

CITY OF CHATFIELD COMMON COUNCIL

AGENDA

July 25, 2022 7:00 P.M

- I. Chatfield City Council – July 25, 2022 – 7:00 p.m. – City Council Chambers
 1. Consent Agenda:
 - A. Approval of minutes of prior meetings.
 - B. Approve payment of claims.
 - C. Approve a \$6,000 no-fault sewer back up payment to Tayler Shaw.
 - D. Approve use of City Park by Chatfield Alliance, Chatfield Brass Band, Chatfield Growers Market and Chatfield Center for the Arts to provide music/concerts, growers and makers market, pop-up stands featuring local non-profits, yoga, yard games, etc., and food stands, on Thursdays through August.
 - E. Accept Quarterly Financial Report
 - F. Approve Electric Vehicle charging Agreement
 2. Part-Time Police Officer Hiring Recommendation – Chief Shane Fox
 3. Ambulance Report – Rocky Burnett
 - A. New Hire
 - B. Truck Replacement
 4. Garbage & Recycling Issues:
 - A. Consider recommendation of the Public Services Committee regarding the bag system.
 - B. Consider resolution to increase garbage bag prices, effective immediately.
 - C. Consider recommendation to increase base hauler fee.
 - D. Consider resolution to amend the City’s garbage ordinance and hauler agreement regarding apartment and mixed-use buildings.
 5. City Engineer Report:
 - A. 2023 Street Project Feasibility Report
 6. S.C.S. Report:
 - A. WWTP Roof Repairs
 7. City Charter Resolution
 8. Committee Reports:
 - A. Public Services Committee
 - B. Park & Recreation Committee
 9. Mayor’s Report:
 10. Clerk’s Report:
 11. Roundtable
 12. Adjourn.
 13. Meeting Notices:
 - A. Public Services Committee (Councilors Bluhm & Frank) 4:30 p.m.
 - B. Park & Recreation Committee (Councilors Broadwater & Frank) 5:30 p.m.

**CITY OF CHATFIELD
COMMON COUNCIL
MEETING MINUTES**

Monday, July 11, 2022

The Common Council of the City of Chatfield met in regular session on Monday, July 11, 2022. Mayor Russ Smith presided and called the regular meeting to order at 7:00 PM

Members Present: Councilor Paul Novotny, Councilor Joshua Broadwater, Councilor Mike Urban, Mayor Russ Smith, Councilor Dave Frank, and Councilor Pam Bluhm.

Members absent: None.

Others Present: Shane Fox, Karen Reisner, Brian Burkholder, Chris Giesen, Fred Suhler Jr., Lynda Karver, Craig Britton, and Joel Young.

Consent Agenda

Councilor Paul Novotny entered a motion, with a second by Councilor Paul Novotny, to adopt the consent agenda which included the following items:

1. Approval of June 27, 2022 Meeting Minutes
2. Approve payment of claims
3. Approve one-step pay increase to Grade 4, Step 3 on employment anniversary of Julie Elder
4. Approve one-step pay increase to Grade 8, Step 2 on employment anniversary of Beth Carlson
5. Accept donation of \$5,000 from Chatfield Booster Club to benefit Western Days
6. Authorize \$5,000 payment to Western Days Inc. for services rendered during Western Days
7. Accept donation of \$10,000 from Firefighter's Activities Association to benefit the truck and equipment fund.

Ayes: Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

Nays: None

Motion carried.

Public Hearing – Establishment of TIF District 3-5

The public hearing for the Establishment of TIF District 3-5 was called to order at 7:01 pm. On April 25, 2022, the council approved TIF 3-5 for the purpose of developing an athletic club. In finalizing those documents, the TIF consultant realized that there was an error in the required public notice. To correct that administrative error, the TIF consultant requested a new public hearing and resolution be approved. There are no changes to the project, just a need to satisfy all requirements.

Mayor Smith asked for public comment thrice. No comments were made. The public hearing was closed at 7:04 pm.

Adopt Resolution to Establish TIF District 3-5

Councilor Joshua Broadwater entered a motion, with a second by Councilor Dave Frank, to adopt Resolution to Establish TIF District 3-5.

Ayes: Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

Nays: None

Motion carried.

S.C.S. Report

Crackfilling Proposal

Durst Outdoor Services has quoted the crack-filling project for the year at a price of \$27,892.80. The project includes:

Ave. A from Union St. to Bennett St.; Burr Oak Ave. from Union St. to Winona St.; Winona St. from Burr Oak Ave. to 1st St.; Cliff St. from Burr Oak Ave. to Ave. B; Grove St. from Burr Oak Ave. to Ave. B; Summit St. from Burr Oak Ave. to Ave. B; Valley St. from Winona St. to Grand St.; Grand St. from Liberty Winona St. to Valley St.; Enterprise Dr. from Vindmoll Dr. to Hillside Dr.; Vindmoll Dr. from Enterprise Dr. to Amco; Johnson St. including the wellhouse; 7th St. from Winona St. to Park St.; the North Well driveway; Enterprise Dr. from Winona St. to Vindmoll Dr. and Hillside Dr. to the end; Hillside Dr. from Hwy 52 to Wisdom Ln and Wisdom Ln. to Hwy 30.

Councilor Mike Urban entered a motion, with a second by Councilor Paul Novotny, to approve the Crackfilling Proposal from Durst Outdoor Services for \$27,892.80.

Ayes: Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

Nays: None

Motion carried.

City Engineer's Report – Craig Britton

2022 Water Project Change Order #1

Killmer Electric of Crystal, MN was awarded the 2022 Water System Electrical Improvements project in the amount of \$529,450. The project includes electrical upgrades, SCADA improvements and the addition of generators at Well 2 and the Booster Pump Station. Killmer Electric's subcontractor providing the labor and materials for the SCADA improvements, Automatic Systems, contacted Killmer Electric shortly after the bid and stated that with they were seeing price increases and were having issues with finding available materials for certain SCADA components. Automatic Systems presented Killmer Electric with a breakdown of price increases. Killmer Electric agreed not to markup Automatic Systems requested amount but are requesting an increase in the contract amount from \$529,450 to \$546,108.58.

Councilor Paul Novotny entered a motion, with a second by Councilor Mike Urban, to approve 2022 Water Project Change Order #1.

Ayes: Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

Nays: None

Motion carried.

Committee Reports

Personnel-Budget Committee

Councilors Novotny and Urban were in attendance. Topics included compensation review for mayor and council and preliminary budget review.

Public Works Committee

Councilors Novotny and Urban were in attendance. Topics included:

- Sewer Back-up Claim
- Resident Request to Purchase City Property
- 2022 Water System Electrical Improvement Change Order
- Water Main Relocation at Hwy 30 Bridge
- Crackfilling Proposal
- Compost Management

Mayor's Report

Mayor Smith commented on the CCA project and the extent of the construction going on. He says people will be amazed when it is done. He also reminded everyone to be aware of kids that are out and about on the streets. With the pool open and it being summertime, we all need to take extra care to watch for children.

Clerk's Report

Notice of Filing Dates

NOTICE OF FILING DATES FOR CITY OF CHATFIELD MUNICIPAL GENERAL ELECTION

Notice is hereby given that any individual who desires to become a candidate for an office to be voted for at the Municipal General Election to be held Tuesday, November 8, 2022, may file an Affidavit of Candidacy in the City Clerk's Office at the Thurber Community Building.

The following offices shall be filled:
Mayor - Two year term
(2) Councilors - Four year term each

Affidavits of Candidacy for the above offices may be filed between August 2, 2022 and August 16, 2022, both dates inclusive.

The Office of the City Clerk is open from 8:00 a.m. to 4:30 p.m., Monday through Friday, however, the office will be open until 5:00 p.m. August 16th.

Approve slate of election judges

Councilor Dave Frank entered a motion, with a second by Councilor Mike Urban, to approve the slate of election judges for the Aug. 9, 2022 election. Those judges are Debra Collem, Allan Dietz, Catherine French, James Gladis, Kathy Halvorson, Kathryn Helwig, Sue Kester, Eileen Klema, Lorri Lowrey, Holly Martinka, John Martinka, Marilyn Merrill, Jean Odegarden, Charlotte Ryan, Michael Speck, and Jean Strange.

Ayes: Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

Nays: None

Motion carried.

Authorize Mayor and City Clerk to sign Park Grant contract

Councilor Joshua Broadwater entered a motion, with a second by Councilor Pam Bluhm, to authorize the Mayor and City Clerk to sign the Park Grant contract.

Ayes: Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

Nays: None

Motion carried.

Western Days Request

Councilor Dave Frank entered a motion, with a second by Councilor Pam Bluhm, to approve the following requests related to Western Days:

- | | |
|--------------------|--|
| City Park: | The use of the Chatfield City Park for Western Days Activities Thursday, Aug. 11, 2022 thru Sunday, Aug. 14, 2022 |
| Weekend Activities | A street closures from the corner Hwy. 52/Fourth Street to Twiford/Fourth and from Fourth/Twiford to the corner of Twiford/Third Street, from Thursday, Aug. 11 thru late Sunday, Aug. 14, 2022 for activities throughout the weekend. |
| Car Show | A street closures from Third & Fillmore to Fifth Street and Fourth Street from Winona to the alley behind the firehall on Sunday, Aug. 14, 2022. |

Parade

Shane Fox has requested the closure of Hwy. 52 from the state for the parade on Saturday, Aug. 14, 2022.

Ayes: Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

Nays: None

Motion carried.

Roundtable

Councilor Urban echoed Mayor Smith's sentiments about using extra caution with children out on city streets.

Adjourn

Councilor Mike Urban entered a motion, with a second by Councilor Paul Novotny, to adjourn at 7:16 pm.

Ayes: Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

Nays: None

Motion carried.

Russ Smith, Mayor

Beth Carlson, Deputy Clerk



City of Chatfield

Batch Listing - Unposted Summary

Current Period: July 2022

2022 07ADM03

07/14/22 8:18 AM

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Check							
Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments	
Vendor JACS BAR & GRILL							
056712	SYSCO4	E 100-45124-210	Swimming Pools -	Operating Supplies (GEN	\$149.85	3 CS SUPRPTZ PRETZELS	
Vendor JACS BAR & GRILL					\$149.85		
Batch Name 2022 07ADM03					\$149.85		
					\$149.85		

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2022 07FPR01

07/08/22 4:09 PM

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Check	Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
Vendor BLUE CROSS BLUE SHIELD							
	111924	220701	G 910-21721			\$15.33	VISION EE - KW
		220701	G 910-21721			\$15.33	VISION EE - JY
		220701	G 910-21721			\$15.33	VISION EE - SS
		220701	G 910-21721			\$15.33	VISION EE - DS
		220701	G 910-21721			\$6.41	VISION EE - BC
		220701	G 910-21721			\$15.33	VISION EE - RB
		220701	G 910-21721			\$15.33	VISION EE - BB
Vendor BLUE CROSS BLUE SHIELD						\$98.39	
Vendor CHATFIELD PUBLIC LIBRARY							
	111925	14	R 211-45500-3620	Libraries (GENERA		-\$125.00	SCRIP GAS CARDS
		14	G 910-21728			\$125.00	SCRIP GAS CARDS
Vendor CHATFIELD PUBLIC LIBRARY						\$0.00	
Vendor EFTPS							
	111926	338569	G 910-21709			\$2,179.60	MEDICARE WH - STAFF
	111932	434436	G 910-21709			\$10.98	
	111926	338569	G 910-21703			\$7,497.10	SOC SEC WH - STAFF
		338569	G 910-21701			\$4,950.20	FEDERAL - STAFF
	111932	434436	G 910-21701			\$31.66	
Vendor EFTPS						\$14,669.54	
Vendor EMPOWER							
	111927	100746	G 910-21719			\$99.68	CARLSON
		100746	G 910-21719			\$25.00	WANGEN
		100746	G 910-21719			\$50.00	HYKE
		100746	G 910-21719			\$117.63	IRISH
		100746	G 910-21719			\$82.19	PRIEBE
		100746	G 910-21719			\$125.00	SCHLICHTER
		100746	G 910-21719			\$20.00	KESTER
		100746	G 910-21719			\$145.32	BURKHOLDER
Vendor EMPOWER						\$664.82	
Vendor HEALTHEQUITY							
	111928	6dblpjs	G 910-21726			\$125.00	MILIANDER
		6dblpjs	G 910-21726			\$87.50	ELDER
		6dblpjs	G 910-21726			\$150.00	WANGEN
		6dblpjs	G 910-21726			\$175.00	FUNK
		6dblpjs	G 910-21726			\$341.67	ERICKSON
		6dblpjs	G 910-21726			\$125.00	HYKE
		6dblpjs	G 910-21726			\$125.00	IRISH
		6dblpjs	G 910-21726			\$125.00	PRIEBE
		6dblpjs	G 910-21726			\$345.83	YOUNG
		6dblpjs	G 910-21726			\$300.00	BURNETT
		6dblpjs	G 910-21726			\$304.17	SCHLICHTER S
		6dblpjs	G 910-21726			\$152.08	CARLSON
		6dblpjs	G 910-21726			\$150.00	BURKHOLDER
		6dblpjs	G 910-21726			\$250.00	LANDORF
Vendor HEALTHEQUITY						\$2,756.25	
Vendor LAW ENFORCEMENT LABOR SERVICES							
	JUL-22	G 910-21717				\$65.00	4 FT DUES PAYING MEMBERS - STEVE
	JUL-22	G 910-21717				\$65.00	4 FT DUES PAYING MEMBERS - KEIGL



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Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
JUL-22		G 910-21717			\$65.00	4 FT DUES PAYING MEMBERS - LAND
JUL-22		G 910-21717			\$65.00	4 FT DUES PAYING MEMBERS - MILIA
Vendor LAW ENFORCEMENT LABOR SERVICES					\$260.00	
Vendor MN DEPART. OF REV./WH TAX						
111929	1-719-7	G 910-21702			\$2,472.61	STATE TAX WH
Vendor MN DEPART. OF REV./WH TAX					\$2,472.61	
Vendor MN REVENUE						
111933	1-598-5	G 910-21702			\$24.63	
Vendor MN REVENUE					\$24.63	
Vendor PERA						
111930	SOMPE	G 910-21704			\$4,876.96	PERA - CITY COORDINATED
111934	SOMPE	G 910-21705			\$111.68	
111930	SOMPE	G 910-21704			\$56.24	DCP ELECTED OFFICIAL
	SOMPE	G 910-21705			\$4,486.00	PERA - POLICE
SDR 14	E 230-42270-121		Ambulance	PERA	\$455.00	CEMTRIP - JUNE 2022
Vendor PERA					\$9,985.88	
Vendor TASC						
111931	07/07/2	G 910-21714			\$104.16	FSA MEDICAL - EmpE SCHMIEDEBERG
Vendor TASC					\$104.16	
Batch Name 2022 07FPR01					\$31,036.28	
					\$31,036.28	

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2022 0719LIBKT

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Check							
Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments	
Vendor KWIK TRIP							
111939	200098	E 211-45500-211	Libraries (GENERA	Program Expenses	\$2,565.00	SCRIP CARDS	
Vendor KWIK TRIP					\$2,565.00		
Batch Name 2022 0719LIBKT					\$2,565.00		
					\$2,565.00		

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2022 07CCA-007

07/19/22 8:54 AM

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Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
1		E 454-43200-500	Construction Fund	Cap. Outlay-GENERAL	\$17,085.00	CHATFIELD CENTER FOR THE ARTS -
Vendor SHAW STEWART LUMBER CO.					\$17,085.00	
Vendor SUMMIT FIRE PROTECTION						
220194		E 454-43200-500	Construction Fund	Cap. Outlay-GENERAL	\$9,191.25	PROJ A-1040-00347 CCA PHASE II
Vendor SUMMIT FIRE PROTECTION					\$9,191.25	
Vendor TWIN CITY ACOUSTICS, INC.						
2		E 454-43200-500	Construction Fund	Cap. Outlay-GENERAL	\$6,625.30	CCA PHASE II
Vendor TWIN CITY ACOUSTICS, INC.					\$6,625.30	
Vendor W.L. HALL CO.						
46180		E 454-43200-500	Construction Fund	Cap. Outlay-GENERAL	\$12,655.90	PROJ 0314552A CCA
Vendor W.L. HALL CO.					\$12,655.90	
Vendor WHV INC						
31104		E 454-43200-500	Construction Fund	Cap. Outlay-GENERAL	\$14,209.62	JOB 311021 CCA PHASE II
Vendor WHV INC					\$14,209.62	
Batch Name 2022 07CCA-007					\$685,923.78	
					\$685,923.78	

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Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
	11533	E 100-42110-404	Police Administrati	Repairs/Maint Equipment	\$100.34	2018 EXPLORER - SERPENTINE BELT
Vendor CHATFIELD BODY SHOP					\$100.34	
Vendor CHATFIELD BRASS BAND						
	2022	E 100-45180-327	Band	Brass Band Concerts	\$1,120.00	ANNUAL CONTRIBUTION - 2022
Vendor CHATFIELD BRASS BAND					\$1,120.00	
Vendor CHOSEN VALLEY BAND ACTIVITY						
	2022	E 100-45180-326	Band	School Band Concerts	\$480.00	ANNUAL CONTRIBUTION
Vendor CHOSEN VALLEY BAND ACTIVITY					\$480.00	
Vendor EXPERT BILLING, LLC						
	10242	E 230-42270-435	Ambulance	Licences, Permits and Fe	\$651.00	TRANSPORTS BILLED - JUNE
Vendor EXPERT BILLING, LLC					\$651.00	
Vendor FIRE SAFETY USA, INC						
	161119	E 230-42270-404	Ambulance	Repairs/Maint Equipment	\$296.00	EGR VALVE LOW POWER
	161121	E 230-42270-404	Ambulance	Repairs/Maint Equipment	\$2,295.00	TURBO REPAIR 2010 UNIT B
	160949	E 220-42280-404	Fire Department *	Repairs/Maint Equipment	\$427.00	CLASS I ANODE KIT RELIEF VALVE KIT
Vendor FIRE SAFETY USA, INC					\$3,018.00	
Vendor HILLSIDE NURSERY						
	07-12-2	E 100-46630-300	Community Dev -	Promotional Expense	\$1,412.00	23 18" FIBER BASKETS & 1 BG FERT
Vendor HILLSIDE NURSERY					\$1,412.00	
Vendor KFI ENGINEERS						
	55777	E 454-43200-310	Construction Fund	Other Professional Servic	\$7,350.00	CCA - PHASE II PROJECT 21-0281.00
Vendor KFI ENGINEERS					\$7,350.00	
Vendor KORTERRA, INC.						
	22397	E 601-49400-310	Water Utilities (GE	Other Professional Servic	-\$473.43	50% PRRTD CREDIT KORWEB TICKET
	22397	E 602-49450-310	Sewer (GENERAL)	Other Professional Servic	\$1,200.00	50% NEW LOCATE MGMT SERVICES
	22397	E 601-49400-310	Water Utilities (GE	Other Professional Servic	\$1,200.00	50% NEW LOCATE MGMT SERVICES
	22397	E 602-49450-310	Sewer (GENERAL)	Other Professional Servic	-\$473.42	50% PRRTD CREDIT KORWEB TICKET
Vendor KORTERRA, INC.					\$1,453.15	
Vendor KWIK TRIP						
	957368	E 230-42270-209	Ambulance	Training Institution	\$76.64	PIZZA & COOKIES TRNG
Vendor KWIK TRIP					\$76.64	
Vendor LMCIT / WORKERS COMP PLAN						
	100148	E 220-42280-151	Fire Department *	Worker s Comp Insuranc	-\$825.28	02/12/2021-02/12/2022 PREM AUDIT
	100148	E 100-41500-151	City Clerk	Worker s Comp Insuranc	-\$369.24	02/12/2021-02/12/2022 PREM AUDIT
	100148	E 211-45500-151	Libraries (GENERA	Worker s Comp Insuranc	\$74.86	02/12/2021-02/12/2022 PREM AUDIT
	100148	E 614-49840-151	Cable TV (GENER	Worker s Comp Insuranc	-\$85.69	02/12/2021-02/12/2022 PREM AUDIT
	100148	E 602-49450-151	Sewer (GENERAL)	Worker s Comp Insuranc	\$455.28	02/12/2021-02/12/2022 PREM AUDIT
	100148	E 601-49400-151	Water Utilities (GE	Worker s Comp Insuranc	\$105.47	02/12/2021-02/12/2022 PREM AUDIT
	100148	E 100-42110-151	Police Administrati	Worker s Comp Insuranc	-\$1,505.27	02/12/2021-02/12/2022 PREM AUDIT
	100148	E 100-45200-151	Parks (GENERAL)	Worker s Comp Insuranc	\$752.59	02/12/2021-02/12/2022 PREM AUDIT
	100148	E 100-41100-151	Legislative	Worker s Comp Insuranc	-\$0.12	02/12/2021-02/12/2022 PREM AUDIT
	100148	E 100-43100-151	Street Maintenanc	Worker s Comp Insuranc	-\$466.44	02/12/2021-02/12/2022 PREM AUDIT
	100148	E 100-45124-151	Swimming Pools -	Worker s Comp Insuranc	\$854.95	02/12/2021-02/12/2022 PREM AUDIT
	100148	E 100-43100-151	Street Maintenanc	Worker s Comp Insuranc	\$7,833.79	02/12/2021-02/12/2022 PREM AUDIT
	100148	E 230-42270-151	Ambulance	Worker s Comp Insuranc	\$5,464.20	02/12/2021-02/12/2022 PREM AUDIT
	100148	E 230-42270-151	Ambulance	Worker s Comp Insuranc	\$247.90	02/12/2021-02/12/2022 PREM AUDIT
Vendor LMCIT / WORKERS COMP PLAN					\$12,537.00	



City of Chatfield

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Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
Vendor TACTICAL PRODUCTS & SERV., INC						
1077		E 100-42110-152	Police Administrati	Clothing	\$1,523.10	2 ETHOS LEVEL111A - KEIGLEY
1098		E 100-42110-152	Police Administrati	Clothing	\$150.00	INTERNAL VS EXTERNAL CARRIERS
					\$1,673.10	
Vendor TACTICAL PRODUCTS & SERV., INC						
Vendor THE CHATFIELD NEWS, LLC						
2661		E 211-45500-430	Libraries (GENERA	Miscellaneous (GENERAL	\$10.00	PT GROUNDS KEEPER AD
					\$10.00	
Vendor THE CHATFIELD NEWS, LLC						
Vendor THREADS CUSTOM APPAREL						
4536		E 100-42110-153	Police Administrati	Uniform Allowance	\$20.00	KEIGLY RC NAME
					\$20.00	
Vendor THREADS CUSTOM APPAREL						
Vendor WINONA COUNTY						
06/08/2		E 230-42270-209	Ambulance	Training Institution	\$100.00	ACCT 08295 - CPR - 5 HEARTSAVER
					\$100.00	
Vendor WINONA COUNTY						
Vendor ZOLL MEDICAL CORPORATION						
900654		E 230-42270-403	Ambulance	Prev. Maint. Agreements	\$2,772.00	SERVICE PLAN 1 - SEP 2022-AUG 202
					\$2,772.00	
Vendor ZOLL MEDICAL CORPORATION						
Batch Name 2022 07FA02					\$115,994.32	
Vendor ABILITY BUILDING CENTER						
13226		E 100-41940-302	Municipal Building	Contracted Help	\$686.77	CLEANING -
					\$686.77	
Vendor ABILITY BUILDING CENTER						
Vendor CENTURYLINK-TELE						
07/01/2		E 601-49400-321	Water Utilities (GE	Telephone	\$130.25	612 E10-0825 1/5 NEW CIRCUIT
07/01/2		E 100-42110-321	Police Administrati	Telephone	\$130.25	612 E10-0825 1/5 NEW CIRCUIT
07/08/2		E 230-42270-321	Ambulance	Telephone	\$21.29	1500 1/5 DID LINES
07/08/2		E 100-42110-321	Police Administrati	Telephone	\$21.29	1500 1/5 DID LINES
07/08/2		E 601-49400-321	Water Utilities (GE	Telephone	\$21.29	1500 1/5 DID LINES
07/01/2		E 100-41500-321	City Clerk	Telephone	\$130.25	612 E10-0825 1/5 NEW CIRCUIT
07/08/2		E 100-41500-321	City Clerk	Telephone	\$21.29	1500 1/5 DID LINES
07/08/2		E 100-46630-321	Community Dev -	Telephone	\$156.50	3966 TOUR CENTER
07/01/2		E 100-43100-321	Street Maintenanc	Telephone	\$130.21	612 E10-0825 1/5 NEW CIRCUIT
07/01/2		E 230-42270-321	Ambulance	Telephone	\$130.25	612 E10-0825 1/5 NEW CIRCUIT
07/08/2		E 100-43100-321	Street Maintenanc	Telephone	\$21.28	1500 1/5 DID LINES
07/08/2		E 211-45500-321	Libraries (GENERA	Telephone	\$95.13	2911 LIBRARY ELEVATOR
07/08/2		E 211-45500-321	Libraries (GENERA	Telephone	\$78.25	3480 LIBRARY
					\$1,087.53	
Vendor CENTURYLINK-TELE						
Vendor EO JOHNSON, BUSINESS TECH.						
117131		E 230-42270-404	Ambulance	Repairs/Maint Equipment	\$25.42	#56246 NETWORK L9124 MP C4503
117131		E 100-42110-404	Police Administrati	Repairs/Maint Equipment	\$5.76	#46719-01 POLICE L7545
117131		E 240-46500-404	Economic Dev (GE	Repairs/Maint Equipment	\$7.26	#56246 NETWORK L9124 MP C4503
117131		E 100-41910-404	Planning and Zoni	Repairs/Maint Equipment	\$7.26	#56246 NETWORK L9124 MP C4503
117131		E 602-49450-404	Sewer (GENERAL)	Repairs/Maint Equipment	\$13.31	#56246 NETWORK L9124 MP C4503
117131		E 601-49400-404	Water Utilities (GE	Repairs/Maint Equipment	\$13.31	#56246 NETWORK L9124 MP C4503
117131		E 100-42110-404	Police Administrati	Repairs/Maint Equipment	\$13.31	#56246 NETWORK L9124 MP C4503
117131		E 603-49500-404	Refuse/Garbage (Repairs/Maint Equipment	\$13.31	#56246 NETWORK L9124 MP C4503
117131		E 100-41500-404	City Clerk	Repairs/Maint Equipment	\$27.84	#56246 NETWORK L9124 MP C4503
					\$126.78	
Vendor EO JOHNSON, BUSINESS TECH.						
Vendor HAWKINS, INC.						
623482		E 100-45124-210	Swimming Pools -	Operating Supplies (GEN	\$2,123.54	POOL CHEMICALS



City of Chatfield

Batch Listing - Unposted Summary

Current Period: July 2022

2022 07FA02U

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Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
	623785	E 601-49400-210	Water Utilities (GE	Operating Supplies (GEN	\$30.00	WATER SUPPLY CHEMICALS
	623482				\$0.00	
Vendor HAWKINS, INC.					\$2,153.54	
Vendor HBC						
		E 602-49450-438	Sewer (GENERAL)	Internet Expenses	\$104.55	BUS VALUE PKG 120MBPS
		E 602-49450-438	Sewer (GENERAL)	Internet Expenses	\$89.99	50% 1520399 3 INTERNET LOC
		E 601-49400-438	Water Utilities (GE	Internet Expenses	\$89.98	50% 1520399 3 INTERNET LOC
		E 602-49450-321	Sewer (GENERAL)	Telephone	\$18.34	867-4321BASIC & TOLL
Vendor HBC					\$302.86	
Vendor IDEAL SERVICE, INC.						
	11824	E 601-49400-404	Water Utilities (GE	Repairs/Maint Equipment	\$156.98	ABB ACH550, FAN KIT
Vendor IDEAL SERVICE, INC.					\$156.98	
Vendor MIENERGY COOPERATIVE						
	07/07/2	E 601-49400-380	Water Utilities (GE	Utility Services (GENERA	\$398.78	333119002 85007612 HSD BS
	07/07/2	E 601-49400-380	Water Utilities (GE	Utility Services (GENERA	\$332.22	333119003 85007624 JOHNST WELL
	07/07/2	E 602-49450-380	Sewer (GENERAL)	Utility Services (GENERA	\$40.84	333119004 85007649 STALB LS
	07/07/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$410.00	333119005 85010070 HSD STLGHTS
	07/07/2	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$30.82	333119001 8500759501 52 SIGN
Vendor MIENERGY COOPERATIVE					\$1,212.66	
Vendor MINNESOTA ENERGY RESOURCES						
	06/28/2	E 100-45124-380	Swimming Pools -	Utility Services (GENERA	\$4,733.11	000011 POOL
Vendor MINNESOTA ENERGY RESOURCES					\$4,733.11	
Vendor OLSON TREE AND LANDSCAPING						
	4089	E 100-43100-411	Street Maintenanc	Tree Maintenance / EAB	\$2,280.00	TREE TRIMMING REMOVAL GRINDING
Vendor OLSON TREE AND LANDSCAPING					\$2,280.00	
Vendor ON SITE SANITATION						
	000136	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$254.00	001411-006 GP - 558 OTRNE
	000136	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$87.00	001411-0005 SHADY OAK PARK
	000136	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$87.00	001411-0004 MC HSA-559 OTRNE
	000136	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$87.00	001411-0003 MC HSP-160 DIVSTNW
	000136	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$254.00	001411-0002 MC BF-160 DIVSTNW
Vendor ON SITE SANITATION					\$769.00	
Vendor RCM SPECIALTIES INC						
	8566	E 100-43100-406	Street Maintenanc	Street-Grdng/Chlrd/Crckf	\$627.90	EMULSION
Vendor RCM SPECIALTIES INC					\$627.90	
Vendor SCHWICKERT COMPANY						
	S51009	E 100-41940-401	Municipal Building	Repairs/Maint Buildings	\$595.05	PROJ 511213046 6046 CCA PHASE II
Vendor SCHWICKERT COMPANY					\$595.05	
Vendor THE CHATFIELD NEWS, LLC						
	2665	E 240-46500-350	Economic Dev (GE	Print/Binding (GENERAL)	\$160.00	EDA - TIF DISCLOSURE
Vendor THE CHATFIELD NEWS, LLC					\$160.00	
Vendor ZEP MANUFACTURING						
	900757	E 100-45124-210	Swimming Pools -	Operating Supplies (GEN	\$118.92	43X60 BLACK BAGS
	900759	E 100-45124-210	Swimming Pools -	Operating Supplies (GEN	\$118.92	43X60 BLACK BAGS
Vendor ZEP MANUFACTURING					\$237.84	
Batch Name 2022 07FA02U					\$15,130.02	



City of Chatfield

Batch Listing - Unposted Summary

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Check							
Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments	
						\$131,124.34	

([BatchID] in (17637,17650))

Joel Young

From: Tayler Shaw <taylerjshaw@gmail.com>
Sent: Wednesday, June 22, 2022 3:58 PM
To: Joel Young
Subject: Re: Sewer Back Up Claim

I would certainly appreciate the effort. Let me put together something a little more presentable. I will send documents in two separate emails to separate the two incidents and hope for the best. Being compensated for both incidences would go a very long way to repairing the damages in all aspects. I appreciate your suggestion and your time.
-Tayler

On Wed, Jun 22, 2022, 3:46 PM Joel Young <JYoung@ci.chatfield.mn.us> wrote:

Hi Tayler. I would suggest that you fill out a claim for each of the two events. Over the many years this program has been in place, this is the first time someone has had an experience like you have so it is possible that the city council might agree to make a payment on both claims. I certainly can't predict the outcome but it doesn't hurt to try.

Joel

Get [Outlook for iOS](#)

From: Tayler Shaw <taylerjshaw@gmail.com>
Sent: Wednesday, June 22, 2022 2:03:49 PM
To: Joel Young <JYoung@ci.chatfield.mn.us>
Subject: Re: FW: Sewer Back Up Claim

Joel,

Am I reading the policy correctly in that it will only pay up to \$3,000 regardless of the number of occurrences? If that's the case, please see the attached estimate to replace the furnace. \$3000 will almost cover half of that. Nevermind my out of pocket cost on mitigation, sheet rock, carpet, furniture, power tools, personal property... in less than 4 years my property has been flooded 3 times as a result of adjacent city activities. I can't help but say disappointed is an understatement to how I've been compensated by the city I've spent my entire life living and paying taxes in. Heartbroken is perhaps more appropriate. Please forward my claim to the appropriate parties and I will sign the waiver if and only after the claim is approved. Thank you.

Tayler J Shaw

On Tue, Jun 7, 2022, 3:49 PM Joel Young <JYoung@ci.chatfield.mn.us> wrote:

From: Joel Young
Sent: Friday, May 20, 2022 12:38 PM
To: taylorjshaw@gmail.com
Cc: Brian Burkholder <bburkholder@ci.chatfield.mn.us>; Steven Schlichter <sschlichter@ci.chatfield.mn.us>
Subject: Sewer Back Up Claim

Southeast Mutual Insurance Company

PO BOX 647
St. Charles, MN 55972
507-932-3886

Estimate**Claim No.**

File No.	Policy No.	Date of Loss	Status	Report Date	Adjuster
0037		1/31/2022	First	5/5/2022	Greg Thompson

Insured	Address
Tayler Shaw	411 N. Main St. Chatfiled , MN 55923

Loss Address
411 N. Main St. Chatfiled , MN 55923

Dwelling

Limit: \$5,000.00 Deductible: \$1,000.00

Family Room

Floor 49.11 SY Wall 688 SF Ceiling 442 SF Floor Perim. 86 FT Ceiling Perim. 86 FT

Item / Grade	Qty	Unit	Cost	Tax	RC	DEP	ACV
1. Carpet / standard grade							
(1) Remove	442	SF	0.36	0.00	159.12	0.00	159.12
(2) Replace	442	SF	5.30	149.05	2,342.60	0.00	2,342.60
2. Hardboard paneling / standard grade							
(1) Remove	688	SF	0.37	0.00	254.56	0.00	254.56
(2) Replace	688	SF	3.84	89.48	2,641.92	0.00	2,641.92
Family Room Totals:				238.53	5,398.20	0.00	5,398.20

Family Room 2

Floor 3.33 SY Wall 176 SF Ceiling 30 SF Floor Perim. 22 FT Ceiling Perim. 22 FT

Item / Grade	Qty	Unit	Cost	Tax	RC	DEP	ACV
1. Carpet / standard grade							
(1) Remove	30	SF	0.36	0.00	10.80	0.00	10.80
(2) Replace	30	SF	5.30	10.12	159.00	0.00	159.00
Family Room 2 Totals:				10.12	169.80	0.00	169.80

Bedroom 1

Floor 18 SY Wall 432 SF Ceiling 162 SF Floor Perim. 54 FT Ceiling Perim. 54 FT

Item / Grade	Qty	Unit	Cost	Tax	RC	DEP	ACV
1. Carpet / standard grade							
(1) Remove	162	SF	0.36	0.00	58.32	0.00	58.32
(2) Replace	162	SF	5.30	54.63	858.60	0.00	858.60
2. 1/2" drywall installed / all coats, no texture							
(1) Replace	12	SF	2.76	0.90	33.12	0.00	33.12
3. Drywall or Plaster / 1 coat							
(1) Paint	432	SF	0.71	9.08	306.72	0.00	306.72
4. Base Molding, Clamshell base, 3-1/2" / finger-joint pine							
(1) Replace	12	LF	5.54	2.50	66.48	0.00	66.48
(2) Stain	12	LF	1.53	0.34	18.36	0.00	18.36
Bedroom 1 Totals:				67.45	1,341.60	0.00	1,341.60

Closet, Walk-in

Floor 4.33 SY Wall 200 SF Ceiling 39 SF Floor Perim. 25 FT Ceiling Perim. 25 FT

Item / Grade	Qty	Unit	Cost	Tax	RC	DEP	ACV
1. Carpet / standard grade							
(1) Remove	39	SF	0.36	0.00	14.04	0.00	14.04
(2) Replace	39	SF	5.30	13.15	206.70	0.00	206.70
2. 1/2" drywall installed / all coats, no texture							
(1) Replace	34	SF	2.76	2.54	93.84	0.00	93.84
3. Drywall or Plaster / 1 coat							
(1) Paint	200	SF	0.71	4.21	142.00	0.00	142.00
4. Base Molding, Clamshell base, 3-1/2" / finger-joint pine							

Estimate**Claim No.**

File No.	Policy No.	Date of Loss	Status	Report Date	Adjuster		
0037		1/31/2022	First	5/5/2022	GregThompson		
(1) Replace		25 LF	5.54	5.20	138.50	0.00	138.50
(2) Stain		25 LF	1.53	0.70	38.25	0.00	38.25

Closet, Walk-in Totals: 25.80 633.33 0.00 633.33

Stairs

Floor 3 SY Wall 192 SF Ceiling 27 SF Floor Perim. 24 FT Ceiling Perim. 24 FT

Item / Grade	Qty	Unit	Cost	Tax	RC	DEP	ACV
1. Carpet / standard grade							
(1) Remove	27	SF	0.36	0.00	9.72	0.00	9.72
(2) Replace	27	SF	5.30	9.10	143.10	0.00	143.10

Stairs Totals: 9.10 152.82 0.00 152.82

Stairs - Landing

Floor 1.17 SY Wall 104 SF Ceiling 10.5 SF Floor Perim. 13 FT Ceiling Perim. 13 FT

Item / Grade	Qty	Unit	Cost	Tax	RC	DEP	ACV
1. Carpet / standard grade							
(1) Remove	10.5	SF	0.36	0.00	3.78	0.00	3.78
(2) Replace	10.5	SF	5.30	3.54	55.65	0.00	55.65

Stairs - Landing Totals: 3.54 59.43 0.00 59.43

Bathroom

Floor 16 SY Wall 384 SF Ceiling 144 SF Floor Perim. 48 FT Ceiling Perim. 48 FT

Item / Grade	Qty	Unit	Cost	Tax	RC	DEP	ACV
1. Cabinet, Bathroom vanity / standard grade							
(1) Remove	5	LF	14.20	0.00	71.00	0.00	71.00
(2) Replace	5	LF	190.63	65.13	953.15	0.00	953.15
2. Hardboard paneling / economy grade							
(1) Remove	32	SF	0.37	0.00	11.84	0.00	11.84
(2) Replace	32	SF	3.54	3.41	113.28	0.00	113.28

Bathroom Totals: 68.54 1,149.27 0.00 1,149.27

Dwelling Loss:

	RC	R DEP	NR DEP	ACV
Subtotal	8,904.45	0.00	0.00	8,904.45
Tax	423.08	0.00	0.00	423.08
	9,327.53	0.00	0.00	9,327.53

Claim Totals: 9,327.53 0.00 0.00 9,327.53

Less Deductible Applied 1,000.00
Less Participation by the Insured 3,327.53
ACV Claim **5,000.00**

SERVPRO of Rochester
7200 Hwy 14 East
Rochester, MN 55904 US
507-286-9170
hwoolman10728@gmail.com
www.servprorochester.com



BILL TO
Tayler Shaw
411 Main St
Chatfield, MN 55923

INVOICE 20172448

DATE 02/07/2022 TERMS Net 30

DUE DATE 03/09/2022

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Water Remed	Water Restoration	1	1,554.85	1,554.85
	Water Remed	Water Restoration	1	558.58	558.58
SUBTOTAL					2,113.43
TAX (7.375%)					114.67
TOTAL					2,228.10
PAYMENT					2,228.10
TOTAL DUE					\$0.00





Prepared For:		Bill To:	
Name	<i>Taylor Shaw</i>	Name	
Address	<i>411 Main St N</i>	Address	
City, State, Zip	<i>Chattfield MN 55923</i>	City, State, Zip	
Phone	<i>616-5186</i>	Phone	
E-Mail	<i>taylorshaw@gmail.com</i>	E-Mail	

BTU LOAD OF SPACE:	Heating BTU Req.	Cooling BTU Req.
OUR RESPONSIBILITY:	<input checked="" type="checkbox"/> Reconnect existing electrical <input checked="" type="checkbox"/> All necessary taxes, labor, permits <input checked="" type="checkbox"/> Removal and disposal of old equipment <input checked="" type="checkbox"/> Add new condensate drain system standard/pump <input checked="" type="checkbox"/> Provide rebate forms for customer <input checked="" type="checkbox"/> Clean up work area when job complete	<input type="checkbox"/> All necessary ducts and fittings <input type="checkbox"/> All necessary gas piping <input type="checkbox"/> Re-vent water heater 4" (state code) <input type="checkbox"/> Combustion Air Size _____ Existing Size _____ <input type="checkbox"/> Chimney is OK / liner req. and included Size _____ <input type="checkbox"/> Vent Hi Eff. Furnace P.V.C. _____ <input checked="" type="checkbox"/> New condenser base <input checked="" type="checkbox"/> Proper sized refrigerant lines <input checked="" type="checkbox"/> Install refrigerant dryer <input checked="" type="checkbox"/> Removal and disposal old refrigerant (if needed)

BRAND			
Furnace	Model #		
<input checked="" type="radio"/> NAT LP	Serial #		
	BTU/Efficiency	<i>80,000 19.6%</i>	
	Type	<i>1-Stage AC</i>	
A/C	Model #		
	Serial #		
	Type		
SEER / Refrigerant:		R-410A	R-410A
Coil	Model #		
	Serial #		
THERMOSTAT			
MANUFACTURER'S WARRANTY:	Parts/Labor		
	Heat Exch./Compressor		
Furnace/ Package	\$	\$	\$
A/C			
Annual Preventative Maintenance Year	\$	\$	\$
PACKAGE TOTAL	<i>5995</i>		
Monthly Payment	(\$)	(\$)	(\$)
Manufacturer's Rebate	(\$)	(\$)	(\$)
Utilities Rebate (MAIL IN) <i>menergy</i>	(\$ <i>-350</i>)	(\$)	(\$)
Utilities Rebate (MAIL IN)	(\$)	(\$)	(\$)
	(\$)	(\$)	(\$)
Customer Equipment Investment After Rebates	<i>5645</i>		
Additional Services			
Filter System	\$ <i>350</i>	\$	\$
Water Heater <i>50 gallon</i>	\$ <i>AP Smith Electric</i>	\$ <i>1995</i>	\$
Water Conditioning	\$	\$	\$
Duct Cleaning	\$	\$	\$

FOR INTERNAL USE	
Sales Date:	
Install Date:	
Crew:	
<input type="checkbox"/> E <input type="checkbox"/> NE <input type="checkbox"/> REC	
<input type="checkbox"/> HP <input type="checkbox"/> EP <input type="checkbox"/> HNP <input type="checkbox"/> ENP	
<input type="checkbox"/> Electric panel	
Brand	

CUSTOMER ACCESSORIES AND SERVICE INVESTMENT	
ACCEPTANCE:	INSTALLED PRICE - Due on Date of Install
Respectfully Submitted By:	Date <i>6-20-22</i>
This Proposal is Accepted By:	Date
* NOTICE TO BE GIVEN BY CONTRACTOR ON BACK OF CONTRACT FORM. BY ACCEPTING PROPOSAL, CUSTOMER AGREES TO TERMS AND NOTICE.	



**High-Efficiency
Single-Stage Multi-Speed Gas Furnace**
Upflow, Horizontal | Up to 96% AFUE | AMES96

Rest Assured.
It's an Amana® brand.



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Premium **Amana**
Brand Quality

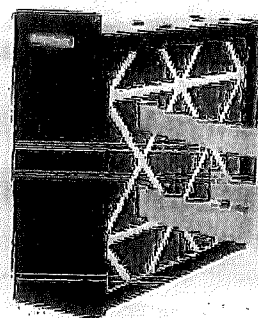
Stainless-Steel, Tubular
Primary Heat Exchanger



AM Series
MEDIA AIR CLEANERS

CLEAN COMFORT™
INDOOR AIR ESSENTIALS

Indoor comfort in your home is about more than just adjusting the temperature on the thermostat. Many homeowners overlook the need for necessary components and systems that can improve the indoor air you breathe. Indoor air quality products and systems are quite frequently treated as accessories. We define them as indoor air essentials.



WHOLE HOME
MEDIA FILTRATION

FILTRATION



HUMIDITY
CONTROL



PURIFICATION



VENTILATION



Breathe easier with the AM Series Air Cleaner

Protection you need

A central heating and cooling system offers just the basics with regard to enhanced indoor air quality for you and your family. Consider the fact that the Environmental Protection Agency (EPA) estimates that the air you breathe inside your home could be up to five times more polluted than the air outside your home¹. Beyond simply heating and cooling the air in your home, don't you want the best indoor air possible for your family? We make it a simple decision with Clean Comfort® Indoor Air Essentials product solutions.

High efficiency filtration

The Clean Comfort brand AM Series of media air cleaners are a more efficient and convenient way to clean the air in your home compared to standard furnace filters, which may need to be replaced monthly. AM Series media air cleaners help to remove household dust, lint and other particulates passing through the return air ducts of your central heating and cooling system. And these air cleaners can be upgraded to a Clean Comfort High Efficiency Electronic Air Cleaner, which is capable of removing airborne contaminants as small as 0.06 micron (1/424,000 of an inch).

Why buy an air cleaner?

- Helps protect and prolong the operating efficiency of the heating and cooling equipment by reducing airborne particles that can build up on the surface of the cooling coil.
- Helps reduce unpleasant odors (such as those from cooking, smoking or painting) with optional carbon filters.
- Long life, high capacity filters will last up to one year before needing to be replaced, based on conditions within the home.

¹<http://www.epa.gov/region1/communities/indoorair.html>

PURE. CLEAN. AIR.

www.cleancomfort.com



T6 PRO Smart

Geofencing, 7-day, 5-2, 5-1-1, 1-week or non-programmable

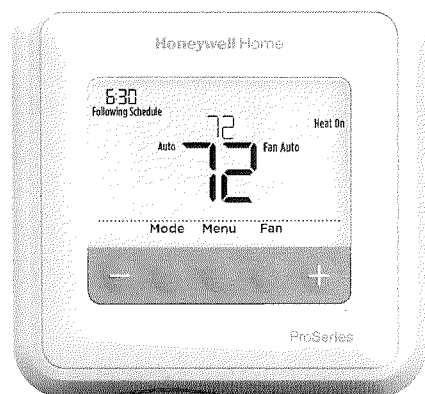
- Connect from anywhere with smartphone or tablet and the Honeywell Home app
- Smart alerts remind to change filter and warn of extreme indoor temperature
- Auto-change from heat to cool
- Fan settings for Auto, On, or Circ
- Touchscreen Display: 6.89 sq. in.



T6 PRO

7-day, 5-2, 5-1-1 or non-programmable

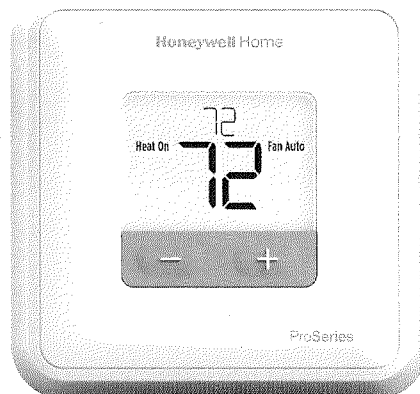
- Filter change reminders
- Auto-change from heat to cool
- Simple push-button functionality
- Screen Size: 5.44 sq. in.



T4 PRO

7-day, 5-2, 5-1-1 or non-programmable

- Filter change reminders
- Auto-change from heat to cool
- Simple push-button functionality
- Screen Size: 3.93 sq. in.



T1 PRO

Non-programmable

- Simple push-button functionality
- Screen Size: 2.37 sq. in.



Resideo Technologies, Inc.

1985 Douglas Drive North
Golden Valley, MN 55422
1-800-633-3991
resideo.com

For more information

ForwardThinking.HoneywellHome.com

03-00357 | TG | 09/19

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Honeywell Home

Southeast Mutual Insurance Company

PO BOX 647
St. Charles, MN 55972
507-932-3886

Estimate**Claim No. 22-04-03**

File No.	Policy No.	Date of Loss	Status	Report Date	Adjuster
22-04-03	74314	4/10/2022	First	4/29/2022	Greg Thompson

Insured	Address
Tayler Shaw	411 N. Main St. Chatfield, MN 55923

Loss Address
411 N. Main St. Chatfield, MN 55923

Dwelling

Limit: \$5,000.00 Deductible: \$1,000.00

Utility Room

Floor 17.46 SY Wall 402.67 SF Ceiling 157.17 SF Floor Perim. 50.33 FT Ceiling Perim. 50.33 FT

Item / Grade	Qty	Unit	Cost	Tax	RC	DEP	ACV
1. Concrete / floor							
(1) Clean	157.17	SF	0.54	0.24	84.87	0.00	84.87
2. 1/2" drywall installed / with smooth-wall finish							
(1) Remove	36	SF	0.44	0.00	15.84	0.00	15.84
(2) Replace	36	SF	4.22	4.04	151.92	0.00	151.92
3. Drywall or Plaster / 2 coats							
(1) Paint	208	SF	1.19	6.64	247.52	0.00	247.52
Utility Room Totals:				10.92	500.15	0.00	500.15

Bedroom 1

Floor 12 SY Wall 336 SF Ceiling 108 SF Floor Perim. 42 FT Ceiling Perim. 42 FT

Item / Grade	Qty	Unit	Cost	Tax	RC	DEP	ACV
1. Drywall or Plaster / 2 coats							
(1) Paint	336	SF	1.19	10.73	399.84	0.00	399.84
2. Carpet / standard grade							
(1) Remove	108	SF	0.38	0.00	41.04	0.00	41.04
(2) Replace	108	SF	6.76	48.20	730.08	0.00	730.08
3. Carpet pad / jute							
(1) Remove	108	SF	0.19	0.00	20.52	0.00	20.52
(2) Replace	108	SF	1.04	7.65	112.32	0.00	112.32
4. 1/2" drywall installed / with smooth-wall finish							
(1) Remove	84	SF	0.44	0.00	36.96	0.00	36.96
(2) Replace	84	SF	4.22	9.42	354.48	0.00	354.48
5. Concrete / floor							
(1) Clean	108	SF	0.54	0.17	58.32	0.00	58.32
Bedroom 1 Totals:				76.17	1,753.56	0.00	1,753.56

Hall

Floor 8 SY Wall 288 SF Ceiling 72 SF Floor Perim. 36 FT Ceiling Perim. 36 FT

Item / Grade	Qty	Unit	Cost	Tax	RC	DEP	ACV
1. Drywall or Plaster / 2 coats							
(1) Paint	192	SF	1.19	6.13	228.48	0.00	228.48
2. Carpet / standard grade							
(1) Remove	72	SF	0.38	0.00	27.36	0.00	27.36
(2) Replace	72	SF	6.76	32.13	486.72	0.00	486.72
3. Carpet pad / jute							
(1) Remove	72	SF	0.19	0.00	13.68	0.00	13.68
(2) Replace	72	SF	1.04	5.10	74.88	0.00	74.88
4. 1/2" drywall installed / with smooth-wall finish							
(1) Remove	56	SF	0.44	0.00	24.64	0.00	24.64
(2) Replace	56	SF	4.22	6.28	236.32	0.00	236.32
5. Concrete / floor							

Estimate**Claim No. 22-04-03**

File No.	Policy No.	Date of Loss	Status	Report Date	Adjuster		
22-04-03	74314	4/10/2022	First	4/29/2022	GregThompson		
(1) Clean		72 SF	0.54	0.11	38.88	0.00	38.88
Hall Totals:				49.75	1,130.96	0.00	1,130.96
Family Room							
Floor 30 SY Wall 528 SF Ceiling 270 SF Floor Perim. 66 FT Ceiling Perim. 66 FT							
Item / Grade	Qty	Unit	Cost	Tax	RC	DEP	ACV
1. Concrete / floor							
(1) Clean	270	SF	0.54	0.42	145.80	0.00	145.80
Family Room Totals:				0.42	145.80	0.00	145.80
Furnace Room							
Floor 24.44 SY Wall 512 SF Ceiling 220 SF Floor Perim. 64 FT Ceiling Perim. 64 FT							
Item / Grade	Qty	Unit	Cost	Tax	RC	DEP	ACV
1. Concrete / floor							
(1) Clean	220	SF	0.54	0.34	118.80	0.00	118.80
Furnace Room Totals:				0.34	118.80	0.00	118.80
Furnace Room 2							
Floor 2.33 SY Wall 152 SF Ceiling 21 SF Floor Perim. 19 FT Ceiling Perim. 19 FT							
Item / Grade	Qty	Unit	Cost	Tax	RC	DEP	ACV
1. Concrete / floor							
(1) Clean	21	SF	0.54	0.03	11.34	0.00	11.34
Furnace Room 2 Totals:				0.03	11.34	0.00	11.34
Walk-In Closet							
Floor 4 SY Wall 192 SF Ceiling 36 SF Floor Perim. 24 FT Ceiling Perim. 24 FT							
Item / Grade	Qty	Unit	Cost	Tax	RC	DEP	ACV
1. Drywall or Plaster / 2 coats							
(1) Paint	192	SF	1.19	6.13	228.48	0.00	228.48
2. 1/2" drywall installed / with smooth-wall finish							
(1) Remove	48	SF	0.44	0.00	21.12	0.00	21.12
(2) Replace	48	SF	4.22	5.38	202.56	0.00	202.56
3. Concrete / floor							
(1) Clean	36	SF	0.54	0.06	19.44	0.00	19.44
Walk-In Closet Totals:				11.57	471.60	0.00	471.60
Bedroom 2							
Floor 19.63 SY Wall 442.67 SF Ceiling 176.67 SF Floor Perim. 55.33 FT Ceiling Perim. 55.33 FT							
Item / Grade	Qty	Unit	Cost	Tax	RC	DEP	ACV
1. Drywall or Plaster / 2 coats							
(1) Paint	224	SF	1.19	7.15	266.56	0.00	266.56
2. 1/2" drywall installed / with smooth-wall finish							
(1) Remove	54	SF	0.44	0.00	23.76	0.00	23.76
(2) Replace	54	SF	4.22	6.06	227.88	0.00	227.88
3. Concrete / floor							
(1) Clean	176.67	SF	0.54	0.28	95.40	0.00	95.40
4. Carpet / standard grade							
(1) Remove	176.67	SF	0.38	0.00	67.13	0.00	67.13
(2) Replace	176.67	SF	6.76	78.84	1,194.29	0.00	1,194.29
5. Carpet pad / jute							
(1) Remove	176.67	SF	0.19	0.00	33.57	0.00	33.57
(2) Replace	176.67	SF	1.04	12.52	183.74	0.00	183.74
Bedroom 2 Totals:				104.85	2,092.33	0.00	2,092.33

Estimate**Claim No. 22-04-03**

File No. 22-04-03	Policy No. 74314	Date of Loss 4/10/2022	Status First	Report Date 4/29/2022	Adjuster GregThompson
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Understeps

Floor 3 SY Wall 192 SF Ceiling 27 SF Floor Perim. 24 FT Ceiling Perim. 24 FT

Item / Grade	Qty	Unit	Cost	Tax	RC	DEP	ACV
1. Concrete / floor							
(1) Clean	27	SF	0.54	0.04	14.58	0.00	14.58
2. Hardboard paneling / standard grade							
(1) Remove	48	SF	0.37	0.00	17.76	0.00	17.76
(2) Replace	48	SF	3.84	6.24	184.32	0.00	184.32
Understeps Totals:				6.28	216.66	0.00	216.66

Landing

Floor 1.78 SY Wall 128 SF Ceiling 16 SF Floor Perim. 16 FT Ceiling Perim. 16 FT

Item / Grade	Qty	Unit	Cost	Tax	RC	DEP	ACV
1. Drywall or Plaster / 2 coats							
(1) Paint	40	SF	1.19	1.28	47.60	0.00	47.60
2. Carpet / standard grade							
(1) Remove	16	SF	0.38	0.00	6.08	0.00	6.08
(2) Replace	16	SF	6.76	7.14	108.16	0.00	108.16
3. Carpet pad / jute							
(1) Remove	16	SF	0.19	0.00	3.04	0.00	3.04
(2) Replace	16	SF	1.04	1.13	16.64	0.00	16.64
4. 1/2" drywall installed / with smooth-wall finish							
(1) Remove	8	SF	0.44	0.00	3.52	0.00	3.52
(2) Replace	8	SF	4.22	0.90	33.76	0.00	33.76
5. Concrete / floor							
(1) Clean	16	SF	0.54	0.02	8.64	0.00	8.64
Landing Totals:				10.47	227.44	0.00	227.44

Dwelling Loss:

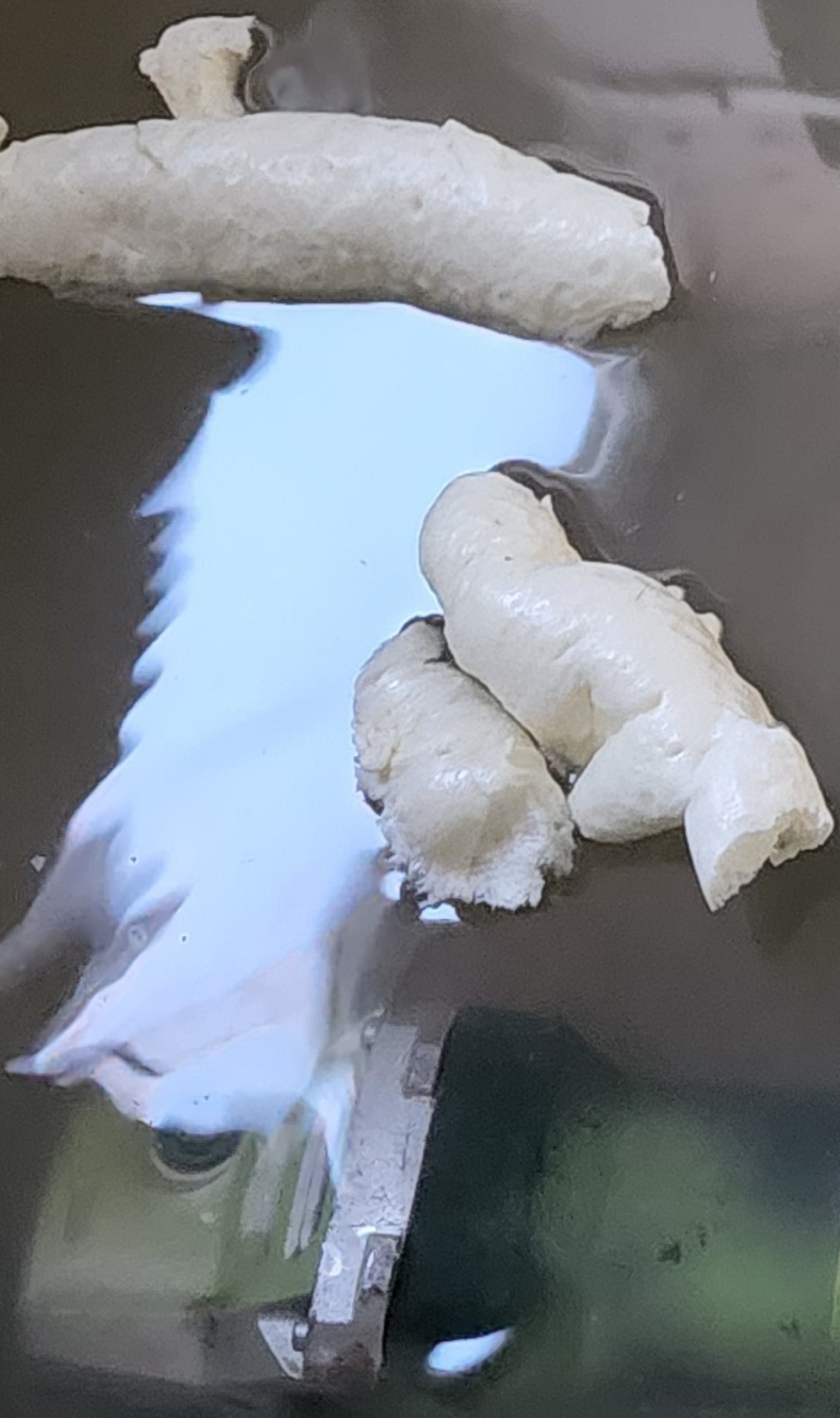
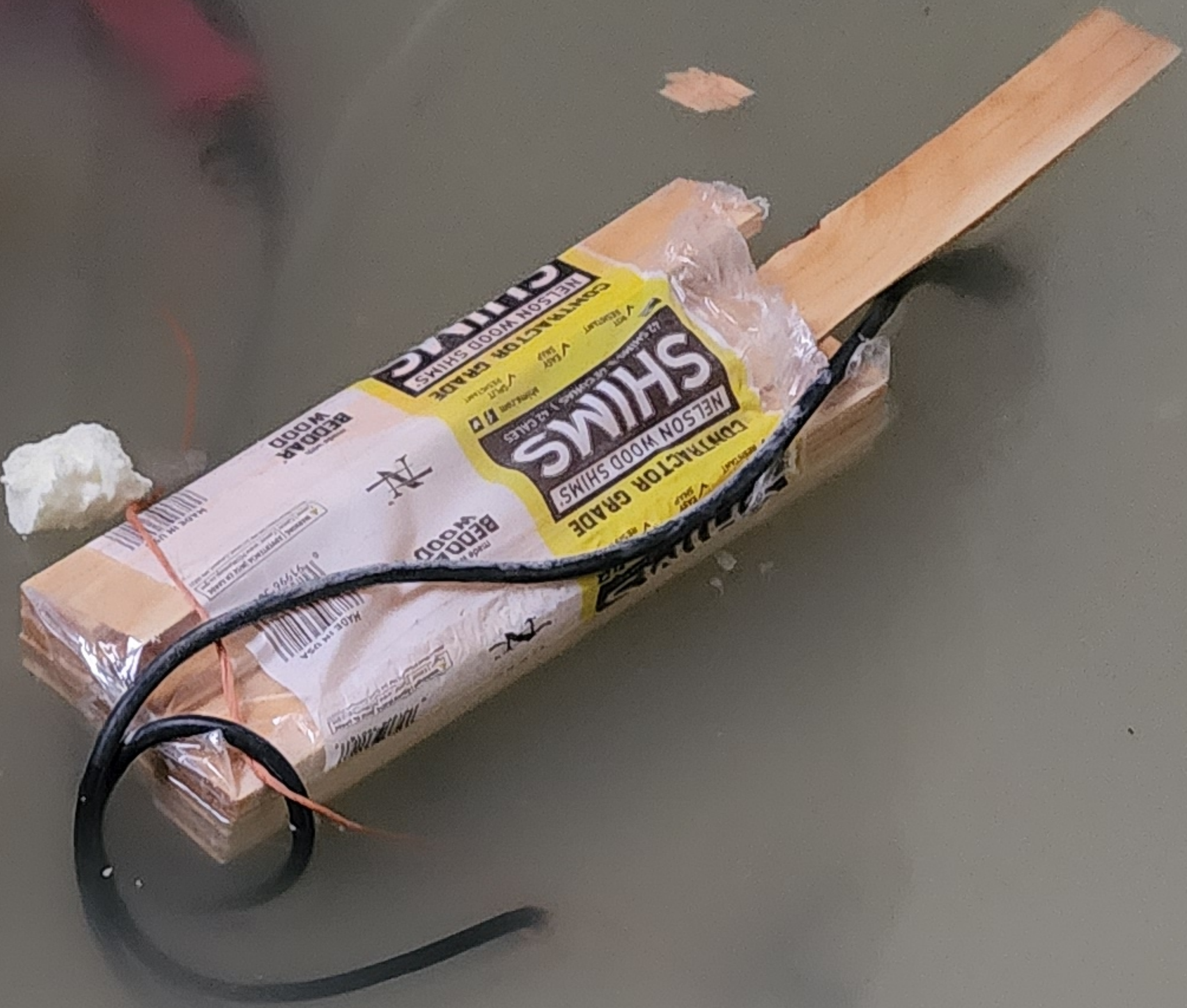
	RC	R DEP	NR DEP	ACV
Subtotal	6,668.64	0.00	0.00	6,668.64
Tax	270.80	0.00	0.00	270.80
	6,939.44	0.00	0.00	6,939.44

Claim Totals:	6,939.44	0.00	0.00	6,939.44
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Less Deductible Applied	1,000.00
Less Participation by the Insured	939.44
ACV Claim	5,000.00

<u>Items</u>	<u>Quantity</u>	<u>Estimated Value</u>
Millwakuee Drill	1	\$ 150.00
Black & Decker Drill	1	\$ 80.00
Tool Shop Hammer Drill	1	\$ 60.00
Black & Decker Reciprocating Saw	1	\$ 80.00
Black & Decker circular saw	1	\$ 50.00
Makita Angle Grinder	1	\$ 90.00
Black & Decker 12 volt batteries	3	\$ 120.00
Millwaukee 18 volt batteries	2	\$ 240.00
25' Lufkin Tape Measure	1	\$ 20.00
Holmes Box Fan	1	\$ 25.00
Saniswift bathroom pump	1	\$ 290.00
6' Mirror	1	\$ 60.00
Push Broom	1	\$ 20.00
Ashley Reclining love seat	1	\$ 750.00
Table lamp	1	\$ 20.00
4x8 Menards Sheet Rock	3	\$ 30.00
Hoover Steam Clean Vacuum	1	\$ 150.00
Amish built oak gun cabinet	1	\$ 1,000.00
Panasonic Stereo System	1	\$ 200.00
Fay Glass table	1	\$ 215.00
Ashley Coffee table	1	\$ 300.00
Furnace inspection by K&S	1	\$ 100.00
Duct Cleaning by K&S	1	\$ 225.00
water heater estimate (K&S)	1	\$ 2,000.00
Furnace estimate (K&S)	1	\$ 4,000.00
Tuscany Bathroom Vanity	1	\$ 400.00
Whirlpool Washer & Dryer	1	\$ 1,200.00
Bed & Box Spring	1	\$ 600.00
Dresser	1	\$ 300.00
Shoes	6	\$ 500.00
Clothes	hundreds	\$ 500.00
Collectable football cards	hundreds	\$ 500.00
Dog Carrier Kennel	1	\$ 40.00
End table/Night Stand	1	\$ 100.00
Standing Lamp	1	\$ 10.00
Clothes Hamper	1	\$ 25.00
total		\$ 14,450.00







SERVPRO of Rochester
7200 Hwy 14 East
Rochester, MN 55904 US
507-286-9170
hwoolman10728@gmail.com
www.servprorochester.com



BILL TO
Tayler Shaw
411 Main St
Chatfield, MN 55923

INVOICE 20172448

DATE 02/07/2022 TERMS Net 30

DUE DATE 03/09/2022

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Water Remed	Water Restoration	1	1,554.85	1,554.85
	Water Remed	Water Restoration	1	558.58	558.58
SUBTOTAL					2,113.43
TAX (7.375%)					114.67
TOTAL					2,228.10
PAYMENT					2,228.10
TOTAL DUE					\$0.00

Southeast Mutual Insurance Company

PO BOX 647
St. Charles, MN 55972
507-932-3886

Estimate**Claim No.**

File No.	Policy No.	Date of Loss	Status	Report Date	Adjuster
0037		1/31/2022	First	5/5/2022	Greg Thompson

Insured	Address
Tayler Shaw	411 N. Main St. Chatfiled , MN 55923

Loss Address
411 N. Main St. Chatfiled , MN 55923

Dwelling

Limit: \$5,000.00 Deductible: \$1,000.00

Family Room

Floor 49.11 SY Wall 688 SF Ceiling 442 SF Floor Perim. 86 FT Ceiling Perim. 86 FT

Item / Grade	Qty	Unit	Cost	Tax	RC	DEP	ACV
1. Carpet / standard grade							
(1) Remove	442	SF	0.36	0.00	159.12	0.00	159.12
(2) Replace	442	SF	5.30	149.05	2,342.60	0.00	2,342.60
2. Hardboard paneling / standard grade							
(1) Remove	688	SF	0.37	0.00	254.56	0.00	254.56
(2) Replace	688	SF	3.84	89.48	2,641.92	0.00	2,641.92
Family Room Totals:				238.53	5,398.20	0.00	5,398.20

Family Room 2

Floor 3.33 SY Wall 176 SF Ceiling 30 SF Floor Perim. 22 FT Ceiling Perim. 22 FT

Item / Grade	Qty	Unit	Cost	Tax	RC	DEP	ACV
1. Carpet / standard grade							
(1) Remove	30	SF	0.36	0.00	10.80	0.00	10.80
(2) Replace	30	SF	5.30	10.12	159.00	0.00	159.00
Family Room 2 Totals:				10.12	169.80	0.00	169.80

Bedroom 1

Floor 18 SY Wall 432 SF Ceiling 162 SF Floor Perim. 54 FT Ceiling Perim. 54 FT

Item / Grade	Qty	Unit	Cost	Tax	RC	DEP	ACV
1. Carpet / standard grade							
(1) Remove	162	SF	0.36	0.00	58.32	0.00	58.32
(2) Replace	162	SF	5.30	54.63	858.60	0.00	858.60
2. 1/2" drywall installed / all coats, no texture							
(1) Replace	12	SF	2.76	0.90	33.12	0.00	33.12
3. Drywall or Plaster / 1 coat							
(1) Paint	432	SF	0.71	9.08	306.72	0.00	306.72
4. Base Molding, Clamshell base, 3-1/2" / finger-joint pine							
(1) Replace	12	LF	5.54	2.50	66.48	0.00	66.48
(2) Stain	12	LF	1.53	0.34	18.36	0.00	18.36
Bedroom 1 Totals:				67.45	1,341.60	0.00	1,341.60

Closet, Walk-in

Floor 4.33 SY Wall 200 SF Ceiling 39 SF Floor Perim. 25 FT Ceiling Perim. 25 FT

Item / Grade	Qty	Unit	Cost	Tax	RC	DEP	ACV
1. Carpet / standard grade							
(1) Remove	39	SF	0.36	0.00	14.04	0.00	14.04
(2) Replace	39	SF	5.30	13.15	206.70	0.00	206.70
2. 1/2" drywall installed / all coats, no texture							
(1) Replace	34	SF	2.76	2.54	93.84	0.00	93.84
3. Drywall or Plaster / 1 coat							
(1) Paint	200	SF	0.71	4.21	142.00	0.00	142.00
4. Base Molding, Clamshell base, 3-1/2" / finger-joint pine							

Estimate

Claim No.

File No. 0037	Policy No.	Date of Loss 1/31/2022	Status First	Report Date 5/5/2022	Adjuster GregThompson
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(1) Replace	25	LF	5.54	5.20	138.50	0.00	138.50
(2) Stain	25	LF	1.53	0.70	38.25	0.00	38.25

Closet, Walk-in Totals: 25.80 633.33 0.00 633.33

Stairs

Floor 3 SY Wall 192 SF Ceiling 27 SF Floor Perim. 24 FT Ceiling Perim. 24 FT

Item / Grade	Qty	Unit	Cost	Tax	RC	DEP	ACV
1. Carpet / standard grade							
(1) Remove	27	SF	0.36	0.00	9.72	0.00	9.72
(2) Replace	27	SF	5.30	9.10	143.10	0.00	143.10

Stairs Totals: 9.10 152.82 0.00 152.82

Stairs - Landing

Floor 1.17 SY Wall 104 SF Ceiling 10.5 SF Floor Perim. 13 FT Ceiling Perim. 13 FT

Item / Grade	Qty	Unit	Cost	Tax	RC	DEP	ACV
1. Carpet / standard grade							
(1) Remove	10.5	SF	0.36	0.00	3.78	0.00	3.78
(2) Replace	10.5	SF	5.30	3.54	55.65	0.00	55.65

Stairs - Landing Totals: 3.54 59.43 0.00 59.43

Bathroom

Floor 16 SY Wall 384 SF Ceiling 144 SF Floor Perim. 48 FT Ceiling Perim. 48 FT

Item / Grade	Qty	Unit	Cost	Tax	RC	DEP	ACV
1. Cabinet, Bathroom vanity / standard grade							
(1) Remove	5	LF	14.20	0.00	71.00	0.00	71.00
(2) Replace	5	LF	190.63	65.13	953.15	0.00	953.15
2. Hardboard paneling / economy grade							
(1) Remove	32	SF	0.37	0.00	11.84	0.00	11.84
(2) Replace	32	SF	3.54	3.41	113.28	0.00	113.28

Bathroom Totals: 68.54 1,149.27 0.00 1,149.27

Dwelling Loss:

	RC	R DEP	NR DEP	ACV
Subtotal	8,904.45	0.00	0.00	8,904.45
Tax	423.08	0.00	0.00	423.08
	9,327.53	0.00	0.00	9,327.53

Claim Totals: 9,327.53 0.00 0.00 9,327.53

Less Deductible Applied 1,000.00
Less Participation by the Insured 3,327.53
ACV Claim **5,000.00**

<u>Items</u>	<u>Quantity</u>	<u>Estimated Value</u>
Millwakuee Drill	1	\$ 150.00
Black & Decker Drill	1	\$ 80.00
Tool Shop Hammer Drill	1	\$ 60.00
Black & Decker Reciprocating Saw	1	\$ 80.00
Black & Decker circular saw	1	\$ 50.00
Makita Angle Grinder	1	\$ 90.00
Black & Decker 12 volt batteries	3	\$ 120.00
Millwaukee 18 volt batteries	2	\$ 240.00
25' Lufkin Tape Measure	1	\$ 20.00
Holmes Box Fan	1	\$ 25.00
Saniswift bathroom pump	1	\$ 290.00
6' Mirror	1	\$ 60.00
Push Broom	1	\$ 20.00
Ashley Reclining love seat	1	\$ 750.00
Table lamp	1	\$ 20.00
4x8 Menards Sheet Rock	3	\$ 30.00
Hoover Steam Clean Vacuum	1	\$ 150.00
Amish built oak gun cabinet	1	\$ 1,000.00
Panasonic Stereo System	1	\$ 200.00
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Duct Cleaning by K&S	1	\$ 225.00
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Bed & Box Spring	1	\$ 600.00
Dresser	1	\$ 300.00
Shoes	6	\$ 500.00
Clothes	hundreds	\$ 500.00
Collectable football cards	hundreds	\$ 500.00
Dog Carrier Kennel	1	\$ 40.00
End table/Night Stand	1	\$ 100.00
Standing Lamp	1	\$ 10.00
Clothes Hamper	1	\$ 25.00
total		\$ 14,450.00

Joel Young

From: Sara | Chatfield Alliance <info@chatfieldmn.org>
Sent: Wednesday, July 20, 2022 3:49 PM
To: Joel Young
Subject: August in the park

Hi Joel, am I too late to get on the council agenda to ask for an extension to use city Park on Thursdays through August? If not, see language below...Let me know if you need me to reword anything or any other information... Thanks!

The Chatfield alliance is asking for an extension to use the City Park through August for the "music in the park and more" series. Specifically we are asking for use of the visitor center, bandshell, and general park area much like it has been used in June and July.

--

www.chatfieldmn.org

20 Second Street SE (Across from City Hall)

Office & Welcome Center Hours: Mondays, 10a-3p | T-F, 8a-10a

507.273.1776 (Cell- Please leave VM)

Chatfield Alliance

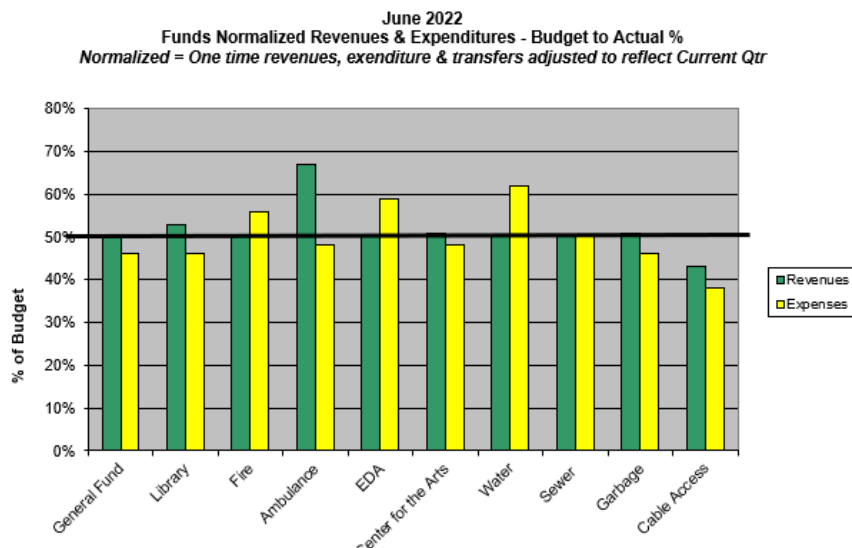
PARTNER. PROMOTE. PROSPER

To: Joel Young
 From: Kay Coe
 Date: July 14, 2022

2nd Quarter Financial Report – 2022

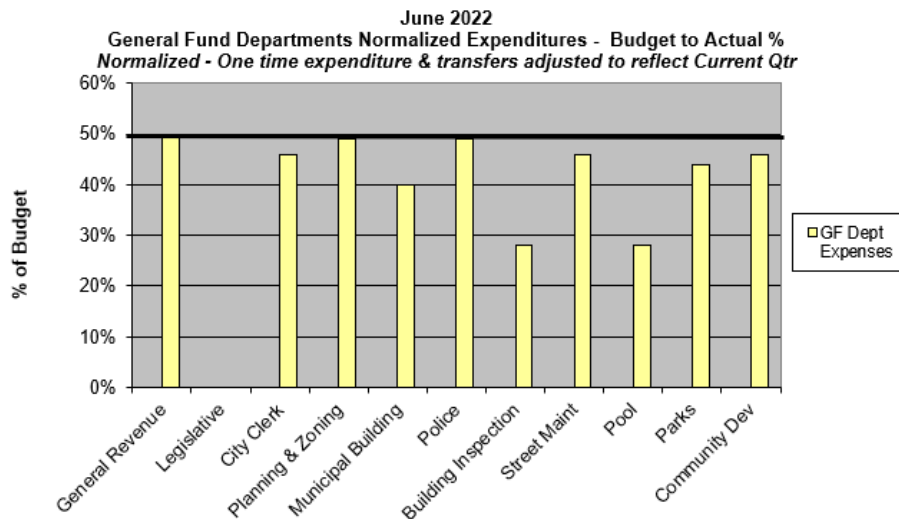
REVENUES & EXPENDITURES (NORMALIZED) BUDGET TO ACTUAL

This chart displays the normalized 2022 **fund** revenue and expense activity compared to the 2022 budget predictions for the budget adopted in December of 2021.



- The **revenue and expense activity has been normalized** meaning one-time revenues, expenses and administrative activity like transfers have been adjusted to reflect being in the second quarter of the year.
- The **target for second quarter is to be at 50%** of budget predictions. Variances to budget more than 10% are summarized below;
- Overall, the normalized **fund** revenues and expenses are **within 10% of budget (neutral)**.
 - Normalized **fund revenues** **more than 10 % above budget predictions (positive variance)** are –
 - ambulance at 67% of budget predictions which includes charges for services above budget predictions as well as a \$6,800 reimbursement for the electrical repairs to 471A.
 - Normalized **fund revenues** **more than 10% below budget predictions (negative variance)** are -
 - none
 - Normalized **fund expenditures** **more than 10% above budget predictions (negative variance)** –
 - the approved but non budgeted expenses for the new truck and the 3 gate valves in the water fund are the key contributing factors to being over budget (\$53,000).
 - Normalized **fund expenditures** **more 10% or more below budget predictions (positive variance)**
 - The cable access fund expenditures are currently at 38% of budget predictions.

The following chart displays the normalized 2022 **general fund department expense** activity compared to the 2022 budget predictions for the budget adopted in December of 2021.



- The **expense activity for the departments in the general fund has also been normalized**, meaning one-time expenses and administrative activity like transfers have been adjusted to reflect being in the second quarter of the year.
- The target for second quarter for expenses to be at 50% of budget predictions. Variances to budget more than 10% are summarized below;
- Overall, the normalized **general fund department** expenses **within 10% of budget (neutral)**.
 - Normalized General Fund Department expenditures **more than 10% above budget predictions (negative variance)** —:
 - None
 - Normalized General Fund Department expenditures **more 10% or more below budget predictions (positive variance)**
 - Legislative, Elections, Building Inspection, and Pool. This is not unusual for the second quarter as these departments have annual / seasonal activity expenditures that are not included in normalized adjustments.

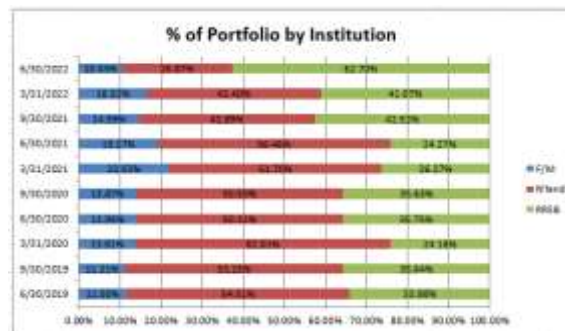
Investment Performance Trends

This chart displays the **average weighted yield of cash and investments** along with the average return on 3 month treasury bills.



- The **goal is to exceed the average return of 3 month treasury bills**. The actual average weighted yield has exceeded the goal continuously since tracking started in June of 2008. For second quarter 2022 the **actual yield was 2.3%**. The **3 month treasury bills return was 1.72%** as of June 30, 2022. The City's cash & investments continue to be earning interest at a rate above the 3 month treasury's yield. For second quarter **goal was exceeded by 0.58%**.

The next investment trend chart is informational and shows the **percentage of the City's funds by institution** for the past three years. *Note: the 2022 Water Project bond money is included in the Root River balance this qrtr.*

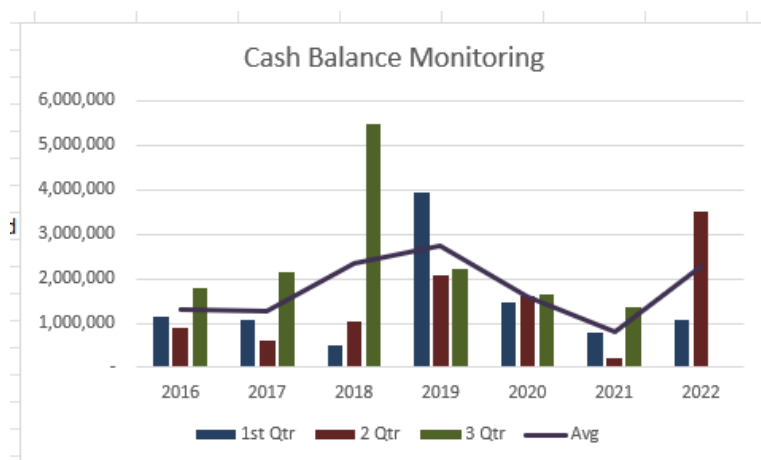


This investment trend chart is informational it shows the **% of portfolio by time of maturity**. The time to maturity information is helpful in making decisions about what maturities to select when purchasing investments for cash flow.



CASH & INVESTMENT BALANCE TRENDS

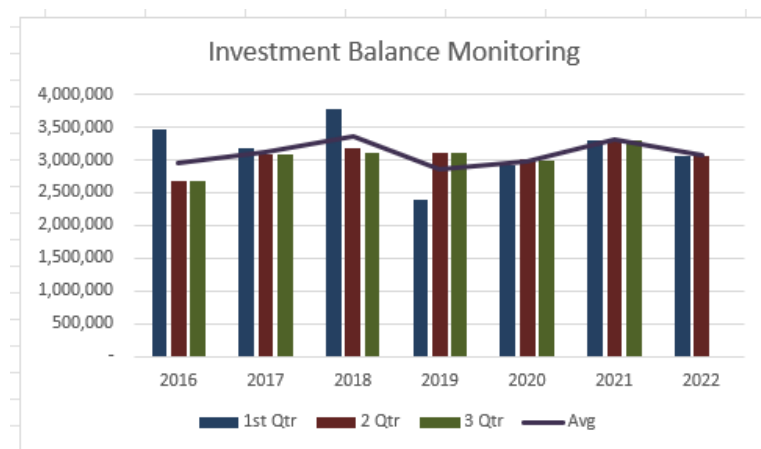
Following is a chart that is used to monitor the cash balance trends.



And the supporting data in a table view

Cash - Current Value				
Year	1st Qtr	2 Qtr	3 Qtr	Avg
2016	1,157,679	910,563	1,805,033	1,291,092
2017	1,083,729	602,467	2,165,354	1,283,850
2018	509,718	1,040,007	5,477,290	2,342,338
2019	3,948,122	2,077,407	2,231,855	2,752,461
2020	1,460,283	1,615,677	1,661,235	1,579,065
2021	773,532	225,102	1,372,418	790,351
2022	1,068,006	3,510,351		2,289,179
INCLUDES 2022 WTR BOND				

Following is a chart that is used to monitor the investment balance trends.



And the supporting data in a table view

Investment Balance - Original Value				
Year	1st Qtr	2 Qtr	3 Qtr	Avg
2016	3,463,713	2,679,839	2,680,997	2,941,516
2017	3,180,804	3,080,804	3,080,804	3,114,137
2018	3,780,818	3,185,810	3,102,491	3,356,373
2019	2,381,477	3,110,245	3,110,238	2,867,320
2020	2,910,154	3,010,116	2,982,116	2,967,462
2021	3,306,102	3,306,102	3,310,581	3,307,595
2022	3,064,581	3,064,574		3,064,578

Following is a detailed listing of the CD's, bonds, checkbook and money market balances that supports the % of portfolio by time to maturity chart.

INSTIT	#	DESCRIPTION	Original Value	Rate	Purch Date	Mat Date	Mo to Mat	Current Date	Apprx Time Elapsed (in Years)	Current Value	
FM		FM - APY 0% APR MAY JUN	476					6/30/2022		476.00	
NLND CITY		NLND C 30 DAY YIELD - APR 0.21% MAY 0.4% JUN	7,383					6/30/2022		7,417	
RRSB		RRSB APY: APR 1.39% May 1.4% Jun 1.4%	3,454,214					6/30/2022	123	3,502,458	
NLND	20033AJW4	CD - COMENITY CAP BK SALT LAKE CITY UT	100,007	2.25%	06/30/17	06/30/22	0	6/30/2022	5	111,888	
NLND	38149M-CW-1	GOLDMAN SACHS BK USA NEW YOUR CTF DEP	200,000	2.10%	07/10/19	07/11/22	1	6/30/2022	3	212,849	0.6 MO 3,835,087.50
RRSB	35737	12 MO LIBRARY - 0.59R/0.59Y M 07/20/2022	77,365	0.59%	07/20/21	07/20/22	12	6/30/2022	1	77,797	
NLND	949763-R6-5	WELLS FARGO NATL BK NA	140,000	1.88%	01/17/20	01/17/23	7	6/30/2022	2	146,584	
NLND	949495-AQ-8	WELLS FARGO NATL BK WEST	245,000	1.90%	01/13/20	01/17/23	7	6/30/2022	2	256,700	
RRSB	35529	60 MO LIBRARY	85,916	2.27%	05/07/18	05/07/23	11	6/30/2022	4	94,384	7.18 MO 575,465
NLND	075663-TM-6	BECKER MN WW	99,286	2.10%	02/23/16	02/01/24	20	6/30/2022	6	113,437	
NLND	843879-DC-8	SOUTHERN STS BK	107,000	0.50%	05/22/20	06/12/24	24	6/30/2022	2	108,132	19.30 MO 221,570
NLND	02589A-BM-3	AMERICAN EXPRESS NATL BK	96,000	1.80%	02/28/22	03/03/25	33	6/30/2022	0	96,578	
NLND	866285-TQ-4	STATE BK INDIA NEW	242,000	1.10%	05/18/20	05/28/25	35	6/30/2022	2	247,697	
NLND	33847E-3L-9	FLAGSTAR BK FSB TROY	104,000	0.80%	05/29/20	05/29/25	35	6/30/2022	2	105,750	
FM	702,001.00	60 MO - FM CD#709091 1.21% APY 06/08/20205	50,000	1.21%	06/08/20	06/08/25	36	6/30/2022	2.06	51,260.59	
RRSB	35668	60 MO 1.12%/1.2Y M 06/09/2025	50,000	1.12%	06/09/20	06/09/25	36	6/30/2022	2	51,164	
RRSB	35671	60 MO 1.64R/1.65Y M 06/30/2025	425,000	1.64%	06/30/20	06/30/25	36	6/30/2022	2	439,148	
NLND	73319F-AS-8	POPPY BK SANTA ROSA	200,000	1.10%	03/19/20	09/19/25	39	6/30/2022	2	205,079	
FM	702108	60 MO - FM CD#702108 1.00% APY 10/21/2025	130,000	1.00%	10/21/20	10/21/25	40	6/30/2022	1.69	132,213.98	31.42 MO 1,328,891
FM	702127	60 MO - FM CD#702127 0.75% APY 03/03/2026	250,000	0.75%	03/03/21	03/03/26	45	6/30/2022	1.33	252,496.83	
FM	702128	60 MO - FM CD#702128 0.75% APY 03/03/2026	250,000	0.75%	03/03/21	03/03/26	45	6/30/2022	1.33	252,496.83	43.54 MO 504,993.65
NLND	14042T-FN-2	CAPITAL ONE BK USA NATL	100,000	2.80%	04/14/22	04/20/27	58	6/30/2022	0	100,591	
NLND	61768E-JR-5	MORGAN STANLEY PRIVATE BK NATL ASSN	113,000	3.25%	05/19/22	05/19/27	59	6/30/2022	0	113,422	55.66 MO 214,013
										6,680,020	6,680,020

These are the summarized totals of the detail shown above which is used for the average weighted yield calculation and the % of portfolio by Institution calculation.

Orig Value	Curr Value	Orig Value	Curr Value		
CB / Money Markets		CD's / Bonds		Total Cur Value	
476	476	680,000	688,468	688,944	F/M
7,383	7,417	1,746,293	1,818,708	1,826,125	Northland
3,454,214	3,502,458	638,281	662,493	4,164,951	RRSB
3,462,073	3,510,351	3,064,574	3,169,669	6,680,020	Subtotal
				6,680,020	TOTAL

This is the supporting work / table view for the average weighted yield.

3.43%	Average Weighted Yield - CD's & Bonds
1.39%	Average Weighted Yield - Checkbook & Money Markets
2.30%	AVERAGE WEIGHTED YIELD - COMBINED
1.72%	Goal of Average Weighted Yield is to exceed Average return on 3 mo Treasury Bills

And the supporting work / table view for the % of portfolio by institution chart.

% Of Portfolio by Institution - Orig Value	
10.43%	F/M Community Bank
26.87%	Northland
62.70%	Root River State Bank

And the supporting work / table view for the % of portfolio by time to maturity chart.

% of Portfolio by time to Maturity - Cur Value		
57.41%	0 - 6 Months	
8.61%	7 - 18 Months	
3.32%	19 - 30 Months	
19.89%	31 - 42 Months	
7.56%	43 - 54 Months	
3.20%	55 - 66 Months	
0.00%	67 - 78 Months	
0.00%	79 - 90 Months	
0.00%	91 - 102 Months	
0.00%	103 - 114 Months	
0.00%	115 - 126 Months	
100.00%		

A detailed listing of normalized revenue and expense activity is included on the following pages for your reference.

If you have any questions or would like additional information let me know.

Thank you.



City of Chatfield
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Adjusted to 50% - Tax Settlements, Special Assessments, Annual Exp Payments
151-Workers Comp, 328-General Services Charge, 360-Insurance, 450-Capital Goods, 7XX Transfers

Key: Varies > 10% than budget positively Varies > 10% than budget negatively

Adjusted to 50% - Tax Settlements, Special Assessments, Annual Exp Payments 151-Workers Comp, 328-General Services Charge, 360-Insurance, 450-Capital Goods, 7XX Transfers			2022 Budget	2022 NMLZD YTD Amt	NMLZD % of Budget	Variance Category
Key:		Varies > 10% than budget positively	Varies > 10% than budget negatively	Within 10% of Budget neutral	Calculation Cell	Input Cell
Fund 100 GENERAL FUND						
Revenues			\$2,882,146.00	\$1,450,906.15	50%	neutral
Expenditures			\$2,865,346.75	\$1,314,357.98	46%	neutral
Dept 41000 General Revenue			2022 Budget	2022 NMLZD	NMLZD %	V. Category
R 100-41000-31010 Current Ad Valorem Taxes			\$1,698,522	\$849,261	50%	neutral
R 100-41000-31020 Delinquent Ad Valorem Taxes			\$0	\$0	0.00%	neutral
R 100-41000-31900 Penalties and Interest DelTax			\$0	\$0	0.00%	neutral
R 100-41000-33401 Local Government Aid			\$848,155	\$424,078	50%	neutral
R 100-41000-33402 Market Value Credit			\$0	\$0	0.00%	neutral
R 100-41000-33405 PERA Aid			\$1,677	\$839	50%	neutral
R 100-41000-34020 General Services Charge			\$128,792	\$64,396	50%	neutral
R 100-41000-36210 Interest Earnings			\$12,000	\$6,000	50%	neutral
R 100-41000-37940 Cash Over			\$0	\$0	0.00%	neutral
R 100-41000-39201 Transfer In			\$0	\$0	0.00%	neutral
Dept 41000 General Revenue			\$2,689,146.00	\$1,344,573.00	50%	neutral
E 100-41000-431 Cash Short			\$0	\$0	0.00%	neutral
E 100-41000-700 Transfers (GENERAL)			\$0	\$0	0.00%	neutral
E 100-41000-721 T.O. - Library Fund			\$187,509	\$93,754	50.00%	neutral
E 100-41000-723 T.O. - Ambulance Fund			\$79,500	\$39,750	50.00%	neutral
E 100-41000-726 T.O. - EDA			\$74,000	\$37,000	50.00%	neutral
E 100-41000-734 T.O.Fire			\$70,390	\$35,195	50.00%	neutral
E 100-41000-750 T.O. - 2016A (335)			\$0	\$0	0.00%	neutral
E 100-41000-756 T.O. - Center for the Arts			\$80,000	\$40,000	50.00%	neutral
E 100-41000-762 T.O. - CCTV			\$16,500	\$8,250	50.00%	neutral
Dept 41000 General Revenue			\$507,899	\$253,949	50%	neutral
Dept 41100 Legislative			2022 Budget	2022 NMLZD	NMLZD %	V. Category
R 100-41100-34100 Filing Fee			\$0	\$0	0.00%	neutral
R 100-41100-36260 Insurance Dividend			\$0	\$0	0.00%	neutral
R 100-41100-39201 Transfer In			\$0	\$0	0.00%	neutral
R 100-41100-39550 Refunds Rebates			\$0	\$11	0.00%	neutral
R 100-41100-39560 Reimbursement			\$0	\$0	0.00%	neutral
Dept 41100 Legislative			\$0	\$11	0%	neutral
E 100-41100-103 Part-Time Employees			\$22,500	\$11,120	49.42%	neutral
E 100-41100-121 PERA			\$350	\$169	48.21%	neutral
E 100-41100-122 FICA			\$1,000	\$480	48.02%	neutral
E 100-41100-125 Medicare			\$326	\$81	25%	positive variance
E 100-41100-151 Worker s Comp Insurance Prem			\$150	\$80	53.02%	neutral
E 100-41100-152 Clothing			\$0	\$0	0.00%	neutral
E 100-41100-200 Office Supplies (GENERAL)			\$500	\$0	0.00%	
E 100-41100-205 Service Incentives/Rewards			\$600	\$250	41.67%	neutral
E 100-41100-208 Training and Instruction			\$200	\$0	0.00%	positive variance
E 100-41100-212 Vehicle Operating Supplies			\$200	\$19	9.63%	positive variance
E 100-41100-240 Small Tools and Minor Equip			\$2,400	\$0	0.00%	positive variance
E 100-41100-300 Promotional Expense			\$0	\$0	0.00%	neutral
E 100-41100-304 Legal Fees			\$10,000	\$3,650	36.50%	positive variance
E 100-41100-309 Conference Expense			\$2,500	\$818	32.71%	positive variance
E 100-41100-310 Other Professional Services			\$7,000	\$0	0.00%	positive variance
E 100-41100-312 Recording Fees			\$0	\$0	0.00%	neutral
E 100-41100-322 Postage			\$0	\$0	0.00%	neutral
E 100-41100-331 Travel Expenses			\$250	\$0	0.00%	positive variance
E 100-41100-350 Print/Binding (GENERAL)			Civic Plus 14 supplements	\$839	0.00%	negative variance
E 100-41100-360 Insurance (GENERAL)			First Party Cyber Insurance	\$922	0.00%	negative variance
E 100-41100-430 Miscellaneous (GENERAL)			Flags COTW food	\$485	49%	neutral
E 100-41100-433 Dues and Subscriptions			RAEDI SMIF MAOSC	\$4,295	34%	positive variance
E 100-41100-435 Licences, Permits and Fees			\$720	\$348	48.33%	neutral
E 100-41100-438 Internet Expenses			\$0	\$0	0.00%	neutral
E 100-41100-711 T.O.- Reserve Fund			\$0	\$0	0.00%	neutral
Dept 41100 Legislative			\$62,196	\$23,554	38%	positive variance
Dept 41200 Historical Society			2022 Budget	2022 NMLZD	NMLZD %	V. Category
R 100-41200-39201 Transfer In			\$0	\$0	0.00%	neutral
Dept 41200 Historical Society			\$0	\$0	0%	neutral
E 100-41200-450 Capital Goods Charge			\$900	\$450	50.00%	neutral
Dept 41200 Historical Society			\$900	\$450	50%	neutral
Dept 41410 Elections			2022 Budget	2022 NMLZD	NMLZD %	V. Category
R 100-41410-36200 Miscellaneous Revenues			\$0	\$0	0.00%	neutral



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	Key:	Varies > 10% than budget positively	Varies > 10% than budget negatively	2022 Budget	2022 NMLZD YTD Amt	NMLZD % of Budget	Variance Category
				Within 10% of Budget neutral	Calculation Cell	Input Cell	
R 100-41410-39205 Transfer In				\$0	\$0	0.00%	neutral
R 100-41410-39550 Refunds Rebates				\$0	\$0	0.00%	neutral
R 100-41410-39560 Reimbursement				\$0	\$0	0.00%	neutral
Dept 41410 Elections				\$0	\$0	0%	neutral
E 100-41410-103 Part-Time Employees				\$4,400	\$668	15%	positive variance
E 100-41410-122 FICA				\$0	\$0	0.00%	neutral
E 100-41410-125 Medicare				\$0	\$0	0.00%	neutral
E 100-41410-151 Worker s Comp Insurance Prem				\$0	\$0	0.00%	neutral
E 100-41410-210 Operating Supplies (GENERAL)				\$300	\$22	7.30%	neutral
E 100-41410-310 Other Professional Services				\$0	\$182	0.00%	negative variance
E 100-41410-322 Postage				\$0	\$0	0.00%	neutral
E 100-41410-331 Travel Expenses				\$300	\$16	5.46%	positive variance
E 100-41410-350 Print/Binding (GENERAL)				\$300	\$0	0.00%	positive variance
E 100-41410-430 Miscellaneous (GENERAL)				\$0	\$80	0.00%	negative variance
Dept 41410 Elections				\$5,300	\$968	18%	positive variance
Dept 41500 City Clerk				2022 Budget	2022 NMLZD	NMLZD %	V. Category
R 100-41500-32110 Alcoholic Beverages				\$9,000	\$6,038	67%	positive variance
R 100-41500-34000 Charges for Services				\$75	\$0	0.00%	negative variance
R 100-41500-34301 Administration Fees				\$0	\$30	0.00%	negative variance
R 100-41500-36200 Miscellaneous Revenues				\$0	\$0	0.00%	neutral
R 100-41500-36201 Sale Of Merchandise				\$0	\$1	0.00%	positive variance
R 100-41500-36260 Insurance Dividend				\$200	\$100	50%	neutral
R 100-41500-37370 Sales Tax				\$0	\$0	0.00%	neutral
R 100-41500-39201 Transfer In				\$0	\$0	0.00%	neutral
R 100-41500-39550 Refunds Rebates				\$0	\$24	0.00%	positive variance
R 100-41500-39560 Reimbursement				\$5,000	\$2,500	50%	neutral
Dept 41500 City Clerk				\$14,275	\$8,692	61%	positive variance
E 100-41500-101 Full-Time Employees Regular				\$294,000	\$142,570	48.49%	neutral
E 100-41500-103 Part-Time Employees				\$23,000	\$11,043	48.01%	neutral
E 100-41500-121 PERA				\$23,775	\$11,520	48.45%	neutral
E 100-41500-122 FICA				\$19,654	\$9,138	46.49%	neutral
E 100-41500-125 Medicare				\$4,597	\$2,137	46.49%	neutral
E 100-41500-131 Employer Paid Health				\$32,000	\$15,472	48.35%	neutral
E 100-41500-134 Employer Paid Life				\$100	\$50	49.92%	neutral
E 100-41500-136 Employer Paid H.S.A.				\$15,000	\$7,125	47.50%	neutral
E 100-41500-151 Worker s Comp Insurance Prem				\$4,500	\$1,044	23%	positive variance
E 100-41500-152 Clothing				\$1,000	\$500	50%	neutral
E 100-41500-200 Office Supplies (GENERAL)				\$3,500	\$411	11.74%	positive variance
E 100-41500-208 Training and Instruction				\$3,700	\$1,290	34.86%	positive variance
E 100-41500-210 Operating Supplies (GENERAL)				\$4,000	\$1,269	31.72%	positive variance
E 100-41500-212 Vehicle Operating Supplies				\$600	\$359	59.86%	neutral
E 100-41500-240 Small Tools and Minor Equip				\$2,150	\$125	5.81%	positive variance
E 100-41500-301 Auditing and Acctg Services				\$13,000	\$5,875	45%	neutral
E 100-41500-309 Conference Expense				\$7,000	\$3,425	48.92%	neutral
E 100-41500-310 Other Professional Services				\$6,000	\$1,087	18.11%	positive variance
E 100-41500-320 Communications (GENERAL)				\$3,250	\$1,222	37.60%	positive variance
E 100-41500-321 Telephone				\$6,500	\$2,028	31.20%	positive variance
E 100-41500-322 Postage				\$1,900	\$317	16.69%	positive variance
E 100-41500-323 Administration Expense				\$0	\$14	0.00%	negative variance
E 100-41500-331 Travel Expenses				\$200	\$78	39.20%	positive variance
E 100-41500-350 Print/Binding (GENERAL)				\$400	\$1,058	264.50%	negative variance
E 100-41500-360 Insurance (GENERAL)				\$5,500	\$2,593	47%	neutral
E 100-41500-364 Claims Deductible				\$0	\$0	0.00%	neutral
E 100-41500-403 Prev. Maint. Agreements				\$13,265	\$4,274	32.22%	positive variance
E 100-41500-404 Repairs/Maint Equipment				\$2,720	\$994	36.55%	positive variance
E 100-41500-430 Miscellaneous (GENERAL)				\$500	\$8	1.66%	positive variance
E 100-41500-433 Dues and Subscriptions				\$2,200	\$895	41%	neutral
E 100-41500-435 Licences, Permits and Fees				\$3,180	\$1,249	39%	positive variance
E 100-41500-438 Internet Expenses				\$18,000	\$9,534	52.96%	neutral
E 100-41500-727 T.O. - Shared Tech				\$7,520	\$3,760	50.00%	neutral
E 100-41500-810 Refund				\$0	\$0	0.00%	neutral
Dept 41500 City Clerk				\$522,711	\$242,463	46%	neutral
Dept 41910 Planning and Zoning				2022 Budget	2022 NMLZD	NMLZD %	V. Category
R 100-41910-32220 Variance CUP Plat Address Fees				\$750	\$335	45%	neutral
R 100-41910-33416 Training Reimbursement				\$0	\$0	0.00%	neutral
R 100-41910-36260 Insurance Dividend				\$0	\$0	0.00%	neutral
R 100-41910-39205 Transfer In				\$0	\$0	0.00%	neutral



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	2022 Budget	2022 NMLZD YTD Amt	NMLZD % of Budget	Variance Category
Key:	Varies > 10% than budget positively	Varies > 10% than budget negatively	Within 10% of Budget neutral	Calculation Cell
			Input Cell	
R 100-41910-39550 Refunds Rebates	\$0	\$0	0.00%	neutral
Dept 41910 Planning and Zoning	\$750	\$335	45%	neutral
E 100-41910-200 Office Supplies (GENERAL)	\$0	\$0	0.00%	neutral
E 100-41910-208 Training and Instruction	\$0	\$0	0.00%	neutral
E 100-41910-240 Small Tools and Minor Equip	\$0	\$0	0.00%	neutral
E 100-41910-303 Engineering Fees	\$0	\$0	0.00%	neutral
E 100-41910-310 Other Professional Services	\$60,000	\$30,000	50%	neutral
E 100-41910-312 Recording Fees	\$250	\$0	0.00%	positive variance
E 100-41910-322 Postage	\$500	\$125	24.93%	positive variance
E 100-41910-323 Administration Expense	\$0	\$23	0.00%	negative variance
E 100-41910-331 Travel Expenses	\$0	\$0	0.00%	neutral
E 100-41910-350 Print/Binding (GENERAL)	\$500	\$96	19.20%	positive variance
E 100-41910-360 Insurance (GENERAL)	\$3,900	\$1,897	49%	neutral
E 100-41910-403 Prev. Maint. Agreements	\$2,100	\$1,068	50.88%	neutral
E 100-41910-404 Repairs/Maint Equipment	\$500	\$184	36.86%	positive variance
E 100-41910-430 Miscellaneous (GENERAL)	\$0	\$0	0.00%	neutral
E 100-41910-435 Licences, Permits and Fees	\$120	\$58	48.33%	neutral
E 100-41910-438 Internet Expenses	\$0	\$0	0.00%	neutral
E 100-41910-700 Transfers (GENERAL)	\$0	\$0	0.00%	neutral
Dept 41910 Planning and Zoning	\$67,870	\$33,452	49%	neutral
Dept 41940 Municipal Building - LOC 02	2022 Budget	2022 NMLZD	NMLZD %	V. Category
R 100-41940-34101 Rent Revenue	\$0	\$0	0.00%	neutral
R 100-41940-36201 Sale Of Merchandise	\$75	\$21	27.92%	negative variance
R 100-41940-36260 Insurance Dividend	\$150	\$75	50%	neutral
R 100-41940-39201 Transfer In	\$0	\$0	0.00%	neutral
R 100-41940-39550 Refunds Rebates	\$0	\$0	0.00%	neutral
Dept 41940 Municipal Building - LOC 02	\$225	\$96	43%	neutral
E 100-41940-210 Operating Supplies (GENERAL)	\$2,500	\$1,142	45.70%	neutral
E 100-41940-240 Small Tools and Minor Equip	\$500	\$27	5.40%	positive variance
E 100-41940-302 Contracted Help	\$26,000	\$6,074	23.36%	positive variance
E 100-41940-310 Other Professional Services	\$1,000	\$0	0.00%	positive variance
E 100-41940-360 Insurance (GENERAL)	\$4,100	\$3,748	91%	negative variance
E 100-41940-380 Utility Services (GENERAL)	\$8,000	\$5,751	71.89%	negative variance
E 100-41940-384 Refuse/Garbage Disposal	\$700	\$235	33.58%	positive variance
E 100-41940-401 Repairs/Maint Buildings	\$15,000	\$2,638	17.58%	positive variance
E 100-41940-403 Prev. Maint. Agreements	\$0	\$765	0.00%	negative variance
E 100-41940-430 Miscellaneous (GENERAL)	\$0	\$0	0.00%	neutral
E 100-41940-437 Sales Tax - Purchases	\$0	\$1	0.00%	negative variance
E 100-41940-439 Penalty	\$0	\$0	0.00%	neutral
E 100-41940-730 T.O. Muni Bldg	\$27,656	\$13,828	50.00%	neutral
Dept 41940 Municipal Building - LOC 02	\$85,456	\$34,209	40%	neutral
Dept 42110 Police Administration	2022 Budget	2022 NMLZD	NMLZD %	V. Category
R 100-42110-33140 Grants	\$0	\$0	0.00%	neutral
R 100-42110-33400 State Grants and Aids	\$45,000	\$22,500	50%	neutral
R 100-42110-33414 Insurance Claims	\$0	\$7,284	0.00%	positive variance
R 100-42110-33416 Training Reimbursement	\$6,500	\$3,250	50%	neutral
R 100-42110-33421 Ins Prem Tax-Police	\$0	\$0	0.00%	neutral
R 100-42110-34200 Public Safety Charges for Srvs	\$250	\$130	52.00%	neutral
R 100-42110-34201 Confiscation/Forfeitures	\$0	\$0	0.00%	neutral
R 100-42110-35100 Court Fines	\$5,000	\$1,108	22.16%	negative variance
R 100-42110-35102 Parking Fines / Admin Fines	\$2,100	\$1,275	60.71%	positive variance
R 100-42110-36201 Sale Of Merchandise	\$0	\$902	0.00%	positive variance
R 100-42110-36230 Donations	\$0	\$0	0.00%	neutral
R 100-42110-36260 Insurance Dividend	\$1,000	\$500	50%	neutral
R 100-42110-39208 T.I. (Reserve Fund)	\$0	\$0	0.00%	neutral
R 100-42110-39550 Refunds Rebates	\$0	\$18	0.00%	positive variance
R 100-42110-39560 Reimbursement	\$0	\$0	0.00%	neutral
Dept 42110 Police Administration	\$59,850.00	\$36,967.70	62%	positive variance
E 100-42110-101 Full-Time Employees Regular	\$375,000	\$189,018	50.40%	neutral
E 100-42110-103 Part-Time Employees	\$18,000	\$3,468	19.26%	positive variance
E 100-42110-121 PERA	\$69,561	\$32,355	46.51%	neutral
E 100-42110-122 FICA	\$300	\$86	28.77%	positive variance
E 100-42110-125 Medicare	\$5,699	\$2,620	45.98%	neutral
E 100-42110-131 Employer Paid Health	\$49,000	\$30,341	61.92%	negative variance
E 100-42110-134 Employer Paid Life	\$120	\$61	51.20%	negative variance
E 100-42110-135 FSA Admin Fees (Emp Ben/TASC)	\$300	\$0	0.00%	positive variance
E 100-42110-136 Employer Paid H.S.A.	\$9,000	\$4,500	50.00%	neutral



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	2022 Budget	2022 NMLZD YTD Amt	NMLZD % of Budget	Variance Category
Key:	Varies > 10% than budget positively	Varies > 10% than budget negatively	Within 10% of Budget neutral	Calculation Cell
			Input Cell	
E 100-42110-140 Unemployment Comp (GENERAL)	\$0	\$0	0.00%	neutral
E 100-42110-151 Worker s Comp Insurance Prem	\$32,000	\$18,082	57%	neutral
E 100-42110-152 Clothing	\$2,000	\$1,000	50%	neutral
E 100-42110-153 Uniform Allowance	\$4,250	\$2,125	50%	neutral
E 100-42110-171 Innoculations	\$100	\$0	0.00%	positive variance
E 100-42110-200 Office Supplies (GENERAL)	\$1,000	\$458	45.78%	neutral
E 100-42110-208 Training and Instruction	\$4,500	\$1,592	35.38%	positive variance
E 100-42110-210 Operating Supplies (GENERAL)	\$2,000	\$432	21.62%	positive variance
E 100-42110-211 Program Expenses DARE	\$1,200	\$628	52%	neutral
E 100-42110-212 Vehicle Operating Supplies	\$8,000	\$3,082	38.53%	positive variance
E 100-42110-218 Confiscation/Forfeitures Purch	\$800	\$191	23.89%	positive variance
E 100-42110-240 Small Tools and Minor Equip	\$3,000	\$407	13.58%	positive variance
E 100-42110-302 Contracted Help	\$500	\$0	0.00%	positive variance
E 100-42110-304 Legal Fees	\$8,500	\$937	11.02%	positive variance
E 100-42110-309 Conference Expense	\$0	\$20	0.00%	negative variance
E 100-42110-310 Other Professional Services Pre-employment Expenses	\$750	\$588	78.40%	negative variance
E 100-42110-311 Towing/Wrecker Fees	\$750	\$0	0.00%	positive variance
E 100-42110-320 Communications (GENERAL)	\$775	\$371	47.89%	neutral
E 100-42110-321 Telephone	\$6,500	\$2,797	43.03%	neutral
E 100-42110-322 Postage	\$400	\$170	42.42%	neutral
E 100-42110-323 Administration Expense	\$0	\$11	0.00%	negative variance
E 100-42110-331 Travel Expenses	\$1,500	\$0	0.00%	positive variance
E 100-42110-350 Print/Binding (GENERAL)	\$300	\$0	0.00%	positive variance
E 100-42110-360 Insurance (GENERAL)	\$18,500	\$8,130	44%	neutral
E 100-42110-364 Claims Deductible	\$0	\$1,000	0.00%	negative variance
E 100-42110-380 Utility Services (GENERAL)	\$6,000	\$4,059	67.64%	negative variance
E 100-42110-403 Prev. Maint. Agreements	\$8,265	\$4,342	52.54%	neutral
E 100-42110-404 Repairs/Maint Equipment LETG Software (really 435), Squad repair offset in F	\$10,000	\$6,817	68%	negative variance
E 100-42110-430 Miscellaneous (GENERAL)	\$0	\$0	0.00%	neutral
E 100-42110-433 Dues and Subscriptions	\$1,050	\$490	47%	neutral
E 100-42110-435 Licences, Permits and Fees	\$3,000	\$1,500	50%	neutral
E 100-42110-437 Sales Tax - Purchases	\$50	\$0	0.00%	positive variance
E 100-42110-438 Internet Expenses	\$1,200	\$435	36.23%	positive variance
E 100-42110-727 T.O. - Shared Tech	\$1,405	\$703	50.00%	neutral
E 100-42110-729 T.O.- Res - Police Cap Goods	\$34,664	\$17,332	50.00%	neutral
E 100-42110-810 Refund	\$0	\$0	0.00%	neutral
Dept 42110 Police Administration	\$689,939	\$340,148	49%	neutral
Dept 42400 Building Inspection (GENERAL)	2022 Budget	2022 NMLZD	NMLZD %	V. Category
R 100-42400-32210 Bldg Prmt	\$8,000	\$3,099	38.74%	negative variance
R 100-42400-32212 Bldg Prmt Srchg Fee	\$2,000	\$515	25.73%	negative variance
R 100-42400-32230 Plmbg Permits	\$400	\$84	21.00%	negative variance
R 100-42400-32231 Plmbg Permit Srchg Fee	\$50	\$6	12.00%	negative variance
R 100-42400-32270 Mech Prmt	\$900	\$300	33.33%	negative variance
R 100-42400-32271 Mech Prmt Srchg Fee	\$50	\$10	20.00%	negative variance
R 100-42400-34104 Plan Review/Check Fee	\$5,000	\$1,666	33.31%	negative variance
R 100-42400-34301 Administration Fees	\$0	\$0	0.00%	neutral
R 100-42400-39205 Transfer In	\$0	\$0	0.00%	neutral
R 100-42400-39550 Refunds Rebates	\$0	\$0	0.00%	neutral
Dept 42400 Building Inspection (GENERAL)	\$16,400.00	\$5,679.25	35%	negative variance
E 100-42400-323 Administration Expense	\$0	\$32	0.00%	negative variance
E 100-42400-434 Surcharge Fee	\$2,500	\$0	0.00%	positive variance
E 100-42400-440 Building Inspections	\$20,000	\$6,382	31.91%	positive variance
E 100-42400-441 Plan Review	\$2,500	\$527	21.10%	positive variance
E 100-42400-810 Refund	\$0	\$0	0.00%	neutral
Dept 42400 Building Inspection (GENERAL)	\$25,000	\$6,942	28%	positive variance
Dept 42500 Civil Defense	2022 Budget	2022 NMLZD	NMLZD %	V. Category
R 100-42500-33620 Other County Grants/Aid	\$0	\$0	0.00%	neutral
R 100-42500-36260 Insurance Dividend	\$0	\$0	0.00%	neutral
Dept 42500 Civil Defense	\$0.00	\$0.00	0%	neutral
E 100-42500-331 Travel Expenses	\$0	\$0	0.00%	neutral
E 100-42500-360 Insurance (GENERAL)	\$0	\$0	0.00%	neutral
E 100-42500-404 Repairs/Maint Equipment	\$450	\$0	0.00%	positive variance
E 100-42500-711 T.O.- Reserve Fund	\$2,000	\$1,000	50.00%	neutral
Dept 42500 Civil Defense	\$2,450	\$1,000	41%	neutral
Dept 42700 Animal Control - LOC 01	2022 Budget	2022 NMLZD	NMLZD %	V. Category
R 100-42700-32240 Animal Licenses	\$1,300	\$681	52%	neutral



City of Chatfield
Budget YTD Rev-Exp

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	Key:	Varies > 10% than budget positively	Varies > 10% than budget negatively	2022 Budget	2022 NMLZD YTD Amt	NMLZD % of Budget	Variance Category
				Within 10% of Budget neutral	Calculation Cell	Input Cell	
R 100-42700-34109 Animal Shelter Fee				\$0	\$0	0.00%	neutral
R 100-42700-35104 Animal Fines				\$0	\$0	0.00%	neutral
R 100-42700-39550 Refunds Rebates				\$0	\$0	0.00%	neutral
Dept 42700 Animal Control - LOC 01				\$1,300.00	\$681.25	52%	neutral
E 100-42700-210 Operating Supplies (GENERAL)				\$150	\$53	35%	positive variance
E 100-42700-310 Other Professional Services				\$200	\$0	0.00%	positive variance
E 100-42700-322 Postage				\$0	\$0	0.00%	neutral
E 100-42700-323 Administration Expense				\$0	\$3	0.00%	neutral
E 100-42700-350 Print/Binding (GENERAL)				\$200	\$0	0.00%	positive variance
E 100-42700-360 Insurance (GENERAL)				\$0	\$0	0.00%	neutral
E 100-42700-404 Repairs/Maint Equipment				\$200	\$0	0.00%	positive variance
E 100-42700-430 Miscellaneous (GENERAL)				\$0	\$0	0.00%	neutral
Dept 42700 Animal Control - LOC 01				\$750	\$56	7%	positive variance
Dept 43100 Street Maintenance				2022 Budget	2022 NMLZD	NMLZD %	V. Category
R 100-43100-33414 Insurance Claims				\$0	\$0	0.00%	neutral
R 100-43100-34000 Charges for Services			MMB Snow Removal	\$5,000	\$1,443	29%	negative variance
R 100-43100-34112 County Road Maintenance Fee				\$2,100	\$1,050	50%	neutral
R 100-43100-36200 Miscellaneous Revenues				\$400	\$0	0.00%	negative variance
R 100-43100-36201 Sale Of Merchandise				\$0	\$0	0.00%	neutral
R 100-43100-36230 Donations				\$0	\$106	0.00%	positive variance
R 100-43100-36260 Insurance Dividend				\$400	\$200	50%	neutral
R 100-43100-39101 Sales of General Fixed Assets			Sale of S29 Pick Up Plow	\$0	\$2,594	0.00%	positive variance
R 100-43100-39208 T.I. (Reserve Fund)				\$0	\$0	0.00%	neutral
R 100-43100-39550 Refunds Rebates				\$0	\$57	0.00%	positive variance
R 100-43100-39560 Reimbursement				\$0	\$0	0.00%	neutral
Dept 43100 Street Maintenance				\$7,900.00	\$5,449.41	69%	positive variance
E 100-43100-101 Full-Time Employees Regular				\$85,000	\$43,845	51.58%	neutral
E 100-43100-103 Part-Time Employees				\$12,000	\$2,123	17.70%	positive variance
E 100-43100-121 PERA				\$6,375	\$3,288	51.58%	neutral
E 100-43100-122 FICA				\$6,014	\$2,798	46.52%	neutral
E 100-43100-125 Medicare				\$1,407	\$654	46.52%	neutral
E 100-43100-131 Employer Paid Health				\$6,800	\$3,310	48.68%	neutral
E 100-43100-134 Employer Paid Life				\$30	\$15	51.20%	neutral
E 100-43100-136 Employer Paid H.S.A.				\$3,000	\$1,500	50.00%	neutral
E 100-43100-151 Worker s Comp Insurance Prem				\$3,500	\$763	21.80%	positive variance
E 100-43100-152 Clothing				\$900	\$333	37.03%	positive variance
E 100-43100-171 Innoculations				\$0	\$0	0.00%	neutral
E 100-43100-200 Office Supplies (GENERAL)				\$200	\$0	0.00%	positive variance
E 100-43100-208 Training and Instruction				\$900	\$20	2.22%	positive variance
E 100-43100-210 Operating Supplies (GENERAL)				\$21,000	\$4,681	22.29%	positive variance
E 100-43100-212 Vehicle Operating Supplies				\$16,000	\$5,686	35.54%	positive variance
E 100-43100-240 Small Tools and Minor Equip			Drill Bits, DNR Shipping Container	\$5,000	\$4,950	99.00%	negative variance
E 100-43100-303 Engineering Fees			See 310 - Widseth GIS	\$20,000	\$75	0.38%	positive variance
E 100-43100-304 Legal Fees				\$0	\$0	0.00%	neutral
E 100-43100-310 Other Professional Services			FS Solutions - Annual Subs & Widseth GIS	\$500	\$1,338	268%	negative variance
E 100-43100-320 Communications (GENERAL)				\$700	\$0	0.00%	positive variance
E 100-43100-321 Telephone				\$1,200	\$1,233	102.74%	negative variance
E 100-43100-322 Postage				\$200	\$90	45.00%	neutral
E 100-43100-331 Travel Expenses				\$100	\$0	0.00%	positive variance
E 100-43100-350 Print/Binding (GENERAL)			Seasonal help & Staff replacement	\$200	\$171	85.30%	negative variance
E 100-43100-360 Insurance (GENERAL)				\$10,500	\$5,175	49%	neutral
E 100-43100-364 Claims Deductible				\$0	\$0	0.00%	neutral
E 100-43100-380 Utility Services (GENERAL)				\$35,000	\$21,015	60.04%	negative variance
E 100-43100-384 Refuse/Garbage Disposal			Fluorescent Bulbs	\$75	\$72	96.00%	negative variance
E 100-43100-401 Repairs/Maint Buildings				\$1,500	\$48	3.20%	positive variance
E 100-43100-403 Prev. Maint. Agreements			Annual Bucket Truck Inspection	\$0	\$755	0.00%	negative variance
E 100-43100-404 Repairs/Maint Equipment				\$15,000	\$4,760	31.73%	positive variance
E 100-43100-406 Street-Grdng/Chldr/Crckflg				\$23,000	\$11,500	50%	neutral
E 100-43100-410 Snow Removal				\$5,000	\$600	12.00%	positive variance
E 100-43100-411 Tree Maintenance / EAB			Storm damage	\$8,000	\$4,845	61%	negative variance
E 100-43100-430 Miscellaneous (GENERAL)				\$1,500	\$0	0.00%	positive variance
E 100-43100-433 Dues and Subscriptions			Arbor Day	\$0	\$25	0.00%	negative variance
E 100-43100-435 Licences, Permits and Fees			ESRI - GIS & Shade Tree Course	\$240	\$359	150%	negative variance
E 100-43100-437 Sales Tax - Purchases			MN REV - Charges for Services	\$0	\$211	0.00%	negative variance
E 100-43100-438 Internet Expenses				\$600	\$0	0.00%	positive variance
E 100-43100-439 Penalty				\$0	\$0	0.00%	neutral
E 100-43100-461 Emerald Ash Borer Expense				\$0	\$0	0.00%	neutral
E 100-43100-727 T.O. - Shared Tech				\$515	\$258	50.00%	neutral



City of Chatfield
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	2022 Budget	2022 NMLZD YTD Amt	NMLZD % of Budget	Variance Category
Key: Varies > 10% than budget positively Varies > 10% than budget negatively	Within 10% of Budget neutral	Calculation Cell	Input Cell	
E 100-43100-731 T.O. Vehicles/Equip	\$65,546	\$32,773	50.00%	neutral
E 100-43100-732 T.O. Sidewalk	\$25,000	\$12,500	50.00%	neutral
E 100-43100-736 T.O. Overlay	\$30,000	\$15,000	50.00%	neutral
E 100-43100-744 T.O. - Chip Sealing	\$40,000	\$20,000	50.00%	neutral
E 100-43100-753 T.O. - Storm Sewer	\$35,000	\$17,500	50.00%	neutral
E 100-43100-758 T.O. - Emerald Ash Borrer	\$0	\$0	0.00%	neutral
E 100-43100-760 T.O. - SIGNS	\$1,000	\$500	50.00%	neutral
Dept 43100 Street Maintenance	\$488,502	\$224,770	46%	neutral
Dept 45120 Summer Recreation	2022 Budget	2022 NMLZD	NMLZD %	V. Category
E 100-45120-430 Miscellaneous (GENERAL)	\$4,200	\$2,100	50%	neutral
Dept 45120 Summer Recreation	\$4,200	\$2,100	50%	neutral
Dept 45124 Swimming Pools - LOC 08	2022 Budget	2022 NMLZD	NMLZD %	V. Category
R 100-45124-33417 Training Revenue	\$1,000	\$0	0.00%	negative variance
R 100-45124-34000 Charges for Services	\$2,000	\$1,417	71%	positive variance
R 100-45124-34720 Memberships	\$37,000	\$21,134	57%	neutral
R 100-45124-34722 Admissions	\$11,000	\$2,657	48.30%	neutral
R 100-45124-34723 Lesson Fees (NonTax)	\$16,000	\$8,608	54%	neutral
R 100-45124-36201 Sale Of Merchandise	\$8,000	\$3,082	38.52%	negative variance
R 100-45124-36210 Interest Earnings	\$0	\$0	0.00%	neutral
R 100-45124-36230 Donations	\$0	\$50	0.00%	positive variance
R 100-45124-36260 Insurance Dividend	\$400	\$200	50%	neutral
R 100-45124-37171 OC Transit Tax	\$0	\$0	0.00%	neutral
R 100-45124-37370 Sales Tax	\$4,200	\$1,887	45%	neutral
R 100-45124-37940 Cash Over	\$0	\$0	0.00%	neutral
R 100-45124-39201 Transfer In	\$0	\$0	0.00%	neutral
R 100-45124-39550 Refunds Rebates	\$0	\$0	0.00%	neutral
R 100-45124-39560 Reimbursement	\$0	\$0	0.00%	neutral
R 100-45124-90000 UNDISTRIBUTED RECEIPT	\$0	\$70	0.00%	neutral
Dept 45124 Swimming Pools - LOC 08	\$79,600.00	\$39,104.03	49%	neutral
E 100-45124-103 Part-Time Employees	\$75,000	\$18,611	24.81%	positive variance
E 100-45124-122 FICA	\$4,650	\$1,154	24.81%	positive variance
E 100-45124-125 Medicare	\$1,088	\$270	24.82%	positive variance
E 100-45124-140 Unemployment Comp (GENERAL)	\$0	\$0	0.00%	neutral
E 100-45124-151 Worker s Comp Insurance Prem	\$4,000	\$2,347	59%	neutral
E 100-45124-152 Clothing	\$1,200	\$648	54%	neutral
E 100-45124-208 Training and Instruction	\$4,500	\$2,125	47%	neutral
E 100-45124-210 Operating Supplies (GENERAL)	\$15,000	\$3,904	26.03%	positive variance
E 100-45124-240 Small Tools and Minor Equip	\$1,500	\$0	0.00%	positive variance
E 100-45124-310 Other Professional Services	\$285	\$0	0.00%	positive variance
E 100-45124-321 Telephone	\$0	\$0	0.00%	neutral
E 100-45124-322 Postage	\$100	\$0	0.00%	positive variance
E 100-45124-323 Administration Expense	\$2,500	\$878	35.10%	positive variance
E 100-45124-331 Travel Expenses	\$0	\$0	0.00%	neutral
E 100-45124-350 Print/Binding (GENERAL)	\$400	\$40	10.00%	positive variance
E 100-45124-360 Insurance (GENERAL)	\$19,000	\$5,740	30%	positive variance
E 100-45124-364 Claims Deductible	\$0	\$0	0.00%	neutral
E 100-45124-380 Utility Services (GENERAL)	\$21,000	\$4,242	20.20%	positive variance
E 100-45124-401 Repairs/Maint Buildings	\$1,000	\$0	0.00%	positive variance
E 100-45124-403 Prev. Maint. Agreements	\$0	\$440	0.00%	negative variance
E 100-45124-404 Repairs/Maint Equipment	\$1,000	\$23	2.30%	positive variance
E 100-45124-430 Miscellaneous (GENERAL)	\$500	\$170	34.00%	positive variance
E 100-45124-431 Cash Short	\$0	\$2	0.00%	neutral
E 100-45124-433 Dues and Subscriptions	\$3,195	\$1,498	47%	neutral
E 100-45124-435 Licences, Permits and Fees	\$1,520	\$704	46%	neutral
E 100-45124-437 Sales Tax - Purchases	\$4,200	\$1,218	29.00%	positive variance
E 100-45124-450 Capital Goods Charge	\$2,500	\$1,250	50.00%	neutral
E 100-45124-810 Refund	\$0	\$0	0.00%	neutral
Dept 45124 Swimming Pools - LOC 08	\$164,138	\$45,263	28%	positive variance
Dept 45180 Band	2022 Budget	2022 NMLZD	NMLZD %	V. Category
E 100-45180-326 School Band Concerts	\$480	\$240	50%	neutral
E 100-45180-327 Brass Band Concerts	\$1,120	\$560	50%	neutral
Dept 45180 Band	\$1,600	\$800	50%	neutral
Dept 45200 Parks (GENERAL) - LOC 01/04	2022 Budget	2022 NMLZD	NMLZD %	V. Category
R 100-45200-33400 State Grants and Aids	\$0	\$0	0.00%	neutral
R 100-45200-34745 Camping Fee - LOC 04	\$1,000	\$375	38%	negative variance



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Adjusted to 50% - Tax Settlements, Special Assessments, Annual Exp Payments 151-Workers Comp, 328-General Services Charge, 360-Insurance, 450-Capital Goods, 7XX Transfers			2022 Budget	2022 NMLZD YTD Amt	NMLZD % of Budget	Variance Category
Key:	Varies > 10% than budget positively	Varies > 10% than budget negatively	Within 10% of Budget neutral	Calculation Cell	Input Cell	
R 100-45200-36201 Sale Of Merchandise			\$0	\$0	0.00%	neutral
R 100-45200-36230 Donations			\$0	\$1,479	0.00%	positive variance
R 100-45200-36260 Insurance Dividend			\$400	\$200	50%	neutral
R 100-45200-39101 Sales of General Fixed Assets			\$0	\$1,000	0.00%	positive variance
R 100-45200-39201 Transfer In			\$0	\$0	0.00%	neutral
R 100-45200-39550 Refunds Rebates			\$0	\$0	0.00%	neutral
R 100-45200-39560 Reimbursement			\$0	\$0	0.00%	neutral
Dept 45200 Parks (GENERAL) - LOC 01/04			\$1,400.00	\$3,053.82	218%	positive variance
E 100-45200-101 Full-Time Employees Regular			\$60,000	\$30,657	51.10%	neutral
E 100-45200-103 Part-Time Employees			\$15,000	\$3,692	24.61%	positive variance
E 100-45200-121 PERA			\$4,500	\$2,309	51.31%	neutral
E 100-45200-122 FICA			\$4,650	\$1,991	42.81%	neutral
E 100-45200-125 Medicare			\$1,088	\$466	42.81%	neutral
E 100-45200-131 Employer Paid Health			\$12,000	\$5,023	41.86%	neutral
E 100-45200-134 Employer Paid Life			\$30	\$14	45.53%	neutral
E 100-45200-136 Employer Paid H.S.A.			\$6,000	\$2,500	41.67%	neutral
E 100-45200-140 Unemployment Comp (GENERAL)			\$0	\$2,317	0.00%	negative variance
E 100-45200-151 Worker s Comp Insurance Prem			\$6,000	\$1,970	33%	positive variance
E 100-45200-152 Clothing			\$700	\$290	41%	neutral
E 100-45200-208 Training and Instruction			\$200	\$100	50%	neutral
E 100-45200-210 Operating Supplies (GENERAL)			\$2,500	\$818	32.72%	neutral
E 100-45200-212 Vehicle Operating Supplies			\$4,700	\$2,499	53.16%	neutral
E 100-45200-240 Small Tools and Minor Equip			\$1,000	\$280	28.04%	positive variance
E 100-45200-302 Contracted Help			\$5,000	\$0	0.00%	positive variance
E 100-45200-303 Engineering Fees			\$1,000	\$1,208	121%	negative variance
E 100-45200-304 Legal Fees			\$0	\$0	0.00%	neutral
E 100-45200-310 Other Professional Services			\$0	\$0	0.00%	neutral
E 100-45200-321 Telephone			\$600	\$495	82.58%	negative variance
E 100-45200-323 Administration Expense			\$0	\$25	0.00%	neutral
E 100-45200-331 Travel Expenses			\$100	\$0	0.00%	neutral
E 100-45200-350 Print/Binding (GENERAL)			\$100	\$108	108%	negative variance
E 100-45200-360 Insurance (GENERAL)			\$8,000	\$2,504	31%	positive variance
E 100-45200-364 Claims Deductible			\$0	\$0	0.00%	neutral
E 100-45200-380 Utility Services (GENERAL)			\$14,000	\$5,068	36.20%	positive variance
E 100-45200-384 Refuse/Garbage Disposal			\$2,100	\$1,040	49.52%	neutral
E 100-45200-404 Repairs/Maint Equipment			\$7,500	\$363	4.84%	positive variance
E 100-45200-430 Miscellaneous (GENERAL)			\$2,000	\$1,000	50%	neutral
E 100-45200-433 Dues and Subscriptions			\$0	\$150	0.00%	negative variance
E 100-45200-435 Licences, Permits and Fees			\$240	\$116	48.33%	neutral
E 100-45200-436 Sales Tax			\$300	\$54	18.00%	positive variance
E 100-45200-450 Capital Goods Charge			\$0	\$0	0.00%	neutral
E 100-45200-739 T.O. Parks			\$43,700	\$21,850	50.00%	neutral
Dept 45200 Parks (GENERAL) - LOC 01/04			\$203,008	\$88,906	44%	neutral
Dept 46323 Heritage Preservation Comm			2022 Budget	2022 NMLZD	NMLZD %	V. Category
R 100-46323-33400 State Grants and Aids			\$1,000	\$0	0.00%	negative variance
R 100-46323-39550 Refunds Rebates			\$0	\$0	0.00%	neutral
Dept 46323 Heritage Preservation Comm			\$1,000.00	\$0.00	0%	negative variance
E 100-46323-200 Office Supplies (GENERAL)			\$0	\$0	0.00%	neutral
E 100-46323-309 Conference Expense			\$0	\$0	0.00%	neutral
E 100-46323-310 Other Professional Services			\$14,000	\$6,500	46.43%	neutral
E 100-46323-331 Travel Expenses			\$0	\$0	0.00%	neutral
E 100-46323-430 Miscellaneous (GENERAL)			\$200	\$66	33%	positive variance
E 100-46323-433 Dues and Subscriptions			\$130	\$0	0.00%	positive variance
E 100-46323-435 Licences, Permits and Fees			\$0	\$0	0.00%	neutral
E 100-46323-450 Capital Goods Charge			\$0	\$0	0.00%	neutral
E 100-46323-453 Grants			\$0	\$0	0.00%	neutral
Dept 46323 Heritage Preservation Comm			\$14,330	\$6,566	46%	neutral
Dept 46630 Community Dev - LOC 07			2022 Budget	2022 NMLZD	NMLZD %	V. Category
R 100-46630-31911 Lodging Tax			\$200	\$0	0.00%	negative variance
R 100-46630-34000 Charges for Services			\$0	\$0	0.00%	neutral
R 100-46630-34101 Rent Revenue			\$7,000	\$4,613	66%	positive variance
R 100-46630-36100 Special Assessments			\$3,100	\$1,550	50%	neutral
R 100-46630-36200 Miscellaneous Revenues			\$0	\$0	0.00%	neutral
R 100-46630-36210 Interest Earnings			\$0	\$0	0.00%	neutral
R 100-46630-36230 Donations			\$0	\$100	0.00%	positive variance
R 100-46630-36260 Insurance Dividend			\$0	\$0	0.00%	neutral
R 100-46630-39550 Refunds Rebates			\$0	\$1	0.00%	neutral



City of Chatfield
Budget YTD Rev-Exp

Current Period: June 2022

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Adjusted to 50% - Tax Settlements, Special Assessments, Annual Exp Payments
151-Workers Comp, 328-General Services Charge, 360-Insurance, 450-Capital Goods, 7XX Transfers

Adjusted to 50% - Tax Settlements, Special Assessments, Annual Exp Payments 151-Workers Comp, 328-General Services Charge, 360-Insurance, 450-Capital Goods, 7XX Transfers			2022 Budget	2022 NMLZD YTD Amt	NMLZD % of Budget	Variance Category
Key:	Varies > 10% than budget positively	Varies > 10% than budget negatively	Within 10% of Budget neutral	Calculation Cell	Input Cell	
Dept 46630 Community Dev - LOC 07			\$10,300.00	\$6,263.03	61%	positive variance
E 100-46630-200 Office Supplies (GENERAL)			\$0	\$0	0.00%	neutral
E 100-46630-212 Vehicle Operating Supplies			\$200	\$0	0.00%	positive variance
E 100-46630-300 Promotional Expense			\$0	\$0	0.00%	neutral
E 100-46630-310 Other Professional Services Polco			\$11,000	\$5,500	50%	neutral
E 100-46630-321 Telephone			\$1,700	\$912	53.64%	neutral
E 100-46630-322 Postage			\$0	\$0	0.00%	neutral
E 100-46630-331 Travel Expenses			\$0	\$0	0.00%	neutral
E 100-46630-350 Print/Binding (GENERAL)			\$0	\$99	0.00%	neutral
E 100-46630-360 Insurance (GENERAL)			\$0	\$0	0.00%	neutral
E 100-46630-430 Miscellaneous (GENERAL)			\$1,500	\$0	0.00%	positive variance
E 100-46630-433 Dues and Subscriptions			\$0	\$0	0.00%	neutral
E 100-46630-457 Property Tax Schoenfelder			\$2,600	\$1,199	46%	neutral
E 100-46630-490 Donations to Civic Org s			\$0	\$0	0.00%	neutral
E 100-46630-700 Transfers (GENERAL)			\$2,100	\$1,050	50.00%	neutral
Dept 46630 Community Dev - LOC 07			\$19,100	\$8,760	46%	neutral
Fund 211 LIBRARY						
Revenues			\$275,991.00	\$144,941.36	53%	neutral
Expenditures			\$276,839.17	\$128,655.06	46%	neutral
Dept 45500 Libraries (GENERAL)			2022 Budget	2022 NMLZD	NMLZD %	V. Category
R 211-45500-33600 County Contracts			\$84,692	\$43,911	51.85%	neutral
R 211-45500-34000 Charges for Services			\$700	\$614	87.64%	positive variance
R 211-45500-35103 Library Fines			\$500	\$191	38.15%	negative variance
R 211-45500-36200 Miscellaneous Revenues			\$0	\$46	0.00%	positive variance
R 211-45500-36201 Sale Of Merchandise			\$350	\$140	40.00%	neutral
R 211-45500-36202 Nontax-Sale of Merch-Gift Card			\$0	\$3,895	0.00%	positive variance
R 211-45500-36210 Interest Earnings			\$1,300	\$650	50%	neutral
R 211-45500-36230 Donations			\$700	\$1,390	199%	positive variance
R 211-45500-36260 Insurance Dividend			\$200	\$100	50%	neutral
R 211-45500-39201 Transfer In			\$187,509	\$93,754	50.00%	neutral
R 211-45500-39225 T.I. - Library Endowment Fund			\$0	\$0	0.00%	neutral
R 211-45500-39550 Refunds Rebates			\$40	\$251	627%	positive variance
Dept 45500 Libraries (GENERAL)			\$275,991.00	\$144,941.36	53%	neutral
E 211-45500-101 Full-Time Employees Regular			\$127,940	\$61,365	47.96%	neutral
E 211-45500-103 Part-Time Employees			\$24,774	\$9,891	39.92%	positive variance
E 211-45500-121 PERA			\$11,454	\$5,331	46.54%	neutral
E 211-45500-122 FICA			\$9,468	\$4,139	43.72%	neutral
E 211-45500-125 Medicare			\$2,214	\$968	43.72%	neutral
E 211-45500-131 Employer Paid Health			\$18,800	\$9,399	49.99%	neutral
E 211-45500-134 Employer Paid Life			\$64	\$31	48.00%	neutral
E 211-45500-136 Employer Paid H.S.A.			\$9,270	\$4,500	48.54%	neutral
E 211-45500-140 Unemployment Comp (GENERAL)			\$0	\$0	0.00%	neutral
E 211-45500-151 Worker s Comp Insurance Prem			\$1,350	\$472	35%	positive variance
E 211-45500-200 Office Supplies (GENERAL)			\$1,800	\$681	37.85%	positive variance
E 211-45500-211 Program Expenses Summer Reading			\$3,000	\$1,411	47%	neutral
E 211-45500-240 Small Tools and Minor Equip			\$500	\$54	10.80%	positive variance
E 211-45500-304 Legal Fees			\$0	\$0	0.00%	neutral
E 211-45500-321 Telephone			\$3,000	\$1,589	52.95%	neutral
E 211-45500-322 Postage			\$150	\$52	34.55%	positive variance
E 211-45500-331 Travel Expenses			\$645	\$0	0.00%	positive variance
E 211-45500-332 Continuing Education			\$1,000	\$0	0.00%	positive variance
E 211-45500-350 Print/Binding (GENERAL)			\$0	\$30	0.00%	negative variance
E 211-45500-360 Insurance (GENERAL)			\$4,500	\$4,520	100%	negative variance
E 211-45500-380 Utility Services (GENERAL)			\$6,700	\$3,752	56.00%	neutral
E 211-45500-401 Repairs/Maint Buildings			\$1,800	\$791	43.94%	neutral
E 211-45500-404 Repairs/Maint Equipment			\$11,430	\$6,209	54.32%	neutral
E 211-45500-414 Automated Operations			\$12,220	\$5,453	44.62%	neutral
E 211-45500-416 Cleaning Service			\$1,000	\$327	32.65%	positive variance
E 211-45500-430 Miscellaneous (GENERAL)			\$100	\$0	0.00%	positive variance
E 211-45500-433 Dues and Subscriptions			\$900	\$0	0.00%	positive variance
E 211-45500-437 Sales Tax - Purchases 2021 Annual Sales Tax			\$60	\$49	82%	negative variance
E 211-45500-438 Internet Expenses			\$700	\$0	0.00%	positive variance
E 211-45500-560 Cap. Outlay-Furn. & Fix			\$3,000	\$0	0.00%	positive variance
E 211-45500-590 Cap. Outlay-Books			\$12,000	\$4,635	38.63%	positive variance
E 211-45500-591 Cap. Outlay-Magazines			\$1,000	\$331	33.13%	positive variance
E 211-45500-593 Cap. Outlay-Non Print Mat			\$6,000	\$2,677	44.61%	neutral
E 211-45500-700 Transfers (GENERAL)			\$0	\$0	0.00%	neutral



City of Chatfield
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151-Workers Comp, 328-General Services Charge, 360-Insurance, 450-Capital Goods, 7XX Transfers

	2022 Budget	2022 NMLZD YTD Amt	NMLZD % of Budget	Variance Category
Key:	Varies > 10% than budget positively	Varies > 10% than budget negatively	Within 10% of Budget neutral	Calculation Cell
	Input Cell			
Dept 45500 Libraries (GENERAL)	\$276,839	\$128,655	46%	neutral
Fund 220 FIRE - OPERATIONS FUND				
Revenues	\$148,780.00	\$74,940.52	50%	neutral
Expenditures	\$138,246.50	\$78,093.07	56%	neutral
Dept 42280 Fire Department *2012=220/221	2022 Budget	2022 NMLZD	NMLZD %	V. Category
R 220-42280-33180 Federal Grants - ARP	\$0	\$0	0.00%	neutral
R 220-42280-33400 State Grants and Aids	\$0	\$0	0.00%	neutral
R 220-42280-33414 Insurance Claims	\$0	\$0	0.00%	neutral
R 220-42280-33420 State-Fire Relief SBR (Ins Tax	\$0	\$0	0.00%	neutral
R 220-42280-33430 Township Contracts	\$70,390	\$33,204	47%	neutral
R 220-42280-34000 Charges for Services	\$8,000	\$6,542	81.78%	positive variance
R 220-42280-36200 Miscellaneous Revenues	\$0	\$0	0.00%	neutral
R 220-42280-36201 Sale Of Merchandise	\$0	\$0	0.00%	neutral
R 220-42280-36210 Interest Earnings	\$0	\$0	0.00%	neutral
R 220-42280-36260 Insurance Dividend	\$0	\$0	0.00%	neutral
R 220-42280-39201 Transfer In	\$70,390	\$35,195	50.00%	neutral
R 220-42280-39550 Refunds Rebates	\$0	\$0	0.00%	neutral
R 220-42280-39560 Reimbursement	\$0	\$0	0.00%	neutral
Dept 42280 Fire Department *2012=220/221	\$148,780.00	\$74,940.52	50%	neutral
E 220-42280-103 Part-Time Employees	\$25,000	\$17,268	69.07%	negative variance
E 220-42280-121 PERA	\$7,039	\$3,520	50%	neutral
E 220-42280-122 FICA	\$1,550	\$1,071	69.07%	negative variance
E 220-42280-125 Medicare	\$363	\$250	69.08%	negative variance
E 220-42280-140 Unemployment Comp (GENERAL)	\$0	\$0	0.00%	neutral
E 220-42280-151 Worker s Comp Insurance Prem	\$18,000	\$10,892	60.51%	negative variance
E 220-42280-152 Clothing	\$2,000	\$845	42%	neutral
E 220-42280-171 Innoculations	\$750	\$0	0.00%	positive variance
E 220-42280-208 Training and Instruction	\$3,000	\$1,174	39.13%	positive variance
E 220-42280-210 Operating Supplies (GENERAL)	\$2,000	\$524	26.22%	positive variance
E 220-42280-212 Vehicle Operating Supplies	\$1,500	\$852	56.82%	neutral
E 220-42280-240 Small Tools and Minor Equip	\$6,000	\$1,620	27.01%	positive variance
E 220-42280-301 Auditing and Acctg Services	\$0	\$0	0.00%	neutral
E 220-42280-309 Conference Expense	\$500	\$0	0.00%	positive variance
E 220-42280-313 Mutual Aid	\$0	\$0	0.00%	neutral
E 220-42280-320 Communications (GENERAL)	\$0	\$0	0.00%	neutral
E 220-42280-321 Telephone	\$500	\$248	49.61%	neutral
E 220-42280-322 Postage	\$150	\$45	30.00%	positive variance
E 220-42280-323 Administration Expense	\$0	\$35	0.00%	negative variance
E 220-42280-328 General Services Charge	\$2,980	\$1,490	50.00%	neutral
E 220-42280-331 Travel Expenses	\$150	\$0	0.00%	positive variance
E 220-42280-350 Print/Binding (GENERAL)	\$0	\$0	0.00%	neutral
E 220-42280-360 Insurance (GENERAL)	\$2,400	\$2,313	96%	negative variance
E 220-42280-364 Claims Deductible	\$0	\$0	0.00%	neutral
E 220-42280-380 Utility Services (GENERAL)	\$8,000	\$5,814	72.67%	negative variance
E 220-42280-401 Repairs/Maint Buildings	\$2,000	\$0	0.00%	positive variance
E 220-42280-403 Prev. Maint. Agreements	\$0	\$0	0.00%	neutral
E 220-42280-404 Repairs/Maint Equipment	\$6,000	\$6,176	102.93%	negative variance
E 220-42280-430 Miscellaneous (GENERAL)	\$100	\$55	55%	neutral
E 220-42280-433 Dues and Subscriptions	\$500	\$223	45%	neutral
E 220-42280-435 Licences, Permits and Fees	\$240	\$116	48.33%	neutral
E 220-42280-438 Internet Expenses	\$400	\$0	0.00%	positive variance
E 220-42280-727 T.O. - Shared Tech	\$775	\$388	50.00%	neutral
E 220-42280-734 T.O.Fire	\$46,350	\$23,175	50.00%	neutral
Dept 42280 Fire Department *2012=220/221	\$138,247	\$78,093	56%	neutral
Fund 230 AMBULANCE - OPERATIONS FUND				
Revenues	\$353,590	\$238,037	67%	positive variance
Expenditures	\$359,626	\$172,918	48%	neutral
Dept 42270 Ambulance	2022 Budget	2022 NMLZD	NMLZD %	V. Category
R 230-42270-33100 Federal Grants and Aids	\$0	\$0	0.00%	neutral
R 230-42270-33180 Federal Grants - ARP	\$0	\$0	0.00%	neutral
R 230-42270-33400 State Grants and Aids	\$0	\$0	0.00%	neutral
R 230-42270-33414 Insurance Claims	\$0	\$0	0.00%	neutral



**City of Chatfield
Budget YTD Rev-Exp**

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151-Workers Comp, 328-General Services Charge, 360-Insurance, 450-Capital Goods, 7XX Transfers**

	2022 Budget	2022 NMLZD YTD Amt	NMLZD % of Budget	Variance Category
Key:	Varies > 10% than budget positively	Varies > 10% than budget negatively	Within 10% of Budget neutral	Calculation Cell
			Input Cell	
R 230-42270-33416 Training Reimbursement	\$4,500	\$2,750	61.11%	positive variance
R 230-42270-33417 Training Revenue	\$18,000	\$10,725	59.58%	neutral
R 230-42270-33430 Township Contracts	\$61,840	\$28,587	46%	neutral
R 230-42270-33600 County Contracts	\$4,500	\$2,250	50%	neutral
R 230-42270-34000 Charges for Services	\$185,000	\$147,143	79.54%	positive variance
R 230-42270-34205 Accrued Charges For Services	\$0	\$0	0.00%	neutral
R 230-42270-36200 Miscellaneous Revenues	\$250	\$0	0.00%	negative variance
R 230-42270-36201 Sale Of Merchandise	\$0	\$0	0.00%	neutral
R 230-42270-36210 Interest Earnings	\$0	\$0	0.00%	neutral
R 230-42270-36260 Insurance Dividend	\$0	\$0	0.00%	neutral
R 230-42270-39201 Transfer In	\$79,500	\$39,750	50.00%	neutral
R 230-42270-39550 Refunds Rebates	\$0	\$32	0.00%	positive variance
R 230-42270-39560 Reimbursement	\$0	\$6,800	0.00%	positive variance
Dept 42270 Ambulance	\$353,590.00	\$238,037.40	67%	positive variance
E 230-42270-101 Full-Time Employees Regular	\$103,000	\$49,991	48.53%	neutral
E 230-42270-103 Part-Time Employees	\$54,000	\$26,242	48.60%	neutral
E 230-42270-121 PERA	\$14,000	\$7,176	51.26%	neutral
E 230-42270-122 FICA	\$9,734	\$4,537	46.61%	neutral
E 230-42270-125 Medicare	\$2,277	\$1,061	46.61%	neutral
E 230-42270-131 Employer Paid Health	\$18,500	\$9,414	50.88%	neutral
E 230-42270-134 Employer Paid Life	\$45	\$27	59.73%	neutral
E 230-42270-135 FSA Admin Fees (Emp Ben/TASC)	\$20	\$0	0.00%	positive variance
E 230-42270-136 Employer Paid H.S.A.	\$8,250	\$4,125	50.00%	neutral
E 230-42270-140 Unemployment Comp (GENERAL)	\$0	\$0	0.00%	neutral
E 230-42270-151 Worker s Comp Insurance Prem	\$10,000	\$2,836	28%	positive variance
E 230-42270-152 Clothing	\$2,750	\$1,113	40%	neutral
E 230-42270-171 Innoculations	\$200	\$0	0.00%	positive variance
E 230-42270-200 Office Supplies (GENERAL)	\$1,000	\$0	0.00%	positive variance
E 230-42270-205 Service Incentives/Rewards	\$1,200	\$179	14.92%	positive variance
E 230-42270-208 Training and Instruction	\$5,000	\$1,644	33%	positive variance
E 230-42270-209 Training Institution	\$6,000	\$838	13.97%	positive variance
E 230-42270-210 Operating Supplies (GENERAL)	\$11,000	\$5,214	47.40%	neutral
E 230-42270-212 Vehicle Operating Supplies	\$3,500	\$2,629	75.11%	negative variance
E 230-42270-240 Small Tools and Minor Equip	\$750	\$820	109.33%	negative variance
E 230-42270-251 Bad Debt Expense	\$0	\$0	0.00%	neutral
E 230-42270-304 Legal Fees	\$0	\$0	0.00%	neutral
E 230-42270-305 Safety	\$1,200	\$631	52.57%	neutral
E 230-42270-307 Collection Fees	\$0	\$0	0.00%	neutral
E 230-42270-320 Communications (GENERAL)	\$0	\$0	0.00%	neutral
E 230-42270-321 Telephone	\$3,100	\$1,924	62.06%	negative variance
E 230-42270-322 Postage	\$300	\$125	41.55%	neutral
E 230-42270-323 Administration Expense	\$300	\$304	101.42%	negative variance
E 230-42270-328 General Services Charge	\$15,150	\$7,575	50.00%	neutral
E 230-42270-331 Travel Expenses	\$0	\$0	0.00%	neutral
E 230-42270-340 Advertising	\$500	\$0	0.00%	positive variance
E 230-42270-350 Print/Binding (GENERAL)	\$0	\$0	0.00%	neutral
E 230-42270-360 Insurance (GENERAL)	\$900	\$388	43%	neutral
E 230-42270-364 Claims Deductible	\$250	\$0	0.00%	positive variance
E 230-42270-380 Utility Services (GENERAL)	\$5,000	\$4,059	81.17%	negative variance
E 230-42270-403 Prev. Maint. Agreements	\$11,700	\$4,274	36.53%	positive variance
E 230-42270-404 Repairs/Maint Equipment	\$3,500	\$1,562	44.63%	neutral
E 230-42270-415 Medical Services	\$4,500	\$4,040	89.77%	negative variance
E 230-42270-430 Miscellaneous (GENERAL)	\$100	\$0	0.00%	positive variance
E 230-42270-433 Dues and Subscriptions	\$3,500	\$1,327	38%	positive variance
E 230-42270-435 Licences, Permits and Fees	\$10,050	\$5,605	55.77%	neutral
E 230-42270-438 Internet Expenses	\$1,200	\$435	36.28%	positive variance
E 230-42270-700 Transfers (GENERAL)	\$44,500	\$22,250	50.00%	neutral
E 230-42270-727 T.O. - Shared Tech	\$1,150	\$575	50.00%	neutral
E 230-42270-810 Refund	\$1,500	\$0	0.00%	positive variance
Dept 42270 Ambulance	\$359,626	\$172,918	48%	neutral
Fund 240 EDA				
Revenues	\$77,600	\$38,465	50%	neutral
Expenditures	\$76,556	\$44,837	59%	neutral
Dept 46500 Economic Dev (GENERAL) LOC 01	2022 Budget	2022 NMLZD	NMLZD %	V. Category
R 240-46500-34000 Charges for Services	\$0	\$0	0.00%	neutral
R 240-46500-34301 Administration Fees	\$2,600	\$1,215	46.73%	neutral
R 240-46500-36100 Special Assessments	\$0	\$0	0.00%	neutral



City of Chatfield
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	Key:	Varies > 10% than budget positively	Varies > 10% than budget negatively	2022 Budget	2022 NMLZD YTD Amt	NMLZD % of Budget	Variance Category
				Within 10% of Budget neutral	Calculation Cell	Input Cell	
R 240-46500-36200 Miscellaneous Revenues				\$0	\$0	0.00%	neutral
R 240-46500-36210 Interest Earnings				\$500	\$250	50%	neutral
R 240-46500-36230 Donations				\$500	\$0	0.00%	negative variance
R 240-46500-36292 Bond Proceeds				\$0	\$0	0.00%	neutral
R 240-46500-39201 Transfer In				\$74,000	\$37,000	50.00%	neutral
R 240-46500-39550 Refunds Rebates				\$0	\$0	0.00%	neutral
R 240-46500-39560 Reimbursement				\$0	\$0	0.00%	neutral
Dept 46500 Economic Dev (GENERAL) LOC 01				\$77,600.00	\$38,465.08	50%	neutral
E 240-46500-200 Office Supplies (GENERAL)				\$0	\$0	0.00%	neutral
E 240-46500-208 Training and Instruction				\$0	\$0	0.00%	neutral
E 240-46500-240 Small Tools and Minor Equip				\$0	\$0	0.00%	neutral
E 240-46500-300 Promotional Expense				\$23,000	\$11,500	50%	neutral
E 240-46500-301 Auditing and Acctg Services				\$0	\$0	0.00%	neutral
E 240-46500-303 Engineering Fees				\$0	\$0	0.00%	neutral
E 240-46500-304 Legal Fees				\$0	\$0	0.00%	neutral
E 240-46500-310 Other Professional Services				\$50,000	\$31,740	63.48%	negative variance
E 240-46500-321 Telephone				\$0	\$0	0.00%	neutral
E 240-46500-322 Postage				\$150	\$45	30.00%	positive variance
E 240-46500-331 Travel Expenses				\$0	\$0	0.00%	neutral
E 240-46500-350 Print/Binding (GENERAL)				\$250	\$0	0.00%	positive variance
E 240-46500-403 Prev. Maint. Agreements				\$2,150	\$1,068	49.69%	neutral
E 240-46500-404 Repairs/Maint Equipment				\$500	\$184	36.86%	positive variance
E 240-46500-430 Miscellaneous (GENERAL)				\$0	\$49	0.00%	negative variance
E 240-46500-433 Dues and Subscriptions				\$0	\$0	0.00%	neutral
E 240-46500-435 Licences, Permits and Fees				\$120	\$58	48.33%	neutral
E 240-46500-438 Internet Expenses				\$0	\$0	0.00%	neutral
E 240-46500-452 Assessments				\$0	\$0	0.00%	neutral
E 240-46500-453 Grants				\$0	\$0	0.00%	neutral
E 240-46500-500 Cap. Outlay-GENERAL				\$0	\$0	0.00%	neutral
E 240-46500-602 Other LT Oblig Principal				\$0	\$0	0.00%	neutral
E 240-46500-700 Transfers (GENERAL)				\$0	\$0	0.00%	neutral
E 240-46500-727 T.O. - Shared Tech				\$386	\$193	50.00%	neutral
Dept 46500 Economic Dev (GENERAL) LOC 01				\$76,556	\$44,837	59%	neutral
Fund 250 CCA - OPERATIONS FUND							
Revenues				\$80,300	\$41,306	51%	neutral
Expenditures				\$80,000	\$38,080	48%	neutral
Dept 46630 Community Dev - LOC 07				2022 Budget	2022 NMLZD	NMLZD %	V. Category
R 250-46630-33400 State Grants and Aids				\$0	\$0	0.00%	neutral
R 250-46630-33414 Insurance Claims				\$0	\$0	0.00%	neutral
R 250-46630-34000 Charges for Services				\$0	\$0	0.00%	neutral
R 250-46630-36200 Miscellaneous Revenues				\$0	\$0	0.00%	neutral
R 250-46630-36201 Sale Of Merchandise				\$0	\$0	0.00%	neutral
R 250-46630-36210 Interest Earnings				\$300	\$150	50%	neutral
R 250-46630-36230 Donations				\$0	\$0	0.00%	neutral
R 250-46630-36260 Insurance Dividend				\$0	\$0	0.00%	neutral
R 250-46630-39201 Transfer In				\$80,000	\$40,000	50.00%	neutral
R 250-46630-39560 Reimbursement				\$0	\$1,156	0.00%	positive variance
Fund 250 CCA - OPERATIONS FUND				\$80,300.00	\$41,305.58	51%	neutral
E 250-46630-310 Other Professional Services				\$40,000	\$20,000	50.00%	neutral
E 250-46630-360 Insurance (GENERAL)				\$20,000	\$11,594	58%	neutral
E 250-46630-404 Repairs/Maint Equipment				\$10,000	\$1,486	14.86%	positive variance
E 250-46630-430 Miscellaneous (GENERAL)				\$0	\$0	0.00%	neutral
E 250-46630-610 Interest				\$0	\$0	0.00%	neutral
E 250-46630-700 Transfers (GENERAL)				\$10,000	\$5,000	50%	neutral
Fund 250 CCA - OPERATIONS FUND				\$80,000	\$38,080	48%	neutral
Fund 601 WATER - OPERATIONS FUND							
Revenues				\$400,300	\$201,305	50%	neutral
Expenditures				\$426,427	\$262,370	62%	negative variance
Dept 49400 Water Utilities (GENERAL)				2022 Budget	2022 NMLZD	NMLZD %	V. Category
R 601-49400-31020 Delinquent Ad Valorem Taxes				\$0	\$0	0.00%	neutral
R 601-49400-33400 State Grants and Aids				\$9,000	\$0	0.00%	negative variance
R 601-49400-33414 Insurance Claims				\$0	\$0	0.00%	neutral
R 601-49400-33600 County Contracts				\$0	\$0	0.00%	neutral
R 601-49400-34000 Charges for Services				\$4,700	\$2,280	48.51%	neutral



**City of Chatfield
Budget YTD Rev-Exp**

Current Period: June 2022

Exported from Banyon to .csv & Normalized

**Adjusted to 50% - Tax Settlements, Special Assessments, Annual Exp Payments
151-Workers Comp, 328-General Services Charge, 360-Insurance, 450-Capital Goods, 7XX Transfers**

		2022 Budget	2022 NMLZD YTD Amt	NMLZD % of Budget	Variance Category
	Key:	Varies > 10% than budget positively	Varies > 10% than budget negatively	Within 10% of Budget neutral	Calculation Cell
				Input Cell	
R 601-49400-36100 Special Assessments		\$7,000	\$3,329	47.55%	neutral
R 601-49400-36102 Assessment Penalties		\$0	\$0	0.00%	neutral
R 601-49400-36103 State Mandated Testing Fee		\$9,000	\$5,107	56.74%	neutral
R 601-49400-36201 Sale Of Merchandise		\$0	\$0	0.00%	neutral
R 601-49400-36210 Interest Earnings		\$5,000	\$2,500	50%	neutral
R 601-49400-36260 Insurance Dividend		\$0	\$0	0.00%	neutral
R 601-49400-36291 Receipt of Investment		\$0	\$0	0.00%	neutral
R 601-49400-36806 Late Fees		\$0	\$0	0.00%	neutral
R 601-49400-37100 Water Sales		\$350,000	\$177,036	50.58%	neutral
R 601-49400-37101 Water Sales / Bulk		\$0	\$143	0.00%	positive variance
R 601-49400-37160 Water Penalty		\$1,500	\$693	46.17%	neutral
R 601-49400-37170 Sales Tax		\$2,900	\$1,482	51.11%	neutral
R 601-49400-37171 OC Transit Tax		\$0	\$23	0.00%	positive variance
R 601-49400-37172 FC Transit Tax		\$0	\$86	0.00%	positive variance
R 601-49400-37250 Connection (Ind) Fee		\$11,200	\$4,800	42.86%	neutral
R 601-49400-37251 Access (Dev) Charge		\$0	\$0	0.00%	neutral
R 601-49400-39201 Transfer In		\$0	\$0	0.00%	neutral
R 601-49400-39550 Refunds Rebates		\$0	\$1,044	0.00%	positive variance
R 601-49400-90000 UNDISTRIBUTED RECEIPT		\$0	\$2,783	0.00%	positive variance
Dept 49400 Water Utilities (GENERAL)		\$400,300.00	\$201,304.89	50%	neutral
E 601-49400-101 Full-Time Employees Regular		\$70,000	\$37,309	53.30%	neutral
E 601-49400-121 PERA		\$5,250	\$2,798	53.30%	neutral
E 601-49400-122 FICA		\$4,340	\$2,290	52.77%	neutral
E 601-49400-125 Medicare		\$1,015	\$536	52.77%	neutral
E 601-49400-131 Employer Paid Health		\$6,800	\$3,310	48.68%	neutral
E 601-49400-134 Employer Paid Life		\$0	\$15	0.00%	negative variance
E 601-49400-135 FSA Admin Fees (Emp Ben/TASC)		\$0	\$0	0.00%	neutral
E 601-49400-136 Employer Paid H.S.A.		\$3,000	\$1,500	50.00%	neutral
E 601-49400-151 Worker s Comp Insurance Prem		\$4,300	\$1,182	27%	positive variance
E 601-49400-152 Clothing		\$700	\$248	35%	positive variance
E 601-49400-200 Office Supplies (GENERAL)		\$50	\$0	0.00%	neutral
E 601-49400-208 Training and Instruction		\$600	\$50	8.33%	positive variance
E 601-49400-210 Operating Supplies (GENERAL)		\$5,000	\$2,674	53.48%	neutral
E 601-49400-212 Vehicle Operating Supplies		\$1,500	\$859	57.26%	neutral
E 601-49400-240 Small Tools and Minor Equip		\$3,000	\$411	13.70%	positive variance
E 601-49400-301 Auditing and Acctg Services		\$5,500	\$2,938	53%	neutral
E 601-49400-303 Engineering Fees		\$5,000	\$275	5.49%	positive variance
E 601-49400-304 Legal Fees		\$0	\$0	0.00%	neutral
E 601-49400-310 Other Professional Services	GIS / Korterra / Gopher State	\$3,200	\$1,528	48%	neutral
E 601-49400-321 Telephone		\$1,000	\$1,203	120.28%	negative variance
E 601-49400-322 Postage		\$1,500	\$777	51.80%	neutral
E 601-49400-323 Administration Expense	RevTrak Online Payments	\$2,000	\$1,623	81.15%	negative variance
E 601-49400-328 General Services Charge		\$45,226	\$22,613	50.00%	neutral
E 601-49400-331 Travel Expenses		\$200	\$0	0.00%	positive variance
E 601-49400-350 Print/Binding (GENERAL)		\$1,000	\$500	50.00%	neutral
E 601-49400-360 Insurance (GENERAL)		\$4,500	\$4,256	95%	negative variance
E 601-49400-364 Claims Deductible		\$0	\$0	0.00%	neutral
E 601-49400-380 Utility Services (GENERAL)		\$22,000	\$10,228	46.49%	neutral
E 601-49400-386 Well Testing Fees		\$12,000	\$5,820	48.50%	neutral
E 601-49400-401 Repairs/Maint Buildings		\$1,200	\$130	10.83%	positive variance
E 601-49400-403 Prev. Maint. Agreements	Badger Meter Marco Schwickert	\$4,300	\$2,891	67.22%	negative variance
E 601-49400-404 Repairs/Maint Equipment		\$15,000	\$1,433	9.55%	positive variance
E 601-49400-405 Depreciation (GENERAL)		\$0	\$0	0.00%	neutral
E 601-49400-430 Miscellaneous (GENERAL)		\$0	\$0	0.00%	neutral
E 601-49400-433 Dues and Subscriptions		\$550	\$251	46%	neutral
E 601-49400-435 Licences, Permits and Fees		\$1,300	\$784	60%	neutral
E 601-49400-437 Sales Tax - Purchases	QTRLY Water & Twr Lease	\$2,000	\$1,940	97.00%	negative variance
E 601-49400-438 Internet Expenses		\$700	\$380	54.27%	neutral
E 601-49400-500 Cap. Outlay-GENERAL	New Truck 3 Gate Valves	\$0	\$53,271	0.00%	negative variance
E 601-49400-700 Transfers (GENERAL)		\$0	\$0	0.00%	neutral
E 601-49400-711 T.O.- Reserve Fund		\$9,570	\$4,785	50.00%	neutral
E 601-49400-716 T.O. - 2008A/2012A (329/332)		\$100,847	\$50,424	50.00%	neutral
E 601-49400-717 T.O. - 2014A (334)		\$37,572	\$18,786	50.00%	neutral
E 601-49400-727 T.O. - Shared Tech		\$5,000	\$2,500	50.00%	neutral
E 601-49400-761 T.O. - 2016B (336)		\$24,707	\$12,354	50.00%	neutral
E 601-49400-764 T.O. - 2017B (339)		\$15,000	\$7,500	50.00%	neutral
E 601-49400-765 T.O. - 2022A WTR STRM (343)		\$0	\$0	0.00%	neutral
E 601-49400-810 Refund		\$0	\$0	0.00%	neutral
Dept 49400 Water Utilities (GENERAL)		\$426,427	\$262,370	62%	negative variance



City of Chatfield
Budget YTD Rev-Exp

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151-Workers Comp, 328-General Services Charge, 360-Insurance, 450-Capital Goods, 7XX Transfers

Key: Varies > 10% than budget positively Varies > 10% than budget negatively

	2022 Budget	2022 NMLZD YTD Amt	NMLZD % of Budget	Variance Category
	Within 10% of Budget neutral	Calculation Cell	Input Cell	
Fund 602 SEWER - OPERATIONS FUND				
Revenues	\$1,013,200	\$507,231	50%	neutral
Expenditures	\$1,032,512	\$514,778	50%	neutral
Dept 49450 Sewer (GENERAL)	2022 Budget	2022 NMLZD	NMLZD %	V. Category
R 602-49450-31020 Delinquent Ad Valorem Taxes	\$0	\$0	0.00%	neutral
R 602-49450-33414 Insurance Claims	\$0	\$0	0.00%	neutral
R 602-49450-34000 Charges for Services	\$0	\$0	0.00%	neutral
R 602-49450-36100 Special Assessments	\$30,000	\$15,000	50%	neutral
R 602-49450-36102 Assessment Penalties	\$0	\$0	0.00%	neutral
R 602-49450-36200 Miscellaneous Revenues	\$0	\$0	0.00%	neutral
R 602-49450-36210 Interest Earnings	\$10,000	\$5,000	50%	neutral
R 602-49450-36260 Insurance Dividend	\$0	\$0	0.00%	neutral
R 602-49450-36280 Pass Through Account	\$0	\$0	0.00%	neutral
R 602-49450-36806 Late Fees	\$0	\$0	0.00%	neutral
R 602-49450-37200 Sewer Sales	\$950,000	\$476,551	50.16%	neutral
R 602-49450-37201 Debt Service Fee	\$0	\$77	0.00%	neutral
R 602-49450-37202 Infiltration Fee	\$0	\$2	0.00%	neutral
R 602-49450-37250 Connection (Ind) Fee	\$18,200	\$7,800	42.86%	neutral
R 602-49450-37251 Access (Dev) Charge	\$0	\$0	0.00%	neutral
R 602-49450-37260 Swr Penalty	\$5,000	\$1,804	36.08%	negative variance
R 602-49450-39102 Compens-Gain/Loss Fixed Assets	\$0	\$0	0.00%	neutral
R 602-49450-39201 Transfer In	\$0	\$0	0.00%	neutral
R 602-49450-39550 Refunds Rebates	\$0	\$997	0.00%	positive variance
R 602-49450-39560 Reimbursement	\$0	\$0	0.00%	neutral
Dept 49450 Sewer (GENERAL)	\$1,013,200.00	\$507,231.40	50%	neutral
E 602-49450-101 Full-Time Employees Regular	\$128,000	\$65,131	50.88%	neutral
E 602-49450-103 Part-Time Employees	\$0	\$0	0.00%	neutral
E 602-49450-121 PERA	\$9,600	\$4,885	50.88%	neutral
E 602-49450-122 FICA	\$7,936	\$3,981	50.17%	neutral
E 602-49450-125 Medicare	\$1,856	\$931	50.17%	neutral
E 602-49450-131 Employer Paid Health	\$18,000	\$7,744	43.02%	neutral
E 602-49450-134 Employer Paid Life	\$0	\$31	0.00%	negative variance
E 602-49450-135 FSA Admin Fees (Emp Ben/TASC)	\$0	\$0	0.00%	neutral
E 602-49450-136 Employer Paid H.S.A.	\$6,000	\$3,000	50.00%	neutral
E 602-49450-151 Worker s Comp Insurance Prem	\$8,500	\$2,589	30%	positive variance
E 602-49450-152 Clothing	\$1,400	\$534	38%	positive variance
E 602-49450-200 Office Supplies (GENERAL)	\$250	\$0	0.00%	positive variance
E 602-49450-208 Training and Instruction	\$1,750	\$130	7.43%	positive variance
E 602-49450-210 Operating Supplies (GENERAL)	\$5,000	\$599	11.98%	positive variance
E 602-49450-212 Vehicle Operating Supplies	\$1,500	\$1,234	82.23%	negative variance
E 602-49450-216 Lab Supplies	\$1,000	\$222	22.17%	positive variance
E 602-49450-217 Testing	\$7,500	\$3,339	44.52%	neutral
E 602-49450-240 Small Tools and Minor Equip	\$3,000	\$1,496	49.86%	neutral
E 602-49450-301 Auditing and Acctg Services	\$6,000	\$2,938	49%	neutral
E 602-49450-303 Engineering Fees	\$5,000	\$0	0.00%	positive variance
E 602-49450-304 Legal Fees	\$0	\$0	0.00%	neutral
E 602-49450-310 Other Professional Services	\$2,400	\$2,775	115.61%	negative variance
E 602-49450-321 Telephone	\$1,800	\$1,214	67.46%	negative variance
E 602-49450-322 Postage	\$4,000	\$2,147	53.68%	neutral
E 602-49450-323 Administration Expense	\$9,000	\$5,050	56.11%	neutral
E 602-49450-328 General Services Charge	\$45,226	\$22,613	50.00%	neutral
E 602-49450-331 Travel Expenses	\$300	\$0	0.00%	positive variance
E 602-49450-350 Print/Binding (GENERAL)	\$200	\$0	0.00%	positive variance
E 602-49450-360 Insurance (GENERAL)	\$12,000	\$9,190	77%	negative variance
E 602-49450-364 Claims Deductible	\$0	\$0	0.00%	neutral
E 602-49450-380 Utility Services (GENERAL)	\$60,000	\$24,900	41.50%	positive variance
E 602-49450-384 Refuse/Garbage Disposal	\$1,500	\$756	50.40%	neutral
E 602-49450-400 Sewer Main Camera & Cleaning	\$2,000	\$975	48.75%	neutral
E 602-49450-401 Repairs/Maint Buildings	\$4,000	\$1,871	47%	neutral
E 602-49450-403 Prev. Maint. Agreements	\$4,300	\$2,095	49%	neutral
E 602-49450-404 Repairs/Maint Equipment	\$30,000	\$13,177	43.92%	neutral
E 602-49450-405 Depreciation (GENERAL)	\$0	\$0	0.00%	neutral
E 602-49450-407 Rep/Maint Manholes & Swr Lines	\$8,000	\$0	0.00%	positive variance
E 602-49450-430 Miscellaneous (GENERAL)	\$500	\$39	7.80%	positive variance
E 602-49450-433 Dues and Subscriptions	\$600	\$251	42%	neutral
E 602-49450-435 Licences, Permits and Fees	\$2,900	\$1,281	44%	neutral



City of Chatfield
Budget YTD Rev-Exp

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151-Workers Comp, 328-General Services Charge, 360-Insurance, 450-Capital Goods, 7XX Transfers

Adjusted to 50% - Tax Settlements, Special Asessments, Annual Exp Payments 151-Workers Comp, 328-General Services Charge, 360-Insurance, 450-Capital Goods, 7XX Transfers			2022 Budget	2022 NMLZD YTD Amt	NMLZD % of Budget	Variance Category	
	Key:	Varies > 10% than budget positively	Varies > 10% than budget negatively	Within 10% of Budget neutral	Calculation Cell	Input Cell	
E 602-49450-438 Internet Expenses	HBC			\$1,000	\$1,111	111.15%	negative variance
E 602-49450-439 Penalty				\$0	\$0	0.00%	neutral
E 602-49450-500 Cap. Outlay-GENERAL	New PU Lift Station Pumps			\$44,876	\$33,743	75%	negative variance
E 602-49450-700 Transfers (GENERAL)				\$0	\$0	0.00%	neutral
E 602-49450-711 T.O. - Reserve Fund				\$4,170	\$2,085	50.00%	neutral
E 602-49450-717 T.O. - 2014A (334)				\$30,741	\$15,371	50.00%	neutral
E 602-49450-727 T.O. - Shared Tech				\$5,000	\$2,500	50.00%	neutral
E 602-49450-750 T.O. - 2016A (335)	Once a Year			\$505,000	\$252,500	50%	neutral
E 602-49450-757 T.O. - Sewer - Back Up (622)				\$1,000	\$500	50.00%	neutral
E 602-49450-761 T.O. - 2016B (336)				\$24,707	\$12,354	50.00%	neutral
E 602-49450-764 T.O. - 2017B (339)				\$15,000	\$7,500	50.00%	neutral
E 602-49450-810 Refund				\$0	\$0	0.00%	neutral
E 602-49450-811 Pass Through Account				\$0	\$0	0.00%	neutral
Dept 49450 Sewer (GENERAL)				\$1,032,512	\$514,778	50%	neutral
Fund 603 REFUSE (GARBAGE) FUND							
Revenues				\$243,500	\$125,005	51%	neutral
Expenditures				\$254,295	\$117,031	46%	neutral
Dept 49500 Refuse/Garbage (GENERAL)				2022 Budget	2022 NMLZD	NMLZD %	V. Category
R 603-49500-36100 Special Assessments				\$10,000	\$5,000	50%	neutral
R 603-49500-36102 Assessment Penalties				\$0	\$0	0.00%	neutral
R 603-49500-36200 Miscellaneous Revenues				\$0	\$0	0.00%	neutral
R 603-49500-36210 Interest Earnings				\$800	\$0	0.00%	neutral
R 603-49500-37300 Refuse Charges				\$142,000	\$75,404	53.10%	neutral
R 603-49500-37310 Recycling Charge				\$77,000	\$38,078	49.45%	neutral
R 603-49500-37360 Penalties				\$1,200	\$369	30.74%	negative variance
R 603-49500-37361 Recycling Penalties				\$0	\$0	0.00%	neutral
R 603-49500-37370 Sales Tax				\$12,500	\$6,154	49.23%	neutral
R 603-49500-39550 Refunds Rebates				\$0	\$0	0.00%	neutral
Dept 49500 Refuse/Garbage (GENERAL)				\$243,500.00	\$125,005.30	51%	neutral
E 603-49500-210 Operating Supplies (GENERAL)				\$650	\$39	6.06%	positive variance
E 603-49500-240 Small Tools and Minor Equip				\$275	\$0	0.00%	positive variance
E 603-49500-310 Other Professional Services				\$0	\$0	0.00%	neutral
E 603-49500-322 Postage				\$1,500	\$559	37.27%	positive variance
E 603-49500-323 Administration Expense				\$2,500	\$1,396	55.84%	neutral
E 603-49500-325 Community Clean Up Cont				\$17,000	\$7,236	43%	neutral
E 603-49500-328 General Services Charge				\$17,070	\$8,535	50.00%	neutral
E 603-49500-332 Continuing Education				\$0	\$0	0.00%	neutral
E 603-49500-350 Print/Binding (GENERAL)				\$0	\$0	0.00%	neutral
E 603-49500-384 Refuse/Garbage Disposal				\$192,000	\$84,917	44.23%	neutral
E 603-49500-403 Prev. Maint. Agreements				\$4,200	\$2,137	50.88%	neutral
E 603-49500-404 Repairs/Maint Equipment				\$1,300	\$338	25.99%	positive variance
E 603-49500-405 Depreciation (GENERAL)				\$0	\$0	0.00%	neutral
E 603-49500-430 Miscellaneous (GENERAL)				\$0	\$2,940	0.00%	negative variance
E 603-49500-435 Licences, Permits and Fees				\$300	\$0	0.00%	positive variance
E 603-49500-436 Sales Tax				\$12,500	\$6,434	51.47%	neutral
E 603-49500-727 T.O. - Shared Tech				\$5,000	\$2,500	50.00%	neutral
E 603-49500-810 Refund				\$0	\$0	0.00%	neutral
Dept 49500 Refuse/Garbage (GENERAL)				\$254,295	\$117,031	46%	neutral
Fund 614 CABLE ACCESS - OPERATIONS FUND							
Revenues				\$71,920	\$30,675	43%	neutral
Expenditures				\$66,642	\$25,521	38%	positive variance
Dept 49840 Cable TV (GENERAL) - LOC 09				2022 Budget	2022 NMLZD	NMLZD %	V. Category
R 614-49840-31915 Franchise Fees				\$27,500	\$13,750	50%	neutral
R 614-49840-33120 Sponsorship Fees				\$12,000	\$400	3.33%	negative variance
R 614-49840-33414 Insurance Claims				\$0	\$0	0.00%	neutral
R 614-49840-36201 Sale Of Merchandise				\$250	\$94	37.43%	negative variance
R 614-49840-36210 Interest Earnings				\$650	\$325	50%	neutral
R 614-49840-36230 Donations				\$15,000	\$7,850	52%	neutral
R 614-49840-36260 Insurance Dividend				\$0	\$0	0.00%	neutral
R 614-49840-37370 Sales Tax				\$20	\$6	32.15%	negative variance
R 614-49840-39201 Transfer In				\$16,500	\$8,250	50.00%	neutral
R 614-49840-39550 Refunds Rebates				\$0	\$0	0.00%	neutral
Dept 49840 Cable TV (GENERAL) - LOC 09				\$71,920.00	\$30,675.00	43%	neutral



City of Chatfield
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	Key:	Varies > 10% than budget positively	Varies > 10% than budget negatively	2022 Budget	2022 NMLZD YTD Amt	NMLZD % of Budget	Variance Category
				Within 10% of Budget neutral	Calculation Cell	Input Cell	
E 614-49840-103 Part-Time Employees				\$0	\$0	0.00%	neutral
E 614-49840-121 PERA				\$0	\$0	0.00%	neutral
E 614-49840-122 FICA				\$0	\$0	0.00%	neutral
E 614-49840-125 Medicare				\$0	\$0	0.00%	neutral
E 614-49840-131 Employer Paid Health				\$0	\$0	0.00%	neutral
E 614-49840-134 Employer Paid Life				\$0	\$0	0.00%	neutral
E 614-49840-135 FSA Admin Fees (Emp Ben/TASC)				\$0	\$0	0.00%	neutral
E 614-49840-136 Employer Paid H.S.A.				\$0	\$0	0.00%	neutral
E 614-49840-151 Worker s Comp Insurance Prem				\$0	\$0	0.00%	neutral
E 614-49840-205 Service Incentives/Rewards				\$200	\$0	0.00%	positive variance
E 614-49840-210 Operating Supplies (GENERAL)				\$500	\$0	0.00%	positive variance
E 614-49840-212 Vehicle Operating Supplies				\$500	\$19	3.85%	positive variance
E 614-49840-240 Small Tools and Minor Equip			Annual Chatfield Public School Bill	\$2,000	\$1,831	92%	negative variance
E 614-49840-300 Promotional Expense				\$500	\$0	0.00%	positive variance
E 614-49840-302 Contracted Help				\$50,500	\$17,750	35.15%	positive variance
E 614-49840-309 Conference Expense				\$350	\$0	0.00%	positive variance
E 614-49840-321 Telephone				\$0	\$0	0.00%	neutral
E 614-49840-322 Postage				\$100	\$45	45.00%	neutral
E 614-49840-323 Administration Expense				\$0	\$0	0.00%	neutral
E 614-49840-324 Reimbursement				\$0	\$0	0.00%	neutral
E 614-49840-328 General Services Charge				\$3,140	\$1,570	50.00%	neutral
E 614-49840-331 Travel Expenses			Annual Tournament Travel	\$1,500	\$843	56%	neutral
E 614-49840-350 Print/Binding (GENERAL)				\$0	\$0	0.00%	neutral
E 614-49840-360 Insurance (GENERAL)				\$200	\$82	41%	neutral
E 614-49840-404 Repairs/Maint Equipment				\$250	\$0	0.00%	positive variance
E 614-49840-430 Miscellaneous (GENERAL)				\$0	\$0	0.00%	neutral
E 614-49840-433 Dues and Subscriptions				\$200	\$130	65%	negative variance
E 614-49840-435 Licences, Permits and Fees				\$240	\$40	16.67%	positive variance
E 614-49840-437 Sales Tax - Purchases				\$50	\$6	12.00%	positive variance
E 614-49840-711 T.O.- Reserve Fund				\$6,000	\$3,000	50.00%	neutral
E 614-49840-727 T.O. - Shared Tech				\$412	\$206	50.00%	neutral
Dept 49840 Cable TV (GENERAL) - LOC 09				\$66,642	\$25,521	38%	positive variance



People's Energy Cooperative

Your Touchstone Energy® Cooperative 

Electric Vehicle (EV) Charging Pilot Program Agreement

This Agreement made and executed this 25 day of July, 2022, by and between People's Energy Cooperative headquartered in Oronoco, Minnesota (hereinafter referred to as the "Cooperative") and City of Chatfield (hereinafter referred to as the "Member").

Member's community was selected based on criteria that included traffic counts, proximity to existing EV charging stations (also referred to as EV chargers), amenities that will engage EV owners while charging, and the capacity of our infrastructure. The hope is that level-2 charging stations in public areas will encourage travelers and locals to stop at or specifically visit member's community and patronize local businesses and amenities while they take a charging break.

In a joint effort to help speed the transition to clean fuels and ease the transition of consumers who choose to purchase EV's and allow them to charge in our service territory, the Cooperative and Member agrees to the following:

1. The Cooperative will purchase and provide Member with a level-2 commercial EV charger.
2. The Cooperative will work with Member to install the EV charger in an appropriate location to be made available to the public as an amenity in member's community.
3. Member agrees to take ownership of the charger.
4. Member agrees to contribute to assisting with the installation of the charger, as well as long-term maintenance of the charger.
5. The parties agree to the following breakdown of the estimated project costs:

Cooperative	Member
<u>Initial Expenses</u> <ul style="list-style-type: none">• Level-2 EV Charging Station• Contribution towards installation – up to \$6,000	<u>Initial Expenses</u> <ul style="list-style-type: none">• Final readiness of site including bollards, ADA accessibility, excavation, and paving• Signage to direct public to EV charging station
<u>Ongoing Expenses</u> <ul style="list-style-type: none">• Data management	<u>Ongoing Expenses</u> <ul style="list-style-type: none">• Maintaining a clear, clean, and accessible site year-round• Non-warranty repairs and maintenance for the initial lifespan of the charger• Electricity use (may bill to users or offer for free) based on appropriate Cooperative retail rate

6. Member agrees to hard-wire the EV charging station and meter it separately from other energy loads per the Cooperative's wiring specifications.
7. The wiring must meet all National Electrical codes and an electrical certificate is required.
8. The Cooperative shall be given access to the usage data through the ZEF portal and have authority to interrupt or limit service per this agreement, recognizing the Cooperative may change the available service times from time to time as their load characteristics may require.
9. In paying for continued electric use, member has two options:
 - Member may choose to offer free charging to the public. This is estimated to be in the range of \$1,000-\$3,000 per year at the time of this signed agreement.
 - Member may charge the public to use the EV charger, either to break even or to make a slight margin of profit.
 - The EV chargers include the ability to pay by smart phone app. There will be a QR code sticker on the charger for ease of use.
 - ZEF Energy will retain 10% of EV charging sales to cover fees. Member will be required to setup a bill.com account to receive revenue from ZEF Energy.
10. Member will work with ZEF Energy for onboarding and setting up ZEF account.
11. It is the Member's responsibility to immediately contact ZEF Energy for technical or warranty support between the hours of 8 a.m. – 5 p.m., Mon. – Fri. at (888) 493-3638, or by email at support@zefenergy.com, if experiencing an issue with the EV charger. Emergency support is also available outside of those hours.
12. The Cooperative shall not be liable for any economic loss or personal inconvenience due to either the satisfactory operation or a malfunction of the EV charger.
13. This Agreement shall be in effect as of the date indicated, for the period in which the current Member is occupying this location or at the time it is mutually agreed upon that the EV charger is beyond its usable life.
14. In the instance the Member vacates this location, this agreement becomes null, and a new agreement will be required for the new owner.

About the EV Charger:

Charge EV branded dual-plug pedestal mounted

ZEFNET-80-PRO

15.4 kW output

23 ft cables

This will provide the maximum charge rate for level-2 charging for the majority of cars on the road today, and the infrastructure will allow for an upgraded charger as that technology emerges and becomes more appropriate. You can find more information on this charger and various charging speeds at www.zefenergy.com.



People's Energy Cooperative

Your Touchstone Energy® Cooperative



These units come with a 5-year parts warranty, 5 years of operational software, and 5 years of connectivity costs all covered. Beyond the five-year window, costs are estimated at \$160/plug/year.

MEMBER: _____ Date: 7-25-22

BY: _____ Date: _____
PEOPLE'S ENERGY COOPERATIVE

CONSENT OF PROPERTY OWNER

I hereby CONSENT to the above Agreement.

(Owner, if different from Member) Date: _____

Additional Information

PEC rate that will be billed to member: _____

Will charging be free for the public? NO

If not free, what will the rate be? Cost +

Electrical Contractor Name: Huntington Electric Phone: _____

For Office Use Only:

Reviewed by: _____

Existing transformer size: _____ kVA Transformer upgrade required? _____ Size Required: _____ kVA

Sec. wire owner: _____ Sec. wire upgrade required? _____ Size Required? _____ Rev. June 2022



Chatfield Police Department
Chief Shane Fox

21 2nd St SE
Chatfield, MN 55923
Phone: 507-867-1515
Fax: 507-867-1483

MEMORANDUM

Date: July 21, 2022
To: Mayor, City Council
From: Shane Fox
Subject: Recommendation to Hire

I would like to recommend Richard Evans for hire as a part-time officer. Evans is currently employed as an armed, security guard for the Federal Government. Evans has a flexible schedule that would allow for hours to be worked in Chatfield.

Evans has gone through a background process and is ready to start.

Evans will replace Officer Alex Hartley, who recently resigned from the department due to his full-time schedule not working out for the needs of the department.

Thank you for your consideration,

Shane

INTEROFFICE MEMORANDUM

TO: CHATFIELD CITY COUNCIL

FROM: ROCKY BURNETT

SUBJECT: NEW EMT'S

DATE: 7/19/2022

CC:

The ambulance service is looking to add two EMT's to its roster. Each of them are already nationally registered EMT's.

Adam Taylor has years of experience and went through our training center a couple of years ago after he let his credentials expire. Adam lives outside of town and would take advantage of our EMS lounge when on call.

Sarah Castleberg went through our training center recently and is also a RN at Mayo. Sarah lives just outside of town and will be able to respond from her home while on call.

Our internal review committee has met and reviewed each of their applications and believe these two would be great fits for our crew. It is our recommendation that we hire these two.

Thanks for the consideration

Rocky

INTEROFFICE MEMORANDUM

TO: CHATFIELD CITY COUNCIL
FROM: ROCKY BURNETT
SUBJECT: NEW AMBULANCE
DATE: 6/14/2022

Background: The Ambulance department has a goal to replace its ambulances every ten years. Due to budget reasons, we were not able to accomplish that in 2020. We have been considering keeping this round of trucks for 15 years to get the ambulance capital fund better funded but have found that we have concerns of maintenance and repairs for anything over ten years.

With supply and pricing concerns I reached out to our sales rep from Fire Safety USA about the process of ordering a new ambulance. During discussions with him we found that ordering a new ambulance now has a lead time of twelve to eighteen months and could help avoid any more price increases. Since Fire Safety USA works with the Savik buying group they can provide pricing that has gone through the state bid process.

During the Personal/Budget committee meeting on 6/13 a proposal was brought forward to purchase a demo unit that Fire Safety USA has on order. Those discussions led to the recommendation to move forward with the recommendation to the full council for approval. We believe that ordering now would help secure the price and would allow us to move closer to being back at a ten-year replacement cycle. The estimated delivery of the new ambulance would be fall of 2023 to the first part of 2024. Fire Safety USA has stated that when the truck comes in if we allow them to demo it to other agencies for no more than 1 month or 5,000 miles, they could discount the price by \$5,000 dollars. Also, although there is no requirement of any money down, they have stated that if we do want to put any amount of money down, they would offer us a 3% return on the down money from the date of down to the date of delivery. Currently if the purchase is agreed upon the ambulance capital fund would show a negative balance for 2023 and 2024 before it corrects itself.

It is my recommendation that we move forward with entering into an agreement to order this ambulance so that it can be in service in Chatfield around the new year of 2024. I have attached the spec sheet, proposal and purchase agreement to this memo for reference. As always, I look forward to talking about this subject and answering any questions that may come up.

Rocky



FIRE SAFETY USA, INC.

3253 19TH STREET NW
ROCHESTER, MN 55901

TOLL-FREE: 1-877-699-3473

PHONE: 507-529-8444

FAX: 507-529-8111

WWW.FIRESAFETYUSA.COM



Proposal Pricing for
Chatfield Ambulance Service

Leader Custom Ambulance

2023 Ford F-550 2 Door 4x4 Diesel Chassis with Custom 173" Mod Body
Price includes complete specification

Proposal Pricing \$273,314.00

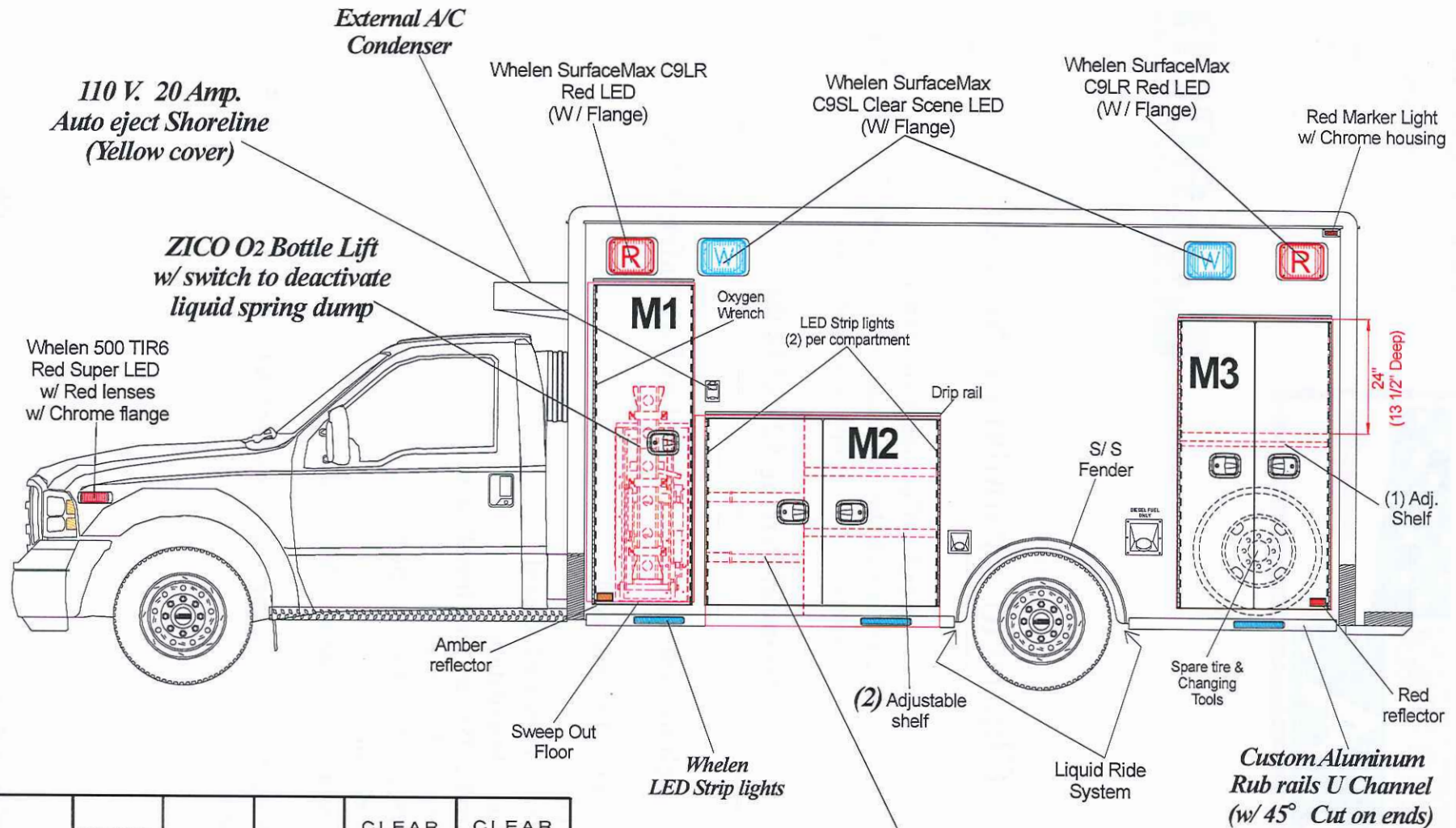
Proposal Includes the following added at Fire Safety USA:

FOB to Chatfield, MN
PDI
Heavy Duty Grill Guard
Radio Installation
Stryker Power Load Installation
Fire Tech 32" Light Bar
Whelen ARGES1 Spotlight
Opticom
Graphic Allowance of \$4,500.00

Note: Lead Times vary, and estimated delivery is 12-15 month from date of order.

Authorized Signature:

Date:



COMPT	INSIDE HEIGHT	INSIDE WIDTH	INSIDE DEPTH	CLEAR OPENING HEIGHT	CLEAR OPENING WIDTH
M1	64.76	20.05	19.3	64.20	18.07
M2	43.01	45.05	19.3	39.95	42.76
M3	61.76	38.36	19.3	61.20	35.51

Note: All dimensions are approximate and subject to change.
10941 Weaver Ave., So. El Monte, CA 91733 phone: (626) 575-0880

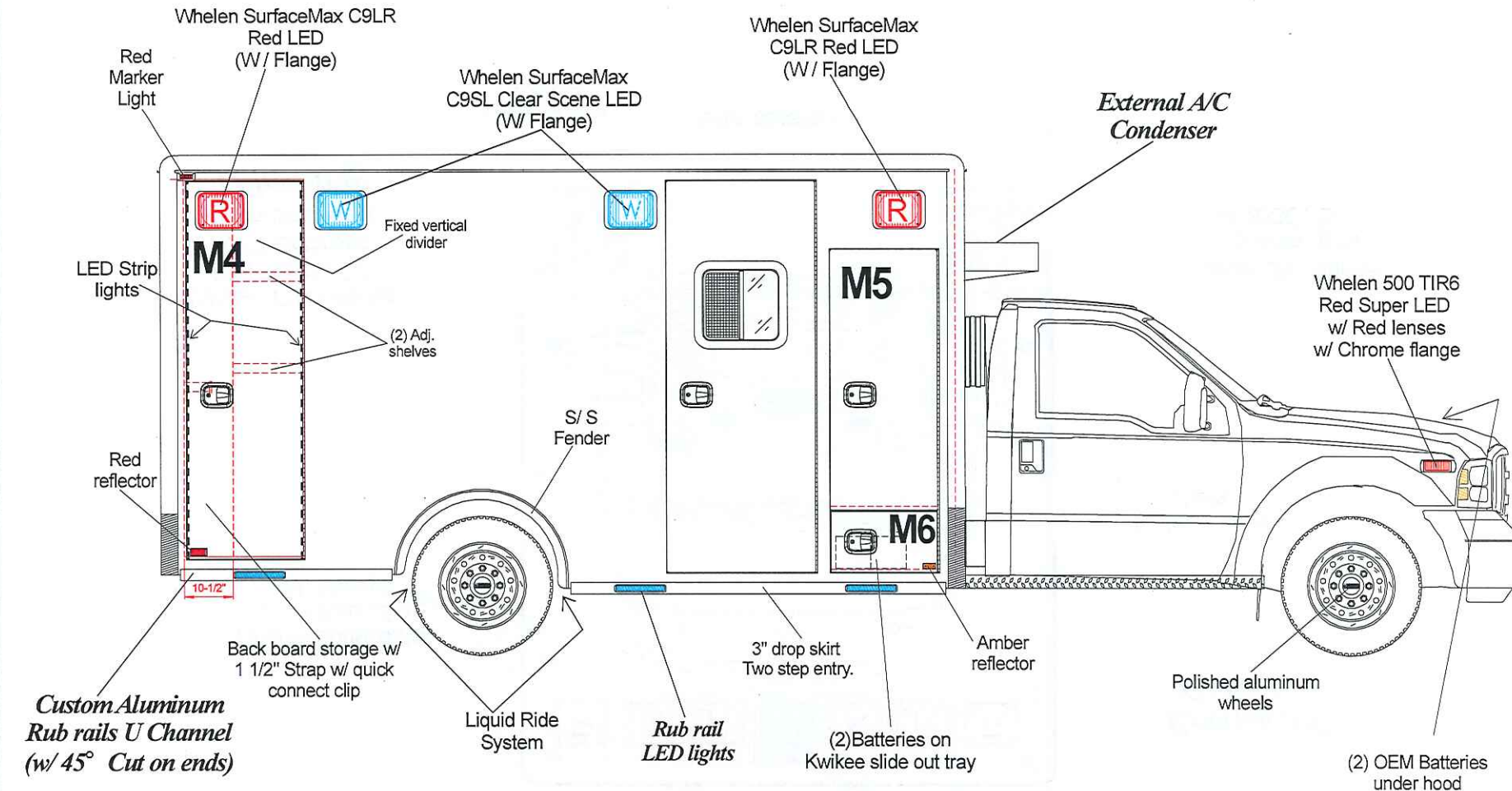
VIEW: Streetside Exterior

Drawn By: Jorge M.

Date: March - 2022

LE- #1





COMPT	INSIDE HEIGHT	INSIDE WIDTH	INSIDE DEPTH	CLEAR OPENING HEIGHT	CLEAR OPENING WIDTH
M4	83.45	26.05	19.3	82.88	23.20
M5				51.014	22.57
M6	16.01	24.08	19.3	15.45	22.57

Note: All dimensions are approximate and subject to change.
10941 Weaver Ave., So. El Monte, CA 91733 phone. (626) 575-0880

VIEW: Curbside Exterior

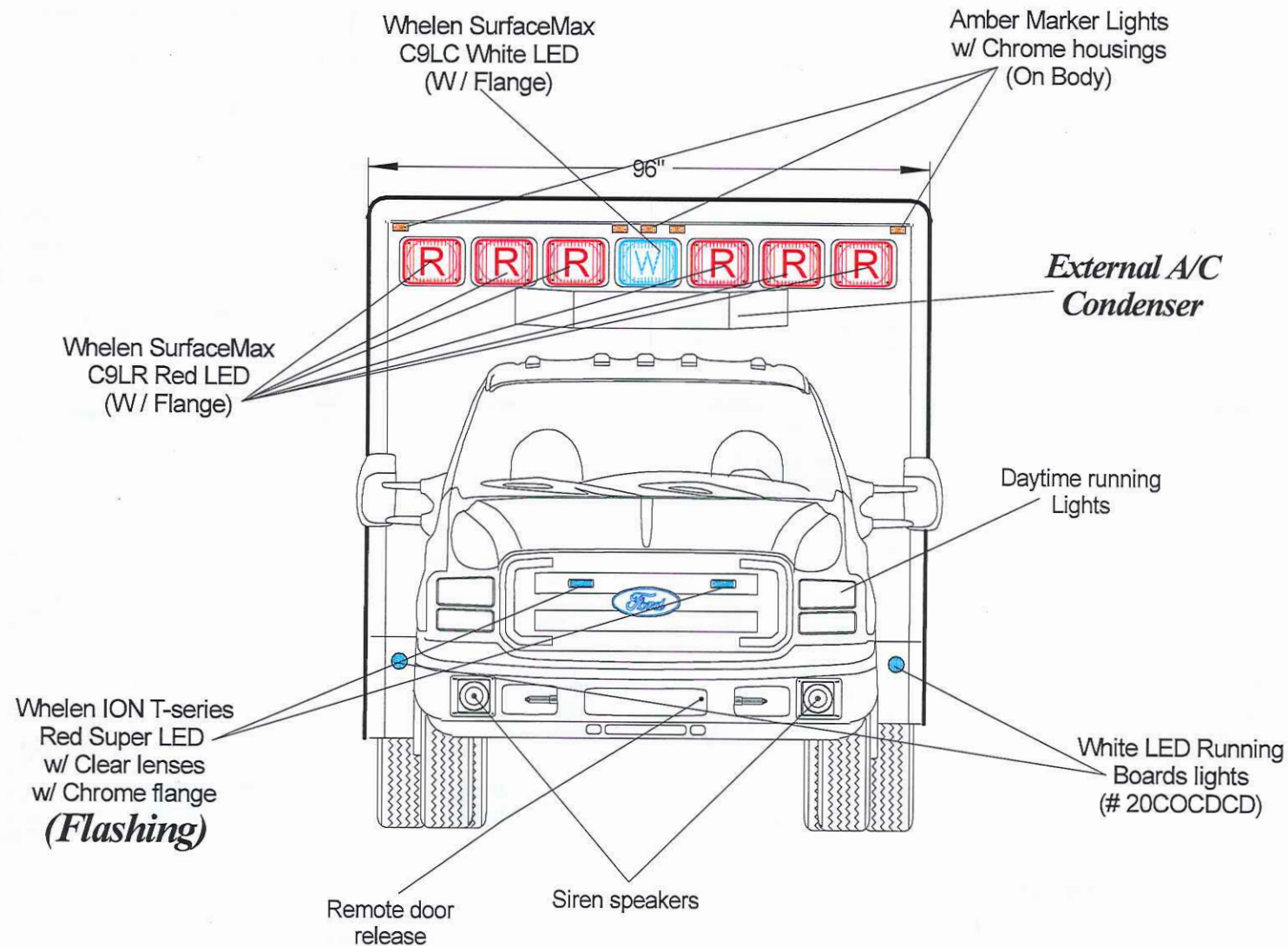
Drawn By: Jorge M.

Date: March - 2022

LE- #2



FSUSA DEMO #2 2022 96" X 173" Module on Ford F-550 193.3" WB, 72" Headroom



Note: All dimensions are approximate and subject to change.

10941 Weaver Ave., So. El Monte, CA 91733 phone. (626) 575-0880

VIEW: Front Exterior

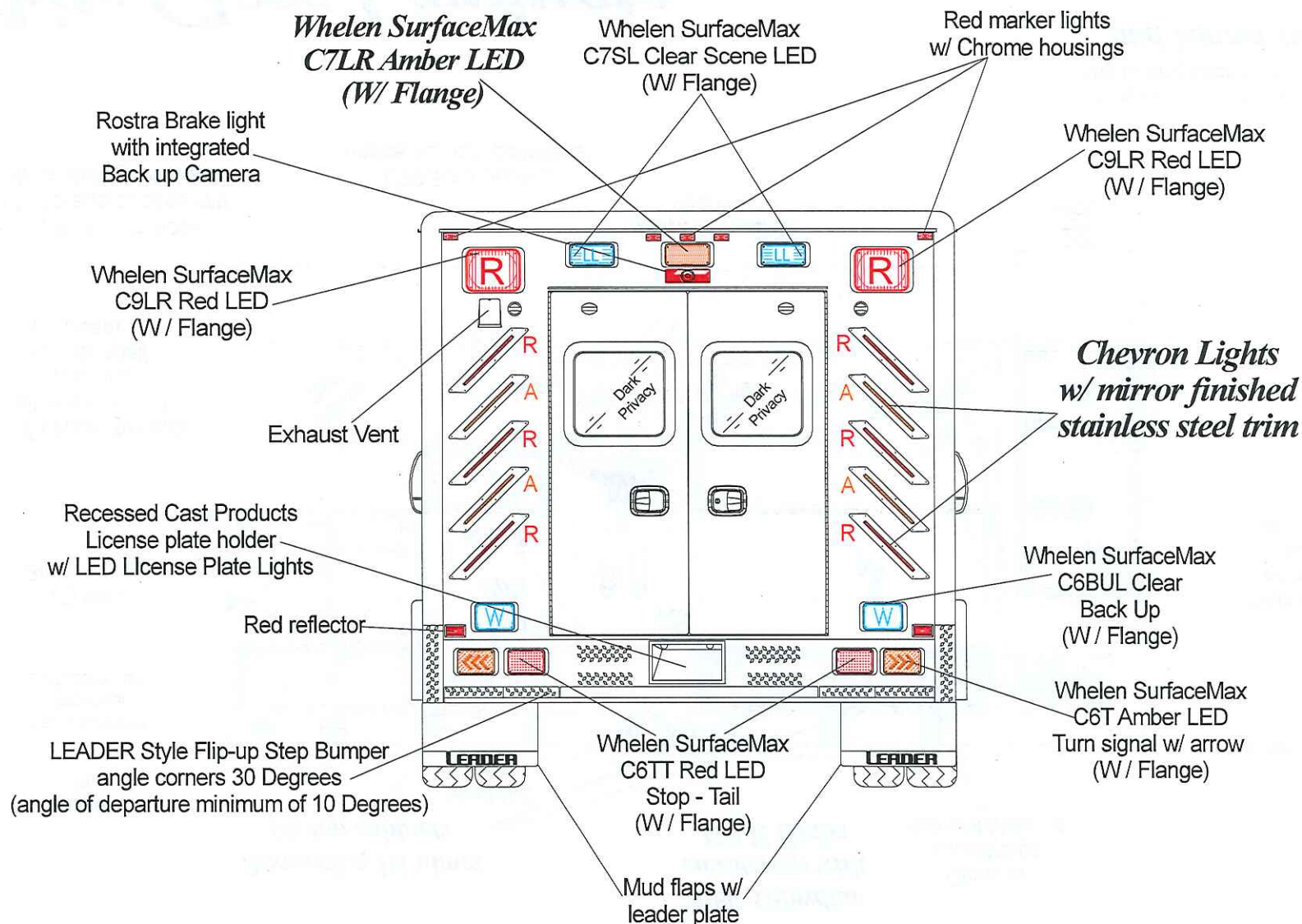
Drawn By: Jorge M.

Date: March - 2022

LE- #3

LEADER
EMERGENCY VEHICLES

FSUSA DEMO #2 2022 96" X 173" Module on Ford F-550 193.3" WB, 72" Headroom



Note: All dimensions are approximate and subject to change.

10941 Weaver Ave., So. El Monte, CA 91733 phone. (626) 575-0880

VIEW: Rear Exterior

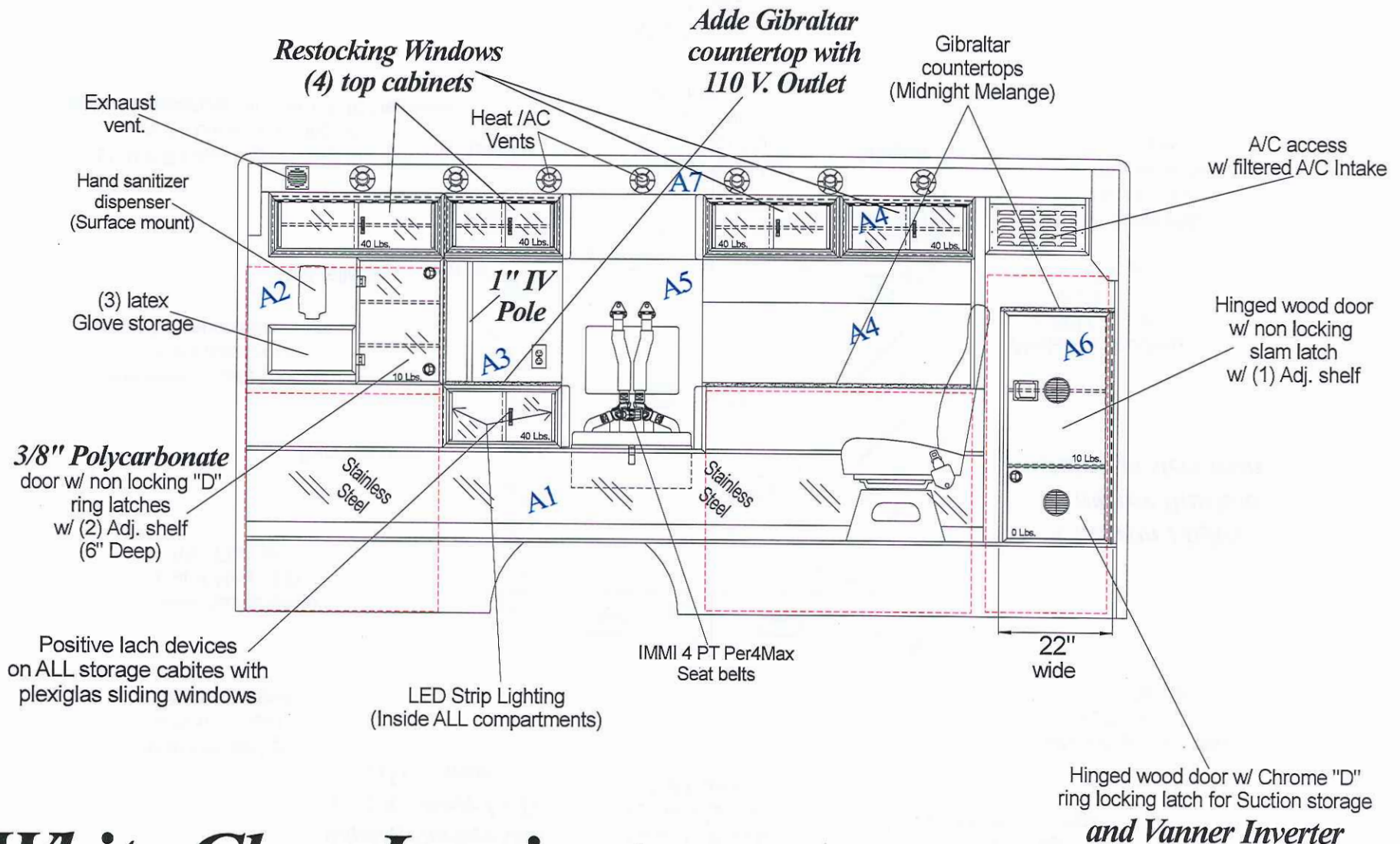
Drawn By: Jorge M.

Date: March - 2022

LE- #4



FSUSA DEMO #2 2022 96" X 173" Module on Ford F-550 193.3" WB, 72" Headroom



White Gloss Laminate

Note: All dimensions are approximate and subject to change.

10941 Weaver Ave., So. El Monte, CA 91733 phone. (626) 575-0880

VIEW: Street wall Interior

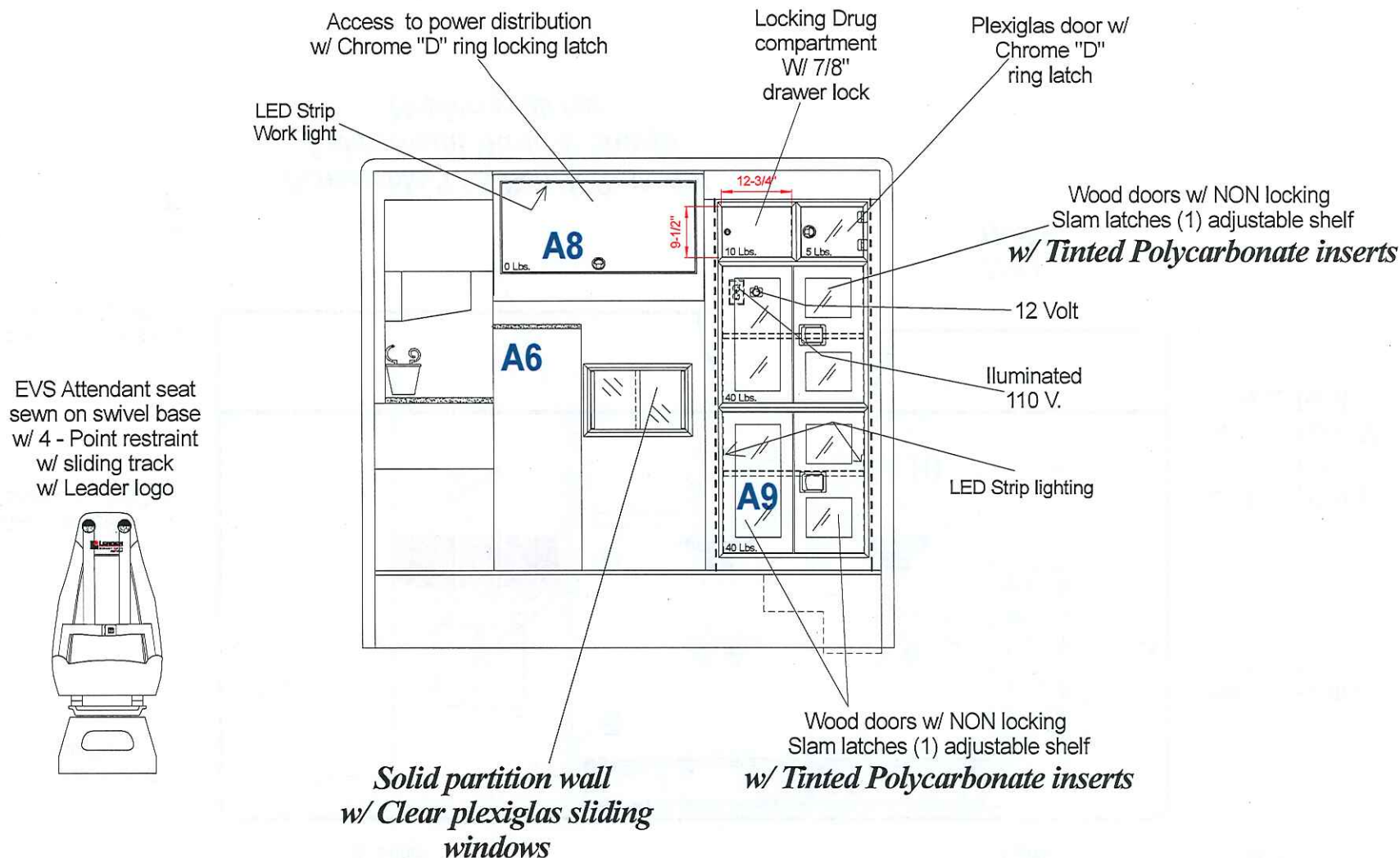
Drawn By: Jorge M.

Date: March - 2022

LE- #5



FSUSA DEMO #2 2022 96" X 173" Module on Ford F-550 193.3" WB, 72" Headroom



Note: All dimensions are approximate and subject to change.

10941 Weaver Ave., So. El Monte, CA 91733 phone. (626) 575-0880

VIEW: Bulkhead wall Interior

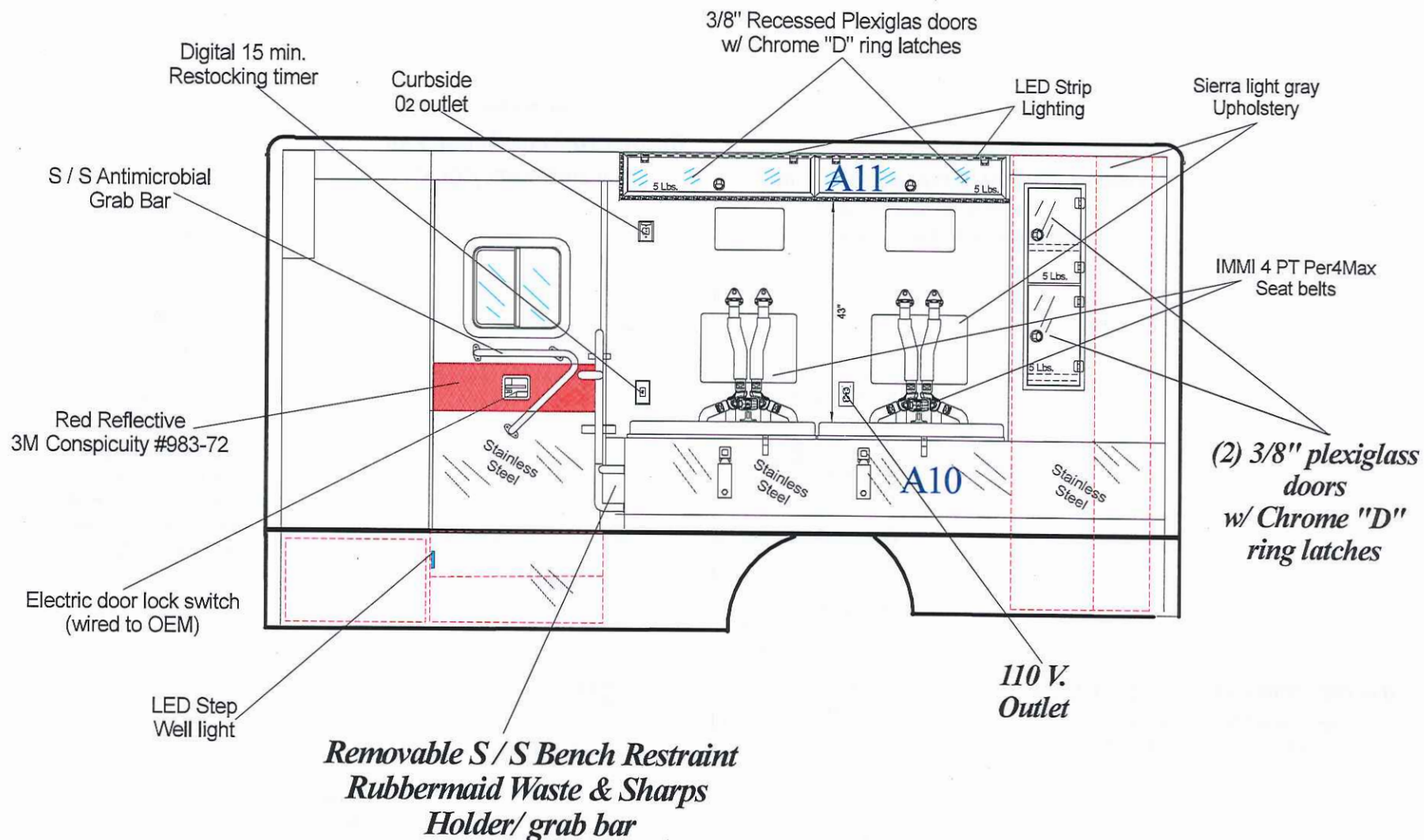
Drawn By: Jorge M.

Date: March - 2022

LE- #6



FSUSA DEMO #2 2022 96" X 173" Module on Ford F-550 193.3" WB, 72" Headroom



Note: All dimensions are approximate and subject to change.

10941 Weaver Ave., So. El Monte, CA 91733 phone. (626) 575-0880

VIEW: Curbside Interior

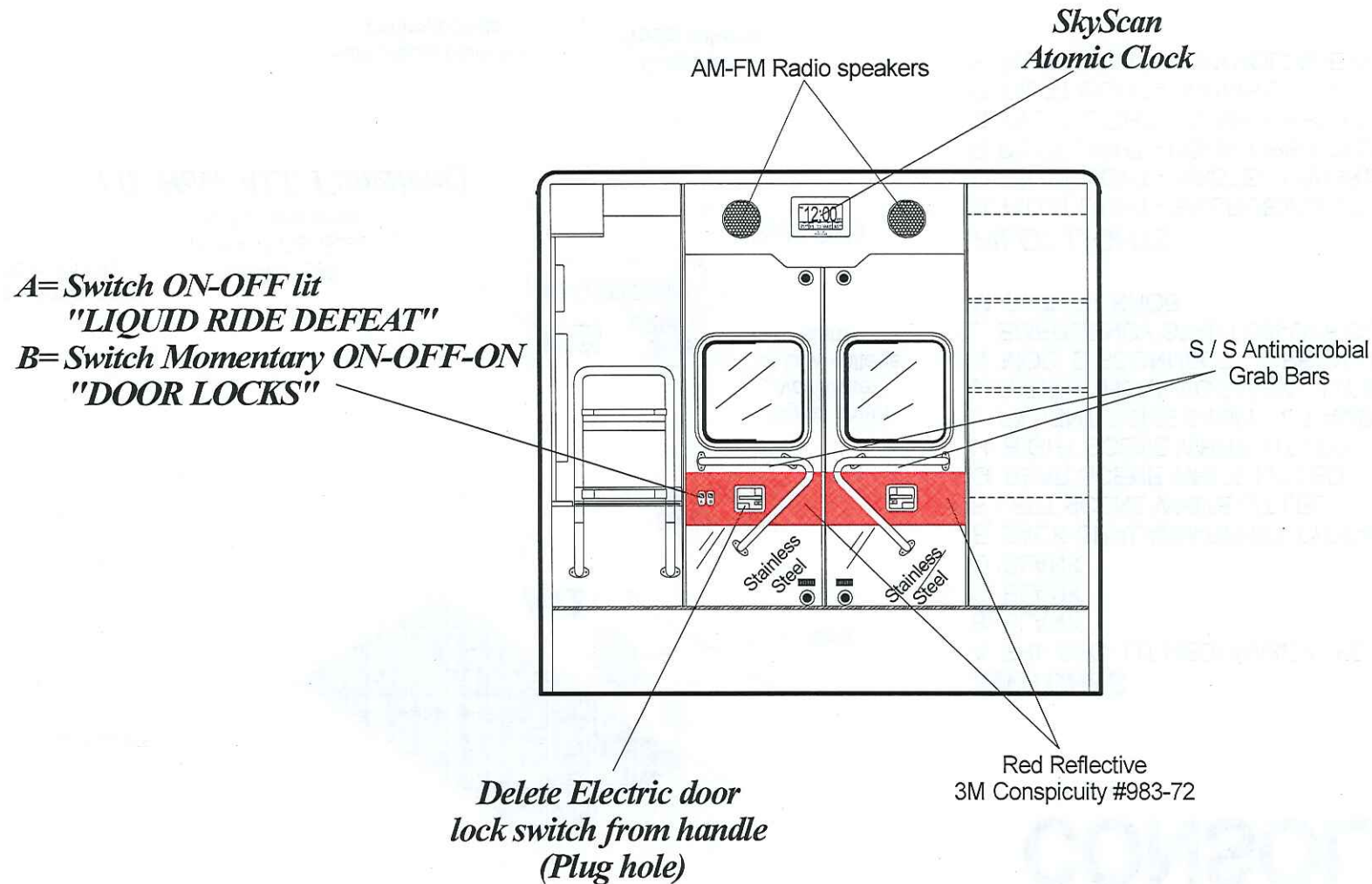
Drawn By: Jorge M.

Date: March - 2022

LE- #7



FSUSA DEMO #2 2022 96" X 173" Module on Ford F-550 193.3" WB, 72" Headroom



Note: All dimensions are approximate and subject to change.

10941 Weaver Ave., So. El Monte, CA 91733 phone. (626) 575-0880

VIEW: Rear Interior

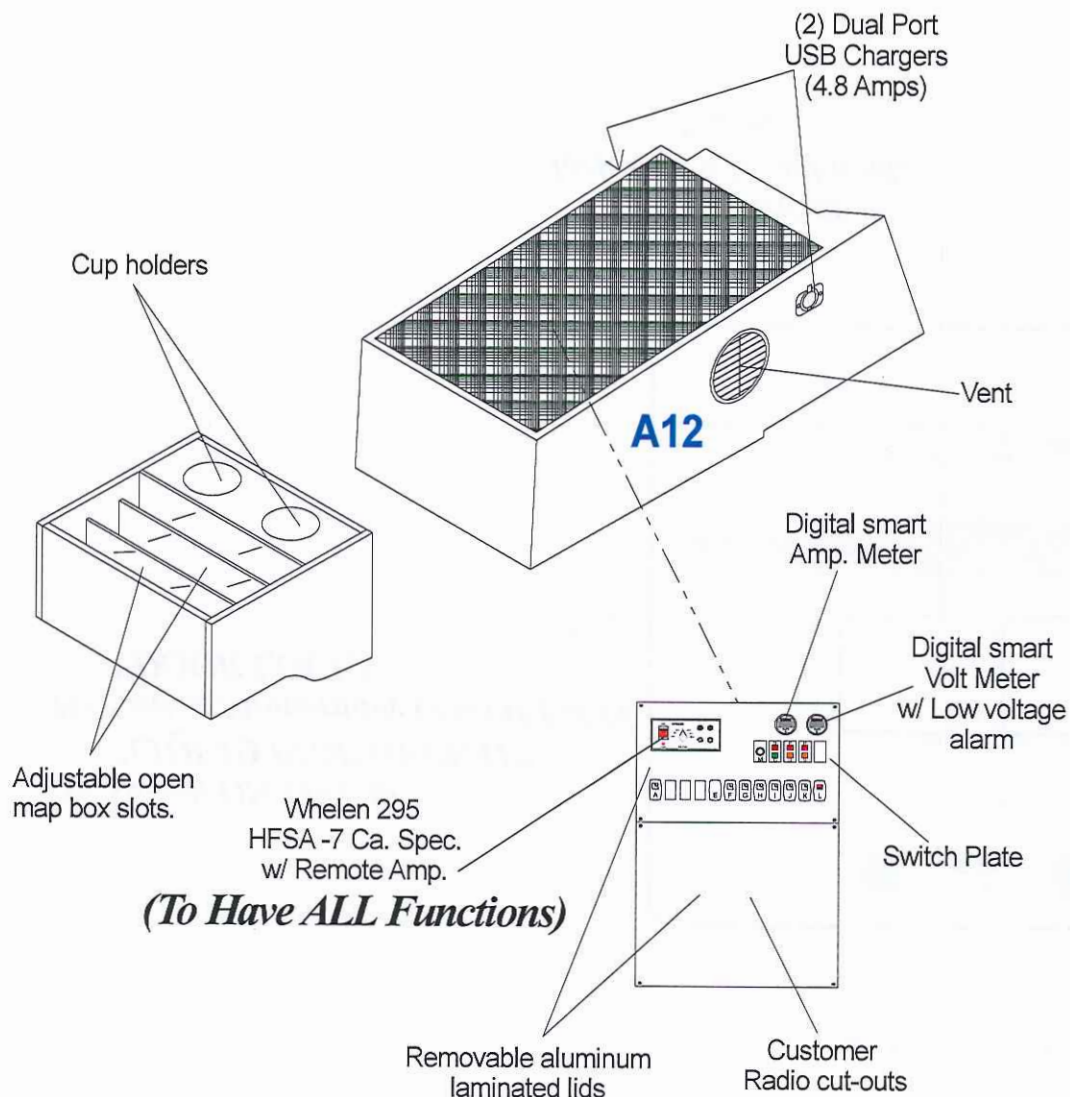
Drawn By: Jorge M.

Date: March - 2022

LE- #8



CUSTOM CONSOLE



SWITCHES

- A. PRI- SEC- LIT RED/ AMBER LED
- B. BLANK
- C. BLANK
- D. BLANK
- E. BACK UP ALARM-RESET TYPE-MOM. ON (NON LIT)
- F. LEFT SCENE WHITE LIT LED
- G. REAR SCENE WHITE LIT LED
- H. RIGHT SCENE WHITE LIT LED
- I. PATIENT DOME 3-WAY - LIT AMBER LED
- J. PATIENT HEAT A/C 3-WAY - LIT BLUE LED
- K. MOD. DISCONNECT - GREEN LIT LED
- L. EMERGENCY START, ON-OFF GUARDED (NON LIT)
- M. DIMMER KNOB

PILOT LIGHTS

- N. PILOT LIGHT - EMERGENCY START RED LED
- O. PILOT LIGHT - MASTER ON GREEN LED
- P. PILOT LIGHT - DOOR OPEN RED LED
- Q. PILOT LIGHT - COMP. OPEN AMBER LED
- R. PILOT LIGHT - PARKING BRAKE RED LED
- S. PILOT LIGHT - LOW VOLTAGE AMBER LED

Note: All dimensions are approximate and subject to change.

10941 Weaver Ave., So. El Monte, CA 91733 phone. (626) 575-0880

VIEW: Cab Console.

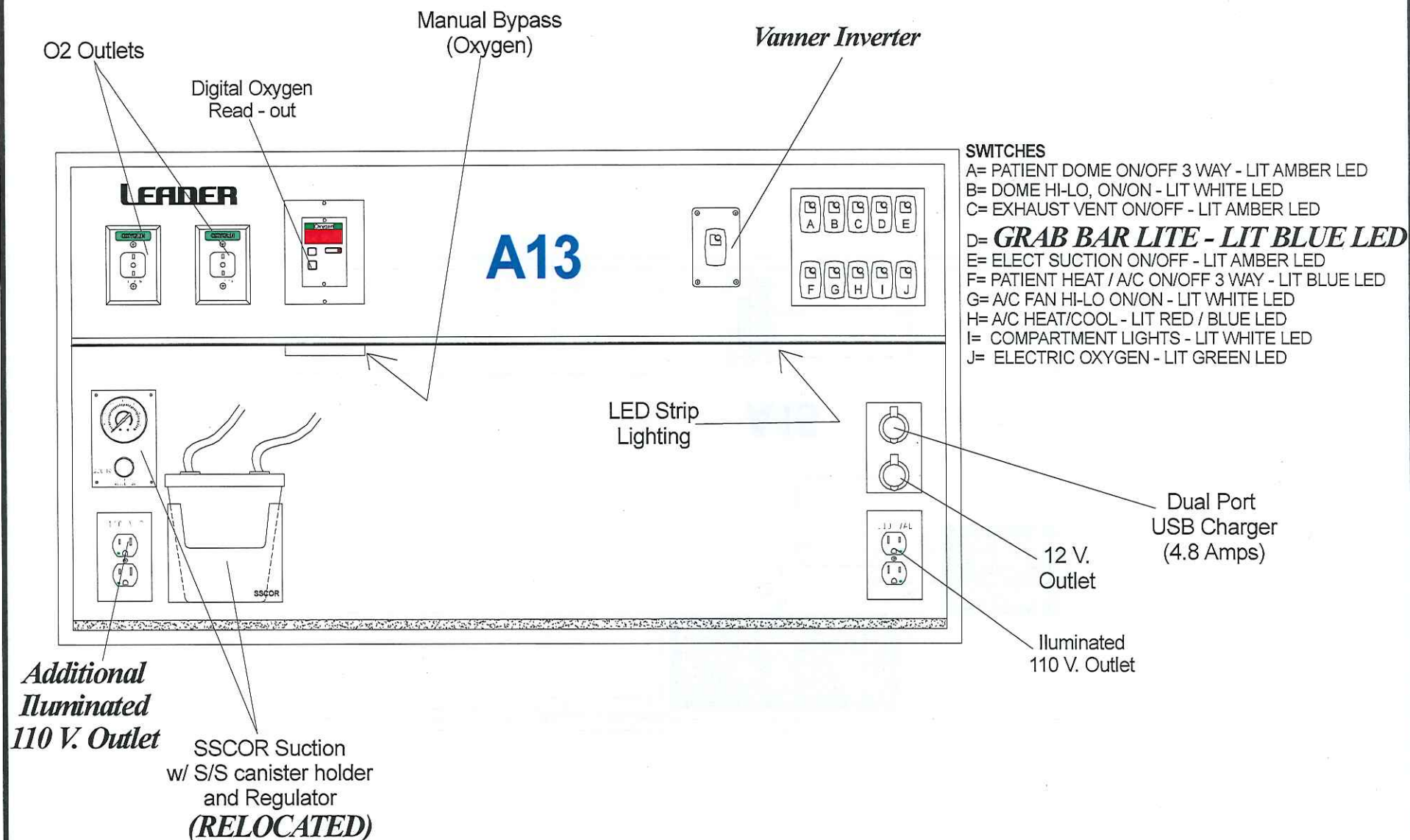
Drawn By: Jorge M.

Date: March - 2022

LE- #9



FSUSA DEMO #2 2022 96" X 173" Module on Ford F-550 193.3" WB, 72" Headroom



Note: All dimensions are approximate and subject to change.

10941 Weaver Ave., So. El Monte, CA 91733 phone. (626) 575-0880

VIEW: Switch Panel

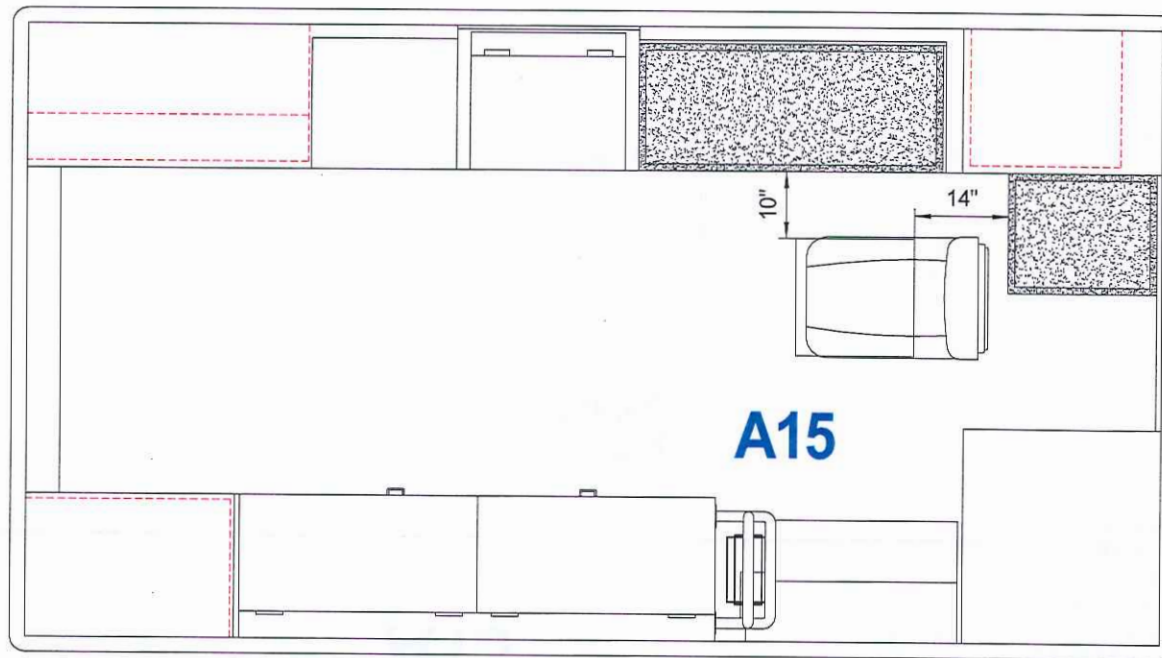
Drawn By: Jorge M.

Date: March - 2022

LE-#10



FSUSA DEMO #2 2022 | 96" X 173" Module on Ford F-550 193.3" WB, 72" Headroom



Note: All dimensions are approximate and subject to change.

10941 Weaver Ave., So. El Monte, CA 91733 phone. (626) 575-0880

VIEW: Overhead Floor

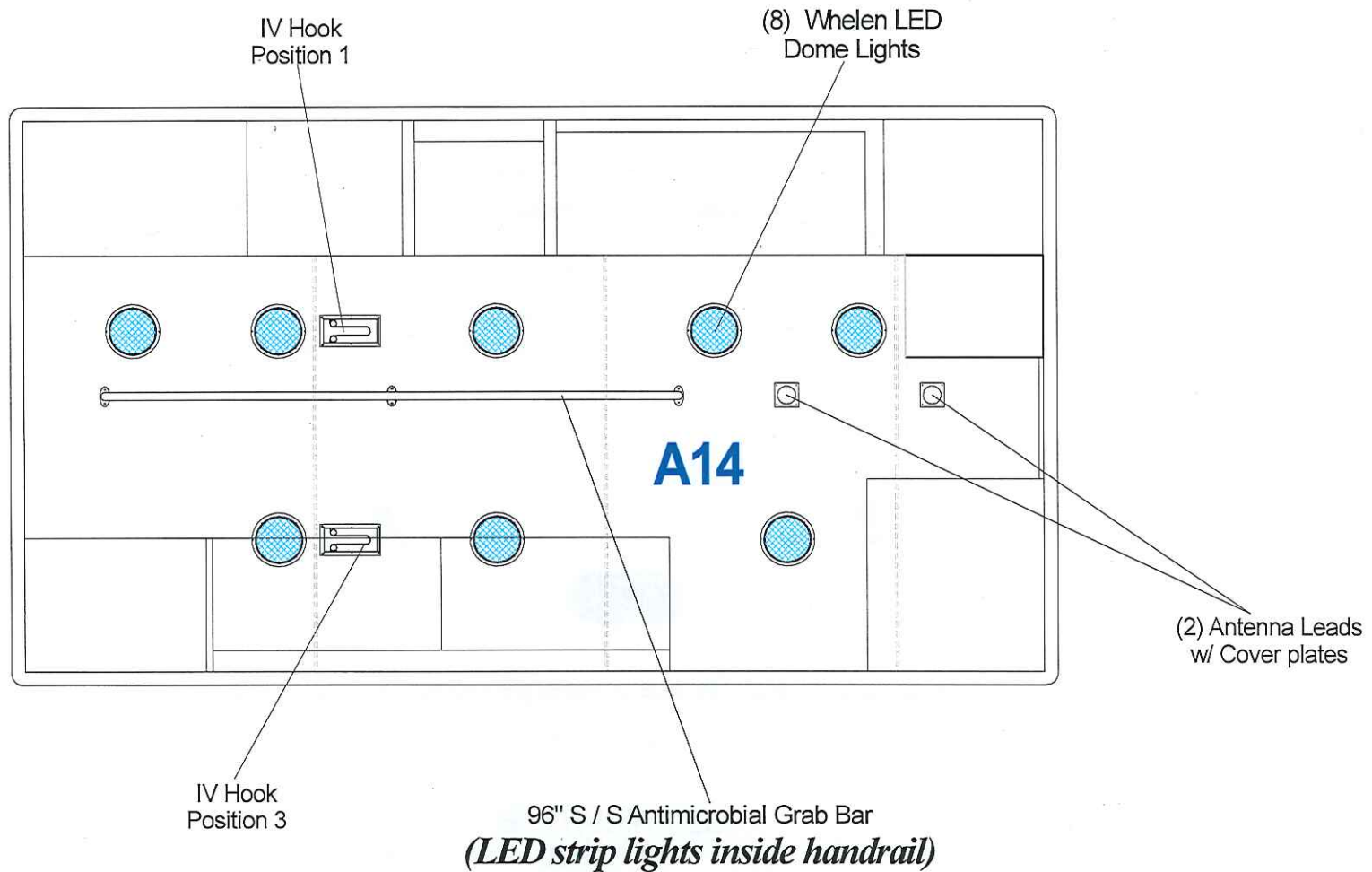
Drawn By: Jorge M.

Date: March - 2022

LE-#11



FSUSA DEMO #2 2022 96" X 173" Module on Ford F-550 193.3" WB, 72" Headroom



Note: All dimensions are approximate and subject to change.

10941 Weaver Ave., So. El Monte, CA 91733 phone. (626) 575-0880

VIEW:

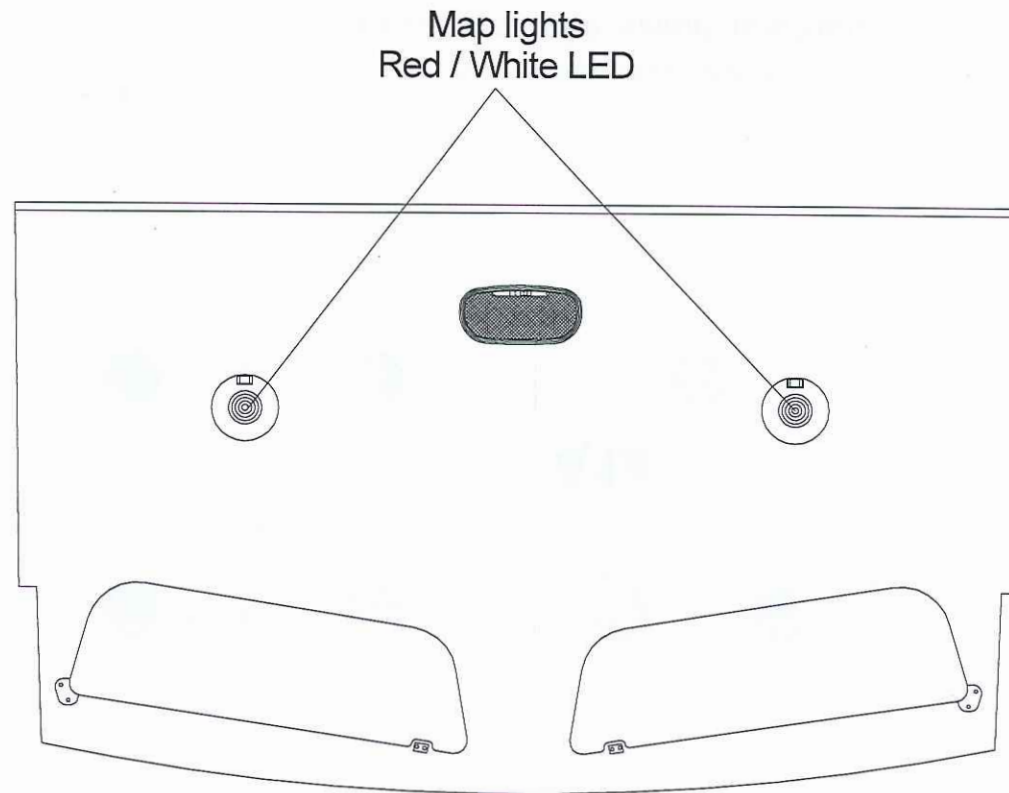
Drawn By: Jorge M.

Date: March - 2022

LE-#12



FSUSA DEMO #2 2022 96" X 173" Module on Ford F-550 193.3" WB, 72" Headroom



Note: All dimensions are approximate and subject to change.

10941 Weaver Ave., So. El Monte, CA 91733 phone. (626) 575-0880

VIEW: Overhead console & Sw's

Drawn By: Jorge M.

Date: March - 2022

LE- 13





AMBULANCE PURCHASE CONTRACT AGREEMENT

This Agreement ("Agreement") is made this 28th day of June, 2022, by and between Fire Safety USA, Inc., 3253 19th Street NW, Rochester, MN, 55901, (hereinafter "Company") and the Chatfield Ambulance Service (hereinafter "Buyer").

1.) Purchase: The Company agrees to sell, and the Buyer agrees to purchase, the ambulance and equipment described in the Company's Proposal and the Specifications attached hereto and hereby incorporated by reference (the "Ambulance"), all in accordance with the terms and conditions of this Agreement. Changes to the Specifications attached hereto will only be executed by the Company if documented by a Change Order signed by both parties. In the event of any conflict between the Company's Proposal and the Buyer's Specifications, the Company's proposal shall prevail.

2.) Purchase Price:

The Buyer agrees to the price of Two Hundred Seventy-Three Thousand Three Hundred Fourteen dollars, [\$273,314.00].

Unless otherwise specified, this Purchase Price is exclusive of all Federal, State or local taxes of any nature. Any such taxes are the sole responsibility of the Buyer unless specifically added to the Purchase Price, at which time they will be paid by the Company; provided, however, if the Buyer claims the Order is exempt from any tax, Buyer agrees to furnish the applicable exemption certificate to the Company and to hold the Company harmless from any damage which may result from the Company ultimately having any such tax assessed against it.

PAYMENTS

Terms of payment shall include full 100% payment due upon delivery and acceptance of the new ambulance.

Optional Down-Payment Savings: Buyer has the option of providing Company with a down payment. The down payment shall earn 3% simple interest from the date the down payment is deposited until the date of delivery.

3.) Delivery: The Ambulance shall be delivered F.O.B. to Buyer. The exact delivery date cannot be provided at this time due to the current manufacturing supply chain issues, but the Company will keep the Buyer updated throughout the build process.

It is agreed that such delivery is subject to delays caused by war, acts of god, hurricane, labor shortages or strikes, inability to obtain materials, and other causes reasonably beyond the control of the Company and that the Company will not be liable for, and this Agreement may not be terminated on account of, such delays.

4.) Buyer's Cancellation for Convenience. If Buyer tenders any cancellation hereunder, Buyer shall nevertheless accept delivery of all products which are completed at the time of cancellation. Those products which constitute work-in-process inventory at the time of cancellation shall be paid for by Buyer at a price equal to the completed percentage of the product multiplied by the price specified in Paragraph 2.

Buyer also shall pay promptly to Company the costs of settling and paying claims arising out of the termination of work under Company's subcontracts or vendors, plus an additional 15% of the contract price to defray Company's accounting, legal, and clerical costs arising out of the cancellation.

5.) Title: The Company and Buyer agree that the Manufacturer's Certificate of Origin shall remain with the Company until the Company has been paid in full. Certificate of Origin will be sent to customer within ten business days after delivery to buyer. Upon pick up by Buyer, responsibility for title application, ownership and risk of loss shall pass from Company to Buyer.



6.) Warranty: The Company warrants each new Ambulance manufactured against defects in material and workmanship for a period of one year from the in-service date per the Warranty Registration Card. Warranties beyond one year may be applicable to certain components of the Ambulance as described in the Statements of Warranty previously provided to the Buyer. Buyer hereby acknowledges receipt of the Company's preprinted Statements of Warranty.

These warranties are in lieu of all other warranties, whether express or implied, and THE COMPANY EXPRESSLY DISCLAIMS ALL OTHER SUCH WARRANTIES, INCLUDING WITHOUT LIMITATION ANY IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

7.) Notices: The parties to this Agreement designate Chatfield Ambulance Service as representative of the Buyer and Fire Safety USA, Inc. as representative of the Company for purposes of all communications regarding this Agreement.

8.) Entire Agreement: This Agreement, including its attachments and exhibits, constitutes the entire understanding between the parties relating to the subject matter contained herein and supersedes all prior discussions and Agreements. No agent or representative of the Company has authority to make any representations, statements, warranties or Agreements not herein expressed and all modifications or amendments of this Agreement, including its attachments and exhibits, must be in writing signed by an authorized representative of each of the parties hereto.

9.) Acceptance by Company: This Agreement shall not constitute a valid and binding obligation of the Company until accepted in writing by an officer of the Company at its offices in Rochester, Minnesota. When requested by the Company, the Buyer shall furnish a satisfactory written opinion of the Buyer's attorney that the Buyer has the power to make the Agreement, that the individual signing is authorized to sign on behalf of the Buyer, and that this Agreement is a valid, legal and enforceable obligation of the Buyer.

IN WITNESS WHEREOF, The Company and the Buyer have caused this Agreement to be executed by their duly authorized representatives as of the date set forth by each.

BUYER:

Chatfield Ambulance Service

By:_____

Title:_____

Date:_____

COMPANY:

Fire Safety USA, Inc.

By:_____
 Ryan Clarey, Fire Safety USA, Inc.

Title:_____ Dealer Principal

Date:_____

**A Resolution Authorizing the Continuation of the Current
Method of Waste and Recycling Collection**

Whereas, the City of Chatfield administers the waste removal and recycling program within the city, and

Whereas, the City has been considering amending the method by which trash is collected within the city, and

Whereas, the impact of such a change could have a significant impact on the residents of the community, and

Whereas, those impacts are not yet thoroughly understood, and

Whereas, the City Council's Public Services subcommittee would like additional time to better understand the difference between using a bag system versus a cart system,

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Chatfield that the current method of trash and recycling collection be maintained for at least another year, at which time the Public Services subcommittee will present its findings to the City Council for further review.

**A Resolution Authorizing an Increase in Price
Of Landfill Bags as used by William Hanson Waste Removal**

Whereas, the City of Chatfield administers the waste removal and recycling program within the city, and

Whereas, the City has developed a volume based pricing system for the waste removal program, and

Whereas, that volume based pricing system is based on the use of special bags that are priced to reflect the actual cost of the bag, the cost of distributing the bags to the public and on the cost of depositing the waste at the landfill, and

Whereas, the market price of the bags are set by the City Council and are subject to change only to reflect an increase or decrease in the fees directly related to this service, and

Whereas, although certain costs have increased over the years, the selling price of these bags has not been adjusted since 2017,

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Chatfield that the selling prices for these bags be increased to \$2.15 per bag for 33 gallon bags (\$2.33 after including the solid waste management tax), and to \$1.50 per bag for 15 gallon bags (\$1.62 after including the solid waste management tax), effective immediately.

**A Resolution Authorizing the City Attorney to Draft an Amendment
To Adjust Fees Associated With The City's Waste and Recycling Collection**

Whereas, the City of Chatfield administers the waste removal and recycling program within the city, and

Whereas, the City has been considering amending the method by which trash is collected within the city, and

Whereas, it has been determined that the current method of collection will be maintained for at least another year, and

Whereas, the Public Services sub-committee has determined that the hauler has incurred significant increases in the cost of labor and equipment since the last contract adjustment in 2017 and, as such, the hauler warrants an increase in payment to reflect those increases,

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Chatfield that the City Attorney is authorized to develop an amendment to the city ordinance and hauler Agreement that would increase the base fee charged to residents and paid to the hauler by \$2.00 per month per residence.

**A Resolution Authorizing the City Attorney to Draft an Amendment
To the City's Waste and Recycling Collection Ordinance**

Whereas, the City of Chatfield administers the waste removal and recycling program within the city, and

Whereas, the City has been considering amending the method by which trash is collected within the city, and

Whereas, it has been determined that the use of specially marked garbage bags at apartment buildings and mixed-use buildings is not always feasible and practical, and

Whereas, the Public Services sub-committee has determined that apartment buildings and mixed-use buildings would be better served if they were classified as commercial buildings for the purpose of trash and recycling collection,

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Chatfield that the City Attorney is authorized to develop an amendment to the city ordinance and hauler Agreement to classify apartment and mixed-use buildings as commercial, giving the owners of those buildings the option to use either the bag system or to contract directly with the hauler for a dumpster.

July 20, 2022

WIDSETH

City of Chatfield
Attn: Joel Young, City Clerk
21 Second Street SE
Chatfield, MN 55923
507-867-1518
jyoung@ci.chatfield.mn.us

Rochester
3777 40th Avenue NW
Suite 200
Rochester MN 55901
507.292.8743
Rochester@Widseth.com
Widseth.com

**RE: Confirmation of Request for Engineering Services
2023 Street Project Feasibility Report – Grand St SE, Hawley St SE, Prospect St SE**

Dear Mr. Young:

In response to your request, we are pleased to submit our proposal to provide professional services to conduct a feasibility study for the proposed 2023 Street Improvement project. Our proposal includes preparing a feasibility report outlining the proposed scope and estimated costs of the improvements.

Background Information

The proposed 2023 Street Improvement project includes the areas of Grand Street SE from Hawley Street SE to Valley Street SE, Hawley Street SE from Grand Street SE to the end of the cul de sac and Prospect Street SE from Winona Street SE to the end of the street. These areas were identified because the existing pavement is in poor condition, the existing 4" water main is undersized and there is a lack of storm sewer in that area of the City. The project area is specified in the current capital financial plan and is scheduled for reconstruction in 2023. The estimated project cost for the improvements is just over \$1.5M (estimated at \$1.3M in 2020). The feasibility report will provide current cost estimates for the improvements and will define the proposed scope of work.

Based upon our understanding of the project, our proposed scope of services is as follows:

Prepare Feasibility Report:

WiDSETH proposes to prepare a feasibility report for the proposed project. Items included with the proposal are:

- Site visit and meeting with staff to discuss project requirements and needs.
- Preparation of a Feasibility Report outlining the scope of the project and estimate costs.

WiDSETH proposes to perform the services described above on an hourly basis, in accordance with the applicable attached fee schedules, for the estimated amount of \$6,400.

If you are in agreement with our proposed scope of services, please sign and return one copy of this letter to us as our authorization to proceed.

We realize this is an important project for the City of Chatfield, and for that reason, we welcome the opportunity to sit down with you and your staff to go over this proposal and review the approach and work tasks we have listed. If necessary, we will revise the proposal to better conform to the needs of the City for this project.

We thank you for giving us the opportunity to submit this proposal and look forward to working with City staff to make this proposed project a reality.

Sincerely,
Widseth Smith Nolting & Associates, Inc.

A handwritten signature in black ink, appearing to read "Craig Britton".

Craig Britton, P.E.

.....

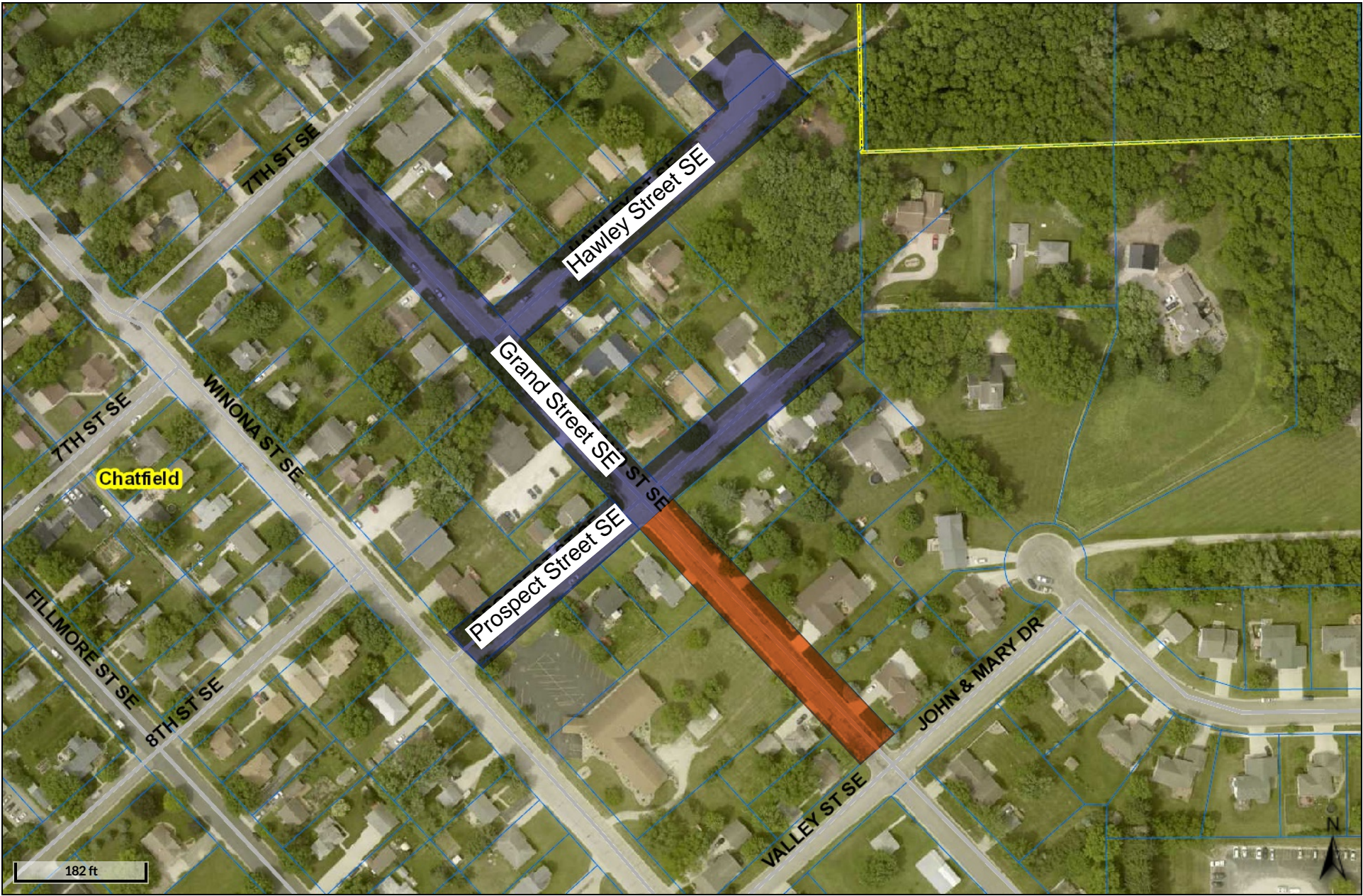
Accepted by the City of Chatfield: The above proposal and attached General Provisions of Professional Services Agreement are satisfactory and WIDSETH is authorized to do the work as specified. Payment will be made monthly in accordance with the terms on the fee schedule.

By: _____

Date _____

Possible 2023 Street Project

- Proposed Full Reconstruction
- Proposed Reclaim & Pave and Storm Sewer Installation



2022 FEE SCHEDULE

CLASSIFICATION	RATE
Engineer/Architect/Surveyor/Scientist/Wetland Specialist/Geographer	
Level I	\$125 / Hour
Level II	\$148 / Hour
Level III	\$172 / Hour
Level IV	\$180 / Hour
Level V	\$195 / Hour
Technician	
Level I	\$ 82 / Hour
Level II	\$105 / Hour
Level III	\$122 / Hour
Level IV	\$137 / Hour
Level V	\$153 / Hour
Computer Systems Specialist	\$175 / Hour
Senior Funding Specialist	\$130 / Hour
Marketing Specialist	\$120 / Hour
Funding Specialist	\$100 / Hour
Administrative Assistant	\$ 75 / Hour

OTHER EXPENSES	RATE
Mileage (Federal Standard Rate) <i>subject to IRS Guidelines</i>	
Meals/Lodging	Cost
Stakes & Expendable Materials	Cost
ATV 4-Wheeler Rental	\$100 / Day
ATV Side by Side Rental	\$200 / Day
Waste Water Sampler	\$40 / Day
ISCO Flow Recorder	\$60 / Day
Photoionization Detection Meter	\$80 / Day
Explosimeter	\$50 / Day
Product Recovery Equipment	\$35 / Day
Survey-Grade GPS (Global Positioning System)	\$75 / Hour
Mapping GPS (Global Positioning System)	\$150 / Day
Lath & Hubs	\$150 / Day
Soil Drilling Rig	\$35 / Hour
Groundwater Sampling Equipment	\$75 / Day
Subcontractors	Cost plus 10%

REPRODUCTION COSTS	
Black & White Copies: 8-1/2" x 11"	\$0.10 Each
Black & White Copies: 11" x 17"	\$0.50 Each
Black & White Copies: 24" x 36"	\$3 Each
Color Copies: 8-1/2" x 11"	\$2 Each
Color Copies: 11" x 17"	\$4 Each
Color Copies: 24" x 36"	\$12 Each
Color Plots: 42" x 48"	\$22 Each

These rates are effective for only the year indicated and are subject to yearly adjustments which reflect equitable changes in the various components.

General Provisions of Professional Services Agreement

These General Provisions are intended to be used in conjunction with a letter-type Agreement or a Request for Services between Widseth Smith Nolting & Assoc., Inc., a Minnesota Corporation, hereinafter referred to as WIDSETH, and a CLIENT, wherein the CLIENT engages WIDSETH to provide certain Architectural, and/or Engineering services on a Project.

As used herein, the term "this Agreement" refers to (1) the WIDSETH Proposal Letter which becomes the Letter Agreement upon its acceptance by the Client, (2) these General Provisions and (3) any attached Exhibits, as if they were part of one and the same document. With respect to the order of precedence, any attached Exhibits shall govern over these General Provisions, and the Letter Agreement shall govern over any attached Exhibits and these General Provisions. These documents supersede all prior communications and constitute the entire Agreement between the parties. Amendments to this Agreement must be in writing and signed by both CLIENT and WIDSETH.

ARTICLE 1. PERIOD OF SERVICE

The term of this Agreement for the performance of services hereunder shall be as set forth in the Letter Agreement. In this regard, any lump sum or estimated maximum payment amounts set forth in the Letter Agreement have been established in anticipation of an orderly and continuous progress of the Project in accordance with the schedule set forth in the Letter Agreement or any Exhibits attached thereto. WIDSETH shall be entitled to an equitable adjustment to its fee should there be an interruption of services, or amendment to the schedule.

ARTICLE 2. SCOPE OF SERVICES

The scope of services covered by this Agreement shall be as set forth in the Letter Agreement or a Request for Services. Such scope of services shall be adequately described in order that both the CLIENT and WIDSETH have an understanding of the expected work to be performed.

If WIDSETH is of the opinion that any work they have been directed to perform is beyond the Scope of this Agreement, or that the level of effort required significantly exceeds that estimated due to changed conditions and thereby constitutes extra work, they shall notify the CLIENT of that fact. Extra work, additional compensation for same, and extension of time for completion shall be covered by a revision to the Letter Agreement or Request for Services and entered into by both parties.

ARTICLE 3. COMPENSATION TO WIDSETH

A. Compensation to WIDSETH for services described in this Agreement shall be on a Lump Sum basis, Percentage of Construction, and/or Hourly Rate basis as designated in the Letter Agreement and as hereinafter described.

1. A Lump Sum method of payment for WIDSETH's services shall apply to all or parts of a work scope where WIDSETH's tasks can be readily defined and/or where the level of effort required to accomplish such tasks can be estimated with a reasonable degree of accuracy. The CLIENT shall make monthly payments to WIDSETH within 30 days of date of invoice based on an estimated percentage of completion of WIDSETH's services.
2. A Percentage of Construction or an Hourly Rate method of payment of WIDSETH's services shall apply to all or parts of a work scope where WIDSETH's tasks cannot be readily defined and/or where the level of effort required to accomplish such tasks cannot be estimated with any reasonable degree of accuracy. Under an Hourly Rate method of payment, WIDSETH shall be paid for the actual hours worked on the Project by WIDSETH technical personnel times an hourly billing rate established for each employee. Hourly billing rates shall include compensation for all salary costs, payroll burden, general, and administrative overhead and professional fee. In a Percentage of Construction method of payment, final compensation will be based on actual bids if the project is bid and WIDSETH's estimate to the CLIENT if the project is not bid. A rate schedule shall be furnished by WIDSETH to CLIENT upon which to base periodic payments to WIDSETH.
3. In addition to the foregoing, WIDSETH shall be reimbursed for items and services as set forth in the Letter Agreement or Fee Schedule and the following Direct Expenses when incurred in the performance of the work:
 - (a) Travel and subsistence.
 - (b) Specialized computer services or programs.
 - (c) Outside professional and technical services with cost defined as the amount billed WIDSETH.
 - (d) Identifiable reproduction and reprographic costs.
 - (e) Other expenses for items such as permit application fees, license fees, or other additional items and services whether or not specifically identified in the Letter Agreement or Fee Schedule.
4. The CLIENT shall make monthly payments to WIDSETH within 30 days of date of invoice based on computations made in accordance with the above charges for services provided and expenses incurred to date, accompanied by supporting evidence as available.

B. The CLIENT will pay the balance stated on the invoice unless CLIENT notifies WIDSETH in writing of the particular item that is alleged to be incorrect within 15 days from the date of invoice, in which case, only the disputed item will remain undue until resolved by the parties. All accounts unpaid after 30 days from the date of original invoice shall be subject to a service charge of 1 % per month, or the maximum amount authorized by law, whichever is less. WIDSETH shall be entitled to recover all reasonable costs and disbursements, including reasonable attorneys fees, incurred in connection with collecting amount owed by CLIENT. In addition, WIDSETH may, after giving seven days written notice to the CLIENT, suspend services and withhold deliverables under this Agreement until WIDSETH has been paid in full for all amounts then due for services, expenses and charges. CLIENT agrees that WIDSETH shall not be responsible for any claim for delay or other consequential damages arising from suspension of services hereunder. Upon payment in full by Client and WIDSETH's resumption of services, the time for performance of WIDSETH's services shall be equitably adjusted to account for the period of suspension and other reasonable time necessary to resume performance.

ARTICLE 4. ABANDONMENT, CHANGE OF PLAN AND TERMINATION

Either Party has the right to terminate this Agreement upon seven days written notice. In addition, the CLIENT may at any time, reduce the scope of this Agreement. Such reduction in scope shall be set forth in a written notice from the CLIENT to WIDSETH. In the event of unresolved dispute over change in scope or changed conditions, this Agreement may also be terminated upon seven days written notice as provided above.

In the event of termination, and upon payment in full for all work performed and expenses incurred to the date of termination, documents that are identified as deliverables under the Letter Agreement whether finished or unfinished shall be made available by WIDSETH to the CLIENT pursuant to Article 5, and there shall be no further payment obligation of the CLIENT to WIDSETH under this Agreement except for payment of an amount for WIDSETH's anticipated profit on the value of the services not performed by WIDSETH and computed in accordance with the provisions of Article 3 and the Letter Agreement.

In the event of a reduction in scope of the Project work, WIDSETH shall be paid for the work performed and expenses incurred on the Project work thus reduced and for any completed and abandoned work, for which payment has not been made, computed in accordance with the provisions of Article 3 and the Letter Agreement.

ARTICLE 5. DISPOSITION OF PLANS, REPORTS AND OTHER DATA

All reports, plans, specifications, field data and notes and other documents, including all documents on electronic media, prepared by WIDSETH or its consultants are Instruments of Service and shall remain the property of WIDSETH or its consultants, respectively. WIDSETH and its subconsultants retain all common law, statutory and other reserved rights, including, without limitation, copyright. WIDSETH and its subconsultants maintain the right to determine if production will be made, and allowable format for production, of any electronic media or data to CLIENT or any third-party. Upon payment in full of monies due pursuant to the Agreement, WIDSETH shall make hard copies available to the CLIENT, of all documents that are identified as deliverables under the Letter Agreement. If the documents have not been finished (including, but not limited to, completion of final quality control), then WIDSETH shall have no liability for any claims expenses or damages that may arise out of items that could have been corrected during completion/quality control. Any Instruments of Service provided are not intended or represented to be suitable for reuse by the CLIENT or others on extensions of the Project or any other project. Any modification or reuse without written verification or adaptation by WIDSETH for the specific purpose intended will be at CLIENT's sole risk and without liability or legal exposure to WIDSETH. CLIENT shall indemnify, defend and hold harmless WIDSETH from any and all suits or claims of third parties arising out of use of unfinished documents, or modification or reuse of finished documents, which is not specifically verified, adapted, or authorized in writing by WIDSETH. This indemnity shall survive the termination of this Agreement.

Should WIDSETH choose to deliver to CLIENT documents in electronic form, CLIENT acknowledges that differences may exist between any electronic files delivered and the printed hard-copy. Copies of documents that may be relied upon by CLIENT are limited to the printed hard-copies that are signed and/or sealed by WIDSETH. Files in electronic form are only for convenience of CLIENT. Any conclusion or information obtained or derived from such electronic documents will be at user's sole risk. CLIENT acknowledges that the useful life of some forms of electronic media may be limited because of deterioration of the media or obsolescence of the computer hardware and/or software systems. Therefore, WIDSETH makes no representation that such media will be fully usable beyond 30 days from date of delivery to CLIENT.

ARTICLE 6. CLIENT'S ACCEPTANCE BY PURCHASE ORDER OR OTHER MEANS

In lieu of or in addition to signing the acceptance blank on the Letter Agreement, the CLIENT may accept this Agreement by permitting WIDSETH to commence work on the project or by issuing a purchase order signed by a duly authorized representative. Such purchase order shall incorporate by reference the terms and conditions of this Agreement. In the event of a conflict between the terms and conditions of this Agreement and those contained in the CLIENT's purchase order, the terms and conditions of this Agreement shall govern. Notwithstanding any purchase order provisions to the contrary, no warranties, express or implied, are made by WIDSETH.

WIDSETH

ARCHITECTS ■ ENGINEERS
SCIENTISTS ■ SURVEYORS

ARTICLE 7. CLIENT'S RESPONSIBILITIES

A. To permit WIDSETH to perform the services required hereunder, the CLIENT shall supply, in proper time and sequence, the following at no expense to WIDSETH:

1. Provide all program, budget, or other necessary information regarding its requirements as necessary for orderly progress of the work.
2. Designate in writing, a person to act as CLIENT's representative with respect to the services to be rendered under this Agreement. Such person shall have authority to transmit instructions, receive instructions, receive information, interpret and define CLIENT's policies with respect to WIDSETH's services.
3. Furnish, as required for performance of WIDSETH's services (except to the extent provided otherwise in the Letter Agreement or any Exhibits attached hereto), data prepared by or services of others, including without limitation, core borings, probes and subsurface explorations, hydrographic and geohydrologic surveys, laboratory tests and inspections of samples, materials and equipment; appropriate professional interpretations of all of the foregoing; environmental assessment and impact statements; property, boundary easement, right-of-way, topographic and utility surveys; property descriptions; zoning, deed and other land use restriction; and other special data not covered in the Letter Agreement or any Exhibits attached hereto.
4. Provide access to and make all provisions for WIDSETH to enter upon publicly or privately owned property as required to perform the work.
5. Act as liaison with other agencies or involved parties to carry out necessary coordination and negotiations; furnish approvals and permits from all governmental authorities having jurisdiction over the Project and such approvals and consents from others as may be necessary for completion of the Project.
6. Examine all reports, sketches, drawings, specifications and other documents prepared and presented by WIDSETH, obtain advice of an attorney, insurance counselor or others as CLIENT deems necessary for such examination and render in writing, decisions pertaining thereto within a reasonable time so as not to delay the services of WIDSETH.
7. Give prompt written notice to WIDSETH whenever CLIENT observes or otherwise becomes aware of any development that affects the scope of timing of WIDSETH's services or any defect in the work of Construction Contractor(s), Consultants or WIDSETH.
8. Initiate action, where appropriate, to identify and investigate the nature and extent of asbestos and/or pollution in the Project and to abate and/or remove the same as may be required by federal, state or local statute, ordinance, code, rule, or regulation now existing or hereinafter enacted or amended. For purposes of this Agreement, "pollution" and "pollutant" shall mean any solid, liquid, gaseous or thermal irritant or contaminant, including smoke, vapor, soot, alkalis, chemicals and hazardous or toxic waste. Hazardous or toxic waste means any substance, waste pollutant or contaminant now or hereafter included within such terms under any federal, state or local statute, ordinance, code, rule or regulation now existing or hereinafter enacted or amended. Waste further includes materials to be recycled, reconditioned or reclaimed.

If WIDSETH encounters, or reasonably suspects that it has encountered, asbestos or pollution in the Project, WIDSETH shall cease activity on the Project and promptly notify the CLIENT, who shall proceed as set forth above. Unless otherwise specifically provided in the Letter Agreement, the services to be provided by WIDSETH do not include identification of asbestos or pollution, and WIDSETH has no duty to identify or attempt to identify the same within the area of the Project.

With respect to the foregoing, CLIENT acknowledges and agrees that WIDSETH is not a user, handler, generator, operator, treater, storer, transporter or disposer of asbestos or pollution which may be encountered by WIDSETH on the Project. It is further understood and agreed that services WIDSETH will undertake for CLIENT may be uninsurable obligations involving the presence or potential presence of asbestos or pollution. Therefore, CLIENT agrees, except (1) such liability as may arise out of WIDSETH's sole negligence in the performance of services under this Agreement or (2) to the extent of insurance coverage available for the claim, to hold harmless, indemnify and defend WIDSETH and WIDSETH's officers, subcontractor(s), employees and agents from and against any and all claims, lawsuits, damages, liability and costs, including, but not limited to, costs of defense, arising out of or in any way connected with the presence, discharge, release, or escape of asbestos or pollution. This indemnification is intended to apply only to existing conditions and not to conditions caused or created by WIDSETH. This indemnification shall survive the termination of this Agreement.

9. Provide such accounting, independent cost estimating and insurance counseling services as may be required for the Project, such legal services as CLIENT may require or WIDSETH may reasonably request with regard to legal issues pertaining to the Project including any that may be raised by Contractor(s), such auditing service as CLIENT may require to ascertain how or for what purpose any Contractor has used the moneys paid under the construction contract, and such inspection services as CLIENT may require to ascertain that Contractor(s) are complying with any law, rule, regulation, ordinance, code or order applicable to their furnishing and performing the work.

10. Provide "record" drawings and specifications for all existing physical features, structures, equipment, utilities, or facilities which are pertinent to the Project, to the extent available.
11. Provide other services, materials, or data as may be set forth in the Letter Agreement or any Exhibits attached hereto.

B. WIDSETH may use any CLIENT provided information in performing its services. WIDSETH shall be entitled to rely on the accuracy and completeness of information furnished by the CLIENT. If WIDSETH finds that any information furnished by the CLIENT is in error or is inadequate for its purpose, WIDSETH shall endeavor to notify the CLIENT. However, WIDSETH shall not be held responsible for any errors or omissions that may arise as a result of erroneous or incomplete information provided by CLIENT.

ARTICLE 8. OPINIONS OF COST

Opinions of probable project cost, construction cost, financial evaluations, feasibility studies, economic analyses of alternate solutions and utilitarian considerations of operations and maintenance costs provided for in the Letter Agreement or any Exhibits attached hereto, are to be made on the basis of WIDSETH's experience and qualifications and represent WIDSETH's judgment as an experienced design professional. It is recognized, however, that WIDSETH does not have control over the cost of labor, material, equipment or services furnished by others or over market conditions or contractors' methods of determining their prices, and that any evaluation of any facility to be constructed, or acquired, or work to be performed on the basis of WIDSETH's cost opinions must, of necessity, be speculative until completion of construction or acquisition. Accordingly, WIDSETH does not guarantee that proposals, bids or actual costs will not substantially vary from opinions, evaluations or studies submitted by WIDSETH to CLIENT hereunder.

ARTICLE 9. CONSTRUCTION PHASE SERVICES

CLIENT acknowledges that it is customary for the architect or engineer who is responsible for the preparation and furnishing of Drawings and Specifications and other construction-related documents to be employed to provide professional services during the Bidding and Construction Phases of the Project, (1) to interpret and clarify the documentation so furnished and to modify the same as circumstances revealed during bidding and construction may dictate, (2) in connection with acceptance of substitute or equal items of materials and equipment proposed by bidders and Contractor(s), (3) in connection with approval of shop drawings and sample submittals, and (4) as a result of and in response to WIDSETH's detecting in advance of performance of affected work inconsistencies or irregularities in such documentation. CLIENT agrees that if WIDSETH is not employed to provide such professional services during the Bidding (if the work is put out for bids) and the Construction Phases of the Project, WIDSETH will not be responsible for, and CLIENT shall indemnify and hold WIDSETH, its officers, consultant(s), subcontractor(s), employees and agents harmless from, all claims, damages, losses and expenses including attorneys' fees arising out of, or resulting from, any interpretation, clarification, substitution acceptance, shop drawing or sample approval or modification of such documentation issued or carried out by CLIENT or others. Nothing contained in this paragraph shall be construed to release WIDSETH, its officers, consultant(s), subcontractor(s), employees and agents from liability for failure to perform in accordance with professional standards any duty or responsibility which WIDSETH has undertaken or assumed under this Agreement.

ARTICLE 10. REVIEW OF SHOP DRAWINGS AND SUBMITTALS

WIDSETH may review and approve or take other appropriate action on the contractor's submittals or shop drawings for the limited purpose of checking for general conformance with information given and design concept expressed in the Contract Documents. Review and/or approval of submittals is not conducted for the purpose of determining accuracy and completeness of other details or for substantiating instructions for installation or performance of equipment or systems, all of which remain the exclusive responsibility of the contractor. WIDSETH's review and/or approval shall not constitute approval of safety precautions, or any construction means, methods, techniques, sequences or procedures. WIDSETH's approval of a specific item shall not indicate approval of an assembly of which the item is a component. WIDSETH's review and/or approval shall not relieve contractor for any deviations from the requirements of the contract documents nor from the responsibility for errors or omissions on items such as sizes, dimensions, quantities, colors, or locations. Contractor shall remain solely responsible for compliance with any manufacturer requirements and recommendations.

ARTICLE 11. REVIEW OF PAY APPLICATIONS

If included in the scope of services, any review or certification of any pay applications, or certificates of completion shall be based upon WIDSETH's observation of the Work and on the data comprising the contractor's application for payment, and shall indicate that to the best of WIDSETH's knowledge, information and belief, the quantity and quality of the Work is in general conformance with the Contract Documents. The issuance of a certificate for payment or substantial completion is not a representation that WIDSETH has made exhaustive or continuous inspections, reviewed construction means and methods, verified any back-up data provided by the contractor, or ascertained how or for what purpose the contractor has used money previously paid by CLIENT.

ARTICLE 12. REQUESTS FOR INFORMATION (RFI)

If included in the scope of services, WIDSETH will provide, with reasonable promptness, written responses to requests from any contractor for clarification, interpretation or information on the requirements of the Contract Documents. If Contractor's RFI's are, in WIDSETH's professional opinion, for information readily apparent from reasonable observation of field conditions or review of the Contract Documents, or are reasonably inferable therefrom, WIDSETH shall be entitled to compensation for Additional Services for WIDSETH's time in responding to such requests. CLIENT may wish to make the Contractor responsible to the CLIENT for all such charges for additional services as described in this article.

ARTICLE 13. CONSTRUCTION OBSERVATION

If included in the scope of services, WIDSETH will make site visits as specified in the scope of services in order to observe the progress of the Work completed. Such site visits and observations are not intended to be an exhaustive check or detailed inspection, but rather are to allow WIDSETH to become generally familiar with the Work. WIDSETH shall keep CLIENT informed about the progress of the Work and shall advise the CLIENT about observed deficiencies in the Work. WIDSETH shall not supervise, direct or have control over any Contractor's work, nor have any responsibility for the construction means, methods, techniques, sequences or procedures selected by the Contractor nor for the Contractor's safety precautions or programs in connection with the Work. These rights and responsibilities are solely those of the Contractor. WIDSETH shall not be responsible for any acts or omissions of any Contractor and shall not be responsible for any Contractor's failure to perform the Work in accordance with the Contract Documents or any applicable laws, codes, regulations, or industry standards.

If construction observation services are not included in the scope of services, CLIENT assumes all responsibility for interpretation of the Contract Documents and for construction observation and the CLIENT waives any claims against WIDSETH that are connected with the performance of such services.

ARTICLE 14. BETTERMENT

If, due to WIDSETH's negligence, a required item or component of the Project is omitted from the construction documents, WIDSETH shall not be responsible for paying the cost required to add such item or component to the extent that such item or component would have been required and included in the original construction documents. In no event, will WIDSETH be responsible for any cost or expense that provides betterment or upgrades or enhances the value of the Project.

ARTICLE 15. CERTIFICATIONS, GUARANTEES AND WARRANTIES

WIDSETH shall not be required to sign any documents, no matter by whom requested, that would result in WIDSETH having to certify, guarantee or warrant the existence of conditions whose existence WIDSETH cannot ascertain. CLIENT agrees not to make resolution of any dispute with WIDSETH or payment of any amount due to WIDSETH in any way contingent upon WIDSETH signing such certification.

ARTICLE 16. CONTINGENCY FUND

CLIENT and WIDSETH agree that certain increased costs and changes may be required because of possible omissions, ambiguities or inconsistencies in the plans and specifications prepared by WIDSETH, and therefore, that the final construction cost of the Project may exceed the bids, contract amount or estimated construction cost. CLIENT agrees to set aside a reserve in the amount of 5% of the Project construct costs as a contingency to be used, as required, to pay for any such increased costs and changes. CLIENT further agrees to make no claim by way of direct or third-party action against WIDSETH with respect to any increased costs within the contingency because of such changes or because of any claims made by any Contractor relating to such changes.

ARTICLE 17. INSURANCE

WIDSETH shall procure and maintain insurance for protection from claims against it under workers' compensation acts, claims for damages because of bodily injury including personal injury, sickness or disease or death of any and all employees or of any person other than such employees, and from claims against it for damages because of injury to or destruction of property including loss of use resulting therefrom.

Also, WIDSETH shall procure and maintain professional liability insurance for protection from claims arising out of performance of professional services caused by any negligent act, error, or omission for which WIDSETH is legally liable.

Certificates of insurance will be provided to the CLIENT upon request.

ARTICLE 18. ASSIGNMENT

Neither Party to this Agreement shall transfer, sublet or assign any rights or duties under or interest in this Agreement, including but not limited to monies that are due or monies that may be due, without the prior written consent of the other party. Subcontracting to subconsultants, normally contemplated by WIDSETH as a generally accepted business practice, shall not be considered an assignment for purposes of this Agreement.

ARTICLE 19. NO THIRD-PARTY BENEFICIARIES

Nothing contained in this Agreement shall create a contractual relationship or a cause of action by a third-party against either WIDSETH or CLIENT. WIDSETH's services pursuant to this Agreement are being performed solely for the CLIENT's benefit, and no other party or entity shall have any claim against WIDSETH because of this Agreement.

ARTICLE 20. CORPORATE PROTECTION

It is intended by the parties to this Agreement that WIDSETH's services in connection with the Project shall not subject WIDSETH's individual employees, officers or directors to any personal legal exposure for the risks associated with this Project. Therefore, and notwithstanding anything to the contrary, CLIENT agrees that as the CLIENT's sole and exclusive remedy, any claim, demand or suit shall be directed and/or asserted only against WIDSETH, a Minnesota corporation, and not against any of WIDSETH's individual employees, officers or directors.

ARTICLE 21. CONTROLLING LAW

This Agreement is to be governed by the laws of the State of Minnesota.

ARTICLE 22. ASSIGNMENT OF RISK

In recognition of the relative risks and benefits of the project to both the CLIENT and WIDSETH, the risks have been allocated such that the CLIENT agrees, to the fullest extent permitted by law, to limit the liability of WIDSETH, employees of WIDSETH and sub-consultants, to the CLIENT and to all construction contractors, subcontractors, agents and assigns on the project for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, so that total aggregate liability of WIDSETH, employees of WIDSETH and sub-consultants, to all those named shall not exceed \$10,000 or WIDSETH's total fee received for services rendered on this project, whichever is greater. Such claims and causes include, but are not limited to negligence, professional errors or omissions, strict liability, breach of contract or warranty.

ARTICLE 23. NON-DISCRIMINATION

WIDSETH will comply with the provisions of applicable federal, state and local statutes, ordinances and regulations pertaining to human rights and non-discrimination.

ARTICLE 24. SEVERABILITY

Any provision or portion thereof in this Agreement which is held to be void or unenforceable under any law shall be deemed stricken and all remaining provisions shall continue to be valid and binding between CLIENT and WIDSETH. All limits of liability and indemnities contained in the Agreement shall survive the completion or termination of the Agreement.

ARTICLE 25. PRE-LIEN NOTICE

PURSUANT TO THE AGREEMENT WIDSETH WILL BE PERFORMING SERVICES IN CONNECTION WITH IMPROVEMENTS OF REAL PROPERTY AND MAY CONTRACT WITH SUBCONSULTANTS OR SUBCONTRACTORS AS APPROPRIATE TO FURNISH LABOR, SKILL AND/OR MATERIALS IN THE PERFORMANCE OF THE WORK. ACCORDINGLY, CLIENT IS ENTITLED UNDER MINNESOTA LAW TO THE FOLLOWING NOTICE:

- (a) ANY PERSON OR COMPANY SUPPLYING LABOR OR MATERIALS FOR THIS IMPROVEMENT TO YOUR PROPERTY MAY FILE A LIEN AGAINST YOUR PROPERTY IF THAT PERSON OR COMPANY IS NOT PAID FOR ITS CONTRIBUTIONS.**
- (b) UNDER MINNESOTA LAW, YOU HAVE THE RIGHT TO PAY PERSONS WHO SUPPLIED LABOR OR MATERIALS FOR THIS IMPROVEMENT DIRECTLY AND DEDUCT THIS AMOUNT FROM OUR CONTRACT PRICE, OR WITHHOLD THE AMOUNTS DUE FROM US UNTIL 120 DAYS AFTER COMPLETION OF THE IMPROVEMENT UNLESS WE GIVE YOU A LIEN WAIVER SIGNED BY PERSONS WHO SUPPLIED ANY LABOR OR MATERIALS FOR THE IMPROVEMENT AND WHO GAVE YOU TIMELY NOTICE.**

INTEROFFICE MEMORANDUM

TO: CITY COUNCIL
FROM: STEVEN SCHLICHTER
SUBJECT: Roof Replacement at WWTF
DATE: 7/14/2022

Action Requested: Consider replacing roof sections B and C at the WWTF this year.

Background: I received a updated quote for the roof sections B and C at the WWTF. We have had leaks on these sections the past two years and have had to make small repairs. Our roof inspections have recommended immediate repairs for roof section C at a cost of \$7,727. This only includes relieving the tenting and make minor repairs.

Allen Roofing quoted us a new roof for roof sections B and C at a cost of \$28,995 with a 15 year warranty. They recommend doing both sections because they are connected. This will help to reduce future problems. The Quote is only good for 20 days. If we accept the quote they will order the materials which has a lead time of 70 days.

We currently have \$28645 in our CIP for these two roof sections. These are currently scheduled to be replaced in 2023 and are currently 25 years old.

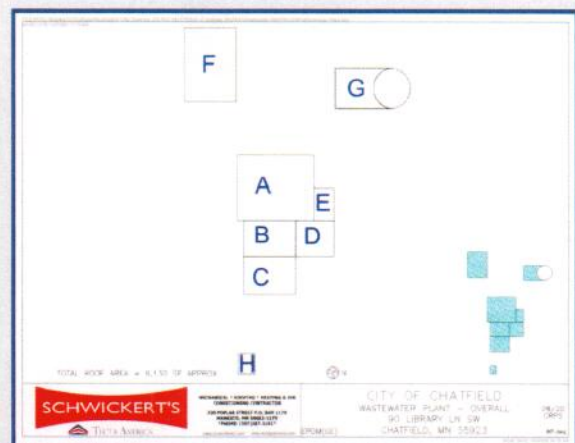
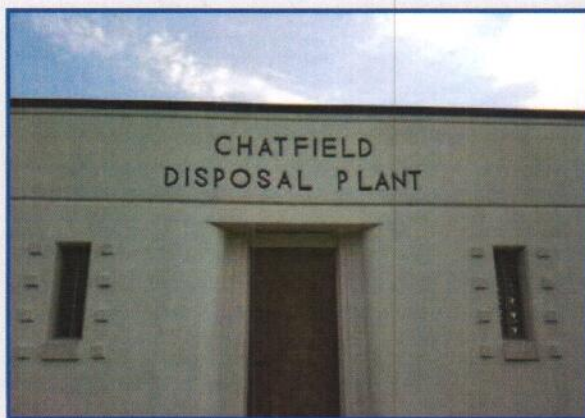
Thank you for your time,
Steven Schlichter
WWTF Superintendent



ROOF MAINTENANCE & REPAIR PROPOSAL

City of Chatfield - Wastewater Plant

90 Library Ln SW, Chatfield, MN 55923



PRESENTED TO

Mr. Burkholder
City of Chatfield
90 Library Ln SW
Chatfield, MN 55923
507-867-3810

PRESENTED BY

Daniel Schefers
Roofing Services Manager
Schwickert's Tecta America
507-995-4172
dschefers@tectaamerica.com



GENERAL SUMMARY

August 26, 2020

Dear Mr. Brian Burkholder,

Thank you for the opportunity to perform the recent Facility Roof Audit at Wastewater Plant. We are pleased to provide the following proposal for maintenance items and repairs that should be performed in order to ensure the performance of your roofs and the watertight occupancy of your building.

For your convenience, repairs have been prioritized as follows:

- Priority A repairs are urgent because they are actively permitting water intrusion or are expected to during the next rainfall. Repairs are recommended immediately.
- Priority B repairs are not urgent, but are recommended for repair within 6-12 months. If left unaddressed, Priority B items can turn into Priority A items.
- Priority C repairs are recommended to ensure the long-term performance of your roof, but not considered necessary. For budget purposes, Priority C repairs should be completed within 1-2 years.

Below is a detailed scope of work and final project pricing. Please review this proposal and contact me with any questions. Your choice of partner to perform this work will affect not only the expeditious performance of this project, but more importantly, the long-term performance of your roof and the protection of your key business operations.

We look forward to working with you to address your needs. Our goal is to ensure that you are able to focus on meeting your core business objectives, and will rarely have to think about roof performance.

Sincerely,

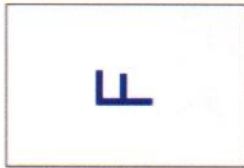
Daniel Schefers

Roofing Services Manager

507-995-4172

FILE PATH: \\MANHATTOLESP\p\p\002 CAD Drawings\City of Chatfield (8807963.0000)\Wastewater Plant.dwg

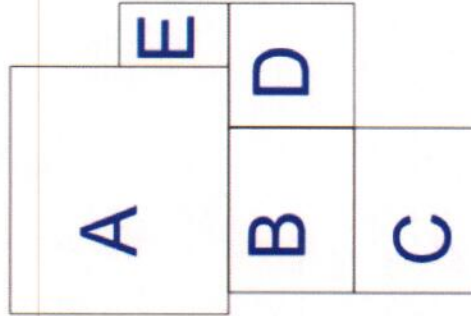
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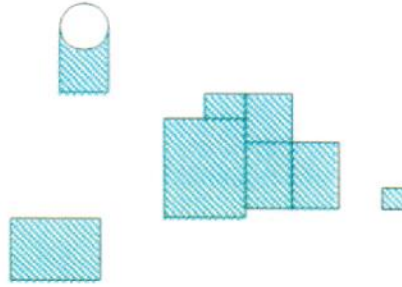
A

E

B

D

C



H

TOTAL ROOF AREA = 6,130 SF APPROX.



N



MECHANICAL * ROOFING * HEATING & AIR
CONDITIONING CONTRACTOR

330 POPLAR STREET P.O. BOX 1179
MANKATO, MN 56002-1179
PHONE: (507)387-3101

www.schwickerts.com www.tectaamerica.com

CITY OF CHATFIELD
WASTEWATER PLANT - OVERALL

90 LIBRARY LN SW

CHATFIELD, MN 55923

08/20
CRPS

WP.dwg

EPDM(GE)

SAVE DATE: 08/20/20 10:18 AM

PRIORITY - A REPAIRS**\$7,727.00****Section C**

- **Repair #2** (Tented Base Flashing) - Cut and relax EPDM 6" below cap metal. Remove wall flashing and perimeter securement strip. Install new securement strip and new .60 mil EPDM Wall Flashing membrane. Seam new wall membrane into existing wall with seam tape. (Approximately 99 LF)

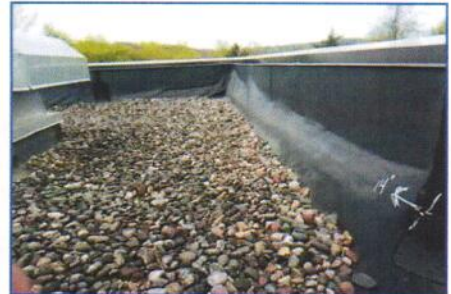
Section C



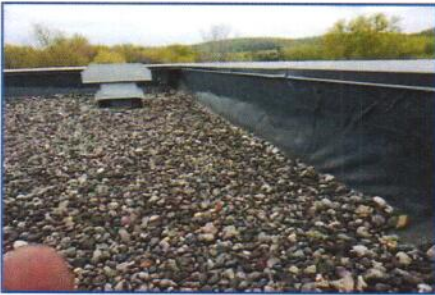
Section C - Deficiency #2
deficiency photo before



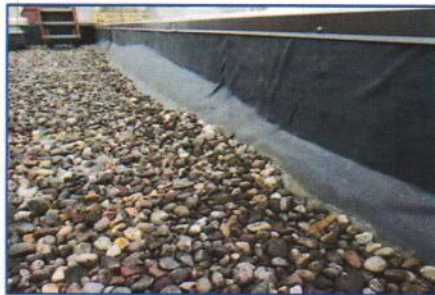
Section C - Deficiency #2
deficiency photo before



Section C - Deficiency #2
deficiency photo before



Section C - Deficiency #2
deficiency photo before



Section C - Deficiency #2
deficiency photo before



CITY OF CHATFIELD'S INVESTMENT

CONTRACT SUM: Schwickert's Tecta America, by and through its subsidiaries and affiliates, shall perform the Work for seven thousand seven hundred twenty-seven dollars (**\$7,727.00**) in current funds, and if this Proposal is accepted by the Owner, Owner shall pay said sum as provided herein.

Total price including labor, materials, supplies & tax	\$7,727.00
TOTAL PROJECT COST	\$7,727.00

If this proposal is accepted by Owner, Owner shall pay said sum as provided herein.

The proposal sum indicated assumes all deficiencies are selected to be repaired. If all deficiencies are not accepted for repair and client/owner authorizes select deficiencies, contact Tecta America for pricing revisions.

This proposal is subject to revision or withdrawal by Tecta America until communication of acceptance. This proposal expires thirty (30) days after the date stated above, if not earlier accepted, revised or withdrawn.

Customer warrants he/she has personally read and understands the terms and conditions on the following page(s) of this proposal, and that any contract between the parties is subject to these terms and conditions.

The undersigned hereby accepts this Proposal, and agrees that this writing shall be a binding contract and authorizes Schwickert's Tecta America to proceed with the Work.

Owner/Customer:

Schwickert's Tecta America

By: _____

By: _____

Name: _____

Name: Daniel Schefers

Title: _____

Title: _____

Date: _____

Date: _____



TECTATRACKER

TERMS & CONDITIONS

ROOF MAINTENANCE & REPAIR PROPOSAL

1. These terms and conditions relate to the services being performed as described herein. If this work is being performed in accordance with a Master Agreement, then the terms and conditions of the master agreement will take precedence.

2. **Nature of Work.** Schwickert's Tecta America ("Tecta") shall furnish the labor and material to perform the work described herein. Tecta does not provide engineering, consulting or architectural services. Tecta is not responsible for location of roof drains, adequacy of drainage, ponding on the roof or structural conditions.

3. **Commencement of Work.** Customer warrants that the structures on which Tecta is to work are in sound condition and capable of withstanding normal activities of roofing construction, equipment and operations. Tecta's prosecution of the work indicates only that the surface of the deck appears satisfactory to Tecta to attach roofing materials.

4. **Availability of Site.** Tecta shall be provided with direct access to the work site for the passage of trucks and materials and direct access to the roof.

5. **Asbestos and Toxic Materials.** This Work is based on Tecta not coming into contact with asbestos-containing or toxic materials. Tecta shall be entitled to reasonable compensation for all additional expenses incurred as a result of the presence of asbestos-containing or toxic materials at the work site. Customer agrees to indemnify Tecta from and against any liability, damages, losses, claims, demands or citations arising out of the presence of asbestos or toxic materials at the work site.

6. **Payment.** Unless stated otherwise on the face of this Work Order, Customer shall pay the invoiced amount within ten (10) days of receipt of the invoice. If completion of the Work extends beyond one month, Customer shall make monthly progress in accordance with the billed invoices. All sums not paid when due shall earn interest at the rate of 1-1/2% per month. Tecta shall be entitled to recover from Customer costs of collection, including attorney's fees, resulting from Customer's failure to make proper payment when due.

7. **Back charges.** No back charges or claims for payment of services or materials and equipment furnished by Customer to Tecta shall be valid unless previously authorized in writing by Tecta and unless written notice is given to Tecta within five (5) days of the event, act, or omission which is the basis of the back charge.

8. **Insurance.** Tecta shall carry worker's compensation, and commercial general liability insurance. Tecta will furnish a Certificate of Insurance, evidencing the types and amounts of its coverage's upon request. Moneys owed to Tecta shall not be withheld by reason of any damage or claim against Tecta covered by liability or property damage insurance maintained by Tecta.

9. **Interior Protection.** Customer acknowledges that roof work on an existing building may cause disturbance, dust or debris to fall into the interior. It is the customer's responsibility to remove

or protect property directly below the roof in order to minimize potential interior damage. Customer agrees to hold Tecta harmless from claims of tenants who were not so notified and did not provide protection.

10. **Fumes and Emissions.** Customer acknowledges that odors and emissions from roofing products may be released and noise will be generated as part of the roofing operations to be performed by Tecta. Customer shall be responsible for interior air quality, including controlling mechanical equipment, HVAC units, intake vents, wall vents, windows, doors and other openings to prevent fumes and odors from entering the building. Customer is aware that roofing products emit fumes, vapors and odors during the application process. Some people are more sensitive to these emissions than others. Customer shall hold Tecta harmless from claims from third parties relating to fumes and odors that are emitted during the normal roofing process.

11. **Warranty.** Tecta's work will be warranted by Tecta in accordance with its standard warranty, no other portions of the roof is warranted with the exception of those roofs still under a manufacturer's warranty. Tecta shall only be liable for work it has been specifically asked to perform. Tecta is not liable for the entire roof. Tecta is not guaranteeing any other areas of the roof beyond those it specifically repaired. Tecta is not responsible for any work performed by anyone or any company other than Tecta.

12. **Existing Conditions.** Tecta is not responsible for leakage due to the existing conditions of the roof or other portions of the building that have not yet been repaired by Tecta. While every attempt has been made by Tecta to resolve the leak condition, the roof may be experiencing numerous leak conditions and Tecta may be required to return to the roof to resolve these unforeseen conditions. Customers shall hold Tecta harmless for these unforeseen additional leak conditions. Tecta's warranty and liability only extends to the work performed by Tecta.

13. **Mold.** Tecta is committed to acting promptly so that roof leaks are not a source of potential interior mold growth. The Customer is responsible for monitoring any leak areas and for indoor air quality. Tecta is not responsible for indoor air quality. Customer shall hold harmless and indemnify Tecta from claims due to indoor air quality and resulting from water intrusion into the building. Customer agrees to indemnify and hold harmless Tecta from claims brought by tenants and third parties arising from mold growth.

14. **Indemnification.** To the fullest extent permitted by law, Tecta shall indemnify and hold harmless the customer, and all of their agents, officers, directors, and employees from and against all claims, damages, and losses directly caused by Tecta's work under this Work Order provided that any such claim, damage, loss or expense is caused in whole or in part, and only to the extent from a negligent act or omission of Tecta or anyone for whose work Tecta is responsible under this contract. **In no event shall such liability include indirect, incidental, special, exemplary, punitive, unmitigated, or consequential damages.**

ALLEN

ROOFING

CONSTRUCTION, INC.

WE'VE GOT YOU COVERED!

QUALITY WORKMANSHIP SINCE 1999

July 13, 2022

City of Chatfield
21 SE 2nd Ave
Chatfield Minnesota 55923

Waste Treatment Plant
88 Library Lane SW
Chatfield Mn 55923

ESTIMATE FOR INSTALLING THE DURO-LAST ROOFING SYSTEM

SCOPE OF WORK TO BE PERFORMED

We will remove the rock ballast from the roof and then sweep clean the EPDM membrane. We will remove the old metal edging. Then we will install the Duro Last Roofing System fastening into the concrete decking. We will take the material over the edges and install a metal edging. We will also install new curb and pipe flashings. We will hot air weld all seams together per manufactures specifications to make the roof one complete roofing system.

- *We strongly recommend doing the two adjoining roofs since they have a shared opening to the drains. Only doing 1 half and completing a roof tie in between the two, may create additional problems down the road having a tie in seam only feet from a roof drain.*

Estimated cost \$28,995

Duro Last color _____

Metal Edge Color _____

- Estimate does not include hauling or disposal of rock removed from roof top.

Estimate does not include unforeseen damage or Dumpster cost. Allen Roofing & Construction Inc. will not be held responsible for any future damage due to current or previous water damage or leaking that might result from but not limited to mold, damaged materials, layers of roofing materials not removed in the process of replacing the roof, incorrect ventilation, Etc. Property owner is responsible for any engineering or structural requirements, ventilation issues, all building permits and or city requirements, any and all asbestos abatement related issues and costs. Property owner is also responsible for any electrical, water, gas lines, utility lines, satellite dishes or any type of receiving equipment that may be in the way of the roofing process, and property owner shall have them marked out on the roof and ground prior to the start of the roof replacement and the property owner will be responsible for having any of them reconnected or aligned for signal at the property owners expense. We try our best to protect the landscaping but will not be liable for any damages. Property owner shall protect all of their personal belongings inside and outside the building from any damage during the roof replacement process. Allen Roofing & Construction Inc. will not be held responsible for any damage caused from vibration or building movement during the roofing process. Mechanics lien will be filed for unpaid balance of bill after 30 days. In the event it becomes necessary for Allen Roofing & Construction Inc. to commence an action or proceeding to collect any amount due under this contract, otherwise enforce this contract, or regarding any breach of this contract, Allen Roofing & Construction Inc. shall be entitled to recover from the property owner, in addition to any other damages, its costs and expenses, including reasonable attorney's fees. Payment of an invoice is due upon receipt, and past due balances shall be subject to a late payment penalty charge at the rate of 1.5% per month (i.e., 18" per annum). We may be driving a lift or dump wagon around the yard for safety of working on the roof and for getting material onto and off of the roof, if the ground is soft, we might leave ruts that the property owner be responsible for. Property owner gives Allen Roofing & Construction Inc. permission to use photos of the project for advertising purposes including on social media sites. ***Due to current supply issues and unforeseeable price increases in the construction industry: If there is an increase in actual costs of material(s) to the contractor in excess of 3% when materials are delivered onsite, the price set forth in this estimate shall be increased by a change order to reflect the additional costs and added to the final cost of the project.

Estimate good for 20 days

By signing below, the property owner agrees to be bound to the terms and conditions set forth above.

_____, Date: _____ 40% down upon signing balance
Please sign here due upon final invoice



MEMORANDUM

TO: CHATFIELD CITY COUNCIL
FROM: JOEL YOUNG, CITY CLERK
SUBJECT: CITY ADMINISTRATOR POSITION
DATE: 07/14/22
CC:

Action Requested: Adopt the attached resolution, requesting a new proposal from the City Charter Commission.

Background Information: During a recent meeting with Councilor Pam Bluhm, Councilor Bluhm asked me if it would be possible to make a slight change to the most recent proposal to create the City Administrator position and to resubmit it to the City Council for consideration. She explained that the use of the title “City Manager/Administrator” lacked clarity and might create confusion regarding the intent and authority of the position going forward. Since the proposal did not delegate the authority to hire and terminate employees, which is a central tenet of a classic manager position, she said, the word “manager” should not appear in the title of the position. Councilor Bluhm said that she would support the proposal if the word “manager” were removed from the proposal. She also said that she thinks it is important to create the city administrator position and would like to move this issue forward promptly.

Since Councilor Bluhm was on the prevailing side of the motion that failed to pass, she would have standing to bring this issue back for reconsideration, however, it has been determined that too much time has passed since that motion was originally considered, therefore, the process needs to start anew. Councilor Bluhm has requested that the City Council adopt the attached resolution and that it be promptly transmitted to the City Charter Commission.

A Resolution in Response to a Proposal by the Chatfield City Charter Commission

Whereas, the City Charter Commission has submitted a proposal to the City Council to amend the City Charter by ordinance in such a way as to create a chief administrative officer position entitled City Manager/Administrator, and

Whereas, the proposal failed to earn the unanimous consent of the City Council by one vote, and

Whereas, the prevailing negative vote on the matter was based on the concern that the title of “City Manager/Administrator” lacked clarity and might create confusion regarding the actual intent of the position, and

Whereas, all five members of the City Council, together with the Mayor, believe that a similar proposal would earn unanimous consent of the City Council if it were submitted without any reference to the word “manager” and with the title “City Administrator,” and

Whereas, the only method by which this matter can be considered again by the City Council is if the City Charter Commission submits a new proposal,

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Chatfield to respectfully request that the City Charter Commission submit a new proposal for consideration at its earliest convenience, and **BE IT FURTHER RESOLVED** that the proposal be identical to the most recent proposal, striking out the word “manager” wherever it might have appeared.

Ordinance No. 459

AN ORDINANCE OF THE CITY OF CHATFIELD, MINNESOTA, RELATING TO THE CITY CHARTER OF THE CITY OF CHATFIELD, MINNESOTA; ADOPTING CERTAIN AMENDMENTS THERETO AS RECOMMENDED BY THE CHATFIELD CHARTER COMMISSION; AMENDING CHAPTER 3, BY ADDING A SECTION 10 THERETO; AMENDING CHAPTER 4 BY ADDING SECTIONS NUMBERED 16.5 AND 19.5 THERETO; AMENDING THE PROVISIONS OF CHAPTER 4, SECTIONS 14 AND 19; REPEALING THE PROVISIONS OF CHAPTER 4, SECTIONS 17 and 22; AMENDING THE PROVISIONS OF CHAPTER 7, SECTION 34.

Be it ordained by the City Council of the City of Chatfield, Minnesota:

Section 1. The provisions of the Chatfield City Charter, Chapter 3, are amended by adding a Section 10 to read:

Section 10. - Interference with Administration. Except for the purpose of inquiry and investigation, the council and its members shall deal with the city manager/administrator, administrative officers and employees under the jurisdiction of the city manager/administrator solely through the city manager/administrator, and neither the council or any council member shall give an order to any subordinate of the city manager/administrator publicly or privately.

Section 2. The provisions of the Chatfield City Charter, Chapter 4, Section 14, are amended to read:

Section 14. - The Mayor. The Mayor shall be recognized as the official head of the city for all ceremonial purposes, and by the governor for military purposes.

Section 3. The provisions of Chapter 4 of the Chatfield City Charter are amended by adding a Section 16.5 to read as follows:

Section 16.5. - City Manager/Administrator. The city manager/administrator shall be the chief administrative officer of the city. The city manager/administrator shall be chosen by the council solely on the basis of training, experience, and administrative qualifications; and, will serve in an advisory and consulting capacity as a special assistant to the mayor and city council.

The city manager/administrator shall be appointed for an indefinite term and may be removed by an affirmative majority vote of the council at any time. If removed at any time after one year of service, the city manager/administrator may demand written charges and a public hearing before

the city council prior to the date which his/her final removal shall take effect; but, pending and during such hearing the city council may suspend the city manager/administrator from his/her office. During any absence or disability of the city manager/administrator, the duties of his/her office shall be performed by a qualified person designated by the city council.

Subject to the provisions of this charter, and any other regulation consistent therewith which may be adopted by the city council, the city manager/administrator shall oversee and coordinate the administrative functions and operations of the various departments, divisions and services of the city government, except the Library Department. The duties and responsibilities of the city manager/administrator shall be:

- A. To see that this charter, and the laws, ordinances, and resolutions of the city are enforced;
- B. To attend all meetings of the city council, with the right to take part in the discussions but having no vote;
- C. To recommend to the city council for adoption such measures as may be deemed necessary for the welfare of the people and efficient administration of the affairs of the city;
- D. To keep the city council fully advised as to financial conditions and needs of the city, and to prepare and submit to the city council for its consideration an annual budget and capital improvements program;
- E. To oversee all matters of employment and enforcement of personnel policies, including the recommendation of appointment and removal of the city clerk, all heads of departments and all subordinate officers and employees in the departments, except that the Library Director and Library staff will be appointed and managed by the Library Board of Trustees.
- F. To perform such other duties as may be prescribed by this charter or required by ordinances or resolutions enacted by the city council.

Section 4. The provisions of Chapter 4, Section 17, of the Charter ("City Clerk") are repealed.

Section 5. The provisions of Chapter 4, Section 19, of the Charter are amended to read:

Section 19. - Police Department. Dissolution of the police department shall require a majority vote of the qualified voters of the city.

Section 6. The provisions of Chapter 4 of the Charter are amended by adding a Section 19.5 to read as follows:

Section 19.5. - Subordinate Officers. There shall be a city clerk, finance officer, zoning administrator, economic development coordinator, preservation officer, cable television

administrator, police chief, and other such officers subordinate to the city manager/administrator as the city council may authorize. All such officers shall be subject to the direction of the city manager/administrator. The city council may by ordinance abolish offices which have been created by ordinance and may combine the duties of various offices as it sees fit. The Library Director shall report directly to the Library Board of Trustees.

Section 7. The provisions of Chapter 4, Section 22 of the Charter ("Economic Development Coordinator") are repealed.

Section 8. The provisions of Chapter 7, Section 34 of the Charter are amended to read:

Section 34. - Tax levy.

It shall be the duty of the city manager/administrator to prepare and submit to the city council at its first regular meeting in August each year, a detailed estimate of the taxes required to be levied for all city purposes for the ensuing year together with a suggested form of resolution making such levy. The city council shall determine the amount of taxes to be levied and adopt such tax levy resolution and the city clerk shall transmit the tax levy to the county auditor in compliance with state statute. No tax shall be invalid by reason of any informality in the manner of levying same nor because the amount levied shall exceed the amount required to be raised for the special purpose or which it was levied. It shall be the duty of the heads of the various departments of the city to file with the city manager/administrator an estimate of the receipts and disbursements of such department for the ensuing fiscal year, on or before the first day of July in each year, to assist the city council in determining the amount of taxes to be levied. After the adoption of the preliminary budget and levy for the ensuing year, it shall be the duty of the city clerk to publish the estimated departmental budget once in the official newspaper of the city- not later than the first day of October following the filing of such estimates with the city clerk.

Section 9. This ordinance shall be effective 90 days following its publication.

Passed and adopted by the City Council this 28th day of March, 2022.

By:

Attest:

Its Mayor

Its City Clerk

