

**CITY OF CHATFIELD
HERITAGE PRESERVATION COMMISSION**

REGULAR MEETING

Chatfield Center for the Arts

**Tuesday, October 25, 2022
7:00 P.M.**

Agenda

- I. Call to order
- II. Approve minutes of September 27, 2022 regular meeting
- III. Reports
 - 1. Chatfield Center for the Arts Phase II construction update
- IV. Unfinished business
 - 1. Haven Wall signs – review design concepts
 - 2. Haven Wall access plan
 - 3. Heritage tourism – marketing ideas
- V. New business
 - 1. HPC student members
 - 2. HPC digital library
- VI. Other new business
- VII. Miscellaneous
- VIII. Adjournment

**CITY OF CHATFIELD
HERITAGE PRESERVATION COMMISSION
MINUTES OF SEPTEMBER 27, 2022
REGULAR MEETING**

A meeting of the Heritage Preservation Commission (HPC) was held at the Chatfield Center for the Arts on September 27, 2022. The meeting was called to order by Chairperson Giesen at 7:00 P.M.

Members present: Chris Giesen, Ben Frederichs, Myrthis Griffith, Mike Martin, and Ruth Ann Lund. Sara Sturgis and Pam Bluhm were absent.

Others present: Preservation Planner Robert Vogel.

Inspection of interpretive sign locations: Commission members toured the grounds of the arts center and reviewed the plan for installation of three interpretive signs previously fabricated by Gopher Sign Company and delivered in 2020. The consensus of the commissioners was to proceed with installation of two signs along the sidewalk along Main Street, one directly in front of Potter Auditorium on Main St. and the other in front of the 1916 school building, as originally planned; commissioners felt that the third sign, originally intended for the corner of 4th St. and Twiford St., should be relocated to the south side of the sidewalk along 4th St. and placed directly in front of the boiler room. Staff was directed to present the revised plan to the appropriate city officials for their input. All three signs are currently in storage at the public works garage.

World War I memorial: Commission members also examined possible locations for the World War I memorial plaque, previously salvaged and in the process of being restored. Created in 1922, the bronze plaque commemorates the Chatfield High School alumni who served in the armed forces during the conflict, including one former student who was killed in action in France; it was originally displayed at the base of the flagpole outside the front door of the school until it was removed in 2010 and placed in storage. After inspecting several possible locations, the members agreed that the restored plaque should be placed inside the renovated building, on the wall outside the arts center office. The HPC will need to seek further input from the EDA, the arts center board and other interested parties. Preservation Planner Vogel will proceed with identifying possible funding sources and a vendor for restoring the plaque.

Approval of minutes: Martin moved to approve the draft minutes of the August 23, 2022 meeting as presented; the motion was seconded by Frederichs and unanimously approved.

HPC meetings at the Chatfield Center for the Arts: There was discussion of moving the monthly HPC meetings from city hall to the arts center. The preferred meeting location was the second-floor “multipurpose room” (located in the northeast corner of the 1916 Building). Chairperson Giesen agreed to make the necessary arrangements.

Preservation conference: Martin reported on the statewide preservation conference in Duluth, which he attended on September 14-16 as the city’s representative.

Sidewalk paver: Preservation Planner Vogel provided a brief update on reconstruction of the old sidewalk along the 200-block of Winona St. The new poured in place sidewalk will replicate the visual characteristics of the old and one of the original concrete pavers bearing the installation date has been saved.

There being no further business, Martin moved to adjourn the meeting; the motion was seconded by Frederichs and unanimously approved at 7:40 P.M.

Respectfully submitted,

Robert C. Vogel

Preservation Planner