

CITY OF CHATFIELD COMMON COUNCIL
AGENDA
August 8, 2022 7:00 P.M

- I. Chatfield City Council – August 8, 2022 – 7:00 p.m. – City Council Chambers
 - 1. Consent Agenda:
 - A. Approval of minutes of prior meetings.
 - B. Approve payment of claims.
 - 2. Eagle Scout Project Presentation.
 - 3. Public Hearing - Gjere Subdivision Final Plat
 - 4. Consider resolution to approve Gjere Subdivision Final Plat
 - 5. Consider payment for improvement to Mill Creek Park shelter.
 - 6. City Engineer's Report – Craig Britton
 - 7. S.C.S. Report:
 - A. Acquisition of tractor-mower.
 - B. Proposal to sealcoat trails and skate park.
 - 8. Committee Reports:
 - A. Personnel-Budget Committee
 - B. Public Works Committee
 - 9. Mayor's Report:
 - 10. Clerk's Report:
 - A. Primary Election August 9.
 - B. Filing for office is open until August 16.
 - 11. Roundtable
 - 12. Adjourn.
 - 13. Meeting Notices:
 - A. Personnel / Budget Committee (Councilors Novotny & Urban) 4:30 p.m.
 - B. Public Works Committee (Councilors Novotny & Urban) 5:30 p.m.

**CITY OF CHATFIELD
COMMON COUNCIL
MEETING MINUTES**

Monday, July 25, 2022

The Common Council of the City of Chatfield met in regular session on Monday, July 25, 2022. Mayor Russ Smith presided and called the regular meeting to order at 7:00 PM

Members Present: Councilor Paul Novotny, Councilor Joshua Broadwater, Councilor Mike Urban, Mayor Russell Smith, Councilor Dave Frank, and Councilor Pam Bluhm.

Members absent: None.

Others Present: Bill PirkI, Fred Suhler, Bill Hanson, Brian Mueller, Rocky Burnett, Beth Carlson, Lynda Karver, karen Reisner, Brian Burkholder, Steven Schlichter, Shane Fox, and Craig Britton.

Addition to Agenda

Mayor Smith asked to add an item after the Consent Agenda, giving candidates from Olmsted County Commissioner's District 4 a chance to introduce themselves.

Councilor Paul Novotny entered a motion, with a second by Councilor Mike Urban, to approve an addition to the agenda. After the consent agenda, the candidates for Olmsted County Commissioner District 4 will introduce themselves.

Ayes: Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

Nays: None

Motion carried.

Consent Agenda

Councilor Paul Novotny entered a motion, with a second by Councilor Dave Frank, to adopt the consent agenda which included the following items:

- July 11, 2022 Meeting Minutes
- Approve Payment of claims
- Approve a \$6,000 no-fault sewer back up payment to Tayler Shaw
- Approve use of City Park by Chatfield Alliance, Chatfield Brass Band, Chatfield Growers Market, and Chatfield Center for the Arts to provide music/concerts, growers and makers market, pop-up stands featuring local non-profits, yoga, yard games, etc., and food stands, on Thursdays through August
- Accept Quarterly Financial Report
- Approve Electric Vehicle charging Agreement

Ayes: Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

Nays: None

Motion carried.

Introductions – Candidates for Olmsted County Commissioner District 4

Brian Mueller and Bill PirkI both introduced themselves. They are running for Olmsted County Commissioner District 4.

Part-time Police Officer Hiring Recommendation – Chief Shane Fox

Chief Shane Fox has recommended the hiring of Richard Evans as a part-time officer.

Councilor Paul Novotny entered a motion, with a second by Councilor Dave Frank, to approve the hiring of Richard Evans as a Part-Time Police Officer.

Ayes: Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

Nays: None

Motion carried.

Ambulance Report – Rocky Burnett

New Hire

The ambulance service is looking to add two EMT's to its roster, Adam Taylor and Sarah Castleberg. Each of them are already nationally registered EMT's.

Councilor Joshua Broadwater entered a motion, with a second by Councilor Paul Novotny, to approve the hire of Adam Taylor and Sarah Castelberg as EMT's to the Ambulance roster.

Ayes: Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

Nays: None

Motion carried.

Truck Replacement

Ambulance Director Rocky Burnett is recommending entering into a purchase agreement for a new ambulance. Lead time on a new rig is currently 12 to 18 months. Ordering now will mean the new rig should arrive towards the end of 2023 to the beginning of 2024.

Councilor Paul Novotny entered a motion, with a second by Councilor Joshua Broadwater, to approve purchase agreement with Fire Safety USA for a 2023 Ford F-550 Ambulance.

Ayes: Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

Nays: None

Motion carried.

Garbage & Recycling Issues

Consider recommendation of the Public Services Committee regarding the bag system

There have been many discussions about the Garbage Collection process and possible changes that could be made to the process. With every discussion, it seemed new questions surfaced. Contractor Bill Hanson states that with costs rising the way they are, it may not be a good time to try and make the change.

Councilors want to make sure that this stays on the discussion list.

Councilor Paul Novotny entered a motion, with a second by Councilor Pam Bluhm, to adopt **A Resolution Authorizing the Continuation of the Current Method of Waste and Recycling Collection**

Whereas, the City of Chatfield administers the waste removal and recycling program within the city, and
Whereas, the City has been considering amending the method by which trash is collected within the city, and

Whereas, the impact of such a change could have a significant impact on the residents of the community, and

Whereas, those impacts are not yet thoroughly understood, and

Whereas, the City Council's Public Services subcommittee would like additional time to better understand the difference between using a bag system versus a cart system,

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Chatfield that the current

method of trash and recycling collection be maintained for at least another year, at which time the Public Services subcommittee will present its findings to the City Council for further review.

Ayes: Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

Nays: None

Motion carried.

Consider resolution to increase garbage bag prices, effective immediately

Councilor Paul Novotny entered a motion, with a second by Councilor Pam Bluhm, to adopt A Resolution Authorizing an Increase in Price Of Landfill Bags as used by William Hanson Waste Removal

Whereas, the City of Chatfield administers the waste removal and recycling program within the city, and **Whereas**, the City has developed a volume based pricing system for the waste removal program, and **Whereas**, that volume based pricing system is based on the use of special bags that are priced to reflect the actual cost of the bag, the cost of distributing the bags to the public and on the cost of depositing the waste at the landfill, and

Whereas, the market price of the bags are set by the City Council and are subject to change only to reflect an increase or decrease in the fees directly related to this service, and

Whereas, although certain costs have increased over the years, the selling price of these bags has not been adjusted since 2017,

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Chatfield that the selling prices for these bags be increased to \$2.15 per bag for 33 gallon bags (\$2.33 after including the solid waste management tax), and to \$1.50 per bag for 15 gallon bags (\$1.62 after including the solid waste management tax), effective immediately.

Ayes: Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

Nays: None

Motion carried.

Consider recommendation to increase base hauler fee

Councilor Dave Frank entered a motion, with a second by Councilor Pam Bluhm, to adopt A Resolution Authorizing the City Attorney to Draft an Amendment To Adjust Fees Associated With The City's Waste and Recycling Collection

Whereas, the City of Chatfield administers the waste removal and recycling program within the city, and **Whereas**, the City has been considering amending the method by which trash is collected within the city, and

Whereas, it has been determined that the current method of collection will be maintained for at least another year, and

Whereas, the Public Services sub-committee has determined that the hauler has incurred significant increases in the cost of labor and equipment since the last contract adjustment in 2017 and, as such, the hauler warrants an increase in payment to reflect those increases,

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Chatfield that the City Attorney is authorized to develop an amendment to the city ordinance and hauler Agreement that would increase the base fee charged to residents and paid to the hauler by \$2.00 per month per residence.

Ayes: Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

Nays: None

Motion carried.

Consider resolution to amend the City's garbage ordinance and hauler agreement regarding apartment and mixed-use buildings

Councilor Paul Novotny entered a motion, with a second by Councilor Mike Urban, to adopt A Resolution Authorizing the City Attorney to Draft an Amendment To the City's Waste and Recycling Collection Ordinance

Whereas, the City of Chatfield administers the waste removal and recycling program within the city, and **Whereas**, the City has been considering amending the method by which trash is collected within the city, and

Whereas, it has been determined that the use of specially marked garbage bags at apartment buildings and mixed-use buildings is not always feasible and practical, and

Whereas, the Public Services sub-committee has determined that apartment buildings and mixed-use buildings would be better served if they were classified as commercial buildings for the purpose of trash and recycling collection,

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Chatfield that the City Attorney is authorized to develop an amendment to the city ordinance and hauler Agreement to classify apartment and mixed-use buildings as commercial, giving the owners of those buildings the option to use either the bag system or to contract directly with the hauler for a dumpster.

Ayes: Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

Nays: None

Motion carried.

City Engineer Report

2023 Street Project Feasibility Report

Widseth has submitted a proposal to provide professional services to conduct a feasibility study for the proposed 2023 Street Improvement project. The proposal includes preparing a feasibility report outlining the proposed scope and estimated costs of the improvements. The project includes Grand St SE, Hawley St SE, and Prospect St SE.

Councilor Joshua Broadwater entered a motion, with a second by Councilor Dave Frank, to approve the proposal from Widseth for the 2023 Street Project Feasibility Report.

Ayes: Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

Nays: None

Motion carried.

S.C.S. Report

WWTP Roof Repairs

An updated quote for replacing roof sections B and C at the Wastewater Treatment Facility has been obtained from Tecta Tracker at a cost of \$28,995. Currently the CIP has \$28,645 set aside for these two sections of roof.

Councilor Paul Novotny entered a motion, with a second by Councilor Mike Urban, to approve the repairs to the Wastewater Treatment Plant roof sections B and C.

Ayes: Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

Nays: None

Motion carried.

City Charter Resolution

Councilor Bluhm has asked if it would be possible to make a slight change to the most recent proposal to create the City Administrator position and to resubmit it to the City Council for consideration. She explained that the use of the title "City Manager/Administrator" lacked clarity and might create confusion regarding the intent and authority of the position going forward. Since the proposal did not delegate the authority to hire and terminate employees, which is a central tenet of a classic manager position, she said, the word "manager" should not appear in the title of the position. Councilor Bluhm said that she would support the proposal if the word "manager" were removed from the proposal. She also said that she thinks it is important to create the city administrator position and would like to move this issue forward promptly. During discussion, it appears that there may have been differing understanding of what the proposed charter amendment would do. This ultimately caused it to fail.

If the council agrees, a revised version of the proposed ordinance could be submitted to the Charter Commission for their input. They would then decide if it would come back to council.

Councilor Paul Novotny entered a motion, with a second by Councilor Pam Bluhm, to adopt A Resolution in Response to a Proposal by the Chatfield City Charter Commission

Whereas, the City Charter Commission has submitted a proposal to the City Council to amend the City Charter by ordinance in such a way as to create a chief administrative officer position entitled City Manager/Administrator, and

Whereas, the proposal failed to earn the unanimous consent of the City Council by one vote, and

Whereas, the prevailing negative vote on the matter was based on the concern that the title of "City Manager/Administrator" lacked clarity and might create confusion regarding the actual intent of the position, and

Whereas, all five members of the City Council, together with the Mayor, believe that a similar proposal would earn unanimous consent of the City Council if it were submitted without any reference to the word "manager" and with the title "City Administrator," and

Whereas, the only method by which this matter can be considered again by the City Council is if the City Charter Commission submits a new proposal,

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Chatfield to respectfully request that the City Charter Commission submit a new proposal for consideration at its earliest convenience, and **BE IT FURTHER RESOLVED** that the proposal be identical to the most recent proposal, striking out the word "manager" wherever it might have appeared.

Ayes: Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

Nays: None

Motion carried.

Committee Reports

Public Services Committee

Councilors Frank and Bluhm were present for the Public Services Committee. Topics included an ATV ordinance and public nuisances.

Park & Recreation Committee

Councilors Frank and Broadwater were present for the Park & Rec Committee meeting. Topics included cost sharing for possible storage and concessions stand at an existing shelter, a scout project to create a 9-square court, a proposal for a tractor replacing a mower, and seal coating.

Mayor's Report – No Report

Clerk's Report

Resolution Accepting a Donation to the City – Firefighters Activity Assoc. - \$20,000

Councilor Mike Urban entered a motion, with a second by Councilor Pam Bluhm, to adopt A RESOLUTION ACCEPTING A DONATION TO THE CITY.

WHEREAS, the City of Chatfield is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the city:

Chatfield Firefighters Activity Association \$20,000

WHEREAS, the terms or conditions of the donations, if any, are as follows:

To be used for Fire Truck/Equipment needs

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHATFIELD,

MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.

2. The city clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

Passed by the City Council of Chatfield, Minnesota this 25th day of July, 2022.

Ayes: Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

Nays: None

Motion carried.

Roundtable

Councilor Broadwater asked if anything was needed, from the council for Western Days?

Councilor Urban congratulated the Legion Baseball Team, the advanced to state championships.

Councilor Bluhm talked about Western Days, she stated buttons are on sale, there is a movie night planned. A new event this year is toad races, bring your own toad and cheer them on. There will be a few toads on hand for those who can't bring their own.

Adjourn

Councilor Mike Urban entered a motion, with a second by Councilor Dave Frank, to adjourn at 7:53 pm.

Ayes: Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

Nays: None

Motion carried.

Russ Smith, Mayor

Beth Carlson, Deputy Clerk



City of Chatfield
Batch Listing - Unposted Summary
Current Period: July 2022
2022 07ADM04

07/27/22 12:04 PM
Page 1

Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
Vendor ALLEN ROOFING & CONSTRUCTION INC.						
056785	ESTJUL	E 602-49450-500	Sewer (GENERAL)	Cap. Outlay-GENERAL	\$11,598.00	40 % WWTP ROOF REP - CNCL APPRV
Vendor ALLEN ROOFING & CONSTRUCTION INC.					\$11,598.00	
Vendor TASC						
111951	IN2458	E 100-41500-310	City Clerk	Other Professional Servic	\$175.00	COBRA - RENEWAL FEE AUG 2022 - JU
	IN2458	E 100-41500-310	City Clerk	Other Professional Servic	\$15.00	COBRA - ADMINISTRATION FEE - AUG
Vendor TASC					\$190.00	
Vendor UNITED STATES POSTAL SERVICE						
056786	495553	E 603-49500-322	Refuse/Garbage (Postage	\$91.78	UTILITY POSAGE ALLOC
	495553	E 602-49450-322	Sewer (GENERAL)	Postage	\$331.93	UTILITY POSAGE ALLOC
	495553	E 601-49400-322	Water Utilities (GE	Postage	\$105.26	UTILITY POSAGE ALLOC
Vendor UNITED STATES POSTAL SERVICE					\$528.97	
Batch Name 2022 07ADM04					\$12,316.97	
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City of Chatfield

Batch Listing - Unposted Summary

Current Period: July 2022

2022 07FPR02

07/22/22 12:13 PM

Page 2

Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
111945	2022-0	G 910-21726			\$175.00	FUNK
	2022-0	G 910-21726			\$300.00	BURNETT
	2022-0	G 910-21726			\$150.00	BURKHOLDER
	2022-0	G 910-21726			\$250.00	LANDORF
	2022-0	G 910-21726			\$345.83	YOUNG
	2022-0	G 910-21726			\$150.00	WANGEN
	2022-0	G 910-21726			\$341.67	ERICKSON
	2022-0	G 910-21726			\$152.08	CARLSON
	2022-0	G 910-21726			\$125.00	MILIANDER
	2022-0	G 910-21726			\$304.17	SCHLICHTER S
	2022-0	G 910-21726			\$125.00	IRISH
	2022-0	G 910-21726			\$125.00	HYKE
	2022-0	G 910-21726			\$87.50	ELDER
	2022-0	G 910-21726			\$125.00	PRIEBE
Vendor HEALTHEQUITY					\$2,756.25	
Vendor MN DEPART. OF REV./WH TAX						
111946	0-257-8	G 910-21702			\$2,348.23	STATE TAX WH - STAFF
Vendor MN DEPART. OF REV./WH TAX					\$2,348.23	
Vendor MN PEIP						
111947	120956	G 910-21706			\$813.09	LEWIS - EE - MED ADV HIGH HP
	120956	G 910-21706			\$579.57	MILIANDER - EE - MED ADV HSA HP
	120956	G 910-21706			\$1,551.52	LANDORF - EE+SP - MED ADV HSA HP
	120956	G 910-21706			\$579.57	PRIEBE - EE- MED ADV HSA PONE
	120956	G 910-21706			\$579.57	IRISH - EE - MED ADV HSA PONE
	120956	G 910-21706			\$2,193.69	SCHMIEDEBERG - EE - MED ADV HIGH
	120956	G 910-21706			\$579.57	BURKHOLDER - EE - MED ADV HSA HP
	120956	G 910-21706			\$579.57	WANGEN - EE - MED ADV HSA HP
	120956	G 910-21706			\$1,551.52	YOUNG - EE+SP - MED ADV HSA BCBS
	120956	G 910-21706			\$1,551.52	SCHLICHTER - FAMILY - MED ADV HS
	120956	G 910-21706			\$579.57	HYKE - EE - MED ADV HSA HP
	120569	G 910-21706			\$579.57	FUNK - FAMILY
	120956	G 910-21706			\$1,966.32	FOX - FAMILY - MED ADV VALUE BCBS
	120956	G 910-21706			\$1,551.52	ERICKSON - FAMILY - MED ADV HSA H
	120956	G 910-21706			\$579.57	ELDER - EE - MED ADV HSA HP
	120956	G 910-21706			\$1,551.52	BURNETT - FAMILY - MED ADV HSA B
	120956	G 910-21706			\$579.57	FUNK - FAMILY RETRO
	120956	G 910-21706			\$579.57	CARLSON - EE - MED ADV HSA HP
Vendor MN PEIP					\$18,526.40	
Vendor PERA						
111948	SOMPE	G 910-21705			\$4,666.15	PERA - POLICE
	SOMPE	G 910-21704			\$4,819.74	PERA - CITY COORDINATED
Vendor PERA					\$9,485.89	
Vendor SUN LIFE ASSURANCE COMPANY						
111949	796712	G 910-21720			\$51.88	INSURANCE - COE
	796712	G 910-21720			\$8.80	INSURANCE - HYKE
	796712	G 910-21720			\$298.76	INSURANCE - YOUNG
	796712	G 910-21720			\$2.56	INSURANCE - SCHMIEDEBERG
	796712	G 910-21720			\$7.59	INSURANCE - SCHLICHTER D
	796712	G 910-21720			\$2.56	INSURANCE - PRIEBE
	796712	G 910-21720			\$2.56	INSURANCE - MILIANDER



City of Chatfield

Batch Listing - Unposted Summary

Current Period: July 2022

2022 07FPR02

07/22/22 12:13 PM

Page 3

Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
111949	796712	G 910-21720			\$2.56	INSURANCE - SCHLICHTER S
	796712	G 910-21720			\$2.56	INSURANCE - IRISH
	796712	G 910-21720			\$2.56	INSURANCE - BURKHOLDER
	796712	G 910-21720			\$6.49	INSURANCE - FUNK
	796712	G 910-21720			\$6.39	INSURANCE - FOX
	796712	G 910-21720			\$2.56	INSURANCE - ERICKSON
	796712	G 910-21720			\$2.56	INSURANCE - CARLSON
	796712	G 910-21720			\$12.79	INSURANCE - BURNETT
	796712	G 910-21720			\$2.56	INSURANCE - LANDORF
Vendor SUN LIFE ASSURANCE COMPANY					\$415.74	
Vendor TASC						
111950	07/21/2	G 910-21714			\$341.66	FSA - EmpE - SCHMIEDEBERG
Vendor TASC					\$341.66	
Batch Name 2022 07FPR02					\$48,795.50	
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City of Chatfield

Batch Listing - Unposted Summary

Current Period: August 2022

2022 08ADM01

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Page 1

Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
Vendor MN REVENUE						
111955	1-354-9	E 100-45124-437	Swimming Pools -	Sales Tax - Purchases	\$794.00	7316521 POOL SALES & ADM
	1-354-9	E 601-49400-437	Water Utilities (GE	Sales Tax - Purchases	\$28.00	7316521 WTR TWR LEASE SALES
	1-354-9	E 100-45200-436	Parks (GENERAL)	Sales Tax	\$3.00	7316521CAMP SITE
	1-354-9	E 603-49500-436	Refuse/Garbage (Sales Tax	\$1,164.00	7316521 GARBAGE TAX
Vendor MN REVENUE					\$1,989.00	
Vendor REVTRAK JETPAY						
111957	JUL202	E 100-45200-323	Parks (GENERAL)	Administration Expense	\$1.57	ADMIN FEE ALLOC
	JUL202	E 100-42400-323	Building Inspectio	Administration Expense	\$3.84	ADMIN FEE ALLOC
	JUL202	E 603-49500-323	Refuse/Garbage (Administration Expense	\$231.75	2022 ADMIN FEE ALLOC 17.35%
	JUL202	E 602-49450-323	Sewer (GENERAL)	Administration Expense	\$838.19	2022 ADMIN FEE ALLOC 62.75%
	JUL202	E 601-49400-323	Water Utilities (GE	Administration Expense	\$265.82	2022 ADMIN FEE ALLOC 19.90%
Vendor REVTRAK JETPAY					\$1,341.17	
Batch Name 2022 08ADM01					\$3,330.17	
					\$3,330.17	

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City of Chatfield

Batch Listing - Unposted Summary

Current Period: August 2022

2022 08FA01

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Page 1

Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
Vendor AIRGAS						
912813		E 230-42270-210	Ambulance	Operating Supplies (GEN	\$75.15	OXYGEN
					\$75.15	
Vendor AIRGAS						
Vendor ANDY OCONNOR						
5		E 614-49840-302	Cable TV (GENER	Contracted Help	\$1,250.00	CCTV ADMIN CONTRACT - JUL 2022 (
					\$1,250.00	
Vendor ANDY OCONNOR						
Vendor AUTOMATIC SYSTEMS CO.						
37701S		E 601-49400-404	Water Utilities (GE	Repairs/Maint Equipment	\$877.30	BOOSTER STATION PANEL
					\$877.30	
Vendor AUTOMATIC SYSTEMS CO.						
Vendor BENIKE CONSTRUCTION						
56329		E 454-43200-500	Construction Fund	Cap. Outlay-GENERAL	\$63,797.20	JOB#21183 CCA PHASE II CM FEE
					\$63,797.20	
Vendor BENIKE CONSTRUCTION						
Vendor BLACKSTONE PUBLISHING						
STMNT		E 211-45500-593	Libraries (GENERA	Cap. Outlay-Non Print M	\$1,330.78	CUSTOMER ID 168011
205183		E 211-45500-593	Libraries (GENERA	Cap. Outlay-Non Print M	\$61.56	CUSTOMER ID 168011 ESCAPE SNOW
					\$1,392.34	
Vendor BLACKSTONE PUBLISHING						
Vendor BOOK CITY						
271		E 211-45500-590	Libraries (GENERA	Cap. Outlay-Books	\$80.84	LATE HAIR HUNGRY WORRY BDAY
					\$80.84	
Vendor BOOK CITY						
Vendor CENGAGE LEARNING						
781871		E 211-45500-590	Libraries (GENERA	Cap. Outlay-Books	\$27.99	ACCT 23762978
					\$27.99	
Vendor CENGAGE LEARNING						
Vendor CHATFIELD CENTER FOR THE ARTS						
AUG 20		E 250-46630-310	Community Dev -	Other Professional Servic	\$3,333.33	EDA & CCA MONTHLY LEASE 09/2021-0
					\$3,333.33	
Vendor CHATFIELD CENTER FOR THE ARTS						
Vendor CHATFIELD PARTS HOUSE						
854446		E 100-45124-210	Swimming Pools -	Operating Supplies (GEN	\$22.99	TRASH BAGS
857102		E 100-43100-210	Street Maintenanc	Operating Supplies (GEN	\$20.58	GRAB HOOK
857420		E 602-49450-210	Sewer (GENERAL)	Operating Supplies (GEN	\$19.98	SILICONE
857069		E 100-43100-210	Street Maintenanc	Operating Supplies (GEN	\$8.99	SEALER
856989		E 602-49450-210	Sewer (GENERAL)	Operating Supplies (GEN	\$14.98	PAINT
856691		E 100-45124-210	Swimming Pools -	Operating Supplies (GEN	\$13.48	EPOXY BONDER
856638		E 602-49450-240	Sewer (GENERAL)	Small Tools and Minor E	\$3.49	FLEX SPOUT
856425		E 230-42270-210	Ambulance	Operating Supplies (GEN	\$29.98	2.5 GAS
855296		E 100-45124-240	Swimming Pools -	Small Tools and Minor E	\$8.49	BROOM
855194		E 100-45124-210	Swimming Pools -	Operating Supplies (GEN	\$0.30	HOSE
854898		E 100-45124-210	Swimming Pools -	Operating Supplies (GEN	\$67.96	COUPLING
857221		E 100-43100-210	Street Maintenanc	Operating Supplies (GEN	\$13.97	PLUG PAINT
					\$225.19	
Vendor CHATFIELD PARTS HOUSE						
Vendor DEED						
AUG202		E 361-46620-610	Revolving Loan Fu	Interest	\$88.16	CDAP-18-0018-H-FY19 EZ FABIV
AUG202		E 361-46620-600	Revolving Loan Fu	Debt Srv Principal (GENE	\$1,827.53	#CDAP-13-0031-H-FY14 CHAT EDA/EZ
AUG202		E 361-46620-610	Revolving Loan Fu	Interest	\$144.98	#CDAP-13-0031-H-FY14 CHAT EDA/EZ
AUG202		E 361-46620-600	Revolving Loan Fu	Debt Srv Principal (GENE	\$630.03	CDAP-18-0018-H-FY19 EZ FABIV
					\$2,690.70	
Vendor DEED						
Vendor DSG						
S10196		E 601-49400-404	Water Utilities (GE	Repairs/Maint Equipment	\$2,164.91	HYDRANT EXTENSION



City of Chatfield

Batch Listing - Unposted Summary

Current Period: August 2022

2022 08FA01

08/04/22 10:34 AM

Page 2

Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
Vendor DSG					\$2,164.91	
Vendor DURST OUTDOOR SERVICES						
1153	E 100-43100-406	Street Maintenanc	Street-Grdng/Chlrd/Crckf		\$27,892.80	CRACKFILLING
Vendor DURST OUTDOOR SERVICES					\$27,892.80	
Vendor FIRE SAFETY USA, INC						
161826	E 220-42280-240	Fire Department *	Small Tools and Minor E		\$330.00	FIVE BANK CHARGER
Vendor FIRE SAFETY USA, INC					\$330.00	
Vendor FIRST NETWORK SYSTEMS						
1166	E 614-49840-302	Cable TV (GENER	Contracted Help		\$1,250.00	10/2021-08/2022 CCTV TECH COORD
Vendor FIRST NETWORK SYSTEMS					\$1,250.00	
Vendor GRANICUS						
154554	E 100-41500-438	City Clerk	Internet Expenses		\$127.63	ENCODING SOFTWARE
154554	E 100-41500-438	City Clerk	Internet Expenses		\$287.16	OPEN PLATFORM SUITE
154554	E 100-41500-438	City Clerk	Internet Expenses		\$555.18	MEETING EFFICIENCY SUITE
154554	E 100-41500-438	City Clerk	Internet Expenses		\$561.56	GOV TRANSPARENCY SUITE
154554	E 100-41500-438	City Clerk	Internet Expenses		\$60.78	UPGRADE TO SDI 720P
Vendor GRANICUS					\$1,592.31	
Vendor HAMMELL EQUIPMENT						
I14841	E 100-45200-210	Parks (GENERAL)	Operating Supplies (GEN		\$12.99	SPOOL
I14841	E 221-42280-240	Fire Department *	Small Tools and Minor E		\$649.95	BLOWER
I14836	E 100-45200-210	Parks (GENERAL)	Operating Supplies (GEN		\$25.98	SPOOL
I14894	E 100-45200-210	Parks (GENERAL)	Operating Supplies (GEN		\$28.99	AUTOCUT
I14880	E 100-43100-210	Street Maintenanc	Operating Supplies (GEN		\$106.64	SWIVEL FITTING HOSE
Vendor HAMMELL EQUIPMENT					\$824.55	
Vendor IDEAL SERVICE, INC.						
11815	E 602-49450-404	Sewer (GENERAL)	Repairs/Maint Equipment		\$637.50	OVERVOLTAGE FAULT ON AERATOR
Vendor IDEAL SERVICE, INC.					\$637.50	
Vendor LHB, INC.						
200442	E 454-43200-310	Construction Fund	Other Professional Servic		\$22,135.50	PROJECT 200442.00 CCA - PHASE 2
Vendor LHB, INC.					\$22,135.50	
Vendor LUMEN-LEVEL3 (WEBEX)						
301181	E 100-41500-320	City Clerk	Communications (GENER		\$244.38	WEBEX 10@23 + TAX/LIC
Vendor LUMEN-LEVEL3 (WEBEX)					\$244.38	
Vendor MARC						
076638	E 602-49450-401	Sewer (GENERAL)	Repairs/Maint Buildings		\$470.00	WIPE OUT
Vendor MARC					\$470.00	
Vendor MAYO CLINIC						
22-670	E 230-42270-415	Ambulance	Medical Services		\$397.67	PARAMEDIC INTERCEPT
22-660	E 230-42270-415	Ambulance	Medical Services		\$320.26	PARAMEDIC INTERCEPT
22-669	E 230-42270-415	Ambulance	Medical Services		\$335.36	PARAMEDIC INTERCEPT
22-718	E 230-42270-415	Ambulance	Medical Services		\$334.36	PARAMEDIC INTERCEPT
22-765	E 230-42270-415	Ambulance	Medical Services		\$320.42	PARAMEDIC INTERCEPT
Vendor MAYO CLINIC					\$1,708.07	
Vendor MINNESOTA ENERGY RESOURCES						
422909	E 454-43200-310	Construction Fund	Other Professional Servic		\$1,716.61	ACCT 0508865082-00001
Vendor MINNESOTA ENERGY RESOURCES					\$1,716.61	



City of Chatfield

Batch Listing - Unposted Summary

Current Period: August 2022

2022 08FA01

08/04/22 10:34 AM

Page 3

Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
Vendor MISSION COMMUNICATIONS, LLC						
106750	E 602-49450-403	Sewer (GENERAL)	Prev. Maint. Agreements		\$718.80	SERVICE PACKAGE DIVISION ST & LO
					\$718.80	
Vendor MISSION COMMUNICATIONS, LLC						
Vendor MN DEPT OF LABOR & INDUSTRY						
ABR028	E 602-49450-435	Sewer (GENERAL)	Licences, Permits and Fe		\$20.00	553406 & 66876D PRESSURE VESSEL
					\$20.00	
Vendor MN DEPT OF LABOR & INDUSTRY						
Vendor MN SPACES, LLC						
2129	E 801-43100-408	Street Maintenanc	Storm Water / Drainage		\$2,000.00	EXC & TRAILER RENTAL - STORM CLE
					\$2,000.00	
Vendor MN SPACES, LLC						
Vendor ON SITE SANITATION						
001411	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA		\$35.00	001411-0004 MC HSA-559 OTRNE - TI
000137	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA		\$4,510.00	WESTERN DAYS
					\$4,545.00	
Vendor ON SITE SANITATION						
Vendor PEARSON BROS. INC.						
5621	E 100-43100-210	Street Maintenanc	Operating Supplies (GEN		\$1,986.19	DURAPATCH ROCK
5627	E 801-43100-520	Street Maintenanc	Cap. Outlay-Str. Chipseal		\$36,521.34	CHIP SEALING
					\$38,507.53	
Vendor PEARSON BROS. INC.						
Vendor STATE HISTORIC PRESERVATION OFFICE						
07/28/2	E 100-46323-309	Heritage Preservat	Conference Expense		\$100.00	EMAIL REG-JOEL YOUNG FOR MIKE M
					\$100.00	
Vendor STATE HISTORIC PRESERVATION OFFICE						
Vendor SUNSHINE FOODS						
ACCT31	E 100-45124-210	Swimming Pools -	Operating Supplies (GEN		\$12.45	ACCT 317 - ICE CREAM & WATER
ACCT30	E 220-42280-210	Fire Department *	Operating Supplies (GEN		\$18.84	LYSOL TIDE
ACCT31	E 100-45124-210	Swimming Pools -	Operating Supplies (GEN		\$3.79	ACCT 317 - WATER
ACCT31	E 100-45124-210	Swimming Pools -	Operating Supplies (GEN		\$6.66	ACCT 317 - WATER
					\$41.74	
Vendor SUNSHINE FOODS						
Vendor T.E.C. INDUSTRIAL INC.						
IO4019	E 602-49450-404	Sewer (GENERAL)	Repairs/Maint Equipment		\$2,538.53	MOTOR REPAIR
					\$2,538.53	
Vendor T.E.C. INDUSTRIAL INC.						
Vendor TK ELEVATOR CORPORATION						
600058	E 454-43200-500	Construction Fund	Cap. Outlay-GENERAL		\$4,433.02	50% FLOOR LOCKOUT
					\$4,433.02	
Vendor TK ELEVATOR CORPORATION						
Vendor UC LABORATORY						
113294	E 602-49450-217	Sewer (GENERAL)	Testing		\$985.89	WWTP LABS
					\$985.89	
Vendor UC LABORATORY						
Vendor US BANK ONE CARD						
07/25/2	E 100-41100-430	Legislative	Miscellaneous (GENERAL		\$72.00	R4 COTW FOOD
07/25/2	E 602-49450-310	Sewer (GENERAL)	Other Professional Servic		\$59.38	FSSOLUTIONS - DOT
07/25/2	E 211-45500-211	Libraries (GENERA	Program Expenses		\$336.25	MENARDS SAVERS JENNYS WALMART
07/25/2	E 601-49400-322	Water Utilities (GE	Postage		\$9.05	USPS - WATER SAMPLE POSTAGE
07/25/2	E 601-49400-208	Water Utilities (GE	Training and Instruction		\$21.48	LEGION - MN RURAL WATER TRNG LU
07/25/2	E 211-45500-416	Libraries (GENERA	Cleaning Service		\$8.11	ACE - ROACH KILLER
07/25/2	E 100-41500-152	City Clerk	Clothing		\$121.48	JCP & THREADS - STAFF CLOTHING
07/25/2	E 100-45200-310	Parks (GENERAL)	Other Professional Servic		\$59.38	FSSOLUTIONS - DOT
07/25/2	E 100-45124-210	Swimming Pools -	Operating Supplies (GEN		\$482.90	SAMS - POOL CONESSIONS
07/25/2	E 100-43100-152	Street Maintenanc	Clothing		\$122.00	ROGANS - WORK BOOTS
07/25/2	E 100-42110-153	Police Administrati	Uniform Allowance		-\$144.00	UA - SCHMIEDEBERG



City of Chatfield

Batch Listing - Unposted Summary

Current Period: August 2022

2022 08FA01

08/04/22 10:34 AM

Page 4

Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
	07/25/2	E 100-41500-433	City Clerk	Dues and Subscriptions	\$115.00	IIMC - MBSHP CARLSON
	07/25/2	E 100-41500-430	City Clerk	Miscellaneous (GENERAL	\$20.75	WHISTLE BINKIES - PETE GIESEN LUN
	07/25/2	E 211-45500-430	Libraries (GENERA	Miscellaneous (GENERAL	\$9.11	DQ - REIMBURSED PERSONAL CHARG
Vendor US BANK ONE CARD					\$1,292.89	
Vendor USA BLUEBOOK						
	035459	E 602-49450-216	Sewer (GENERAL)	Lab Supplies	\$262.38	DIPPER BUFFER THERM
Vendor USA BLUEBOOK					\$262.38	
Vendor WIDSETH SMITH NOLTING & ASSOC.						
	218640	E 443-43200-503	Construction Fund	Cap. Proj-Engineering Fe	\$12,997.50	2021-11946 2022WTRIMPPROJ RSV G
	218641	E 100-43100-303	Street Maintenanc	Engineering Fees	\$2,170.00	2022-10038 10 CIVIL SERVICES
	218641	E 100-41910-310	Planning and Zoni	Other Professional Servic	\$1,978.00	2022-10038 15 PLANNING
Vendor WIDSETH SMITH NOLTING & ASSOC.					\$17,145.50	
Vendor WM HANSON WASTE REMOVAL						
	32321	E 602-49450-384	Sewer (GENERAL)	Refuse/Garbage Disposal	\$127.56	GARBAGE SERVICE - WWTP
	32321	E 100-41940-384	Municipal Building	Refuse/Garbage Disposal	\$80.41	GARBAGE SERVICE - CITY HALL
	32321	E 100-45200-384	Parks (GENERAL)	Refuse/Garbage Disposal	\$310.56	GARBAGE SERVICE - FIRE HALL
	32321	E 603-49500-384	Refuse/Garbage (Refuse/Garbage Disposal	\$13,080.74	GARBAGE SERVICE - 1,187 P/U @ 11.
	32321	E 603-49500-384	Refuse/Garbage (Refuse/Garbage Disposal	\$2,114.56	GARBAGE SERVICE - OC ENVIRON FEE
	32321	E 603-49500-384	Refuse/Garbage (Refuse/Garbage Disposal	\$2,675.83	GARBAGE SERVICE - FUEL SURCHARG
Vendor WM HANSON WASTE REMOVAL					\$18,389.66	
Vendor ZEP MANUFACTURING						
	900766	E 602-49450-210	Sewer (GENERAL)	Operating Supplies (GEN	\$214.85	BIG ORANGE
Vendor ZEP MANUFACTURING					\$214.85	
Batch Name 2022 08FA01					\$225,912.46	
Vendor ADVANCED BUSINESS SYSTEMS, INC						
	99261	E 100-41500-404	City Clerk	Repairs/Maint Equipment	\$375.00	MAINT 08/mm/yyyy-mm/yyyy NEOPOS
Vendor ADVANCED BUSINESS SYSTEMS, INC					\$375.00	
Vendor AMAZON CAPITAL SERVICES, INC.						
	19WQ-	E 230-42270-210	Ambulance	Operating Supplies (GEN	\$34.87	DURACELL CR123A 3V LITHIUM BATT
	1XXH-6	E 100-41500-210	City Clerk	Operating Supplies (GEN	\$335.99	CYAN MAGENTA YELLOW TONER 312A
	1XXH-6	E 100-41500-210	City Clerk	Operating Supplies (GEN	\$101.99	BLK TONER 312A
	1XXH-6	E 100-41940-210	Municipal Building	Operating Supplies (GEN	\$47.98	PACIFIC BLUE Z FOLD TOWELS
	19WQ-	E 230-42270-210	Ambulance	Operating Supplies (GEN	\$31.80	LIFTAID TRANSFER BELT
	19WQ-	E 230-42270-210	Ambulance	Operating Supplies (GEN	\$39.98	VIVE TRANSFER BELT W/ HANDLES
	19WQ-	E 230-42270-210	Ambulance	Operating Supplies (GEN	\$49.49	SINGLE USE DISPOSABLE FACE MASK
	1XXH-6	E 100-45124-210	Swimming Pools -	Operating Supplies (GEN	\$14.99	TYVEK WRIST BANDS 500
	19WQ-	E 230-42270-340	Ambulance	Advertising	\$79.08	STARBURST CANDY
	1XXH-6	E 100-45124-210	Swimming Pools -	Operating Supplies (GEN	\$24.93	12 OZ STYROFOAM CUPS
	19WQ-	E 230-42270-210	Ambulance	Operating Supplies (GEN	\$88.89	MED PRIDE POWDER- FREE EXAM GL
	19WQ-	E 230-42270-340	Ambulance	Advertising	\$47.05	LIFE SAVORS
	1XXH-6	E 100-41100-430	Legislative	Miscellaneous (GENERAL	\$49.99	BULK ASSORTED CANDY
	1XXH-6	E 100-41100-430	Legislative	Miscellaneous (GENERAL	\$149.60	TOOTSIE ROLL VALUE PACK
	1XXH-6	E 230-42270-340	Ambulance	Advertising	\$163.88	50 SILICONECUSTOM TEST WRISTBA
	1FGJ-N	E 100-43100-210	Street Maintenanc	Operating Supplies (GEN	-\$118.80	HP PRINTER PAPER
	1FGJ-N	E 100-45124-210	Swimming Pools -	Operating Supplies (GEN	-\$195.95	PARAGON PRO DELUX CAN WARMER
	1XXH-6	E 100-41100-430	Legislative	Miscellaneous (GENERAL	\$42.89	ASSORTED CANDY
	1XXH-6	E 100-45124-210	Swimming Pools -	Operating Supplies (GEN	\$214.95	FUNACHO SINGLE SERVE CUPS 48
Vendor AMAZON CAPITAL SERVICES, INC.					\$1,203.60	



City of Chatfield

Batch Listing - Unposted Summary

Current Period: August 2022

2022 08FA01U

08/04/22 10:34 AM

Page 6

Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
	JULY	E 100-41100-304	Legislative	Legal Fees	\$130.00	ADDITIONAL TASKS
	JULY	E 100-41100-304	Legislative	Legal Fees	\$500.00	MONTHLY RETAINER
Vendor FREDERICK S. SUHLER, ATTY					\$630.00	
Vendor GOPHER STATE ONE CALL						
	207028	E 601-49400-310	Water Utilities (GE	Other Professional Servic	\$70.20	ACCOUNT #MN00240
Vendor GOPHER STATE ONE CALL					\$70.20	
Vendor LINDE						
	304566	E 100-43100-210	Street Maintenanc	Operating Supplies (GEN	\$49.09	HIGH PRESSURE
Vendor LINDE					\$49.09	
Vendor LOCATORS & SUPPLIES, INC.						
	030171	E 100-43100-240	Street Maintenanc	Small Tools and Minor E	\$26.89	TYPR 2 REPLACEMENT NOZZLE
Vendor LOCATORS & SUPPLIES, INC.					\$26.89	
Vendor MARC						
	076787	E 601-49400-210	Water Utilities (GE	Operating Supplies (GEN	\$304.35	INV FLOUR LUM GREEN SPRAY PT
Vendor MARC					\$304.35	
Vendor QUADIANT - FOLDING MACHINE						
	N95089	E 100-41500-403	City Clerk	Prev. Maint. Agreements	\$173.22	FOLDING MACHINE STD MAINT AGRE
Vendor QUADIANT - FOLDING MACHINE					\$173.22	
Vendor QUILL.COM						
	265675	E 100-41940-210	Municipal Building	Operating Supplies (GEN	\$36.09	CREW EASY PAK 2CT OF 90
	265675	E 220-42280-210	Fire Department *	Operating Supplies (GEN	\$15.19	SWIFFER WETJET REFILL
	265698	E 100-41940-210	Municipal Building	Operating Supplies (GEN	\$45.59	TOWEL BIGFOLD Z WHT
Vendor QUILL.COM					\$96.87	
Vendor RUSKELL OUTDOOR SERVICES INC						
	16077	E 100-45200-210	Parks (GENERAL)	Operating Supplies (GEN	\$399.00	DARK BROWN MULCH
Vendor RUSKELL OUTDOOR SERVICES INC					\$399.00	
Vendor ZEP MANUFACTURING						
	900764	E 100-45124-210	Swimming Pools -	Operating Supplies (GEN	\$134.29	ECOSFT GRNSL MLTFLD TWL WHI
Vendor ZEP MANUFACTURING					\$134.29	
Batch Name 2022 08FA01U					\$14,126.34	
					\$240,038.80	

([BatchID] in (17716,17715))



City of Chatfield

Batch Listing - Unposted Summary

Current Period: August 2022

2022 08FPR01

08/04/22 8:57 AM

Page 1

Check	Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
Vendor BLUE CROSS BLUE SHIELD							
	111958	220801	G 910-21721			\$15.33	VISION EE - KW
		220801	G 910-21721			\$15.33	VISION EE - SS
		220801	G 910-21721			\$15.33	VISION EE - DS
		220801	G 910-21721			\$6.41	VISION EE - DF
		220801	G 910-21721			\$6.41	VISION EE - BC
		220801	G 910-21721			\$15.33	VISION EE - RB
		220801	G 910-21721			\$15.33	VISION EE - BB
		220801	G 910-21721			\$15.33	VISION EE - JY
Vendor BLUE CROSS BLUE SHIELD						\$104.80	
Vendor CHATFIELD PUBLIC LIBRARY							
	111959	16	G 910-21728			\$125.00	SCRIP GAS CARDS
		16	R 211-45500-3620	Libraries (GENERA		-\$125.00	SCRIP GAS CARDS
Vendor CHATFIELD PUBLIC LIBRARY						\$0.00	
Vendor EFTPS							
	111960	946098	G 910-21709			\$1,869.18	MEDICARE WH - STAFF
		946098	G 910-21703			\$6,336.16	SOC SEC WH - STAFF
		946098	G 910-21701			\$4,674.08	FEDERAL - STAFF
Vendor EFTPS						\$12,879.42	
Vendor EMPOWER							
	111961	101700	G 910-21719			\$25.00	WANGEN
		101700	G 910-21719			\$125.00	SCHLICHTER
		101700	G 910-21719			\$90.36	PRIEBE
		101700	G 910-21719			\$118.55	IRISH
		101700	G 910-21719			\$50.00	HYKE
		101700	G 910-21719			\$103.17	CARLSON
		101700	G 910-21719			\$126.37	BURKHOLDER
Vendor EMPOWER						\$638.45	
Vendor HEALTHEQUITY							
	111962	2022-0	G 910-21726			\$152.08	CARLSON
		2022-0	G 910-21726			\$250.00	LANDORF
		2022-0	G 910-21726			\$345.83	YOUNG
		2022-0	G 910-21726			\$150.00	WANGEN
		2022-0	G 910-21726			\$304.17	SCHLICHTER S
		2022-0	G 910-21726			\$150.00	BURKHOLDER
		2022-0	G 910-21726			\$125.00	MILIANDER
		2022-0	G 910-21726			\$300.00	BURNETT
		2022-0	G 910-21726			\$125.00	IRISH
		2022-0	G 910-21726			\$175.00	FUNK
		2022-0	G 910-21726			\$125.00	HYKE
		2022-0	G 910-21726			\$341.67	ERICKSON
		2022-0	G 910-21726			\$87.50	ELDER
		2022-0	G 910-21726			\$125.00	PRIEBE
Vendor HEALTHEQUITY						\$2,756.25	
Vendor LAW ENFORCEMENT LABOR SERVICES							
	AUG-22	G 910-21717				\$65.00	4 FT DUES PAYING MEMBERS - MILIA
	AUG-22	G 910-21717				\$65.00	4 FT DUES PAYING MEMBERS - LAND
	AUG-22	G 910-21717				\$65.00	4 FT DUES PAYING MEMBERS - KEIGL
	AUG-22	G 910-21717				\$65.00	4 FT DUES PAYING MEMBERS - STEVE



City of Chatfield

Batch Listing - Unposted Summary

Current Period: August 2022

2022 08FPR01

08/04/22 8:57 AM

Page 2

Check	Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
Vendor LAW ENFORCEMENT LABOR SERVICES						\$260.00	
Vendor MN DEPART. OF REV./WH TAX							
	111963	0-869-3	G 910-21702			\$2,345.88	STATE TAX WH
Vendor MN DEPART. OF REV./WH TAX						\$2,345.88	
Vendor NCPERS GROUP LIFE INSURANCE							
	384000		G 910-21707			\$16.00	LIFE INSURANCE - WANGEN
	384000		G 910-21707			\$16.00	LIFE INSURANCE - CARLSON
	384000		G 910-21707			\$16.00	LIFE INSURANCE - IRISH
	384000		G 910-21707			\$16.00	LIFE INSURANCE - MILIANDER
	384000		G 910-21707			\$16.00	LIFE INSURANCE - SCHLICHTERD
	384000		G 910-21707			\$16.00	LIFE INSURANCE - YOUNG
	384000		G 910-21707			\$16.00	LIFE INSURANCE - SCHLICHTERS
Vendor NCPERS GROUP LIFE INSURANCE						\$112.00	
Vendor PERA							
	111964	SOMPE	G 910-21705			\$4,256.17	PERA - POLICE
		SOMPE	G 910-21704			\$4,945.17	PERA - CITY COORDINATED
Vendor PERA						\$9,201.34	
Vendor TASC							
	111965	08/03/2	G 910-21714			\$222.92	FSA MEDICAL& DEP - EmpE SCHMIED
Vendor TASC						\$222.92	
Batch Name 2022 08FPR01						\$28,521.06	
						\$28,521.06	

([BatchID] in (17770))

Request for Council Action:

My name is Owen Dammen. I'm in the process of earning my Eagle Scout. For my Eagle Scout project, I would like to build a 9 square in the air facility in a Chatfield park. 9 Square in the Air is a fun group game that combines volleyball with 9 square on the ground. Each player must defend their square, and they only get one hit to get the ball out of their square and into another square. Set up Dimensions are **18 x 18 feet**.

This is a great family game that the whole family can enjoy. I want to do this as another way to use the park and to have something to do. You use a volleyball to play, so it may be a good idea putting it near the volleyball court.

Below is a picture of a 9 square in the air setup. My advisor Geoff Griffin wants me to construct the vertical columns out of Geotek 4"x4" structural tubes so it is more robust.

We are asking for permission from the city council for permission to construct the facility and direction as to where they would like it constructed.





City of Chatfield

Thurber Community Center • Chatfield Municipal Building
21 Second Street Southeast • Chatfield, Minnesota 55923 • 507-867-3810
www.ci.chatfield.mn.us

MEMORANDUM

TO: CHATFIELD CITY COUNCIL

FROM: LOGAN TJOSSEM, ZONING ADMINISTRATOR AND PLANNER

SUBJECT: GJERE ADDITION PLANNED UNIT DEVELOPMENT CONDITIONAL USE PERMIT FINAL PLAN AND FINAL PLAT

DATE: 8/08/2022

CC:

Recommendation: At the August 1st, 2022, Planning and Zoning Commission Meeting, the Commission heard and recommended approval for the Final Planned Unit Development Conditional Use Permit and Final Plat with 7 conditions. See the attached Planning Commission Staff Report.

Location: The property is generally located in the SW ¼ of the SW ¼ of Section 31, Elmira Township, and at 273 Mill Creek Road NW, Chatfield, MN.

Proposed Use: Mike and Julie Sogla are proposing a Planned Unit Development townhome development as part of the recently approved Zone Change, General Development and Preliminary Plat. The proposed development is located adjacent to Mill Creek Road NW and Division Street NW. The portion of the property adjacent to Mill Creek Road and Division Street is the proposed area for the residential townhomes.

Public Hearing Notification: A public notice was placed in the “official” paper on July 15th, 2022 as well as notification letters sent out for a public hearing to be held on Monday, August 1st, 2022.

Action: Per the Zoning Ordinance, after receiving the comments and recommendations of the planning commission, the city council shall consider the Planned Unit Development Conditional Use Permit at the next regularly scheduled meeting. The city council shall approve, approve it subject to certain conditions, or disapprove within 30 days.



City of Chatfield

Thurber Community Center • Chatfield Municipal Building
21 Second Street Southeast • Chatfield, Minnesota 55923 • 507-867-3810
www.ci.chatfield.mn.us

MEMORANDUM

TO: PLANNING & ZONING COMMISSION

FROM: LOGAN TJOSSEM, ZONING ADMINISTRATOR AND PLANNER

SUBJECT: GJERE ADDITION PLANNED UNIT DEVELOPMENT CONDITIONAL USE PERMIT FINAL PLAN AND FINAL PLAT

DATE: 8/01/2022

CC:

Location of Property: The property is generally located in the SW ¼ of the SW ¼ of Section 31, Elmira Township, and at 273 Mill Creek Road NW, Chatfield, MN.

Proposed Use: Mike and Julie Sogla are proposing a Planned Unit Development townhome development as part of the recently approved Zone Change, General Development and Preliminary Plat. The proposed development is located adjacent to Mill Creek Road NW and Division Street NW. The portion of the property adjacent to Mill Creek Road and Division Street is the proposed area for the residential townhomes.

Existing Land Use - The Land Use Plan and Map designates the current property as Medium Density Residential. The Medium Density Residential area is designated close to downtown commercial and city services and public transportation.

Existing Zoning District - The property recently received approval for the area encompassing the townhomes to be R-2. The R-2 – Medium Density Residential District is consistent with the intent of the Comprehensive Plan.

Street Patterns and Access- The townhomes have a private drive off Division Street, also connecting to a private drive to the Event Center. There is no direct access off of Mill Creek Road.

Sidewalks: There are not currently any sidewalks along Mill Creek Road NW or Division Street NW.

Public Utilities: There is currently an 8” sanitary sewer main within the Mill Creek Road right-of-way and an 8” watermain currently on the site and also coming from Mill Creek Road.

Parkland Dedication: Parkland Dedication Fees have been paid.

Referral Comments:

1. Chatfield Public Works, contained in conditions of approval.
2. City Engineer, contained in conditions of approval.

Public Hearing Notification: A public notice was placed in the “official” paper on July 15th, 2022 as well as notification letters sent out for a public hearing to be held on Monday, August 1st, 2022.

Growth Guidelines per the City’s Land Use Plan: See Staff responses in **Bold** below:

1. Growth should occur in conjunction with municipal services and facilities. Municipal service areas should be well defined and expanded to accommodate and encourage orderly development. **There are currently existing municipal services and facilities serving the site.**
2. The City should allow for future development needs by identifying the long-term growth needs in areas where the land use is best suited. **The land use plan designation for this site is for Medium Density Residential. By definition, the Medium Density Residential area is designated to be close to downtown commercial and city services and public transportation. A proposed medium density residential development is consistent with the land use plan intent for these designations.**
3. Medium and high-density housing should be developed in close proximity to commercial, industrial and institutional centers. **The proposed medium density residential is adjacent to the B-2 Neighborhood Commercial and within a couple of blocks of the downtown.**
4. Provide for continued diversity and growth of businesses in the commercial business districts through redevelopment, preservation, and building and property improvements. **Improvements, diversity, and growth will be achieved as part of the proposed residential development.**
5. Concentrate industrial development in industrial parks with existing or planned public facilities and services. **N/A**
6. Preserve land which has a unique recreational, geological, environmental significance, or good agricultural land. **N/A**
7. Protect and preserve properties of historical, architectural, and cultural significance by designating buildings, sites, structures, and districts as heritage preservation sites. **N/A**

8. Development in the 100-year floodplain should be regulated and limited to uses which are properly flood-protected or do not have a detrimental effect on the floodplain. **The property is within Zone X per the FEMA Floodplain designation and is above the 100-year floodplain.**

9. Adopt regulations that encourage residential and commercial planned unit developments, cluster subdivisions, common interest communities, provisions for common open space, subdivision innovation and other similar provisions which provide for flexibility in development design and an opportunity to mix dwelling types and commercial uses. **This proposal is part of a larger development recently approved which includes a mix of uses including a hotel and a residential component with an HOA and common areas, which is consistent with encouraging flexibility in development design, mixing dwelling types and commercial uses.**

10. Ensure the recreational facilities are adequately provided as the City continues to experience population growth. Encourage and promote joint cooperation and planning of school and park facilities. **Connection to the existing trail and park system through sidewalks or trails are not shown and are encouraged.**

Locational Criteria

b. Medium density residential uses are most suitable in areas that contain the following characteristics:

i. Level to fairly rolling terrain, lying outside floodplain areas or areas with steep slopes. **The proposed residential development is outside of the floodplain with fairly rolling terrain and some topographic challenges. The property has steep slopes but are accounted for by the design and layout of the buildings and access drives of the development.**

ii. In close proximity to commercial areas, employment centers, recreational areas, or other neighborhood support facilities. **The proposed residential development is adjacent to the B-2 Neighborhood Commercial area and within a couple of blocks of the downtown.**

iii. Having good access by means of collector, arterial, and expressway streets to employment centers, commercial areas, and community facilities. **Private drives lead to and through the proposed development to Division Street (Proposed Collector) to Highway 52 and also Mill Creek to Highway 30 (Minor Arterial). In addition, the site has good access to downtown, employment centers, commercial areas, and community facilities.**

iv. Buffered from commercial, industrial and other incompatible activities. **The rolling terrain and Mill Creek Road creates a scenic view and buffer to any incompatible activities.**

Article V. Planned Unit Development: Sec. 113-213. Purpose

The purposes of this article are:

- (1) To encourage a more creative and efficient development of land and its improvements than is possible under the more restrictive application of zoning requirements such as lot sizes and building setbacks, while at the same time meeting the standards and purposes of the comprehensive plan and preserving the health, safety and welfare of the citizens.
- (2) To allow for a mixture of residential units in an integrated and well-planned area.
- (3) To ensure concentration of open space into more usable areas, and the preservation of the natural resources of the site including, wetlands, woodlands, steep slopes and scenic areas.

Sec. 113-215. Conditional use permit required; standards. Staff responses are in **BOLD** below:

A conditional use permit shall be required of all planned unit developments. The city may approve a planned unit development only if it finds that the development satisfies all the following standards, in addition to meeting the requirements of article II, division 3 of this chapter, except for the time limit:

- (1) The planned unit development is consistent with the city's comprehensive plan. **The land use plan designation for this site is for Medium Density Residential. By definition, the Medium Density Residential area is designated to be close to downtown commercial and city services and public transportation. A proposed medium density residential PUD development is consistent with the land use plan intent for these designations.**
- (2) The planned unit development is an effective and unified treatment of the development possibilities in the project site and the development plan provides for the preservation of unique natural amenities such as streams, stream banks, wooded cover, rough terrain, and similar areas. **The proposed residential development is outside of the floodplain with fairly rolling terrain and some topographic challenges. The property has steep slopes but are accounted for by the design and layout of the buildings and access drives of the development.**
- (3) The planned unit development can be planned and developed to harmonize with any existing or proposed development in the areas surrounding the project site. **There are townhomes across Mill Creek Road of a similar design, lot placement and character and the proposed project would be in harmony with the existing and future development of the surrounding area.**
- (4) Financing is available to the applicant on conditions and in an amount which is sufficient to ensure completion of the planned unit development. **Financing appears to be available and the applicant intends to break ground this Fall.**
- (5) The tract under consideration is under single control. **The tract under consideration is under single control by the Sogla family.**

In addition to the criteria and standards set forth above for the granting of conditional use permits, the following additional findings shall be made before any PUD preliminary development plan is approved.

- (1) The proposed PUD is in conformance with the city's comprehensive plan. **The land use plan designation for this site is for Medium Density Residential. By definition, the Medium Density Residential area is designated to be close to downtown commercial and city services and public transportation. A proposed medium density residential PUD development is consistent with the land use plan intent for these designations.**
- (2) The uses proposed will not have an undue and adverse impact on the reasonable enjoyment of neighboring property, and will not be detrimental to the potential surrounding uses. **There are townhomes across Mill Creek Road of a similar design, lot placement and character and the proposed project would be in harmony with the existing and future development of the surrounding area.**
- (3) Each phase of the proposed development, as it is proposed to be completed, is of sufficient size, composition, and arrangement that its construction, marketing and operation of dwelling units and common open space are balanced and coordinated. **The proposed development, as proposed, is of sufficient size, composition and arrangement will be balanced and coordinated**
- (4) The PUD will not create an excessive burden on parks, schools, streets, and other public facilities and utilities which are proposed to serve the district. **The PUD will not create an excessive burden on parks, school, streets and other public facilities and utilities as proposed.**
- (5) The proposed total development is designed in such a manner as to form a desirable and unified environment within its own boundaries. **A desirable and unified environment is proposed as part of the development.**

Staff Recommendations: Staff is recommending approval of the Planned Unit Development Conditional Use Permit Final Plan and Final Plat with the following conditions:

- 1) **A letter of credit or performance bond payment for an amount to be determined by the City is required for the improvements to Division Street NW.**
- 2) **Upon completion of the improvements to Division Street NW and acceptance by the City, the developer shall dedicate all improvement to the city free and clear of all liens and encumbrances.**
- 3) **When improvements are made to Division Street, trails will need to be part of the connection.**
- 4) **A Development Agreement is not required for this phase of development with the City but will be required for future phases of development.**
- 5) **Coordination and approval are required by the City Public Works Department to best determine where the water and sewer connection locations should be for the hotel and residential single family uses.**

- 6) **Fire hydrant(s) may be required per the direction and coordination of the City Public Works Department.**
- 7) **All zoning ordinance and building code requirements must be reviewed and approved through the building permit process with the modification pertaining to setbacks which included a 25 ft. front yard setback from the private drive and a 20 ft. rear yard setback from Mill Creek Road.**

Summary:

The request is for a Planned Unit Development Final Plan as a Conditional Use Permit and a Final Plat. The General Development Plan, Zoning District Amendment, Preliminary Plan and Preliminary Plat were previously approved. Staff is suggesting approval with the above seven conditions. The Planning Commission needs to make a recommendation to the City Council to approve, approve with conditions, or deny the request as presented.

Attachments:

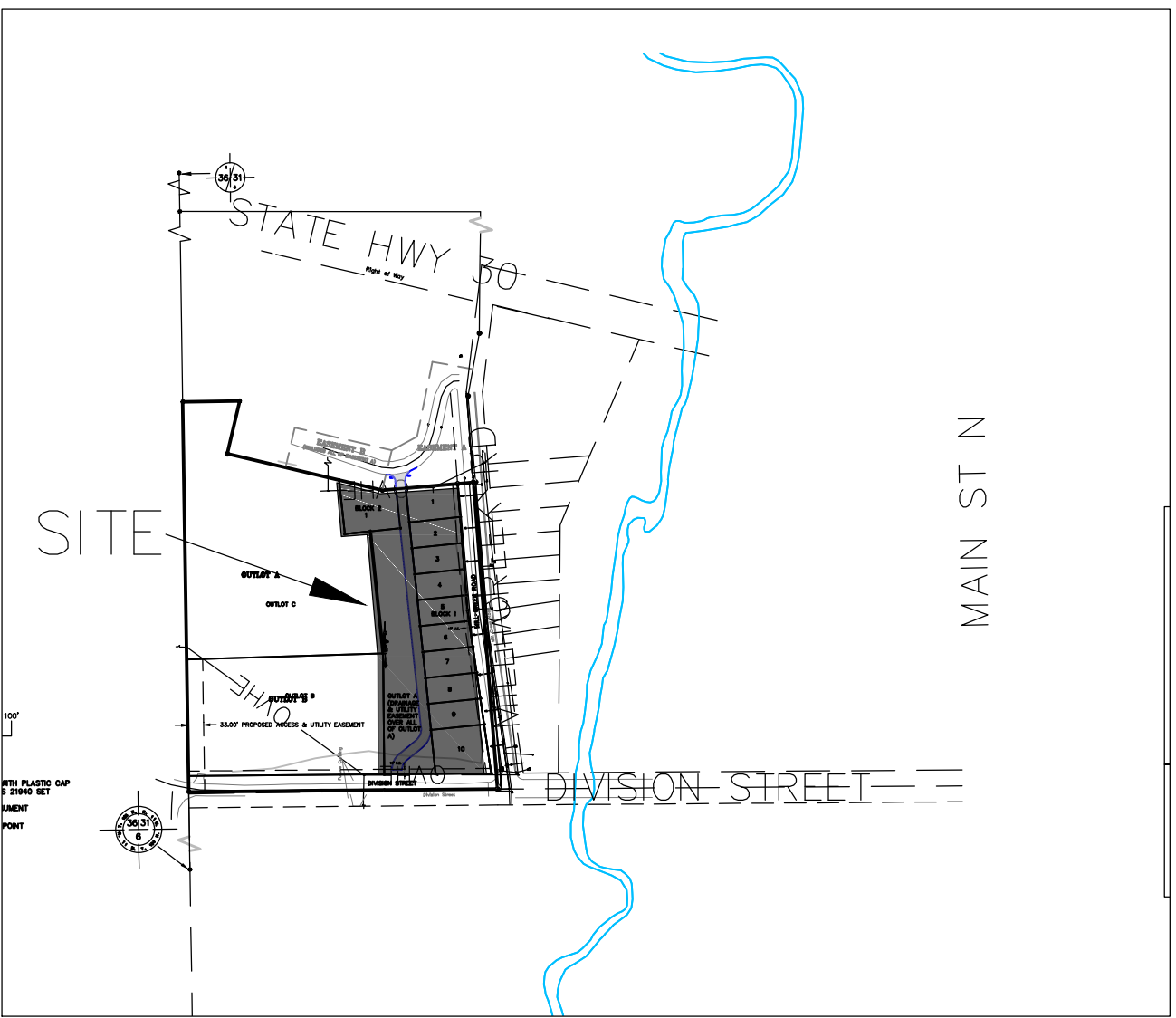
1. Preliminary Plat/Plan
2. Final Plat



PROJECT CALCULATIONS:
DEVELOPABLE AREA (BLOCKS 1&2): 3.41 ACRES
11 PROPOSED LOTS
OUTLOT "A" AREA: 1.07 ACRES
654 LINEAR FEET OF ROAD
ALL STREETS ARE PRIVATE
EXISTING IMPERVIOUS: 0.00 ACRES
WETLANDS: 0.00 ACRES

OWNERS/ DEVELOPERS
MICHAEL SOGLA
22453 STATE HWY 16
WYKOFF, MN 55990

ENGINEER & SURVEYOR
G-CUBED INC.
14070 HWY. 52 SE
CHATFIELD, MN 55923

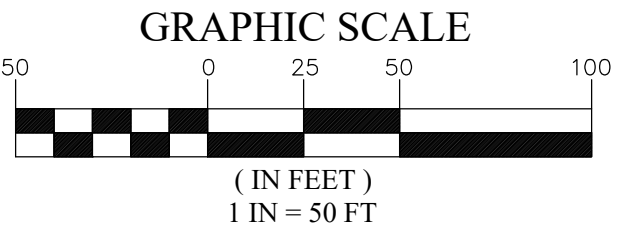
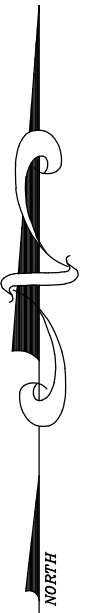


VICINITY MAP
T. 105 N., R. 11 W., SEC. 31
"NOT TO SCALE"

LAND DESCRIPTION:
That part of the West Half of the Southwest Quarter of Section 31, Township 105 North, Range 11 West, Olmsted County, Minnesota, described as follows:

Commencing at the southwest corner of said Section 31; thence on an assumed bearing of North along the west line of said Section 31 a distance of 512.52 feet (recorded distance = 7.7 chains or 508.20 feet) to the center of the public road and a set iron pipe with a plastic cap stamped "RLS #21940" (IRON PIPE); thence continuing North 1600.50 feet (24.25 chains) to an IRON PIPE; thence South 89°00'00" East 633.12 (recorded distance = 9.32 chains or 615.12 feet) to the center of the highway and an IRON PIPE; thence South 1°30'00" West 508.77 feet to the centerline of Trunk Highway No. 30; thence continuing South 1°30'00" West 141.33 feet to an IRON PIPE; thence South 11°00'00" West 132.00 feet to an IRON PIPE; thence South 4°00'00" East 178.97 feet to an IRON PIPE and to the point of beginning; thence continuing South 4°00'00"East 637.90 feet; thence North 89°34'07"West 647.82 feet to the west line of said West Half of the Southwest Quarter; thence North, along said west line, 807.48 feet to an iron pipe; thence EAST 117.99 feet to an iron pipe; thence South 14°06'00" West 112.62 feet to an iron pipe; thence South 75°54'00" East 329.56 feet to an iron pipe; thence North 86°00'00" East 193.59 feet to the point of beginning, containing 9.67 acres, more or less.

EXCEPT
BERNARDS FIRST ADDITION, according to the recorded plat thereof on file and of record at the office of the County Recorder, Olmsted County, Minnesota.



- SPIKE SET
- IRON PIPE WITH PLASTIC CAP STAMPED LS 21940 SET
- FOUND MONUMENT
- △ COMPUTED POINT

"OFFICIAL PLAT"
GJERE ADDITION

INSTRUMENT OF DEDICATION

KNOW ALL MEN BY THESE PRESENTS: That Michael Sogla and Julie Sogla, husband and wife, owners of the following described property situated in the City of Chatfield, State of Minnesota, to wit:

That part of the West Half of the Southwest Quarter of Section 31, Township 105 North, Range 11 West, Olmsted County, Minnesota, described as follows: Commencing at the southwest corner of said Section 31; thence on an assumed bearing of North along the west line of said Section 31 a distance of 512.52 feet (recorded distance = 7.7 chains or 508.20 feet) to the center of the public road and a set iron pipe with a plastic cap stamped "RLS #21940" (IRON PIPE); thence continuing North 1600.50 feet (24.25 chains) to an IRON PIPE; thence South 89°00'00" East 633.12 (recorded distance = 9.32 chains or 615.12 feet) to the center of the highway and an IRON PIPE; thence South 1°30'00" West 508.77 feet to the centerline of Trunk Highway No. 30; thence continuing South 1°30'00" West 141.33 feet to an IRON PIPE; thence South 11°00'00" West 132.00 feet to an IRON PIPE; thence South 4°00'00" East 178.97 feet to an IRON PIPE and to the point of beginning; thence continuing South 4°00'00" East 637.90 feet; thence North 89°34'07" West 647.82 feet to the west line of said West Half of the Southwest Quarter; thence North, along said west line, 807.48 feet to an iron pipe; thence EAST 117.99 feet to an iron pipe; thence South 14°06'00" West 112.62 feet to an iron pipe; thence South 75°54'00" East 329.56 feet to an iron pipe; thence North 86°00'00" East 193.59 feet to the point of beginning, containing 9.67 acres, more or less.

EXCEPT, that part thereof lying within BERNARDS FIRST ADDITION, according to the recorded plat thereof on file and of record at the office of the County Recorder, Olmsted County, Minnesota.

Containing 9.57 acres, more or less.

Have caused the same to be surveyed and platted as GJERE ADDITION and do hereby dedicate to the public for public use the public ways and the drainage and utility easements as created by this plat.

In witness whereof said Michael Sogla and Julie Sogla, husband and wife, have hereunto set their hands this ____ day of _____, 20__.

Michael Sogla

Julie Sogla

STATE OF MINNESOTA

COUNTY OF _____

The foregoing instrument was acknowledged before me this ____ day of _____, 20__ by Michael Sogla and Julie Sogla, husband and wife.

Notary Public, _____ County, Minnesota
My Commission expires: _____

Printed Name

SURVEYOR'S CERTIFICATE

I Geoffrey G Griffin do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of this certificate are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this ____ day of _____, 20__.

Geoffrey G Griffin, Land Surveyor
Minnesota Registration No. 21940

STATE OF MINNESOTA

COUNTY OF _____

This instrument was acknowledged before me this ____ day of _____, 20__, by Geoffrey G Griffin, Minnesota Registration No. 21940

Notary Public, _____ County, Minnesota

Printed Name

My commission expires: _____

COUNTY SURVEYOR

I hereby certify that in accordance with Minnesota Statutes, Section 505.021, Subd. 11, this plat has been reviewed and approved this ____ day of _____, 20__.

Olmsted County Surveyor

CITY APPROVAL
STATE OF MINNESOTA
COUNTY OF OLMDST
CITY OF CHATFIELD

This plat was approved by the City Council of the City of Chatfield, Minnesota, on the ____ day of _____, 20__, and hereby certifies compliance with all requirements as set forth in Minnesota Statutes, Section 505.03, Subd. 2.

City Clerk

Mayor

PROPERTY RECORDS AND LICENSING

Taxes payable in the year 20__ on the land herein described have been paid, there are no delinquent taxes and transfer entered this ____ day of _____, 20__.

DOCUMENT NUMBER _____

I hereby certify that this instrument was filed in the Office of Property Records and Licensing for the record on this ____ day of _____, 20__, at ____ o'clock ____ M., and was duly recorded in the Olmsted County records.

Director of Property Records & Licensing

Deputy

LEGEND

- 1/2" IRON PIPE WITH PLASTIC CAP STAMPED LS 21940 SET
- FOUND MONUMENTS ARE 1/2" IRON PIPES, UNLESS OTHERWISE NOTED

----- EASEMENT LINE

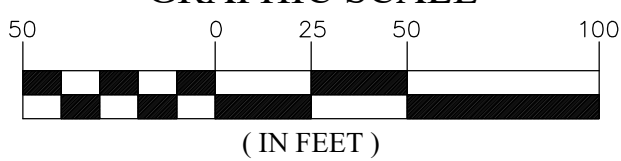
----- SECTION LINE

----- UNDERLYING PLAT LINE

(R) REFERRED TO DIMENSIONS IN DOCUMENT NUMBER A-1471126
RECORDED IN THE OFFICE OF THE COUNTY RECORDER, OLMDST COUNTY, MINNESOTA

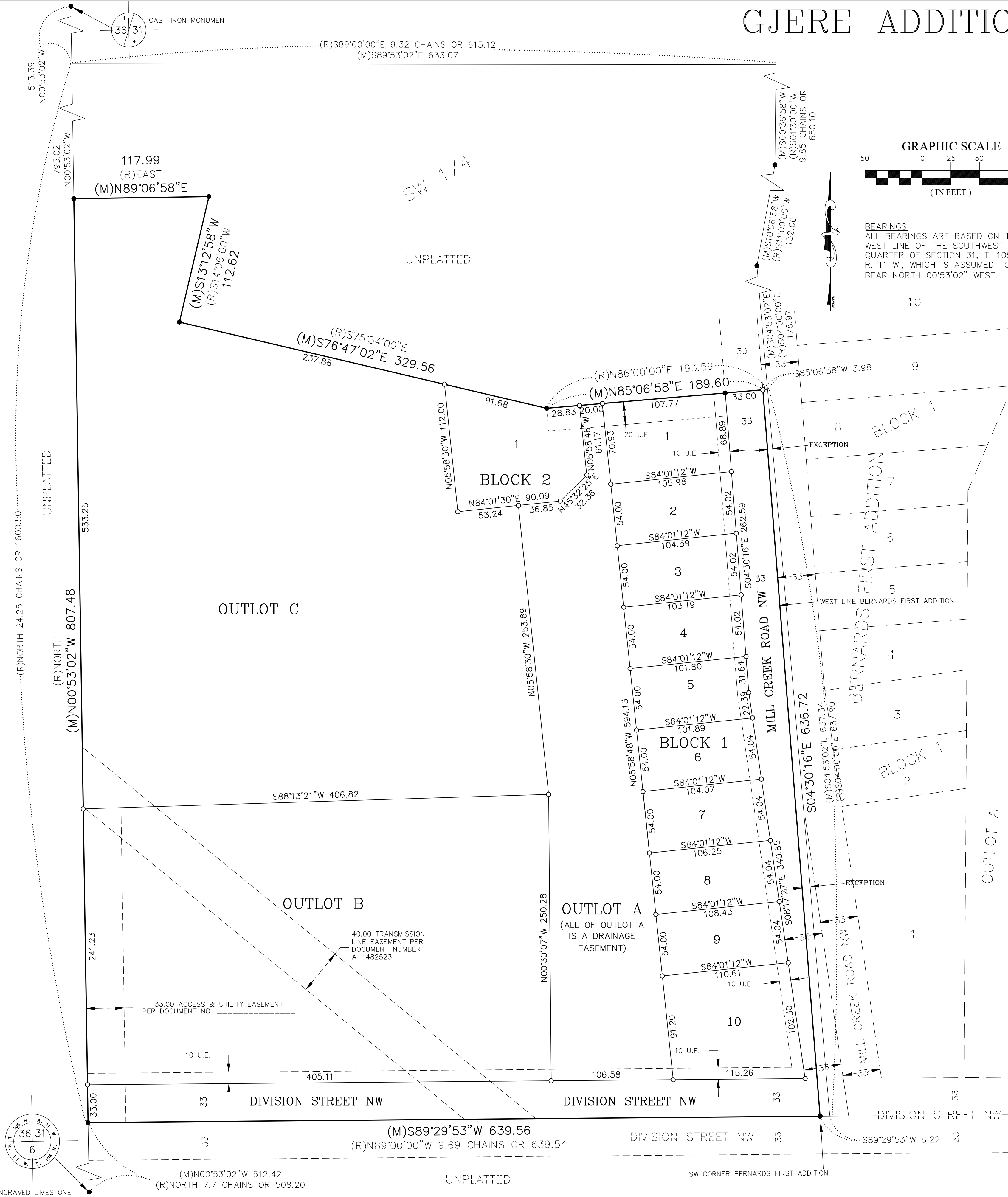
(M) MEASURED AS

GRAPHIC SCALE



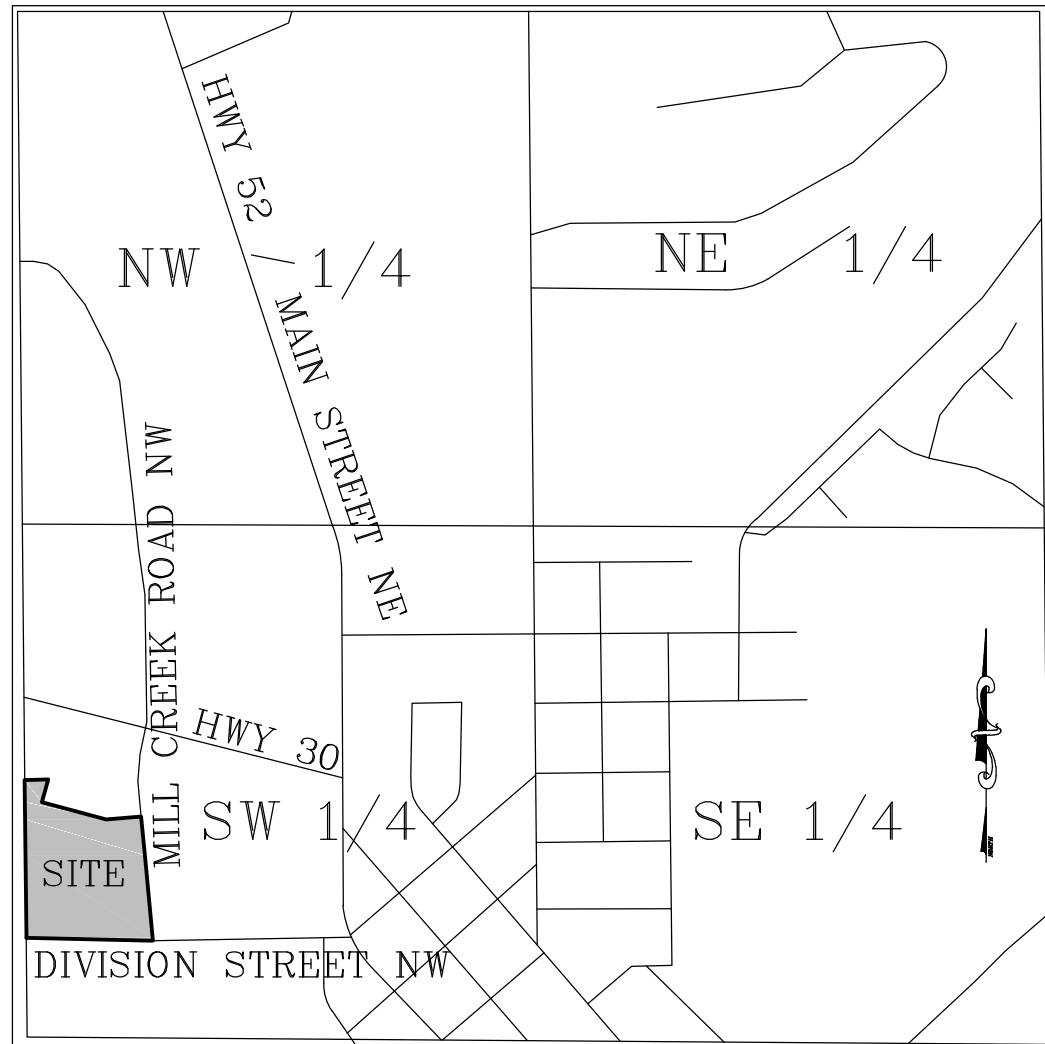
BEARINGS
ALL BEARINGS ARE BASED ON THE WEST LINE OF THE SOUTHWEST QUARTER OF SECTION 31, T. 105 N., R. 11 W., WHICH IS ASSUMED TO BEAR NORTH 00°53'02" WEST.

10



VICINITY MAP

SEC. 31, T. 105 N., R. 11 W.,
OLMDST COUNTY



"NOT TO SCALE"

G³
G-Cubed
ENGINEERING
SURVEYING
PLANNING
Ph. 507-867-1666
Fax 507-867-1665
www.ggg.to
14070 Hwy 52 S.E.
Chatfield, MN 55923

**A Resolution to Recommend Approval of the Gjere Addition Final Planned Unit
Development Plan and Final Plat**

Whereas, the City of Chatfield maintains a Comprehensive Plan and Land Use Plan Map which includes land uses and policies of the City's future growth and development, and

Whereas, the City of Chatfield maintains a Zoning District Map which includes all zoning districts within the City and is generally consistent with the Comprehensive Plan and Land Use Plan Map, and

Whereas, an application came forward for a request to build town home style medium density development as a Planned Unit Development within the R-2 Medium Density Residential Zoning District, and

Whereas, a public hearing has been held to consider the townhome style medium-density development as a Planned Unit Development, and

Whereas, the Planning Commission approved the request with the following findings:

- (1) The planned unit development is consistent with the city's comprehensive plan. **The land use plan designation for this site is for Medium Density Residential. By definition, the Medium Density Residential area is designated to be close to downtown commercial and city services and public transportation. A proposed medium density residential PUD development is consistent with the land use plan intent for these designations.**
- (2) The planned unit development is an effective and unified treatment of the development possibilities in the project site and the development plan provides for the preservation of unique natural amenities such as streams, stream banks, wooded cover, rough terrain, and similar areas. **The proposed residential development is outside of the floodplain with fairly rolling terrain and some topographic challenges. The property has steep slopes but are accounted for by the design and layout of the buildings and access drives of the development.**
- (3) The planned unit development can be planned and developed to harmonize with any existing or proposed development in the areas surrounding the project site. **There are townhomes across Mill Creek Road of a similar design, lot placement and character and the proposed project would be in harmony with the existing and future development of the surrounding area.**
- (4) Financing is available to the applicant on conditions and in an amount which is sufficient to ensure completion of the planned unit development. **Financing appears to be available and the applicant intends to break ground this Fall.**
- (5) The tract under consideration is under single control. **The tract under consideration is under single control by the Sogla family.**

In addition to the criteria and standards set forth above for the granting of conditional use permits, the following additional findings shall be made before any PUD preliminary development plan is approved.

- (1) The proposed PUD is in conformance with the city's comprehensive plan. **The land use plan designation for this site is for Medium Density Residential. By definition, the Medium Density Residential area is designated to be close to downtown commercial and city services and public transportation. A proposed medium density residential PUD development is consistent with the land use plan intent for these designations.**
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- (4) The PUD will not create an excessive burden on parks, schools, streets, and other public facilities and utilities which are proposed to serve the district. **The PUD will not create an excessive burden on parks, school, streets and other public facilities and utilities as proposed.**
- (5) The proposed total development is designed in such a manner as to form a desirable and unified environment within its own boundaries. **A desirable and unified environment is proposed as part of the development.**

Whereas, the Planning Commission approved the request with the following seven conditions:

- 1) **A letter of credit or performance bond payment for an amount to be determined by the City is required for the improvements to Division Street NW.**
- 2) **Upon completion of the improvements to Division Street NW and acceptance by the City, the developer shall dedicate all improvement to the city free and clear of all liens and encumbrances.**
- 3) **When improvements are made to Division Street, trails will need to be part of the connection.**
- 4) **A Development Agreement is not required for this phase of development with the City but will be required for future phases of development.**
- 5) **Coordination and approval are required by the City Public Works Department to best determine where the water and sewer connection locations should be for the hotel and residential single family uses.**
- 6) **Fire hydrant(s) may be required per the direction and coordination of the City Public Works Department.**

- 7) **All zoning ordinance and building code requirements must be reviewed and approved through the building permit process with the modification pertaining to setbacks which included a 25 ft. front yard setback from the private drive and a 20 ft. rear yard setback from Mill Creek Road.**

NOW THEREFORE BE IT RESOLVED that the Planning & Zoning Commission of the City of Chatfield recommends that the City Council approve the Planned Unit Development Final Plan and Final Plat with seven conditions.

**A Resolution to Recommend Approval of the Gjere Addition Final Planned Unit
Development Plan and Final Plat**

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Whereas, the Planning Commission approved the request with the following seven conditions:

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Whereas, the Planning & Zoning Commission of the City of Chatfield has recommended that the City Council approve the Planned Unit Development Final Plan and Final Plat with seven conditions,

Whereas, the City Council has held a public hearing to consider the input of the general public together with the recommendation of the Planning & Zoning Commission,

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Chatfield that the Findings of Fact and Conditions of Approval as stated above are adopted by the City Council and the final plat of the Gjere Addition Planned Unit Development is approved.

INTEROFFICE MEMORANDUM

TO: Members of Council
FROM: Brian Burkholder, SCS
SUBJECT: Trading John Deere 1580 for a John Deere x758
DATE: 8/2/2022

Action Requested: Requesting your approval for the purchase of a John Deere x758 tractor mower and trading in our current 1580 John Deere front-mount mower.

Background: Back in Nov 2021, council approved the trade a purchase of a new 1580 John Deere Front Mount mower. After approval, SEMA was unable to order one or find one for us to purchase and the warranty ended this past June.

With Dan as our new Park & Rec employee, we would like to purchase a John Deere tractor instead. Our reason why, are that we wanted to make the mower more versatile in that we can still mow grass but will also be able to thatch and bag parks and ballfields but also be used to spray properties and drag the ballfields when needed.

We received a quote from Preston equipment to trade our current 1580 for a John Deere x758 tractor including a thatcher, bagger, and a tiller. Our Capital Plan currently shows \$16,974.

We recommend the purchase of the John Deere tractor as it will be more versatile for other jobs.

Thank you for your time,
Brian Burkholder



JOHN DEERE

Quote Summary

Prepared For:

CITY OF CHATFIELD
21 2ND ST SE
CHATFIELD, MN 55923
Business: 507-867-3810

Prepared By:

Scott Trouten
Preston Equipment Company
21144 Us 52
Preston, MN 55965
Phone: 507-765-3803
Mobile: 507-251-0876
strouten@prestonequipment.com

Quote Id: 27054237
Created On: 12 July 2022
Last Modified On: 14 July 2022
Expiration Date: 30 December 2022

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE X758 Signature Series Tractor without mower deck	\$ 22,222.80	\$ 22,222.80 X	1 =	\$ 22,222.80
JOHN DEERE 60-in. Shaft Drive High Capacity Mower Deck (60 HC)	\$ 3,468.59	\$ 3,468.59 X	1 =	\$ 3,468.59
JOHN DEERE 647 Rotary Tiller	\$ 3,392.00	\$ 3,392.00 X	1 =	\$ 3,392.00

Equipment Total **\$ 29,083.39**

Trade In Summary	Qty	Each	Extended
2018 JOHN DEERE 1580 TERRAIN CUT NT4	1	\$ 16,883.39	\$ 16,883.39
PayOff			\$ 0.00
Total Trade Allowance			\$ 16,883.39

Trade In Total **\$ 16,883.39**

Quote Summary

Equipment Total	\$ 29,083.39
Trade In	\$ (16,883.39)
SubTotal	\$ 12,200.00
Est. Service Agreement Tax	\$ 0.00
Total	\$ 12,200.00
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 12,200.00

- Gov Dis 1800
\$ 10400.00

Salesperson : X _____

Accepted By : X _____

INTEROFFICE MEMORANDUM

TO: Members of Council
FROM: Brian Burkholder, SCS
SUBJECT: Sealcoat walking paths & skate park
DATE: 8/2/2022

Action Requested: To approve the quote from Four Seasons to sealcoat the walking paths in Groen Park and Mill Creek Park and to also include the skate park.

Background: Our plan has been to crack-fill and sealcoat the walking paths every 5 years. The last time it was completed was in 2017 for \$11,200. Last year the paths were crack filled so this year the paths need to be seal coated.

Dan and I received 2 bids. B & D Sealcoating, who did it 5 years ago came in at \$18,700. Four-Season came in at \$14,946.

We recommend approving the quote from Four-Season as they seem to do good work including Olmsted Medical Group and the Chatfield Elementary School and also that they include 2 ply of emulsion versus 1 from the other 2 quotes.

Thank you for your time,
Brian Burkholder



Four Season Asphalt Maintenance, LLC
 410 3rd Ave SW PO Box 12
 Spring Grove, MN 55974
 507-498-3567

Estimate

Date	Estimate #
7/15/2022	477

Name / Address
Chatfield Parks & Trails Daniel Funk

P.O. No.

Description	Qty	Rate	Total
Location: Mill Creek Park Apply 2 coats asphalt emulsion sealcoat by Certified Technicians.	1	8,966.00	8,966.00
CRACKFILLING- Heat lance to 2800 degrees to clean cracks of debris for a better bond and fill with hot rubberized sealant.	1	2,600.00	2,600.00
Location: Skate Park Apply 2 coats asphalt emulsion sealcoat by Certified Technicians.	1	1,650.00	1,650.00
CRACKFILLING- Heat lance to 2800 degrees to clean cracks of debris for a better bond and fill with hot rubberized sealant.	1	400.00	400.00
Location: Groen Park Apply 2 coats asphalt emulsion sealcoat by Certified Technicians.	1	230.00	230.00
CRACKFILLING- Heat lance to 2800 degrees to clean cracks of debris for a better bond and fill with hot rubberized sealant.	1	600.00	600.00
Apply 2 coats asphalt emulsion sealcoat by Certified Technicians in additional spot	1	500.00	500.00
Thank you for the opportunity to bid! Mike Thompson (507) 273-1254		Total	\$14,946.00

2022

Proposal

B & D

Sealcoating

Serving the Tri-State area.
214 W. Grant Lane
Caledonia, MN 55921
507-724-3615
Cell: 507-450-5703

- Complete asphalt maintenance
- Sealcoating
- Line Stripping
- Hot & Cold Crack Seal
- Patching
- Sweeping & Cleanup

FREE ESTIMATES

DATE: 5-25-22

Proposal Submitted To: Brian Burkholder
Work To Be Performed At: City of Chatfield MN
Address: 21 Second St SE Chatfield MN 55923
Contact Info: 507-273-9597

We hereby propose to furnish all the materials and perform all the labor necessary for the below checked items.

- ☒ Clean asphalt, blow and sweep.
- ☐ Prepare for crack sealing, remove debris and moisture from cracks.
- ☐ Apply hot rubber crack sealant to cracks. (rubber specification 3405)
- ☒ Apply asphalt emulsion sealer with silica sand mix and top tuff sealer additive.
- ☐ Repaint all lot markings as they currently appear.
- ☒ See additional comments below.

Green Park & Mill Creek walking trails \$ 16,000⁰⁰
Skate Park \$ 2700⁰⁰

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of \$ 18,700⁰⁰ with payments to be made as follows:

Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance on above work. Workmen's Compensation and Public Liability Insurance on above work to be taken out by B&D

Respectfully submitted Peter Molling Per _____

Note — This proposal may be withdrawn by us if not accepted within 15 days

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Accepted _____ Signature _____

Date _____ Signature _____