

**CITY OF CHATFIELD COMMON COUNCIL**  
**AGENDA**  
**April 11, 2022 7:00 P.M**

- I. Chatfield City Council – April 11, 2022 – 7:00 p.m. – City Council Chambers
1. Consent Agenda:
    - A. Approval of minutes of prior meetings.
    - B. Approve payment of claims.
    - C. Approve a raffle permit to Chatfield Lions Club – September 9, 2022.
    - D. Approve and accept donation of \$15,000 from the Firefighters Activities Association to be deposited in the Fire Department Capital Goods Fund.
    - E. Approve a raffle permit to the Chatfield Ambulance Activities Association – July 14, 2022.
  2. S.C.S. Report:
    - A. Approve replacement of Zip-Line at swimming pool
    - B. Approve installation of concrete at Mill Creek Park.
    - C. Approve maintenance of Band Shell in City Park.
    - D. Consider hire of seasonal help.
    - E. Consider sale of Lonestone Park equipment.
    - F. Accept retirement notice from Bill DuBord and authorize the process to fill the position.
    - G. Presentation of Wastewater Operation's Award.
  3. Committee Reports:
    - A. Personnel-Budget Committee
    - B. Public Works Committee
  4. Mayor's Report:
  5. Clerk's Report:
    - A. Approve proposal to upgrade firewalls.
    - B. Earth Day – April 23
  6. Roundtable
  7. Adjourn.
  8. Meeting Notices:
    - A. Personnel / Budget Committee (Councilors Novotny & Urban) 4:30 p.m.
    - B. Public Works Committee (Councilors Novotny & Urban) 5:30 p.m.

**CITY OF CHATFIELD  
COMMON COUNCIL  
MEETING MINUTES**

**Monday, March 28, 2022**

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The Common Council of the City of Chatfield met in regular session on Monday, March 28, 2022. Mayor Russ Smith presided and called the regular meeting to order at 7:00 PM

**Members Present:** Councilor Paul Novotny, Councilor Joshua Broadwater, Councilor Mike Urban, Mayor Russell Smith, Councilor Dave Frank, and Councilor Pam Bluhm.

**Members absent:** None.

**Others Present:** Jason Boynton, Karen Reisner, Brian Burkholder, Rick Irish, and Joel Young.

### Consent Agenda

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**Councilor Mike Urban entered a motion, with a second by Councilor Paul Novotny,** to adopt the consent agenda which included the following items:

1. March 14, 2022 Meeting Minutes
2. Approve payment of claims
3. Approve Agriculture Land Lease

**Ayes:** Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

**Nays:** None

**Motion carried.**

### Audit Presentation

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Jason Boynton of Smith, Schafer, & Associates, LTD. presented the 2021 Audit for the City of Chatfield. He reported a clean audit with no exceptions.

Copies of the Audit and the Annual Budget Book & Reference guide can be found online or in the Clerk's office.

### Accept Audit and Financial Statements

**Councilor Joshua Broadwater entered a motion, with a second by Councilor Dave Frank,** to accept the Audit and Financial Statements as presented.

**Ayes:** Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

**Nays:** None

**Motion carried.**

### City Charter Considerations

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Second/Final Considerations of Charter Amendments require a unanimous vote in order to pass.

### Second Consideration Ordinance 458 – Elimination of Health Officer Ordinance Proposal

**Councilor Paul Novotny entered a motion, with a second by Councilor Mike Urban,** to approve the second consideration of Ordinance 458 - Elimination of Health Officer.

**Ayes:** Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

**Nays:** None  
**Motion carried.**

#### *Publication of Ordinance 458 Elimination of Health Officer Ordinance Proposal*

**Councilor Mike Urban entered a motion, with a second by Councilor Dave Frank,** to approve the publication of Ordinance 458 - Elimination of Health Officer.

**Ayes:** Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

**Nays:** None

**Motion carried.**

#### *Second Consideration Ordinance 459 – City Manager/Administrator*

**Councilor Joshua Broadwater entered a motion, with a second by Councilor Paul Novotny,** to approve the second consideration Ordinance 459- City Manager/Administrator

**Ayes:** Councilors: Novotny, Broadwater, Urban, and Frank

**Nays:** Councilor: Bluhm

**Motion failed.**

#### *Ordinance 460 – Zoning Amendment*

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This zoning amendment will provide that "Athletic and Health club Businesses" and "Large Animal Veterinary Clinics" are permitted uses in the Light Industrial (I-1) zoning district.

#### *Second Consideration*

**Councilor Paul Novotny entered a motion, with a second by Councilor Joshua Broadwater,** to approve the second consideration of Ordinance 460 - Zoning Amendment that provides that "Athletic and Health club Businesses" and "Large Animal Veterinary Clinics" are permitted uses in the Light Industrial (I-1) zoning district.

**Ayes:** Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

**Nays:** None

**Motion carried.**

#### *Publication*

**Councilor Paul Novotny entered a motion, with a second by Councilor Dave Frank,** to approve the publication of Ordinance 460 - Zoning Amendment that provides that "Athletic and Health club Businesses" and "Large Animal Veterinary Clinics" are permitted uses in the Light Industrial (I-1) zoning district.

**Ayes:** Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

**Nays:** None

**Motion carried.**

#### *S.C.S. Report*

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The city was awarded an Emerald Ash Borer (EAB) Grant. There are about 150 Ash trees remaining that are the city's responsibility. Full removal of these trees will cost about \$96000 dollars. The amount awarded was \$5000. The grant stipulates that with every tree removed another tree has to be planted. \$5000 will not go very far for the project and Superintendent of City Services Brian Burkholder would like to deny the acceptance of the funds.

Tree City USA has recognized us for being a tree city for 30 years.

The streets have been swept.

## Committee Report

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### *Public Services Committee*

Councilors Frank and Bluhm were present for the Public Services Committee meeting. Topics included:

1. Garbage bag prices going up and other garbage related issues
2. City wide clean up

**Councilor Paul Novotny entered a motion, with a second by Councilor Mike Urban,** to approve City Wide Clean-up on May 9, 2022.

**Ayes:** Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

**Nays:** None

**Motion carried.**

There will be a few changes with pick-up for the event. Mattresses and box springs will no longer be accepted. Stickers will be needed for those items, and they will be picked up at a different time. Please call Bill Hanson for more details.

### *Park & Recreation Committee*

Councilors Broadwater and Frank were in attendance. Topics included:

1. Walking bridge over Mill Creek

**Councilor Paul Novotny entered a motion, with a second by Councilor Joshua Broadwater,** the resolution authorizing submission of an outdoor recreation grant application.

**Ayes:** Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

**Nays:** None

**Motion carried.**

2. Bandshell improvements
3. Mountain biking trails proposal
4. Punch cards for the pool
5. Concrete/Blacktop around dugouts, bleachers, and shelter at Mill Creek Park
6. Pool zip line
7. Lone Stone Playground Equipment sale
8. We will not be able to replace the mower this year.

## Mayor's Report

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Mayor Smith has heard complaints and concerns from several people about signs that are posted on HWY 52 about four miles north of town. He stated that the city has authority over these signs. We cannot do anything about them.

## Clerk's Report

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### *Consider resolution to close the Swimming Pool Construction Fund*

**Councilor Dave Frank entered a motion, with a second by Councilor Joshua Broadwater,** to approve **A Resolution to Close Obsolete Fund Accounts**

**Whereas,** the City of Chatfield maintains a fund accounting system that segregates cash according to the source and use of that cash, and

**Whereas,** it is necessary to create certain Fund Accounts from time to time as the need arises, and to close certain Accounts as those needs disappear, and

**Whereas,** there is no longer a need to maintain an Account for various activities as indicated below,



**NOW THEREFORE BE IT RESOLVED** that the Common Council of the City of Chatfield authorizes the closure of the following Funds, and the transfer of remaining cash, if any, to the appropriate Fund as named:

1. Close Fund #440, the Swimming Pool Construction Fund, and deposit any remaining cash in Fund #340, 2018A Pool Debt Service Fund.

**Ayes:** Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

**Nays:** None

**Motion carried.**

#### *Pay Equity Compliance Certification*

The city has received notification from Minnesota Management and Budget of compliance with the Local Government pay Equity Act.

#### *Approve Agreement with RFGI Collections*

From time to time, bills for services the city renders go unpaid and the services of a collection agency are needed. Staff is recommending approval of an agreement with RFGI Collections for those services.

**Councilor Mike Urban entered a motion, with a second by Councilor Paul Novotny,** to approve an agreement with RFGI Collections.

**Ayes:** Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

**Nays:** None

**Motion carried.**

#### *Approve payment of LHB Invoice #14*

LHB, Inc. has submitted an invoice for construction administration for the Center for the Arts project in the amount of \$14,906.64.

**Councilor Paul Novotny entered a motion, with a second by Councilor Joshua Broadwater,** to approve payment of LHB Invoice #14 in the amount of \$14,906.64.

**Ayes:** Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

**Nays:** None

**Motion carried.**

#### *Roundtable*

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Councilor Mike Urban mentioned the conversion of two intersections along Hwy 30 to four way stops. Be on the lookout for those changes.

#### *Adjourn*

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**Councilor Mike Urban entered a motion, with a second by Councilor Pam Bluhm,** to adjourn

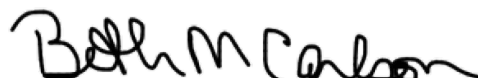
**Ayes:** Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

**Nays:** None

**Motion carried.**

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Russ Smith, Mayor



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Beth Carlson, Deputy Clerk



City of Chatfield  
Batch Listing - Unposted Summary  
Current Period: March 2022  
2022 03ADM01

03/30/22 9:30 AM  
Page 1

Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
<b>Vendor TASC</b>						
111828	03/29/2	E 100-41500-310	City Clerk	Other Professional Servic	\$15.00	COBRA - ADMINISTRATION FEE
<b>Vendor TASC</b>					\$15.00	
<b>Vendor UNITED STATES POSTAL SERVICE</b>						
056225		E 603-49500-322	Refuse/Garbage (	Postage	\$84.98	UTILITY BILL POSTAGE ALLOCATION
		E 602-49450-322	Sewer (GENERAL)	Postage	\$307.33	UTILITY BILL POSTAGE ALLOCATION
		E 601-49400-322	Water Utilities (GE	Postage	\$97.46	UTILITY BILL POSTAGE ALLOCATION
<b>Vendor UNITED STATES POSTAL SERVICE</b>					\$489.77	
Batch Name 2022 03ADM01					\$504.77	
					\$504.77	

([BatchID] in (17179))



## City of Chatfield

## Batch Listing - Unposted Summary

Current Period: March 2022

2022 03FPR03

03/31/22 2:59 PM

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Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
<b>Vendor CHATFIELD PUBLIC LIBRARY</b>						
111829	03/31/2	G 910-21728			\$125.00	SCRIP GAS CARDS
	03/31/2	R 211-45500-3620	Libraries (GENERA		-\$125.00	SCRIP GAS CARDS
					\$0.00	
<b>Vendor CHATFIELD PUBLIC LIBRARY</b>						
<b>Vendor DELTA DENTAL</b>						
111830	RIS000	G 910-21711			\$108.48	SCHLICHTER - FAMILY
	RIS000	G 910-21711			\$32.74	COE - EE
	RIS000	G 910-21711			\$108.48	ERICKSON - FAMILY
	RIS000	G 910-21711			\$32.74	HYKE - EE
	RIS000	G 910-21711			\$32.74	IRISH - EE
	RIS000	G 910-21711			\$108.48	PRIEBE - FAMILY
	RIS000	G 910-21711			\$108.48	KEIGLEY - FAMILY
<b>Vendor DELTA DENTAL</b>					\$532.14	
<b>Vendor EFTPS</b>						
111831	133276	G 910-21703			\$4,306.18	SOC SEC
	133276	G 910-21709			\$1,437.64	MEDICARE
	133276	G 910-21701			\$4,683.30	FEDERAL WH
<b>Vendor EFTPS</b>					\$10,427.12	
<b>Vendor EMPOWER</b>						
111832	984552	G 910-21719			\$125.00	INVEST - SCHLICHTER
	984552	G 910-21719			\$117.26	INVEST - IRISH
	984552	G 910-21719			\$99.68	INVEST - CARLSON
	984552	G 910-21719			\$140.58	INVEST - BURKHOLDER
	984552	G 910-21719			\$82.19	INVEST - PRIEBE
	984552	G 910-21719			\$237.92	INVEST - DUBORD
	984552	G 910-21719			\$50.00	INVEST - HYKE
	984552	G 910-21719			\$25.00	INVEST - WANGEN
<b>Vendor EMPOWER</b>					\$877.63	
<b>Vendor MN DEPART. OF REV./WH TAX</b>						
111833	1-372-2	G 910-21702			\$2,189.78	STATE TAX WH
<b>Vendor MN DEPART. OF REV./WH TAX</b>					\$2,189.78	
<b>Vendor NCPERS GROUP LIFE INSURANCE</b>						
	042022	G 910-21707			\$16.00	LIFE INSURANCE - SCHLICHTERD
	042022	G 910-21707			\$16.00	LIFE INSURANCE - CARLSON
	042022	G 910-21707			\$16.00	LIFE INSURANCE - IRISH
	042022	G 910-21707			\$16.00	LIFE INSURANCE - MILIANDER
	042022	G 910-21707			\$16.00	LIFE INSURANCE - SCHLICHTERS
	042022	G 910-21707			\$16.00	LIFE INSURANCE - WANGEN
	042022	G 910-21707			\$16.00	LIFE INSURANCE - YOUNG
<b>Vendor NCPERS GROUP LIFE INSURANCE</b>					\$112.00	
<b>Vendor PERA</b>						
111834	SOMPE	G 910-21705			\$4,380.16	PERA - POLICE
	SOMPE	G 910-21704			\$4,853.20	PERA - CITY COORDINATED
<b>Vendor PERA</b>					\$9,233.36	
Batch Name 2022 03FPR03					\$23,372.03	
					\$23,372.03	

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Current Period: April 2022  
2022 04ADM01

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Check							
Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments	
<b>Vendor CHATFIELD COMMERCIAL CLUB</b>							
056227	2022 0	E 100-41100-205	Legislative	Service Incentives/Rewa	\$250.00	EMPLOYEE SERVICE AWARD	
<b>Vendor CHATFIELD COMMERCIAL CLUB</b>					\$250.00		
Batch Name 2022 04ADM01					\$250.00		
					\$250.00		

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# City of Chatfield

## Batch Listing - Unposted Summary

Current Period: April 2022

2022 04FA01

04/07/22 11:02 AM

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Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
<b>Vendor ANDY OCONNOR</b>						
1		E 614-49840-302	Cable TV (GENER	Contracted Help	\$1,250.00	CCTV ADMIN CONTRACT - MAR 2022
<b>Vendor ANDY OCONNOR</b>					\$1,250.00	
<b>Vendor AT&amp;T MOBILITY</b>						
040320		E 100-42110-321	Police Administrati	Telephone	\$44.60	507.272.5386 POLICE 873
040320		E 100-42110-321	Police Administrati	Telephone	\$44.60	507.272.5382 POLICE 872
040320		E 100-42110-321	Police Administrati	Telephone	\$49.62	507.272.5506 POLICE CHIEF
040320		E 230-42270-321	Ambulance	Telephone	\$49.62	507.513.5925 AMBULANCE
040320		E 100-42110-218	Police Administrati	Confiscation/Forfeitures	\$38.23	507.513.5937 POLICE AIR CARD
040320		E 100-42110-320	Police Administrati	Communications (GENER	\$38.23	507.513.5954 POLICE AIR CARD
040320		E 230-42270-321	Ambulance	Telephone	\$49.62	507.513.5974 AMBULANCE
040320		E 100-45200-321	Parks (GENERAL)	Telephone	\$39.09	507.551.8045 RINK CAMERA
040320		E 220-42280-321	Fire Department *	Telephone	\$49.62	507.884.4423 FIRE
<b>Vendor AT&amp;T MOBILITY</b>					\$403.23	
<b>Vendor BANYON DATA SYSTEMS</b>						
001626		E 602-49450-435	Sewer (GENERAL)	Licences, Permits and Fe	\$420.00	1/1 UB SUPPORT
001626		E 601-49400-435	Water Utilities (GE	Licences, Permits and Fe	\$420.00	1/2 UB SUPPORT
001626		E 100-41500-435	City Clerk	Licences, Permits and Fe	\$295.00	INVOICE BILL SUPPORT
001626		E 100-41500-435	City Clerk	Licences, Permits and Fe	\$840.00	PAYROLL SUPPORT
001626		E 100-41500-435	City Clerk	Licences, Permits and Fe	\$840.00	FUND SUPPORT
<b>Vendor BANYON DATA SYSTEMS</b>					\$2,815.00	
<b>Vendor BATTERIES PLUS</b>						
P50193		E 602-49450-404	Sewer (GENERAL)	Repairs/Maint Equipment	\$207.25	POWPSH-1280F2
<b>Vendor BATTERIES PLUS</b>					\$207.25	
<b>Vendor BLACKSTONE PUBLISHING</b>						
203139		E 211-45500-593	Libraries (GENERA	Cap. Outlay-Non Print M	\$182.38	CUSTOMER ID 168011
203251		E 211-45500-593	Libraries (GENERA	Cap. Outlay-Non Print M	\$40.00	CUSTOMER ID 168011
<b>Vendor BLACKSTONE PUBLISHING</b>					\$222.38	
<b>Vendor CEDA</b>						
MAR 31		E 240-46500-310	Economic Dev (GE	Other Professional Servic	\$11,570.00	ECONOMIC DEV SUPPORT SERVICES -
<b>Vendor CEDA</b>					\$11,570.00	
<b>Vendor CHATFIELD CENTER FOR THE ARTS</b>						
2022-0		E 454-43200-310	Construction Fund	Other Professional Servic	\$5,355.85	UTIL REIMB - MN ENERGY FEB/MAR
APR 20		E 250-46630-310	Community Dev -	Other Professional Servic	\$3,333.33	EDA & CCA MONTHLY LEASE 09/2021-0
2022-0		E 454-43200-310	Construction Fund	Other Professional Servic	\$1,802.67	UTIL REIMB - PEOPLES
<b>Vendor CHATFIELD CENTER FOR THE ARTS</b>					\$10,491.85	
<b>Vendor CHATFIELD PARTS HOUSE</b>						
842057		E 220-42280-404	Fire Department *	Repairs/Maint Equipment	\$5.99	OIL
<b>Vendor CHATFIELD PARTS HOUSE</b>					\$5.99	
<b>Vendor CREATIVE PRODUCT SOURCING</b>						
144888		E 100-42110-211	Police Administrati	Program Expenses	\$821.24	DARE TEES BEANY MEDALLION PIN
136642		E 100-42110-211	Police Administrati	Program Expenses	\$287.69	DARE MERCH - 2020
<b>Vendor CREATIVE PRODUCT SOURCING</b>					\$1,108.93	
<b>Vendor DAMON LUECK</b>						
1159		E 614-49840-302	Cable TV (GENER	Contracted Help	\$875.00	MAR 2022 ADMIN @70% 1250.00
1159		E 614-49840-302	Cable TV (GENER	Contracted Help	\$1,250.00	10/2021-08/2022 CCTV TECH COORD
<b>Vendor DAMON LUECK</b>					\$2,125.00	



# City of Chatfield

## Batch Listing - Unposted Summary

Current Period: April 2022

2022 04FA01

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Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
<b>Vendor DAVE JOHNSON</b>						
2022ST	E 614-49840-331	Cable TV (GENER	Travel Expenses		\$229.50	STATE WRESTLING PARKING & MILEA
					\$229.50	
<b>Vendor DAVE JOHNSON</b>						
<b>Vendor DEED</b>						
APR 20	E 361-46620-600	Revolving Loan Fu	Debt Srv Principal (GENE		\$641.91	CDAP-18-0018-H-FY19 EZ FABIV
APR 20	E 361-46620-610	Revolving Loan Fu	Interest		\$127.74	#CDAP-13-0031-H-FY14 CHAT EDA/EZ
APR 20	E 361-46620-600	Revolving Loan Fu	Debt Srv Principal (GENE		\$1,844.78	#CDAP-13-0031-H-FY14 CHAT EDA/EZ
APR 20	E 361-46620-610	Revolving Loan Fu	Interest		\$76.28	CDAP-18-0018-H-FY19 EZ FABIV
					\$2,690.71	
<b>Vendor DEMCO</b>						
710429	E 211-45500-200	Libraries (GENERA	Office Supplies (GENERA		\$197.12	
					\$197.12	
<b>Vendor FIRE SAFETY USA, INC</b>						
158130	E 221-42280-580	Fire Department *	Cap. Outlay-Other Equip		\$10,004.08	TURNOUT GEAR
					\$10,004.08	
<b>Vendor GRANICUS</b>						
149976	E 100-41500-438	City Clerk	Internet Expenses		\$121.55	ENCODING SOFTWARE
149976	E 100-41500-438	City Clerk	Internet Expenses		\$273.49	OPEN PLATFORM SUITE
149976	E 100-41500-438	City Clerk	Internet Expenses		\$528.75	MEETING EFFICIENCY SUITE
149976	E 100-41500-438	City Clerk	Internet Expenses		\$534.82	GOV TRANSPARENCY SUITE
149976	E 100-41500-438	City Clerk	Internet Expenses		\$57.88	UPGRADE TO SDI 720P
149727	E 801-49950-500	Reserve Fund Sha	Cap. Outlay-GENERAL		\$3,675.00	GOVACCESS - PIONEER WEBSITE Y3 0
					\$5,191.49	
<b>Vendor GRAYBAR ELECTRIC COMPANY, INC.</b>						
932610	E 100-43100-404	Street Maintenanc	Repairs/Maint Equipment		\$2,015.43	STREET LIGHT HEAD REPLACEMENT
932626	E 100-43100-404	Street Maintenanc	Repairs/Maint Equipment		\$1,877.00	STREET LIGHT HEAD REPLACEMENT
932626	E 100-43100-404	Street Maintenanc	Repairs/Maint Equipment		-\$2,015.43	STREET LIGHT HEAD REPLACEMENT C
					\$1,877.00	
<b>Vendor GRAYBAR ELECTRIC COMPANY, INC.</b>						
<b>Vendor JOEL A. YOUNG</b>						
03/25/2	E 100-41500-331	City Clerk	Travel Expenses		\$53.82	REIMB - MILEAGE LEAGERSHIP GRP
03/25/2	E 100-41500-331	City Clerk	Travel Expenses		\$24.57	REIMB - MILEAGE RAEDI MTG
					\$78.39	
<b>Vendor LHB, INC.</b>						
200442	E 454-43200-310	Construction Fund	Other Professional Servic		\$14,906.64	PROJECT 200442.00 CCA - PHASE 2
					\$14,906.64	
<b>Vendor MAGNOLIA JOURNAL</b>						
255872	E 211-45500-591	Libraries (GENERA	Cap. Outlay-Magazines		\$30.00	
					\$30.00	
<b>Vendor MARCO TECHNOLOGIES LLC.</b>						
INV976	E 100-45200-435	Parks (GENERAL)	Licences, Permits and Fe		\$19.00	1 PARKS BUS PREM
INV981	E 100-42110-403	Police Administrati	Prev. Maint. Agreements		\$68.67	BCA FIREWALL MAIN TO 08/20/2022
INV976	E 100-45124-435	Swimming Pools -	Licences, Permits and Fe		\$9.50	1 POOL EXCHANGE ON LINE + ACTIVE
INV976	E 100-43100-435	Street Maintenanc	Licences, Permits and Fe		\$19.00	1 MS BUS PREM
INV976	E 100-42110-435	Police Administrati	Licences, Permits and Fe		\$190.00	10 PD MS BUS PREM
INV976	E 220-42280-435	Fire Department *	Licences, Permits and Fe		\$19.00	1 FD BUS PREM
INV976	E 601-49400-435	Water Utilities (GE	Licences, Permits and Fe		\$19.00	1 WTR BUS PREM
INV976	E 240-46500-435	Economic Dev (GE	Licences, Permits and Fe		\$9.50	1 EDA EXCHANGE ON LINE + ACTIVE



# City of Chatfield

## Batch Listing - Unposted Summary

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	INV976	E 230-42270-435	Ambulance	Licences, Permits and Fe	\$38.00	2 AMB BUS PREM
	INV976	E 100-41910-435	Planning and Zoni	Licences, Permits and Fe	\$9.50	1 PLNG DEPT EXCHANGE ON LINE + A
	INV976	E 100-41500-435	City Clerk	Licences, Permits and Fe	\$85.50	4 MS BUS PREM & 1 VM EXCH + ACTI
	INV976	E 100-41100-435	Legislative	Licences, Permits and Fe	\$57.00	6 LEG EXCHANGE ON LIN P1 & ACTIV
	INV976	E 602-49450-435	Sewer (GENERAL)	Licences, Permits and Fe	\$38.00	2 WW BUS PREM
<b>Vendor MARCO TECHNOLOGIES LLC.</b>					<u>\$581.67</u>	
<b>Vendor MAYO CLINIC</b>						
	22-295	E 230-42270-415	Ambulance	Medical Services	\$334.66	PARAMEDIC INTERCEPT
<b>Vendor MAYO CLINIC</b>					<u>\$334.66</u>	
<b>Vendor OLMSTED COUNTY PROP REC &amp; LIC</b>						
		E 100-46630-457	Community Dev -	Property Tax	\$74.00	CTY RD 10 RP 51.29.34.062613 SCHO
		E 100-46630-457	Community Dev -	Property Tax	\$2,324.00	CTY RD 10 RP 51.32.22.062611 SCHO
<b>Vendor OLMSTED COUNTY PROP REC &amp; LIC</b>					<u>\$2,398.00</u>	
<b>Vendor PATHFINDER CRM, LLC</b>						
	222009	E 100-46323-310	Heritage Preservat	Other Professional Servic	\$3,250.00	HPC CONSULT SERV - 2022 2 QTR
	222010	E 454-43200-310	Construction Fund	Other Professional Servic	\$2,697.92	CCA PHASE II - MARCH 2022
<b>Vendor PATHFINDER CRM, LLC</b>					<u>\$5,947.92</u>	
<b>Vendor PLUNKETT PEST CONTROL</b>						
	746184	E 100-41940-401	Municipal Building	Repairs/Maint Buildings	\$274.70	GENERAL PEST CONTROL - 04/2022-0
<b>Vendor PLUNKETT PEST CONTROL</b>					<u>\$274.70</u>	
<b>Vendor RICK IRISH</b>						
	2022ST	E 614-49840-331	Cable TV (GENER	Travel Expenses	\$797.60	STATE WRESTLING PARKING & HOTE
<b>Vendor RICK IRISH</b>					<u>\$797.60</u>	
<b>Vendor SMITH SCHAFFER &amp; ASSOCIATES LTD</b>						
	6958	E 602-49450-301	Sewer (GENERAL)	Auditing and Acctg Servi	\$975.00	PROGRESS BILLING - FINAL
	6958	E 601-49400-301	Water Utilities (GE	Auditing and Acctg Servi	\$975.00	PROGRESS BILLING - FINAL
	6958	E 100-41500-301	City Clerk	Auditing and Acctg Servi	\$1,950.00	PROGRESS BILLING - FINAL
<b>Vendor SMITH SCHAFFER &amp; ASSOCIATES LTD</b>					<u>\$3,900.00</u>	
<b>Vendor SMITHSONIAN</b>						
	SM R13	E 211-45500-591	Libraries (GENERA	Cap. Outlay-Magazines	\$34.00	10026856427
<b>Vendor SMITHSONIAN</b>					<u>\$34.00</u>	
<b>Vendor THE CHATFIELD NEWS, LLC</b>						
	2183	E 443-43200-500	Construction Fund	Cap. Outlay-GENERAL	\$128.00	CONSTRUCTION BIDS
	2184	E 443-43200-500	Construction Fund	Cap. Outlay-GENERAL	\$128.00	ELECTRICAL BIDS
	2185	E 443-43200-500	Construction Fund	Cap. Outlay-GENERAL	\$128.00	WATER STORAGE IMP BIDS
<b>Vendor THE CHATFIELD NEWS, LLC</b>					<u>\$384.00</u>	
<b>Vendor THREADS CUSTOM APPAREL</b>						
	4358	E 230-42270-152	Ambulance	Clothing	\$40.00	EMT LOGO & PATCH SEWING
<b>Vendor THREADS CUSTOM APPAREL</b>					<u>\$40.00</u>	
<b>Vendor TK ELEVATOR CORPORATION</b>						
	ACIA-1	E 454-43200-500	Construction Fund	Cap. Outlay-GENERAL	\$4,433.03	50% INITIAL PROGRESS PAYMENT
<b>Vendor TK ELEVATOR CORPORATION</b>					<u>\$4,433.03</u>	
<b>Vendor TRI-COUNTY FIREFIGHTER S</b>						
	03/14/2	E 220-42280-208	Fire Department *	Training and Instruction	\$64.00	4 ATTENDEES - SPRING MTG
<b>Vendor TRI-COUNTY FIREFIGHTER S</b>					<u>\$64.00</u>	
<b>Vendor TRUCKIN AMERICA</b>						





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	000016	E 601-49400-500	Water Utilities (GE	Cap. Outlay-GENERAL	\$777.50	BEDLINER - WATER PICKUP
<b>Vendor TRUCKIN AMERICA</b>					\$777.50	
<b>Vendor US BANK ONE CARD</b>						
	03-25-2	E 100-41100-430	Legislative	Miscellaneous (GENERAL	\$116.90	COTW FOOD
	03-25-2	E 100-42110-404	Police Administrati	Repairs/Maint Equipment	\$20.00	CRAMERS - CAR WASH 2
	03-25-2	E 801-45200-580	Parks (GENERAL)	Cap. Outlay-Other Equip	\$875.10	KIRBY BUILT - BUSS MEMORIAL BENC
	03-25-2	E 601-49400-322	Water Utilities (GE	Postage	\$5.10	USPS - WATER SAMPLE POSTAGE
	03-25-2	E 211-45500-591	Libraries (GENERA	Cap. Outlay-Magazines	\$14.97	WOMANS DAY
	03-25-2	E 100-41100-309	Legislative	Conference Expense	\$20.00	SEMLM - BLUHM
	03-25-2	E 100-42700-210	Animal Control - L	Operating Supplies (GEN	\$105.30	JP COOKE - PET TAGS
	03-25-2	E 100-41500-430	City Clerk	Miscellaneous (GENERAL	\$8.32	CABIN - AUDIT PREVIEW
	03-25-2	E 100-41500-309	City Clerk	Conference Expense	\$399.00	LMC - YOUNG
	03-25-2	E 100-41500-309	City Clerk	Conference Expense	\$575.00	LMC - MCMA - YOUNG
	03-25-2	E 100-41500-309	City Clerk	Conference Expense	\$295.00	MCFOA - WANGEN
	03-25-2	E 100-41100-309	Legislative	Conference Expense	\$399.00	LMC - BLUHM
	03-25-2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$55.50	OC HAZ WASTE
<b>Vendor US BANK ONE CARD</b>					\$2,889.19	
<b>Vendor VFW POST 6913</b>						
	03/25/2	E 100-41100-430	Legislative	Miscellaneous (GENERAL	\$757.44	FLAGS
<b>Vendor VFW POST 6913</b>					\$757.44	
<b>Vendor WM HANSON WASTE REMOVAL</b>						
	31072	E 100-45200-384	Parks (GENERAL)	Refuse/Garbage Disposal	\$174.47	GARBAGE SERVICE - FIRE HALL
	31072	E 603-49500-384	Refuse/Garbage (	Refuse/Garbage Disposal	\$12,937.48	GARBAGE SERVICE - 1,174 P/U @ 11.
	31072	E 100-41940-384	Municipal Building	Refuse/Garbage Disposal	\$47.71	GARBAGE SERVICE - CITY HALL
	31072	E 603-49500-384	Refuse/Garbage (	Refuse/Garbage Disposal	\$2,193.87	GARBAGE SERVICE - FUEL SURCHARG
	31072	E 602-49450-384	Sewer (GENERAL)	Refuse/Garbage Disposal	\$229.00	GARBAGE SERVICE - WWTP
	31072	E 603-49500-384	Refuse/Garbage (	Refuse/Garbage Disposal	\$2,092.16	GARBAGE SERVICE - OC ENVIRON FEE
<b>Vendor WM HANSON WASTE REMOVAL</b>					\$17,674.69	
Batch Name 2022 04FA01					\$106,692.96	
<b>Vendor AIRGAS</b>						
	912403	E 230-42270-210	Ambulance	Operating Supplies (GEN	\$11.61	OXYGEN
	912379	E 230-42270-210	Ambulance	Operating Supplies (GEN	\$86.77	OXYGEN
<b>Vendor AIRGAS</b>					\$98.38	
<b>Vendor ARAMARK</b>						
	256000	E 100-41940-401	Municipal Building	Repairs/Maint Buildings	\$282.67	RUG SERVICE
<b>Vendor ARAMARK</b>					\$282.67	
<b>Vendor BSN SPORTS</b>						
	305078	E 100-45200-210	Parks (GENERAL)	Operating Supplies (GEN	\$384.22	MYLEC OFFICIAL PRO STEEL GOAL,4X
<b>Vendor BSN SPORTS</b>					\$384.22	
<b>Vendor CENEX FLEET FUELING</b>						
	232383	E 100-43100-212	Street Maintenanc	Vehicle Operating Suppli	\$59.62	STREET 2
	232383	E 602-49450-212	Sewer (GENERAL)	Vehicle Operating Suppli	\$104.20	WWTP 1 - SCHLICHTER
	232383	E 230-42270-212	Ambulance	Vehicle Operating Suppli	\$331.88	471A
	232383	E 230-42270-212	Ambulance	Vehicle Operating Suppli	\$65.77	471B
	232383	E 602-49450-212	Sewer (GENERAL)	Vehicle Operating Suppli	\$307.16	WWTP 2 - IRISH
	232383	E 220-42280-212	Fire Department *	Vehicle Operating Suppli	\$57.73	FIRE TANKER 5
	232383	E 220-42280-212	Fire Department *	Vehicle Operating Suppli	\$28.53	FIRE GRASS RIG
	232383	E 100-42110-212	Police Administrati	Vehicle Operating Suppli	\$311.88	POLICE SQUAD 2





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	232383	E 100-42110-212	Police Administrati	Vehicle Operating Suppli	\$97.33	POLICE SQUAD 1-CHIEF
	232383	E 100-43100-212	Street Maintenanc	Vehicle Operating Suppli	\$239.52	STREET3 50% - DUBORD
	232383	E 100-42110-212	Police Administrati	Vehicle Operating Suppli	\$238.03	POLICE SQUAD 3
	232383	E 100-43100-212	Street Maintenanc	Vehicle Operating Suppli	\$95.24	STREET 1
	232383	E 100-41500-212	City Clerk	Vehicle Operating Suppli	\$53.83	CITY CAR - CLERK
	232383	E 100-45200-212	Parks (GENERAL)	Vehicle Operating Suppli	\$239.53	STREET3 50% - DUBORD
	232383	E 220-42280-212	Fire Department *	Vehicle Operating Suppli	\$54.36	FIRE TANKER 6
	232383	E 601-49400-212	Water Utilities (GE	Vehicle Operating Suppli	\$117.58	WATER 1
	232383	E 100-43100-212	Street Maintenanc	Vehicle Operating Suppli	\$257.22	STREET 4 - IRISH
<b>Vendor CENEX FLEET FUELING</b>					\$2,659.41	
<b>Vendor CHATFIELD PARTS HOUSE</b>						
	839822	E 211-45500-240	Libraries (GENERA	Small Tools and Minor E	\$53.98	BALLAST ELEC T8 4FT
	839649	E 100-43100-210	Street Maintenanc	Operating Supplies (GEN	\$1.40	SCREWS
	840561	E 602-49450-404	Sewer (GENERAL)	Repairs/Maint Equipment	\$75.48	NAPA HEAVY DUTY 30QT
	840284	E 602-49450-404	Sewer (GENERAL)	Repairs/Maint Equipment	-\$3.00	BUSHING INVOICE(840280)
	842711	E 100-43100-212	Street Maintenanc	Vehicle Operating Suppli	\$13.49	LUCAS FUEL TX. BUCKETTRUCK
	840158	E 602-49450-210	Sewer (GENERAL)	Operating Supplies (GEN	\$5.96	WASHER
	842711	E 100-45200-210	Parks (GENERAL)	Operating Supplies (GEN	\$6.49	PADLOCK
	840962	E 601-49400-240	Water Utilities (GE	Small Tools and Minor E	\$10.99	CABLE C TO USB 4FT.
	840998	E 100-43100-210	Street Maintenanc	Operating Supplies (GEN	\$12.99	LED POST LIGHT OUTSIDE
	840176	E 100-41940-210	Municipal Building	Operating Supplies (GEN	\$2.99	1 CUT KEY
	840952	E 100-41940-210	Municipal Building	Operating Supplies (GEN	\$107.40	FURNACE FILTER
	840280	E 602-49450-210	Sewer (GENERAL)	Operating Supplies (GEN	\$70.44	FELT PAD, BUSHING, COUPLING, PIPE
	842586	E 100-43100-404	Street Maintenanc	Repairs/Maint Equipment	\$269.68	BATTERY , CORE DEP.
	840865	E 601-49400-240	Water Utilities (GE	Small Tools and Minor E	\$11.99	SW116 SFTY GLASS
	841611	E 601-49400-240	Water Utilities (GE	Small Tools and Minor E	\$29.99	MILKHOUSE HEATER
	842808	E 100-43100-401	Street Maintenanc	Repairs/Maint Buildings	\$11.98	G/S GAPS&CRACKS.SILICONE CLEAR
	841818	E 220-42280-240	Fire Department *	Small Tools and Minor E	\$9.49	SILICONE K&B SUPRM
	841909	E 100-43100-212	Street Maintenanc	Vehicle Operating Suppli	\$96.11	NAPA GOLD AIR FILTER
	841211	E 100-45200-210	Parks (GENERAL)	Operating Supplies (GEN	\$17.98	LED 45W
	840466	E 100-43100-240	Street Maintenanc	Small Tools and Minor E	\$22.49	NITRILE DISPOS GLOVE
<b>Vendor CHATFIELD PARTS HOUSE</b>					\$828.32	
<b>Vendor CITY OF CHATFIELD</b>						
	03/21/2	E 100-41940-380	Municipal Building	Utility Services (GENERA	\$466.12	10-00000001-00-4 THURBER BLDG GA
	03/21/2	E 602-49450-380	Sewer (GENERAL)	Utility Services (GENERA	\$174.67	10-00000031-00-3 WWTP
	03/21/2	E 211-45500-380	Libraries (GENERA	Utility Services (GENERA	\$64.76	10-00000011-007PUBLIC LIBRARY
	03/21/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$64.76	10-00000081-008 CITY SHOP
	03/21/2	E 220-42280-380	Fire Department *	Utility Services (GENERA	\$63.95	10-00000051-009 FIRE HALL
	03/21/2	E 100-45124-380	Swimming Pools -	Utility Services (GENERA	\$64.76	10-00000121-007 POOL
<b>Vendor CITY OF CHATFIELD</b>					\$899.02	
<b>Vendor CONSTRUCTION MANAGEMENT SERVIC</b>						
	2153	E 100-42400-441	Building Inspectio	Plan Review	\$297.36	PLAN REVIEW
	2153	E 100-42400-440	Building Inspectio	Building Inspections	\$2,060.77	INSPECTIONS
<b>Vendor CONSTRUCTION MANAGEMENT SERVIC</b>					\$2,358.13	
<b>Vendor EO JOHNSON, BUSINESS TECH.</b>						
	111487	E 100-41910-404	Planning and Zoni	Repairs/Maint Equipment	\$20.58	#56246 NETWORK L9124 MP C4503
	111487	E 240-46500-404	Economic Dev (GE	Repairs/Maint Equipment	\$20.58	#56246 NETWORK L9124 MP C4503
	111487	E 602-49450-404	Sewer (GENERAL)	Repairs/Maint Equipment	\$37.73	#56246 NETWORK L9124 MP C4503
	111487	E 601-49400-404	Water Utilities (GE	Repairs/Maint Equipment	\$37.73	#56246 NETWORK L9124 MP C4503
	111487	E 100-41500-404	City Clerk	Repairs/Maint Equipment	\$78.89	#56246 NETWORK L9124 MP C4503



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	111487	E 230-42270-404	Ambulance	Repairs/Maint Equipment	\$72.03	#56246 NETWORK L9124 MP C4503
	111487	E 100-42110-404	Police Administrati	Repairs/Maint Equipment	\$40.00	#46719-01 POLICE L7545
	111487	E 603-49500-404	Refuse/Garbage (	Repairs/Maint Equipment	\$37.73	#56246 NETWORK L9124 MP C4503
	111487	E 100-42110-404	Police Administrati	Repairs/Maint Equipment	\$37.73	#56246 NETWORK L9124 MP C4503
<b>Vendor EO JOHNSON, BUSINESS TECH.</b>					<u>\$383.00</u>	
<b>Vendor FIRE SAFETY USA, INC</b>						
	158131	E 230-42270-240	Ambulance	Small Tools and Minor E	\$820.00	WHELEN LIGHTBAR-ARGESI WITH AR
<b>Vendor FIRE SAFETY USA, INC</b>					<u>\$820.00</u>	
<b>Vendor FREDERICK S. SUHLER, ATTY</b>						
	04/04/2	E 100-41100-304	Legislative	Legal Fees	\$240.00	ADDITIONAL TASKS
	04/04/2	E 100-41100-304	Legislative	Legal Fees	\$500.00	MONTHLY RETAINER
<b>Vendor FREDERICK S. SUHLER, ATTY</b>					<u>\$740.00</u>	
<b>Vendor GOPHER STATE ONE CALL</b>						
	203028	E 601-49400-310	Water Utilities (GE	Other Professional Servic	\$27.00	ACCOUNT #MN00240
<b>Vendor GOPHER STATE ONE CALL</b>					<u>\$27.00</u>	
<b>Vendor GRAINGER WW</b>						
	924601	E 602-49450-404	Sewer (GENERAL)	Repairs/Maint Equipment	\$309.58	AIR CYLINDER, 3 IN. STROKE 8.63 IN.
<b>Vendor GRAINGER WW</b>					<u>\$309.58</u>	
<b>Vendor HAMMELL EQUIPMENT</b>						
	144512	E 100-43100-240	Street Maintenanc	Small Tools and Minor E	\$579.72	1 EDGER, 1 MS194T SAW, EDGER BLA
	143843	E 100-43100-210	Street Maintenanc	Operating Supplies (GEN	\$30.99	1 STI 3689 005 0074 26RM3 74E C A
	144511	E 100-43100-210	Street Maintenanc	Operating Supplies (GEN	-\$9.00	1 STI 3639 005 0067 26RSC 67E C A 2
<b>Vendor HAMMELL EQUIPMENT</b>					<u>\$601.71</u>	
<b>Vendor HAWKINS, INC.</b>						
	615162	E 601-49400-210	Water Utilities (GE	Operating Supplies (GEN	\$301.52	WATER SUPPLY CHEMICALS
<b>Vendor HAWKINS, INC.</b>					<u>\$301.52</u>	
<b>Vendor HBC</b>						
	04/02/2	E 602-49450-438	Sewer (GENERAL)	Internet Expenses	\$74.99	50% 1520399 3 INTERNET LOC
	04/02/2	E 601-49400-438	Water Utilities (GE	Internet Expenses	\$74.98	50% 1520399 3 INTERNET LOC
		E 602-49450-438	Sewer (GENERAL)	Internet Expenses	\$114.54	BUS VALUE PKG 120MBPS
		E 602-49450-321	Sewer (GENERAL)	Telephone	\$8.35	867-4321BASIC & TOLL
<b>Vendor HBC</b>					<u>\$272.86</u>	
<b>Vendor LINDE</b>						
	698777	E 100-43100-210	Street Maintenanc	Operating Supplies (GEN	\$47.94	HIGH PRESSURE
<b>Vendor LINDE</b>					<u>\$47.94</u>	
<b>Vendor LUMEN-LEVEL3 (WEBEX)</b>						
	285035	E 100-41500-320	City Clerk	Communications (GENER	\$244.38	WEBEX 10@23 + TAX/LIC
<b>Vendor LUMEN-LEVEL3 (WEBEX)</b>					<u>\$244.38</u>	
<b>Vendor MACQUEEN EQUIPMENT</b>						
	P41107	E 100-43100-404	Street Maintenanc	Repairs/Maint Equipment	-\$60.54	FUEL TANK STRAP
	P40826	E 100-43100-404	Street Maintenanc	Repairs/Maint Equipment	\$138.29	SCRAPER DIRT SHOE
<b>Vendor MACQUEEN EQUIPMENT</b>					<u>\$77.75</u>	
<b>Vendor MEDIACOM</b>						
	03/26/2	E 100-42110-438	Police Administrati	Internet Expenses	\$106.73	1/3 CITY HALL HSD & STATIC IPS
	03/26/2	E 100-41500-438	City Clerk	Internet Expenses	\$106.73	1/3 CITY HALL HSD & STATIC IPS
	03/26/2	E 230-42270-438	Ambulance	Internet Expenses	\$106.74	1/3 CITY HALL HSD & STATIC IPS



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<b>Vendor MEDIACOM</b>					\$320.20	
<b>Vendor MIDWEST PATCH</b>						
3191		E 100-43100-210	Street Maintenanc	Operating Supplies (GEN	\$593.00	HIGH PERFORMANCE PATCH
<b>Vendor MIDWEST PATCH</b>					\$593.00	
<b>Vendor MINNESOTA ENERGY RESOURCES</b>						
04/01/2		E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$301.31	00006 CEMENT 389 SW 3RD ST
04/01/2		E 100-41940-380	Municipal Building	Utility Services (GENERA	\$390.69	00001 MUNI 1/3
04/01/2		E 230-42270-380	Ambulance	Utility Services (GENERA	\$390.70	00001 MUNI - AMB 1/3
04/01/2		E 100-42110-380	Police Administrati	Utility Services (GENERA	\$390.70	00001 MUNI - POLICE 1/3
04/01/2		E 211-45500-380	Libraries (GENERA	Utility Services (GENERA	\$266.92	00005 LIBRARY
04/01/2		E 602-49450-380	Sewer (GENERAL)	Utility Services (GENERA	\$1,193.58	00003 WWTP - LIBRARY LN
04/01/2		E 601-49400-380	Water Utilities (GE	Utility Services (GENERA	\$120.55	00002 FH 15% WATER
04/01/2		E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$200.90	00002 FH 25% STREET
04/01/2		E 220-42280-380	Fire Department *	Utility Services (GENERA	\$482.16	00002 FH 60% FIRE
04/01/2		E 100-45124-380	Swimming Pools -	Utility Services (GENERA	\$90.68	000011 POOL
<b>Vendor MINNESOTA ENERGY RESOURCES</b>					\$3,828.19	
<b>Vendor PEOPLES ENERGY COOPERATIVE</b>						
		E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$49.95	2447300 UNION ST NE - XING
		E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$2,002.00	3011800 STREET LIGHTS
		E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$64.83	2436500 CR 2 HWY S
		E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$52.00	2428000 MILL CREEK PARK
		E 602-49450-380	Sewer (GENERAL)	Utility Services (GENERA	\$3,280.76	2430200 126 LIBRARY LN WWTP
		E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$48.00	2432200 CHATFIELD SIGN
		E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$45.00	2432400 400 3RD ST SW
		E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$132.17	2410200 MAIN ST-CITY PARK
		E 601-49400-380	Water Utilities (GE	Utility Services (GENERA	\$870.14	3011700 BLUFF ST WELL
		E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$71.47	2410100 1/4 FIRE HALL
		E 601-49400-380	Water Utilities (GE	Utility Services (GENERA	\$48.90	3211800 250 OLD TERRITORIAL RD
		E 100-45124-380	Swimming Pools -	Utility Services (GENERA	\$252.11	3237701 107 UNION ST NE
		E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$149.33	3260000 52 3RD ST SW - STL MTR
		E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$81.08	3260100 301 TH 52 - TRAFFIC SI
		E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$157.52	3265100 20 2ND ST SE - LIGHTS
		E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$187.00	7823600 MEYERS AND TERMAR
		E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$52.00	2438500 MILL CREEK PARK
		E 211-45500-380	Libraries (GENERA	Utility Services (GENERA	\$330.24	2402500 CHATFIELD LIBRARY
		E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$238.80	2154400 10208 HILLSIDE DRIVE
		E 602-49450-380	Sewer (GENERAL)	Utility Services (GENERA	\$101.42	242390 MILL CREEK PK - LIFT ST
		E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$66.63	2367400 TOURIST PARK
		E 230-42270-380	Ambulance	Utility Services (GENERA	\$295.66	2407900 1/3 21 2ND ST SE
		E 100-42110-380	Police Administrati	Utility Services (GENERA	\$295.67	2407900 1/3 21 2ND ST SE
		E 100-41940-380	Municipal Building	Utility Services (GENERA	\$295.67	2407900 1/3 21 2ND ST SE
		E 220-42280-380	Fire Department *	Utility Services (GENERA	\$147.19	2410000 318 S MAIN ST-WHISTLE
		E 220-42280-380	Fire Department *	Utility Services (GENERA	\$214.15	2410100 3/4 FIRE HALL
		E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$52.00	2182100 SIREN - 10210 HILLSIDE
<b>Vendor PEOPLES ENERGY COOPERATIVE</b>					\$9,581.69	
<b>Vendor SUNSHINE FOODS</b>						
002044		E 230-42270-205	Ambulance	Service Incentives/Rewa	\$35.07	ASSORTED CHIP BAGS
<b>Vendor SUNSHINE FOODS</b>					\$35.07	
<b>Vendor THE CHATFIELD NEWS, LLC</b>						
2222		E 100-45124-350	Swimming Pools -	Print/Binding (GENERAL)	\$10.00	POOL- HELP WANTED



City of Chatfield

Batch Listing - Unposted Summary

Current Period: March 2022

2022 04FA01U

04/07/22 11:02 AM

Page 8

Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
2219		E 100-43100-350	Street Maintenanc	Print/Binding (GENERAL)	\$24.00	SEASONAL HELP ADD
2153		E 100-43100-350	Street Maintenanc	Print/Binding (GENERAL)	\$15.00	SEASONAL HELP
<b>Vendor THE CHATFIELD NEWS, LLC</b>					\$49.00	
<b>Vendor UC LABORATORY</b>						
111999		E 602-49450-217	Sewer (GENERAL)	Testing	\$700.12	WWTP LABS
<b>Vendor UC LABORATORY</b>					\$700.12	
<b>Vendor ZEP MANUFACTURING</b>						
900728		E 601-49400-240	Water Utilities (GE	Small Tools and Minor E	\$58.53	(2) WATER WANDS /METAL HANDLE
<b>Vendor ZEP MANUFACTURING</b>					\$58.53	
Batch Name 2022 04FA01U					\$26,501.69	
					\$133,194.65	

([BatchID] in (17185,17184))



City of Chatfield

Batch Listing - Unposted Summary

Current Period: April 2022

2022 04MNREV

04/05/22 8:33 AM

Page 1

Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
<b>Vendor MN REVENUE</b>						
111837	0-765-3	E 601-49400-437	Water Utilities (GE	Sales Tax - Purchases	\$862.00	7316503 QTRLY WTR - 2022 Q1
111836	2-072-2	E 601-49400-437	Water Utilities (GE	Sales Tax - Purchases	\$29.00	7316521 WTR TWR LEASE SALES
	2-072-2	E 603-49500-436	Refuse/Garbage (	Sales Tax	\$1,107.00	7316521 GARBAGE TAX
<b>Vendor MN REVENUE</b>					\$1,998.00	
Batch Name 2022 04MNREV					\$1,998.00	
					\$1,998.00	

([BatchID] in (17198))



City of Chatfield  
Batch Listing - Unposted Summary  
Current Period: April 2022  
2022 04RT

04/05/22 3:19 PM  
Page 1

Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
<b>Vendor REVTRAK JETPAY</b>						
111838	MAR 20	E 601-49400-323	Water Utilities (GE	Administration Expense	\$6.34	ADMIN FEE ALLOC
	MAR 20	E 100-42110-323	Police Administrati	Administration Expense	\$1.23	ADMIN FEE ALLOC
	MAR 20	E 100-42400-323	Building Inspectio	Administration Expense	\$3.87	ADMIN FEE ALLOC
	MAR 20	E 220-42280-323	Fire Department *	Administration Expense	\$17.58	ADMIN FEE ALLOC
	MAR 20	E 230-42270-323	Ambulance	Administration Expense	\$83.84	ADMIN FEE ALLOC
	MAR 20	E 603-49500-323	Refuse/Garbage (	Administration Expense	\$232.15	2022 ADMIN FEE ALLOC 17.35%
	MAR 20	E 602-49450-323	Sewer (GENERAL)	Administration Expense	\$839.62	2022 ADMIN FEE ALLOC 62.75%
	MAR 20	E 601-49400-323	Water Utilities (GE	Administration Expense	\$266.27	2022 ADMIN FEE ALLOC 19.90%
<b>Vendor REVTRAK JETPAY</b>					\$1,450.90	
Batch Name 2022 04RT					\$1,450.90	
					\$1,450.90	

([BatchID] in (17206))

**A RESOLUTION ACCEPTING A DONATION TO THE CITY.**

**WHEREAS**, the City of Chatfield is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts.

**WHEREAS**, the following persons and entities have offered to contribute the cash amounts set forth below to the city:

<u>Chatfield Firefighters Activity Association</u>	<u>\$15,000</u>
--	-----------------

**WHEREAS**, the terms or conditions of the donations, if any, are as follows:

To be used for Fire Truck/Equipment needs

**WHEREAS**, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

**WHEREAS**, the City Council finds that it is appropriate to accept the donations offered.

**NOW THEREFORE**, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHATFIELD, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

Passed by the City Council of Chatfield, Minnesota this 11<sup>th</sup> day of April, 2022.

\_\_\_\_\_  
Mayor

Attested:

\_\_\_\_\_  
City Clerk



**LG220 Application for Exempt Permit**

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

**Application Fee (non-refundable)**

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

**ORGANIZATION INFORMATION**

Organization Name: ChatField Ambulance Activity Assoc. Previous Gambling Permit Number: \_\_\_\_\_  
 Minnesota Tax ID Number, if any: \_\_\_\_\_ Federal Employer ID Number (FEIN), if any: \_\_\_\_\_  
 Mailing Address: 32982 Hwy 52 South  
 City: ChatField State: MN Zip: 55923 County: Fillmore  
 Name of Chief Executive Officer (CEO): Daniel R. Jaquith  
 CEO Daytime Phone: 507-259-0627 CEO Email: masterspy21@gmail.com  
 (permit will be emailed to this email address unless otherwise indicated below)  
 Email permit to (if other than the CEO): \_\_\_\_\_

**NONPROFIT STATUS**

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- ☐ **A current calendar year Certificate of Good Standing**  
 Don't have a copy? Obtain this certificate from:  
 MN Secretary of State, Business Services Division  
 60 Empire Drive, Suite 100  
 St. Paul, MN 55103  
 Secretary of State website, phone numbers:  
[www.sos.state.mn.us](http://www.sos.state.mn.us)  
 651-296-2803, or toll free 1-877-551-6767
- ☐ **IRS income tax exemption (501(c)) letter in your organization's name**  
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- ☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**  
 If your organization falls under a parent organization, attach copies of both of the following:  
 1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and  
 2. the charter or letter from your parent organization recognizing your organization as a subordinate.

**GAMBLING PREMISES INFORMATION**

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): ChatField city Hall

Physical Address (do not use P.O. box): 21 2nd ST S.E.

Check one:

☒ City: ChatField Zip: 55923 County: ohmsted

☐ Township: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Date(s) of activity (for raffles, indicate the date of the drawing): July 17<sup>th</sup> 2022

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

**Gambling equipment** for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.



**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)**
**CITY APPROVAL  
for a gambling premises  
located within city limits**
☒

The application is acknowledged with no waiting period.

☐

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).

☐

The application is denied.

Print City Name: \_\_\_\_\_

Signature of City Personnel: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**The city or county must sign before  
submitting application to the  
Gambling Control Board.**

**COUNTY APPROVAL  
for a gambling premises  
located in a township**
☐

The application is acknowledged with no waiting period.

☐

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.

☐

The application is denied.

Print County Name: \_\_\_\_\_

Signature of County Personnel: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**TOWNSHIP (if required by the county)**

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: \_\_\_\_\_

Signature of Township Officer: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)**

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

 Chief Executive Officer's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 (Signature must be CEO's signature; designee may not sign)

Print Name: \_\_\_\_\_

**REQUIREMENTS**
**Complete a separate application for:**

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

**Financial report to be completed within 30 days after the gambling activity is done:**

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

**MAIL APPLICATION AND ATTACHMENTS**
**Mail application with:**

- \_\_\_\_\_ a copy of your proof of nonprofit status; and
- \_\_\_\_\_ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

**To:** Minnesota Gambling Control Board  
 1711 West County Road B, Suite 300 South  
 Roseville, MN 55113

**Questions?**

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

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INTEROFFICE MEMORANDUM

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**TO:** Members of Council  
**FROM:** Brian Burkholder, SCS  
**SUBJECT:** Aqua zip Retractor System  
**DATE:** 3/29/2022

---

**Action Requested:** Looking for your approval to replace the existing Aqua-zip retractor system with a redesigned gravity fed system for \$1,700.

**Background:** We have been continually having trouble with the current retractor style system. The retractor system has been changed once since install which has helped some. They have now come up with a new design that is gravity fed and fixes the need for retractors. The supplier stated that the new system has worked 100% of the time since installation. Our current retractor system has been under warranty for past 3 years and has now expired.

I believe it would be a good idea to retrofit the current feature we have instead of looking for new other options as the Aqua zip has been a popular feature.

Thank you for your time,  
Brian Burkholder

PYRAMIDE USA INC.

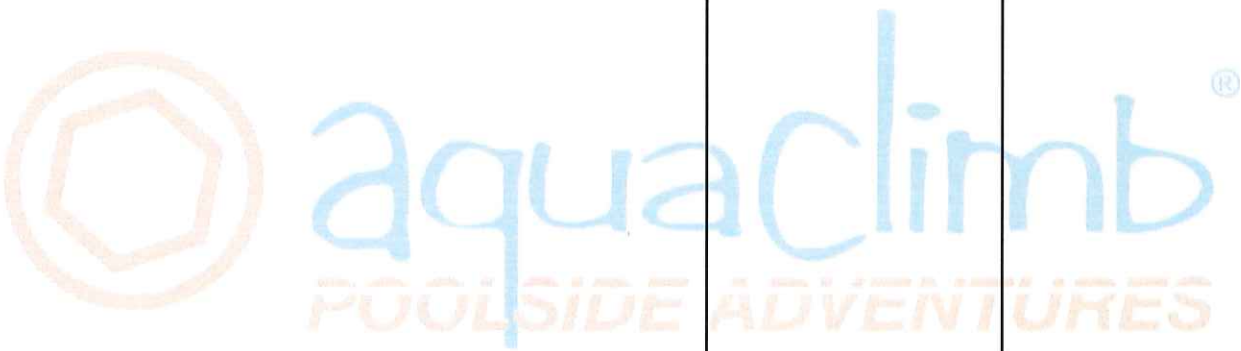
PO Box 530  
Frederick, MD 21705

## Quote

Date	Quote #
12/21/21	5189

Name / Address
City of Chatfield 21 2nd St. SE Chatfield, MN 55923

Rep	Project
	City of Chatfield

Description	Qty	Total
Retrofit Retraction Unit for AquaZip'N v1	1	1,250.00
Shipping/Freight	1	450.00
		

Please sign and return to confirm this order. Full payment is due prior to shipment. Thank you.

**Total**

\$1,700.00



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INTEROFFICE MEMORANDUM

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**TO:** Members of Council  
**FROM:** Brian Burkholder, SCS  
**SUBJECT:** New concrete/blacktop in Mill Creek Park  
**DATE:** 3/29/2022

---

**Action Requested:** Looking for your consideration and approval for the installation of new concrete at the areas around the dugouts and bleacher in Mill Creek Park and to also blacktop the new path to the playground to make it ADA compliant.

**Background:** Last fall, these areas were dug out and gravel was added to eventually add concrete or blacktop in the future. Most of this work was completed to make the playground and shelter access ADA compliant.

I received quotes for both these areas for blacktop and concrete to see the cost differences. It turns out that concrete is roughly the same cost with the low bid. Concrete would not require any future maintenance.

-Asphalt Armor-blacktop- (Not included-north bleacher area)-\$12,410 + est. \$3,600 for bleacher area=\$\$16,010. Walking path to playground-\$2,499

-Legacy Concrete- \$17,572  
Dan Ramaker Concrete-\$15,000  
TS Concrete- \$24,280

I would suggest going with Dan Ramaker Concrete for the concrete work around the dugout areas and bleacher areas and to go with Asphalt Armor for the blacktop work to the new path to the playground.

Thank you for your consideration!  
Brian Burkholder



## Dan Ramaker Concrete

19215 Moose Rd  
Wykoff MN  
55990  
507-923-5933  
danramakerconcrete@gmail.com

ESTIMATE

EST0026

DATE

Mar 16, 2022

TOTAL

USD \$15,000.00

TO

**Brian Burkholder**

BBurkholder@ci.chatfield.mn.us

DESCRIPTION	RATE	QTY	AMOUNT
<b>Ball fields</b> Dugout, remove crushed rock, remove existing concrete the bleachers sit on, and pour back new concrete where gravel was and existing concrete 4" thick Rebar 2ft on center dirt work not include in the price	\$15,000.00	1	\$15,000.00

**TOTAL**

**USD \$15,000.00**

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INTEROFFICE MEMORANDUM

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**TO:** Member of Council  
**FROM:** Brian Burkholder, SCS  
**SUBJECT:** Bandshell Repairs & Painting  
**DATE:** 3/29/2022

---

**Action Requested:** Looking for your approval for the repairs to the Bandshell to include trim/siding repairs and painting requested by Carmen Narveson.

**Background:** Carmen approach me last fall about repairs needed to some including siding, trim and new paint at the band shell.

I received a quote for the repair work from Claude Moore for \$5,210.80 and 2 painting quotes with Fenske coming in at \$5,600.

Carmen had reached out for grant funding to help share the cost and has received \$2,000 each from the Booster Club and the Community Foundation as well as \$1,000 from the Fire Dept. for a total of \$5,000. The city would pay for the difference of \$5,810.

I believe that Claude Moore will do a good job using engineered weatherproof wood material as well as Fenske Painting to complete this project.

If approved, the goal would be to have this project completed by the first concert in the park on June 9<sup>th</sup>. If not, Carmen thought it would be ok if the project went into the concert season.

Thank you for your time,  
Brian Burkholder

123 2nd ST. S.W.  
CHATFIELD, MN 55923



(507) 867-4634

NAME

City of Chatfield

DATE

Sept 28 21

ADDRESS

PHONE

CITY

DESCRIPTION OF WORK

Repairs to Bone Shell

M+L 5210.80

SUB TOTAL

SALES TAX

TOTAL

5210.80

2620 19th ave se  
Rochester Mn 55904  
Ph# 507-269-2709  
bob.schlief@yahoo.com

Date	Estimate #
9/28/2021	262

Name / Address
City of Chatfield

Project

Description	Qty	Cost	Total
Painting-paint Bandshell 4-5 colors . all materials and labor included		6,230.00	6,230.00
		<b>Total</b>	\$6,230.00

Customer Signature \_\_\_\_\_



Fenske Painting and Decorating LLC  
Michael A. Fenske  
33928 315th ave  
Utica, MN 55979  
(507) 254-2665

---

**ESTIMATE:**

September 27th 2021

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Work to be performed at:  
Central Park Band Shell.  
Chatfield, MN 55923.

Submitted to:  
Brian Burkholder  
[bburkholder@ci.chatfield.mn.us](mailto:bburkholder@ci.chatfield.mn.us)

Labor: -scrape and sand all loose paint from siding and trim

-pressure wash entire structure

-spot prime areas of bare wood.

-caulk all areas in need

-paint entire structure, inside and outside, including all siding and trim.

Total labor:.....\$4000.

Materials: Exterior latex paint and primer

All paint products used Benjamin Moore.

Total materials:.....approx\$1000.

Rental of scissor lift for painting ceiling:.....\$600.

Total Labor and Materials:.....\$5600.

*Thankyou,*

Mike Fenske.

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INTEROFFICE MEMORANDUM

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**TO:** CITY COUNCIL  
**FROM:** STEVEN SCHLICHTER  
**SUBJECT:** Certificate of Commendation  
**DATE:** 4/6/2022

---

**Action Requested:** None

**Background:** The Chatfield WWTF and its staff has recently received a Certificate of Commendation from the Minnesota Pollution Control Agency for the 2021 reporting year. In order to receive this commendation our facility needed to meet all of the limits set in our NPDES permit and all reports need to be submitted on time for the entire year of 2021.

The Chatfield WWTF has received many of these Commendations since it was put into operation and it shows the continuing commitment from the City and staff for keeping the WWTF properly maintained and operated.

Thank you for your time,  
*Steven Schlichter*  
WWTF Superintendent

# CERTIFICATE OF COMMENDATION

This Wastewater Treatment Facility Operational Award is presented to  
**Chatfield WWTP**  
and its staff

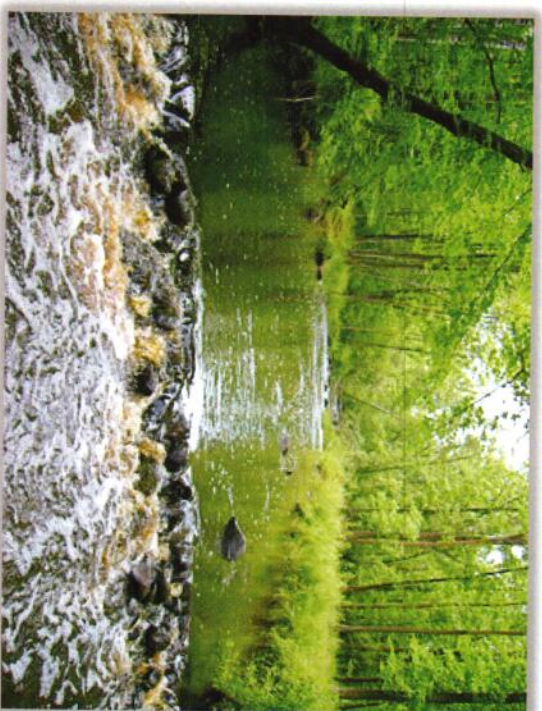
in recognition of exceptional compliance with its Minnesota Pollution Control Agency  
NPDES/SDS wastewater permit during the 2021 review period.

Your dedication to protecting Minnesota's waters are duly  
recognized and appreciated by the state of Minnesota.

*Katrina Kessler*

Katrina Kessler, MPCA Commissioner

**m** MINNESOTA POLLUTION  
CONTROL AGENCY







To: Joel Young  
Cc: Shane Fox, Luke Thieke, Ryan Priebe, Brian Burkholder  
From: Kay Coe  
Subj: Firewalls – New PD | New CH | FD/Shop Refresh  
Date: February 28, 2022

---

This is a request for approval to replace / update the firewalls for the police department, city hall and the fire hall/shop.

The existing police department firewall reaches the end of service life this August 2022 and the firehall/shop firewall is within two years of its end of service life. The thought is that replacing these three appliances at the same time offers enough savings in labor and improved data security to make it worth doing a bit in advance.

Replacing the police department and city hall firewalls, and migrating the exiting city hall firewall to the firehall/shop provides improved services and security at both locations

- A new firewall for the police department puts an appliance in place that is serviceable and meets compliance requirements.
- A new firewall for city hall provides enhanced remote access services and security with AnyConnect service as well as allows for the utilization of the full 1GB internet service speed available to city hall. The current VPN connectivity services are not as reliable as is desired.
- The existing city hall appliance would replace the current fire hall appliance with enhanced security features. The existing firehall/shop firewall reaches end of support in 2025.

The total request is for \$19,500 (including labor).

- \$12,700 is included in the 2022 budgeted from the reserve fund shared components.
- \$6,800 is being requested for approval from the fire department and water department capital funds (\$3,400 each) two years earlier than planned

This update would achieve.

- Replacing the Police Department firewall (end of life 08/31/2022)
- Replace the exiting City Hall firewall for enhanced remote (VPN) connectivity & internet speeds
- Updating the Fire Department/Shop firewall with firewall from City Hall installed in 2020, which would provide improved security features.

A quote is attached for your review.

Thank you.



This quote has not been approved.

IT - 2022 Budget -- CITY OF CHATFIELD

Prepared For Client

CITY OF CHATFIELD  
KAY COE  
21 SE 2ND ST  
CHATFIELD, MN 55923-1204

Quote #: 111148v4

Prepared By

Christina Welke  
Technology Advisor  
Direct: 320.259.3001 x7520  
christina.welke@marconet.com



1. Schedule of Products

Client must download and review the attached PDF document(s) before accepting below:



2. Review and/or Select Your Options

Your Available Options

- Cisco - NGFW ( Replace Existing PD Firewall)
- AnyConnect - VPN Licenses ( min of 25)
- Meraki Firewall (Replace Existing CH)
- Professional Services Labor
- Professional Services Engagement Agreement

Quote Summary	One-Time
Cisco - NGFW ( Replace Existing PD Firewall) Subtotal	\$1,829.68
AnyConnect - VPN Licenses ( min of 25) Subtotal	\$249.50
Meraki Firewall (Replace Existing CH) Subtotal	\$12,645.42
Professional Services Labor Subtotal	\$4,684.00
Professional Services Engagement Agreement Subtotal	\$0.00
Subtotal	\$19,408.60
Total Amount	\$19,408.60

One-Time Payment	Payments	Interval	Amount
<input checked="" type="radio"/> One-Time Payment	1	One-Time	\$19,408.60
<input type="radio"/> Selected Non-Recurring Payment			\$19,408.60

Update Options

3. Approval

By clicking accept and signing below, Client:

- Represents that it has reviewed, downloaded for its records and agrees to be legally bound by the Schedule of Products contained in the pdf form in Section 1, above.
- Represents that it has reviewed and agrees to be legally bound by the Relationship Agreement, Product Agreement(s), and applicable policy(s) ("Terms and Conditions") located at [www.marconet.com/legal](http://www.marconet.com/legal) for the products it is obtaining as identified in the Schedule of Products.
- Agrees to use electronic signatures, electronic communications, and electronic records to transact business under the above documents.

☒ I accept the above and the Terms and Conditions

E-Signature  
CITY OF CHATFIELD

First & Last Name:

Title:  
Finance Director

Your Email Address:

Client Purchase Order Number:



February 24, 2022

**PROPOSAL FOR**

# **CITY OF CHATFIELD**

**KAY COE**

Prepared By:

**Christina Welke**

Technology Advisor

320.259.3001 x7520

[christina.welke@marconet.com](mailto:christina.welke@marconet.com)

Document Number: 111148



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**AUDIO VISUAL**



**COPIERS & PRINTERS**



**BUSINESS IT SERVICES**



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SCHEDULE A - SCHEDULE OF PRODUCTS TO PRODUCT AGREEMENT(S)

IT - 2022 Budget -- CITY OF CHATFIELD



Prepared by:

Marco - Rochester

Christina Welke

320.259.3001 x7520

christina.welke@marconet.com

Prepared for:

CITY OF CHATFIELD

21 SE 2ND ST

CHATFIELD, MN 55923-1204

KAY COE

507.867.3810

kcoe@ci.chatfield.mn.us

Quote Information:

Quote #: 111148

Version: 4

Date Issued: 02/24/2022

Expiration Date: 03/22/2022

■ Cisco - NGFW ( Replace Existing PD Firewall)

Description	One-Time	Qty	Ext. One-Time
CISCO FIREPOWER 1010 NGFW APPLIANCE, DES	\$1,829.68	1	\$1,829.68
3YR SNTC 8X5XNBD CISCO FIREPOWER		1	
CISCO FPR1010 THREAT DEFENSE THREAT, MAL		1	
CISCO FPR1010 THREAT DEFENSE THREAT, MAL		1	
CISCO FIREPOWER 1K SERIES 150W POWER ADA		1	
CISCO FIREPOWER THREAT DEFENSE SOFTWARE		1	
CISCO FIREPOWER 1000 STANDARD ASA LICENS		1	

Subtotal: \$1,829.68

■ AnyConnect - VPN Licenses ( min of 25)

Description	One-Time	Qty	Ext. One-Time
Cisco AnyConnect Plus + 3 Year Software Application Support Plus Upgrades (SASU) - Subscription License - 1 User - 3 Year - Volume - Electronic - PC	\$9.98	25	\$249.50

Subtotal: \$249.50

■ Meraki Firewall (Replace Existing CH)

Description	One-Time	Qty	Ext. One-Time
Meraki MX95 Router/Security Appliance	\$4,408.78	1	\$4,408.78
Meraki MX95 Advanced Security License and Support, 3YR	\$8,236.64	1	\$8,236.64

Subtotal: \$12,645.42

## Professional Services Labor

Description	One-Time	Qty	Ext. One-Time
Marco Professional Services - Fixed Fee - Milestone 1	\$184.00	1	\$184.00
Marco Professional Services - T&M - Estimate	\$4,500.00	1	\$4,500.00

**Subtotal: \$4,684.00**

## Professional Services Engagement Agreement

### ABOUT THIS PROFESSIONAL SERVICES ENGAGEMENT

In addition to the Professional Service Engagement Agreement located at [www.marconet.com/legal/business-it-product-agreements/professional-service-engagement-agreement](http://www.marconet.com/legal/business-it-product-agreements/professional-service-engagement-agreement), the following applies to this Professional Service Engagement:

### ENGAGEMENT OVERVIEW - DESIRED GOALS AND OUTCOMES - CURRENT SITUATION

CITY OF CHATFIELD would like to replace the ASA at the PD that is reaching the end of service life Aug 2022 with a supported firewall. They would also like to upgrade the City Hall firewall to be able to fully support the 1GB circuit they have and to migrate the City Hall firewall to the Fire Hall to enable Advance Security Features that the Z1 does not currently have. Will also migrate M365 licenses to new NCE to lock in current prices for another 12 months.

### ENGINEERING - DESCRIPTION OF SERVICES AND DELIVERABLES

The following solution will be considered "in-scope" for the purposes of this engagement:

- Marco Systems Engineer
  - Meraki
    - Provision license and device
      - (1) MX95
    - City Hall
      - Review current MX64 and migrate to the MX95 following current best practices
        - Verify current NAT/ACL's are still valid
    - Fire Hall
      - Review current Z1 and migrate to the MX64 from City Hall following current best practices
        - Verify current NAT/ACL's are still valid
    - WWTP
      - Review current MX67 for current best practices
        - Verify current NAT/ACL's are still valid
    - Advance Security
      - IPS - Balanced/Prevention
      - AV/AMP - Enabled
      - IP Spoofing - Enabled
      - Geo - Restrict to allowed countries
      - Content - Base Categories only
  - AnyConnect
    - Enable AnyConnect on MX95
      - Assist with migration of up to 10 users to new AnyConnect VPN
  - FPR
    - Police Dept





## SCHEDULE A - SCHEDULE OF PRODUCTS TO PRODUCT AGREEMENT(S)

- Review current ASA 5505 and migrate to the FPR1010 following current best practices?
- Deploy FirePower using FDM
  - Assist with Smart Account and verification of licenses
- Advance Security
  - IPS - Balanced/Prevention
  - AV/AMP - Enabled
  - IP Spoofing - Enabled
  - Geo - Restrict to allowed countries
  - Content - Base Categories only
- Labor Estimate
  - 15-25hrs @ \$225

### ■ COORDINATION - DESCRIPTION OF SERVICES AND DELIVERABLES

Tasks and deliverables for our Coordination Team are located at [www.marconet.com/legal/business-it-product-agreements/professional-service-engagement-agreement](http://www.marconet.com/legal/business-it-product-agreements/professional-service-engagement-agreement)

### ■ SERVICES ASSUMPTIONS, EXCLUSIONS, AND NOTES

Please list any Assumptions, Exclusions, and Important Notes for the purposes of this engagement:

- All work to be completed during Marco's normal business hours. Monday through Friday, 8:00AM to 5:00PM.



SCHEDULE A - SCHEDULE OF PRODUCTS TO PRODUCT  
AGREEMENT(S)

Quote Summary - One-Time Expenses

Description	Amount
Cisco - NGFW ( Replace Existing PD Firewall)	\$1,829.68
AnyConnect - VPN Licenses ( min of 25)	\$249.50
Meraki Firewall (Replace Existing CH)	\$12,645.42
Professional Services Labor	\$4,684.00
Total: \$19,408.60	

Payment Options

Description	Payments	Interval	Amount
One-Time Payment			
One-Time Payment	1	One-Time	\$19,408.60

Summary of Selected Payment Options

Description	Amount
One-Time Payment: One-Time Payment	



## SCHEDULE A - SCHEDULE OF PRODUCTS TO PRODUCT AGREEMENT(S)

### ■ Approval

- Client represents that it has reviewed and agrees to be legally bound by this Schedule of Products.
- Client represents that it has reviewed and agrees to be legally bound by the Relationship Agreement, any Product Agreement(s) referred to herein, and applicable policy(ies) ("Terms and Conditions") which are located at [www.marconet.com/legal](http://www.marconet.com/legal) for the Products it is obtaining as identified in this Schedule of Products. If the parties have negotiated changes to the Terms and Conditions, the modified version(s) of an such Terms and Conditions, that have not expired or been terminated, shall control.
- Client agrees to use electronic signatures, electronic communications, and electronic records to transact business under the above documents.
- The pricing above does not include taxes. Taxes, fees and surcharges shall be paid by Client and will be shown on invoices to Client.

Marco Technologies, LLC

CITY OF CHATFIELD

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Prepared for: KAY COE \_\_\_\_\_

Signature: \_\_\_\_\_

Signed by: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

PO Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Earth Day Community Celebration  
April 23  
Savanna Spring  
noon to 3 PM

Join your neighbors for a family celebration of Earth Day

Savanna Spring Nature Center  
by the track and field at the High School

Discover And Experience the Treasures of Savanna Spring Including  
what lives in the spring  
the insects of the prairie  
the birds of the air

Learn the History and Plant Life of Savanna Spring

The Wonder of Bluebirds

Make and take activities

Pause for a moment at 1:30 for a Blessing the Earth ceremony

Gifts for the first 50 children

Sponsored by Friends of Savanna Springs, Lost Creek Hiking Trail, Chatfield  
Alliance, Chatfield Ministerial