



[COMMUNITYLINK NEWSLETTER]

21 SE SECOND STREET—CHATFIELD, MN 55923

507-867-3810

WWW.CI.CHATFIELD.MN.US

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ELECTED OFFICIALS

MAYOR

Russ Smith (507) 867-1500
mayorsmith@ci.chatfield.mn.us

COUNCIL MEMBERS

Paul Novotny (507) 867-1535
councilornovotny@ci.chatfield.mn.us

Mike Urban (507) 867-1536
councilorurban@ci.chatfield.mn.us

Josh Broadwater (507) 867-1533
councilorbroadwater@ci.chatfield.mn.us

Pam Bluhm (507) 867-1532
councilorbluhm@ci.chatfield.mn.us

Dave Frank (507) 867-1534
councilorfrank@ci.chatfield.mn.us

PUBLIC HEARING

A public hearing will be held Monday, February 28th to provide the community with the opportunity to provide input regarding the proposed change to the City's Charter.

Monday, February 28th
7:00 PM

City Hall Council Chambers

Preventing Frozen Service Lines—Check Water Temp



If you are concerned about your pipes freezing, test the temperature of the water from your taps.

To properly test your water temperature in your home or business, go to the faucet closest to where the water service comes into the building (usually in the basement). Set an indoor / outdoor thermometer (not a food thermometer) inside a cup under the faucet and run the water continuously into a cup for approximately 10 minutes. After running the water on the thermometer in the cup for 10 minutes check the reading.

If the water temperature is 38 degrees Fahrenheit or lower, please notify City Hall and we will advise you to start running your water with a stream the diameter of a pencil. Generally a stream the diameter of a pencil is sufficient to avoid freezing but, the farther your water temperature falls below 38 degrees, the stronger the stream needs to be.

Once the water temperature reaches 38 degrees or below, it is likely that you will need to run that water until the ground thaws in the spring. If your water temperature reaches 38 degrees or lower and you need to run water to prevent services and mains from freezing, notify City Hall so water bills can be adjusted accordingly.

FOR FROZEN PIPE ASSISTANCE / ADVICE—

Mon-Fri 8:00-4:30, City Hall 507-867-3810

AFTER HOURS & WEEKENDS Brian 507-273-9597

CHARTER

Proposed City Charter Amendment

The City Charter Commission recently submitted a proposal to the City Council to change the City Charter to create an employee position of City Administrator. The primary purpose of the proposal is to better clarify the role of various positions and to develop more structure within the organization.

If the proposal is approved, the current City Clerk position will be modified into a City Administrator position and the current Deputy City Clerk position would be upgraded to a City Clerk position. This proposal does not add any additional employees to the City's payroll. The cost of implementing this proposal is expected to be approximately \$2,500.

The City Council will be considering this proposal in February. Questions or comments can be sent directly to the Mayor or any member of the City Council, or submitted in writing to the City Clerk's office.

Major Features of the Proposal

Mayor and City Council

The Mayor and City Council function as the legislative authority within the City of Chatfield. The Mayor and City Council discuss and adopt the tax levy and budget, adopt ordinances, set policies, approve and deny land use applications, and so on. | The City Administrator is appointed by and is subject to annual performance reviews by the Mayor and City Council. The Mayor and City Council also have the power to remove or terminate the City Administrator. | The City Council has the sole authority and responsibility to hire and terminate all staff. | The Mayor is typically the most visible leader for a community under the Administrator form of government. | The Mayor and City Council direct the work of the City Administrator. The City Administrator coordinates work assignments with City staff.

City Administrator

The appointed City Administrator functions like a business organization's chief executive by administering the daily operations for the City under the guidance of the City Council. | The City Administrator has a professional staff that, under her/his guidance, provides the services and implements the policies adopted by the elected City Council. | The City Administrator is responsible for preparing the City's budget, directing day-to-day operations, recommending the hiring and removal of staff, and providing complete and objective information to the Mayor and City Council on issues as they arise. | The City Administrator is selected by the Mayor and City Council based on her/his education, training, and relevant managerial experience.

CITY OF CHATFIELD

21 Second Street SE Chatfield, MN 55923
Phone: 507-867-3810
Fax: 507-867-9093
www.ci.chatfield.mn.us

In Case of Emergency:

Ambulance (Non Emergency)
Police (Non Emergency)
Chatfield Public Library

9-1-1

507-867-4446
507-867-3331
507-867-3480



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
30	31	1 Recycling Collection	2 Fillmore County Residents Garbage Collection	3 Olmsted County Residents Garbage Collection 6:30 PM Retirement Plan Class - Community Ed 7:00 PM Library Board	4 ChillFest 2022 Garage Sale	5 ChillFest 2022 Garage Sale 9:00 AM Chillfest Craft and Vendor Market
6	7 7:00 PM Planning & Zoning Commission Meeting	8 Recycling Collection 6:00 PM Health Care & Your Retirement Class - Community Ed	9 Fillmore County Residents Garbage Collection	10 Olmsted County Residents Garbage Collection	11	12 1:00 PM Acting Shakespeare Masterclass
13 1:00 PM Acting Shakespeare Masterclass	14 4:30 PM Personnel Budget Committee Meeting 5:30 PM Public Works Committee Meeting 7:00 PM City Council Meeting	15 Recycling Collection	16 Fillmore County Residents Garbage Collection	17 Olmsted County Residents Garbage Collection	18	19 Twelve Angry Jurors
20 10:30 AM Chatfield FFA Drive Thru Meal	21 Presidents' Day - City Offices Closed	22 Recycling Collection 7:00 PM Heritage Preservation Commission Meeting	23 Fillmore County Residents Garbage Collection	24 Olmsted County Residents Garbage Collection	25	26
27	28 4:30 PM Economic Development Authority Board Meeting 4:30 PM Public Services Committee Meeting 5:30 PM Committee of the Whole 7:00 PM City Council Meeting	 <p>Acting Shakespeare A Masterclass with Geoffrey Kent A 6 hour workshop via ZOOM February 12 & 13 1pm - 4pm</p> <p>CHATFIELD CENTER FOR THE ARTS CHATFIELDARTS.ORG 507.884.7676</p> <p><small>This activity is made possible by the voters of Minnesota through a Minnesota State Arts Board Operating Support grant, thanks to a legislative appropriation from the arts & cultural heritage fund.</small></p>		 <p>February 19, 7pm Chatfield Public Library Admission is Free Space is limited Reservations are recommended</p> <p>Twelve Angry Jurors</p> <p>CHATFIELD CENTER FOR THE ARTS CHATFIELDARTS.ORG 507.884.7676</p> <p><small>This activity is made possible by the voters of Minnesota through a Minnesota State Arts Board Operating Support grant, thanks to a legislative appropriation from the arts & cultural heritage fund.</small></p>		

Winter activities for the whole family!

CHILLFEST

SATURDAY, FEBRUARY 5TH

ACTIVITIES ADDED EVERY WEEK

AND SUBJECT TO CHANGE. *PLEASE CHECK BACK

OR FOLLOW THE FACEBOOK PAGE FOR UPDATED INFO.

www.chatfieldmn.org/chillfest



Chatfield ChillFest

