA
October 24, 2022 7:00 P.M

- I. Chatfield City Council – October 24, 2022 – 7:00 p.m. – City Council Chambers
1. Consent Agenda:
 - A. Approval of minutes of prior meetings.
 - B. Approve payment of claims.
 - C. Approve use of City Park by Chatfield Alliance to display 10 evergreen trees Nov. 15 – Feb. 4.
 - D. Authorize Release relating to Tangan Holdings and MNDOT.
 - E. Review and Accept Quarterly Financial Report
 - F. Approve CCTV Coordinator to broadcast public meetings and community events – Lynda Karver.
 2. Fire Department Annual Report – Chief Luke Thieke
 - A. Officer Recommendations
 - B. Year in Review
 3. EDA Report – Chris Giesen
 - A. Consider approval of purchase agreement regarding property on Twiford Street.
 - B. Adopt resolution setting a public hearing November 28 regarding the selling of bonds to purchase property.
 - C. Adopt resolution to provide funding to the EDA to complete the CCA Improvement Project.
 - D. Adopt resolution to provide funding to the EDA regarding improvements to the parking lot and utilities at the CCA.
 4. S.C.S. Report – Brian Burkholder:
 5. City Engineer Report – Craig Britton:
 6. Committee Reports:
 - A. Public Services Committee
 - B. Committee of the Whole
 7. Mayor’s Report:
 8. Clerk’s Report:
 - A. Election – November 8th.
 9. Roundtable
 10. Adjourn.
 11. Meeting Notices:
 - A. Public Services Committee (Councilors Bluhm & Frank) 4:30 p.m.
 - B. Committee of the Whole 5:30 p.m.

**CITY OF CHATFIELD
COMMON COUNCIL
MEETING MINUTES**

Monday, October 10, 2022

The Common Council of the City of Chatfield met in regular session on Monday, October 10, 2022. Mayor Russ Smith presided and called the regular meeting to order at 7:00 PM

Members Present: Councilor Paul Novotny, Councilor Josh Broadwater, Mayor Russ Smith, Councilor Dave Frank, Councilor Pam Bluhm, and Councilor Mike Urban.

Members absent: None.

Others Present: Lynda Karver, Shane Fox, Karen Reisner, Joel Young and Vanessa Hines.

Consent Agenda

The check for Midwest Machinery Co. in the amount of \$1251.71 will be held back until it is determined if the hydraulic leak repair should be covered under warranty.

Councilor Paul Novotny entered a motion, with a second by Councilor Mike Urban, to adopt the consent agenda, with stated changes. Items included:

1. Approval of September 26, 2022 Minutes
2. Approve payment of claims with the exception that the \$1251.71 payment to Midwest Machinery will be withheld.
3. Approve contract with Damon Lueck as CCTV Technical Coordinator
4. Approve election judge appointments

Ayes: Councilors: Novotny, Broadwater, Frank, Bluhm, and Urban

Nays: None

Motion carried.

City Engineer's Report

Osseo Construction Pay Application #2

Councilor Paul Novotny entered a motion, with a second by Councilor Dave Frank, to approve Pay Application #2 for Osseo Construction in the amount of \$86,165.00.

Ayes: Councilors: Novotny, Broadwater, Frank, Bluhm, and Urban

Nays: None

Motion carried.

Ordinance 461 – City Charter Amendment

Second Consideration

Ordinance No. 461 can be viewed in its entirety in the office of the City Clerk.

Councilor Josh Broadwater entered a motion, with a second by Councilor Dave Frank, to approve the second consideration of Ordinance No. 461, an ordinance of the City of Chatfield, Minnesota, adopting certain amendments to the Chatfield Charter.

Ayes: Councilors: Novotny, Broadwater, Frank, Bluhm, and Urban

Nays: None
Motion carried.

Publication

Councilor Paul Novotny entered a motion, with a second by Councilor Josh Broadwater, to authorize the publication of Ordinance No. 461, an ordinance of the City of Chatfield, Minnesota, adopting certain amendments to the Chatfield Charter.

Ayes: Councilors: Novotny, Broadwater, Frank, Bluhm, and Urban

Nays: None

Motion carried.

Authorize city attorney to draft an ordinance to regulate the use of ATVs, UTVs, Golf Carts, etc. based on the proposal

Councilor Dave Frank entered a motion, with a second by Councilor Pam Bluhm, to authorize the city attorney to draft an ordinance to regulate the use of ATVs, UTVs, Golf Carts, etc. based on the proposal provided by Chief Fox.

Ayes: Councilors: Frank, and Bluhm

Nays: Councilors: Novotny, Broadwater, and Urban

Motion failed.

A lengthy discussion took place after the vote. Councilors stated they weren't against an ordinance all together but had concerns with some of the details in this proposed ordinance.

Members noted that ATVs/UTVs are already governed by state and county laws and are licensed by higher authorities and suggested that some of the language in the proposed ordinance seems to contradict laws that ATVs/UTVs already have to abide by. i.e., ATVs/UTVs have access to county roads outside of city limits, but the proposed ordinance prohibits driving on county roads in city limits. Furthermore, members of the city council said that it does not make sense to ask ATV and UTV owners to get another sticker/license in order to drive on our streets, since they have already licensed their vehicles with the State.

Because golf carts, on the other hand, have no other licensing authority, members suggested that it does makes sense to have a registration/licensing process in place for them. It gives the city an opportunity to make sure safety features like lights and blinkers are in place on the golf cart and to inform the owner what they can and cannot do with the golf cart within city limits.

Members of the city council said that there could be opportunities for educating those driving ATVs/UTVs and golf carts about the laws that govern their use, which might solve many of the issues we are currently seeing. The City Council asked the Public Services Committee to review the proposal and then come back to full council.

Committee Reports

Personnel-Budget Committee

Councilors Urban and Novotny were in attendance for the Personnel-Budget Committee Meeting. Topics included:

- CCTV contracts
- Finance policies
- IT service options
- Strategic planning - student involvement

Public Works Committee

Councilors Novotny and Urban were in attendance for the Public Works Committee. The topic of discussion as the Pay Application from Osseo Construction that was approved earlier in this meeting.

Mayor's Report

Mayor Smith reiterated that winter is going to come. Everyone should plan ahead where to park during a snow event.

Roundtable

Councilor Urban mentioned that Fire Chief Luke Thieke attended an SEMLM meeting recently. The purpose was to talk about the issues fire departments are facing from recruitment and retention to funding for equipment. The meeting was very informative.

Adjourn

Councilor Mike Urban entered a motion, with a second by Councilor Pam Bluhm, to adjourn at 7:26 pm

Ayes: Councilors: Novotny, Broadwater, Frank, Bluhm, and Urban

Nays: None

Motion carried.

Russ Smith, Mayor

Beth Carlson, Deputy Clerk



City of Chatfield
Batch Listing - Unposted Summary
Current Period: October 2022
2022 10ADM03

10/11/22 3:31 PM
Page 1

Check								
Nbr	Invoice	Account	Dept	Descr	Object	Descr	Amount	Comments
Vendor FILLMORE COUNTY RECORDER								
057118	LSOUTB	E 100-41100-310	Legislative		Other Professional Servic		\$46.00	RECORD OUTLOT B, LONE STONE PUB
Vendor FILLMORE COUNTY RECORDER							\$46.00	
Vendor MN REVENUE								
112016	0-026-5	G 910-21702					\$0.01	SHORT PAYMENT
Vendor MN REVENUE							\$0.01	
Batch Name 2022 10ADM03							\$46.01	
							\$46.01	

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City of Chatfield

Batch Listing - Unposted Summary

Current Period: October 2022

2022 10FA02

10/20/22 10:10 AM

Page 3

Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
	INV122	E 100-41500-404	City Clerk	Repairs/Maint Equipment	\$29.40	#56246 NETWORK L9124 MP C4503
	INV122	E 100-42110-404	Police Administrati	Repairs/Maint Equipment	\$12.20	#46719-01 POLICE L7545
	INV122	E 240-46500-404	Economic Dev (GE	Repairs/Maint Equipment	\$7.66	#56246 NETWORK L9124 MP C4503
	INV122	E 100-41910-404	Planning and Zoni	Repairs/Maint Equipment	\$7.67	#56246 NETWORK L9124 MP C4503
	INV122	E 603-49500-404	Refuse/Garbage (Repairs/Maint Equipment	\$14.06	#56246 NETWORK L9124 MP C4503
	INV122	E 601-49400-404	Water Utilities (GE	Repairs/Maint Equipment	\$14.06	#56246 NETWORK L9124 MP C4503
	INV122	E 100-42110-404	Police Administrati	Repairs/Maint Equipment	\$14.06	#56246 NETWORK L9124 MP C4503
	INV122	E 230-42270-404	Ambulance	Repairs/Maint Equipment	\$26.84	#56246 NETWORK L9124 MP C4503
	INV122	E 602-49450-404	Sewer (GENERAL)	Repairs/Maint Equipment	\$14.06	#56246 NETWORK L9124 MP C4503
Vendor EO JOHNSON, BUSINESS TECH.					<u>\$140.01</u>	
Vendor EXPERT BILLING, LLC						
	10619	E 230-42270-435	Ambulance	Licences, Permits and Fe	\$1,023.00	TRANSPORTS BILLED - SEP 2022
Vendor EXPERT BILLING, LLC					<u>\$1,023.00</u>	
Vendor FIRE SAFETY USA, INC						
	164232	E 221-42280-580	Fire Department *	Cap. Outlay-Other Equip	\$1,079.40	GLOVES
	164272	E 221-42280-580	Fire Department *	Cap. Outlay-Other Equip	\$2,645.00	VIPER COATS
	164223	E 100-41940-403	Municipal Building	Prev. Maint. Agreements	\$477.00	ANNUAL INSPECT - CITY HALL
Vendor FIRE SAFETY USA, INC					<u>\$4,201.40</u>	
Vendor GALLS						
	022257	E 100-42110-152	Police Administrati	Clothing	\$127.34	TROUSERS
Vendor GALLS					<u>\$127.34</u>	
Vendor HAWKINS, INC.						
	631268	E 601-49400-210	Water Utilities (GE	Operating Supplies (GEN	\$30.00	WATER SUPPLY CHEMICALS
Vendor HAWKINS, INC.					<u>\$30.00</u>	
Vendor HBC						
	10/02/2	E 602-49450-438	Sewer (GENERAL)	Internet Expenses	\$89.98	50% 1520399 3 INTERNET LOC 901-4
	10/02/2	E 601-49400-438	Water Utilities (GE	Internet Expenses	\$89.99	50% 1520399 3 INTERNET LOC 901-4
Vendor HBC					<u>\$179.97</u>	
Vendor HUNTINGTON ELECTRIC LLC						
	6467	E 601-49400-401	Water Utilities (GE	Repairs/Maint Buildings	\$704.80	NEW HEATER WELL #3
Vendor HUNTINGTON ELECTRIC LLC					<u>\$704.80</u>	
Vendor LMC						
	358878	E 100-42110-435	Police Administrati	Licences, Permits and Fe	\$76.57	ADOBE PRO DC RENEWAL - 1 SF
	358878	E 100-41500-435	City Clerk	Licences, Permits and Fe	\$382.81	ADOBE PRO DC RENEWAL - 5 JY KW B
	358878	E 230-42270-435	Ambulance	Licences, Permits and Fe	\$76.57	ADOBE PRO DC RENEWAL - 1 RB
	358878	E 100-43100-435	Street Maintenanc	Licences, Permits and Fe	\$76.57	ADOBE PRO DC RENEWAL - 1 BB
Vendor LMC					<u>\$612.52</u>	
Vendor LOFFLER						
	415899	E 211-45500-404	Libraries (GENERA	Repairs/Maint Equipment	\$28.82	CANON DXC3725I OVERAGE CHARGE
Vendor LOFFLER					<u>\$28.82</u>	
Vendor MANAHAN MACHINE SHOP						
	77161	E 100-43100-210	Street Maintenanc	Operating Supplies (GEN	\$24.28	STEEL
Vendor MANAHAN MACHINE SHOP					<u>\$24.28</u>	
Vendor MARCO TECHNOLOGIES LLC.						
	INV104	E 100-41910-403	Planning and Zoni	Prev. Maint. Agreements	\$183.85	MIT ALLOCATION - 5%
	INV104	E 601-49400-403	Water Utilities (GE	Prev. Maint. Agreements	\$367.70	MIT ALLOCATION - 10%
	INV104	E 230-42270-403	Ambulance	Prev. Maint. Agreements	\$735.41	MIT ALLOCATION - 20%



City of Chatfield

Batch Listing - Unposted Summary

Current Period: October 2022

2022 10FA02

10/20/22 10:10 AM

Page 4

Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments	
	INV104	E 100-41500-403	City Clerk	Prev. Maint. Agreements	\$735.41	MIT ALLOCATION - 20%	
	INV104	E 603-49500-403	Refuse/Garbage (Prev. Maint. Agreements	\$367.70	MIT ALLOCATION - 10%	
	INV104	E 240-46500-403	Economic Dev (GE	Prev. Maint. Agreements	\$183.85	MIT ALLOCATION - 5%	
	INV104	E 100-42110-403	Police Administrati	Prev. Maint. Agreements	\$735.42	MIT ALLOCATION - 20%	
	INV104	E 602-49450-403	Sewer (GENERAL)	Prev. Maint. Agreements	\$367.70	MIT ALLOCATION - 10%	
Vendor MARCO TECHNOLOGIES LLC.					\$3,677.04		
Vendor MICHELLE ROOT							
	R 100-45124-9000		Swimming Pools -		\$6.00	POOL REFUND RECEIPT# 1621708	
Vendor MICHELLE ROOT					\$6.00		
Vendor MIENERGY COOPERATIVE							
	10/06/2	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$31.94	333119001 8500759501 52 SIGN	
	10/06/2	E 601-49400-380	Water Utilities (GE	Utility Services (GENERA	\$437.70	333119002 85007612 HSD BS	
	10/06/2	E 601-49400-380	Water Utilities (GE	Utility Services (GENERA	\$5.28	333119003 85007624 JOHNST WELL	
	10/06/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$410.00	333119005 85010070 HSD STLGHTS	
	10/06/2	E 602-49450-380	Sewer (GENERAL)	Utility Services (GENERA	\$40.15	333119004 85007649 STALB LS	
Vendor MIENERGY COOPERATIVE					\$925.07		
Vendor MN RURAL WATER ASSOCIATION							
	10/12/2	E 601-49400-404	Water Utilities (GE	Repairs/Maint Equipment	\$800.00	VALVE EXERCISER RENT - OCT 2022	
Vendor MN RURAL WATER ASSOCIATION					\$800.00		
Vendor NOVOTNY LAW OFFICE, LTD.							
	2418	E 100-42110-304	Police Administrati	Legal Fees	\$468.00	CITY PROSECUTION	
Vendor NOVOTNY LAW OFFICE, LTD.					\$468.00		
Vendor OLMSTED MEDICAL CENTER CLINIC							
	STMT0	E 230-42270-171	Ambulance	Innoculations	\$39.00	INNOCULATIONS	
Vendor OLMSTED MEDICAL CENTER CLINIC					\$39.00		
Vendor PETTY CASH - CITY							
	10/18/2	R 100-45124-3472	Swimming Pools -		\$60.00	LAP SWIM REFUND	
	10/18/2	E 230-42270-305	Ambulance	Safety	\$26.90	SAFETY TRAINING DONUTS	
	10/18/2	E 100-41000-431	General Revenue	Cash Short	\$25.64	PETTY CASH BOX SHORT	
	10/18/2	E 100-41500-322	City Clerk	Postage	\$0.60	POSTAGE - LARGE ENVELOPE	
	10/18/2	E 100-45124-322	Swimming Pools -	Postage	\$6.95	POSTAGE - BURBACH	
	10/18/2	E 220-42280-322	Fire Department *	Postage	\$7.05	POSTAGE - FD LETTERS	
	10/18/2	E 100-41500-322	City Clerk	Postage	\$2.80	POSTAGE -	
Vendor PETTY CASH - CITY					\$129.94		
Vendor PHONE STATION INC							
	78805	E 211-45500-404	Libraries (GENERA	Repairs/Maint Equipment	\$318.00	LIB ELEV LINE - BAD SURGE ARRESTO	
Vendor PHONE STATION INC					\$318.00		
Vendor QUADIENT - POSTAGE ALLOCATION							
	112015	10/02/2	E 100-41500-322	City Clerk	Postage	\$44.97	POSTAGE ALLOCATION
		10/02/2	E 211-45500-322	Libraries (GENERA	Postage	\$14.99	POSTAGE ALLOCATION
		10/02/2	E 100-42110-322	Police Administrati	Postage	\$44.97	POSTAGE ALLOCATION
		10/02/2	E 230-42270-322	Ambulance	Postage	\$29.98	POSTAGE ALLOCATION
		10/02/2	E 601-49400-322	Water Utilities (GE	Postage	\$29.98	POSTAGE ALLOCATION
		10/02/2	E 100-43100-322	Street Maintenanc	Postage	\$29.98	POSTAGE ALLOCATION
		10/02/2	E 100-41910-322	Planning and Zoni	Postage	\$29.98	POSTAGE ALLOCATION
		10/02/2	E 614-49840-322	Cable TV (GENER	Postage	\$14.99	POSTAGE ALLOCATION
		10/02/2	E 602-49450-322	Sewer (GENERAL)	Postage	\$29.98	POSTAGE ALLOCATION
		10/02/2	E 220-42280-322	Fire Department *	Postage	\$14.98	POSTAGE ALLOCATION



City of Chatfield

Batch Listing - Unposted Summary

Current Period: October 2022

2022 10FA02

10/20/22 10:10 AM

Page 5

Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
112015	10/02/2	E 240-46500-322	Economic Dev (GE	Postage	\$14.99	POSTAGE ALLOCATION
Vendor QUADIENT - POSTAGE ALLOCATION					\$299.79	
Vendor QUILL.COM						
279857		E 100-41500-210	City Clerk	Operating Supplies (GEN	\$78.99	COPIER PAPER HP 20 92 10R
280463		E 100-41500-210	City Clerk	Operating Supplies (GEN	\$150.08	COPIER PAPER HP 20 92 10R
Vendor QUILL.COM					\$229.07	
Vendor SCHUMACHER ELEVATOR CO						
905642		E 211-45500-401	Libraries (GENERA	Repairs/Maint Buildings	\$161.77	LIB ELEV MAINT
Vendor SCHUMACHER ELEVATOR CO					\$161.77	
Vendor SELCO						
050481		E 211-45500-414	Libraries (GENERA	Automated Operations	\$894.55	BASIC TECH FEES PC SUPP MAILER
Vendor SELCO					\$894.55	
Vendor SOUTHEAST MECHANICAL						
30834		E 100-45124-403	Swimming Pools -	Prev. Maint. Agreements	\$183.75	WINTERIZE POOL HEATER
Vendor SOUTHEAST MECHANICAL					\$183.75	
Vendor STREICHER S						
I15938		E 100-42110-208	Police Administrati	Training and Instruction	\$822.49	AMMO
Vendor STREICHER S					\$822.49	
Vendor THREADS CUSTOM APPAREL						
4705		E 100-42110-152	Police Administrati	Clothing	\$20.00	CUSTOM PATCH SEWING
Vendor THREADS CUSTOM APPAREL					\$20.00	
Vendor TRI-COUNTY FIREFIGHTER S						
FALLMT		E 220-42280-208	Fire Department *	Training and Instruction	\$72.00	TRI-COUNTY FALL MTG - 4 ATTENDEE
Vendor TRI-COUNTY FIREFIGHTER S					\$72.00	
Vendor UTILITY REFUND						
909FILL		R 601-49400-9000	Water Utilities (GE		\$1.80	UTILITY REFUND - 909 FILLMORE ST
Vendor UTILITY REFUND					\$1.80	
Vendor VOLUNTEER FIREFIGHTERS BENEFIT						
2023		E 220-42280-360	Fire Department *	Insurance (GENERAL)	\$240.00	ANNUAL INSURANCE RENEWAL - 24 V
Vendor VOLUNTEER FIREFIGHTERS BENEFIT					\$240.00	
Batch Name 2022 10FA02					\$46,469.56	
					\$46,469.56	

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City of Chatfield Payments

10/17/22 10:12 AM
Page 1

Current Period: October 2022

Payment Batch 2022 10FPR01

\$46,983.88

Refer	6415 BLUE CROSS BLUE SHIELD	Ck# 112017E 10/13/2022		
Cash Payment	G 910-21721 VISION INSURANCE	VISION EE - BB		\$15.33
Invoice	220930407456 9/30/2022			
Cash Payment	G 910-21721 VISION INSURANCE	VISION EE - RB		\$15.33
Invoice	220930407456 9/30/2022			
Cash Payment	G 910-21721 VISION INSURANCE	VISION EE - BC		\$6.41
Invoice	220930407456 9/30/2022			
Cash Payment	G 910-21721 VISION INSURANCE	VISION EE - DF		\$6.41
Invoice	220930407456 9/30/2022			
Cash Payment	G 910-21721 VISION INSURANCE	VISION EE - DS		\$15.33
Invoice	220930407456 9/30/2022			
Cash Payment	G 910-21721 VISION INSURANCE	VISION EE - SS		\$15.33
Invoice	220930407456 9/30/2022			
Cash Payment	G 910-21721 VISION INSURANCE	VISION EE - KW		\$15.33
Invoice	220930407456 9/30/2022			
Cash Payment	G 910-21721 VISION INSURANCE	VISION EE - JY		\$15.33
Invoice	220930407456 9/30/2022			
Transaction Date	10/13/2022	RootRiver State Ban 10100	Total	\$104.80
Refer	6410 CHATFIELD PUBLIC LIBRARY	Ck# 112018E 10/13/2022		
Cash Payment	G 910-21728 Library KT Scrip Cards	SCRIP GAS CARDS		\$125.00
Invoice	21 10/13/2022			
Cash Payment	R 211-45500-36202 Nontax-Sale of Merch-	SCRIP GAS CARDS		-\$125.00
Invoice	21 10/13/2022			
Transaction Date	10/13/2022	RootRiver State Ban 10100	Total	\$0.00
Refer	6409 EFTPS	Ck# 112019E 10/13/2022		
Cash Payment	G 910-21703 Social Security Withholding	SOC SEC WH - STAFF		\$5,426.92
Invoice	75997406 10/13/2022			
Cash Payment	G 910-21709 Medicare	MEDICARE WH - STAFF		\$1,738.92
Invoice	75997406 10/13/2022			
Cash Payment	G 910-21701 Federal Withholding	FEDERAL - STAFF		\$4,756.26
Invoice	75997406 10/13/2022			
Transaction Date	10/13/2022	RootRiver State Ban 10100	Total	\$11,922.10
Refer	6407 EMPOWER MND CP	Ck# 112020E 10/13/2022		
Cash Payment	G 910-21719 MND CP Deferred Compensa	BURKHOLDER		\$132.03
Invoice	1034205209 10/13/2022			
Cash Payment	G 910-21719 MND CP Deferred Compensa	CARLSON		\$103.17
Invoice	1034205209 10/13/2022			
Cash Payment	G 910-21719 MND CP Deferred Compensa	HYKE		\$50.00
Invoice	1034205209 10/13/2022			
Cash Payment	G 910-21719 MND CP Deferred Compensa	IRISH		\$124.59
Invoice	1034205209 10/13/2022			
Cash Payment	G 910-21719 MND CP Deferred Compensa	PRIEBE		\$81.60
Invoice	1034205209 10/13/2022			
Cash Payment	G 910-21719 MND CP Deferred Compensa	SCHLICHTER		\$125.00
Invoice	1034205209 10/13/2022			
Cash Payment	G 910-21719 MND CP Deferred Compensa	WANGEN		\$25.00
Invoice	1034205209 10/13/2022			



City of Chatfield Payments

10/17/22 10:12 AM
Page 2

Current Period: October 2022

Transaction Date	10/13/2022	RootRiver State Ban	10100	Total	\$641.39
Refer	6414 <i>HEALTH EQUITY</i>	<u>Ck# 112021E 10/13/2022</u>			
Cash Payment	G 910-21726 Healthcare Savings Account	BURKHOLDER			\$150.00
Invoice	2022-10-12 10/13/2022				
Cash Payment	G 910-21726 Healthcare Savings Account	BURNETT			\$300.00
Invoice	2022-10-12 10/13/2022				
Cash Payment	G 910-21726 Healthcare Savings Account	CARLSON			\$152.08
Invoice	2022-10-12 10/13/2022				
Cash Payment	G 910-21726 Healthcare Savings Account	ELDER			\$87.50
Invoice	2022-10-12 10/13/2022				
Cash Payment	G 910-21726 Healthcare Savings Account	ERICKSON			\$341.67
Invoice	2022-10-12 10/13/2022				
Cash Payment	G 910-21726 Healthcare Savings Account	FUNK			\$175.00
Invoice	2022-10-12 10/13/2022				
Cash Payment	G 910-21726 Healthcare Savings Account	HYKE			\$125.00
Invoice	2022-10-12 10/13/2022				
Cash Payment	G 910-21726 Healthcare Savings Account	IRISH			\$125.00
Invoice	2022-10-12 10/13/2022				
Cash Payment	G 910-21726 Healthcare Savings Account	LANDORF			\$250.00
Invoice	2022-10-12 10/13/2022				
Cash Payment	G 910-21726 Healthcare Savings Account	MILIANDER			\$125.00
Invoice	2022-10-12 10/13/2022				
Cash Payment	G 910-21726 Healthcare Savings Account	PRIEBE			\$125.00
Invoice	2022-10-12 10/13/2022				
Cash Payment	G 910-21726 Healthcare Savings Account	SCHLICHTER D			\$125.00
Invoice	2022-10-12 10/13/2022				
Cash Payment	G 910-21726 Healthcare Savings Account	SCHLICHTER S			\$179.17
Invoice	2022-10-12 10/13/2022				
Cash Payment	G 910-21726 Healthcare Savings Account	WANGEN			\$150.00
Invoice	2022-10-12 10/13/2022				
Cash Payment	G 910-21726 Healthcare Savings Account	YOUNG			\$345.83
Invoice	2022-10-12 10/13/2022				
Transaction Date	10/13/2022	RootRiver State Ban	10100	Total	\$2,756.25
Refer	6408 <i>LAW ENFORCEMENT LABOR SER</i>	<u>Ck# 057119 10/13/2022</u>			
Cash Payment	G 910-21717 Police Union Dues	4 FT DUES PAYING MEMBERS - STEVE SCHMIEDEBERG			\$65.00
Invoice	OCT-22 10/13/2022				
Cash Payment	G 910-21717 Police Union Dues	4 FT DUES PAYING MEMBERS - KEIGLEY			\$65.00
Invoice	OCT-22 10/13/2022				
Cash Payment	G 910-21717 Police Union Dues	4 FT DUES PAYING MEMBERS - LANDORF			\$65.00
Invoice	OCT-22 10/13/2022				
Cash Payment	G 910-21717 Police Union Dues	4 FT DUES PAYING MEMBERS - MILIANDER			\$65.00
Invoice	OCT-22 10/13/2022				
Transaction Date	10/13/2022	RootRiver State Ban	10100	Total	\$260.00
Refer	6412 <i>MN PEIP</i>	<u>Ck# 112023E 10/13/2022</u>			
Cash Payment	G 910-21706 Health Insurance	BURKHOLDER - EE - MED ADV HSA HP			\$579.57
Invoice	1227983 10/10/2022				
Cash Payment	G 910-21706 Health Insurance	BURNETT - FAMILY - MED ADV HSA BCBS			\$1,551.52
Invoice	1227983 10/10/2022				



City of Chatfield Payments

10/17/22 10:12 AM
Page 3

Current Period: October 2022

Cash Payment	G 910-21706 Health Insurance	CARLSON - EE - MED ADV HSA HP	\$579.57
Invoice	1227983 10/10/2022		
Cash Payment	G 910-21706 Health Insurance	ELDER - EE - MED ADV HSA HP	\$579.57
Invoice	1227983 10/10/2022		
Cash Payment	G 910-21706 Health Insurance	ERICKSON - FAMILY - MED ADV HSA HP	\$1,551.52
Invoice	1227983 10/10/2022		
Cash Payment	G 910-21706 Health Insurance	FOX - FAMILY - MED ADV VALUE BCBS	\$1,966.32
Invoice	1227983 10/10/2022		
Cash Payment	G 910-21706 Health Insurance	FUNK - FAMILY	\$579.57
Invoice	1227983 10/10/2022		
Cash Payment	G 910-21706 Health Insurance	HYKE - EE - MED ADV HSA HP	\$579.57
Invoice	1227983 10/10/2022		
Cash Payment	G 910-21706 Health Insurance	IRISH - EE - MED ADV HSA PONE	\$579.57
Invoice	1227983 10/10/2022		
Cash Payment	G 910-21706 Health Insurance	LANDORF - EE+SP - MED ADV HSA HP	\$1,551.52
Invoice	1227983 10/10/2022		
Cash Payment	G 910-21706 Health Insurance	LEWIS - EE - MED ADV HIGH HP	\$813.09
Invoice	1227983 10/10/2022		
Cash Payment	G 910-21706 Health Insurance	MILIANDER - EE - MED ADV HSA HP	\$579.57
Invoice	1227983 10/10/2022		
Cash Payment	G 910-21706 Health Insurance	PRIEBE - EE- MED ADV HSA PONE	\$579.57
Invoice	1227983 10/10/2022		
Cash Payment	G 910-21706 Health Insurance	SCHLICHTER - FAMILY - MED ADV HSA BCBS	\$1,551.52
Invoice	1227983 10/10/2022		
Cash Payment	G 910-21706 Health Insurance	SCHMIEDEBERG - EE - MED ADV HIGH BCBS	\$2,193.69
Invoice	1227983 10/10/2022		
Cash Payment	G 910-21706 Health Insurance	WANGEN - EE - MED ADV HSA HP	\$579.57
Invoice	1227983 10/10/2022		
Cash Payment	G 910-21706 Health Insurance	YOUNG - EE+SP - MED ADV HSA BCBS	\$1,551.52
Invoice	1227983 10/10/2022		
Transaction Date	10/13/2022	RootRiver State Ban 10100	Total \$17,946.83
Refer	6405 MN REVENUE	Ck# 112022E 10/13/2022	
Cash Payment	G 910-21702 State Withholding	STATE TAX WH	\$2,221.27
Invoice	1-315-793-824 10/13/2022		
Transaction Date	10/13/2022	RootRiver State Ban 10100	Total \$2,221.27
Refer	6418 MN UNEMPLOYMENT INSURANCE	Ck# 112024E 10/13/2022	
Cash Payment	E 211-45500-140 Unemployment Comp (G QTR 3, BELL		\$426.30
Invoice	15667420 10/10/2022		
Transaction Date	10/17/2022	RootRiver State Ban 10100	Total \$426.30
Refer	6413 NCPERS GROUP LIFE INSURANCE	Ck# 057120 10/13/2022	
Cash Payment	G 910-21707 PERA Life Insurance	LIFE INSURANCE - CARLSON	\$16.00
Invoice	384000102022 9/1/2022		
Cash Payment	G 910-21707 PERA Life Insurance	LIFE INSURANCE - IRISH	\$16.00
Invoice	384000102022 9/1/2022		
Cash Payment	G 910-21707 PERA Life Insurance	LIFE INSURANCE - MILIANDER	\$16.00
Invoice	384000102022 9/1/2022		
Cash Payment	G 910-21707 PERA Life Insurance	LIFE INSURANCE - SCHLICHTERS	\$16.00
Invoice	384000102022 9/1/2022		



City of Chatfield
Payments

10/17/22 10:12 AM
Page 4

Current Period: October 2022

Cash Payment	G 910-21707 PERA Life Insurance	LIFE INSURANCE - SCHLICHTERD	\$16.00
Invoice	384000102022 9/1/2022		
Cash Payment	G 910-21707 PERA Life Insurance	LIFE INSURANCE - WANGEN	\$16.00
Invoice	384000102022 9/1/2022		
Cash Payment	G 910-21707 PERA Life Insurance	LIFE INSURANCE - YOUNG	\$16.00
Invoice	384000102022 9/1/2022		
Transaction Date	10/13/2022	RootRiver State Ban 10100	Total \$112.00
Refer	6406 PERA	Ck# 112025E 10/13/2022	
Cash Payment	G 910-21704 PERA	PERA - CITY COORDINATED	\$4,941.77
Invoice	SOMPER000672 10/13/2022		
Cash Payment	G 910-21705 PERA/Police	PERA - POLICE	\$4,930.65
Invoice	SOMPER000672 10/13/2022		
Cash Payment	G 910-21704 PERA	DCP ELECTED OFFICIAL	\$56.24
Invoice	SOMPER000672 10/13/2022		
Cash Payment	G 910-21704 PERA	PERA - CITY COORD (BURNETT M 2020)	-\$98.63
Invoice	SOMPER000672 10/13/2022		
Cash Payment	E 230-42270-121 PERA	CEMTRIP - SEP 2022	\$540.00
Invoice	SOMPER000672 10/13/2022		
Transaction Date	10/13/2022	RootRiver State Ban 10100	Total \$10,370.03
Refer	6411 TASC	Ck# 112026E 10/13/2022	
Cash Payment	G 910-21714 FSA	FSA MEDICAL & DEP - EmpE SCHMIEDEBERG	\$222.91
Invoice	10/13/2022 10/13/2022		
Transaction Date	10/13/2022	RootRiver State Ban 10100	Total \$222.91

Fund Summary

	10100 RootRiver State Bank	
211 LIBRARY		\$301.30
230 AMBULANCE - OPERATIONS FUND		\$540.00
910 PAYROLL PASSTHROUGH		\$46,142.58
		<u>\$46,983.88</u>

Pre-Written Checks	\$46,983.88
Checks to be Generated by the Computer	\$0.00
Total	<u>\$46,983.88</u>

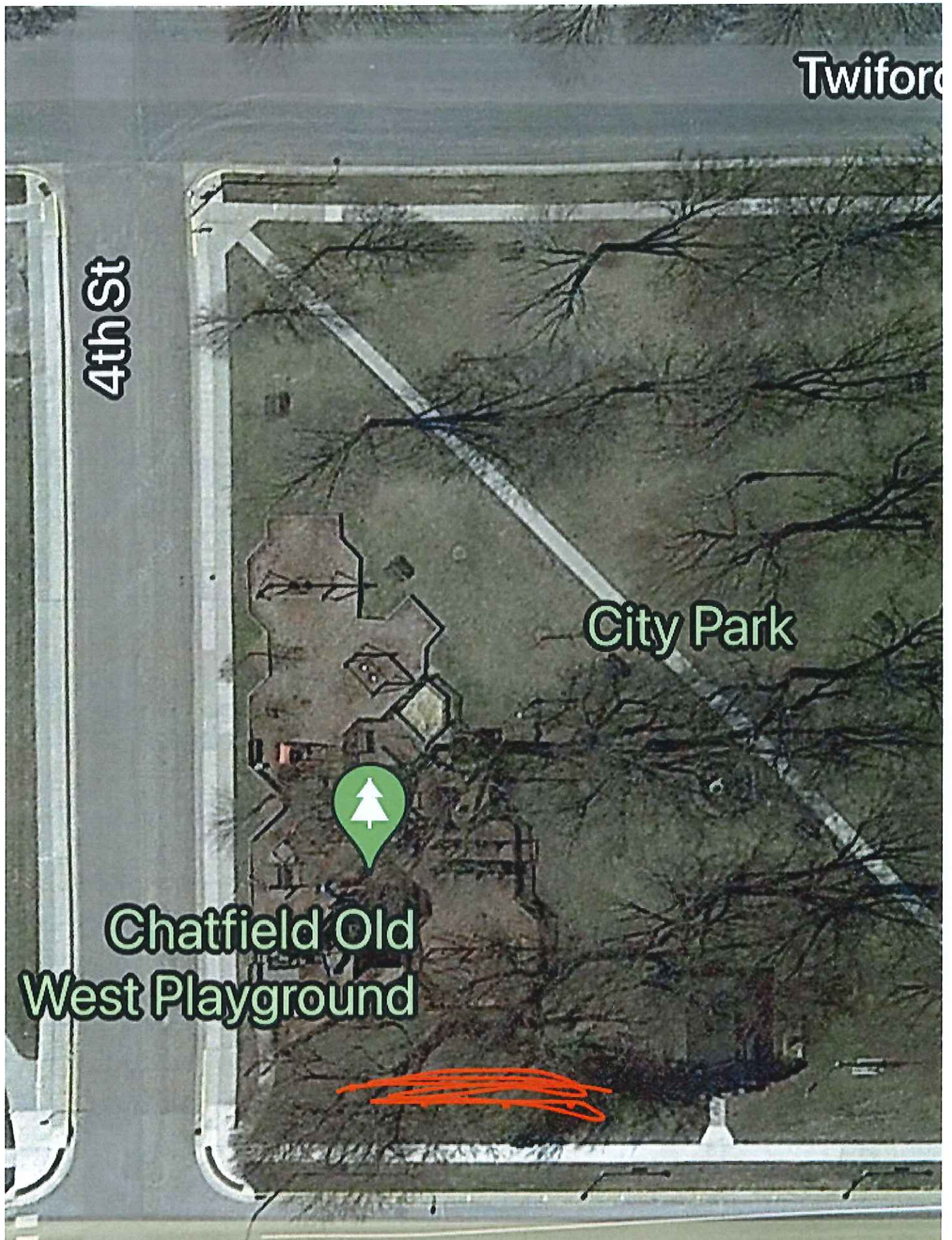
Joel Young

From: Sara | Chatfield Alliance <info@chatfieldmn.org>
Sent: Thursday, October 13, 2022 9:52 AM
To: Joel Young
Subject: Park Use Request

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

The Chatfield Alliance would like to request the use of city park from Nov 15-Feb 4 to display 10 evergreen trees that will be decorated by Chatfield Elementary students. See diagram.

Thank you!





District 6, Rochester
2900 48th Street NW
Rochester, MN 55901-5848

Office: 507/286-7614
Fax: 507/285-7355
John.J.Paulson@state.mn.us

October 11, 2022

City of Chatfield
c/o Joel Young, City Clerk
21 Second Street SE
Chatfield, MN 55923

**Re: S.P. 5505-27, TRWSP550527
C.S. 5505 (30=77) 901
County of Olmsted
Parcel 267 – Tangen Holdings, LLC
PARTIAL RELEASE OF MORTGAGE**

Dear Mr. Young:

The Minnesota Department of Transportation (MnDOT) was granted a Warranty Deed in the amount of \$10,350.00 for the purchase of a right of way from property owned by Tangen Holdings, LLC in Chatfield. The right of way is necessary to facilitate the reconstruction of Highway 30. The construction project is slated to occur in 2023.

In order to properly identify the new right of way being purchased, enclosed is a parcel sketch and a copy of MnDOT Right of Way Plat 55-127. The permanent right of way MnDOT is purchasing is 0.73-acre (31,799 square feet) in area and is presently encumbered by existing Highway 30 easement shown in yellow on both the sketch and plat. In addition to the fee right of way acquisition, MnDOT is acquiring a 0.02-acre (871 square feet) temporary construction easement, which is shown in green on both the sketch and plat.

An easement transfers use but not ownership. MnDOT prefers to have fee ownership of its right of way and to that end, will be purchasing the remaining rights and value to the 0.73-acre of existing Highway 30 easement. The temporary construction easement is necessary to provide the contractor with adequate working space.

A copy of our appraisal report, from which our purchase offer was derived, is also enclosed. The appraised value of our acquisition was \$8,600.00. Through negotiations, we agreed to the \$10,350.00 purchase price.

Before recording the Warranty Deed instrument, it is, of course, imperative that we secure from the mortgagee a release of the tract involved. An original and one copy of a Partial Release instrument are herewith submitted.

When and if you see fit, the Partial Release should be executed, and the signature(s) be duly acknowledged before a notary public. It is necessary that the notary public indicate the expiration date of the notarial commission, and that the notarial seal be affixed to the acknowledgement.

Upon execution, the original release instrument should be returned to this office in the enclosed pre-stamped, self-addressed envelope. The copy is for your file.

City of Chatfield
October 11, 2022
Page 2

In the event there is a charge for the issuance of the release, such cost must be paid by Tangen Holdings, LLC. After our acquisition is completed, and upon presentation to MnDOT of a receipted invoice indicating payment for the issuance of the release, Tangen Holdings will be eligible for reimbursement for the amount charged for the issuance of the release. It is therefore respectfully requested that a proper receipt be issued to the owner for any fees charged for the issuance of the release, and that a copy of said receipt be enclosed when the release instrument is mailed to this office.

Inasmuch as further processing and eventual payment to Tangen Holdings must be held in abeyance pending receipt of the Partial Release instrument, your earliest attention to this request is appreciated. The interest of the City of Chatfield will be protected in that we will name the mortgagee as a co-payee on the check mailed to Tangen Holdings. In the event you deem it unnecessary to be named on the check, your advice to that extent when returning the executed Partial Release will suffice.

Thank you very much for your assistance in this matter. If further information or assistance is needed in considering this matter, please feel free to call me at 507-286-7614 or email me at John.J.Paulson@state.mn.us.

Sincerely,



John Paulson
District 6 Right of Way Office

Enclosures:

Partial Release instruments (original and copy)
Appraisal (copy)
Legal Description
Parcel Sketch
Right of Way Plat 55-127
Return Envelope

PARTIAL RELEASE OF MORTGAGE

C.S. 5505 (30=77) 901
Parcel 267
County of Olmsted

Date: _____

KNOW ALL MEN BY THESE PRESENTS that the undersigned, City of Chatfield, a municipal corporation under the laws of the state of Minnesota, owner of the mortgage hereinafter described, for a valuable consideration the receipt whereof is hereby acknowledged, does forever discharge and release the tract of land in Olmsted County, Minnesota, described as follows:

All of the following:

That part of the Northwest Quarter of the Southwest Quarter of Section 31, Township 105 North, Range 11 West, shown as Parcel 267 on Minnesota Department of Transportation Right of Way Plat Numbered 55-127 as the same is on file and of record in the office of the County Recorder in and for Olmsted County, Minnesota;

containing 0.73 acre, more or less, which is encumbered in its entirety by an existing highway easement;

together with other rights as set forth below, forming and being part of said Parcel 267:

Access:

All right of access as shown on said plat by the access control symbol(s).

Temporary Easement:

A temporary easement for highway purposes as shown on said plat as to said Parcel 267 by the temporary easement symbol, said easement shall cease on

December 1, 2025, or on such earlier date upon which the Commissioner of Transportation determines by formal order that it is no longer needed for highway purposes.

from all claims and liens of and under that certain Mortgage dated 3/28/2022, executed by Tangen Holdings, LLC, mortgagor, to City of Chatfield, mortgagee, and recorded in the office of the County Recorder in and for Olmsted County, Minnesota, on 4/7/2022 as Document No. 1562818, covering the above described and other land.

CITY OF CHATFIELD

By _____

Its _____

And _____

Its _____

STATE OF MINNESOTA)
)SS.
COUNTY OF FILLMORE)

The foregoing instrument was acknowledged before me this _____ day of _____, _____, by _____ and _____, the _____ of City of Chatfield, a municipal corporation under the laws of the state of Minnesota, on behalf of the municipal corporation.

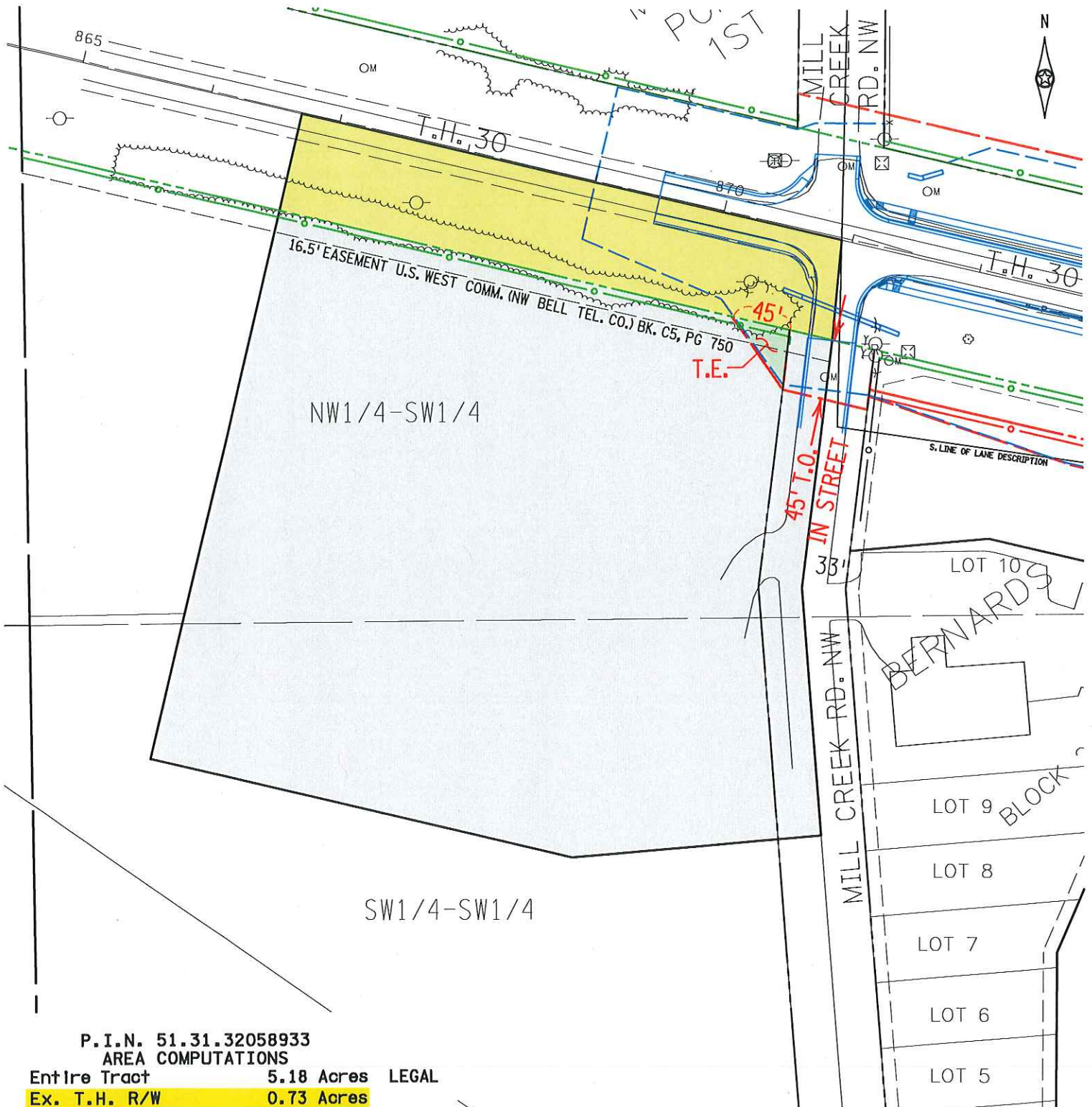
NOTARY PUBLIC

My commission expires: _____

This instrument was drafted by the
State of Minnesota, Department of
Transportation, Legal and Property
Management Unit,
395 John Ireland Blvd.
St. Paul, MN 55155-1800

Topographic Information required: Proposed R/W line & access taking. Lot lines & dimensions.
Scale 1" = 100 ft. Outline & location of buildings & improvements. Streets or highway frontage.

S.P. 5505-27 C.S. 5505 (30=77) 901 COUNTY OLMSTED C.I.# TRWSP550527
OWNER TANGEN HOLDINGS, LLC PARCEL NO. 267



P.I.N. 51.31.32058933
AREA COMPUTATIONS

Entire Tract	5.18 Acres	LEGAL
Ex. T.H. R/W	0.73 Acres	
Bal. after acq.	4.45 Acres	
T.E. (Exp. 12/01/2025)	0.02 Acres	

Layout sketch by R. SINGBUSCH Date 02/16/2022 Parcel No. 267

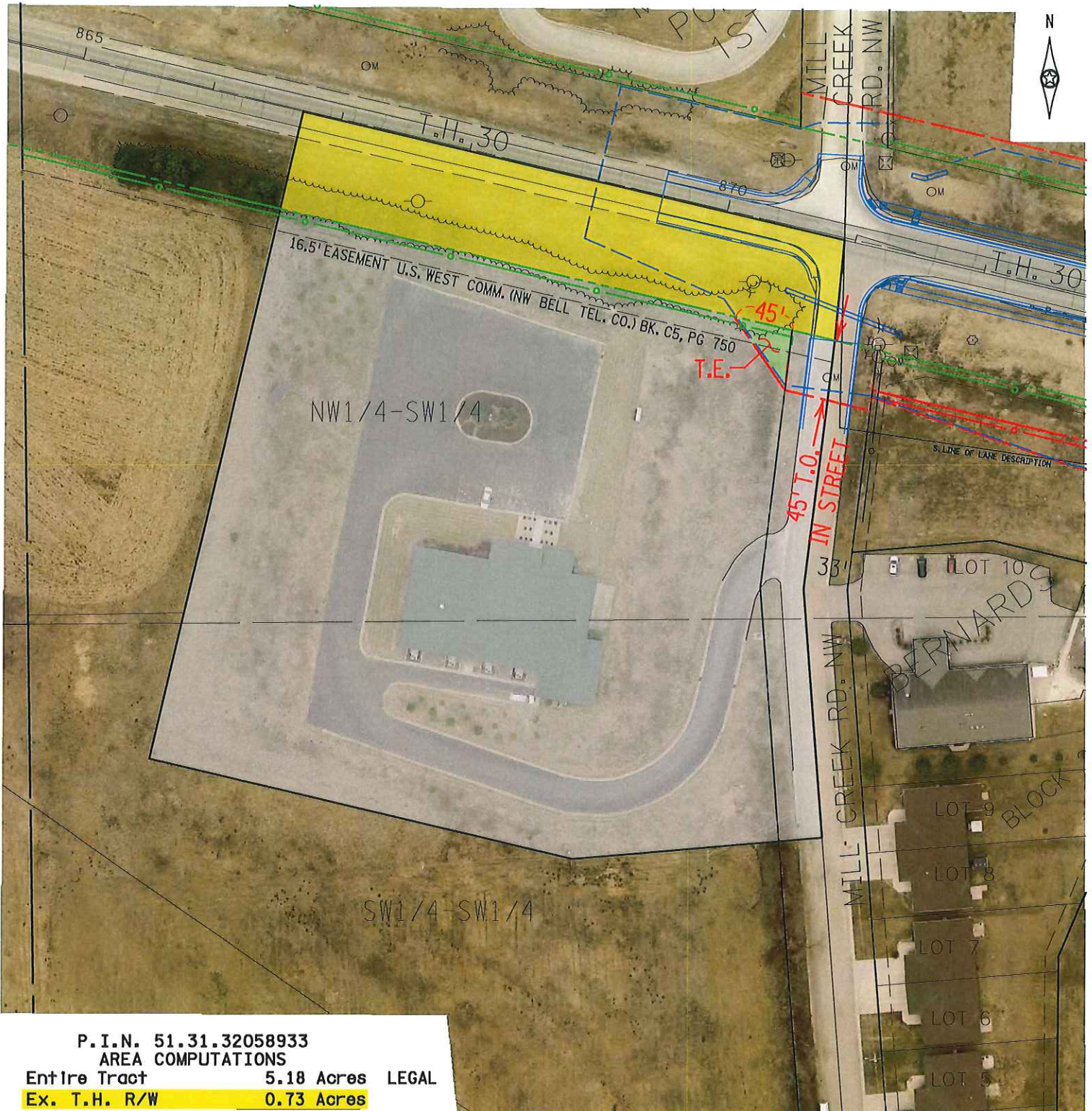
Topographic Information required: Proposed R/W line & access taking.

Lot lines & dimensions.

Scale 1" = 100 ft. Outline & location of buildings & improvements. Streets or highway frontage.

S.P. 5505-27 C.S. 5505 (30=77) 901 COUNTY OLMSTED C.I. # TRWSP550527

OWNER TANGEN HOLDINGS, LLC PARCEL NO. 267

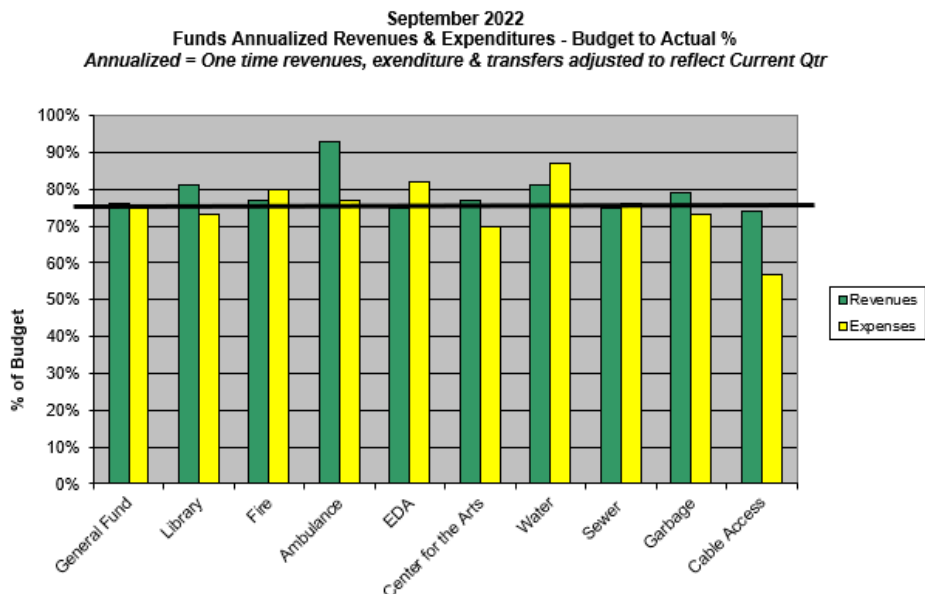


To: Joel Young
 From: Kay Coe
 Date: October 19, 2022

3rd Quarter Financial Report – 2022

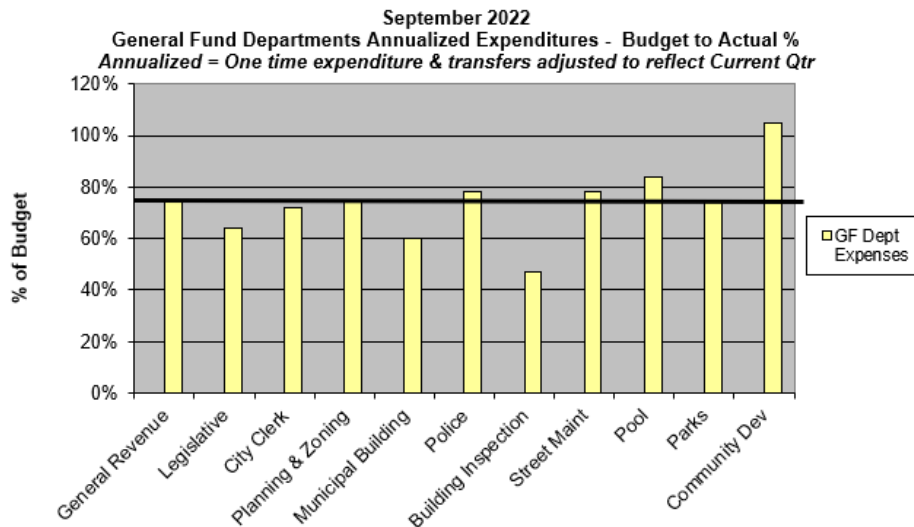
REVENUES & EXPENDITURES (ANNUALIZED) BUDGET TO ACTUAL

This chart displays the annualized 2022 **fund** revenue and expense activity compared to the 2022 budget predictions for the budget adopted in December of 2021.



- The **revenue and expense activity has been annualized** meaning one-time revenues, expenses and administrative activity like transfers have been adjusted to reflect being in the third quarter of the year.
- The **target for third quarter is to be at 75%** of budget predictions. Variances to budget more than 10% are summarized below;
- Most of the annualized **fund** revenues and expenses are **budget neutral (within 10% of budget)**
 - The **positive fund revenue variances (more than 10% above budget)** are -
 - The ambulance fund at 93% of budget. This includes charges for services above budget predictions as well as a \$6,800 reimbursement for the electrical repairs to 471A.
 - The **negative fund revenue variances (more than 10% below budget)** are -
 - none
 - The **positive fund expenditure variances (more than 10% below budget)** are -
 - The cable access fund expenditures at 57% of budget predictions.
 - The **negative fund expenditure variances (more than 10% above budget)** are –
 - The water fund with the key contributing factors being the approved but non budgeted expenses of the new truck and the 3 gate valves bring the fund over budget by \$53,000.

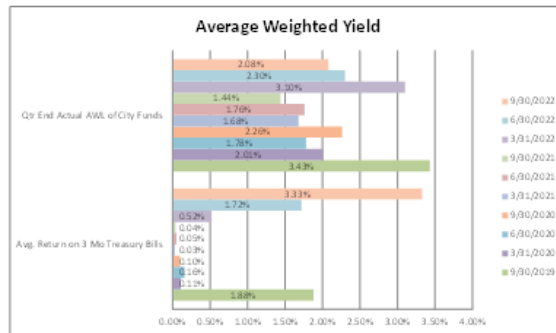
The following chart displays the annualized 2022 **general fund department expense** activity compared to the 2022 budget predictions for the budget adopted in December of 2021.



- The **expense activity for the departments in the general fund has also been annualized**, meaning one-time expenses and administrative activity like transfers have been adjusted to reflect being in the third quarter of the year.
- The target for third quarter for expenses to be at 75% of budget predictions. Variances to budget more than 10% are summarized below;
- Most of the the annualized **general fund department** expenses are **budget neutral** (within 10% of budget)
 - The **positive** general fund department expense **variances** (more than 10% below budget) are -
 - Legislative (64%), Municipal Building (60%), and Building Inspection (47%).
 - The **negative** general fund department expense **variances** (more than 10% above budget) are –:
 - Community Development department. The unbudgeted, but approved SE MN Together TMO project expenses bring the expenses to 105% of budget.

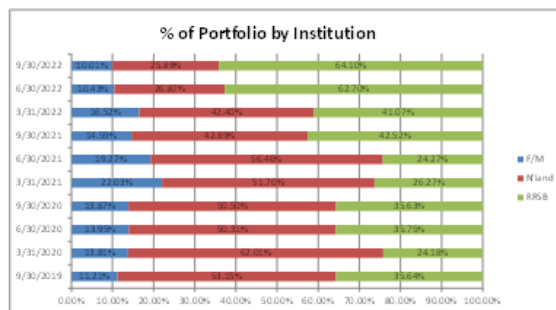
Investment Performance Trends

This chart displays the **average weighted yield of cash and investments** along with the average return on 3 month treasury bills during the quarter.

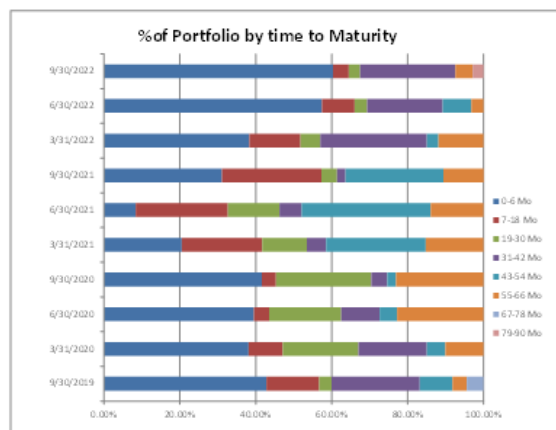


- The **goal is to exceed the average return of 3 month treasury bills** during the quarter.
- For the first time since monitoring the performance of the average weighted yield on the city's cash and investments (beginning in June of 2008), the actual average weighted yield did not exceed the goal. For third quarter 2022 the **actual yield was 2.08%**. The **average return on 3 month treasury bills was 2.75%** for third quarter up significantly from 1.10% for second quarter. Due to the quick rise in Treasury rates, along with the long-term investments that the City holds, it is not surprising that the City's returns have fallen behind the average T-Bill rate. The City's check book balance, which is presently earning 1.4%, is a bit higher than usual with the 2022 water project bond money in the balance. For third quarter average weighted yield on the City's funds fell short of **goal by 0.67%**.

The next investment trend chart is informational and shows the **percentage of the City's funds by institution** for the past three years. *Note: the 2022 Water Project bond money is included in the Root River balance.*

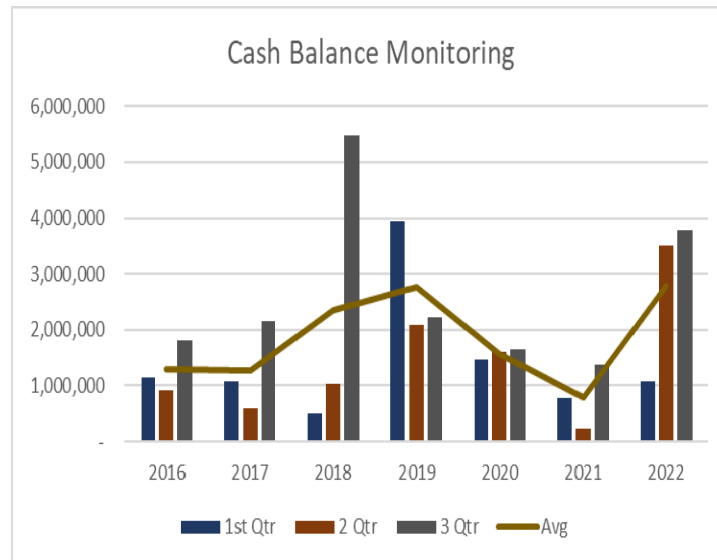


This investment trend chart shows the **% of portfolio by time of maturity**. The time to maturity information is helpful in making decisions about what maturities to select when purchasing investments for cash flow.



CASH & INVESTMENT BALANCE TRENDS

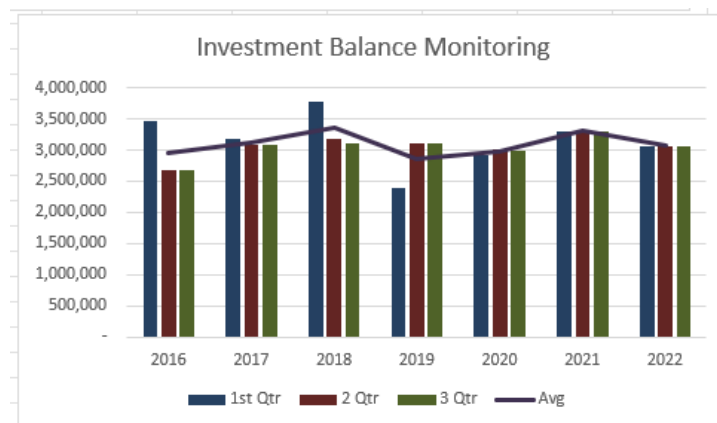
Following is a chart that is used to monitor the cash balance trends.



And the supporting data in a table view

Cash - Current Value				
Year	1st Qtr	2nd Qtr	3rd Qtr	Avg
2016	1,157,679	910,563	1,805,033	1,291,092
2017	1,083,729	602,467	2,165,354	1,283,850
2018	509,718	1,040,007	5,477,290	2,342,338
2019	3,948,122	2,077,407	2,231,855	2,752,461
2020	1,460,283	1,615,677	1,661,235	1,579,065
2021	773,532	225,102	1,372,418	790,351
2022	1,068,006	3,510,351	3,786,008	2,788,122
INCLUDES 2022 WTR BOND				1,250,678
& CCA Phase II to finish				222,950
				1,314,494

Following is a chart that is used to monitor the investment balance trends.



And the supporting data in a table view

Investment Balance - Original Value				
Year	1st Qtr	2nd Qtr	3rd Qtr	Avg
2016	3,463,713	2,679,839	2,680,997	2,941,516
2017	3,180,804	3,080,804	3,080,804	3,114,137
2018	3,780,818	3,185,810	3,102,491	3,356,373
2019	2,381,477	3,110,245	3,110,238	2,867,320
2020	2,910,154	3,010,116	2,982,116	2,967,462
2021	3,306,102	3,306,102	3,310,581	3,307,595
2022	3,064,581	3,064,574	3,065,034	3,064,730

Following is a detailed listing of the CD's, bonds, checkbook and money market balances that supports the % of portfolio by time to maturity chart.

INSTIT	#	DESCRIPTION	Original Value	Rate	Purch Date	Mat Date	Mo to Mat	Current Date	Apprx Time Elapsed (in Years)	Current Value		
FM		FM - APY 0% APR MAY	476					9/30/2022		476.00		
NLND CITY		NLND C 30 DAY YIELD - JUL 1.23% AUG X.XX SEP 2.42%	13,901					9/30/2022		14,141		
RRSB		RRSB APY- JUL 1.4% AUG 1.4%	3,719,321					9/30/2022		3,771,391		
NLND	949495-AQ-8	WELLS FARGO NATL BK WEST	245,000	1.90%	01/13/20	01/17/23	4	9/30/2022	3	257,929		
NLND	949763-R6-5	WELLS FARGO NATL BK NA	140,000	1.88%	01/17/20	01/17/23	4	9/30/2022	3	147,278	0-6 Mo	4,191,214
RRSB	35529	60 MO LIBRARY 2.27% 5 yr 05/2018-05/2023	85,916	2.27%	05/07/18	05/07/23	8	9/30/2022	4	94,925		
RRSB	35798	12 MO LIBRARY - 0.49R/0.49Y 1 yr 07/29/2022-07/29/2023	77,832	0.49%	07/29/22	07/29/23	12	9/30/2022	-	77,898		
NLND	075663-TM-6	BECKER MN WV	99,286	2.10%	02/23/16	02/01/24	17	9/30/2022	7	114,039	7-18 Mo	286,861
NLND	843879-DC-8	SOUTHERN STS BK	107,000	0.50%	05/22/20	06/12/24	21	9/30/2022	2	108,269		
NLND	02589A-BM-3	AMERICAN EXPRESS NATL BK	96,000	1.80%	02/28/22	03/03/25	30	9/30/2022	1	97,015	19-30 Mo	205,284
NLND	856285-TQ-4	STATE BK INDIA NEW	242,000	1.10%	05/18/20	05/28/25	32	9/30/2022	2	248,384		
NLND	33847E-3L-9	FLAGSTAR BK FSB TROY	104,000	0.80%	05/29/20	05/29/25	32	9/30/2022	2	105,963		
FM	702091	60 MO - FM CD#709091 1.21% APY 06/08/20205	50,000	1.21%	6/8/2020	6/8/2025	33	9/30/2022	2	51,417		
RRSB	35668	60 MO 1.12R/1.2Y M 06/09/2025	50,000	1.12%	06/09/20	06/09/25	33	9/30/2022	2	51,309		
RRSB	35671	60 MO 1.64R/1.65Y M 06/30/2025	425,000	1.64%	06/30/20	06/30/25	33	9/30/2022	2	440,964		
NLND	73319F-AS-8	POPPY BK SANTA ROSA	200,000	1.10%	03/19/20	09/19/25	36	9/30/2022	3	205,648		
FM	702108	60 MO - FM CD#702108 1.00% APY 10/21/2025	130,000	1.00%	10/21/2020	10/21/2025	37	9/30/2022	2	132,547		
FM	702127	60 MO - FM CD#702127 0.75% APY 03/03/2026	250,000	0.75%	3/3/2021	3/3/2026	42	9/30/2022	2	252,974		
FM	702128	60 MO - FM CD#702128 0.75% APY 03/03/2026	250,000	0.75%	3/3/2021	3/3/2026	42	9/30/2022	2	252,974	31-42 Mo	1,742,181
NLND	14042T-FN-2	CAPITAL ONE BK USA NATL	100,000	2.80%	04/14/22	04/20/27	55	9/30/2022	0	101,301		
NLND	61768E-JR-5	MORGAN STANLEY PRIVATE BK NATL ASSN	113,000	3.25%	05/19/22	05/19/27	56	9/30/2022	0	114,352		
NLND	254673L38	DISCOVER BK GREENWOOD	100,000	3.40%	07/06/22	07/06/27	58	9/30/2022	0	100,802	55-66 Mo	316,455
NLND	FHLN5442717	FEDERAL HOME LN BKS	200,000	4.20%	07/27/22	07/27/29	82	9/30/2022	0	201,497	79-90 Mo	201,497
			6,798,731							6,943,492.82		6,943,493

These are the summarized totals of the detail shown above which is used for the average weighted yield calculation and the % of portfolio by Institution calculation.

Orig Value	Curr Value	Orig Value	Curr Value		
CB / Money Markets		CD's / Bonds		Total Cur Value	
476	476	680,000	689,913	690,389	F/M
13,901	14,141	1,746,286	1,802,477	1,816,618	Northland
3,719,321	3,771,391	638,748	665,095	4,436,486	RRSB
3,733,697	3,786,008	3,065,034	3,157,485	6,943,493	Subtotal
				6,943,493	TOTAL

This is the supporting work / table view for the average weighted yield.

3.02%	Average Weighted Yield - CD's & Bonds
1.40%	Average Weighted Yield - Checkbook & Money Markets
2.08%	AVERAGE WEIGHTED YIELD - COMBINED
2.75%	Goal of Average Weighted Yield is to exceed Average return on 3 mo Treasury Bills

And the supporting work / table view for the % of portfolio by institution chart.

% Of Portfolio by Institution - Orig Value	
10.01%	F/M Community Bank
25.89%	Northland
64.10%	Root River State Bank

And the supporting work / table view for the % of portfolio by time to maturity chart.

% of Portfolio by time to Maturity - Cur Value		
60.36%	0 - 6 Months	
4.13%	7 - 18 Months	
2.96%	19 - 30 Months	
25.09%	31 - 42 Months	
0.00%	43 - 54 Months	
4.56%	55 - 66 Months	
0.00%	67 - 78 Months	
2.90%	79 - 90 Months	
0.00%	91 - 102 Months	
0.00%	103 - 114 Months	
0.00%	115 - 126 Months	
100.00%		

A detailed listing of normalized revenue and expense activity is included on the following pages for your reference.

If you have any questions or would like additional information let me know.

Thank you.



City of Chatfield
Budget YTD Rev-Exp

Current Period: September 2022

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Adjusted to 75% - Tax Settlements, Special Assessments, Annual Exp Payments
151-Workers Comp, 328-General Services Charge, 360-Insurance, 450-Capital Goods, 7XX Transfers

Key:

Varies > 10%
than budget
positively

Varies > 10%
than budget
negatively

2022 Budget	2022 ANNLDZ YTD Amt	ANNLDZ % of Budget	Variance Category
Within 10% of Budget neutral	Calculation Cell	Input Cell	

Fund 100 GENERAL FUND

Revenues	\$2,882,146.00	\$2,182,872.45	76%	neutral
Expenditures	\$2,865,346.75	\$2,160,403.49	75%	neutral
Dept 41000 General Revenue	2022 Budget	2022 ANNLDZ	ANNLDZ %	V. Category
R 100-41000-31010 Current Ad Valorem Taxes	\$1,698,522	\$1,273,892	75%	neutral
R 100-41000-31020 Delinquent Ad Valorem Taxes	\$0	\$0	0.00%	neutral
R 100-41000-31900 Penalties and Interest DelTax	\$0	\$0	0.00%	neutral
R 100-41000-33401 Local Government Aid	\$848,155	\$636,116	75%	neutral
R 100-41000-33402 Market Value Credit	\$0	\$0	0.00%	neutral
R 100-41000-33405 PERA Aid	\$1,677	\$1,258	75%	neutral
R 100-41000-34020 General Services Charge	\$128,792	\$96,594	75%	neutral
R 100-41000-36210 Interest Earnings	\$12,000	\$9,000	75%	neutral
R 100-41000-37940 Cash Over	\$0	\$0	0.00%	neutral
R 100-41000-39201 Transfer In	\$0	\$0	0.00%	neutral
Dept 41000 General Revenue	\$2,689,146.00	\$2,016,859.50	75%	neutral
E 100-41000-431 Cash Short	\$0	\$0	0.00%	neutral
E 100-41000-700 Transfers (GENERAL)	\$0	\$0	0.00%	neutral
E 100-41000-721 T.O. - Library Fund	\$187,509	\$140,632	75%	neutral
E 100-41000-723 T.O. - Ambulance Fund	\$79,500	\$59,625	75%	neutral
E 100-41000-726 T.O. - EDA	\$74,000	\$55,500	75%	neutral
E 100-41000-734 T.O.Fire	\$70,390	\$52,793	75%	neutral
E 100-41000-750 T.O. - 2016A (335)	\$0	\$0	75%	neutral
E 100-41000-756 T.O. - Center for the Arts	\$80,000	\$60,000	75%	neutral
E 100-41000-762 T.O. - CCTV	\$16,500	\$12,375	75%	neutral
Dept 41000 General Revenue	\$507,899	\$380,924	75%	neutral

Dept 41100 Legislative		2022 Budget	2022 ANNLDZ	ANNLDZ %	V. Category
R 100-41100-34100 Filing Fee		\$0	\$8	0.00%	neutral
R 100-41100-36260 Insurance Dividend		\$0	\$0	0.00%	neutral
R 100-41100-39201 Transfer In		\$0	\$0	0.00%	neutral
R 100-41100-39550 Refunds Rebates		\$0	\$43	0.00%	neutral
R 100-41100-39560 Reimbursement		\$0	\$0	0.00%	neutral
Dept 41100 Legislative		\$0	\$51	0%	neutral
E 100-41100-103 Part-Time Employees		\$22,500	\$16,708	74.26%	neutral
E 100-41100-121 PERA		\$350	\$256	73.13%	neutral
E 100-41100-122 FICA		\$1,000	\$718	71.85%	neutral
E 100-41100-125 Medicare		\$326	\$242	74.27%	neutral
E 100-41100-151 Worker s Comp Insurance Prem		\$150	\$79	52.94%	positive variance
E 100-41100-152 Clothing		\$0	\$0	0.00%	neutral
E 100-41100-200 Office Supplies (GENERAL)		\$500	\$0	0.00%	positive variance
E 100-41100-205 Service Incentives/Rewards		\$600	\$250	41.67%	positive variance
E 100-41100-208 Training and Instruction		\$200	\$0	0.00%	positive variance
E 100-41100-212 Vehicle Operating Supplies		\$200	\$19	9.63%	positive variance
E 100-41100-240 Small Tools and Minor Equip		\$2,400	\$0	0.00%	positive variance
E 100-41100-300 Promotional Expense		\$0	\$0	0.00%	neutral
E 100-41100-304 Legal Fees		\$10,000	\$6,710	67%	neutral
E 100-41100-309 Conference Expense		\$2,500	\$1,453	58.10%	positive variance
E 100-41100-310 Other Professional Services		\$7,000	\$0	0.00%	positive variance
E 100-41100-312 Recording Fees		\$0	\$0	0.00%	neutral
E 100-41100-322 Postage		\$0	\$0	0.00%	neutral
E 100-41100-331 Travel Expenses		\$250	\$0	0.00%	positive variance
E 100-41100-350 Print/Binding (GENERAL)	Civic Plus 14 supplements	\$0	\$1,258	0.00%	negative variance
E 100-41100-360 Insurance (GENERAL)	First Party Cyber Insurance	\$0	\$1,383	0.00%	negative variance
E 100-41100-430 Miscellaneous (GENERAL)	Flags COTW food Parade Candy	\$1,000	\$1,262	126%	negative variance
E 100-41100-433 Dues and Subscriptions	RAEDI SMIF MAOSC	\$12,500	\$9,156	73%	neutral
E 100-41100-435 Licences, Permits and Fees		\$720	\$462	64.17%	positive variance
E 100-41100-438 Internet Expenses		\$0	\$0	0.00%	neutral
E 100-41100-711 T.O. - Reserve Fund		\$0	\$0	0.00%	neutral
Dept 41100 Legislative		\$62,196	\$39,957	64%	positive variance



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2022 Budget	2022 ANNLD YTD Amt	ANNLD % of Budget	Variance Category
Within 10% of Budget neutral	Calculation Cell	Input Cell	

Dept 41200 Historical Society	2022 Budget	2022 ANNLD	ANNLD %	V. Category
R 100-41200-39201 Transfer In	\$0	\$0	0.00%	neutral
Dept 41200 Historical Society	\$0	\$0	0%	neutral
E 100-41200-450 Capital Goods Charge	\$900	\$675	75%	neutral
Dept 41200 Historical Society	\$900	\$675	75%	neutral

Dept 41410 Elections	2022 Budget	2022 ANNLD	ANNLD %	V. Category
R 100-41410-36200 Miscellaneous Revenues	\$0	\$0	0.00%	neutral
R 100-41410-39205 Transfer In	\$0	\$0	0.00%	neutral
R 100-41410-39550 Refunds Rebates	\$0	\$5	0.00%	neutral
R 100-41410-39560 Reimbursement	\$0	\$0	0.00%	neutral
Dept 41410 Elections	\$0	\$5	0%	neutral
E 100-41410-103 Part-Time Employees	\$4,400	\$2,817	64%	positive variance
E 100-41410-122 FICA	\$0	\$0	0.00%	neutral
E 100-41410-125 Medicare	\$0	\$0	0.00%	neutral
E 100-41410-151 Worker s Comp Insurance Prem	\$0	\$0	0.00%	neutral
E 100-41410-210 Operating Supplies (GENERAL)	\$300	\$22	7%	positive variance
E 100-41410-310 Other Professional Services	\$0	\$182	0.00%	negative variance
PVC Election Polling				
E 100-41410-322 Postage	\$0	\$0	0.00%	neutral
E 100-41410-331 Travel Expenses	\$300	\$168	56%	positive variance
E 100-41410-350 Print/Binding (GENERAL)	\$300	\$240	80.00%	neutral
E 100-41410-430 Miscellaneous (GENERAL)	\$0	\$589	0.00%	negative variance
Signs Coffee Food				
Dept 41410 Elections	\$5,300	\$4,017	76%	neutral

Dept 41500 City Clerk	2022 Budget	2022 ANNLD	ANNLD %	V. Category
R 100-41500-32110 Alcoholic Beverages	\$9,000	\$9,056	101%	positive variance
R 100-41500-34000 Charges for Services	\$75	\$10	12.93%	negative variance
R 100-41500-34301 Administration Fees	\$0	\$30	0.00%	positive variance
R 100-41500-36200 Miscellaneous Revenues	\$0	\$20	0.00%	positive variance
R 100-41500-36201 Sale Of Merchandise	\$0	\$1	0.00%	neutral
R 100-41500-36260 Insurance Dividend	\$200	\$150	75%	neutral
R 100-41500-37370 Sales Tax	\$0	\$0	0.00%	neutral
R 100-41500-39201 Transfer In	\$0	\$0	0.00%	neutral
R 100-41500-39550 Refunds Rebates	\$0	\$133	0.00%	positive variance
R 100-41500-39560 Reimbursement	\$5,000	\$3,912	78%	neutral
School Granicus				
Dept 41500 City Clerk	\$14,275	\$13,312	93%	positive variance
E 100-41500-101 Full-Time Employees Regular	\$294,000	\$220,038	74.84%	neutral
E 100-41500-103 Part-Time Employees	\$23,000	\$17,282	75.14%	neutral
E 100-41500-121 PERA	\$23,775	\$17,780	74.79%	neutral
E 100-41500-122 FICA	\$19,654	\$14,111	71.80%	neutral
E 100-41500-125 Medicare	\$4,597	\$3,300	71.80%	neutral
E 100-41500-131 Employer Paid Health	\$32,000	\$23,597	73.74%	neutral
E 100-41500-134 Employer Paid Life	\$100	\$73	73.19%	neutral
E 100-41500-136 Employer Paid H.S.A.	\$15,000	\$10,687	71.25%	neutral
E 100-41500-151 Worker s Comp Insurance Prem	\$4,500	\$1,289	29%	positive variance
E 100-41500-152 Clothing	\$1,000	\$750	75%	neutral
E 100-41500-200 Office Supplies (GENERAL)	\$3,500	\$899	25.68%	positive variance
E 100-41500-208 Training and Instruction	\$3,700	\$1,290	34.86%	positive variance
E 100-41500-210 Operating Supplies (GENERAL)	\$4,000	\$2,287	57.18%	positive variance
E 100-41500-212 Vehicle Operating Supplies	\$600	\$499	83.19%	neutral
E 100-41500-240 Small Tools and Minor Equip	\$2,150	\$125	5.81%	positive variance
E 100-41500-301 Auditing and Acctg Services	\$13,000	\$8,813	68%	neutral
E 100-41500-309 Conference Expense	\$7,000	\$4,059	57.99%	positive variance
E 100-41500-310 Other Professional Services	\$6,000	\$4,246	71%	neutral
FC Asmt Int Bkg Cobra Admin				
E 100-41500-320 Communications (GENERAL)	\$3,250	\$1,955	60.16%	positive variance
E 100-41500-321 Telephone	\$6,500	\$3,045	46.84%	positive variance
E 100-41500-322 Postage	\$1,900	\$389	20.48%	positive variance
E 100-41500-323 Administration Expense	\$0	\$14	0.00%	negative variance
E 100-41500-331 Travel Expenses	\$200	\$78	39.20%	positive variance
E 100-41500-350 Print/Binding (GENERAL)	\$400	\$794	198%	negative variance
Minutes Ord Sum Budget				



City of Chatfield Budget YTD Rev-Exp

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	2022 Budget	2022 ANNLD YTD Amt	ANNLD % of Budget	Variance Category
Key:	Varies > 10% than budget positively	Varies > 10% than budget negatively	Within 10% of Budget neutral	Calculation Cell
			Input Cell	
E 100-41500-360 Insurance (GENERAL)	\$5,500	\$3,890	71%	neutral
E 100-41500-364 Claims Deductible	\$0	\$0	0.00%	neutral
E 100-41500-403 Prev. Maint. Agreements	\$13,265	\$9,724	73.31%	neutral
E 100-41500-404 Repairs/Maint Equipment	\$2,720	\$1,781	65.47%	neutral
E 100-41500-430 Miscellaneous (GENERAL)	\$500	\$29	5.81%	positive variance
E 100-41500-433 Dues and Subscriptions	\$2,200	\$1,506	68%	neutral
E 100-41500-435 Licences, Permits and Fees	\$3,180	\$2,001	63%	positive variance
E 100-41500-438 Internet Expenses	\$18,000	\$14,563	80.90%	neutral
E 100-41500-727 T.O. - Shared Tech	\$7,520	\$5,640	75%	neutral
E 100-41500-810 Refund	\$0	\$0	0.00%	neutral
Dept 41500 City Clerk	\$522,711	\$376,536	72%	neutral

Dept 41910 Planning and Zoning	2022 Budget	2022 ANNLD	ANNLD %	V. Category
R 100-41910-32220 Variance[CUP]Plat[Address Fees	\$750	\$503	67%	neutral
R 100-41910-33416 Training Reimbursement	\$0	\$0	0.00%	neutral
R 100-41910-36260 Insurance Dividend	\$0	\$0	0.00%	neutral
R 100-41910-39205 Transfer In	\$0	\$0	0.00%	neutral
R 100-41910-39550 Refunds Rebates	\$0	\$0	0.00%	neutral
Dept 41910 Planning and Zoning	\$750	\$503	67%	neutral
E 100-41910-200 Office Supplies (GENERAL)	\$0	\$0	0.00%	neutral
E 100-41910-208 Training and Instruction	\$0	\$0	0.00%	neutral
E 100-41910-240 Small Tools and Minor Equip	\$0	\$0	0.00%	neutral
E 100-41910-303 Engineering Fees	\$0	\$0	0.00%	neutral
E 100-41910-310 Other Professional Services	\$60,000	\$45,000	75%	neutral
E 100-41910-312 Recording Fees	\$250	\$0	0.00%	positive variance
E 100-41910-322 Postage	\$500	\$155	30.93%	positive variance
E 100-41910-323 Administration Expense	\$0	\$23	0.00%	negative variance
E 100-41910-331 Travel Expenses	\$0	\$0	0.00%	neutral
E 100-41910-350 Print/Binding (GENERAL)	\$500	\$466	93.20%	negative variance
E 100-41910-360 Insurance (GENERAL)	\$3,900	\$2,846	73%	neutral
E 100-41910-403 Prev. Maint. Agreements	\$2,100	\$1,620	77.14%	neutral
E 100-41910-404 Repairs/Maint Equipment	\$500	\$292	58.33%	positive variance
E 100-41910-430 Miscellaneous (GENERAL)	\$0	\$0	0.00%	neutral
E 100-41910-435 Licences, Permits and Fees	\$120	\$77	64.17%	positive variance
E 100-41910-438 Internet Expenses	\$0	\$0	0.00%	neutral
E 100-41910-700 Transfers (GENERAL)	\$0	\$0	0.00%	neutral
Dept 41910 Planning and Zoning	\$67,870	\$50,479	74%	neutral

Dept 41940 Municipal Building - LOC 02	2022 Budget	2022 ANNLD	ANNLD %	V. Category
R 100-41940-34101 Rent Revenue	\$0	\$0	0.00%	neutral
R 100-41940-36201 Sale Of Merchandise	\$75	\$21	27.92%	negative variance
R 100-41940-36260 Insurance Dividend	\$150	\$113	75%	neutral
R 100-41940-39201 Transfer In	\$0	\$0	0.00%	neutral
R 100-41940-39550 Refunds Rebates	\$0	\$0	0.00%	neutral
Dept 41940 Municipal Building - LOC 02	\$225	\$133	59%	negative variance
E 100-41940-210 Operating Supplies (GENERAL)	\$2,500	\$1,547	61.90%	positive variance
E 100-41940-240 Small Tools and Minor Equip	\$500	\$27	5.40%	positive variance
E 100-41940-302 Contracted Help	\$26,000	\$8,857	34.06%	positive variance
E 100-41940-310 Other Professional Services	\$1,000	\$0	0.00%	positive variance
E 100-41940-360 Insurance (GENERAL)	\$4,100	\$5,622	137%	negative variance
E 100-41940-380 Utility Services (GENERAL)	\$8,000	\$7,473	93%	negative variance
E 100-41940-384 Refuse/Garbage Disposal	\$700	\$443	63.26%	positive variance
E 100-41940-401 Repairs/Maint Buildings	\$15,000	\$5,249	35.00%	positive variance
E 100-41940-403 Prev. Maint. Agreements	\$0	\$1,089	0.00%	negative variance
E 100-41940-430 Miscellaneous (GENERAL)	\$0	\$0	0.00%	neutral
E 100-41940-437 Sales Tax - Purchases	\$0	\$1	0.00%	neutral
E 100-41940-439 Penalty	\$0	\$0	0.00%	neutral
E 100-41940-730 T.O. Muni Bldg	\$27,656	\$20,742	75%	neutral
Dept 41940 Municipal Building - LOC 02	\$85,456	\$51,051	60%	positive variance

Dept 42110 Police Administration	2022 Budget	2022 ANNLD	ANNLD %	V. Category
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		2022 Budget	2022 ANNLZD YTD Amt	ANNLZD % of Budget	Variance Category
	Key:	Varies > 10% than budget positively	Varies > 10% than budget negatively	Within 10% of Budget neutral	Calculation Cell
				Input Cell	
R 100-42110-33140 Grants		\$0	\$0	0.00%	neutral
R 100-42110-33400 State Grants and Aids		\$45,000	\$33,750	75%	neutral
R 100-42110-33414 Insurance Claims	Offset exp 404	\$0	\$8,108	0.00%	positive variance
R 100-42110-33416 Training Reimbursement		\$6,500	\$5,592	86%	positive variance
R 100-42110-33421 Ins Prem Tax-Police		\$0	\$0	0.00%	neutral
R 100-42110-34200 Public Safety Charges for Srvs		\$250	\$220	88.00%	positive variance
R 100-42110-34201 Confiscation/Forfeitures		\$0	\$0	0.00%	neutral
R 100-42110-35100 Court Fines		\$5,000	\$1,894	37.87%	negative variance
R 100-42110-35102 Parking Fines / Admin Fines		\$2,100	\$1,325	63.10%	negative variance
R 100-42110-36201 Sale Of Merchandise	Abandon Vehicles	\$0	\$902	0.00%	positive variance
R 100-42110-36230 Donations	Use 801	\$0	\$0	0.00%	neutral
R 100-42110-36260 Insurance Dividend	Typically December	\$1,000	\$750	75%	neutral
R 100-42110-39208 T.I. (Reserve Fund)		\$0	\$0	0.00%	neutral
R 100-42110-39550 Refunds Rebates		\$0	\$36	0.00%	positive variance
R 100-42110-39560 Reimbursement	Peace Officer Reimbursement	\$0	\$0	0.00%	neutral
Dept 42110 Police Administration		\$59,850.00	\$52,577.11	88%	positive variance
E 100-42110-101 Full-Time Employees Regular		\$375,000	\$294,454	78.52%	neutral
E 100-42110-103 Part-Time Employees		\$18,000	\$8,654	48.08%	positive variance
E 100-42110-121 PERA		\$69,561	\$51,441	73.95%	neutral
E 100-42110-122 FICA		\$300	\$260	86.52%	negative variance
E 100-42110-125 Medicare		\$5,699	\$4,122	72.33%	neutral
E 100-42110-131 Employer Paid Health		\$49,000	\$46,271	94.43%	negative variance
E 100-42110-134 Employer Paid Life		\$120	\$92	76.80%	neutral
E 100-42110-135 FSA Admin Fees (Emp Ben/TASC)		\$300	\$0	0.00%	neutral
E 100-42110-136 Employer Paid H.S.A.		\$9,000	\$6,750	75.00%	neutral
E 100-42110-140 Unemployment Comp (GENERAL)		\$0	\$0	0.00%	neutral
E 100-42110-151 Worker s Comp Insurance Prem		\$32,000	\$25,994	81%	neutral
E 100-42110-152 Clothing		\$2,000	\$1,521	76%	neutral
E 100-42110-153 Uniform Allowance		\$4,250	\$3,188	75%	neutral
E 100-42110-171 Innoculations		\$100	\$0	0.00%	positive variance
E 100-42110-200 Office Supplies (GENERAL)		\$1,000	\$458	45.78%	positive variance
E 100-42110-208 Training and Instruction		\$4,500	\$1,902	42.27%	positive variance
E 100-42110-210 Operating Supplies (GENERAL)		\$2,000	\$560	27.99%	positive variance
E 100-42110-211 Program Expenses	DARE	\$1,200	\$943	79%	neutral
E 100-42110-212 Vehicle Operating Supplies		\$8,000	\$5,804	72.56%	neutral
E 100-42110-218 Confiscation/Forfeitures Purch		\$800	\$306	38.23%	positive variance
E 100-42110-240 Small Tools and Minor Equip		\$3,000	\$740	24.66%	positive variance
E 100-42110-302 Contracted Help		\$500	\$0	0.00%	positive variance
E 100-42110-304 Legal Fees		\$8,500	\$6,375	75%	neutral
E 100-42110-309 Conference Expense		\$0	\$20	0.00%	negative variance
E 100-42110-310 Other Professional Services	Pre-employment Expenses	\$750	\$588	78.40%	neutral
E 100-42110-311 Towing/Wrecker Fees		\$750	\$0	0.00%	positive variance
E 100-42110-320 Communications (GENERAL)	BCA & AT&T	\$775	\$683	88%	negative variance
E 100-42110-321 Telephone		\$6,500	\$4,268	65.66%	neutral
E 100-42110-322 Postage		\$400	\$215	53.67%	positive variance
E 100-42110-323 Administration Expense		\$0	\$11	0.00%	negative variance
E 100-42110-331 Travel Expenses		\$1,500	\$0	0.00%	positive variance
E 100-42110-350 Print/Binding (GENERAL)		\$300	\$0	0.00%	positive variance
E 100-42110-360 Insurance (GENERAL)		\$18,500	\$12,195	66%	neutral
E 100-42110-364 Claims Deductible		\$0	\$1,000	0.00%	negative variance
E 100-42110-380 Utility Services (GENERAL)	Adjust to include pending refund	\$6,000	\$5,017	84%	neutral
E 100-42110-403 Prev. Maint. Agreements		\$8,265	\$6,549	79.23%	neutral
E 100-42110-404 Repairs/Maint Equipment	\$8,108 offset in Ins Claim Revenue	\$10,000	\$14,212	142.12%	negative variance
E 100-42110-430 Miscellaneous (GENERAL)		\$0	\$0	0.00%	neutral
E 100-42110-433 Dues and Subscriptions		\$1,050	\$735	70%	neutral
E 100-42110-435 Licences, Permits and Fees	LETG should be here not 404	\$3,000	\$2,250	75%	neutral
E 100-42110-437 Sales Tax - Purchases		\$50	\$0	0.00%	positive variance
E 100-42110-438 Internet Expenses		\$1,200	\$763	63.56%	positive variance
E 100-42110-727 T.O. - Shared Tech		\$1,405	\$1,054	75%	neutral
E 100-42110-729 T.O.- Res - Police Cap Goods		\$34,664	\$25,998	75%	neutral



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E 100-42110-810 Refund	\$0	\$0	0.00%	neutral
Dept 42110 Police Administration	\$689,939	\$535,389	78%	neutral
Dept 42400 Building Inspection (GENERAL)	2022 Budget	2022 ANNLD	ANNLD %	V. Category
R 100-42400-32210 Bldg Prmt	\$8,000	\$3,674	45.93%	negative variance
R 100-42400-32212 Bldg Prmt Srchg Fee	\$2,000	\$544	27.20%	negative variance
R 100-42400-32230 Plmbg Permits	\$400	\$84	21.00%	negative variance
R 100-42400-32231 Plmbg Permit Srchg Fee	\$50	\$6	12.00%	negative variance
R 100-42400-32270 Mech Prmt	\$900	\$462	51.33%	negative variance
R 100-42400-32271 Mech Prmt Srchg Fee	\$50	\$13	26.00%	negative variance
R 100-42400-34104 Plan Review/Check Fee	\$5,000	\$1,758	35.17%	negative variance
R 100-42400-34301 Administration Fees	\$0	\$0	0.00%	neutral
R 100-42400-39205 Transfer In	\$0	\$0	0.00%	neutral
R 100-42400-39550 Refunds Rebates	\$0	\$0	0.00%	neutral
Dept 42400 Building Inspection (GENERAL)	\$16,400.00	\$6,541.71	40%	negative variance
E 100-42400-323 Administration Expense	\$0	\$44	0.00%	negative variance
E 100-42400-434 Surcharge Fee	\$2,500	\$0	0.00%	positive variance
E 100-42400-440 Building Inspections	\$20,000	\$10,833	54.17%	positive variance
E 100-42400-441 Plan Review	\$2,500	\$760	30.39%	positive variance
E 100-42400-810 Refund	\$0	\$0	0.00%	neutral
Dept 42400 Building Inspection (GENERAL)	\$25,000	\$11,638	47%	positive variance
Dept 42500 Civil Defense	2022 Budget	2022 ANNLD	ANNLD %	V. Category
R 100-42500-33620 Other County Grants/Aid	\$0	\$0	0.00%	neutral
R 100-42500-36260 Insurance Dividend	\$0	\$0	0.00%	neutral
Dept 42500 Civil Defense	\$0.00	\$0.00	0%	neutral
E 100-42500-331 Travel Expenses	\$0	\$0	0.00%	neutral
E 100-42500-360 Insurance (GENERAL)	\$0	\$0	0.00%	neutral
E 100-42500-404 Repairs/Maint Equipment	\$450	\$0	0.00%	positive variance
E 100-42500-711 T.O.- Reserve Fund	\$2,000	\$1,500	75%	neutral
Dept 42500 Civil Defense	\$2,450	\$1,500	61%	positive variance
Dept 42700 Animal Control - LOC 01	2022 Budget	2022 ANNLD	ANNLD %	V. Category
R 100-42700-32240 Animal Licenses	\$1,300	\$1,246	96%	positive variance
R 100-42700-34109 Animal Shelter Fee	\$0	\$0	0.00%	neutral
R 100-42700-35104 Animal Fines	\$0	\$0	0.00%	neutral
R 100-42700-39550 Refunds Rebates	\$0	\$2	0.00%	positive variance
Dept 42700 Animal Control - LOC 01	\$1,300.00	\$1,248.19	96%	positive variance
E 100-42700-210 Operating Supplies (GENERAL)	\$150	\$79	53%	positive variance
E 100-42700-310 Other Professional Services	\$200	\$0	0.00%	positive variance
E 100-42700-322 Postage	\$0	\$0	0.00%	neutral
E 100-42700-323 Administration Expense	\$0	\$6	0.00%	negative variance
E 100-42700-350 Print/Binding (GENERAL)	\$200	\$0	0.00%	positive variance
E 100-42700-360 Insurance (GENERAL)	\$0	\$0	0.00%	neutral
E 100-42700-404 Repairs/Maint Equipment	\$200	\$0	0.00%	positive variance
E 100-42700-430 Miscellaneous (GENERAL)	\$0	\$0	0.00%	neutral
Dept 42700 Animal Control - LOC 01	\$750	\$85	11%	positive variance
Dept 43100 Street Maintenance	2022 Budget	2022 ANNLD	ANNLD %	V. Category
R 100-43100-33414 Insurance Claims	\$0	\$0	0.00%	neutral
R 100-43100-34000 Charges for Services	\$5,000	\$2,164	43%	negative variance
R 100-43100-34112 County Road Maintenance Fee	\$2,100	\$1,554	74%	neutral
R 100-43100-36200 Miscellaneous Revenues	\$400	\$0	0.00%	negative variance
R 100-43100-36201 Sale Of Merchandise	\$0	\$0	0.00%	neutral
R 100-43100-36230 Donations	\$0	\$106	0.00%	positive variance
R 100-43100-36260 Insurance Dividend	\$400	\$300	75%	neutral
R 100-43100-39101 Sales of General Fixed Assets	\$0	\$2,594	0.00%	positive variance
R 100-43100-39208 T.I. (Reserve Fund)	\$0	\$0	0.00%	neutral
R 100-43100-39550 Refunds Rebates	\$0	\$73	0.00%	positive variance
R 100-43100-39560 Reimbursement	\$0	\$0	0.00%	neutral
Dept 43100 Street Maintenance	\$7,900.00	\$6,790.25	86%	positive variance
E 100-43100-101 Full-Time Employees Regular	\$85,000	\$68,199	80.23%	neutral



City of Chatfield Budget YTD Rev-Exp

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151-Workers Comp, 328-General Services Charge, 360-Insurance, 450-Capital Goods, 7XX Transfers

		2022 Budget	2022 ANNLDZ YTD Amt	ANNLDZ % of Budget	Variance Category
Key:		Within 10% of Budget neutral	Calculation Cell	Input Cell	
	Varies > 10% than budget positively				
	Varies > 10% than budget negatively				
E 100-43100-103 Part-Time Employees	Seasonal	\$12,000	\$8,628	72%	neutral
E 100-43100-121 PERA		\$6,375	\$5,115	80.23%	neutral
E 100-43100-122 FICA		\$6,014	\$4,863	80.86%	neutral
E 100-43100-125 Medicare		\$1,407	\$1,137	80.86%	neutral
E 100-43100-131 Employer Paid Health		\$6,800	\$5,049	74.25%	neutral
E 100-43100-134 Employer Paid Life		\$30	\$23	76.80%	neutral
E 100-43100-136 Employer Paid H.S.A.		\$3,000	\$2,250	75.00%	neutral
E 100-43100-151 Worker s Comp Insurance Prem		\$3,500	\$6,098	174%	negative variance
E 100-43100-152 Clothing		\$900	\$455	50.59%	positive variance
E 100-43100-171 Innoculations		\$0	\$0	0.00%	neutral
E 100-43100-200 Office Supplies (GENERAL)		\$200	\$0	0.00%	positive variance
E 100-43100-208 Training and Instruction		\$900	\$20	2.22%	positive variance
E 100-43100-210 Operating Supplies (GENERAL)		\$21,000	\$8,948	42.61%	positive variance
E 100-43100-212 Vehicle Operating Supplies		\$16,000	\$8,376	52.35%	positive variance
E 100-43100-240 Small Tools and Minor Equip	Drill Bits, DNR Shipping Container	\$5,000	\$6,532	130.64%	negative variance
E 100-43100-303 Engineering Fees	See 310 - Widseth GIS	\$20,000	\$2,828	14.14%	positive variance
E 100-43100-304 Legal Fees		\$0	\$0	0.00%	neutral
E 100-43100-310 Other Professional Services	FS Solutions - Annual Subs & Wids	\$500	\$2,698	540%	negative variance
E 100-43100-320 Communications (GENERAL)		\$700	\$0	0.00%	positive variance
E 100-43100-321 Telephone		\$1,200	\$1,852	154.36%	negative variance
E 100-43100-322 Postage		\$200	\$120	60.00%	positive variance
E 100-43100-331 Travel Expenses		\$100	\$0	0.00%	positive variance
E 100-43100-350 Print/Binding (GENERAL)	Seasonal help & Staff replacement	\$200	\$171	85.30%	negative variance
E 100-43100-360 Insurance (GENERAL)		\$10,500	\$7,631	73%	neutral
E 100-43100-364 Claims Deductible		\$0	\$0	0.00%	neutral
E 100-43100-380 Utility Services (GENERAL)		\$35,000	\$31,775	90.78%	negative variance
E 100-43100-384 Refuse/Garbage Disposal	Fluorescent Bulbs	\$75	\$72	96.00%	negative variance
E 100-43100-401 Repairs/Maint Buildings		\$1,500	\$48	3.20%	positive variance
E 100-43100-403 Prev. Maint. Agreements	Annual Bucket Truck Inspection	\$0	\$755	0.00%	negative variance
E 100-43100-404 Repairs/Maint Equipment	International Dump Truck	\$15,000	\$15,556	103.71%	negative variance
E 100-43100-406 Street-Grdng/Chldr/Crckflg		\$23,000	\$30,225	131%	negative variance
E 100-43100-410 Snow Removal		\$5,000	\$2,500	50.00%	positive variance
E 100-43100-411 Tree Maintenance / EAB	Storm damage	\$8,000	\$11,970	149.63%	negative variance
E 100-43100-430 Miscellaneous (GENERAL)		\$1,500	\$134	8.92%	positive variance
E 100-43100-433 Dues and Subscriptions	Arbor Day	\$0	\$25	0.00%	negative variance
E 100-43100-435 Licences, Permits and Fees	ESRI - GIS & Shade Tree Course	\$240	\$567	236%	negative variance
E 100-43100-437 Sales Tax - Purchases	MN REV - Charges for Services	\$0	\$211	0.00%	negative variance
E 100-43100-438 Internet Expenses		\$600	\$0	0.00%	positive variance
E 100-43100-439 Penalty		\$0	\$0	0.00%	neutral
E 100-43100-461 Emerald Ash Borer Expense		\$0	\$0	0.00%	neutral
E 100-43100-727 T.O. - Shared Tech		\$515	\$386	75%	neutral
E 100-43100-731 T.O. Vehicles/Equip		\$65,546	\$49,160	75%	neutral
E 100-43100-732 T.O. Sidewalk		\$25,000	\$18,750	75%	neutral
E 100-43100-736 T.O. Overlay		\$30,000	\$22,500	75%	neutral
E 100-43100-744 T.O. - Chip Sealing		\$40,000	\$30,000	75%	neutral
E 100-43100-753 T.O. - Storm Sewer		\$35,000	\$26,250	75%	neutral
E 100-43100-758 T.O. - Emerald Ash Borer		\$0	\$0	75%	neutral
E 100-43100-760 T.O. - SIGNS		\$1,000	\$750	75%	neutral
Dept 43100 Street Maintenance		\$488,502	\$382,628	78%	neutral

Dept 45120 Summer Recreation	2022 Budget	2022 ANNLDZ	ANNLDZ %	V. Category
E 100-45120-430 Miscellaneous (GENERAL)	\$4,200	\$3,150	75%	neutral
Dept 45120 Summer Recreation	\$4,200	\$3,150	75%	neutral

Dept 45124 Swimming Pools - LOC 08	2022 Budget	2022 NMLZD	NMLZD %	V. Category
R 100-45124-33417 Training Revenue	\$1,000	\$0	0.00%	negative variance
R 100-45124-34000 Charges for Services	\$2,000	\$3,147	157%	positive variance
R 100-45124-34720 Memberships	\$37,000	\$32,401	88%	positive variance
R 100-45124-34722 Admissions	\$11,000	\$11,219	102%	positive variance



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	2022 Budget	2022 ANNLDZ YTD Amt	ANNLDZ % of Budget	Variance Category
Key:	Varies > 10% than budget positively	Varies > 10% than budget negatively	Within 10% of Budget neutral	Calculation Cell
			Input Cell	
R 100-45124-34723 Lesson Fees (NonTax)	\$16,000	\$15,987	100%	positive variance
R 100-45124-36201 Sale Of Merchandise	\$8,000	\$5,090	64%	negative variance
R 100-45124-36210 Interest Earnings	\$0	\$0	0.00%	neutral
R 100-45124-36230 Donations	\$0	\$50	0.00%	neutral
R 100-45124-36260 Insurance Dividend	\$400	\$300	75%	neutral
R 100-45124-37171 OC Transit Tax	\$0	\$0	0.00%	neutral
R 100-45124-37370 Sales Tax	\$4,200	\$3,671	87%	positive variance
R 100-45124-37940 Cash Over	\$0	\$0	0.00%	neutral
R 100-45124-39201 Transfer In	\$0	\$0	0.00%	neutral
R 100-45124-39550 Refunds Rebates	\$0	\$61	0.00%	positive variance
R 100-45124-39560 Reimbursement	\$0	\$0	0.00%	neutral
R 100-45124-90000 UNDISTRIBUTED RECEIPT	\$0	\$398	0.00%	positive variance
Dept 45124 Swimming Pools - LOC 08	\$79,600.00	\$72,323.87	91%	positive variance
E 100-45124-103 Part-Time Employees	\$75,000	\$60,983	81%	neutral
E 100-45124-122 FICA	\$4,650	\$3,781	81%	neutral
E 100-45124-125 Medicare	\$1,088	\$884	81%	neutral
E 100-45124-140 Unemployment Comp (GENERAL)	\$0	\$0	0.00%	neutral
E 100-45124-151 Worker s Comp Insurance Prem	\$4,000	\$4,162	104%	negative variance
E 100-45124-152 Clothing	\$1,200	\$972	81%	neutral
E 100-45124-208 Training and Instruction	\$4,500	\$3,188	71%	neutral
E 100-45124-210 Operating Supplies (GENERAL)	\$15,000	\$12,075	81%	neutral
E 100-45124-240 Small Tools and Minor Equip	\$1,500	\$326	21.76%	positive variance
E 100-45124-310 Other Professional Services	\$285	\$0	0.00%	positive variance
E 100-45124-321 Telephone	\$0	\$0	0.00%	neutral
E 100-45124-322 Postage	\$100	\$0	0.00%	positive variance
E 100-45124-323 Administration Expense	\$2,500	\$1,888	76%	neutral
E 100-45124-331 Travel Expenses	\$0	\$0	0.00%	neutral
E 100-45124-350 Print/Binding (GENERAL)	\$400	\$40	10.00%	positive variance
E 100-45124-360 Insurance (GENERAL)	\$19,000	\$8,610	45%	positive variance
E 100-45124-364 Claims Deductible	\$0	\$0	0.00%	neutral
E 100-45124-380 Utility Services (GENERAL)	\$21,000	\$26,025	124%	negative variance
E 100-45124-401 Repairs/Maint Buildings	\$1,000	\$0	0.00%	positive variance
E 100-45124-403 Prev. Maint. Agreements	\$0	\$440	0.00%	negative variance
E 100-45124-404 Repairs/Maint Equipment	\$1,000	\$5,907	591%	negative variance
E 100-45124-430 Miscellaneous (GENERAL)	\$500	\$170	34.00%	positive variance
E 100-45124-431 Cash Short	\$0	\$8	0.00%	negative variance
E 100-45124-433 Dues and Subscriptions	\$3,195	\$2,246	70%	neutral
E 100-45124-435 Licences, Permits and Fees	\$1,520	\$1,070	70%	neutral
E 100-45124-437 Sales Tax - Purchases	\$4,200	\$3,824	91%	negative variance
E 100-45124-450 Capital Goods Charge	\$2,500	\$1,875	75%	neutral
E 100-45124-490 Donations to Civic Org s	\$0	\$0	0.00%	neutral
E 100-45124-810 Refund	\$0	\$0	0.00%	neutral
Dept 45124 Swimming Pools - LOC 08	\$164,138	\$138,476	84%	neutral
Dept 45180 Band	2022 Budget	2022 NMLZD	NMLZD %	V. Category
E 100-45180-326 School Band Concerts	\$480	\$360	75%	neutral
E 100-45180-327 Brass Band Concerts	\$1,120	\$840	75%	neutral
Dept 45180 Band	\$1,600	\$1,200	75%	neutral
Dept 45200 Parks (GENERAL) - LOC 01/04	2022 Budget	2022 NMLZD	NMLZD %	V. Category
R 100-45200-33400 State Grants and Aids	\$0	\$0	0.00%	neutral
R 100-45200-34745 Camping Fee - LOC 04	\$1,000	\$765	77%	neutral
R 100-45200-36201 Sale Of Merchandise	\$0	\$0	0.00%	neutral
R 100-45200-36230 Donations	\$0	\$0	0.00%	neutral
R 100-45200-36260 Insurance Dividend	\$400	\$300	75%	neutral
R 100-45200-39101 Sales of General Fixed Assets	\$0	\$1,500	0.00%	positive variance
R 100-45200-39201 Transfer In	\$0	\$0	0.00%	neutral
R 100-45200-39550 Refunds Rebates	\$0	\$31	0.00%	positive variance
R 100-45200-39560 Reimbursement	\$0	\$537	0.00%	positive variance



City of Chatfield
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		2022 Budget	2022 ANNLDZ YTD Amt	ANNLDZ % of Budget	Variance Category
Key:		Varies > 10% than budget positively	Varies > 10% than budget negatively	Within 10% of Budget neutral	Calculation Cell
				Input Cell	
Dept 45200 Parks (GENERAL) - LOC 01/04		\$1,400.00	\$3,133.00	224%	positive variance
E 100-45200-101 Full-Time Employees Regular		\$60,000	\$46,354	77.26%	neutral
E 100-45200-103 Part-Time Employees		\$15,000	\$10,488	69.92%	neutral
E 100-45200-121 PERA		\$4,500	\$3,486	77.47%	neutral
E 100-45200-122 FICA		\$4,650	\$3,340	71.83%	neutral
E 100-45200-125 Medicare		\$1,088	\$781	71.83%	neutral
E 100-45200-131 Employer Paid Health		\$12,000	\$7,341	61.18%	positive variance
E 100-45200-134 Employer Paid Life		\$30	\$21	71.13%	neutral
E 100-45200-136 Employer Paid H.S.A.		\$6,000	\$3,250	54.17%	positive variance
E 100-45200-140 Unemployment Comp (GENERAL)		\$0	\$2,317	0.00%	negative variance
E 100-45200-151 Worker s Comp Insurance Prem		\$6,000	\$3,520	59%	positive variance
E 100-45200-152 Clothing		\$700	\$435	62%	positive variance
E 100-45200-208 Training and Instruction	Shade Tree Course	\$200	\$150	75%	neutral
E 100-45200-210 Operating Supplies (GENERAL)		\$2,500	\$2,991	119.63%	negative variance
E 100-45200-212 Vehicle Operating Supplies	Cenex - Fleet Fuel	\$4,700	\$7,546	160.56%	negative variance
E 100-45200-240 Small Tools and Minor Equip		\$1,000	\$297	29.65%	positive variance
E 100-45200-302 Contracted Help	302 403	\$5,000	\$0	0.00%	positive variance
E 100-45200-303 Engineering Fees	Widseth - Pedestrian Bridge	\$1,000	\$1,811	181%	negative variance
E 100-45200-304 Legal Fees		\$0	\$0	0.00%	neutral
E 100-45200-310 Other Professional Services	FSS Solutions - DOT	\$0	\$59	0.00%	negative variance
E 100-45200-321 Telephone	ATT - Rink Cameras	\$600	\$713	118.78%	negative variance
E 100-45200-323 Administration Expense	CC Payments	\$0	\$36	0.00%	negative variance
E 100-45200-331 Travel Expenses		\$100	\$0	0.00%	positive variance
E 100-45200-350 Print/Binding (GENERAL)	Newspaper Ads	\$100	\$215	215.40%	negative variance
E 100-45200-360 Insurance (GENERAL)		\$8,000	\$3,755	47%	positive variance
E 100-45200-364 Claims Deductible		\$0	\$500	0.00%	negative variance
E 100-45200-380 Utility Services (GENERAL)	OnSite Peoples MiEnergy	\$14,000	\$13,536	96.69%	negative variance
E 100-45200-384 Refuse/Garbage Disposal		\$2,100	\$2,074	98.76%	negative variance
E 100-45200-403 Prev. Maint. Agreements	NEW	\$0	\$0	0.00%	neutral
E 100-45200-404 Repairs/Maint Equipment		\$7,500	\$1,987	26.50%	positive variance
E 100-45200-430 Miscellaneous (GENERAL)		\$2,000	\$1,529	76%	neutral
E 100-45200-433 Dues and Subscriptions		\$0	\$225	0.00%	negative variance
E 100-45200-435 Licences, Permits and Fees		\$240	\$154	64.17%	neutral
E 100-45200-436 Sales Tax		\$300	\$74	24.67%	positive variance
E 100-45200-450 Capital Goods Charge		\$0	\$0	0.00%	neutral
E 100-45200-739 T.O. Parks		43700	\$32,775	75%	neutral
Dept 45200 Parks (GENERAL) - LOC 01/04		\$203,008	\$151,763	75%	neutral
Dept 46323 Heritage Preservation Comm		2022 Budget	2022 NMLZD	NMLZD %	V. Category
R 100-46323-33400 State Grants and Aids		\$1,000	\$0	0.00%	negative variance
R 100-46323-39550 Refunds Rebates		\$0	\$1	0.00%	neutral
Dept 46323 Heritage Preservation Comm		\$1,000.00	\$0.56	0%	negative variance
E 100-46323-200 Office Supplies (GENERAL)		\$0	\$0	0.00%	neutral
E 100-46323-309 Conference Expense		\$0	\$911	0.00%	negative variance
E 100-46323-310 Other Professional Services		\$14,000	\$9,750	69.64%	neutral
E 100-46323-331 Travel Expenses		\$0	\$0	0.00%	neutral
E 100-46323-430 Miscellaneous (GENERAL)		\$200	\$133	66.47%	neutral
E 100-46323-433 Dues and Subscriptions		\$130	\$0	0.00%	positive variance
E 100-46323-435 Licences, Permits and Fees		\$0	\$0	0.00%	neutral
E 100-46323-450 Capital Goods Charge		\$0	\$0	0.00%	neutral
E 100-46323-453 Grants		\$0	\$0	0.00%	neutral
Dept 46323 Heritage Preservation Comm		\$14,330	\$10,794	75%	neutral
Dept 46630 Community Dev - LOC 07		2022 Budget	2022 NMLZD	NMLZD %	V. Category
R 100-46630-31911 Lodging Tax	New process	\$200	\$0	0.00%	negative variance
R 100-46630-34000 Charges for Services		\$0	\$0	0.00%	neutral
R 100-46630-34101 Rent Revenue	Schoenfelder	\$7,000	\$6,919	99%	poitive variance
R 100-46630-36100 Special Assessments		\$3,100	\$2,325	75%	neutral
R 100-46630-36200 Miscellaneous Revenues		\$0	\$0	0.00%	neutral
R 100-46630-36210 Interest Earnings		\$0	\$0	0.00%	neutral



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Budget YTD Rev-Exp

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Adjusted to 75% - Tax Settlements, Special Assessments, Annual Exp Payments 151-Workers Comp, 328-General Services Charge, 360-Insurance, 450-Capital Goods, 7XX Transfers			2022 Budget	2022 ANNLDZ YTD Amt	ANNLDZ % of Budget	Variance Category	
	Key:	Varies > 10% than budget positively	Varies > 10% than budget negatively	Within 10% of Budget neutral	Calculation Cell	Input Cell	
R 100-46630-36230 Donations				\$0	\$150	0.00%	positive variance
R 100-46630-36260 Insurance Dividend				\$0	\$0	0.00%	neutral
R 100-46630-39550 Refunds Rebates				\$0	\$1	0.00%	neutral
Dept 46630 Community Dev - LOC 07				\$10,300.00	\$9,394.28	91%	positive variance
E 100-46630-200 Office Supplies (GENERAL)				\$0	\$0	0.00%	neutral
E 100-46630-212 Vehicle Operating Supplies				\$200	\$0	0.00%	positive variance
E 100-46630-300 Promotional Expense	Flower Baskets			\$0	\$1,412	0.00%	negative variance
E 100-46630-310 Other Professional Services	Polco			\$11,000	\$8,250	75%	neutral
E 100-46630-321 Telephone	Tourist Center			\$1,700	\$1,381	81.25%	neutral
E 100-46630-322 Postage				\$0	\$0	0.00%	neutral
E 100-46630-331 Travel Expenses				\$0	\$0	0.00%	neutral
E 100-46630-350 Print/Binding (GENERAL)	Business Honor Roll			\$0	\$99	0.00%	negative variance
E 100-46630-360 Insurance (GENERAL)				\$0	\$0	0.00%	neutral
E 100-46630-430 Miscellaneous (GENERAL)				\$1,500	\$0	0.00%	positive variance
E 100-46630-433 Dues and Subscriptions				\$0	\$0	0.00%	neutral
E 100-46630-457 Property Tax	Schoenfelder			\$2,600	\$1,799	69%	neutral
E 100-46630-490 Donations to Civic Org s	SE MN Together			\$0	\$5,625	0.00%	negative variance
E 100-46630-700 Transfers (GENERAL)				\$2,100	\$1,575	75%	neutral
Dept 46630 Community Dev - LOC 07				\$19,100	\$20,141	105%	negative variance

Fund 211 LIBRARY					
Revenues		\$275,991.00	\$222,896.97	81%	neutral
Expenditures		\$276,839.17	\$203,145.95	73%	neutral
Dept 45500 Libraries (GENERAL)		2022 Budget	2022 NMLZD	NMLZD %	V. Category
R 211-45500-33600 County Contracts		\$84,692	\$71,036	83.88%	neutral
R 211-45500-34000 Charges for Services		\$700	\$894	127.64%	positive variance
R 211-45500-35103 Library Fines		\$500	\$297	59.49%	negative variance
R 211-45500-36200 Miscellaneous Revenues		\$0	\$87	0.00%	positive variance
R 211-45500-36201 Sale Of Merchandise		\$350	\$260	74.29%	neutral
R 211-45500-36202 Nontax-Sale of Merch-Gift Card		\$0	\$5,406	0.00%	positive variance
R 211-45500-36210 Interest Earnings		\$1,300	\$975	75%	neutral
R 211-45500-36230 Donations		\$700	\$2,759	394%	positive variance
R 211-45500-36260 Insurance Dividend		\$200	\$150	75%	neutral
R 211-45500-39201 Transfer In		\$187,509	\$140,632	75%	neutral
R 211-45500-39225 T.I. - Library Endowment Fund		\$0	\$0	0.00%	neutral
R 211-45500-39550 Refunds Rebates		\$40	\$401	1003%	positive variance
Dept 45500 Libraries (GENERAL)		\$275,991.00	\$222,896.97	81%	neutral
E 211-45500-101 Full-Time Employees Regular		\$127,940	\$94,779	74.08%	neutral
E 211-45500-103 Part-Time Employees		\$24,774	\$16,610	67.05%	neutral
E 211-45500-121 PERA		\$11,454	\$8,286	72.34%	neutral
E 211-45500-122 FICA		\$9,468	\$6,481	68.45%	neutral
E 211-45500-125 Medicare		\$2,214	\$1,516	68.45%	neutral
E 211-45500-131 Employer Paid Health		\$18,800	\$14,334	76.24%	neutral
E 211-45500-134 Employer Paid Life		\$64	\$46	72.00%	neutral
E 211-45500-136 Employer Paid H.S.A.		\$9,270	\$6,750	72.82%	neutral
E 211-45500-140 Unemployment Comp (GENERAL)		\$0	\$0	0.00%	neutral
E 211-45500-151 Worker s Comp Insurance Prem		\$1,350	\$764	57%	positive variance
E 211-45500-200 Office Supplies (GENERAL)		\$1,800	\$765	42.51%	positive variance
E 211-45500-211 Program Expenses		\$3,000	\$4,633	154%	negative variance
E 211-45500-240 Small Tools and Minor Equip		\$500	\$54	10.80%	positive variance
E 211-45500-304 Legal Fees		\$0	\$0	0.00%	neutral
E 211-45500-321 Telephone		\$3,000	\$2,427	80.89%	neutral
E 211-45500-322 Postage		\$150	\$67	44.55%	positive variance
E 211-45500-331 Travel Expenses		\$645	\$0	0.00%	positive variance
E 211-45500-332 Continuing Education		\$1,000	\$450	45.00%	positive variance
E 211-45500-350 Print/Binding (GENERAL)		\$0	\$40	0.00%	negative variance
E 211-45500-360 Insurance (GENERAL)		\$4,500	\$6,780	151%	negative variance
E 211-45500-380 Utility Services (GENERAL)		\$6,700	\$5,468	81.61%	neutral
E 211-45500-401 Repairs/Maint Buildings		\$1,800	\$1,438	79.91%	neutral



City of Chatfield
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151-Workers Comp, 328-General Services Charge, 360-Insurance, 450-Capital Goods, 7XX Transfers

	2022 Budget	2022 ANNLDZ YTD Amt	ANNLDZ % of Budget	Variance Category
Key:	Varies > 10% than budget positively	Varies > 10% than budget negatively	Within 10% of Budget neutral	Calculation Cell
			Input Cell	
E 211-45500-404 Repairs/Maint Equipment	\$11,430	\$6,745	59.02%	positive variance
E 211-45500-414 Automated Operations	\$12,220	\$9,031	73.90%	neutral
E 211-45500-416 Cleaning Service	\$1,000	\$548	54.80%	positive variance
E 211-45500-430 Miscellaneous (GENERAL)	\$100	\$33	32.71%	positive variance
E 211-45500-433 Dues and Subscriptions	\$900	\$608	67.56%	neutral
E 211-45500-437 Sales Tax - Purchases	2021 Annual Sales Tax	\$74	123%	negative variance
E 211-45500-438 Internet Expenses	\$700	\$0	0.00%	positive variance
E 211-45500-560 Cap. Outlay-Furn. & Fix	\$3,000	\$1,168	38.93%	positive variance
E 211-45500-590 Cap. Outlay-Books	\$12,000	\$8,163	68.02%	neutral
E 211-45500-591 Cap. Outlay-Magazines	\$1,000	\$426	42.56%	positive variance
E 211-45500-593 Cap. Outlay-Non Print Mat	\$6,000	\$4,664	77.73%	neutral
E 211-45500-700 Transfers (GENERAL)	\$0	\$0	0.00%	ne
Dept 45500 Libraries (GENERAL)	\$276,839	\$203,146	73%	neutral

Fund 220 FIRE - OPERATIONS FUND				
Revenues	\$148,780.00	\$114,731.72	77%	neutral
Expenditures	\$138,246.50	\$111,237.22	80%	neutral
Dept 42280 Fire Department *2012=220/221	2022 Budget	2022 NMLZD	NMLZD %	V. Category
R 220-42280-33180 Federal Grants - ARP	\$0	\$0	0.00%	neutral
R 220-42280-33400 State Grants and Aids	\$0	\$0	0.00%	neutral
R 220-42280-33414 Insurance Claims	\$0	\$0	0.00%	neutral
R 220-42280-33420 State-Fire Relief SBR (Ins Tax	\$0	\$0	0.00%	neutral
R 220-42280-33430 Township Contracts	\$70,390	\$49,805	71%	neutral
R 220-42280-34000 Charges for Services	\$8,000	\$7,292	91.15%	positive variance
R 220-42280-36200 Miscellaneous Revenues	\$0	\$0	0.00%	neutral
R 220-42280-36201 Sale Of Merchandise	\$0	\$0	0.00%	neutral
R 220-42280-36210 Interest Earnings	\$0	\$0	0.00%	neutral
R 220-42280-36260 Insurance Dividend	\$0	\$0	0.00%	neutral
R 220-42280-39201 Transfer In	\$70,390	\$52,793	75%	neutral
R 220-42280-39550 Refunds Rebates	US Bank	\$12	0.00%	positive variance
R 220-42280-39560 Reimbursement	MMB - Basic Fire Trng Reimb	\$4,830	0.00%	positive variance
Dept 42280 Fire Department *2012=220/221	\$148,780.00	\$114,731.72	77%	neutral
E 220-42280-103 Part-Time Employees	\$25,000	\$26,460	105.84%	negative variance
E 220-42280-121 PERA	Paid Oct	\$4,981	71%	neutral
E 220-42280-122 FICA	\$1,550	\$1,641	105.84%	negative variance
E 220-42280-125 Medicare	\$363	\$384	105.85%	negative variance
E 220-42280-140 Unemployment Comp (GENERAL)	\$0	\$0	0.00%	neutral
E 220-42280-151 Worker s Comp Insurance Prem	\$18,000	\$7,550	42%	positive variance
E 220-42280-152 Clothing	\$2,000	\$2,068	103.40%	negative variance
E 220-42280-171 Innoculations	\$750	\$0	0.00%	positive variance
E 220-42280-208 Training and Instruction	\$3,000	\$1,438	47.93%	positive variance
E 220-42280-210 Operating Supplies (GENERAL)	\$2,000	\$775	38.74%	positive variance
E 220-42280-212 Vehicle Operating Supplies	\$1,500	\$1,711	114.04%	negative variance
E 220-42280-240 Small Tools and Minor Equip	\$6,000	\$3,553	59.21%	positive variance
E 220-42280-301 Auditing and Actgt Services	\$0	\$0	0.00%	neutral
E 220-42280-309 Conference Expense	\$500	\$0	0.00%	positive variance
E 220-42280-313 Mutual Aid	\$0	\$0	0.00%	neutral
E 220-42280-320 Communications (GENERAL)	\$0	\$0	0.00%	neutral
E 220-42280-321 Telephone	\$500	\$397	79.43%	neutral
E 220-42280-322 Postage	\$150	\$60	40.00%	positive variance
E 220-42280-323 Administration Expense	\$0	\$35	0.00%	negative variance
E 220-42280-328 General Services Charge	\$2,980	\$2,235	75%	neutral
E 220-42280-331 Travel Expenses	\$150	\$0	0.00%	positive variance
E 220-42280-350 Print/Binding (GENERAL)	\$0	\$30	0.00%	negative variance
E 220-42280-360 Insurance (GENERAL)	\$2,400	\$3,470	145%	negative variance
E 220-42280-364 Claims Deductible	\$0	\$0	0.00%	neutral
E 220-42280-380 Utility Services (GENERAL)	\$8,000	\$7,327	91.58%	negative variance
E 220-42280-401 Repairs/Maint Buildings	FD Outlets	\$2,510	125.50%	negative variance
E 220-42280-403 Prev. Maint. Agreements	\$0	\$0	0.00%	neutral



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		2022 Budget	2022 ANNLDZ YTD Amt	ANNLDZ % of Budget	Variance Category
	Key:	Varies > 10% than budget positively	Varies > 10% than budget negatively	Within 10% of Budget neutral	Calculation Cell
				Input Cell	
E 220-42280-404 Repairs/Maint Equipment	Engine I Pump	\$6,000	\$8,701	145.02%	negative variance
E 220-42280-430 Miscellaneous (GENERAL)	*Adj to 433	\$100	\$0	0%	positive variance
E 220-42280-433 Dues and Subscriptions	*Adj from 430	\$500	\$416	83%	neutral
E 220-42280-435 Licences, Permits and Fees		\$240	\$154	64.17%	neutral
E 220-42280-438 Internet Expenses		\$400	\$0	0.00%	positive variance
E 220-42280-727 T.O. - Shared Tech		\$775	\$581	75%	neutral
E 220-42280-734 T.O.Fire		\$46,350	\$34,763	75%	neutral
Dept 42280 Fire Department *2012=220/221		\$138,247	\$111,237	80%	neutral

Fund 230 AMBULANCE - OPERATIONS FUND					
Revenues		\$353,590	\$328,569	93%	positive variance
Expenditures		\$359,626	\$276,010	77%	neutral
Dept 42270 Ambulance		2022 Budget	2022 NMLZD	NMLZD %	V. Category
R 230-42270-33100 Federal Grants and Aids		\$0	\$0	0.00%	neutral
R 230-42270-33180 Federal Grants - ARP		\$0	\$0	0.00%	neutral
R 230-42270-33400 State Grants and Aids	SE MN EMS - distr state \$	\$0	\$500	0.00%	positive variance
R 230-42270-33414 Insurance Claims		\$0	\$0	0.00%	neutral
R 230-42270-33416 Training Reimbursement		\$4,500	\$2,750	61.11%	negative variance
R 230-42270-33417 Training Revenue		\$18,000	\$12,225	67.92%	neutral
R 230-42270-33430 Township Contracts		\$61,840	\$42,881	69%	neutral
R 230-42270-33600 County Contracts		\$4,500	\$3,375	75%	neutral
R 230-42270-34000 Charges for Services		\$185,000	\$200,314	108.28%	positive variance
R 230-42270-34205 Accrued Charges For Services		\$0	\$0	0.00%	neutral
R 230-42270-36200 Miscellaneous Revenues		\$250	\$0	0.00%	negative variance
R 230-42270-36201 Sale Of Merchandise		\$0	\$0	0.00%	neutral
R 230-42270-36210 Interest Earnings		\$0	\$0	0.00%	neutral
R 230-42270-36260 Insurance Dividend		\$0	\$0	0.00%	neutral
R 230-42270-39201 Transfer In		\$79,500	\$59,625	75%	neutral
R 230-42270-39550 Refunds Rebates	US Bank	\$0	\$100	0.00%	positive variance
R 230-42270-39560 Reimbursement	Electrical Repaire Reimbursement	\$0	\$6,800	0.00%	positive variance
Dept 42270 Ambulance		\$353,590.00	\$328,569.34	93%	positive variance
E 230-42270-101 Full-Time Employees Regular		\$103,000	\$77,296	75.04%	neutral
E 230-42270-103 Part-Time Employees		\$54,000	\$39,258	72.70%	neutral
E 230-42270-121 PERA		\$14,000	\$10,791	77.08%	neutral
E 230-42270-122 FICA		\$9,734	\$6,917	71.06%	neutral
E 230-42270-125 Medicare		\$2,277	\$1,618	71.06%	neutral
E 230-42270-131 Employer Paid Health		\$18,500	\$14,356	77.60%	neutral
E 230-42270-134 Employer Paid Life		\$45	\$40	89.58%	negative variance
E 230-42270-135 FSA Admin Fees (Emp Ben/TASC)		\$20	\$0	0.00%	positive variance
E 230-42270-136 Employer Paid H.S.A.		\$8,250	\$6,188	75.00%	neutral
E 230-42270-140 Unemployment Comp (GENERAL)		\$0	\$0	0.00%	neutral
E 230-42270-151 Worker s Comp Insurance Prem		\$10,000	\$8,538	85%	neutral
E 230-42270-152 Clothing		\$2,750	\$2,226	80.94%	neutral
E 230-42270-171 Innoculations		\$200	\$0	0.00%	positive variance
E 230-42270-200 Office Supplies (GENERAL)		\$1,000	\$0	0.00%	positive variance
E 230-42270-205 Service Incentives/Rewards		\$1,200	\$313	26.05%	positive variance
E 230-42270-208 Training and Instruction		\$5,000	\$3,336	66.71%	neutral
E 230-42270-209 Training Institution		\$6,000	\$2,429	40.49%	positive variance
E 230-42270-210 Operating Supplies (GENERAL)		\$11,000	\$9,709	88.26%	negative variance
E 230-42270-212 Vehicle Operating Supplies		\$3,500	\$4,245	121.28%	negative variance
E 230-42270-240 Small Tools and Minor Equip		\$750	\$820	109.33%	negative variance
E 230-42270-251 Bad Debt Expense		\$0	\$0	0.00%	neutral
E 230-42270-304 Legal Fees		\$0	\$0	0.00%	neutral
E 230-42270-305 Safety		\$1,200	\$631	52.57%	positive variance
E 230-42270-307 Collection Fees		\$0	\$0	0.00%	neutral
E 230-42270-320 Communications (GENERAL)		\$0	\$0	0.00%	neutral
E 230-42270-321 Telephone		\$3,100	\$2,939	94.81%	negative variance
E 230-42270-322 Postage		\$300	\$155	51.55%	positive variance
E 230-42270-323 Administration Expense	CC Fees	\$300	\$424	141.38%	negative variance



City of Chatfield
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	2022 Budget	2022 ANNLDZ YTD Amt	ANNLDZ % of Budget	Variance Category
Key:	Varies > 10% than budget positively	Varies > 10% than budget negatively	Within 10% of Budget neutral	Calculation Cell
			Input Cell	
E 230-42270-328 General Services Charge	\$15,150	\$11,363	75%	neutral
E 230-42270-331 Travel Expenses	\$0	\$0	0.00%	neutral
E 230-42270-340 Advertising	WD \$500	\$435	87%	negative variance
E 230-42270-350 Print/Binding (GENERAL)	\$0	\$0	0.00%	neutral
E 230-42270-360 Insurance (GENERAL)	\$900	\$582	65%	neutral
E 230-42270-364 Claims Deductible	\$250	\$0	0.00%	positive variance
E 230-42270-380 Utility Services (GENERAL)	\$5,000	\$5,607	112.14%	negative variance
E 230-42270-403 Prev. Maint. Agreements	\$11,700	\$9,252	79.08%	neutral
E 230-42270-404 Repairs/Maint Equipment	Turbo Repair \$3,500	\$4,529	129.40%	negative variance
E 230-42270-415 Medical Services	Mayo Intercepts \$4,500	\$6,832	151.83%	negative variance
E 230-42270-430 Miscellaneous (GENERAL)	\$100	\$0	0.00%	positive variance
E 230-42270-433 Dues and Subscriptions	\$3,500	\$1,991	57%	positive variance
E 230-42270-435 Licences, Permits and Fees	\$10,050	\$8,192	81.51%	neutral
E 230-42270-438 Internet Expenses	\$1,200	\$764	63.67%	positive variance
E 230-42270-700 Transfers (GENERAL)	\$44,500	\$33,375	75%	neutral
E 230-42270-727 T.O. - Shared Tech	\$1,150	\$863	75%	neutral
E 230-42270-810 Refund	\$1,500	\$0	0.00%	positive variance
Dept 42270 Ambulance	\$359,626	\$276,010	77%	neutral

Fund 240 EDA				
	Revenues	\$77,600	\$57,826	75%
	Expenditures	\$76,556	\$63,127	82%
Dept 46500 Economic Dev (GENERAL) LOC 01	2022 Budget	2022 NMLZD	NMLZD %	V. Category
R 240-46500-34000 Charges for Services	\$0	\$0	0.00%	neutral
R 240-46500-34301 Administration Fees	Loan Orig & TIF \$2,600	\$1,950	75%	neutral
R 240-46500-36100 Special Assessments	\$0	\$0	0.00%	neutral
R 240-46500-36200 Miscellaneous Revenues	\$0	\$0	0.00%	neutral
R 240-46500-36210 Interest Earnings	\$500	\$375	75%	neutral
R 240-46500-36230 Donations	\$500	\$0	0.00%	negative variance
R 240-46500-36292 Bond Proceeds	\$0	\$0	0.00%	neutral
R 240-46500-39201 Transfer In	\$74,000	\$55,500	75%	neutral
R 240-46500-39550 Refunds Rebates	US Bank \$0	\$1	0.00%	neutral
R 240-46500-39560 Reimbursement	\$0	\$0	0.00%	neutral
Dept 46500 Economic Dev (GENERAL) LOC 01	\$77,600.00	\$57,825.84	75%	neutral
E 240-46500-200 Office Supplies (GENERAL)	\$0	\$0	0.00%	neutral
E 240-46500-208 Training and Instruction	\$0	\$0	0.00%	neutral
E 240-46500-240 Small Tools and Minor Equip	\$0	\$0	0.00%	neutral
E 240-46500-300 Promotional Expense	\$23,000	\$17,250	75%	neutral
E 240-46500-301 Auditing and Acctg Services	\$0	\$0	0.00%	neutral
E 240-46500-303 Engineering Fees	\$0	\$0	0.00%	neutral
E 240-46500-304 Legal Fees	\$0	\$0	0.00%	neutral
E 240-46500-310 Other Professional Services	Hotel Market Study & CEDA \$50,000	\$43,310	86.62%	negative variance
E 240-46500-321 Telephone	\$0	\$0	0.00%	neutral
E 240-46500-322 Postage	\$150	\$60	40.00%	positive variance
E 240-46500-331 Travel Expenses	\$0	\$0	0.00%	neutral
E 240-46500-350 Print/Binding (GENERAL)	\$250	\$180	72.00%	neutral
E 240-46500-403 Prev. Maint. Agreements	\$2,150	\$1,620	75.35%	neutral
E 240-46500-404 Repairs/Maint Equipment	\$500	\$292	58.34%	positive variance
E 240-46500-430 Miscellaneous (GENERAL)	\$0	\$49	0.00%	negative variance
E 240-46500-433 Dues and Subscriptions	\$0	\$0	0.00%	neutral
E 240-46500-435 Licences, Permits and Fees	\$120	\$77	64.17%	positive variance
E 240-46500-438 Internet Expenses	\$0	\$0	0.00%	neutral
E 240-46500-452 Assessments	\$0	\$0	0.00%	neutral
E 240-46500-453 Grants	\$0	\$0	0.00%	neutral
E 240-46500-500 Cap. Outlay-GENERAL	\$0	\$0	0.00%	neutral
E 240-46500-602 Other LT Oblig Principal	\$0	\$0	0.00%	neutral
E 240-46500-700 Transfers (GENERAL)	\$0	\$0	0.00%	neutral
E 240-46500-727 T.O. - Shared Tech	\$386	\$290	75%	neutral
Dept 46500 Economic Dev (GENERAL) LOC 01	\$76,556	\$63,127	82%	neutral



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Key:

Varies > 10%
than budget
positively

Varies > 10%
than budget
negatively

2022 Budget	2022 ANNLDZ YTD Amt	ANNLDZ % of Budget	Variance Category
Within 10% of Budget neutral	Calculation Cell	Input Cell	

Fund 250 CCA - OPERATIONS FUND						
Revenues		\$80,300	\$61,981	77%	neutral	
Expenditures		\$80,000	\$55,643	70%	neutral	
Dept 46630 Community Dev - LOC 07		2022 Budget	2022 NMLZD	NMLZD %	V. Category	
R 250-46630-33400 State Grants and Aids		\$0	\$0	0.00%	neutral	
R 250-46630-33414 Insurance Claims		\$0	\$0	0.00%	neutral	
R 250-46630-34000 Charges for Services		\$0	\$0	0.00%	neutral	
R 250-46630-36200 Miscellaneous Revenues		\$0	\$0	0.00%	neutral	
R 250-46630-36201 Sale Of Merchandise		\$0	\$0	0.00%	neutral	
R 250-46630-36210 Interest Earnings		\$300	\$225	75%	neutral	
R 250-46630-36230 Donations		\$0	\$0	0.00%	neutral	
R 250-46630-36260 Insurance Dividend		\$0	\$0	0.00%	neutral	
R 250-46630-39201 Transfer In		\$80,000	\$60,000	75%	neutral	
R 250-46630-39560 Reimbursement		Offset repair expense for elevator R	\$0	\$1,756	0.00%	positive variance
Fund 250 CCA - OPERATIONS FUND		\$80,300.00	\$61,980.58	77%	neutral	
E 250-46630-310 Other Professional Services		\$40,000	\$28,667	71.67%	neutral	
E 250-46630-360 Insurance (GENERAL)		\$20,000	\$17,391	87%	negative variance	
E 250-46630-404 Repairs/Maint Equipment		\$10,000	\$2,086	20.86%	positive variance	
E 250-46630-430 Miscellaneous (GENERAL)		\$0	\$0	0.00%	neutral	
E 250-46630-610 Interest		\$0	\$0	0.00%	neutral	
E 250-46630-700 Transfers (GENERAL)		\$10,000	\$7,500	75%	neutral	
Fund 250 CCA - OPERATIONS FUND		\$80,000	\$55,643	70%	neutral	

Fund 601 WATER - OPERATIONS FUND					
Revenues		\$400,300	\$324,186	81%	neutral
Expenditures		\$426,427	\$372,731	87%	negative variance
Dept 49400 Water Utilities (GENERAL)		2022 Budget	2022 NMLZD	NMLZD %	V. Category
R 601-49400-31020 Delinquent Ad Valorem Taxes		\$0	\$0	0.00%	neutral
R 601-49400-33400 State Grants and Aids		\$9,000	\$0	0.00%	negative variance
R 601-49400-33414 Insurance Claims		\$0	\$0	0.00%	neutral
R 601-49400-33600 County Contracts		\$0	\$0	0.00%	neutral
R 601-49400-34000 Charges for Services		\$4,700	\$3,420	72.77%	neutral
R 601-49400-36100 Special Assessments		\$7,000	\$6,633	94.75%	positive variance
R 601-49400-36102 Assessment Penalties		\$0	\$0	0.00%	neutral
R 601-49400-36103 State Mandated Testing Fee		\$9,000	\$7,778	86.42%	positive variance
R 601-49400-36201 Sale Of Merchandise		\$0	\$0	0.00%	neutral
R 601-49400-36210 Interest Earnings		\$5,000	\$3,750	75%	neutral
R 601-49400-36260 Insurance Dividend		\$0	\$0	0.00%	neutral
R 601-49400-36291 Receipt of Investment		\$0	\$0	0.00%	neutral
R 601-49400-36806 Late Fees		\$0	\$0	0.00%	neutral
R 601-49400-37100 Water Sales		\$350,000	\$290,202	82.91%	neutral
R 601-49400-37101 Water Sales / Bulk		\$0	\$406	0.00%	positive variance
R 601-49400-37160 Water Penalty		\$1,500	\$1,121	74.74%	neutral
R 601-49400-37170 Sales Tax		\$2,900	\$2,445	84.32%	neutral
R 601-49400-37171 OC Transit Tax		\$0	\$44	0.00%	positive variance
R 601-49400-37172 FC Transit Tax		\$0	\$133	0.00%	positive variance
R 601-49400-37250 Connection (Ind) Fee		\$11,200	\$4,800	42.86%	negative variance
R 601-49400-37251 Access (Dev) Charge		\$0	\$0	0.00%	neutral
R 601-49400-39201 Transfer In		\$0	\$0	0.00%	neutral
R 601-49400-39550 Refunds Rebates		US Bank	\$1,053	0.00%	positive variance
R 601-49400-90000 UNDISTRIBUTED RECEIPT		\$0	\$2,400	0.00%	positive variance
Dept 49400 Water Utilities (GENERAL)		\$400,300.00	\$324,185.50	81%	neutral
E 601-49400-101 Full-Time Employees Regular		\$70,000	\$56,800	81.14%	neutral
E 601-49400-121 PERA		\$5,250	\$4,260	81.14%	neutral
E 601-49400-122 FICA		\$4,340	\$3,484	80.28%	neutral
E 601-49400-125 Medicare		\$1,015	\$815	80.29%	neutral
E 601-49400-131 Employer Paid Health		\$6,800	\$5,049	74.25%	neutral



City of Chatfield
Budget YTD Rev-Exp

Current Period: September 2022

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Adjusted to 75% - Tax Settlements, Special Assessments, Annual Exp Payments
151-Workers Comp, 328-General Services Charge, 360-Insurance, 450-Capital Goods, 7XX Transfers

Adjusted to 75% - Tax Settlements, Special Assessments, Annual Exp Payments 151-Workers Comp, 328-General Services Charge, 360-Insurance, 450-Capital Goods, 7XX Transfers			2022 Budget	2022 ANNLDZ YTD Amt	ANNLDZ % of Budget	Variance Category	
	Key:	Varies > 10% than budget positively	Varies > 10% than budget negatively	Within 10% of Budget neutral	Calculation Cell	Input Cell	
E 601-49400-134 Employer Paid Life				\$0	\$23	0.00%	negative variance
E 601-49400-135 FSA Admin Fees (Emp Ben/TASC)				\$0	\$0	0.00%	neutral
E 601-49400-136 Employer Paid H.S.A.				\$3,000	\$2,250	75.00%	neutral
E 601-49400-151 Worker s Comp Insurance Prem				\$4,300	\$1,853	43%	positive variance
E 601-49400-152 Clothing				\$700	\$372	53%	positive variance
E 601-49400-200 Office Supplies (GENERAL)				\$50	\$13	25.98%	positive variance
E 601-49400-208 Training and Instruction				\$600	\$71	11.91%	positive variance
E 601-49400-210 Operating Supplies (GENERAL)				\$5,000	\$3,539	70.79%	neutral
E 601-49400-212 Vehicle Operating Supplies				\$1,500	\$1,226	81.76%	neutral
E 601-49400-240 Small Tools and Minor Equip				\$3,000	\$411	13.70%	positive variance
E 601-49400-301 Auditing and Acctg Services				\$5,500	\$4,406	80%	neutral
E 601-49400-303 Engineering Fees	Widseth thru 07/08/2022			\$5,000	\$579	11.58%	positive variance
E 601-49400-304 Legal Fees				\$0	\$0	0.00%	neutral
E 601-49400-310 Other Professional Services	GIS / Korterra / Gopher State			\$3,200	\$3,737	117%	negative variance
E 601-49400-321 Telephone				\$1,000	\$1,807	180.72%	negative variance
E 601-49400-322 Postage				\$1,500	\$1,171	78.06%	neutral
E 601-49400-323 Administration Expense	RevTrak Online Payments			\$2,000	\$2,456	122.80%	negative variance
E 601-49400-328 General Services Charge				\$45,226	\$33,920	75%	neutral
E 601-49400-331 Travel Expenses				\$200	\$0	0.00%	positive variance
E 601-49400-350 Print/Binding (GENERAL)				\$1,000	\$500	50.00%	positive variance
E 601-49400-360 Insurance (GENERAL)				\$4,500	\$6,384	142%	negative variance
E 601-49400-364 Claims Deductible				\$0	\$0	0.00%	neutral
E 601-49400-380 Utility Services (GENERAL)				\$22,000	\$15,345	69.75%	neutral
E 601-49400-386 Well Testing Fees				\$12,000	\$8,719	72.66%	neutral
E 601-49400-401 Repairs/Maint Buildings				\$1,200	\$130	10.83%	positive variance
E 601-49400-403 Prev. Maint. Agreements	Badger Meter Marco Schwickert			\$4,300	\$5,652	131.44%	negative variance
E 601-49400-404 Repairs/Maint Equipment				\$15,000	\$4,883	32.56%	positive variance
E 601-49400-405 Depreciation (GENERAL)				\$0	\$0	0.00%	neutral
E 601-49400-430 Miscellaneous (GENERAL)				\$0	\$0	0.00%	neutral
E 601-49400-433 Dues and Subscriptions				\$550	\$376	68%	neutral
E 601-49400-435 Licences, Permits and Fees				\$1,300	\$1,239	95%	negative variance
E 601-49400-437 Sales Tax - Purchases	QTRLY Water & Twr Lease			\$2,000	\$2,799	139.95%	negative variance
E 601-49400-438 Internet Expenses	HBC 3 Locations			\$700	\$655	93.55%	negative variance
E 601-49400-500 Cap. Outlay-GENERAL	New Truck 3 Gate Valves			\$0	\$53,283	0.00%	negative variance
E 601-49400-700 Transfers (GENERAL)				\$0	\$0	0.00%	neutral
E 601-49400-711 T.O. - Reserve Fund				\$9,570	\$7,178	75%	neutral
E 601-49400-716 T.O. - 2008A/2012A (329/332)				\$100,847	\$75,635	75%	neutral
E 601-49400-717 T.O. - 2014A (334)				\$37,572	\$28,179	75%	neutral
E 601-49400-727 T.O. - Shared Tech				\$5,000	\$3,750	75%	neutral
E 601-49400-761 T.O. - 2016B (336)				\$24,707	\$18,530	75%	neutral
E 601-49400-764 T.O. - 2017B (339)				\$15,000	\$11,250	75%	neutral
E 601-49400-765 T.O. - 2022A WTR STRM (343)				\$0	\$0	0.00%	neutral
E 601-49400-810 Refund				\$0	\$0	0.00%	neutral
Dept 49400 Water Utilities (GENERAL)				\$426,427	\$372,731	87%	negative variance

Fund 602 SEWER - OPERATIONS FUND

Revenues	\$1,013,200	\$757,730	75%	neutral
Expenditures	\$1,032,512	\$786,307	76%	neutral
Dept 49450 Sewer (GENERAL)	2022 Budget	2022 NMLZD	NMLZD %	V. Category
R 602-49450-31020 Delinquent Ad Valorem Taxes	\$0	\$0	0.00%	neutral
R 602-49450-33414 Insurance Claims	\$0	\$0	0.00%	neutral
R 602-49450-34000 Charges for Services	\$0	\$0	0.00%	neutral
R 602-49450-36100 Special Assessments	\$30,000	\$22,500	75%	neutral
R 602-49450-36102 Assessment Penalties	\$0	\$0	0.00%	neutral
R 602-49450-36200 Miscellaneous Revenues	\$0	\$0	0.00%	neutral
R 602-49450-36210 Interest Earnings	\$10,000	\$7,500	75%	neutral
R 602-49450-36260 Insurance Dividend	\$0	\$0	0.00%	neutral
R 602-49450-36280 Pass Through Account	\$0	\$0	0.00%	neutral



City of Chatfield Budget YTD Rev-Exp

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Adjusted to 75% - Tax Settlements, Special Assessments, Annual Exp Payments 151-Workers Comp, 328-General Services Charge, 360-Insurance, 450-Capital Goods, 7XX Transfers			2022 Budget	2022 ANNLDZ YTD Amt	ANNLDZ % of Budget	Variance Category	
	Key:	Varies > 10% than budget positively	Varies > 10% than budget negatively	Within 10% of Budget neutral	Calculation Cell	Input Cell	
R 602-49450-36806 Late Fees			\$0	\$0	0.00%	neutral	
R 602-49450-37200 Sewer Sales			\$950,000	\$715,854	75.35%	neutral	
R 602-49450-37201 Debt Service Fee			\$0	\$115	0.00%	positive variance	
R 602-49450-37202 Infiltration Fee			\$0	\$4	0.00%	positive variance	
R 602-49450-37250 Connection (Ind) Fee			\$18,200	\$7,800	42.86%	negative variance	
R 602-49450-37251 Access (Dev) Charge			\$0	\$0	0.00%	neutral	
R 602-49450-37260 Swr Penalty			\$5,000	\$2,945	58.90%	negative variance	
R 602-49450-39102 Compens-Gain/Loss Fixed Assets			\$0	\$0	0.00%	neutral	
R 602-49450-39201 Transfer In			\$0	\$0	0.00%	neutral	
R 602-49450-39550 Refunds Rebates			HomeServe USA \$0	\$1,012	0.00%	positive variance	
R 602-49450-39560 Reimbursement			\$0	\$0	0.00%	neutral	
Dept 49450 Sewer (GENERAL)			\$1,013,200.00	\$757,729.58	75%	neutral	
E 602-49450-101 Full-Time Employees Regular			\$128,000	\$101,515	79.31%	neutral	
E 602-49450-103 Part-Time Employees			\$0	\$0	0.00%	neutral	
E 602-49450-121 PERA			\$9,600	\$7,614	79.31%	neutral	
E 602-49450-122 FICA			\$7,936	\$6,205	78.19%	neutral	
E 602-49450-125 Medicare			\$1,856	\$1,451	78.19%	neutral	
E 602-49450-131 Employer Paid Health			\$18,000	\$11,810	65.61%	neutral	
E 602-49450-134 Employer Paid Life			\$0	\$46	0.00%	negative variance	
E 602-49450-135 FSA Admin Fees (Emp Ben/TASC)			\$0	\$0	0.00%	neutral	
E 602-49450-136 Employer Paid H.S.A.			\$6,000	\$4,500	75.00%	neutral	
E 602-49450-151 Worker s Comp Insurance Prem			\$8,500	\$4,224	50%	positive variance	
E 602-49450-152 Clothing			\$1,400	\$801	57%	positive variance	
E 602-49450-200 Office Supplies (GENERAL)			\$250	\$0	0.00%	positive variance	
E 602-49450-208 Training and Instruction			\$1,750	\$130	7.43%	positive variance	
E 602-49450-210 Operating Supplies (GENERAL)			\$5,000	\$1,418	28.36%	positive variance	
E 602-49450-212 Vehicle Operating Supplies			\$1,500	\$2,709	180.62%	negative variance	
E 602-49450-216 Lab Supplies			\$1,000	\$484	48.40%	positive variance	
E 602-49450-217 Testing			\$7,500	\$5,787	77.16%	neutral	
E 602-49450-240 Small Tools and Minor Equip			\$3,000	\$1,499	49.97%	positive variance	
E 602-49450-301 Auditing and Acctg Services			\$6,000	\$4,406	73%	neutral	
E 602-49450-303 Engineering Fees			\$5,000	\$0	0.00%	positive variance	
E 602-49450-304 Legal Fees			\$0	\$0	0.00%	neutral	
E 602-49450-310 Other Professional Services			Widseth GIS \$2,400	\$3,446	144%	negative variance	
E 602-49450-321 Telephone			\$1,800	\$1,606	89.21%	negative variance	
E 602-49450-322 Postage			\$4,000	\$3,178	79.46%	neutral	
E 602-49450-323 Administration Expense			\$9,000	\$7,425	82.50%	neutral	
E 602-49450-328 General Services Charge			\$45,226	\$33,920	75%	neutral	
E 602-49450-331 Travel Expenses			\$300	\$0	0.00%	positive variance	
E 602-49450-350 Print/Binding (GENERAL)			\$200	\$0	0.00%	positive variance	
E 602-49450-360 Insurance (GENERAL)			\$12,000	\$13,785	115%	negative variance	
E 602-49450-364 Claims Deductible			\$0	\$0	0.00%	neutral	
E 602-49450-380 Utility Services (GENERAL)			\$60,000	\$36,088	60.15%	positive variance	
E 602-49450-384 Refuse/Garbage Disposal			\$1,500	\$1,169	77.95%	neutral	
E 602-49450-400 Sewer Main Camera & Cleaning			\$2,000	\$975	48.75%	positive variance	
E 602-49450-401 Repairs/Maint Buildings			Swedepro Floor \$4,000	\$3,159	79%	neutral	
E 602-49450-403 Prev. Maint. Agreements			Generator Marco Badger Schwid \$4,300	\$5,655	132%	negative variance	
E 602-49450-404 Repairs/Maint Equipment			\$30,000	\$18,519	61.73%	positive variance	
E 602-49450-405 Depreciation (GENERAL)			\$0	\$0	0.00%	neutral	
E 602-49450-407 Rep/Maint Manholes & Swr Lines			\$8,000	\$0	0.00%	positive variance	
E 602-49450-430 Miscellaneous (GENERAL)			\$500	\$39	7.80%	positive variance	
E 602-49450-433 Dues and Subscriptions			\$600	\$376	63%	positive variance	
E 602-49450-435 Licences, Permits and Fees			\$2,900	\$2,170	75%	neutral	
E 602-49450-438 Internet Expenses			HBC 3 Locations \$1,000	\$1,660	166.02%	negative variance	
E 602-49450-439 Penalty			\$0	\$0	0.00%	neutral	
E 602-49450-500 Cap. Outlay-GENERAL			New PU Lift Station Pumps \$44,876	\$59,322	132%	negative variance	
E 602-49450-700 Transfers (GENERAL)			\$0	\$0	0.00%	neutral	
E 602-49450-711 T.O.- Reserve Fund			\$4,170	\$3,128	75%	neutral	
E 602-49450-717 T.O. - 2014A (334)			\$30,741	\$23,056	75%	neutral	
E 602-49450-727 T.O. - Shared Tech			\$5,000	\$3,750	75%	neutral	



City of Chatfield
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		2022 Budget	2022 ANNLDZ YTD Amt	ANNLDZ % of Budget	Variance Category
	Key:	Varies > 10% than budget positively	Varies > 10% than budget negatively	Within 10% of Budget neutral	Calculation Cell
				Input Cell	
E 602-49450-750 T.O. - 2016A (335)	Once a Year	\$505,000	\$378,750	75%	neutral
E 602-49450-757 T.O. - Sewer - Back Up (622)		\$1,000	\$750	75%	neutral
E 602-49450-761 T.O. - 2016B (336)		\$24,707	\$18,530	75%	neutral
E 602-49450-764 T.O. - 2017B (339)		\$15,000	\$11,250	75%	neutral
E 602-49450-810 Refund		\$0	\$0	0.00%	neutral
E 602-49450-811 Pass Through Account		\$0	\$0	0.00%	neutral
Dept 49450 Sewer (GENERAL)		\$1,032,512	\$786,307	76%	neutral

Fund 603 REFUSE (GARBAGE) FUND					
Revenues		\$243,500	\$191,830	79%	neutral
Expenditures		\$254,295	\$186,288	73%	neutral
Dept 49500 Refuse/Garbage (GENERAL)		2022 Budget	2022 NMLZD	NMLZD %	V. Category
R 603-49500-36100 Special Assessments		\$10,000	\$7,500	75%	neutral
R 603-49500-36102 Assessment Penalties		\$0	\$0	0.00%	neutral
R 603-49500-36200 Miscellaneous Revenues		\$0	\$0	0.00%	neutral
R 603-49500-36210 Interest Earnings		\$800	\$600	75%	neutral
R 603-49500-37300 Refuse Charges		\$142,000	\$116,039	81.72%	neutral
R 603-49500-37310 Recycling Charge		\$77,000	\$57,600	74.81%	neutral
R 603-49500-37360 Penalties		\$1,200	\$587	48.90%	negative variance
R 603-49500-37361 Recycling Penalties		\$0	\$0	0.00%	neutral
R 603-49500-37370 Sales Tax		\$12,500	\$9,504	76.03%	neutral
R 603-49500-39550 Refunds Rebates		\$0	\$0	0.00%	neutral
Dept 49500 Refuse/Garbage (GENERAL)		\$243,500.00	\$191,830.41	79%	neutral
E 603-49500-210 Operating Supplies (GENERAL)		\$650	\$194	29.89%	positive variance
E 603-49500-240 Small Tools and Minor Equip		\$275	\$0	0.00%	positive variance
E 603-49500-310 Other Professional Services		\$0	\$0	0.00%	neutral
E 603-49500-322 Postage		\$1,500	\$836	55.73%	positive variance
E 603-49500-323 Administration Expense CC Fees		\$2,500	\$2,053	82.11%	neutral
E 603-49500-325 Community Clean Up Cont		\$17,000	\$10,854	64%	positive variance
E 603-49500-328 General Services Charge		\$17,070	\$12,803	75%	neutral
E 603-49500-332 Continuing Education		\$0	\$0	0.00%	neutral
E 603-49500-350 Print/Binding (GENERAL)		\$0	\$0	0.00%	neutral
E 603-49500-384 Refuse/Garbage Disposal		\$192,000	\$139,212	72.51%	neutral
E 603-49500-403 Prev. Maint. Agreements		\$4,200	\$3,240	77.14%	neutral
E 603-49500-404 Repairs/Maint Equipment		\$1,300	\$535	41.13%	positive variance
E 603-49500-405 Depreciation (GENERAL)		\$0	\$0	0.00%	neutral
E 603-49500-430 Miscellaneous (GENERAL) Repackaging Bags		\$0	\$2,940	0.00%	negative variance
E 603-49500-435 Licences, Permits and Fees		\$300	\$0	0.00%	positive variance
E 603-49500-436 Sales Tax		\$12,500	\$9,871	78.97%	neutral
E 603-49500-727 T.O. - Shared Tech		\$5,000	\$3,750	75%	neutral
E 603-49500-810 Refund		\$0	\$0	0.00%	neutral
Dept 49500 Refuse/Garbage (GENERAL)		\$254,295	\$186,288	73%	neutral

Fund 614 CABLE ACCESS - OPERATIONS FUND					
Revenues		\$71,920	\$53,118	74%	neutral
Expenditures		\$66,642	\$37,718	57%	positive variance
Dept 49840 Cable TV (GENERAL) - LOC 09		2022 Budget	2022 NMLZD	NMLZD %	V. Category
R 614-49840-31915 Franchise Fees		\$27,500	\$20,625	75%	neutral
R 614-49840-33120 Sponsorship Fees		\$12,000	\$7,735	64.46%	negative variance
R 614-49840-33414 Insurance Claims		\$0	\$0	0.00%	neutral
R 614-49840-36201 Sale Of Merchandise		\$250	\$112	44.88%	negative variance
R 614-49840-36210 Interest Earnings		\$650	\$488	75%	neutral
R 614-49840-36230 Donations Chatfield Public Schools		\$15,000	\$11,775	79%	neutral
R 614-49840-36260 Insurance Dividend		\$0	\$0	0.00%	neutral
R 614-49840-37370 Sales Tax		\$20	\$8	39.05%	negative variance
R 614-49840-39201 Transfer In		\$16,500	\$12,375	75%	neutral
R 614-49840-39550 Refunds I Rebates		\$0	\$0	0.00%	neutral



**City of Chatfield
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			2022 Budget	2022 ANNLZD YTD Amt	ANNLZD % of Budget	Variance Category
			Within 10% of Budget neutral	Calculation Cell	Input Cell	
Key:			Varies > 10% than budget positively	Varies > 10% than budget negatively		
Dept 49840 Cable TV (GENERAL) - LOC 09			\$71,920.00	\$53,117.50	74%	neutral
E 614-49840-103 Part-Time Employees			\$0	\$0	0.00%	neutral
E 614-49840-121 PERA			\$0	\$0	0.00%	neutral
E 614-49840-122 FICA			\$0	\$0	0.00%	neutral
E 614-49840-125 Medicare			\$0	\$0	0.00%	neutral
E 614-49840-131 Employer Paid Health			\$0	\$0	0.00%	neutral
E 614-49840-134 Employer Paid Life			\$0	\$0	0.00%	neutral
E 614-49840-135 FSA Admin Fees (Emp Ben/TASC)			\$0	\$0	0.00%	neutral
E 614-49840-136 Employer Paid H.S.A.			\$0	\$0	0.00%	neutral
E 614-49840-151 Worker s Comp Insurance Prem	Adjustment		\$0	(\$86)	0.00%	positive variance
E 614-49840-205 Service Incentives/Rewards			\$200	\$0	0.00%	positive variance
E 614-49840-210 Operating Supplies (GENERAL)			\$500	\$747	149.39%	negative variance
E 614-49840-212 Vehicle Operating Supplies			\$500	\$19	3.85%	positive variance
E 614-49840-240 Small Tools and Minor Equip	Annual Chatfield Public School Bill		\$2,000	\$2,746	137%	negative variance
E 614-49840-300 Promotional Expense			\$500	\$0	0.00%	positive variance
E 614-49840-302 Contracted Help			\$50,500	\$25,250	50.00%	positive variance
E 614-49840-309 Conference Expense			\$350	\$0	0.00%	positive variance
E 614-49840-321 Telephone			\$0	\$0	0.00%	neutral
E 614-49840-322 Postage			\$100	\$60	60.00%	positive variance
E 614-49840-323 Administration Expense	CC Fees		\$0	\$3	0.00%	negative variance
E 614-49840-324 Reimbursement			\$0	\$0	0.00%	neutral
E 614-49840-328 General Services Charge			\$3,140	\$2,355	75%	neutral
E 614-49840-331 Travel Expenses	Annual Tournament Travel		\$1,500	\$1,450	97%	negative variance
E 614-49840-350 Print/Binding (GENERAL)			\$0	\$0	0.00%	neutral
E 614-49840-360 Insurance (GENERAL)			\$200	\$123	62%	positive variance
E 614-49840-404 Repairs/Maint Equipment			\$250	\$0	0.00%	positive variance
E 614-49840-430 Miscellaneous (GENERAL)			\$0	\$0	0.00%	neutral
E 614-49840-433 Dues and Subscriptions			\$200	\$194	97%	negative variance
E 614-49840-435 Licences, Permits and Fees			\$240	\$40	16.67%	positive variance
E 614-49840-437 Sales Tax - Purchases			\$50	\$7	14.00%	positive variance
E 614-49840-711 T.O.- Reserve Fund			\$6,000	\$4,500	75%	neutral
E 614-49840-727 T.O. - Shared Tech			\$412	\$309	75%	neutral
Dept 49840 Cable TV (GENERAL) - LOC 09			\$66,642	\$37,718	57%	positive variance

CONTRACT FOR CONSULTING SERVICES Chatfield Cable Television Seasonal Event Coordinator

This agreement, made this 1 day of October, 2022, between the City of Chatfield, a Minnesota municipal corporation, (hereinafter "City") and Lynne Karver (hereinafter "Consultant"), witnesseth that:

1. This consultant will serve as the primary individual responsible for coordinating the volunteers and activities necessary to film and broadcast Chatfield Public Schools Football (Volleyball / Boys Basketball / Girls Basketball / Wrestling / Cross Country and Track and Golf / Softball / Baseball / Music and Drama / Community Concerts and Parades and Events / City Council & School Board Meetings) during the contract period.

This position works closely with the Cable Television Administrator.

2. The primary duties include but are not limited to:
 - a. Volunteer to set up, tear down and return equipment for each event, or recruit a volunteer to do so if you are unavailable.
 - b. Manage the operation of each event, insert the sd card int CCTV computer for the technical coordinator to process the footage.
3. Compensation for these services will be \$1550.00 per season, payable in two equal installments. The first payment will be made approximately 15 days after the end of the first month of the season and the second payment will be made approximately 15 days after the second month of the season. If services cannot be provided through the entire length of the contract, the contractor will return the amount that was unearned on a pro-rated basis.
4. Consultant shall not receive any reimbursement from the City for any travel expenses or meals while performing any duties required by this agreement unless approved in advance by the Cable Television Access Board.
5. Consultant, during the period this agreement, shall be considered an independent contractor and not an employee of the City of Chatfield. The consultant is required to maintain motor vehicle insurance throughout the duration of the contract.
6. Either party may terminate this agreement during its term for any reason upon the giving of 30 days prior written notice to the other. In the event the City terminates the agreement before the end of the term set forth, Consultant shall not be entitled to any payment for a period in which services are not performed. Otherwise, this agreement shall terminate on Sept. 30, 2023.

Agreed to between the parties hereto, the day and month set forth above.

Mayor

Contractor

Joel Young

From: Lucas Thieke <lucasthieke@gmail.com>
Sent: Tuesday, October 18, 2022 10:03 AM
To: Joel Young
Subject: Council meeting
Attachments: fire whistle.pdf; Annual-Fire-Situation-Report_2022-10-17_190413.pdf

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

The fire department has a few things for the upcoming council meeting.

Recommendation for officers for the next year starting November 1

Chief Lucas Thieke

1st Asst Chief Peter Erickson

2nd Asst Chief Cole Mckean

Captain Jill Harstad

Captain Jason Baldner

Training Chris Musty

Safety Steve Schmiedeberg

Our year in review, attached is our run report for 2022.

A small discussion on our future needs for the fire department and how we sit with personnel, and budget.

I have also attached our electric bill for the fire whistle for the past few years. It, like everything else, is getting more expensive to run. This expense comes directly out of our operating budget and serves no purpose for the fire department. It appears 2022 will cost around \$1700.00. 2021 was \$1521.23. Once again this serves no purpose for fire or any emergency service.

Thanks

Luke Thieke

Annual Fire Situation Report - Summary

Basic Incident Type Code And Description (FD1.21)	Total Fires
100 - Fire, other	1
111 - Building fire	4
113 - Cooking fire, confined to container	1
118 - Trash or rubbish fire, contained	1
131 - Passenger vehicle fire	1
138 - Off-road vehicle or heavy equipment fire	1
140 - Natural vegetation fire, other	1
154 - Dumpster or other outside trash receptacle fire	1
311 - Medical assist, assist EMS crew	9
322 - Motor vehicle accident with injuries	6
324 - Motor vehicle accident with no injuries.	5
340 - Search for lost person, other	1
351 - Extrication of victim(s) from building/structure	1
356 - High-angle rescue	2
412 - Gas leak (natural gas or LPG)	1
424 - Carbon monoxide incident	2
463 - Vehicle accident, general cleanup	1
531 - Smoke or odor removal	1
550 - Public service assistance, other	1
553 - Public service	1
611 - Dispatched and cancelled en route	10
6111 - EMS Dispatched and cancelled en route	1
651 - Smoke scare, odor of smoke	2
700 - False alarm or false call, other	1
743 - Smoke detector activation, no fire - unintentional	1
745 - Alarm system activation, no fire - unintentional	2
746 - Carbon monoxide detector activation, no CO	3
815 - Severe weather or natural disaster standby	2
Total: 64	

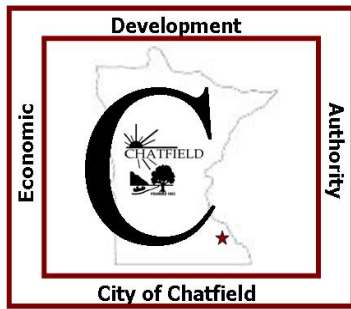
Annual Fire Situation Report - Month & Year

Basic Incident Type Code And Description (FD1.21)	Total Fires
Basic Incident Year-Month Number (FD1.3): (None)	
311 - Medical assist, assist EMS crew	1
340 - Search for lost person, other	1
700 - False alarm or false call, other	1
Total:	3
Basic Incident Year-Month Number (FD1.3): 2021-11	
111 - Building fire	1
412 - Gas leak (natural gas or LPG)	1
745 - Alarm system activation, no fire - unintentional	1
746 - Carbon monoxide detector activation, no CO	1
Total:	4
Basic Incident Year-Month Number (FD1.3): 2021-12	
118 - Trash or rubbish fire, contained	1
311 - Medical assist, assist EMS crew	2
322 - Motor vehicle accident with injuries	4
324 - Motor vehicle accident with no injuries.	1
553 - Public service	1
611 - Dispatched and cancelled en route	1
815 - Severe weather or natural disaster standby	1
Total:	11
Basic Incident Year-Month Number (FD1.3): 2022-01	
111 - Building fire	1
311 - Medical assist, assist EMS crew	2
611 - Dispatched and cancelled en route	1
6111 - EMS Dispatched and cancelled en route	1
Total:	5
Basic Incident Year-Month Number (FD1.3): 2022-02	
311 - Medical assist, assist EMS crew	1
324 - Motor vehicle accident with no injuries.	1
356 - High-angle rescue	1
651 - Smoke scare, odor of smoke	2
Total:	5
Basic Incident Year-Month Number (FD1.3): 2022-03	
111 - Building fire	1
611 - Dispatched and cancelled en route	1
Total:	2
Basic Incident Year-Month Number (FD1.3): 2022-04	
611 - Dispatched and cancelled en route	2
745 - Alarm system activation, no fire - unintentional	1
Total:	3
Basic Incident Year-Month Number (FD1.3): 2022-05	
111 - Building fire	1
154 - Dumpster or other outside trash receptacle fire	1
324 - Motor vehicle accident with no injuries.	2
351 - Extrication of victim(s) from building/structure	1
356 - High-angle rescue	1
424 - Carbon monoxide incident	1
611 - Dispatched and cancelled en route	2
Total:	9
Basic Incident Year-Month Number (FD1.3): 2022-06	
113 - Cooking fire, confined to container	1
138 - Off-road vehicle or heavy equipment fire	1
311 - Medical assist, assist EMS crew	1
424 - Carbon monoxide incident	1
Total:	4

Basic Incident Type Code And Description (FD1.21)	Total Fires
Basic Incident Year-Month Number (FD1.3): 2022-07	
100 - Fire, other	1
611 - Dispatched and cancelled en route	2
746 - Carbon monoxide detector activation, no CO	2
815 - Severe weather or natural disaster standby	1
	Total: 6
Basic Incident Year-Month Number (FD1.3): 2022-08	
131 - Passenger vehicle fire	1
311 - Medical assist, assist EMS crew	1
324 - Motor vehicle accident with no injuries.	1
463 - Vehicle accident, general cleanup	1
531 - Smoke or odor removal	1
611 - Dispatched and cancelled en route	1
743 - Smoke detector activation, no fire - unintentional	1
	Total: 7
Basic Incident Year-Month Number (FD1.3): 2022-09	
311 - Medical assist, assist EMS crew	1
322 - Motor vehicle accident with injuries	2
550 - Public service assistance, other	1
	Total: 4
Basic Incident Year-Month Number (FD1.3): 2022-10	
140 - Natural vegetation fire, other	1
	Total: 1
	Total: 64

Report Filters

Basic Incident Date Time: is between '11/01/2021' and '10/17/2022'



Chatfield Economic Development Authority
Thurber Community Center - Chatfield Municipal Building
21 Second Street SE
Chatfield, MN 55923
Voice 507.867.1523 Fax 507.867.9093
www.ci.chatfield.mn.us

October 24, 2022

MEMO

To: Chatfield City Council
From: Chris Giesen, EDA
CC: Brian Burkholder & Joel Young
RE: Purchase Agreement for Real Estate Consideration

Background

For the last few months we have been helping the public works committee consider and review the possible purchase of the current People's Energy Cooperative site along Twiford Street, between 1st and 2nd Streets downtown. The property includes several buildings including an office and a variety of outbuildings, fenced in outdoor storage, a backup electric generator among other features.

The purpose of the purchase would be to accommodate immediate storage needs for the public works department. The long term goal would be to sell the property/redevelop it for economic development purposes once the public works department has sufficient space elsewhere.

The committee was able to negotiate the following terms:

1. Sale price of \$699,900.
2. Contingent upon:
 - A. Financing.
 - B. A satisfactory environmental report.
3. Inclusion of furniture and fixtures in the office building as a part of the sale.
4. Earnest payment of \$10,000.
5. Close on or before February 1, 2023.

Staff anticipates being able to close by the end of 2022. People's Energy has indicated they are agreeable to the above terms.

Action Requested

The public works committee recommends that the council approve a purchase agreement with the above terms, and to authorize staff to initiate the financing process.

EXTRACT OF MINUTES OF A MEETING OF THE
CITY COUNCIL OF THE CITY OF CHATFIELD, MINNESOTA

HELD: Monday, October 24, 2022

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Chatfield, Fillmore and Olmsted Counties, Minnesota, was duly held at City Hall, located at 21 Second Street SE, in the City of Chatfield, Minnesota, on Monday, the 24th day of October, 2022 at 7:00 P.M. for the purpose, in part, of calling a public hearing on the intention to issue general obligation bonds and the proposal to adopt a capital improvement plan therefor.

The following Council members were present:

and the following were absent:

Council Member _____ introduced the following resolution and moved its adoption:

RESOLUTION CALLING PUBLIC HEARING ON
THE INTENTION TO ISSUE GENERAL OBLIGATION BONDS AND THE PROPOSAL TO
ADOPT A CAPITAL IMPROVEMENT PLAN THEREFOR

A. WHEREAS, pursuant to Minnesota Statutes, Section 475.521, Subdivision 2, the City Council of the City of Chatfield, Minnesota (the "City") may issue bonds to finance capital improvements under its Capital Improvement Plan (the "Plan") without an election provided that, among other things, prior to issuing the bonds the City adopts the Plan after a public hearing thereon and publishes a notice of its intention to issue the bonds and the date and time of a hearing to obtain public comment on the matter; and

B. WHEREAS, the City Council will hold a public hearing on its intention to issue general obligation bonds (the "Bonds") and to adopt the Plan therefor pursuant thereto on Monday, November 28, 2022 at 7:00 P.M.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Chatfield, Fillmore and Olmsted Counties, Minnesota, that the City Council hereby calls for a public hearing on its intent to issue the Bonds and to adopt the Plan therefor, such hearing to be held on the date and time set forth in Exhibit A attached hereto. The City Clerk is hereby directed to cause the notice to be published at least 14 but not more than 28 days before the hearing in the official newspaper of the City.

The motion for the adoption of the foregoing resolution was duly seconded by Council Member _____ and, after full discussion thereof and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
COUNTIES OF FILLMORE AND OLMSTED)
CITY OF CHATFIELD)

I, the undersigned, being the duly qualified and acting City Clerk of the City of Chatfield, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council of said City, duly called and held on the date therein indicated, insofar as such minutes relate to the City Council calling a public hearing on the intention to issue general obligation bonds and proposal to adopt a Capital Improvement Plan therefor.

WITNESS my hand this 24th day of October 2022.

Joel Young, City Clerk

CITY OF CHATFIELD, MINNESOTA

**NOTICE OF PUBLIC HEARING
ON INTENTION TO ISSUE GENERAL OBLIGATION BONDS AND PROPOSAL TO
ADOPT A CAPITAL IMPROVEMENT PLAN THEREFOR**

NOTICE IS HEREBY GIVEN, that the City Council of the City of Chatfield, Minnesota will meet on Monday, November 28, 2022, at 7:00 P.M. at the City Hall, located at 21 Second Street SE, in the City of Chatfield, Minnesota, for the purpose of conducting a public hearing on (a) the intention to issue general obligation bonds, the portion allocated to the Capital Improvement projects in an amount not to exceed \$_____ and (b) the proposal to adopt a Capital Improvement Plan therefor. The proceeds of the bonds will be used for the acquisition, construction and/or betterment of a new Public Works Facility for the City pursuant to Minnesota Statutes, Section 475.521.

All persons interested may appear and be heard at the time and place set forth above.

If a petition requesting a vote on the issuance of the bonds is signed by voters equal to 5 percent of the votes cast in the City in the last general election and is filed with the City Clerk within 30 days after the public hearing, the bonds may only be issued upon obtaining the approval of the majority of the voters voting on the question of issuing the bonds.

Individuals unable to attend the public hearing can make written comment by writing: Joel Young, City Clerk, 21 Second Street SE, Chatfield, Minnesota 55923. Written comments must be received prior to the public hearing.

BY ORDER OF THE CITY COUNCIL

/s/ Joel Young
City Clerk

**A Resolution Authorizing a Payment to the Chatfield Economic Development Authority for
Improvements made to the Chatfield Center for the Arts**

Whereas, the City of Chatfield Economic Development Authority (EDA) is managing an improvement project at the Chatfield Center for the Arts, and

Whereas, the improvement project is being delivered via a Construction Manager as Advisor (CMA), and

Whereas, the CMA method of delivery is different from a General Contractor method of delivery in the sense that the EDA holds contracts with each individual contractor, which results in a higher point of responsibility as opposed to using a General Contractor, and

Whereas, the majority of the improvements have been paid from \$8,700,000 of grant funds from the State of Minnesota, and

Whereas, issues related to the supply chain, materials and labor shortages, inflation, and other factors that seem to be unique economic conditions related to the COVID-19 pandemic have caused delays in shipping, unexpected and unusual price increases, and other complications, and

Whereas, the complications described above have resulted in the total cost of the project being approximately \$95,438 more than can be covered by the grant funds, and

Whereas, it is in the interest of all parties involved to pay the contractors on a prompt and timely basis,

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Chatfield to authorize a payment of up to \$95,000 from current reserve funds to the Chatfield EDA to use to meet the financial obligations related to the Chatfield Center for the Arts improvement project,

AND BE IT FURTHER RESOLVED to delegate oversight of the remainder of the construction project to the Personnel-Budget Committee in terms of cost management and funding.

A Resolution Authorizing a Contract for Construction Services and Payment for those Services

Whereas, the City of Chatfield Economic Development Authority (EDA) is managing an improvement project at the Chatfield Center for the Arts, and

Whereas, the improvement project is being delivered via a Construction Manager as Advisor (CMA), and

Whereas, the CMA method of delivery is different from a General Contractor method of delivery in the sense that the EDA holds contracts with each individual contractor, which results in a higher point of responsibility as opposed to using a General Contractor, and

Whereas, certain improvements related to stormwater management and the parking lot were incorrectly installed such that the improvements needed to be removed and reinstalled, and

Whereas, the contractors responsible for the initial mistake contend that they are not solely responsible for the incorrect installation or for the additional costs associated with correcting the situation, and

Whereas, the legal process needed to fix the point of responsibility would cause delays and cost increases to the project, and would likely result in potential cancellations of previously scheduled events, and

Whereas, the contractor that installed the improvements has agreed to correct the installation by removing and re-installing the improvements and charging a cost less than the actual cost they will incur when making the correction, and

Whereas, the contractor that incorrectly set the survey stakes initially has agreed to a cash contribution as their point of remedy, and

Whereas, in the spirit of bringing this situation to resolution as promptly and effectively as possible, the Construction Manager has agreed to make a cash contribution, and

Whereas, the Chatfield Economic Development Authority has recommended that the City participate in resolving the situation,

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Chatfield to authorize the payment of up to \$25,000 to assist in resolving the dispute as to which contractor is liable for which cost associated with correcting the improvements described above.