

***Public Works Committee
Meeting Agenda
February 14, 2022 5:30 p.m.
City Council Chambers – Thurber Building***

1. February 14, 2022 / 5:30 p.m. City Council Chambers Thurber Community Building
2. WWTP Issues:
 - A. Lab Floor improvements
 - B. Lonestone Lift Station
3. Toolcat Replacement
4. Reconsider dog pound roof.
5. Consider banner cable across Main Street
6. Consider approval of RFP to distribute to Widsath re: cost of infrastructure to expand the city to the north and west.
7. 2022 Water Project Update.
8. Consider logging the property at Enterprise Drive.

INTEROFFICE MEMORANDUM

TO: PUBLIC WORKS COMMITTEE

FROM: STEVEN SCHLICHTER

SUBJECT: WWTF Lab Floor

DATE: 2/7/2022

Action Requested: Install new epoxy flooring in the Lab room at the WWTF.

Background: The old vinyl flooring in the lab room at the WWTF is deteriorating and needs replacing. I have received a bid from Swedebro to remove the old vinyl floor and install new epoxy floor coating. This would cost \$2950 with just a solid grey color. It would be another \$250 if we wanted flake in it. This would come out of the Repair and Maintenance of Buildings account 401 for the WWTF.

Thank you for your time,

Steven Schlichter

WWTF Superintendent



1409 159th Ave. NE • Ham Lake, MN 55304
Office: 763-434-9237 www.swedebro.com Fax: 763-434-8999

Customer: **City of Chatfield**
2415 Wilshire Blvd
Chatfield, MN 56

Date: 1/13/22

RE: Wastewater Treatment Facility Office

Description:

Wastewater Treatment Office – approximately 550 square feet

- Remove the existing vinyl flooring, glues/mastics in the office
- Mechanically diamond grind and/or shot blast and to profile and prepare.
- Fill cracks, seams, joints and minor defects.
- Apply an epoxy primer and a solid color 100% solids epoxy in color TBD.
- Apply a high solids urethane top-coat.

Sub-Total: \$2,950.00

Floor must be swept clean from debris prior to our arrival.

Everything must be off the floor prior to our arrival.

Owner to provide dumpster use for existing flooring disposal.

Project will take 2 days to complete and requires exclusive access.

Pricing is based on the Cooperative Purchasing Connection and the Southeast Service Cooperative

Option 1: Add a partial flake to the floor

Adds: \$250.00

Cement, acid, and stain colors cannot be precise; therefore finished color and texture will vary from any color charts or samples shown. All existing expansion joints may be re-cut; cracks in base substrata may reoccur.

Bids and prices are valid for 60 days

Total Price

Deposit for Materials Required

NO

BALANCE DUE

Contract subject to terms/conditions listed. Unpaid balances after 60 days of completion may be sent to collections. Unpaid balances are assessed a 1.5% (18% APR) finance charge per month after 30 days. A mechanic's lien may be filed on any unpaid balances after 60 days.

Buyer's Signature

Date

THIS CONTRACT SUBJECT TO THE TERMS AND CONDITIONS LISTED BELOW

1. The terms set forth in this agreement are intended as the complete and exclusive statement of the contract and may not be contradicted by evidence of any prior agreement or of a contemporaneous oral agreement. Only a memorandum signed by both parties and their authorized agent may amend this contract. Any changes to this contract may subject Buyer to additional charges.
2. Seller will complete work as expediently as possible once started and begin work within terms agreed to. Seller is not responsible for delays beyond his control.
3. This agreement is the actual order of the items listed above and it is understood that all items are custom made and all work is custom. Deposit is non-refundable. *In case of sale of home or business, contract may be terminated upon payment to Seller of a sum equal to one third of the remaining balance.*
4. Buyer agrees to and has read the Chemical Stain Disclaimer form (if necessary), and Expectation form.
5. Balance of money is due upon completion of work. If claim for payment is placed in the hands of an attorney for collection, Buyer agrees to pay Seller a reasonable attorney's fee fixed by the court.
6. Except as provided in writing, Seller does not warrant the goods covered by this agreement and no other warranty expressed or implied is made by Seller. Seller is also not responsible for slip resistance chosen by the Buyer. If Buyer desires to change slip resistance, additional charges will apply.
7. Warranty is void with regard to any part or parts subject to abuse, neglect, or accidental causes including but not limited to: fire, flood, acts of God, and war.
8. Seller is not responsible for sub-surfaces such as concrete during the installation due to the fact the prior conditions of the surfaces cannot be determined. Any problems that occur due to these sub-surfaces can not be warranted. This includes moisture transmission and hydrostatic pressure in concrete. Any defects in sub-surface will not be addressed unless listed above.
9. Seller will make every reasonable effort, in advance, to protect landscaping, walls and all adjacent areas and items from damage; however, Seller cannot warranty these areas against possible damage. It is the responsibility of the Buyer to protect these areas. Pools must be drained during installation.
10. Seller will not assume responsibility of damage caused by non-recommended maintenance procedures. It is agreed that Seller shall not be liable for any defect or damage resulting from installations requested by Buyer that depart from accepted installation methods. If an unauthorized person services the surface, any warranty is automatically voided and Seller assumes no liability or responsibility for damage.
11. In cases where buyer does not own the home or business to which Seller is installing surface, buyer represents that he has permission of owner to install surface and is fully responsible for completion of contract. Condominium owners, homeowners, and business owners responsible to associations or boards represent that they have or will obtain any necessary approvals.
12. Buyer grants Seller permission to photograph the installation and installation site and use such photographs in future sales presentations and advertising.
13. During the project, Seller may substitute better quality and/or more expensive products and/or processes with or without the verbal or written approval of the Buyer.
14. Buyer must notify Seller a minimum of 48 hours (not including weekends) prior to the scheduled start day of any delays or postponement. If Seller is **not** notified at least 48 hours in advance, additional charges will be added.
15. Any person or company supplying labor or materials for this improvement to your property **may** file a lien against your property **if** that person or company is **not** paid for the contributions. Under Minnesota law, you have the right to pay persons who supplied labor or materials for this improvement directly and deduct this amount from our contract price, or withhold the amounts due them from us until 120 days after completion of the improvement unless we give you a lien waiver signed by persons who supplied any labor or material for the improvement and who gave you timely notice.





INTEROFFICE MEMORANDUM

TO: CITY COUNCIL
FROM: STEVEN SCHLICHTER
SUBJECT: Lonestone Liftstation
DATE: 1/28/2022

Action Requested: Update Lonestone Lift Station with new pumps and piping.

Background: I brought this to the Public Works Committee in July of 2021. These pumps were installed in 2003 and after the inspection in the summer of 2021 they are in poor condition so we planned on replacing these pumps in the spring of 2022. The old Meyer pumps would be replaced with KSB pumps. Also new piping, check valves, and guide sticks will be installed. The quote from Quality Flow for this is \$28,970 and we have \$28,963 in the CIP for this. I would like to order this now to make sure everything is here by the spring.

Since we will need to limit the amount of sewer to that lift station for the day I have been in contact with EZ Fab and will be working with them to pick a day that works for everyone. We will be using our Vac truck to suck out and transport the sewer to the WWTF during this time.

Thank you for your time,
Steven Schlichter
WWTF Superintendent



800 – 6th Street N.W.
New Prague, MN 55071
Office: (952) 758-9445
Fax: (952) 758-9661

Quotation**To:** Chatfield, MN**Date:** 01/19/2022**From:** Cory Malay**Phone:** (952) 221-9800**Attn:** Steven**Email:** Cory@qfsi.net**Re:** Lonestone LS Rehab

Please review quote per your request.

Item A

This will consist of rehabbing your lift station with new piping and pumps. Please see below for details.

Lonestone LS Rehab:

Item	Description	Qty
1	KRTF 100-250/74XG (xxx) Heavy Duty Submersible Pump to Include: <ul style="list-style-type: none">- 50' of power cable- 208/3, 1750rpm, 10hp inverter duty motor- Vortex style impeller- Double mechanical seals- SS lifting handle- Chain, 18'- 100 Series WoWi claw- 5-year limited warranty	2
2	Wet Well Rehab to Include: <ul style="list-style-type: none">- Complete tear out of existing piping- (2) 4x4 WoWi base elbow- (2) Upper bracket- (4) SS guide stick, 20'- (2) 90° elbow, 4"- (2) F/PE pipe, 4", 10' length- (2) FCA, 4"- Lot of installation labor	1

Total Installed Price: \$28,970.00**Exclusions:**

Station bypass by others, if needed.

Lead Time:

2 - 4 Weeks after approval.

Terms:

Quotation is valid for 30 days. Based upon Quality Flow Systems Standard Terms and Conditions of Sale; copy provided upon request.

INTEROFFICE MEMORANDUM

TO: Public Works Committee
FROM: Brian Burkholder, SCS
SUBJECT: Purchase/trade 5610 Toolcat and snowblower attachment
DATE: 2/2/2022

Action Requested: To consider trading in our current Toolcat and snowblower attachment for 2022 models.

Background: As we revised the Public Works Capital Goods Plan roughly 5 years ago, the Toolcat currently is on a 3-year rotation and is due to be traded and the snowblower attachment is on a 6-year rotation.

I received quotes for both. The cost to trade the Toolcat is \$15,000 including a few upgrades with the new model. This does not include the full warranty that we purchase on the previous units. The cost for a full 3 year/2,000 hr. warranty is \$3,500 which would need to be purchased within the first 12 months. The snowblower came in at \$2,094 to trade. The new snowblower model has changed to all hi back blowers and at this time, a truck shoot is not available yet but are working on it. Our current Capital Plan shows \$13,792 for the Toolcat and \$7,957 for the snowblower.

My suggestion would be to move forward on the Toolcat along with purchasing the 3 year/2000 hr. extended full warranty and holding off on the snowblower. The snowblower has been working just fine and the truck shoot is available for backup. Since we purchased the HLA Pusher, we have not used it since so unsure at this time if the shoot is needed. I plan to wait on the blower for 1-3 years depending.

Thank you for your time,
Brian Burkholder



Bobcat

Product Quotation

Quotation Number: AMS-04780v1

Date: 2022-01-27 08:30:22

Customer Name/Address:	Bobcat Delivering Dealer	ORDERS TO BE PLACED WITH: Contract Holder/Manufacturer
CITY OF CHATFIELD 601337 21 2nd St Chatfield, MN 55923	Jason Kelley Bobcat of the Coulee Region, Inc., Dresbach, MN 31465 VETERANS RD DRESBACH MN 55947 Phone: (507) 643-6781 Fax: (507) 643-7053	Clark Equipment Company dba Bobcat Company 250 E Beaton Dr West Fargo, ND 58078 Phone: 701-241-8719 Fax: 855-608-0681 Contact: Heather Messmer Heather.Messmer@doosan.com

Description

Bobcat UW53

Adjustable Vinyl Seats

All-Wheel Steer

Automatically Activated Glow Plugs

Auxiliary Hydraulics

- Variable Flow with dual direction detent
- High Flow Hydraulics and Attachment Control Kit
Beverage Holders
Power Bob-Tach
Boom Float
Cowl and Cowl Support
Cruise Control
Deluxe Equipment:

- Cab Enclosure with Heater and Air Conditioning
- Deluxe Operator Cab (Front Window, Rear Window, Front Wipers)
- Deluxe Road Package (back-up alarm, turn signals, flashers, tail lights, brake lights, rear view mirror, side mirrors, horn, rear work light, and headlights)

Engine and Hydraulic Monitor with Shutdown

Front Work Lights

Full-time Four-Wheel Drive

Horsepower Management

Speed Management

Instrumentation: Standard 5" Display with Keyless Start, Engine Temperature and Fuel Gauges, Hour meter, RPM and Warning Indicators. Includes maintenance interval notification, fault display, job codes, quick start, and security lockouts.

Heavy Duty Battery

PTO Package (rear PTO-540 RPM, PTO Shield, PTO Tachometer)

Three-Point Hitch Package (Three-Point, depth position gauge)

Rear Remote Package (One set of poppet-style couplers, for use with implement hydraulics)

Roll Over Protective Structure (ROPS) - Meets Requirements of SAE-J1040 & ISO 3471

Falling Object Protective Structure (FOPS) - Meets Requirements of SAE-J1043 & ISO3449, Level I

Dome Light

Part No
M1227

Qty Price Ea. Total
1 \$65,441.50 \$65,441.50

Interior Trim

Joystick, Manually Controlled with Lift Arm Float

Lift Arm Support

Limited Slip Transaxle

Parking Brake, automatic

Power Steering with Tilt Steering Wheel

Radiator Screen

Radio:

- AM/FM/Weatherban
- Aux Input & Head Phone Jacks

Lower Engine Cover

Rear Receiver Hitch

Seat Belts, Shoulder Harness

Spark Arrestor Muffler

Storage Bins

Suspension, 4-wheel independent

Tires: 27 x 10.5-15 (8 ply), Lug Tread

Toolcat Interlock Control System (TICS)

Two-Speed Transmission

Traction Control

Machine Warranty: 12 Months, unlimited hours

Bobcat Engine Warranty: Additional 12 Months or total of 2000 hours after initial 12 month warranty

29 X 10.5 Trac Tire	M1227-R05-C04	1	\$464.10	\$464.10
Rearview Camera	M1227-R20-C01	1	\$306.00	\$306.00
Block Heater	M1227-A01-C02	1	\$91.71	\$91.71
Strobe Light	7424783	1	\$214.90	\$214.90
Lower Debris Guard	7134486	1	\$183.86	\$183.86

Total of Items Quoted	\$66,702.07
Dealer P.D.I.	\$150.00
Dealer Assembly Charges	\$258.75
Trade-in 5610	(\$52,110.82)
Quote Total - US dollars	\$15,000.00

**Prices per the Minnesota Toolcat / UTV Contract #202992*

**Terms Net 60 Days. Credit cards accepted.*

**FOB Destination*

**State Sales Taxes apply. IF Tax Exempt, please include Tax Exempt Certificate with order.*

**TID# 38-0425350*

**Orders Must Be Placed with Clark Equipment Company dba Bobcat Company, Govt Sales, 250 E Beaton Drive, West Fargo, ND 58078.*

**Quote valid for 30 days*

ORDER ACCEPTED BY:

SIGNATURE

DATE

PRINT NAME AND TITLE

PURCHASE ORDER NUMBER

DELIVERY ADDRESS: _____

BILLING ADDRESS (if different than Ship To): _____

TAX EXEMPT? _____ YES _____ NO

Exempt in the State of _____

Tax Exempt ID:

FEDERAL - _____

STATE - _____

Expiration Date: _____



Bobcat

Product Quotation

Quotation Number: AMS-04817

Date: 2022-01-27 14:57:27

Customer Name/Address:

Bobcat Delivering Dealer

ORDERS TO BE PLACED WITH:
Contract Holder/Manufacturer

CITY OF CHATFIELD 601337
21 2nd St
Chatfield, MN 55923

Jason Kelley
Bobcat of the Coulee Region,
Inc., Dresbach, MN
31465 VETERANS RD
DRESBACH MN 55947
Phone: (507) 643-6781
Fax: (507) 643-7053

Clark Equipment Company
dba Bobcat Company
250 E Beaton Dr
West Fargo, ND 58078
Phone: 701-241-8719
Fax: 855-608-0681
Contact: Heather Messmer
Heather.Messmer@doosan.com

Description	Part No	Qty	Price Ea.	Total
Snow Blower 32X74	M7045	1	\$5,611.70	\$5,611.70
--- MOTOR PACKAGE 160CC (26-31 gpm)	M7045-R01-C04	1	\$932.45	\$932.45

Total of Items Quoted	\$6,544.15
Dealer P.D.I.	\$50.00
Dealer Assembly Charges	\$0.00
Trade-in SB240 x 72 with truck chute	(\$4,500.00)
Quote Total - US dollars	\$2,094.15

**Prices per the Minnesota Toolcat / UTV Contract #202992*

**Terms Net 60 Days. Credit cards accepted.*

**FOB Destination*

**State Sales Taxes apply. IF Tax Exempt, please include Tax Exempt Certificate with order.*

**TID# 38-0425350*

****Orders Must Be Placed with Clark Equipment Company dba Bobcat Company, Govt Sales, 250 E Beaton Drive, West Fargo, ND 58078.***

**Quote valid for 30 days*

ORDER ACCEPTED BY:

SIGNATURE

DATE

PRINT NAME AND TITLE

PURCHASE ORDER NUMBER

DELIVERY ADDRESS: _____

BILLING ADDRESS (if different than Ship To): _____

TAX EXEMPT? _____ YES _____ NO

Exempt in the State of _____

Tax Exempt ID: _____

FEDERAL - _____

STATE - _____

Expiration Date: _____



Quote Date : 2/2/2022

* Pricing is valid through the end of the month

Dealer Information

Name : Bobcat of The Coulee Region
Address : 31465 Veterans Rd.
City : Dresbach
State : MN
Zip Code : 55947

Salesperson : Jason Kelley

Email :

Equipment Information

Model Number : UW53
Serial Number :
Delivery Date : 02-Feb-22

SLP USD	Full			
	Hours			
Months	2000	3000	4000	5000
24	\$2100	\$2900	\$4200	\$5800
36	\$3500	\$5000	\$6900	\$9700
48	\$4400	\$6200	\$8600	\$12100
60	\$5500	\$7800	\$10800	\$15100

SLP USD	Powertrain + Hydraulics			
	Hours			
Months	2000	3000	4000	5000
24	\$1300	\$1800	\$2500	\$3500
36	\$2100	\$3000	\$4200	\$5800
48	\$2600	\$3700	\$5300	\$7300
60	\$3300	\$4700	\$6500	\$9100

SLP USD	Powertrain			
	Hours			
Months	2000	3000	4000	5000
24	\$800	\$1100	\$1500	\$2100
36	\$1300	\$1800	\$2500	\$3600
48	\$1700	\$2200	\$3200	\$4400
60	\$2100	\$2800	\$4000	\$5500



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Brian Burkholder

From: Brian Burkholder <bigb0769@gmail.com>
Sent: Thursday, February 3, 2022 10:21 AM
To: Brian Burkholder
Subject: Fwd: UW53 Toolcat Extended Warranty Options

Sent from my iPhone

Begin forwarded message:

From: Jason Kelley <jkelley@couleebobcat.com>
Date: February 2, 2022 at 4:31:29 PM CST
To: Brian Burkholder <bigb0769@gmail.com>
Subject: RE: UW53 Toolcat Extended Warranty Options

You did the 3yr/2000hr full warranty last time. Below is your warranty information.

COVERAGE

Top of Form

Coverage

Policy Code	Policy Name	Type	Start Date	End Date	Month From C
STD-S-60-3000-Emissions-LP	Standard-60Months-3000Hours-Emissions	STANDARD	05/10/2019	05/09/2024	
STD-S-12-99999-FULL-LP	Standard-12Months-Unlimited Hours-Full	STANDARD	05/10/2019	05/09/2020	
STD-S-24-2000-ENGINE-LP	Standard-24Months-2000Hours-Engine	STANDARD	05/10/2019	05/09/2021	
STD-S-24-99999-BATTERY-LP	Standard-24Months-Unlimited Hours-Battery	STANDARD	05/10/2019	05/09/2021	
EXT-PP-36-2000-FULL-LP	Protection Plus-36Months-2000Hours-FULL	EXTENDED	05/10/2019	05/09/2022	
STD-S-36-99999-DRIVEBELT-P	Standard-36Months-Unlimited Hours-Drivebelt	STANDARD	05/10/2019	05/09/2022	

Bottom of Form

Sincerely,

Jason Kelley
Bobcat of the Coulee Region
MN Sales Manager

INTEROFFICE MEMORANDUM

TO: Public Works Committee
FROM: Brian Burkholder, SCS
SUBJECT: Update/Dog Pound Roof Improvements
DATE: 2/3/2022

Action Requested: To update the committee on quotes for a steel-gabled roof vs a flat roof, 1 new window and 2 new doors.

Background: After presenting 2 quotes on a flat roof, it was suggested that I get quote for a steel-gabled roof. Also, to get a cost of replacing 1 window that are currently broken and 2 steel/aluminum service doors that are in bad condition.

I currently reached out to Brian Lee construction and B & B Services (Chad Buenger) for quotes on a steel roof. As of today, I met with Brian Lee and waiting for the quotes for both the roof and the 2 doors. I also received a quote from Kendall Doors for the 2 doors. (attached).

Bill DuBord received a quote for a 36 x 24 slider window from Chatfield Lumber for \$211 each and to be installed by Bill.

Thanks for your time,
Brian Burkholder



Date: 1/17/2022

Quote: DM0117220454

TO: CITY OF CHATFIELD
ATTN: BRIAN BURKHOLDER

Respectfully submitted by Duane Masterson from our Winona, MN facility, this is our Proposal to furnish the following Material for the WASTE WATER:

- 1 EA - 3070 5-3/4" M14 RK (105) RHR HM FRAME @ 1
- 1 EA - 3070 707 S 18 RK K-TOP (F) RHR HM DOOR @ 1
- 3 EA - MPB91 4-1/2" X 4-1/2" NRP HINGE 32D @ 1
- 1 EA - ND80P6D X RHO X 13-247 X 10-025 CYL. LOCKSET 626 @ 1
- 1 EA - 4040XP.RWPA.689 CLOSER 689 @ 1
- 1 EA - S425A X 36"W THRESHOLD A @ 1
- 1 EA - 815A X 36" X 84" WEATHERSTRIP A @ 1
- 1 EA - 964C X 36"W SWEEP C @ 1
- 1 EA - 341D LATCH GUARD US2C @ 1
- 1 EA - 3070 5-3/4" M14 RK (105) RHR HM FRAME @ 2
- 1 EA - 3070 707 S 18 RK K-TOP (F) RHR HM DOOR @ 2
- 3 EA - MPB91 4-1/2" X 4-1/2" NRP HINGE 32D @ 2
- 1 EA - ND80P6D X RHO X 13-247 X 10-025 CYL. LOCKSET 626 @ 2
- 1 EA - 4040XP.RWPA.689 CLOSER 689 @ 2
- 1 EA - S425A X 36"W THRESHOLD A @ 2
- 1 EA - 815A X 36" X 84" WEATHERSTRIP A @ 2
- 1 EA - 964C X 36"W SWEEP C @ 2
- 1 EA - 341D LATCH GUARD US2C @ 2
- 1 EA - LABOR TO INSTALL DOORS, FRAMES, AND HARDWARE

PRICE QUOTE: \$6,614.40

(This price includes No Sales Tax)

TERMS & CONDITIONS: Our quotation is subject to the following terms and conditions: Acceptance of this quotation by Customer will be acceptance of all terms and conditions as follows and will supersede any conflicting term in any other contract document. Customer's agreement will be evidenced by Customer's signature permitting

KENDELL Doors & Hardware, LLC (KENDELL) to commence project work. KENDELL will not not commence work until proposal is signed and accepted.

ACCEPTANCE CONDITIONS:

1. **SALES TAX:** Increase post-quotation date is the responsibility of the accepting party.
2. **VALID DATE:** 15-days from date of quotation unless extended in writing by KENDELL.
3. **CHANGES IN MATERIAL COSTS** in excess of 5% between the date of the proposal and the date of installation will require an adjustment in the Contract amount.
4. **LEAD TIME:** Stated lead time is an estimate only, given at time of estimate and is subject to change due to material and labor availability.
5. **CHANGES TO CONTRACT TERMS:** Any changes to Contract amount or work scope due to extras, change-orders, delays, acceleration or otherwise will have no time penalties to KENDELL. All information regarding changes will be furnished in writing by Customer to KENDELL. No work will proceed until approvals have been authorized and signed by Customer and KENDELL.
6. **WORK HOURS:** Work is to be performed during KENDELL regular working hours unless otherwise stated in Estimate. All work performed outside regular working hours will be charged for rates or amounts agreed upon by the parties at the time authorized.
7. **WORK STOPPAGE:** KENDELL shall not be required to continue performance if timely payments are not made to KENDELL for suitably performed work or stored materials.
8. **BACK CHARGES:** No claims or back charges by the Customer for materials or services will be valid unless authorized in writing by KENDELL executive.
9. **TERMINATION:** This agreement shall not be cancelled or change by Customer except with the express written consent of an authorized official of KENDELL. In the event a contract or order is cancelled, KENDELL will invoice Customer for amount equal to work, materials and equipment provided to the Project and for materials ordered or stored but not yet installed. Standard payment terms will apply.

CREDIT/ PAYMENT TERMS:

1. **RETAINAGE:** No retainage is to be held on material invoices.
2. **PROJECT START:** No materials will be ordered, manufactured or supplied until a valid purchase order or prepayment is received.
3. **EXISTING KENDELL CREDIT CUSTOMERS:** To proceed, please provide authorization and a valid Purchase Order #.
4. **NEW/ PRE-PAYMENT CUSTOMERS:** To proceed, please provide pre-payment or credit card information. KENDELL will be paid in full for entire order including special-order material, stock material and labor/install.
5. **EXTENSION OF CREDIT:** KENDELL will approve open credit (via credit application) prior to submission/processing of any order. KENDELL will be provided with the legal description of the property, the name, address and representative of the project Owner. Evidence of adequate and proper financing shall be required. Customer shall promptly notify KENDELL of any changes to Owner's identity and/or financial status. KENDELL will not be obligated to commence or continue Work in absence of adequate assurances of payment.

The undersigned accepts the terms and conditions herein and agrees to incorporate same into any Contract arising from this Quote.

SIGNATURE: _____ DATE: _____

NAME: _____ PO #: _____

INTEROFFICE MEMORANDUM

TO: Public Works Committee
FROM: Brian Burkholder, SCS
SUBJECT: Cables/Re-install across Hwy 52
DATE: 2/8/2022

Action Requested: To bring back for further discussion on the re-installing of the 2 cables across Hwy 52 for the Western Days banner and the Christmas Decoration.

Background: At the last council meeting, the repairs to Jac's building was approved but the re-installing of the cables was tabled. There was discussion from Mayor Smith that it is no longer allowed, and that this should be checked into further with Mn Dot on whether it is allowed and if a permit is needed.

Mayor Smith followed up with me on his findings from his staff at Mn Dots and I have attached the information on their regulations and permitting requirements.

After reading the permit requirements, (in particularly J, K, and O) and listening to the insurance adjustor on the future liabilities to the city to both the public and the buildings, I personally think it would be in the best interest not to re-install the cables.

Thank you for your time,
Brian Burkholder

Brian Burkholder

From: Chatfield, MN <noreply@ci.chatfield.mn.us>
Sent: Tuesday, January 25, 2022 7:58 AM
To: Brian Burkholder
Subject: Cable over TH52

Message submitted from the <Chatfield, MN> website.

Site Visitor Name: Russ Smith
Site Visitor Email: russell.m.smith@state.mn.us

Brian I had a conversation this morning about the cable over Main Street with the rest of the Permits office here. The consensus is that there can be a cable placed across a State Highway for a banner, it must get a Permit, it must be 22' or higher from the driving surface, and has a display time window around the event. This should go back to Public Works for another discussion. St Charles had the same kind of cable and they had to change the way they had it attached. Now they have two poles installed and their cables are high above the ground. E-mail me back at my state e-mail and I can send you a picture of what St Charles has now. Anyway, this needs more discussion about if the City wants to keep the liability.



22' from grade

St Charles TH74

Brian Burkholder

From: Smith, Russell M (DOT) <russell.m.smith@state.mn.us>
Sent: Tuesday, January 25, 2022 8:48 AM
To: Brian Burkholder
Cc: Joel Young
Subject: Statute Guidance for Event Banner
Attachments: CABLE.png

Brian, here is the text from the engineering manual, it shows the conditions for the event banner to meet. "j" has the 22' minimum. I included Joel just for info purposes. Also attached is St Charles solution to the 22' issue.

14-4.06.04 Signs, Banners, and Decorations

1. Freeways

Signs, banners, and decorations should not be allowed on the right-of-way.

1. Expressways, High Speed Two-Lane Two-Way Highways, and Low Speed Roads

Directional signs may be allowed at the intersection of the local road leading to the event. Non-directional signs, banners, and overhead decorations will be allowed only on low speed roads subject to the following criteria:

- a. If the signs, banners, or decorations are to be located within a city, the requests should be made through the offices of or by the city.
- b. Signs, banners, or decorations shall not be attached to any MnDOT structure (sign, signal, bridge, etc.).
- c. Directional and non-directional signing are the responsibility of the requester. If, upon request, MnDOT provides assistance in the form of signs and labor, the requester should be billed for the actual costs to the Department.
- d. The requester for directional signing will be advised that signing must conform to the MN MUTCD or as directed by the District Office.
- e. Directional signing shall contain only directional information for the event.
- f. Non-directional signs or banners shall not appear to represent or conflict with an official traffic control device in shape, form, color, or legend. They should be of a neutral color.
- g. Non-directional signs or banners should display only the name of the event and the scheduled time.
- h. Signs, banners, and decorations shall not obstruct sight distance or detract from motorists' view of traffic control devices.
- i. No changeable message signs of the type used for temporary or permanent traffic control shall be permitted for event advertising purposes.
- j. The minimum clearance for all signs, banners, and decorations spanning a highway should be 22 feet above the roadway and shoulder.
- k. Letter height displayed on city banners is not to exceed two inches.
- l. Stroke width displayed on city banners is not to exceed width of B Series Highway Gothic lettering.
- m. No logos or product advertising is allowed.
- n. Adequate traffic control shall be provided when overhead signs, banners, and decorations are being installed and removed.

- o. Non-directional signs, banners, and decorations pertaining to an event shall not be in place longer than two weeks prior to the event and shall be removed within three days after the last day of the event.
- 14-10

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