

**CITY OF CHATFIELD COMMON COUNCIL**  
**AGENDA**  
**July 26, 2021 7:00 P.M**

- I. Chatfield City Council – July 26, 2021 – 7:00 p.m. – City Council Chambers
1. Consent Agenda:
    - A. Approval of minutes of prior meetings.
    - B. Approve payment of claims.
    - C. Approve quarterly financial report.
  2. Consider applications for vacant city council seat.
  3. Consider revised request of Jac's to extend their liquor license to include their back property plus the closure of the sidewalk and small portion of Second Street, during Western Days.
  4. Consider approval of the use of Mill Creek Park for a KUBB tournament, sponsored by The Chatfield Alliance and hosted by PawPrint Brewery, October 23, 2021. This includes the authority for a licensed food vendor(s).
  5. Ordinance 454: Lodging Tax
    - A. Second Consideration
    - B. Publication by summary
  6. S.C.S. Report:
    - A.
  7. Committee Reports:
    - A. Public Services Committee
    - B. Park & Recreation Committee
  8. Mayor's Report:
    - A.
  9. Clerk's Report:
    - A. Approve a permit for use of a semi-trailer to be used for temporary storage at 405 South Main Street, effective August 1, 2021 – September 30, 2022.
  10. Roundtable
  11. Adjourn.
  12. Meeting Notices:
    - A. Public Services Committee (Councilors Bluhm & Broadwater) 4:30 p.m.
    - B. Park & Rec. Committee (Councilors Bluhm & Broadwater) 5:30 p.m.

**CITY OF CHATFIELD  
COMMON COUNCIL  
MEETING MINUTES**

**Monday, July 12, 2021**

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The Common Council of the City of Chatfield met in regular session on Monday, July 12, 2021. Mayor Russ Smith presided and called the regular meeting to order at 7:00 PM

**Members Present:** Paul Novotny, Josh Broadwater, Mike Urban, Russ Smith, and Pam Bluhm.

**Members absent:** None.

**Others present:** Luke Thieke, Jamie Arthur, Craig Britton, Brian Burkholder, Karen Reisner, Shane Fox, Fred Suhler, Damon Lueck and Joel Young.

### Consent Agenda

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**Paul Novotny entered a motion, with a second by Pam Bluhm,** to adopt the consent agenda which included the following items:

1. Approval of June 28, 2021 Council Meeting Minutes
2. Approve payment of claims
3. Approve a one-step pay increase to Beth Carlson on her employment anniversary date, to Grade 8, Step 1.
4. Approve a one-step pay increase to Julie Elder on her employment anniversary date, to Grade 4, Step 2.
5. Approve promotion of Maddie Clemens and Brea Kobs to position of Head Lifeguard effective July 17.
6. Approve temporary liquor license to Chatfield Firefighters Activities Association August 13 – 15 at Fire Hall.
7. Approve a gambling License for Church of St. Mary, Chatfield – Raffle August 15, 2021

**Ayes:** Councilors: Novotny, Broadwater, Urban, and Bluhm

**Nays:** None

**Motion carried.**

### Consider request to close part of a sidewalk and alley during Western Days

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Jac's has submitted a request for closing part of Second St and the alley between Jac's and the VFW during Western Days. Concerns were voiced over the partial closure of the alley, making it too narrow to accommodate a flow of people through the area. The council has asked for a revised plan with the alley remaining open.

## Ordinance 453 – Zoning Amendment

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### *Second Consideration*

**Josh Broadwater entered a motion, with a second by Pam Bluhm,** to approve the second consideration of Ordinance No.453

AN ORDINANCE OF THE CITY OF CHATFIELD, MINNESOTA, RELATING TO ZONING; PROVIDING FOR CERTAIN PERMITTED LAND USES IN THE B-1 (GENERAL BUSINESS) DISTRICT; AMENDING THE PROVISIONS OF THE CHATFIELD CODE, SUBPART A, CHAPTER 113, ARTICLE IV, SECTION 113-184(b).

THE CITY COUNCIL OF THE CITY OF CHATFIELD, MINNESOTA, DOES ORDAIN:

Section 1. The provisions of the Chatfield Code, Subpart A, Chapter 113, Article IV, Section 113-184(b) are amended to read:

(b) *Permitted Uses.* The following are permitted uses for property zoned general commercial.

- (1) Business services, including banks, offices and postal stations.
- (2) Clothing services, including dry cleaning and laundry establishments, laundromats, dressmaking, millinery and tailor shops, and shoe repair shops.
- (3) Equipment services, including radio and television shops, electrical appliance shops, showrooms of a plumber, decorator, or similar trade.
- (4) Food services, including grocery stores, fruit, vegetable and meat markets, supermarkets, restaurants, delicatessens, candy shops and bakeries whose products are sold only at retail on the premises.
- (5) Personal services, including barbershops and beauty shops, fitness centers, spas, photographic shops and funeral homes.
- (6) Retail services, including drug stores, hardware stores, haberdasheries, stationary and book stores, news shops, apparel shops, showrooms for articles to be sold at retail, flower shops and commercial greenhouses.
- (7) Public transportation terminals, public utility buildings and transformer stations without storage yards.
- (8) Buildings used for research and testing laboratories, storage buildings or distributing stations.
- (9) Any similar commercial establishments or professional services or commercial 1 services not specifically stated or implied elsewhere in this article.
- (10) Buildings and uses customarily necessary to any of the uses specified in this section which may include the repair, alteration, finishing, assembly, fabrication of storage of goods. Such uses shall not be detrimental either by reasons of odor, smoke, noise, dust or vibration to the surrounding neighborhood.
- (11) Medical service, including medical, dental, chiropractic, and animal clinics.
- (12) Brewpub; small brewery with taproom; micro-distillery with tasting room; taproom.

Section 2. This ordinance shall be effective 30 days following its publication.

**Ayes:** Councilors: Novotny, Broadwater, Urban, and Bluhm

**Nays:** None

**Motion carried.**

## Publication

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**Paul Novotny entered a motion, with a second by Mike Urban,** to approve the publication of Ordinance 453, and ordinance relating to zoning, providing for certain permitted land uses in the B-1 (general business) district, amending the provisions of the Chatfield Code.

**Ayes:** Councilors: Novotny, Broadwater, Urban, and Bluhm

**Nays:** None

**Motion carried.**

## Ordinance 454 – Lodging Tax – First Consideration

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**Mike Urban entered a motion, with a second by Paul Novotny,** to approve Ordinance 454, an ordinance relating to taxation, providing for the imposition of a tax of three percent on the receipts of rent charges by an operator providing lodging services within the city of Chatfield.

**Ayes:** Councilors: Novotny, Broadwater, Urban, and Bluhm

**Nays:** None

**Motion carried.**

## S.C.S. Report

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### *Approve recommendation to purchase pickup trucks*

Public Works Committee have looked at quotes from 3 dealers for pickup trucks.

For a street department pickup, the recommendation is to trade the 2016 pick in and purchase a 1 ton extended cab from Rochester Cadillac for \$33,775, minus trade in value of \$25,000 for a total of \$8,775. For a water department pickup, the recommendation is to trade the 2015 pick in and purchase a 1/2 ton extended cab with an 8' box from Rochester Ford for \$27,719, minus trade in value of \$22,000 for a total of \$8,308.

**Mike Urban entered a motion, with a second by Josh Broadwater,** to approve the recommendation to purchase pick-up trucks.

**Ayes:** Councilors: Novotny, Broadwater, Urban, and Bluhm

**Nays:** None

**Motion carried.**

### *Pump Maintenance*

At the Public Works Committee Meeting, Wastewater Superintendent, Steven Schlichter reported that the pumps at the wastewater treatment plant and the Lone Stone lift station need attention. He recommended that the pump at the Lone Stone lift station be rebuilt at the cost of \$5,460.00. He also recommended that the Lone Stone Lift Station be rehabbed, along with a new pump, at a cost of \$27,330 in 2022.

**Mike Urban entered a motion, with a second by Paul Novotny**, to approve the rebuilt proposal for the Lone State lift station at a cost of \$5,460.00.

**Ayes:** Councilors: Novotny, Broadwater, Urban, and Bluhm

**Nays:** None

**Motion carried.**

## Committee Reports

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### *Personnel-Budget Committee*

Councilors Novotny and Urban were present. The topic was preliminary budget.

### *Public Works Committee*

Councilors Novotny and Urban were in attendance. Topics included:

1. Pump replacements for the sewer department.
2. Gjere Subdivision

## Mayor's Report

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### *Rescinding Local Emergency*

The local state of emergency has been lifted. The biggest change this brings is remote meetings will no longer be an option.

### *Discuss appointment process to fill city council vacancy*

**Mike Urban entered a motion, with a second by Josh Broadwater**, to approve moving Councilor Bluhm to the Library Board and removing her from Community Education.

**Ayes:** Councilors: Novotny, Broadwater, Urban, and Bluhm

**Nays:** None

**Motion carried.**

Options to fill the vacant position left by John McBroom's resignation from council were presented to the council. Mayor Smith stated it will be up to the council to decide who fills the spot. To start, the council will announce the vacancy, advertise, and invite interested residents to submit an application.

## Clerk's Report

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The city has been seeking funds for playground equipment at Lone Stone Park. A grant of \$25,000 has been awarded to the city for playground equipment. The city will have to match that amount. Park and Rec Committee will be working on that project.

Curt Sorenson, head of the Charter Commission, has asked for input from council members, please respond to that request.

## Roundtable

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Councilor Bluhm stated that Trigger has been going to parades in the area. If anyone is willing to volunteer to drive in a parade, please contact Pam.

## Adjourn

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**Pam Bluhm entered a motion, with a second by Mike Urban,** to adjourn

**Ayes:** Councilors: Novotny, Broadwater, Urban, and Bluhm

**Nays:** None

**Motion carried.**

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Russ Smith, Mayor

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Beth Carlson, Deputy Clerk



# City of Chatfield Payments

07/12/21 9:27 AM

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Current Period: July 2021

## Payments Batch 2021 07MNPEIP

\$16,534.54

Refer	3322 MN PEIP	Ck# 111616E 7/12/2021	
Cash Payment	G 910-21706 Health Insurance	BURKHOLDER - EE - MED ADV HSA HP	\$546.12
Invoice 1103889	7/10/2021		
Cash Payment	G 910-21706 Health Insurance	BURNETT - FAMILY - MED ADV HSA BCBS	\$1,463.06
Invoice 1103889	7/10/2021		
Cash Payment	G 910-21706 Health Insurance	CARLSON - EE - MED ADV HSA HP	\$546.12
Invoice 1103889	7/10/2021		
Cash Payment	G 910-21706 Health Insurance	COE - EE - MED ADV HSA HP	\$546.12
Invoice 1103889	7/10/2021		
Cash Payment	G 910-21706 Health Insurance	DUBORD - EMP+SP - MED ADV HSA HP	\$1,463.06
Invoice 1103889	7/10/2021		
Cash Payment	G 910-21706 Health Insurance	ELDER - EE - MED ADV HSA HP	\$546.12
Invoice 1103889	7/10/2021		
Cash Payment	G 910-21706 Health Insurance	ERICKSON - FAMILY - MED ADV HSA HP	\$1,463.06
Invoice 1103889	7/10/2021		
Cash Payment	G 910-21706 Health Insurance	FOX - FAMILY - MED ADV VALUE BCBS	\$1,854.38
Invoice 1103889	7/10/2021		
Cash Payment	G 910-21706 Health Insurance	HYKE - EE - MED ADV HSA HP	\$546.12
Invoice 1103889	7/10/2021		
Cash Payment	G 910-21706 Health Insurance	IRISH - EE - MED ADV HSA PONE	\$546.12
Invoice 1103889	7/10/2021		
Cash Payment	G 910-21706 Health Insurance	LANDORF - EE+SP - MED ADV HSA HP	\$1,463.06
Invoice 1103889	7/10/2021		
Cash Payment	G 910-21706 Health Insurance	LEWIS - EE - MED ADV HIGH HP	\$766.42
Invoice 1103889	7/10/2021		
Cash Payment	G 910-21706 Health Insurance	MILIANDER - EE - MED ADV HSA HP	\$546.12
Invoice 1103889	7/10/2021		
Cash Payment	G 910-21706 Health Insurance	PRIEBE - EE- MED ADV HSA PONE	\$546.12
Invoice 1103889	7/10/2021		
Cash Payment	G 910-21706 Health Insurance	SCHLICHTER - FAMILY - MED ADV HSA BCBS	\$1,463.06
Invoice 1103889	7/10/2021		
Cash Payment	G 910-21706 Health Insurance	SCHMIEDEBERG - EE - MED ADV HIGH BCBS	\$766.42
Invoice 1103889	7/10/2021		
Cash Payment	G 910-21706 Health Insurance	YOUNG - EE+SP - MED ADV HSA BCBS	\$1,463.06
Invoice 1103889	7/10/2021		
Transaction Date	7/12/2021	RootRiver State Ban 10100	<b>Total</b> \$16,534.54

## Fund Summary

	10100 RootRiver State Bank
910 PAYROLL PASSTHROUGH	\$16,534.54
	\$16,534.54

Pre-Written Checks	\$16,534.54
Checks to be Generated by the Computer	\$0.00
<b>Total</b>	<b>\$16,534.54</b>

Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
Vendor CHATFIELD ALLIANCE, INC						
JULY 12	E 240-46500-300	Economic Dev (GE	Promotional Expense	\$7,500.00	COMMUNITY PROMOTION	
Vendor CHATFIELD ALLIANCE, INC				\$7,500.00		
Vendor GRIFFIN CONSTRUCTION						
9603	E 601-49400-500	Water Utilities (GE	Cap. Outlay-GENERAL	\$4,790.89	HS HYDRANTS	
Vendor GRIFFIN CONSTRUCTION				\$4,790.89		
Vendor KWIK TRIP						
861495	E 220-42280-210	Fire Department *	Operating Supplies (GEN	\$14.36	FD WATER	
Vendor KWIK TRIP				\$14.36		
Vendor MARCO TECHNOLOGIES LLC.						
INV892	E 240-46500-403	Economic Dev (GE	Prev. Maint. Agreements	\$166.65	MIT ALLOCATION - 07/14-08/13/2021	
INV892	E 601-49400-403	Water Utilities (GE	Prev. Maint. Agreements	\$333.29	MIT ALLOCATION - 07/14-08/13/2021	
INV892	E 230-42270-403	Ambulance	Prev. Maint. Agreements	\$666.59	MIT ALLOCATION - 07/14-08/13/2021	
INV892	E 100-41500-403	City Clerk	Prev. Maint. Agreements	\$666.59	MIT ALLOCATION - 07/14-08/13/2021	
INV892	E 602-49450-403	Sewer (GENERAL)	Prev. Maint. Agreements	\$333.29	MIT ALLOCATION - 07/14-08/13/2021	
INV892	E 100-41910-403	Planning and Zoni	Prev. Maint. Agreements	\$166.65	MIT ALLOCATION - 07/14-08/13/2021	
INV892	E 100-42110-403	Police Administrati	Prev. Maint. Agreements	\$666.59	MIT ALLOCATION - 07/14-08/13/2021	
INV893	E 100-41500-435	City Clerk	Licences, Permits and Fe	\$8.00	O365 EXCHANGE EX&VM	
INV893	E 100-41100-435	Legislative	Licences, Permits and Fe	\$24.00	O365 EXCHANGE 6 LEG	
INV893	E 100-45124-435	Swimming Pools -	Licences, Permits and Fe	\$4.00	O365 EXCHANGE 1 POOLMGR	
INV893	E 100-41910-435	Planning and Zoni	Licences, Permits and Fe	\$4.00	O365 EXCHANGE CHATPLANNING	
INV893	E 240-46500-435	Economic Dev (GE	Licences, Permits and Fe	\$4.00	O365 EXCHANGE GIESEN	
INV894	E 100-45124-435	Swimming Pools -	Licences, Permits and Fe	\$10.00	1 POOL EXCHANGE ON LINE + ACTIVE	
INV894	E 602-49450-435	Sewer (GENERAL)	Licences, Permits and Fe	\$40.00	2 WW BUS PREM	
INV894	E 601-49400-435	Water Utilities (GE	Licences, Permits and Fe	\$20.00	1 WTR BUS PREM	
INV894	E 240-46500-435	Economic Dev (GE	Licences, Permits and Fe	\$10.00	1 EDA EXCHANGE ON LINE + ACTIVE	
INV894	E 230-42270-435	Ambulance	Licences, Permits and Fe	\$40.00	2 AMB BUS PREM	
INV894	E 100-41100-435	Legislative	Licences, Permits and Fe	\$60.00	6 LEG EXCHANGE ON LIN P1 & ACTIV	
INV894	E 220-42280-435	Fire Department *	Licences, Permits and Fe	\$20.00	1 FD BUS PREM	
INV894	E 614-49840-435	Cable TV (GENER	Licences, Permits and Fe	\$20.00	1 CCTV BUS PREM	
INV894	E 100-45200-435	Parks (GENERAL)	Licences, Permits and Fe	\$20.00	1 PARKS BUS PREM	
INV894	E 100-41500-435	City Clerk	Licences, Permits and Fe	\$10.00	EXTRA	
INV894	E 100-43100-435	Street Maintenanc	Licences, Permits and Fe	\$20.00	1 MS BUS PREM	
INV894	E 100-42110-435	Police Administrati	Licences, Permits and Fe	\$200.00	10 PD MS BUS PREM	
INV894	E 100-41910-435	Planning and Zoni	Licences, Permits and Fe	\$10.00	1 PLNG DEPT EXCHANGE ON LINE + A	
INV894	E 100-41500-435	City Clerk	Licences, Permits and Fe	\$90.00	4 MS BUS PREM & 1 VM EXCH + ACTI	
INV892	E 603-49500-403	Refuse/Garbage (	Prev. Maint. Agreements	\$333.29	MIT ALLOCATION - 07/14-08/13/2021	
Vendor MARCO TECHNOLOGIES LLC.				\$3,946.94		
Vendor MARK K. MCBROOM						
9240	E 100-46630-310	Community Dev -	Other Professional Servic	\$100.00	NUISANCE ABATEMENT - AVE B	
Vendor MARK K. MCBROOM				\$100.00		
Vendor MCFOA						
	E 100-41500-433	City Clerk	Dues and Subscriptions	\$45.00	MEBERSHIP - 07/2021-06/2022 - COE	
Vendor MCFOA				\$45.00		
Vendor THE CHATFIELD NEWS, LLC						
1237	E 614-49840-350	Cable TV (GENER	Print/Binding (GENERAL)	\$23.80	CABLE ADMINISTRATOR AD	
Vendor THE CHATFIELD NEWS, LLC				\$23.80		
Vendor THREADS CUSTOM APPAREL						







# City of Chatfield

## Batch Listing - Unposted Summary

Current Period: July 2021

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Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
	INV979	E 240-46500-404	Economic Dev (GE	Repairs/Maint Equipment	\$8.40	#56246 NETWORK L9124 MP C4503
	INV979	E 100-41910-404	Planning and Zoni	Repairs/Maint Equipment	\$8.40	#56246 NETWORK L9124 MP C4503
	INV979	E 603-49500-404	Refuse/Garbage (	Repairs/Maint Equipment	\$15.41	#56246 NETWORK L9124 MP C4503
	INV979	E 602-49450-404	Sewer (GENERAL)	Repairs/Maint Equipment	\$15.41	#56246 NETWORK L9124 MP C4503
	INV979	E 601-49400-404	Water Utilities (GE	Repairs/Maint Equipment	\$15.41	#56246 NETWORK L9124 MP C4503
	INV979	E 100-41500-404	City Clerk	Repairs/Maint Equipment	\$32.21	#56246 NETWORK L9124 MP C4503
	INV979	E 100-42110-404	Police Administrati	Repairs/Maint Equipment	\$15.41	#56246 NETWORK L9124 MP C4503
	INV979	E 230-42270-404	Ambulance	Repairs/Maint Equipment	\$29.41	#56246 NETWORK L9124 MP C4503
	INV979	E 100-42110-404	Police Administrati	Repairs/Maint Equipment	\$5.24	#46719-01 POLICE L7545
<b>Vendor EO JOHNSON, BUSINESS TECH.</b>					\$145.30	
<b>Vendor EXPERT BILLING, LLC</b>						
	8764	E 230-42270-435	Ambulance	Licences, Permits and Fe	\$900.00	TRANSPORTS BILLED -RUNS=840.00
<b>Vendor EXPERT BILLING, LLC</b>					\$900.00	
<b>Vendor FILLMORE COUNTY JOURNAL</b>						
	12467	E 100-41910-350	Planning and Zoni	Print/Binding (GENERAL)	\$11.49	P&Z MTG PH NOTICE PLATS
	125172	E 100-41500-350	City Clerk	Print/Binding (GENERAL)	\$11.49	CLERK - COUNCIL MIN, ORD, SUM BU
	125174	E 100-41910-350	Planning and Zoni	Print/Binding (GENERAL)	\$28.73	P&Z MTG PH NOTICE PLATS
	125175	E 100-41910-350	Planning and Zoni	Print/Binding (GENERAL)	\$31.60	P&Z MTG PH NOTICE PLATS
<b>Vendor FILLMORE COUNTY JOURNAL</b>					\$83.31	
<b>Vendor FIRE SAFETY USA, INC</b>						
	149526	E 211-45500-401	Libraries (GENERA	Repairs/Maint Buildings	\$225.00	ANNUAL LIGHTING INSPECTION
	149519	E 250-46630-404	Community Dev -	Repairs/Maint Equipment	\$315.00	ANNUAL LIGHTING INSPEC.
	149334	E 231-42270-580	Ambulance	Cap. Outlay-Other Equip	\$4,235.00	TYPR 3 UNIT B
	149525	E 100-43100-401	Street Maintenanc	Repairs/Maint Buildings	\$30.00	ANNUAL LIGHTING INSPEC.
	149523	E 602-49450-401	Sewer (GENERAL)	Repairs/Maint Buildings	\$75.00	ANNUAL LIGHTING INSPECTION
	149576	E 230-42270-403	Ambulance	Prev. Maint. Agreements	\$125.00	ANNUAL INSPECTION UNIT A & B
	149331	E 231-42270-580	Ambulance	Cap. Outlay-Other Equip	\$4,235.00	TYPE 3 UNIT A
	149520	E 100-41940-401	Municipal Building	Repairs/Maint Buildings	\$375.00	ANNUAL LIGHTING INSPECTION
	149522	E 100-45124-401	Swimming Pools -	Repairs/Maint Buildings	\$315.00	ANNUAL LIGHTING INSPECTION
	149525	E 220-42280-401	Fire Department *	Repairs/Maint Buildings	\$30.00	ANNUAL LIGHTING INSPEC.
<b>Vendor FIRE SAFETY USA, INC</b>					\$9,960.00	
<b>Vendor GREEN LAWCARE</b>						
	26374	E 100-45124-404	Swimming Pools -	Repairs/Maint Equipment	\$220.00	COMMERCIAL SERVICE CONTRACT - S
	26363	E 100-45124-404	Swimming Pools -	Repairs/Maint Equipment	\$88.19	SERVICE CALL WO #23275
<b>Vendor GREEN LAWCARE</b>					\$308.19	
<b>Vendor HAMMELL EQUIPMENT</b>						
	I35860	E 801-43100-408	Street Maintenanc	Storm Water / Drainage	\$365.00	BACKHOE RENTAL
	I13540	E 100-43100-210	Street Maintenanc	Operating Supplies (GEN	\$36.99	#3.105 RED
	I13577	E 100-43100-210	Street Maintenanc	Operating Supplies (GEN	\$29.95	V-BELT
<b>Vendor HAMMELL EQUIPMENT</b>					\$431.94	
<b>Vendor HAWKINS, INC.</b>						
	498914	E 601-49400-210	Water Utilities (GE	Operating Supplies (GEN	\$803.59	WATER SUPPLY CHEMICALS
	498251	E 100-45124-210	Swimming Pools -	Operating Supplies (GEN	\$1,118.42	AZONE 15
<b>Vendor HAWKINS, INC.</b>					\$1,922.01	
<b>Vendor LOCATORS &amp; SUPPLIES, INC.</b>						
	029393	E 100-43100-210	Street Maintenanc	Operating Supplies (GEN	\$92.35	32" LOPER
<b>Vendor LOCATORS &amp; SUPPLIES, INC.</b>					\$92.35	
<b>Vendor MARC</b>						



# City of Chatfield

## Batch Listing - Unposted Summary

Current Period: July 2021

2021 07FA02U

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Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
	073566	E 100-45200-210	Parks (GENERAL)	Operating Supplies (GEN	\$396.39	JUDGEMENT DAY WEED KILLER
<b>Vendor MARC</b>					\$396.39	
<b>Vendor MEDIACOM</b>						
	JULY,02	E 602-49450-438	Sewer (GENERAL)	Internet Expenses	\$145.32	WWTP HSD & STATIC IP
	JULY,02	E 602-49450-321	Sewer (GENERAL)	Telephone	\$39.95	WWTP BUSINESS PHONE
<b>Vendor MEDIACOM</b>					\$185.27	
<b>Vendor MIENERGY COOPERATIVE</b>						
	070721	E 601-49400-380	Water Utilities (GE	Utility Services (GENERA	\$654.95	333119003 85007624 JOHNST WELL
	070721	E 601-49400-380	Water Utilities (GE	Utility Services (GENERA	\$668.46	333119002 85007612 HSD BS
	070721	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$30.85	333119001 8500759501 52 SIGN
	070721	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$398.22	333119005 85010070 HSD STLGHTS
	070721	E 602-49450-380	Sewer (GENERAL)	Utility Services (GENERA	\$47.19	333119004 85007649 STALB LS
<b>Vendor MIENERGY COOPERATIVE</b>					\$1,799.67	
<b>Vendor ON SITE SANITATION</b>						
	116174	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$244.00	001411-006 GP - 558 OTRNE
	116174	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$244.00	001411-0002 MC BF-160 DIVSTNW
	116174	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$82.00	001411-0003 MC HSP-160 DIVSTNW
	116174	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$82.00	001411-0004 MC HSA-559 OTRNE
	116174	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$82.00	001411-0005 SHADY OAK PARK
<b>Vendor ON SITE SANITATION</b>					\$734.00	
<b>Vendor PEOPLES ENERGY COOPERATIVE</b>						
	07/06/2	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$67.00	2438500 MILL CREEK PARK
	07/06/2	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$69.92	2410200 MAIN ST-CITY PARK
	07/06/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$184.00	7823600 MEYERS AND TERMAR
	07/06/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$132.70	3265100 20 2ND ST SE - LIGHTS
	07/06/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$72.19	3260100 301 TH 52 - TRAFFIC SI
	07/06/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$118.69	3260000 52 3RD ST SW - STL MTR
	07/06/2	E 100-45124-380	Swimming Pools -	Utility Services (GENERA	\$2,908.23	3237701 107 UNION ST NE
	07/06/2	E 601-49400-380	Water Utilities (GE	Utility Services (GENERA	\$32.84	3211800 250 OLD TERRITORIAL RD
	07/06/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$1,797.00	3011800 STREET LIGHTS
	07/06/2	E 601-49400-380	Water Utilities (GE	Utility Services (GENERA	\$837.91	3011700 BLUFF ST WELL
	07/06/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$33.63	2447300 UNION ST NE - XING
	07/06/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$39.37	2436500 CR 2 HWY S
	07/06/2	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$33.00	2432200 CHATFIELD SIGN
	07/06/2	E 602-49450-380	Sewer (GENERAL)	Utility Services (GENERA	\$3,015.19	2430200 126 LIBRARY LN WWTP
	07/06/2	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$33.06	2432400 400 3RD ST SW
	07/06/2	E 602-49450-380	Sewer (GENERAL)	Utility Services (GENERA	\$63.79	242390 MILL CREEK PK - LIFT ST
	07/06/2	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$234.20	2367400 TOURIST PARK
	07/06/2	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$75.79	2428000 MILL CREEK PARK
	07/06/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$45.00	2182100 SIREN - 10210 HILLSIDE
	07/06/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$86.79	2410100 1/4 FIRE HALL
	07/06/2	E 211-45500-380	Libraries (GENERA	Utility Services (GENERA	\$541.64	2402500 CHATFIELD LIBRARY
	07/06/2	E 230-42270-380	Ambulance	Utility Services (GENERA	\$487.00	2407900 1/3 21 2ND ST SE
	07/06/2	E 100-42110-380	Police Administrati	Utility Services (GENERA	\$487.00	2407900 1/3 21 2ND ST SE
	07/06/2	E 100-41940-380	Municipal Building	Utility Services (GENERA	\$487.00	2407900 1/3 21 2ND ST SE
	07/06/2	E 220-42280-380	Fire Department *	Utility Services (GENERA	\$115.81	2410000 318 S MAIN ST-WHISTLE
	07/06/2	E 220-42280-380	Fire Department *	Utility Services (GENERA	\$260.34	2410100 3/4 FIRE HALL
	07/06/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$146.61	2154400 10208 HILLSIDE DRIVE
<b>Vendor PEOPLES ENERGY COOPERATIVE</b>					\$12,405.70	
<b>Vendor PRAXAIR</b>						



# City of Chatfield

## Batch Listing - Unposted Summary

Current Period: July 2021

2021 07FA02U

07/22/21 10:06 AM

Page 5

Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
646048		E 100-43100-210	Street Maintenanc	Operating Supplies (GEN	\$47.83	HIGH PRESSURE
<b>Vendor PRAXAIR</b>					\$47.83	
<b>Vendor RUSKELL OUTDOOR SERVICES INC</b>						
14264		E 100-43100-210	Street Maintenanc	Operating Supplies (GEN	\$45.00	PULVERIZED BLACK DIRT
<b>Vendor RUSKELL OUTDOOR SERVICES INC</b>					\$45.00	
<b>Vendor SEMA</b>						
154758		E 100-45200-404	Parks (GENERAL)	Repairs/Maint Equipment	\$457.68	BEARINGS AND BUSHINGS
<b>Vendor SEMA</b>					\$457.68	
<b>Vendor SOUTHEAST MECHANICAL</b>						
27893		E 100-45200-404	Parks (GENERAL)	Repairs/Maint Equipment	\$971.36	REPLACE TOILET AT VISITOR CENTER
28006		E 100-45124-404	Swimming Pools -	Repairs/Maint Equipment	\$386.96	REPAIR SLUSHIE MACHINE
<b>Vendor SOUTHEAST MECHANICAL</b>					\$1,358.32	
<b>Vendor SUPERIOR MECHANICAL</b>						
W1146		E 100-45124-404	Swimming Pools -	Repairs/Maint Equipment	\$777.00	REPAIRS AT POOL , TOILET ,UNWIN
W1116		E 100-45124-404	Swimming Pools -	Repairs/Maint Equipment	\$519.00	REPAIR TOILET
<b>Vendor SUPERIOR MECHANICAL</b>					\$1,296.00	
<b>Vendor ZEP MANUFACTURING</b>						
900645		E 100-45124-210	Swimming Pools -	Operating Supplies (GEN	\$225.78	CLEANER AND SUPPLIE
900643		E 100-45124-210	Swimming Pools -	Operating Supplies (GEN	\$180.65	43X60 LARGE BAGS
<b>Vendor ZEP MANUFACTURING</b>					\$406.43	
Batch Name 2021 07FA02U					\$35,811.52	
					\$52,285.01	

([BatchID] in (16213,16210))



21 Second Street SE | Chatfield, MN 55923 | 507-867-3810 | [www.ci.chatfield.mn.us](http://www.ci.chatfield.mn.us)

To: Joel Young  
From: Kay Coe  
Subj: Quarterly Report – 2nd Quarter 2021  
Date: July 22, 2021

This is the quarterly financial report for the second quarter of 2021.

#### Normalized Budget to Actual

The yellow and green column chart displays normalized 2021 revenue and expense activity through 06/31 compared to budget predictions based on the budget adopted in December of 2020. The revenue and expense activity has been normalized meaning one time revenues, expenses and administrative activity like transfers have been adjusted to reflect being in the second quarter of the year.

- The target for first quarter is for revenues to be at or above 50% and for expenses to be at or below 50% of budget predictions.

Normalized **fund** revenues and expenses are generally in line with typical second quarter activity.

Normalized **general fund department** revenues are also generally in line for this time of year. Most general fund departmental expenses are currently below the 50% budget prediction goal.

- Invoices have not yet been received from Widseth for engineering fees, the Planning & Zoning professional fees are under budget by \$15,000 and the Street Department is under budget by \$6,500
- The community development expenses are at reflecting a \$1,000 overage which includes the community survey tool.

The following two pages show the City's investment trends as of June 30, 2021.

#### Investment Data

The first trend chart tracks the average weighted yield of the City's cash and investments along with the average return on 3 month treasury bills.

- The goal is to exceed the average return of 3 month treasury bills. The actual average weighted yield has exceeded the goal continuously since tracking started in June of 2008. For second quarter 2021 the actual yield was 1.76%. The 3 month treasury bills return was 0.05% as of June 30, 2021. The City's investments continue to be earning interest at a rate above the 3 month treasury's yield. For second quarter goal was exceeded by 1.71 %.

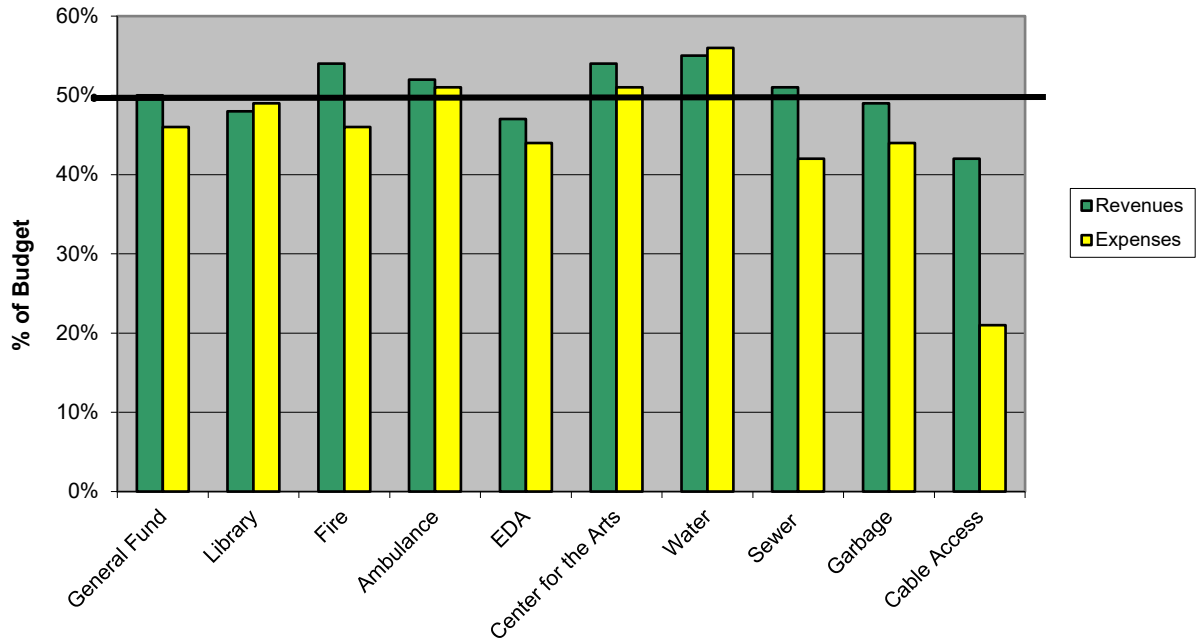
The second and third trend charts are informational and show the percentage of the City's funds by institution and the % of portfolio by time of maturity. This time to maturity information is helpful in making decisions about what maturities to look for when purchasing investments for cash flow.

The next page of the report is a detailed listing of the CD's, Bonds, checkbook and money market balances along with the calculations reflected in the graphs.

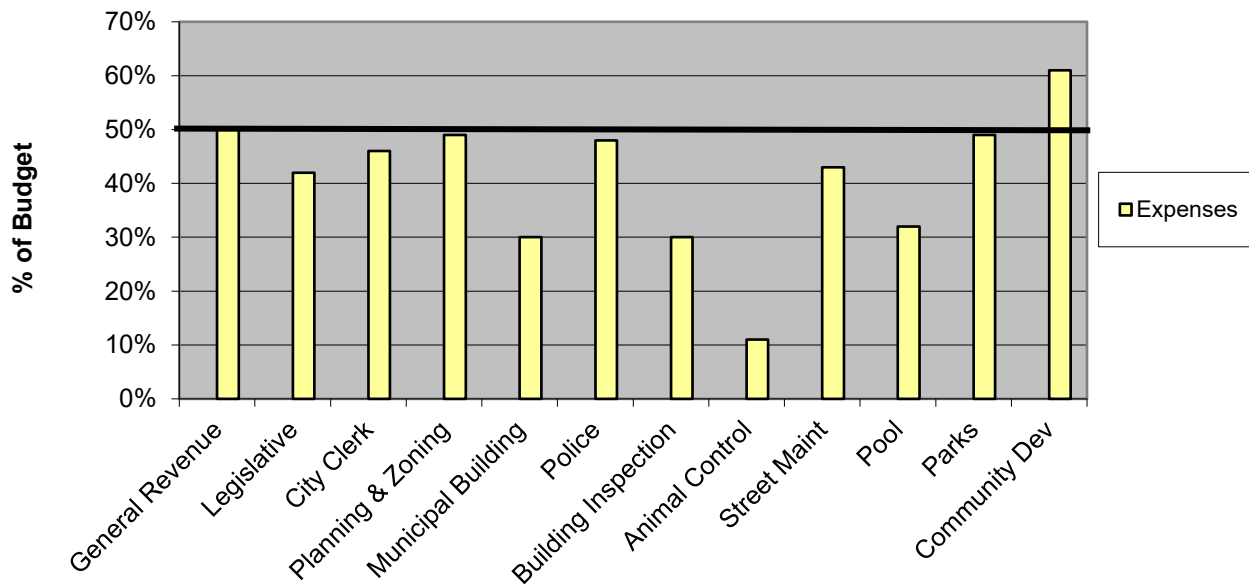
A detailed listing of normalized revenue and expense activity is included with this report following the investment data charts and listing.

If you have any questions or would like additional information let me know.  
Thank you.

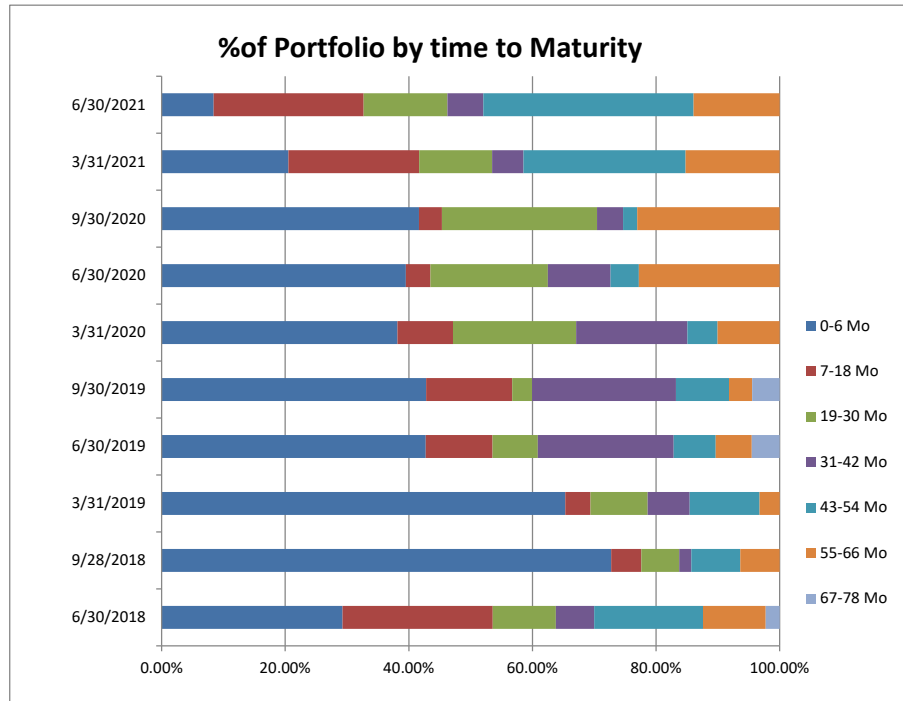
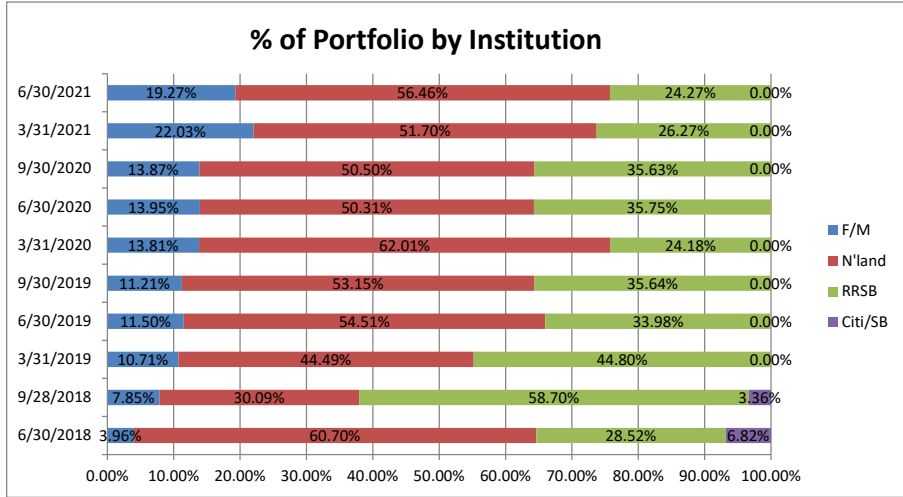
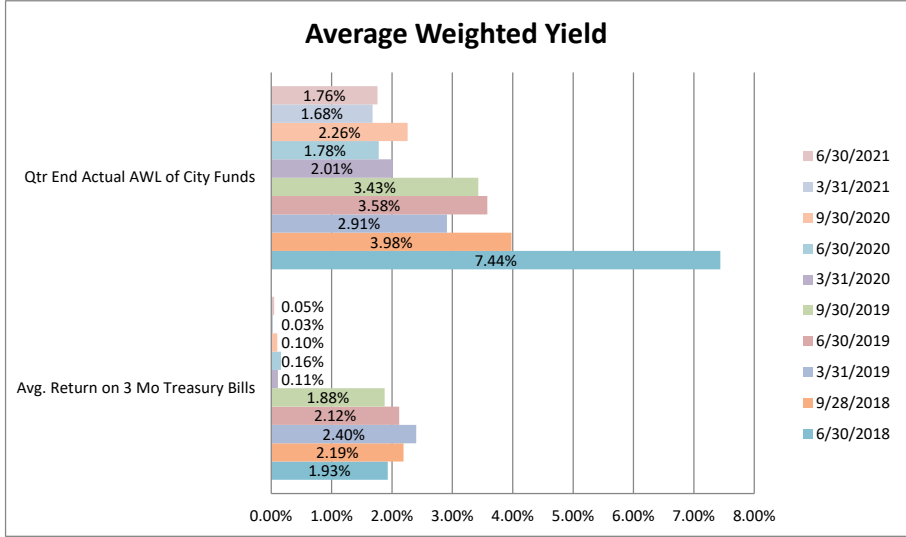
**City of Chatfield  
Quarterly Financial Report  
June 2021  
Funds - Budget to Actual %**



**General Fund Departments Expenditures Budget to Actual %**



**City of Chatfield  
Quarterly Financial Report  
Investment Performance Trends**





Key actual Market Value

#	DESCRIPTION	Original Value	Rate	Purch Date	Mat Date	Mo to Call / Mat	Current Date	Apprx Time Elapsed (in Years)	Current Value		
	FM MM	475					6/30/2021		476.00		
	NLD MM	1,046					6/30/2021		1,046		
	RRSB CB	223,133					6/30/2021		223,579		
35421	60 MO LI	72,886	1.19%	07/15/16	07/15/21	1	6/30/2021	5	77,127	0-6 MO	302,229.07
140420X47	CD - CAP	96,000	2.30%	02/23/17	02/23/22	8	6/30/2021	4	97,402		
87164X-PZ-3	SYNCHRO	100,007	2.40%	04/07/16	04/07/22	10	6/30/2021	5	101,813		
87165E-TD-9	SYNCHRO	113,000	2.45%	05/17/19	05/17/22	11	6/30/2021	2	115,383		
795450-2Y-0	SALLIE M	246,000	2.50%	05/22/19	05/23/22	11	6/30/2021	2	251,392		
20033AUN4	CD - COM	100,007	2.25%	06/30/17	06/30/22	12	6/30/2021	4	102,155		
38149M-CW-1	GOLDMAN	200,000	2.10%	07/10/19	07/11/22	13	6/30/2021	2	204,124	7-18 MO	872,269
949495-AQ-8	WELLS F	245,000	1.90%	01/13/20	01/17/23	19	6/30/2021	1	251,564		
949763-R6-5	WELLS F	140,000	1.88%	01/17/20	01/17/23	19	6/30/2021	1	143,751		
35529	60 MO LI	85,916	2.27%	05/07/18	05/07/23	23	6/30/2021	3	91,976	19-30 MO	487,290
075663-TM-6	BECKER M	99,286	2.10%	02/23/16	02/01/24	32	6/30/2021	5	101,680		
843879-DC-8	SOUTHE	107,000	0.50%	05/22/20	06/12/24	36	6/30/2021	1	107,607	31-42 MO	209,287
856285-TQ-4	STATE BK	242,000	1.10%	05/18/20	05/28/25	47	6/30/2021	1	248,120		
33847E-3L-9	FLAGSTA	104,000	0.80%	05/19/20	05/29/25	47	6/30/2021	1	105,419		
702091	60 MO - F	50,000	1.21%	6/8/2020	6/8/2025	48	6/30/2021	1	50,603		
35668	60 MO 1.	50,000	1.12%	06/09/20	06/09/25	48	6/30/2021	1	50,599		
35671	60 MO 1.6	425,000	1.64%	06/30/20	06/30/25	48	6/30/2021	1	432,027		
73319F-AS-8	POPPY B	200,000	1.10%	03/19/20	09/19/25	51	6/30/2021	1	204,556		
702108	60 MO - F	130,000	1.00%	10/21/2020	10/21/2025	52	6/30/2021	1	130,649	43-54 MO	1,221,972
702127	60 MO - F	250,000	0.75%	3/3/2021	3/3/2026	60	6/30/2021	0	250,473		
702128	60 MO - F	250,000	0.75%	3/3/2021	3/3/2026	60	6/30/2021	0	250,473	55-66 MO	500,945
									3,593,992.68		3,593,993

Orig Value	Curr Value	Orig Value	Curr Value		
CB / Money Markets		CD's / Bonds		Total Cur Value	
475	476	680,000	682,197	682,673	F/M
1,046	1,046	1,992,300	2,034,965	2,036,011	Northland
223,133	223,579	633,802	651,729	875,309	RRSB
-	-	-	-	-	Smith Barney
224,654	225,102	3,306,102	3,368,891	3,593,993	Subtotal
				3,593,993	TOTAL

1.90%	Average Weighted Yield - CD's & Bonds
0.20%	Average Weighted Yield - Checkbook & Money Markets
1.76%	AVERAGE WEIGHTED YIELD - COMBINED
0.05%	Goal of Average Weighted Yield is to exceed Average return on 3 mo Treasury Bills

% Of Portfolio by Institution - Orig Value	
19.27%	F/M Community Bank
56.46%	Northland
24.27%	Root River State Bank
0.00%	Smith Barney

% of Portfolio by time to Maturity - Cur Value	
8.41%	0 - 6 Months
24.27%	7 - 18 Months
13.56%	19 - 30 Months
5.82%	31 - 42 Months
34.00%	43 - 54 Months
13.94%	55 - 66 Months
0.00%	67 - 78 Months
0.00%	79 - 90 Months
0.00%	91 - 102 Months
0.00%	103 - 114 Months
0.00%	115 - 126 Months

100.00%





City of Chatfield  
\*Budget YTD Rev-Exp©

Current Period: June 2021

Exported from Banyon to .csv & Normalized

Adjusted to 50% - Tax Settlements, Special Assessments, Annual Exp Payments

151-Workers Comp, 328-General Services Charge, 360-Insurance, 450-Capital Goods,

	2021 Budget	2021 MNLZD YTD Amt	% of Budget
<b>Fund 100 GENERAL FUND</b>			
<b>Revenues</b>	<b>\$2,761,726.00</b>	<b>\$1,385,957.13</b>	<b>50%</b>
<b>Expenditures</b>	<b>\$2,753,226.00</b>	<b>\$1,255,363.68</b>	<b>46%</b>
<b>Dept 41000 General Revenue</b>	<b>2021 Budget</b>	<b>2021 NMLZD</b>	<b>%</b>
R 100-41000-31010 Current Ad Valorem Taxes	\$1,604,439.00	\$802,220	50%
R 100-41000-31020 Delinquent Ad Valorem Taxes	\$0	\$0	0.00%
R 100-41000-31900 Penalties and Interest DelTax	\$0	\$0	0.00%
R 100-41000-33401 Local Government Aid	\$840,269	\$420,135	50%
R 100-41000-33402 Market Value Credit	\$0	\$0	0.00%
R 100-41000-33405 PERA Aid	\$1,677	\$839	50%
R 100-41000-34020 General Services Charge	\$127,316	\$63,758	50%
R 100-41000-36210 Interest Earnings	\$12,000	\$6,000	50%
R 100-41000-37940 Cash Over	\$0	\$0	0.00%
R 100-41000-39201 Transfer In	\$0	\$0	0.00%
<b>Dept 41000 General Revenue</b>	<b>\$2,585,701</b>	<b>\$1,292,951</b>	<b>50%</b>
E 100-41000-431 Cash Short	\$0	\$0	0.00%
E 100-41000-700 Transfers (GENERAL)	\$0	\$0	0.00%
E 100-41000-721 T.O. - Library Fund	\$176,604	\$88,302	50%
E 100-41000-723 T.O. - Ambulance Fund	\$71,450	\$35,725	50%
E 100-41000-726 T.O. - EDA	\$50,000	\$25,000	50%
E 100-41000-734 T.O.Fire	\$65,405	\$32,703	50%
E 100-41000-750 T.O. - 2016A (335)	\$75,000	\$37,500	50%
E 100-41000-756 T.O. - Center for the Arts	\$71,000	\$35,500	50%
E 100-41000-762 T.O. - CCTV	\$16,500	\$8,250	50%
<b>Dept 41000 General Revenue</b>	<b>\$525,959</b>	<b>\$262,980</b>	<b>50%</b>

<b>Dept 41100 Legislative</b>	<b>2021 Budget</b>	<b>2021 NMLZD</b>	<b>%</b>
R 100-41100-34100 Filing Fee	\$0	\$0	0.00%
R 100-41100-36260 Insurance Dividend	\$0	\$0	0.00%
R 100-41100-39201 Transfer In	\$0	\$0	0.00%
R 100-41100-39550 Refunds   Rebates	\$0	\$21	0.00%
R 100-41100-39560 Reimbursement	\$0	\$0	0.00%
<b>Dept 41100 Legislative</b>	<b>\$0</b>	<b>\$21</b>	<b>0%</b>
E 100-41100-103 Part-Time Employees	\$22,500	\$11,418	50.74%
E 100-41100-121 PERA	\$350	\$173	49.39%
E 100-41100-122 FICA	\$1,000	\$494	49.35%
E 100-41100-125 Medicare	\$325	\$166	50.94%
E 100-41100-151 Worker s Comp Insurance Prem	\$150	\$44	29%
E 100-41100-152 Clothing	\$0	\$0	0.00%
E 100-41100-200 Office Supplies (GENERAL)	\$400	\$0	0.00%
E 100-41100-205 Service Incentives/Rewards	\$600	\$0	0.00%
E 100-41100-208 Training and Instruction	\$200	(\$50)	-24.75%
E 100-41100-212 Vehicle Operating Supplies	\$200	\$0	0.00%
E 100-41100-240 Small Tools and Minor Equip	\$0	\$0	0.00%
E 100-41100-300 Promotional Expense	\$0	\$0	0.00%
E 100-41100-304 Legal Fees	\$10,000	\$3,880	38.80%
E 100-41100-309 Conference Expense	\$2,500	\$99	3.96%
E 100-41100-310 Other Professional Services	\$0	\$0	0.00%
E 100-41100-312 Recording Fees	\$0	\$0	0.00%



**City of Chatfield**  
\*Budget YTD Rev-Exp©

Current Period: June 2021

**Exported from Banyon to .csv & Normalized**

**Adjusted to 50% - Tax Settlements, Special Assessments, Annual Exp Payments**

**151-Workers Comp, 328-General Services Charge, 360-Insurance, 450-Capital Goods,**

	2021 Budget	2021 MNLZD YTD Amt	% of Budget
E 100-41100-322 Postage	\$0	\$0	0.00%
E 100-41100-331 Travel Expenses	\$500	\$0	0.00%
E 100-41100-350 Print/Binding (GENERAL)	\$2,500	\$1,649	65.95%
E 100-41100-360 Insurance (GENERAL)	\$0	\$0	0.00%
E 100-41100-430 Miscellaneous (GENERAL)	\$1,000	\$128	12.75%
E 100-41100-433 Dues and Subscriptions	\$11,000	\$4,276	39%
E 100-41100-435 Licences, Permits and Fees	\$288	\$216	75.00%
E 100-41100-438 Internet Expenses	\$0	\$0	0.00%
E 100-41100-755 T.O. - City Car	\$1,000	\$500	50.00%
<b>Dept 41100 Legislative</b>	<b>\$54,513</b>	<b>\$22,991</b>	<b>42%</b>

<b>Dept 41200 Historical Society</b>	2021 Budget	2021 NMLZD	%
R 100-41200-39201 Transfer In	\$0.00	\$0.00	0.00%
	\$0	\$0	0%
E 100-41200-450 Capital Goods Charge	\$900.00	\$450	50.00%
	\$900	\$450	50%

<b>Dept 41410 Elections</b>	2021 Budget	2021 NMLZD	%
R 100-41410-36200 Miscellaneous Revenues	\$0.00	\$0.00	0.00%
R 100-41410-39205 Transfer In	\$0.00	\$0.00	0.00%
R 100-41410-39550 Refunds   Rebates	\$0.00	\$0.00	0.00%
R 100-41410-39560 Reimbursement	\$0.00	\$0.00	0.00%
	\$0.00	\$0.00	0%
E 100-41410-103 Part-Time Employees	\$4,400.00	\$0.00	0.00%
E 100-41410-122 FICA	\$0.00	\$0.00	0.00%
E 100-41410-125 Medicare	\$0.00	\$0.00	0.00%
E 100-41410-151 Worker s Comp Insurance Prem	\$0.00	\$0.00	0.00%
E 100-41410-210 Operating Supplies (GENERAL)	\$200.00	\$0.00	0.00%
E 100-41410-310 Other Professional Services	\$0.00	\$0.00	0.00%
E 100-41410-322 Postage	\$0.00	\$0.00	0.00%
E 100-41410-331 Travel Expenses	\$300.00	\$0.00	0.00%
E 100-41410-350 Print/Binding (GENERAL)	\$100.00	\$0.00	0.00%
E 100-41410-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	0.00%
	\$5,000.00	\$0.00	0%

<b>Dept 41500 City Clerk</b>	2021 Budget	2021 NMLZD	%
R 100-41500-32110 Alcoholic Beverages	\$9,000.00	\$3,613	40%
R 100-41500-34000 Charges for Services	\$75.00	\$241.86	322.48%
R 100-41500-34301 Administration Fees	\$0.00	\$30.00	0.00%
R 100-41500-36200 Miscellaneous Revenues	\$0.00	\$20.00	0.00%
R 100-41500-36201 Sale Of Merchandise	\$0.00	\$0.00	0.00%
R 100-41500-36260 Insurance Dividend	\$200.00	\$100	50%
R 100-41500-39201 Transfer In	\$0.00	\$0.00	0.00%
R 100-41500-39550 Refunds   Rebates	\$0.00	\$19.03	0.00%
R 100-41500-39560 Reimbursement	\$5,000.00	\$2,524	50%
<b>Dept 41500 City Clerk</b>	<b>\$14,275</b>	<b>\$6,548</b>	<b>46%</b>
E 100-41500-101 Full-Time Employees Regular	\$294,000.00	\$136,241.64	46.34%
E 100-41500-103 Part-Time Employees	\$21,000.00	\$10,290.74	49.00%
E 100-41500-121 PERA	\$22,000.00	\$10,972.67	49.88%



**City of Chatfield**  
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**Adjusted to 50% - Tax Settlements, Special Assessments, Annual Exp Payments**

**151-Workers Comp, 328-General Services Charge, 360-Insurance, 450-Capital Goods,**

	2021 Budget	2021 MNLZD YTD Amt	% of Budget
E 100-41500-122 FICA	\$17,000.00	\$8,701.54	51.19%
E 100-41500-125 Medicare	\$4,200.00	\$2,035.05	48.45%
E 100-41500-131 Employer Paid Health	\$31,000.00	\$13,659.69	44.06%
E 100-41500-134 Employer Paid Life	\$95.00	\$48.64	51.20%
E 100-41500-136 Employer Paid H.S.A.	\$15,000.00	\$6,937.51	46.25%
E 100-41500-151 Worker s Comp Insurance Prem	\$4,500.00	\$1,037	23%
E 100-41500-152 Clothing	\$1,100.00	\$190	17.25%
E 100-41500-200 Office Supplies (GENERAL)	\$3,500.00	\$609.55	17.42%
E 100-41500-208 Training and Instruction	\$3,500.00	\$1,489.00	42.54%
E 100-41500-210 Operating Supplies (GENERAL)	\$4,000.00	\$1,027.92	25.70%
E 100-41500-212 Vehicle Operating Supplies	\$600.00	\$21.95	3.66%
E 100-41500-240 Small Tools and Minor Equip	\$700.00	\$408.43	58.35%
E 100-41500-301 Auditing and Acctg Services	\$12,500.00	\$5,150	41%
E 100-41500-309 Conference Expense	\$7,000.00	\$572.00	8.17%
E 100-41500-310 Other Professional Services	\$5,900.00	\$4,512.10	76.48%
E 100-41500-320 Communications (GENERAL)	\$3,250.00	\$1,349.70	41.53%
E 100-41500-321 Telephone	\$6,500.00	\$2,018.44	31.05%
E 100-41500-322 Postage	\$1,900.00	\$357.13	18.80%
E 100-41500-323 Administration Expense	\$25.00	\$0.00	0.00%
E 100-41500-331 Travel Expenses	\$150.00	\$0.00	0.00%
E 100-41500-350 Print/Binding (GENERAL)	\$400.00	\$0.00	0.00%
E 100-41500-360 Insurance (GENERAL)	\$5,500.00	\$2,531	46%
E 100-41500-364 Claims Deductible	\$0.00	\$0.00	0.00%
E 100-41500-403 Prev. Maint. Agreements	\$11,100.00	\$6,959.25	62.70%
E 100-41500-404 Repairs/Maint Equipment	\$4,700.00	\$644.93	13.72%
E 100-41500-430 Miscellaneous (GENERAL)	\$500.00	\$107.61	21.52%
E 100-41500-433 Dues and Subscriptions	\$1,900.00	\$1,641.00	86.37%
E 100-41500-435 Licences, Permits and Fees	\$864.00	\$2,707.63	313.38%
E 100-41500-438 Internet Expenses	\$17,500.00	\$9,284.89	53.06%
E 100-41500-727 T.O. - Future Tech	\$7,300.00	\$3,650	50.00%
E 100-41500-755 T.O. - City Car	\$800.00	\$400	50.00%
E 100-41500-810 Refund	\$0.00	\$0.00	0.00%
<b>Dept 41500 City Clerk</b>	<b>\$509,984</b>	<b>\$235,557</b>	<b>46%</b>

<b>Dept 41910 Planning and Zoning</b>	2021 Budget	2021 NMLZD	%
R 100-41910-32220 Variance CUP Plat Address Fees	\$750.00	\$290	39%
R 100-41910-33416 Training Reimbursement	\$0.00	\$0.00	0.00%
R 100-41910-36260 Insurance Dividend	\$0.00	\$0.00	0.00%
R 100-41910-39205 Transfer In	\$0.00	\$0.00	0.00%
R 100-41910-39550 Refunds   Rebates	\$0.00	\$13.98	0.00%
<b>Dept 41910 Planning and Zoning</b>	<b>\$750</b>	<b>\$304</b>	<b>41%</b>
E 100-41910-200 Office Supplies (GENERAL)	\$0.00	\$0.00	0.00%
E 100-41910-208 Training and Instruction	\$0.00	\$0.00	0.00%
E 100-41910-240 Small Tools and Minor Equip	\$0.00	\$0.00	0.00%
E 100-41910-303 Engineering Fees	\$0.00	\$0.00	0.00%
E 100-41910-310 Other Professional Services	\$30,000.00	\$15,000	50%
E 100-41910-312 Recording Fees	\$250.00	\$172.00	68.80%
E 100-41910-322 Postage	\$500.00	\$133.98	26.80%
E 100-41910-323 Administration Expense	\$0.00	\$0.00	0.00%
E 100-41910-331 Travel Expenses	\$0.00	\$0.00	0.00%



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**Adjusted to 50% - Tax Settlements, Special Aseessments, Annual Exp Payments**

**151-Workers Comp, 328-General Services Charge, 360-Insurance, 450-Capital Goods,**

	2021 Budget	2021 MNLZD YTD Amt	% of Budget
E 100-41910-350 Print/Binding (GENERAL)	\$500.00	\$120.65	24.13%
E 100-41910-360 Insurance (GENERAL)	\$3,800.00	<b>\$1,838</b>	<b>48%</b>
E 100-41910-403 Prev. Maint. Agreements	\$2,200.00	\$1,125.54	51.16%
E 100-41910-404 Repairs/Maint Equipment	\$500.00	\$141.77	28.35%
E 100-41910-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	0.00%
E 100-41910-435 Licences, Permits and Fees	\$48.00	\$36.00	75.00%
E 100-41910-438 Internet Expenses	\$0.00	\$0.00	0.00%
E 100-41910-700 Transfers (GENERAL)	\$0.00	\$0.00	0.00%
E 100-41910-755 T.O. - City Car	\$0.00	\$0.00	0.00%
<b>Dept 41910 Planning and Zoning</b>	<b>\$37,798</b>	<b>\$18,568</b>	<b>49%</b>

<b>Dept 41940 Municipal Building - LOC 02</b>	2021 Budget	2021 NMLZD	%
R 100-41940-34101 Rent Revenue	\$0.00	\$0.00	0.00%
R 100-41940-36201 Sale Of Merchandise	\$0.00	\$42.86	0.00%
R 100-41940-36260 Insurance Dividend	\$150.00	<b>\$75</b>	<b>50%</b>
R 100-41940-39201 Transfer In	\$0.00	\$0.00	0.00%
R 100-41940-39550 Refunds   Rebates	\$0.00	\$0.13	0.00%
<b>Dept 41940 Municipal Building</b>	<b>\$150</b>	<b>\$118</b>	<b>79%</b>
E 100-41940-210 Operating Supplies (GENERAL)	\$3,500.00	\$1,047.92	29.94%
E 100-41940-240 Small Tools and Minor Equip	\$500.00	\$16.53	3.31%
E 100-41940-302 Contracted Help	\$26,000.00	\$1,256.85	4.83%
E 100-41940-310 Other Professional Services	\$1,000.00	\$0.00	0.00%
E 100-41940-360 Insurance (GENERAL)	\$3,800.00	<b>\$2,072</b>	<b>109.03%</b>
E 100-41940-380 Utility Services (GENERAL)	\$8,000.00	\$3,000.63	37.51%
E 100-41940-384 Refuse/Garbage Disposal	\$700.00	\$249.36	35.62%
E 100-41940-401 Repairs/Maint Buildings	\$15,000.00	\$4,465.58	29.77%
E 100-41940-403 Prev. Maint. Agreements	\$0.00	\$250.00	0.00%
E 100-41940-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	0.00%
E 100-41940-437 Sales Tax - Purchases	\$0.00	\$3.00	0.00%
E 100-41940-439 Penalty	\$0.00	\$0.00	0.00%
E 100-41940-730 T.O. Muni Bldg	\$26,850.00	<b>\$13,425</b>	<b>50.00%</b>
	<b>\$85,350</b>	<b>\$25,786.37</b>	<b>30%</b>

<b>Dept 42110 Police Administration</b>	2021 Budget	2021 NMLZD	%
R 100-42110-33140 Grants	\$0.00	\$0.00	0.00%
R 100-42110-33400 State Grants and Aids	\$42,000.00	<b>\$21,000</b>	<b>50%</b>
R 100-42110-33414 Insurance Claims	\$0.00	\$0.00	0.00%
R 100-42110-33416 Training Reimbursement	\$4,500.00	<b>\$2,250</b>	<b>50%</b>
R 100-42110-33421 Ins Prem Tax-Police	\$0.00	\$0.00	0.00%
R 100-42110-34200 Public Safety Charges for Srvs	\$250.00	\$595.00	238.00%
R 100-42110-34201 Confiscation/Forfeitures	\$0.00	\$1,625.00	0.00%
R 100-42110-35100 Court Fines	\$5,000.00	\$791.58	15.83%
R 100-42110-35102 Parking Fines / Admin Fines	\$2,100.00	\$1,700.00	80.95%
R 100-42110-36201 Sale Of Merchandise	\$0.00	\$0.00	0.00%
R 100-42110-36230 Donations	\$0.00	\$0.00	0.00%
R 100-42110-36260 Insurance Dividend	\$1,000.00	\$0.00	0.00%
R 100-42110-39208 T.I. (Reserve Fund)	\$0.00	\$0.00	0.00%
R 100-42110-39550 Refunds   Rebates	\$0.00	\$14.68	0.00%
R 100-42110-39560 Reimbursement	\$0.00	\$2,739.60	0.00%
<b>Dept 42110 Police Administration</b>	<b>\$54,850</b>	<b>\$30,716</b>	<b>56%</b>



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**151-Workers Comp, 328-General Services Charge, 360-Insurance, 450-Capital Goods,**

	2021 Budget	2021 MNLZD YTD Amt	% of Budget
E 100-42110-101 Full-Time Employees Regular	\$360,123.00	\$181,283.49	50.34%
E 100-42110-103 Part-Time Employees	\$17,000.00	\$6,570.86	38.65%
E 100-42110-121 PERA	\$66,751.00	\$32,732.73	49.04%
E 100-42110-122 FICA	\$150.00	\$181.29	120.86%
E 100-42110-125 Medicare	\$5,500.00	\$2,623.07	47.69%
E 100-42110-131 Employer Paid Health	\$48,921.00	\$24,460.50	50.00%
E 100-42110-134 Employer Paid Life	\$120.00	\$61.44	51.20%
E 100-42110-135 FSA Admin Fees (Emp Ben/TASC)	\$300.00	\$0.00	0.00%
E 100-42110-136 Employer Paid H.S.A.	\$9,000.00	\$4,500.00	50.00%
E 100-42110-140 Unemployment Comp (GENERAL)	\$0.00	\$0.00	0.00%
E 100-42110-151 Worker s Comp Insurance Prem	\$32,000.00	\$12,424.93	38.83%
E 100-42110-152 Clothing	\$2,000.00	\$0.00	0.00%
E 100-42110-153 Uniform Allowance	\$4,250.00	\$1,622.87	38.19%
E 100-42110-171 Innoculations	\$100.00	\$0.00	0.00%
E 100-42110-200 Office Supplies (GENERAL)	\$1,000.00	\$29.39	2.94%
E 100-42110-208 Training and Instruction	\$4,500.00	\$900.00	20.00%
E 100-42110-210 Operating Supplies (GENERAL)	\$2,000.00	\$673.13	33.66%
E 100-42110-211 Program Expenses	\$1,200.00	\$628.87	52.41%
E 100-42110-212 Vehicle Operating Supplies	\$8,000.00	\$2,480.96	31.01%
E 100-42110-218 Confiscation/Forfeitures Purch	\$800.00	\$191.15	23.89%
E 100-42110-240 Small Tools and Minor Equip	\$3,000.00	\$348.61	11.62%
E 100-42110-302 Contracted Help	\$500.00	\$0.00	0.00%
E 100-42110-304 Legal Fees	\$8,500.00	\$2,052.00	24.14%
E 100-42110-309 Conference Expense	\$0.00	\$0.00	0.00%
E 100-42110-310 Other Professional Services	\$750.00	\$0.00	0.00%
E 100-42110-311 Towing/Wrecker Fees	\$750.00	\$125.00	16.67%
E 100-42110-320 Communications (GENERAL)	\$775.00	\$371.15	47.89%
E 100-42110-321 Telephone	\$6,100.00	\$2,814.37	46.14%
E 100-42110-322 Postage	\$500.00	\$183.68	36.74%
E 100-42110-323 Administration Expense	\$0.00	\$19.13	0.00%
E 100-42110-331 Travel Expenses	\$1,500.00	\$0.00	0.00%
E 100-42110-350 Print/Binding (GENERAL)	\$300.00	\$0.00	0.00%
E 100-42110-360 Insurance (GENERAL)	\$18,500.00	\$7,873.65	42.56%
E 100-42110-364 Claims Deductible	\$0.00	\$0.00	0.00%
E 100-42110-380 Utility Services (GENERAL)	\$6,000.00	\$1,733.37	28.89%
E 100-42110-403 Prev. Maint. Agreements	\$8,600.00	\$4,502.22	52.35%
E 100-42110-404 Repairs/Maint Equipment	\$10,000.00	\$6,869.38	68.69%
E 100-42110-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	0.00%
E 100-42110-433 Dues and Subscriptions	\$1,050.00	\$770.00	73.33%
E 100-42110-435 Licences, Permits and Fees	\$2,740.00	\$1,200.00	43.80%
E 100-42110-437 Sales Tax - Purchases	\$50.00	\$205.00	410.00%
E 100-42110-438 Internet Expenses	\$1,100.00	\$619.15	56.29%
E 100-42110-727 T.O. - Future Tech	\$1,365.00	\$682.50	50.00%
E 100-42110-729 T.O.- Res - Police Cap Goods	\$28,800.00	\$14,400.00	50.00%
E 100-42110-810 Refund	\$0.00	\$0.00	0.00%
<b>Dept 42110 Police Administration</b>	<b>\$664,595</b>	<b>\$316,134</b>	<b>48%</b>

<b>Dept 42400 Building Inspection (GENERAL)</b>	<b>2021 Budget</b>	<b>2021 NMLZD</b>	<b>%</b>
R 100-42400-32210 Bldg Prmt	\$10,000.00	\$2,908.71	29.09%
R 100-42400-32212 Bldg Prmt Srchg Fee	\$2,500.00	\$549.50	21.98%



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151-Workers Comp, 328-General Services Charge, 360-Insurance, 450-Capital Goods,

	2021 Budget	2021 MNLZD YTD Amt	% of Budget
R 100-42400-32230 Plmbg Permits	\$400.00	\$152.00	38.00%
R 100-42400-32231 Plmbg Permit Srchg Fee	\$50.00	\$8.00	16.00%
R 100-42400-32270 Mech Prmt	\$800.00	\$707.00	88.38%
R 100-42400-32271 Mech Prmt Srchg Fee	\$50.00	\$19.00	38.00%
R 100-42400-34104 Plan Review/Check Fee	\$5,000.00	\$1,785.38	35.71%
R 100-42400-34301 Administration Fees	\$0.00	\$0.00	0.00%
R 100-42400-39205 Transfer In	\$0.00	\$0.00	0.00%
R 100-42400-39550 Refunds   Rebates	\$0.00	\$6.00	0.00%
<b>Dept 42400 Building Inspection</b>	<b>\$18,800</b>	<b>\$6,136</b>	<b>33%</b>
E 100-42400-323 Administration Expense	\$0.00	\$16.20	0.00%
E 100-42400-434 Surcharge Fee	\$3,500.00	\$133.00	3.80%
E 100-42400-440 Building Inspections	\$18,000.00	\$6,235.16	34.64%
E 100-42400-441 Plan Review	\$3,000.00	\$977.04	32.57%
E 100-42400-810 Refund	\$0.00	\$0.00	0.00%
<b>Dept 42400 Building Inspection</b>	<b>\$24,500.00</b>	<b>\$7,361.40</b>	<b>30%</b>

<b>Dept 42500 Civil Defense</b>	2021 Budget	2021 NMLZD	%
R 100-42500-33620 Other County Grants/Aid	\$0.00	\$0.00	0.00%
R 100-42500-36260 Insurance Dividend	\$0.00	\$0.00	0.00%
<b>Dept 42500 Civil Defense</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
E 100-42500-331 Travel Expenses	\$0.00	\$0.00	0.00%
E 100-42500-360 Insurance (GENERAL)	\$0.00	\$0.00	0.00%
E 100-42500-404 Repairs/Maint Equipment	\$450.00	\$0.00	0.00%
E 100-42500-711 T.O.- Reserve Fund	\$2,000.00	\$1,000.00	50.00%
<b>Dept 42500 Civil Defense</b>	<b>\$2,450.00</b>	<b>\$1,000.00</b>	<b>41%</b>

<b>Dept 42700 Animal Control - LOC 01</b>	2021 Budget	2021 NMLZD	%
R 100-42700-32240 Animal Licenses	\$1,300.00	\$520.00	40.00%
R 100-42700-34109 Animal Shelter Fee	\$0.00	\$0.00	0.00%
R 100-42700-35104 Animal Fines	\$0.00	\$50.00	0.00%
	<b>\$1,300</b>	<b>\$570</b>	<b>44%</b>
E 100-42700-210 Operating Supplies (GENERAL)	\$300.00	\$101.20	33.73%
E 100-42700-310 Other Professional Services	\$250.00	\$0.00	0.00%
E 100-42700-322 Postage	\$0.00	\$0.00	0.00%
E 100-42700-323 Administration Expense	\$0.00	\$2.81	0.00%
E 100-42700-350 Print/Binding (GENERAL)	\$200.00	\$0.00	0.00%
E 100-42700-360 Insurance (GENERAL)	\$0.00	\$0.00	0.00%
E 100-42700-404 Repairs/Maint Equipment	\$200.00	\$0.00	0.00%
E 100-42700-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	0.00%
	<b>\$950</b>	<b>\$104</b>	<b>11%</b>

<b>Dept 43100 Street Maintenance</b>	2021 Budget	2021 NMLZD	%
R 100-43100-33414 Insurance Claims	\$0.00	\$0.00	0.00%
R 100-43100-34000 Charges for Services	\$5,000.00	\$2,943.81	58.88%
R 100-43100-34112 County Road Maintenance Fee	\$2,100.00	\$517.87	24.66%
R 100-43100-36200 Miscellaneous Revenues	\$400.00	\$0.00	0.00%
R 100-43100-36201 Sale Of Merchandise	\$0.00	\$362.85	0.00%
R 100-43100-36230 Donations	\$0.00	\$0.00	0.00%
R 100-43100-36260 Insurance Dividend	\$400.00	\$200.00	50.00%
R 100-43100-39208 T.I. (Reserve Fund)	\$0.00	\$0.00	0.00%





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	2021 Budget	2021 MNLZD YTD Amt	% of Budget
R 100-43100-39550 Refunds   Rebates	\$0.00	\$2.93	0.00%
R 100-43100-39560 Reimbursement	\$0.00	\$0.00	0.00%
<b>Dept 43100 Street Maintenance</b>	<b>\$7,900.00</b>	<b>\$4,027.46</b>	<b>51%</b>
E 100-43100-101 Full-Time Employees Regular	\$81,000.00	\$41,278.38	50.96%
E 100-43100-103 Part-Time Employees	\$12,000.00	\$694.83	5.79%
E 100-43100-121 PERA	\$6,000.00	\$3,095.91	51.60%
E 100-43100-122 FICA	\$5,500.00	\$2,556.82	46.49%
E 100-43100-125 Medicare	\$1,400.00	\$597.95	42.71%
E 100-43100-131 Employer Paid Health	\$6,200.00	\$3,070.56	49.53%
E 100-43100-134 Employer Paid Life	\$30.00	\$15.36	51.20%
E 100-43100-136 Employer Paid H.S.A.	\$3,000.00	\$1,500.00	50.00%
E 100-43100-151 Worker s Comp Insurance Prem	\$3,500.00	<b>\$4,809.93</b>	<b>137.43%</b>
E 100-43100-152 Clothing	\$800.00	\$872.34	109.04%
E 100-43100-171 Innoculations	\$0.00	\$0.00	0.00%
E 100-43100-200 Office Supplies (GENERAL)	\$200.00	\$0.00	0.00%
E 100-43100-208 Training and Instruction	\$900.00	\$0.00	0.00%
E 100-43100-210 Operating Supplies (GENERAL)	\$21,000.00	\$2,057.42	9.80%
E 100-43100-212 Vehicle Operating Supplies	\$16,000.00	\$4,624.20	28.90%
E 100-43100-240 Small Tools and Minor Equip	\$5,000.00	\$821.96	16.44%
E 100-43100-303 Engineering Fees	\$13,000.00	\$0.00	0.00%
E 100-43100-304 Legal Fees	\$0.00	\$0.00	0.00%
E 100-43100-310 Other Professional Services	\$500.00	\$500.00	100.00%
E 100-43100-320 Communications (GENERAL)	\$700.00	\$0.00	0.00%
E 100-43100-321 Telephone	\$1,200.00	\$1,248.60	104.05%
E 100-43100-322 Postage	\$200.00	\$99.34	49.67%
E 100-43100-331 Travel Expenses	\$100.00	\$0.00	0.00%
E 100-43100-350 Print/Binding (GENERAL)	\$200.00	\$0.00	0.00%
E 100-43100-360 Insurance (GENERAL)	\$9,500.00	<b>\$4,920.66</b>	<b>51.80%</b>
E 100-43100-364 Claims Deductible	\$0.00	\$0.00	0.00%
E 100-43100-380 Utility Services (GENERAL)	\$35,000.00	\$18,229.86	52.09%
E 100-43100-384 Refuse/Garbage Disposal	\$75.00	\$0.00	0.00%
E 100-43100-401 Repairs/Maint Buildings	\$1,500.00	\$145.95	9.73%
E 100-43100-403 Prev. Maint. Agreements	\$0.00	\$150.00	0.00%
E 100-43100-404 Repairs/Maint Equipment	\$14,000.00	\$5,861.43	41.87%
E 100-43100-406 Street-Grdng/Chldr/Crckflg	\$20,000.00	\$1,686.25	8.43%
E 100-43100-410 Snow Removal	\$5,000.00	\$304.50	6.09%
E 100-43100-411 Tree Maintenance / EAB	\$8,000.00	\$4,212.40	52.66%
E 100-43100-430 Miscellaneous (GENERAL)	\$1,500.00	\$0.00	0.00%
E 100-43100-433 Dues and Subscriptions	\$0.00	\$0.00	0.00%
E 100-43100-435 Licences, Permits and Fees	\$220.00	\$126.25	57.39%
E 100-43100-437 Sales Tax - Purchases	\$0.00	\$233.00	0.00%
E 100-43100-438 Internet Expenses	\$600.00	\$0.00	0.00%
E 100-43100-439 Penalty	\$0.00	\$0.00	0.00%
E 100-43100-461 Emerald Ash Borer Expense	\$0.00	\$0.00	0.00%
E 100-43100-727 T.O. - Future Tech	\$500.00	<b>\$250.00</b>	<b>50.00%</b>
E 100-43100-731 T.O. Vehicles/Equip	\$63,654.00	<b>\$31,827.00</b>	<b>50.00%</b>
E 100-43100-732 T.O. Sidewalk	\$21,200.00	<b>\$10,600.00</b>	<b>50.00%</b>
E 100-43100-736 T.O. Overlay	\$42,000.00	<b>\$21,000.00</b>	<b>50.00%</b>
E 100-43100-744 T.O. - Chip Sealing	\$37,000.00	<b>\$18,500.00</b>	<b>50.00%</b>
E 100-43100-753 T.O. - Storm Sewer	\$32,000.00	<b>\$16,000.00</b>	<b>50.00%</b>



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	2021 Budget	2021 MNLZD YTD Amt	% of Budget
E 100-43100-758 T.O. - Emerald Ash Borrer	\$0.00	\$0.00	0.00%
E 100-43100-760 T.O. - SIGNS	\$1,000.00	\$500.00	50.00%
<b>Dept 43100 Street Maintenance</b>	<b>\$471,179</b>	<b>\$202,391</b>	<b>43%</b>

<b>Dept 45120 Summer Recreation</b>	<b>2021 Budget</b>	<b>2021 NMLZD</b>	<b>%</b>
E 100-45120-430 Miscellaneous (GENERAL)	\$4,200.00	\$2,000.00	48%
<b>Dept 45120 Summer Recreation</b>	<b>\$4,200</b>	<b>\$2,000</b>	<b>48%</b>

<b>Dept 45124 Swimming Pools - LOC 08</b>	<b>2021 Budget</b>	<b>2021 NMLZD</b>	<b>%</b>
R 100-45124-33417 Training Revenue	\$1,000.00	\$0.00	0.00%
R 100-45124-34000 Charges for Services	\$800.00	\$2,142.00	267.75%
R 100-45124-34720 Memberships	\$34,000.00	\$17,665.84	51.96%
R 100-45124-34722 Admissions	\$10,000.00	\$3,042.03	30.42%
R 100-45124-34723 Lesson Fees (NonTax)	\$8,000.00	\$8,431.13	105.39%
R 100-45124-36201 Sale Of Merchandise	\$7,000.00	\$2,837.62	40.54%
R 100-45124-36210 Interest Earnings	\$0.00	\$0.00	0.00%
R 100-45124-36230 Donations	\$0.00	\$0.00	0.00%
R 100-45124-36260 Insurance Dividend	\$400.00	\$0.00	0.00%
R 100-45124-37171 OC Transit Tax	\$0.00	\$0.00	0.00%
R 100-45124-37370 Sales Tax	\$4,200.00	\$1,597.59	76.08%
R 100-45124-37940 Cash Over	\$0.00	\$0.00	0.00%
R 100-45124-39201 Transfer In	\$0.00	\$0.00	0.00%
R 100-45124-39550 Refunds   Rebates	\$0.00	\$10.23	0.00%
R 100-45124-39560 Reimbursement	\$0.00	\$0.00	0.00%
R 100-45124-90000 UNDISTRIBUTED RECEIPT	\$0.00	\$1,293.50	0.00%
<b>Dept 45124 Swimming Pools</b>	<b>\$65,400.00</b>	<b>\$37,019.93</b>	<b>57%</b>
E 100-45124-103 Part-Time Employees	\$75,000.00	\$14,444.91	19.26%
E 100-45124-122 FICA	\$4,700.00	\$895.54	19.05%
E 100-45124-125 Medicare	\$1,200.00	\$209.46	17.46%
E 100-45124-140 Unemployment Comp (GENERAL)	\$0.00	\$0.00	0.00%
E 100-45124-151 Worker s Comp Insurance Prem	\$8,000.00	\$1,658.46	20.73%
E 100-45124-152 Clothing	\$1,200.00	\$919.20	76.60%
E 100-45124-208 Training and Instruction	\$1,700.00	\$4,720.00	277.65%
E 100-45124-210 Operating Supplies (GENERAL)	\$20,000.00	\$6,566.20	32.83%
E 100-45124-240 Small Tools and Minor Equip	\$1,000.00	\$4,711.32	471.13%
E 100-45124-310 Other Professional Services	\$0.00	\$0.00	0.00%
E 100-45124-321 Telephone	\$400.00	\$0.00	0.00%
E 100-45124-322 Postage	\$100.00	\$0.00	0.00%
E 100-45124-323 Administration Expense	\$800.00	\$717.74	89.72%
E 100-45124-331 Travel Expenses	\$200.00	\$0.00	0.00%
E 100-45124-350 Print/Binding (GENERAL)	\$400.00	\$68.40	17.10%
E 100-45124-360 Insurance (GENERAL)	\$18,000.00	\$9,133.50	50.74%
E 100-45124-364 Claims Deductible	\$0.00	\$0.00	0.00%
E 100-45124-380 Utility Services (GENERAL)	\$15,000.00	\$729.00	4.86%
E 100-45124-401 Repairs/Maint Buildings	\$1,000.00	\$136.03	13.60%
E 100-45124-404 Repairs/Maint Equipment	\$1,000.00	\$0.00	0.00%
E 100-45124-430 Miscellaneous (GENERAL)	\$500.00	\$0.00	0.00%
E 100-45124-431 Cash Short	\$0.00	\$35.50	0.00%
E 100-45124-433 Dues and Subscriptions	\$300.00	\$3,295.00	1098.33%





**City of Chatfield**  
\*Budget YTD Rev-Exp©

Current Period: June 2021

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**Adjusted to 50% - Tax Settlements, Special Assessments, Annual Exp Payments**

**151-Workers Comp, 328-General Services Charge, 360-Insurance, 450-Capital Goods,**

	2021 Budget	2021 MNLZD YTD Amt	% of Budget
E 100-45124-435 Licences, Permits and Fees	\$1,520.00	\$1,066.66	70.18%
E 100-45124-437 Sales Tax - Purchases	\$4,200.00	\$938.00	22.33%
E 100-45124-450 Capital Goods Charge	\$2,500.00	<b>\$1,250.00</b>	<b>50.00%</b>
E 100-45124-810 Refund	\$0.00	\$0.00	0.00%
<b>Dept 45124 Swimming Pools</b>	<b>\$158,720</b>	<b>\$51,495</b>	<b>32%</b>

<b>Dept 45180 Band</b>	2021 Budget	2021 NMLZD	%
E 100-45180-326 School Band Concerts	\$480.00	<b>\$240.00</b>	<b>50.00%</b>
E 100-45180-327 Brass Band Concerts	\$1,120.00	<b>\$560.00</b>	<b>50.00%</b>
<b>Dept 45180 Band</b>	<b>\$1,600.00</b>	<b>\$800.00</b>	<b>50%</b>

<b>Dept 45200 Parks (GENERAL) - LOC 01/04</b>	2021 Budget	2021 NMLZD	%
R 100-45200-33400 State Grants and Aids	\$0.00	\$0.00	0.00%
R 100-45200-34745 Camping Fee - LOC 04	\$500.00	<b>\$1,012.50</b>	<b>202.50%</b>
R 100-45200-36201 Sale Of Merchandise	\$0.00	\$0.00	0.00%
R 100-45200-36230 Donations	\$0.00	\$0.00	0.00%
R 100-45200-36260 Insurance Dividend	\$400.00	<b>\$200.00</b>	<b>50.00%</b>
R 100-45200-39201 Transfer In	\$0.00	\$0.00	0.00%
R 100-45200-39550 Refunds   Rebates	\$0.00	\$12.46	0.00%
R 100-45200-39560 Reimbursement	\$0.00	\$0.00	0.00%
<b>Dept 45200 Parks</b>	<b>\$900.00</b>	<b>\$1,224.96</b>	<b>136%</b>
E 100-45200-101 Full-Time Employees Regular	\$60,000.00	\$29,451.34	49.09%
E 100-45200-103 Part-Time Employees	\$11,200.00	<b>\$2,295.52</b>	<b>20.50%</b>
E 100-45200-121 PERA	\$4,400.00	\$2,208.84	50.20%
E 100-45200-122 FICA	\$4,300.00	\$1,951.23	45.38%
E 100-45200-125 Medicare	\$1,000.00	\$456.35	45.64%
E 100-45200-131 Employer Paid Health	\$6,200.00	\$5,641.14	90.99%
E 100-45200-134 Employer Paid Life	\$30.00	\$15.36	51.20%
E 100-45200-136 Employer Paid H.S.A.	\$3,000.00	\$3,000.00	100.00%
E 100-45200-151 Worker s Comp Insurance Prem	\$6,000.00	<b>\$2,166.15</b>	<b>36.10%</b>
E 100-45200-152 Clothing	\$700.00	\$908.54	129.79%
E 100-45200-208 Training and Instruction	\$200.00	\$150.00	75.00%
E 100-45200-210 Operating Supplies (GENERAL)	\$2,500.00	\$412.08	16.48%
E 100-45200-212 Vehicle Operating Supplies	\$4,000.00	\$2,111.93	52.80%
E 100-45200-240 Small Tools and Minor Equip	\$1,000.00	\$451.12	45.11%
E 100-45200-302 Contracted Help	\$4,000.00	\$1,458.97	36.47%
E 100-45200-303 Engineering Fees	\$0.00	\$0.00	0.00%
E 100-45200-304 Legal Fees	\$0.00	\$0.00	0.00%
E 100-45200-310 Other Professional Services	\$0.00	\$0.00	0.00%
E 100-45200-321 Telephone	\$600.00	\$300.00	50.00%
E 100-45200-323 Administration Expense	\$0.00	\$6.33	0.00%
E 100-45200-331 Travel Expenses	\$100.00	\$0.00	0.00%
E 100-45200-350 Print/Binding (GENERAL)	\$100.00	\$55.20	55.20%
E 100-45200-360 Insurance (GENERAL)	\$8,000.00	<b>\$4,511.00</b>	<b>56.39%</b>
E 100-45200-364 Claims Deductible	\$0.00	\$0.00	0.00%
E 100-45200-380 Utility Services (GENERAL)	\$14,000.00	\$4,694.26	33.53%
E 100-45200-384 Refuse/Garbage Disposal	\$2,100.00	\$703.26	33.49%
E 100-45200-404 Repairs/Maint Equipment	\$6,000.00	\$3,868.19	64.47%
E 100-45200-430 Miscellaneous (GENERAL)	\$2,000.00	\$2,000.00	100.00%
E 100-45200-433 Dues and Subscriptions	\$0.00	\$300.00	0.00%



City of Chatfield  
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151-Workers Comp, 328-General Services Charge, 360-Insurance, 450-Capital Goods,

	2021 Budget	2021 MNLZD YTD Amt	% of Budget
E 100-45200-435 Licences, Permits and Fees	\$220.00	\$120.00	54.55%
E 100-45200-436 Sales Tax	\$300.00	\$69.00	23.00%
E 100-45200-450 Capital Goods Charge	\$0.00	\$0.00	0.00%
E 100-45200-739 T.O. Parks	\$42,400.00	\$21,200.00	50.00%
<b>Dept 45200 Parks</b>	<b>\$184,350.00</b>	<b>\$90,505.81</b>	<b>49%</b>

Dept 46323 Heritage Preservation Comm	2021 Budget	2021 NMLZD	%
R 100-46323-33400 State Grants and Aids	\$1,000.00	\$0.00	0.00%
<b>Dept 46323 Heritage Preservation</b>	<b>\$1,000.00</b>	<b>\$0.00</b>	<b>0%</b>
E 100-46323-200 Office Supplies (GENERAL)	\$0.00	\$0.00	0.00%
E 100-46323-309 Conference Expense	\$0.00	\$0.00	0.00%
E 100-46323-310 Other Professional Services	\$13,000.00	\$7,217.93	111.05%
E 100-46323-331 Travel Expenses	\$0.00	\$0.00	0.00%
E 100-46323-430 Miscellaneous (GENERAL)	\$200.00	\$82.16	41.08%
E 100-46323-433 Dues and Subscriptions	\$130.00	\$50.00	38.46%
E 100-46323-435 Licences, Permits and Fees	\$48.00	\$20.00	41.67%
E 100-46323-450 Capital Goods Charge	\$0.00	\$0.00	0.00%
<b>Dept 46323 Heritage Preservation</b>	<b>\$13,378.00</b>	<b>\$7,370.09</b>	<b>55%</b>

Dept 46630 Community Dev - LOC 07	2021 Budget	2021 NMLZD	%
R 100-46630-31911 Lodging Tax	\$200.00	\$171.85	85.93%
R 100-46630-34000 Charges for Services	\$0.00	\$0.00	0.00%
R 100-46630-34101 Rent Revenue	\$7,000.00	\$3,500.00	50.00%
R 100-46630-36100 Special Assessments	\$3,500.00	\$1,750.00	50.00%
R 100-46630-36200 Miscellaneous Revenues	\$0.00	\$0.00	0.00%
R 100-46630-36210 Interest Earnings	\$0.00	\$0.00	0.00%
R 100-46630-36230 Donations	\$0.00	\$900.00	0.00%
R 100-46630-36260 Insurance Dividend	\$0.00	\$0.00	0.00%
R 100-46630-39550 Refunds   Rebates	\$0.00	\$0.00	0.00%
<b>Dept 46630 Community Dev</b>	<b>\$10,700.00</b>	<b>\$6,321.85</b>	<b>59%</b>
E 100-46630-200 Office Supplies (GENERAL)	\$0.00	\$0.00	0.00%
E 100-46630-212 Vehicle Operating Supplies	\$0.00	\$0.00	0.00%
E 100-46630-300 Promotional Expense	\$0.00	\$1,714.87	0.00%
E 100-46630-310 Other Professional Services	\$8,500.00	\$5,250.00	61.76%
E 100-46630-321 Telephone	\$1,700.00	\$910.62	53.57%
E 100-46630-322 Postage	\$0.00	\$0.00	0.00%
E 100-46630-331 Travel Expenses	\$0.00	\$0.00	0.00%
E 100-46630-350 Print/Binding (GENERAL)	\$0.00	\$59.00	0.00%
E 100-46630-360 Insurance (GENERAL)	\$0.00	\$0.00	0.00%
E 100-46630-430 Miscellaneous (GENERAL)	\$1,400.00	\$0.00	0.00%
E 100-46630-433 Dues and Subscriptions	\$0.00	(\$300.00)	0.00%
E 100-46630-457 Property Tax	\$2,600.00	\$1,186.00	45.62%
E 100-46630-490 Donations to Civic Org s	\$0.00	\$0.00	0.00%
E 100-46630-700 Transfers (GENERAL)	\$2,100.00	\$1,050.00	50.00%
<b>Dept 46630 Community Dev</b>	<b>\$16,300</b>	<b>\$9,870</b>	<b>61%</b>

Fund 211 LIBRARY OPERATIONS			
	Revenues	\$258,292.00	\$124,787.10 48%
	Expenditures	\$258,292.00	\$127,397.54 49%



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151-Workers Comp, 328-General Services Charge, 360-Insurance, 450-Capital Goods,

	2021 Budget	2021 MNLZD YTD Amt	% of Budget
Dept 45500 Library	2021 Budget	2021 NMLZD	%
R 211-45500-33600 County Contracts	\$76,243.00	\$29,285.43	38.41%
R 211-45500-34000 Charges for Services	\$1,500.00	\$387.00	25.80%
R 211-45500-35103 Library Fines	\$2,000.00	\$260.73	13.04%
R 211-45500-36200 Miscellaneous Revenues	\$45.00	\$15.00	33.33%
R 211-45500-36201 Sale Of Merchandise	\$400.00	\$129.96	32.49%
R 211-45500-36202 Nontax-Sale of Merch-Gift Card	\$0.00	\$4,891.43	0.00%
R 211-45500-36210 Interest Earnings	\$1,300.00	\$0.00	0.00%
R 211-45500-36230 Donations	\$0.00	\$1,190.00	0.00%
R 211-45500-36260 Insurance Dividend	\$200.00	\$0.00	0.00%
R 211-45500-39201 Transfer In	\$176,604.00	\$88,302.00	50.00%
R 211-45500-39225 T.I. - Library Endowment Fund	\$0.00	\$0.00	0.00%
R 211-45500-39550 Refunds   Rebates	\$0.00	\$325.55	0.00%
	\$258,292.00	\$124,787.10	48%
E 211-45500-101 Full-Time Employees Regular	\$117,699.00	\$58,615.72	49.80%
E 211-45500-103 Part-Time Employees	\$20,936.00	\$9,619.33	45.95%
E 211-45500-121 PERA	\$10,398.00	\$5,117.67	49.22%
E 211-45500-122 FICA	\$8,595.00	\$3,966.81	46.15%
E 211-45500-125 Medicare	\$2,010.00	\$927.70	46.15%
E 211-45500-131 Employer Paid Health	\$17,423.00	\$8,711.70	50.00%
E 211-45500-134 Employer Paid Life	\$46.00	\$30.72	66.78%
E 211-45500-136 Employer Paid H.S.A.	\$11,500.00	\$4,500.00	39.13%
E 211-45500-140 Unemployment Comp (GENERAL)	\$0.00	\$0.00	0.00%
E 211-45500-151 Worker s Comp Insurance Prem	\$1,000.00	\$499.79	49.98%
E 211-45500-200 Office Supplies (GENERAL)	\$1,800.00	\$615.61	34.20%
E 211-45500-211 Program Expenses	\$2,500.00	\$7,126.58	285.06%
E 211-45500-240 Small Tools and Minor Equip	\$500.00	\$519.84	103.97%
E 211-45500-304 Legal Fees	\$0.00	\$0.00	0.00%
E 211-45500-321 Telephone	\$3,000.00	\$1,562.80	52.09%
E 211-45500-322 Postage	\$150.00	\$49.67	33.11%
E 211-45500-331 Travel Expenses	\$350.00	\$0.00	0.00%
E 211-45500-332 Continuing Education	\$800.00	\$0.00	0.00%
E 211-45500-350 Print/Binding (GENERAL)	\$0.00	\$0.00	0.00%
E 211-45500-360 Insurance (GENERAL)	\$4,000.00	\$1,962.50	49.06%
E 211-45500-380 Utility Services (GENERAL)	\$6,700.00	\$3,174.31	47.38%
E 211-45500-401 Repairs/Maint Buildings	\$1,800.00	\$779.49	43.31%
E 211-45500-404 Repairs/Maint Equipment	\$10,975.00	\$6,156.58	56.10%
E 211-45500-414 Automated Operations	\$12,220.00	\$5,582.11	45.68%
E 211-45500-416 Cleaning Service	\$1,000.00	\$203.11	20.31%
E 211-45500-430 Miscellaneous (GENERAL)	\$100.00	\$0.00	0.00%
E 211-45500-433 Dues and Subscriptions	\$900.00	\$0.00	0.00%
E 211-45500-437 Sales Tax - Purchases	\$150.00	\$95.00	63.33%
E 211-45500-438 Internet Expenses	\$240.00	\$0.00	0.00%
E 211-45500-560 Cap. Outlay-Furn. & Fix	\$3,000.00	\$0.00	0.00%
E 211-45500-590 Cap. Outlay-Books	\$11,500.00	\$5,081.74	44.19%
E 211-45500-591 Cap. Outlay-Magazines	\$1,000.00	\$549.02	54.90%
E 211-45500-593 Cap. Outlay-Non Print Mat	\$6,000.00	\$1,949.74	32.50%
E 211-45500-700 Transfers (GENERAL)	\$0.00	\$0.00	0.00%
<b>Fund 211 Library</b>	<b>\$258,292.00</b>	<b>\$127,397.54</b>	<b>49%</b>



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151-Workers Comp, 328-General Services Charge, 360-Insurance, 450-Capital Goods,

**Fund 220 FIRE - OPERATIONS FUND**

	2021 Budget	2021 MNLZD YTD Amt	% of Budget
<b>Revenues</b>	<b>\$143,405.00</b>	<b>\$76,957.54</b>	<b>54%</b>
<b>Expenditures</b>	<b>\$137,748.00</b>	<b>\$63,236.89</b>	<b>46%</b>
<b>Dept 42280 Fire</b>	<b>2021 Budget</b>	<b>2021 NMLZD</b>	<b>%</b>
R 220-42280-33180 Federal Grants - CARES	\$0.00	\$0.00	0.00%
R 220-42280-33400 State Grants and Aids	\$0.00	\$0.00	0.00%
R 220-42280-33414 Insurance Claims	\$0.00	\$0.00	0.00%
R 220-42280-33420 State-Fire Relief SBR (Ins Tax	\$0.00	\$0.00	0.00%
R 220-42280-33430 Township Contracts	\$65,405.00	\$34,037.54	52.04%
R 220-42280-34000 Charges for Services	\$8,000.00	\$5,250.00	65.63%
R 220-42280-36200 Miscellaneous Revenues	\$0.00	\$3,500.00	0.00%
R 220-42280-36201 Sale Of Merchandise	\$0.00	\$0.00	0.00%
R 220-42280-36210 Interest Earnings	\$0.00	\$0.00	0.00%
R 220-42280-36260 Insurance Dividend	\$0.00	\$0.00	0.00%
R 220-42280-39201 Transfer In	\$65,000.00	\$34,170.00	52.57%
R 220-42280-39560 Reimbursement	\$5,000.00	\$0.00	0.00%
	<b>\$143,405.00</b>	<b>\$76,957.54</b>	<b>54%</b>
E 220-42280-103 Part-Time Employees	\$25,000.00	\$11,560.00	46.24%
E 220-42280-121 PERA	\$6,500.00	\$6,903.76	106.21%
E 220-42280-122 FICA	\$2,700.00	\$716.72	26.55%
E 220-42280-124 Fire Pension Contributions	\$0.00	\$0.00	0.00%
E 220-42280-125 Medicare	\$600.00	\$167.98	28.00%
E 220-42280-140 Unemployment Comp (GENERAL)	\$0.00	\$0.00	0.00%
E 220-42280-151 Worker s Comp Insurance Prem	\$18,000.00	\$4,606.45	25.59%
E 220-42280-152 Clothing	\$1,000.00	\$0.00	0.00%
E 220-42280-171 Innoculations	\$750.00	\$0.00	0.00%
E 220-42280-208 Training and Instruction	\$1,500.00	\$0.00	0.00%
E 220-42280-210 Operating Supplies (GENERAL)	\$3,000.00	\$697.66	23.26%
E 220-42280-212 Vehicle Operating Supplies	\$1,500.00	\$581.23	38.75%
E 220-42280-240 Small Tools and Minor Equip	\$6,000.00	\$2,420.08	40.33%
E 220-42280-301 Auditing and Acctg Services	\$0.00	\$0.00	0.00%
E 220-42280-309 Conference Expense	\$500.00	\$0.00	0.00%
E 220-42280-313 Mutual Aid	\$0.00	\$0.00	0.00%
E 220-42280-320 Communications (GENERAL)	\$0.00	\$0.00	0.00%
E 220-42280-321 Telephone	\$600.00	\$249.69	41.62%
E 220-42280-322 Postage	\$150.00	\$49.69	33.13%
E 220-42280-323 Administration Expense	\$0.00	\$0.00	0.00%
E 220-42280-328 General Services Charge	\$2,950.00	\$1,475.00	50.00%
E 220-42280-331 Travel Expenses	\$150.00	\$0.00	0.00%
E 220-42280-350 Print/Binding (GENERAL)	\$100.00	\$0.00	0.00%
E 220-42280-360 Insurance (GENERAL)	\$2,400.00	\$1,231.00	51.29%
E 220-42280-364 Claims Deductible	\$0.00	\$0.00	0.00%
E 220-42280-380 Utility Services (GENERAL)	\$8,000.00	\$4,678.38	58.48%
E 220-42280-401 Repairs/Maint Buildings	\$2,000.00	\$630.55	31.53%
E 220-42280-403 Prev. Maint. Agreements	\$0.00	\$225.00	0.00%
E 220-42280-404 Repairs/Maint Equipment	\$6,000.00	\$3,211.20	53.52%
E 220-42280-430 Miscellaneous (GENERAL)	\$100.00	\$0.00	0.00%
E 220-42280-433 Dues and Subscriptions	\$500.00	\$222.50	44.50%
E 220-42280-435 Licences, Permits and Fees	\$48.00	\$60.00	125.00%



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151-Workers Comp, 328-General Services Charge, 360-Insurance, 450-Capital Goods,

	2021 Budget	2021 MNLZD YTD Amt	% of Budget
E 220-42280-438 Internet Expenses	\$600.00	\$0.00	0.00%
E 220-42280-727 T.O. - Future Tech	\$750.00	\$375.00	50.00%
E 220-42280-734 T.O.Fire	\$46,350.00	\$23,175.00	50.00%
<b>Fund 220 Fire Operations</b>	<b>\$137,748.00</b>	<b>\$63,236.89</b>	<b>46%</b>

<b>Fund 230 AMBULANCE - OPERATIONS FUND</b>			
<b>Revenues</b>	<b>\$336,525</b>	<b>\$175,306</b>	<b>52%</b>
<b>Expenditures</b>	<b>\$355,290</b>	<b>\$179,658</b>	<b>51%</b>
<b>Dept 42270 Ambulance</b>	<b>2021 Budget</b>	<b>2021 NMLZD</b>	<b>%</b>
R 230-42270-33100 Federal Grants and Aids	\$0.00	\$0.00	0.00%
R 230-42270-33180 Federal Grants - CARES	\$0.00	\$0.00	0.00%
R 230-42270-33400 State Grants and Aids	\$0.00	\$0.00	0.00%
R 230-42270-33414 Insurance Claims	\$0.00	\$0.00	0.00%
R 230-42270-33416 Training Reimbursement	\$4,500.00	\$4,825.00	107.22%
R 230-42270-33417 Training Revenue	\$18,000.00	\$8,775.00	48.75%
R 230-42270-33430 Township Contracts	\$57,475.00	\$29,000.00	50.46%
R 230-42270-33600 County Contracts	\$4,500.00	\$2,250.00	50.00%
R 230-42270-34000 Charges for Services	\$180,000.00	\$91,717.61	50.95%
R 230-42270-34205 Accrued Charges For Services	\$0.00	\$0.00	0.00%
R 230-42270-36200 Miscellaneous Revenues	\$500.00	\$2,950.00	590.00%
R 230-42270-36201 Sale Of Merchandise	\$100.00	\$40.00	40.00%
R 230-42270-36210 Interest Earnings	\$0.00	\$0.00	0.00%
R 230-42270-36260 Insurance Dividend	\$0.00	\$0.00	0.00%
R 230-42270-39201 Transfer In	\$71,450.00	\$35,725.00	50.00%
R 230-42270-39550 Refunds   Rebates	\$0.00	\$23.75	0.00%
R 230-42270-39560 Reimbursement	\$0.00	\$0.00	0.00%
<b>Fund 230 Ambulance Operations</b>	<b>\$336,525</b>	<b>\$175,306</b>	<b>52%</b>
E 230-42270-101 Full-Time Employees Regular	\$103,000.00	\$45,613.47	44.28%
E 230-42270-103 Part-Time Employees	\$54,000.00	\$27,774.54	51.43%
E 230-42270-121 PERA	\$16,000.00	\$5,774.15	36.09%
E 230-42270-122 FICA	\$10,000.00	\$4,386.05	43.86%
E 230-42270-125 Medicare	\$2,500.00	\$1,025.83	41.03%
E 230-42270-131 Employer Paid Health	\$16,000.00	\$6,667.61	41.67%
E 230-42270-134 Employer Paid Life	\$45.00	\$23.04	51.20%
E 230-42270-135 FSA Admin Fees (Emp Ben/TASC)	\$20.00	\$0.00	0.00%
E 230-42270-136 Employer Paid H.S.A.	\$6,800.00	\$3,562.49	52.39%
E 230-42270-140 Unemployment Comp (GENERAL)	\$0.00	\$0.00	0.00%
E 230-42270-151 Worker s Comp Insurance Prem	\$9,000.00	\$5,866.13	65.18%
E 230-42270-152 Clothing	\$2,750.00	\$2,909.48	105.80%
E 230-42270-171 Innoculations	\$200.00	\$0.00	0.00%
E 230-42270-200 Office Supplies (GENERAL)	\$1,500.00	\$0.00	0.00%
E 230-42270-205 Service Incentives/Rewards	\$1,200.00	\$375.65	31.30%
E 230-42270-208 Training and Instruction	\$5,000.00	\$3,025.00	60.50%
E 230-42270-209 Training Institution	\$6,000.00	\$4,207.16	70.12%
E 230-42270-210 Operating Supplies (GENERAL)	\$11,000.00	\$5,138.66	46.72%
E 230-42270-212 Vehicle Operating Supplies	\$3,500.00	\$1,607.56	45.93%
E 230-42270-240 Small Tools and Minor Equip	\$750.00	\$544.35	72.58%
E 230-42270-251 Bad Debt Expense	\$0.00	\$0.00	0.00%



**City of Chatfield**  
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**Adjusted to 50% - Tax Settlements, Special Aseessments, Annual Exp Payments**

**151-Workers Comp, 328-General Services Charge, 360-Insurance, 450-Capital Goods,**

	2021 Budget	2021 MNLZD YTD Amt	% of Budget
E 230-42270-304 Legal Fees	\$0.00	\$0.00	0.00%
E 230-42270-305 Safety	\$1,200.00	\$1,000.00	83.33%
E 230-42270-307 Collection Fees	\$0.00	\$0.00	0.00%
E 230-42270-320 Communications (GENERAL)	\$0.00	\$0.00	0.00%
E 230-42270-321 Telephone	\$3,000.00	\$1,867.82	62.26%
E 230-42270-322 Postage	\$400.00	\$133.98	33.50%
E 230-42270-323 Administration Expense	\$100.00	\$221.61	221.61%
E 230-42270-328 General Services Charge	\$15,000.00	\$7,500.00	50.00%
E 230-42270-331 Travel Expenses	\$50.00	\$0.00	0.00%
E 230-42270-340 Advertising	\$500.00	\$0.00	0.00%
E 230-42270-350 Print/Binding (GENERAL)	\$0.00	\$52.20	0.00%
E 230-42270-360 Insurance (GENERAL)	\$1,000.00	\$776.00	77.60%
E 230-42270-364 Claims Deductible	\$250.00	\$1,000.00	400.00%
E 230-42270-380 Utility Services (GENERAL)	\$5,000.00	\$1,733.35	34.67%
E 230-42270-403 Prev. Maint. Agreements	\$12,000.00	\$4,646.89	38.72%
E 230-42270-404 Repairs/Maint Equipment	\$3,500.00	\$8,002.79	228.65%
E 230-42270-415 Medical Services	\$3,500.00	\$2,620.92	74.88%
E 230-42270-418 Laundry Service	\$0.00	\$0.00	0.00%
E 230-42270-430 Miscellaneous (GENERAL)	\$100.00	\$0.00	0.00%
E 230-42270-433 Dues and Subscriptions	\$2,500.00	\$2,560.00	102.40%
E 230-42270-435 Licences, Permits and Fees	\$10,050.00	\$4,700.00	46.77%
E 230-42270-438 Internet Expenses	\$1,200.00	\$619.20	51.60%
E 230-42270-700 Transfers (GENERAL)	\$43,260.00	\$21,630.00	50.00%
E 230-42270-727 T.O. - Future Tech	\$1,115.00	\$557.50	50.00%
E 230-42270-755 T.O. - City Car	\$800.00	\$400.00	50.00%
E 230-42270-810 Refund	\$1,500.00	\$1,134.50	75.63%
<b>Fund 230 Ambulance Operations</b>	<b>\$355,290</b>	<b>\$179,658</b>	<b>51%</b>

<b>Fund 240 EDA</b>			
<b>Revenues</b>	<b>\$54,000</b>	<b>\$25,502</b>	<b>47%</b>
<b>Expenditures</b>	<b>\$54,473.00</b>	<b>\$24,099</b>	<b>44%</b>
<b>Dept 46500 Economic Dev (GENERAL) LOC 01</b>	<b>2021 Budget</b>	<b>2021 NMLZD</b>	<b>%</b>
R 240-46500-34000 Charges for Services	\$0.00	\$0.00	0.00%
R 240-46500-34301 Administration Fees	\$2,600.00	\$0.00	0.00%
R 240-46500-36100 Special Assessments	\$0.00	\$0.00	0.00%
R 240-46500-36200 Miscellaneous Revenues	\$0.00	\$0.00	0.00%
R 240-46500-36210 Interest Earnings	\$900.00	\$0.00	0.00%
R 240-46500-36230 Donations	\$500.00	\$500.00	100.00%
R 240-46500-36292 Bond Proceeds	\$0.00	\$0.00	0.00%
R 240-46500-39201 Transfer In	\$50,000.00	\$25,000.00	50.00%
R 240-46500-39550 Refunds   Rebates	\$0.00	\$1.59	0.00%
R 240-46500-39560 Reimbursement	\$0.00	\$0.00	0.00%
<b>Fund 240 EDA</b>	<b>\$54,000</b>	<b>\$25,502</b>	<b>47%</b>
E 240-46500-200 Office Supplies (GENERAL)	\$0.00	\$0.00	0.00%
E 240-46500-208 Training and Instruction	\$0.00	\$0.00	0.00%
E 240-46500-240 Small Tools and Minor Equip	\$0.00	\$0.00	0.00%
E 240-46500-300 Promotional Expense	\$5,000.00	\$0.00	0.00%
E 240-46500-301 Auditing and Acctg Services	\$0.00	\$0.00	0.00%





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151-Workers Comp, 328-General Services Charge, 360-Insurance, 450-Capital Goods,

	2021 Budget	2021 MNLZD YTD Amt	% of Budget
E 240-46500-303 Engineering Fees	\$0.00	\$0.00	0.00%
E 240-46500-304 Legal Fees	\$0.00	\$0.00	0.00%
E 240-46500-310 Other Professional Services	\$46,000.00	\$22,559.00	49.04%
E 240-46500-321 Telephone	\$0.00	\$0.00	0.00%
E 240-46500-322 Postage	\$150.00	\$49.67	33.11%
E 240-46500-331 Travel Expenses	\$0.00	\$0.00	0.00%
E 240-46500-350 Print/Binding (GENERAL)	\$250.00	\$0.00	0.00%
E 240-46500-403 Prev. Maint. Agreements	\$2,150.00	\$1,125.54	52.35%
E 240-46500-404 Repairs/Maint Equipment	\$500.00	\$141.76	28.35%
E 240-46500-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	0.00%
E 240-46500-433 Dues and Subscriptions	\$0.00	\$0.00	0.00%
E 240-46500-435 Licences, Permits and Fees	\$48.00	\$36.00	75.00%
E 240-46500-438 Internet Expenses	\$0.00	\$0.00	0.00%
E 240-46500-452 Assessments	\$0.00	\$0.00	0.00%
E 240-46500-453 Grants	\$0.00	\$0.00	0.00%
E 240-46500-500 Cap. Outlay-GENERAL	\$0.00	\$0.00	0.00%
E 240-46500-602 Other LT Oblig Principal	\$0.00	\$0.00	0.00%
E 240-46500-700 Transfers (GENERAL)	\$0.00	\$0.00	0.00%
E 240-46500-727 T.O. - Future Tech	\$375.00	\$187.50	50.00%
<b>Fund 240 EDA</b>	<b>\$54,473</b>	<b>\$24,099</b>	<b>44%</b>

<b>Fund 250 CHATFIELD CENTER FOR THE ARTS</b>			
<b>Revenues</b>	<b>\$71,700.00</b>	<b>\$38,595</b>	<b>54%</b>
<b>Expenditures</b>	<b>\$70,000.00</b>	<b>\$35,562</b>	<b>51%</b>
<b>Dept 46630 Community Dev - LOC 07</b>	<b>2021 Budget</b>	<b>2021 NMLZD</b>	<b>%</b>
R 250-46630-33400 State Grants and Aids	\$0.00	\$0.00	0.00%
R 250-46630-33414 Insurance Claims	\$0.00	\$0.00	0.00%
R 250-46630-34000 Charges for Services	\$0.00	\$1,433.72	0.00%
R 250-46630-36200 Miscellaneous Revenues	\$0.00	\$67.75	0.00%
R 250-46630-36201 Sale Of Merchandise	\$0.00	\$0.00	0.00%
R 250-46630-36210 Interest Earnings	\$300.00	\$0.00	0.00%
R 250-46630-36230 Donations	\$0.00	\$0.00	0.00%
R 250-46630-36260 Insurance Dividend	\$400.00	\$0.00	0.00%
R 250-46630-39201 Transfer In	\$71,000.00	\$35,500.00	50.00%
R 250-46630-39560 Reimbursement	\$0.00	\$1,593.51	0.00%
<b>Fund 250 Chatfield Center for the Arts</b>	<b>\$71,700</b>	<b>\$38,595</b>	<b>54%</b>
E 250-46630-310 Other Professional Services	\$50,000.00	\$25,000.02	50.00%
E 250-46630-360 Insurance (GENERAL)	\$19,000.00	\$9,443.50	49.70%
E 250-46630-404 Repairs/Maint Equipment	\$1,000.00	\$1,118.85	111.89%
E 250-46630-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	0.00%
E 250-46630-610 Interest	\$0.00	\$0.00	0.00%
E 250-46630-700 Transfers (GENERAL)	\$0.00	\$0.00	0.00%
<b>Fund 250 Chatfield Center for the Arts</b>	<b>\$70,000</b>	<b>\$35,562</b>	<b>51%</b>

<b>Fund 601 WATER - OPERATIONS FUND</b>			
<b>Revenues</b>	<b>\$373,800</b>	<b>\$205,074</b>	<b>55%</b>
<b>Expenditures</b>	<b>\$403,553</b>	<b>\$227,147.92</b>	<b>56%</b>



**City of Chatfield**  
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151-Workers Comp, 328-General Services Charge, 360-Insurance, 450-Capital Goods,

Dept 49400 Water Utilities (GENERAL)	2021 Budget	2021 MNLZD YTD Amt	% of Budget
2021 Budget	2021 NMLZD	%	
R 601-49400-31020 Delinquent Ad Valorem Taxes	\$0.00	\$0.00	0.00%
R 601-49400-33400 State Grants and Aids	\$0.00	\$0.00	0.00%
R 601-49400-33414 Insurance Claims	\$0.00	\$0.00	0.00%
R 601-49400-33600 County Contracts	\$0.00	\$0.00	0.00%
R 601-49400-34000 Charges for Services	\$4,000.00	\$1,844.80	46.12%
R 601-49400-36100 Special Assessments	\$7,000.00	\$3,500.00	50.00%
R 601-49400-36102 Assessment Penalties	\$0.00	\$0.00	0.00%
R 601-49400-36103 State Mandated Testing Fee	\$7,000.00	\$5,077.32	72.53%
R 601-49400-36201 Sale Of Merchandise	\$0.00	\$0.00	0.00%
R 601-49400-36210 Interest Earnings	\$5,000.00	\$0.00	0.00%
R 601-49400-36260 Insurance Dividend	\$200.00	\$0.00	0.00%
R 601-49400-36806 Late Fees	\$0.00	\$0.00	0.00%
R 601-49400-37100 Water Sales	\$335,000.00	\$171,165.44	51.09%
R 601-49400-37101 Water Sales / Bulk	\$0.00	\$893.45	0.00%
R 601-49400-37160 Water Penalty	\$1,500.00	\$532.50	35.50%
R 601-49400-37170 Sales Tax	\$2,900.00	\$1,257.05	43.35%
R 601-49400-37171 OC Transit Tax	\$0.00	\$21.07	0.00%
R 601-49400-37172 FC Transit Tax	\$0.00	\$67.63	0.00%
R 601-49400-37250 Connection (Ind) Fee	\$11,200.00	\$6,400.00	57.14%
R 601-49400-37251 Access (Dev) Charge	\$0.00	\$13,290.00	0.00%
R 601-49400-39201 Transfer In	\$0.00	\$0.00	0.00%
R 601-49400-39550 Refunds   Rebates	\$0.00	\$1,024.50	0.00%
R 601-49400-90000 UNDISTRIBUTED RECEIPT	\$0.00	\$0.00	0.00%
<b>Fund 601 Water Operations</b>	<b>\$373,800</b>	<b>\$205,074</b>	<b>55%</b>
E 601-49400-101 Full-Time Employees Regular	\$67,000.00	\$34,061.49	50.84%
E 601-49400-121 PERA	\$5,000.00	\$2,554.62	51.09%
E 601-49400-122 FICA	\$4,000.00	\$2,090.83	52.27%
E 601-49400-125 Medicare	\$900.00	\$488.98	54.33%
E 601-49400-131 Employer Paid Health	\$6,000.00	\$3,070.56	51.18%
E 601-49400-134 Employer Paid Life	\$25.00	\$15.36	61.44%
E 601-49400-135 FSA Admin Fees (Emp Ben/TASC)	\$0.00	\$0.00	0.00%
E 601-49400-136 Employer Paid H.S.A.	\$3,000.00	\$1,500.00	50.00%
E 601-49400-151 Worker s Comp Insurance Prem	\$4,300.00	\$1,204.40	28.01%
E 601-49400-152 Clothing	\$700.00	\$369.92	52.85%
E 601-49400-200 Office Supplies (GENERAL)	\$50.00	\$0.00	0.00%
E 601-49400-208 Training and Instruction	\$600.00	\$50.00	8.33%
E 601-49400-210 Operating Supplies (GENERAL)	\$6,000.00	\$2,414.36	40.24%
E 601-49400-212 Vehicle Operating Supplies	\$1,500.00	\$400.05	26.67%
E 601-49400-240 Small Tools and Minor Equip	\$2,000.00	\$38.46	1.92%
E 601-49400-301 Auditing and Acctg Services	\$5,000.00	\$2,575.00	51.50%
E 601-49400-303 Engineering Fees	\$0.00	\$0.00	0.00%
E 601-49400-304 Legal Fees	\$0.00	\$0.00	0.00%
E 601-49400-310 Other Professional Services	\$900.00	\$505.50	56.17%
E 601-49400-321 Telephone	\$1,000.00	\$1,218.44	121.84%
E 601-49400-322 Postage	\$1,500.00	\$692.83	46.19%
E 601-49400-323 Administration Expense	\$1,500.00	\$1,408.69	93.91%
E 601-49400-328 General Services Charge	\$44,778.00	\$22,389.00	50.00%
E 601-49400-331 Travel Expenses	\$200.00	\$0.00	0.00%
E 601-49400-350 Print/Binding (GENERAL)	\$1,000.00	\$0.00	0.00%





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151-Workers Comp, 328-General Services Charge, 360-Insurance, 450-Capital Goods,

	2021 Budget	2021 MNLZD YTD Amt	% of Budget
E 601-49400-360 Insurance (GENERAL)	\$4,500.00	\$1,823.66	40.53%
E 601-49400-364 Claims Deductible	\$0.00	\$0.00	0.00%
E 601-49400-380 Utility Services (GENERAL)	\$22,000.00	\$9,585.32	43.57%
E 601-49400-386 Well Testing Fees	\$8,000.00	\$5,617.20	70.22%
E 601-49400-401 Repairs/Maint Buildings	\$400.00	\$0.00	0.00%
E 601-49400-403 Prev. Maint. Agreements	\$4,300.00	\$2,451.06	57.00%
E 601-49400-404 Repairs/Maint Equipment	\$15,000.00	\$28,487.63	189.92%
E 601-49400-405 Depreciation (GENERAL)	\$0.00	\$0.00	0.00%
E 601-49400-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	0.00%
E 601-49400-433 Dues and Subscriptions	\$175.00	\$172.50	98.57%
E 601-49400-435 Licences, Permits and Fees	\$675.00	\$543.06	80.45%
E 601-49400-437 Sales Tax - Purchases	\$2,000.00	\$1,469.00	73.45%
E 601-49400-438 Internet Expenses	\$700.00	\$0.00	0.00%
E 601-49400-500 Cap. Outlay-GENERAL	\$0.00	\$5,400.00	0.00%
E 601-49400-700 Transfers (GENERAL)	\$0.00	\$0.00	0.00%
E 601-49400-711 T.O. - Reserve Fund	\$9,293.00	\$4,646.50	50.00%
E 601-49400-716 T.O. - 2008A/2012A (329/332)	\$101,875.00	\$50,937.50	50.00%
E 601-49400-717 T.O. - 2014A (334)	\$37,572.00	\$18,786.00	50.00%
E 601-49400-727 T.O. - Future Tech	\$310.00	\$155.00	50.00%
E 601-49400-755 T.O. - City Car	\$0.00	\$125.00	0.00%
E 601-49400-761 T.O. - 2016B (336)	\$24,800.00	\$12,400.00	50.00%
E 601-49400-764 T.O. - 2017B (339)	\$15,000.00	\$7,500.00	50.00%
E 601-49400-810 Refund	\$0.00	\$0.00	0.00%
<b>Fund 601 Water Operations</b>	<b>\$403,553.00</b>	<b>\$227,147.92</b>	<b>56%</b>

<b>Fund 602 SEWER - OPERATIONS FUND</b>			
<b>Revenues</b>	<b>\$1,003,751</b>	<b>\$512,450</b>	<b>51%</b>
<b>Expenditures</b>	<b>\$1,118,107</b>	<b>\$468,588</b>	<b>42%</b>
<b>Dept 49450 Sewer (GENERAL)</b>	<b>2021 Budget</b>	<b>2021 NMLZD</b>	<b>%</b>
R 602-49450-31020 Delinquent Ad Valorem Taxes	\$0.00	\$0.00	0.00%
R 602-49450-33414 Insurance Claims	\$0.00	\$0.00	0.00%
R 602-49450-34000 Charges for Services	\$0.00	\$845.25	0.00%
R 602-49450-36100 Special Assessments	\$30,000.00	\$15,000.00	50%
R 602-49450-36102 Assessment Penalties	\$0.00	\$0.00	0.00%
R 602-49450-36200 Miscellaneous Revenues	\$0.00	\$0.00	0.00%
R 602-49450-36210 Interest Earnings	\$10,000.00	\$0.00	0.00%
R 602-49450-36260 Insurance Dividend	\$400.00	\$0.00	0.00%
R 602-49450-36280 Pass Through Account	\$0.00	\$0.00	0.00%
R 602-49450-36806 Late Fees	\$0.00	\$0.00	0.00%
R 602-49450-37200 Sewer Sales	\$940,000.00	\$474,772.58	50.51%
R 602-49450-37201 Debt Service Fee	\$150.00	\$76.80	51.20%
R 602-49450-37202 Infiltration Fee	\$0.00	\$2.40	0.00%
R 602-49450-37250 Connection (Ind) Fee	\$18,200.00	\$10,400.00	57.14%
R 602-49450-37251 Access (Dev) Charge	\$0.00	\$8,860.00	0.00%
R 602-49450-37260 Swr Penalty	\$5,000.00	\$1,514.85	30.30%
R 602-49450-39102 Compens-Gain/Loss Fixed Assets	\$0.00	\$0.00	0.00%
R 602-49450-39201 Transfer In	\$0.00	\$0.00	0.00%
R 602-49450-39550 Refunds   Rebates	\$1.00	\$978.48	97848.00%
R 602-49450-39560 Reimbursement	\$0.00	\$0.00	0.00%



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**Adjusted to 50% - Tax Settlements, Special Assessments, Annual Exp Payments**

**151-Workers Comp, 328-General Services Charge, 360-Insurance, 450-Capital Goods,**

	2021 Budget	2021 MNLZD YTD Amt	% of Budget
<b>Fund 602 Sewer Operations</b>	<b>\$1,003,751</b>	<b>\$512,450</b>	<b>51%</b>
E 602-49450-101 Full-Time Employees Regular	\$113,300.00	\$60,089.35	53.04%
E 602-49450-103 Part-Time Employees	\$0.00	\$0.00	0.00%
E 602-49450-121 PERA	\$0.00	\$4,506.69	0.00%
E 602-49450-122 FICA	\$0.00	\$3,565.20	0.00%
E 602-49450-125 Medicare	\$0.00	\$833.77	0.00%
E 602-49450-131 Employer Paid Health	\$18,000.00	\$8,199.94	45.56%
E 602-49450-134 Employer Paid Life	\$50.00	\$30.72	61.44%
E 602-49450-135 FSA Admin Fees (Emp Ben/TASC)	\$0.00	\$0.00	0.00%
E 602-49450-136 Employer Paid H.S.A.	\$9,000.00	\$4,000.00	44.44%
E 602-49450-151 Worker s Comp Insurance Prem	\$8,500.00	<b>\$2,688.44</b>	<b>31.63%</b>
E 602-49450-152 Clothing	\$1,400.00	\$1,381.88	98.71%
E 602-49450-200 Office Supplies (GENERAL)	\$500.00	\$0.00	0.00%
E 602-49450-208 Training and Instruction	\$1,750.00	\$460.89	26.34%
E 602-49450-210 Operating Supplies (GENERAL)	\$8,700.00	\$2,991.81	34.39%
E 602-49450-212 Vehicle Operating Supplies	\$2,000.00	\$916.17	45.81%
E 602-49450-216 Lab Supplies	\$1,000.00	\$0.00	0.00%
E 602-49450-217 Testing	\$9,000.00	\$2,360.25	26.23%
E 602-49450-240 Small Tools and Minor Equip	\$4,000.00	\$80.00	2.00%
E 602-49450-301 Auditing and Acctg Services	\$6,000.00	<b>\$2,575.00</b>	<b>42.92%</b>
E 602-49450-303 Engineering Fees	\$3,000.00	\$0.00	0.00%
E 602-49450-304 Legal Fees	\$0.00	\$0.00	0.00%
E 602-49450-310 Other Professional Services	\$700.00	\$600.00	85.71%
E 602-49450-321 Telephone	\$1,800.00	\$759.80	42.21%
E 602-49450-322 Postage	\$4,000.00	\$1,997.82	49.95%
E 602-49450-323 Administration Expense	\$7,500.00	\$4,773.63	63.65%
E 602-49450-328 General Services Charge	\$44,778.00	<b>\$22,389.00</b>	<b>50.00%</b>
E 602-49450-331 Travel Expenses	\$200.00	\$140.00	70.00%
E 602-49450-350 Print/Binding (GENERAL)	\$200.00	\$0.00	0.00%
E 602-49450-360 Insurance (GENERAL)	\$12,000.00	<b>\$6,044.66</b>	<b>50.37%</b>
E 602-49450-364 Claims Deductible	\$0.00	\$0.00	0.00%
E 602-49450-380 Utility Services (GENERAL)	\$70,000.00	\$23,426.83	33.47%
E 602-49450-384 Refuse/Garbage Disposal	\$2,000.00	\$647.90	32.40%
E 602-49450-400 Jet Cleaning	\$6,000.00	\$1,133.00	18.88%
E 602-49450-401 Repairs/Maint Buildings	\$6,000.00	\$4,081.00	68.02%
E 602-49450-403 Prev. Maint. Agreements	\$4,300.00	\$3,675.32	85.47%
E 602-49450-404 Repairs/Maint Equipment	\$25,000.00	\$8,143.88	32.58%
E 602-49450-405 Depreciation (GENERAL)	\$0.00	\$0.00	0.00%
E 602-49450-407 Rep/Maint Manholes & Swr Lines	\$8,000.00	\$0.00	0.00%
E 602-49450-430 Miscellaneous (GENERAL)	\$500.00	\$0.00	0.00%
E 602-49450-433 Dues and Subscriptions	\$250.00	\$172.50	69.00%
E 602-49450-435 Licences, Permits and Fees	\$2,050.00	\$2,526.80	123.26%
E 602-49450-438 Internet Expenses	\$1,000.00	\$581.55	58.16%
E 602-49450-439 Penalty	\$0.00	\$0.00	0.00%
E 602-49450-500 Cap. Outlay-GENERAL	\$150,000.00	\$0.00	0.00%
E 602-49450-700 Transfers (GENERAL)	\$0.00	\$0.00	0.00%
E 602-49450-711 T.O.- Reserve Fund	\$8,199.00	<b>\$4,099.50</b>	<b>50.00%</b>
E 602-49450-717 T.O. - 2014A (334)	\$30,741.00	<b>\$15,370.50</b>	<b>50.00%</b>
E 602-49450-727 T.O. - Future Tech	\$310.00	<b>\$155.00</b>	<b>50.00%</b>
E 602-49450-750 T.O. - 2016A (335)	\$505,000.00	<b>\$252,500.00</b>	<b>50.00%</b>



Exported from Banyon to .csv & Normalized

Adjusted to 50% - Tax Settlements, Special Assessments, Annual Exp Payments

151-Workers Comp, 328-General Services Charge, 360-Insurance, 450-Capital Goods,

	2021 Budget	2021 MNLZD YTD Amt	% of Budget
E 602-49450-755 T.O. - City Car	\$500.00	\$250.00	50.00%
E 602-49450-757 T.O. - Sewer - Back Up (622)	\$1,000.00	\$500.00	50.00%
E 602-49450-761 T.O. - 2016B (336)	\$24,879.00	\$12,439.50	50.00%
E 602-49450-764 T.O. - 2017B (339)	\$15,000.00	\$7,500.00	50.00%
E 602-49450-810 Refund	\$0.00	\$0.00	0.00%
E 602-49450-811 Pass Through Account	\$0.00	\$0.00	0.00%
<b>Fund 602 Sewer Operations</b>	<b>\$1,118,107</b>	<b>\$468,588</b>	<b>42%</b>

## Fund 603 REFUSE (GARBAGE) FUND

<b>Revenues</b>	<b>\$243,400</b>	<b>\$118,717.82</b>	<b>49%</b>
<b>Expenditures</b>	<b>\$247,935</b>	<b>\$108,841</b>	<b>44%</b>
<b>Dept 49500 Refuse/Garbage (GENERAL)</b>	<b>2021 Budget</b>	<b>2021 NMLZD</b>	<b>%</b>
R 603-49500-36100 Special Assessments	\$10,000.00	\$5,000.00	50%
R 603-49500-36102 Assessment Penalties	\$0.00	\$0.00	0.00%
R 603-49500-36200 Miscellaneous Revenues	\$0.00	\$0.00	0.00%
R 603-49500-36210 Interest Earnings	\$700.00	\$0.00	0.00%
R 603-49500-37300 Refuse Charges	\$142,000.00	\$69,753.23	49.12%
R 603-49500-37310 Recycling Charge	\$77,000.00	\$38,045.20	49.41%
R 603-49500-37360 Penalties	\$1,200.00	\$287.40	23.95%
R 603-49500-37361 Recycling Penalties	\$0.00	\$0.00	0.00%
R 603-49500-37370 Sales Tax	\$12,500.00	\$5,629.92	45.04%
R 603-49500-39550 Refunds   Rebates	\$0.00	\$2.07	0.00%
<b>Fund 603 Garbage Fund</b>	<b>\$243,400.00</b>	<b>\$118,717.82</b>	<b>49%</b>
E 603-49500-210 Operating Supplies (GENERAL)	\$650.00	\$0.00	0.00%
E 603-49500-240 Small Tools and Minor Equip	\$275.00	\$0.00	0.00%
E 603-49500-310 Other Professional Services	\$0.00	\$0.00	0.00%
E 603-49500-322 Postage	\$1,500.00	\$515.00	34.33%
E 603-49500-323 Administration Expense	\$2,200.00	\$1,319.07	59.96%
E 603-49500-325 Community Clean Up Cont	\$16,000.00	\$10,965.43	68.53%
E 603-49500-328 General Services Charge	\$16,900.00	\$8,450.00	50.00%
E 603-49500-332 Continuing Education	\$0.00	\$0.00	0.00%
E 603-49500-350 Print/Binding (GENERAL)	\$0.00	\$0.00	0.00%
E 603-49500-384 Refuse/Garbage Disposal	\$192,000.00	\$78,863.73	41.07%
E 603-49500-403 Prev. Maint. Agreements	\$4,300.00	\$2,251.06	52.35%
E 603-49500-404 Repairs/Maint Equipment	\$1,300.00	\$259.91	19.99%
E 603-49500-405 Depreciation (GENERAL)	\$0.00	\$0.00	0.00%
E 603-49500-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	0.00%
E 603-49500-435 Licences, Permits and Fees	\$0.00	\$265.00	0.00%
E 603-49500-436 Sales Tax	\$12,500.00	\$5,797.00	46.38%
E 603-49500-727 T.O. - Future Tech	\$310.00	\$155.00	50.00%
E 603-49500-810 Refund	\$0.00	\$0.00	0.00%
<b>Fund 603 Garbage Fund</b>	<b>\$247,935</b>	<b>\$108,841</b>	<b>44%</b>

## Fund 614 CABLE ACCESS - OPERATIONS FUND

<b>Revenues</b>	<b>\$70,940</b>	<b>\$29,775</b>	<b>42%</b>
<b>Expenditures</b>	<b>\$67,520</b>		<b>21%</b>
<b>Dept 49840 Cable TV (GENERAL) - LOC 09</b>	<b>2021 Budget</b>	<b>2021 NMLZD</b>	<b>%</b>
R 614-49840-31915 Franchise Fees	\$27,000.00	\$13,500.00	50.00%



**City of Chatfield**  
**\*Budget YTD Rev-Exp©**

Current Period: June 2021

**Exported from Banyon to .csv & Normalized**

**Adjusted to 50% - Tax Settlements, Special Assessments, Annual Exp Payments**

**151-Workers Comp, 328-General Services Charge, 360-Insurance, 450-Capital Goods,**

	2021 Budget	2021 MNLZD YTD Amt	% of Budget
R 614-49840-33120 Sponsorship Fees	\$12,000.00	\$400.00	3.33%
R 614-49840-33414 Insurance Claims	\$0.00	\$0.00	0.00%
R 614-49840-36201 Sale Of Merchandise	\$250.00	\$65.49	26.20%
R 614-49840-36210 Interest Earnings	\$650.00	\$0.00	0.00%
R 614-49840-36230 Donations	\$15,000.00	\$7,550.00	50.33%
R 614-49840-36260 Insurance Dividend	\$20.00	\$0.00	0.00%
R 614-49840-37370 Sales Tax	\$20.00	\$4.51	22.55%
R 614-49840-39201 Transfer In	\$16,000.00	\$8,250.00	51.56%
R 614-49840-39550 Refunds   Rebates	\$0.00	\$5.05	0.00%
	<b>\$70,940</b>	<b>\$29,775</b>	<b>42%</b>
E 614-49840-103 Part-Time Employees	\$39,500.00	\$7,649.77	19.37%
E 614-49840-121 PERA	\$2,750.00	\$540.65	19.66%
E 614-49840-122 FICA	\$2,300.00	\$480.48	20.89%
E 614-49840-125 Medicare	\$550.00	\$112.37	20.43%
E 614-49840-131 Employer Paid Health	\$4,100.00	\$0.00	0.00%
E 614-49840-134 Employer Paid Life	\$0.00	\$0.00	0.00%
E 614-49840-135 FSA Admin Fees (Emp Ben/TASC)	\$0.00	\$0.00	0.00%
E 614-49840-136 Employer Paid H.S.A.	\$1,500.00	\$0.00	0.00%
E 614-49840-151 Worker s Comp Insurance Prem	\$150.00	\$55.19	36.79%
E 614-49840-205 Service Incentives/Rewards	\$0.00	\$55.84	0.00%
E 614-49840-210 Operating Supplies (GENERAL)	\$500.00	\$0.00	0.00%
E 614-49840-212 Vehicle Operating Supplies	\$500.00	\$0.00	0.00%
E 614-49840-240 Small Tools and Minor Equip	\$2,000.00	\$153.06	7.65%
E 614-49840-300 Promotional Expense	\$500.00	\$0.00	0.00%
E 614-49840-302 Contracted Help	\$0.00	\$0.00	0.00%
E 614-49840-309 Conference Expense	\$350.00	\$0.00	0.00%
E 614-49840-321 Telephone	\$600.00	\$100.00	16.67%
E 614-49840-322 Postage	\$100.00	\$49.67	49.67%
E 614-49840-323 Administration Expense	\$0.00	\$0.00	0.00%
E 614-49840-324 Reimbursement	\$0.00	\$0.00	0.00%
E 614-49840-328 General Services Charge	\$3,100.00	\$1,555.00	50.16%
E 614-49840-331 Travel Expenses	\$1,500.00	\$0.00	0.00%
E 614-49840-350 Print/Binding (GENERAL)	\$0.00	\$0.00	0.00%
E 614-49840-360 Insurance (GENERAL)	\$200.00	\$164.00	82.00%
E 614-49840-404 Repairs/Maint Equipment	\$250.00	\$0.00	0.00%
E 614-49840-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	0.00%
E 614-49840-433 Dues and Subscriptions	\$250.00	\$160.00	64.00%
E 614-49840-435 Licences, Permits and Fees	\$220.00	\$100.00	45.45%
E 614-49840-437 Sales Tax - Purchases	\$50.00	\$11.00	22.00%
E 614-49840-711 T.O.- Reserve Fund	\$6,000.00	\$3,000.00	50.00%
E 614-49840-727 T.O. - Future Tech	\$400.00	\$200.00	50.00%
E 614-49840-755 T.O. - City Car	\$150.00	\$75.00	50.00%
	<b>\$67,520</b>	<b>\$14,462</b>	<b>21%</b>

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**MEMORANDUM**

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**TO:** CHATFIELD CITY COUNCIL  
**FROM:** JOEL YOUNG  
**SUBJECT:** FILLING A VACANCY ON THE CITY COUNCIL  
**DATE:** 07/21/21  
**CC:**

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Since there is not a clearly defined process for the appointment of someone to the City Council, the current members of the City Council have a broad range of discretion in the matter. The City Council has the authority to appoint anyone who meets the legal requirements of being a resident of the city, a qualified voter and at least 21 years of age.

This vacancy was announced at a public meeting on June 28<sup>th</sup> and has been reported in The Chatfield News, The Fillmore County Journal, and via the City's website. At the time of writing this memo, one individual has contacted the City for more information and that same individual is the only one who has submitted an application for consideration.

At this time, the City Council can decide to act on the application(s) that have been submitted or it can define a deadline for submittals, determine that interviews will be conducted and/or other such criteria.

City of Chatfield, Minnesota

APPLICATION FOR APPOINTMENT TO City Council

Name: **David D Frank**

Date: **07/16/21**

Address: **380 7th St. SE**

Email Address: **daviddfrank@gmail.com**

Telephone: **507-272-7016**

1. The individual who is appointed to the City Council in 2021 will be assigned to the highlighted committees shown below:

Board or Commission	Current Meeting Schedule
Chatfield City Council	2 <sup>nd</sup> and 4 <sup>th</sup> Monday of the month, at 7:00 p.m.
Public Works Subcommittee	2 <sup>nd</sup> Monday of the month, at 5:30 p.m.
Park & Rec Subcommittee	4 <sup>th</sup> Monday of each odd-numbered month, at 5:30 p.m.
Personnel/Budget Subcommittee	2 <sup>nd</sup> Monday of the month, at 4:30 p.m.
Public Services Subcommittee	4 <sup>th</sup> Monday of the month, at 4:30 p.m.
Library Board of Trustees	1 <sup>st</sup> Thursday of the month, at 7:00 p.m.
Planning & Zoning Commission	1 <sup>st</sup> Monday of the month, at 7:00 p.m.
Community Education Board	At the call of the Director
Joint Powers Board	Intermittently

2. Why do you wish to serve on the city council at this time?  
**After a few years off of the council I just feel it's time to give my time to the community again. The City and it's residents can benefit from my past experience.**
3. Please describe any previous experience you have, which has prepared you to serve on the city council.  
**8 years on the Council before**
4. Are you generally available when the city council and its subcommittees meet?  
**Generally, yes. I work until 5 pm Monday through Friday so I would prefer meetings after work.**
5. How have you been involved in the Chatfield community?  
**City Council, Library Board, Sunday School Teacher, Golf Board**
6. Please describe any relevant information you would like us to know.  
**I would think most everyone currently on the Council knows me already.**

**A RESOLUTION TO APPOINT A MEMBER OF THE CHATFIELD CITY COUNCIL**

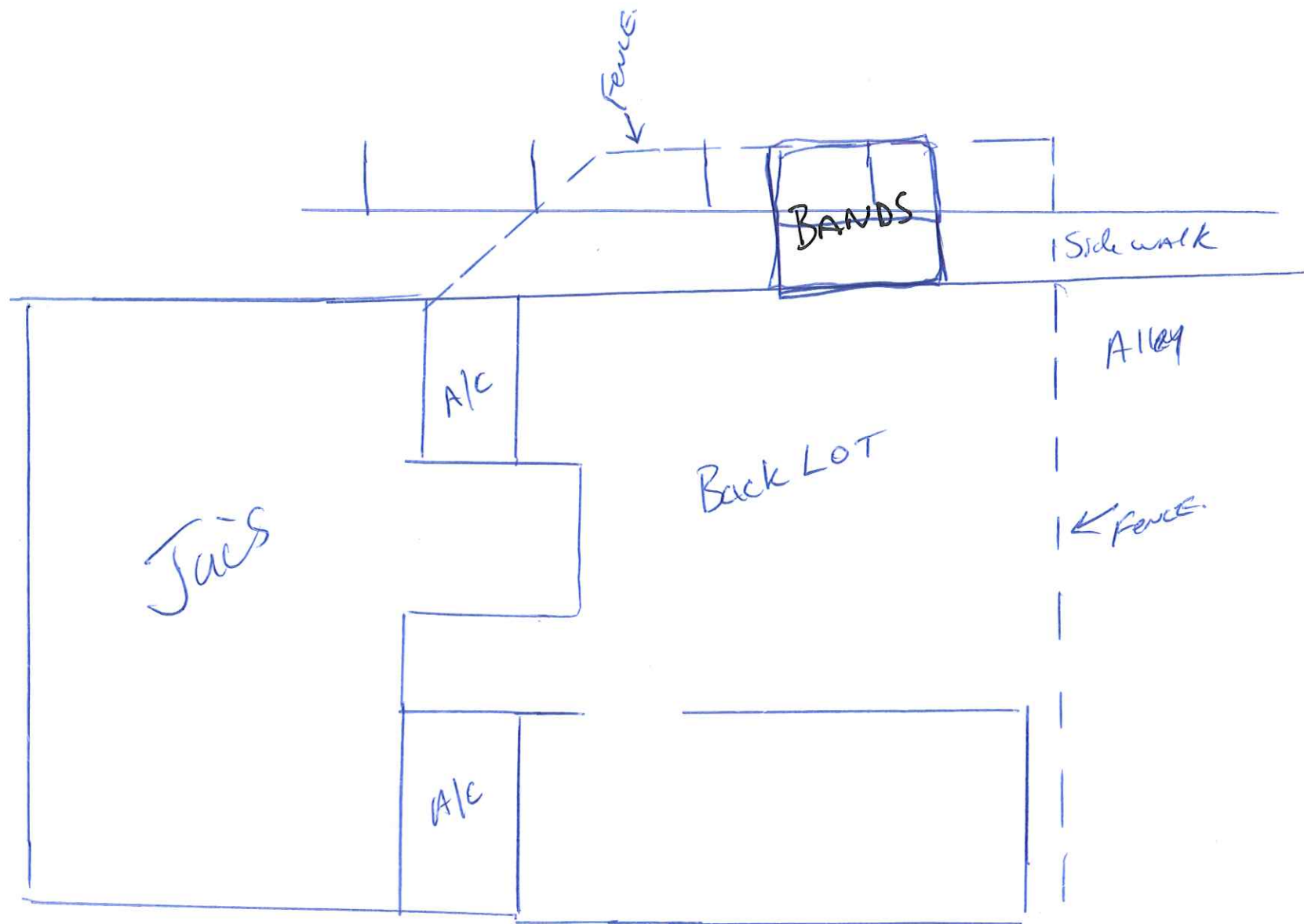
**Whereas**, a vacancy in the membership of the Chatfield City Council was declared on June 28, 2021, and

**Whereas**, the news of this vacancy quickly became public knowledge, having been published in The Chatfield News, The Fillmore County Journal and in the City's website, and

**Whereas**, the remaining members of the Chatfield City Council have duly considered the applications that have been submitted by interested members of the community, and

**Whereas**, it is in the City's best interest to be represented by a complete membership on the City Council,

**NOW THEREFORE BE IT RESOLVED** by the Common Council of the City of Chatfield that \_\_\_\_\_ be appointed to the position of City Councilor, effective upon being administered the Oath of Office and continuing until a successor is seated after the City's general election to be held in November, 2024.



Revised to Just Takeup parking spot in street  
& close side walk August 12-13 - 15 13



## **RESOLUTION TO APPROVE THE EXTENSION OF A LIQUOR LICENSE**

**Whereas,** Jac's Bar & Grill has applied for an extension of their liquor license to accommodate the needs associated with a city celebration, and

**Whereas,** Jac's Bar & Grill has submitted a site plan describing an outdoor space that includes their back property and a certain portion of the public sidewalk and Second Street SW, and

**Whereas,** such activity is consistent with the celebration of Western Days each year,

**NOW THEREFORE BE IT RESOLVED** by the Common Council of the City of Chatfield that Jac's Bar & Grill is allowed to block off that section of sidewalk and Second Street as shown on the attached map and **BE IT FURTHER RESOLVED** that the Jac's Bar & Grill liquor license be extended to include this outdoor space on August 12 – 15, 2021.

Ordinance No. 454

AN ORDINANCE OF THE CITY OF CHATFIELD, MINNESOTA RELATING TO TAXATION; PROVIDING FOR THE IMPOSITION OF A TAX OF THREE PERCENT ON THE RECEIPTS OF RENT CHARGED BY AN OPERATOR PROVIDING LODGING SERVICES WITHIN THE CITY OF CHATFIELD; PROVIDING FOR COLLECTION, PAYMENT, FILING OF RETURNS, EXEMPTIONS, REFUNDS, AND IMPOSITION OF PENALTIES FOR DELINQUENT OR NON-PAYMENT OF THE TAX, AND APPEALS; AMENDING THE PROVISIONS OF THE *CHATFIELD CODE*, SUBPART A, CHAPTER 26, ARTICLE II, SECTIONS 26-21 THROUGH 26-38.

THE CITY COUNCIL OF THE CITY OF CHATFIELD, MINNESOTA, DOES ORDAIN:

Section 1. The provisions of the *Chatfield Code*, Subpart A, Chapter 26, Article II, Section 26-21, are amended to read:

**Sec. 26-21. - Definitions.**

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

“Lodger” means a person obtaining lodging from an operator.

“Lodging” means the furnishing for consideration of lodging at a hotel, motel, rooming house, tourist court, or resort or other than the rent or leasing thereof for a continuous period of 30 days or more. The term "lodging" does not mean and include the renting or leasing of campgrounds, camper or motor home sites, except in the case of municipally-owned campgrounds which are eligible for taxation.

“Operator” means an operator who provides lodging to others or any officer, agent, directors, shareholders, members or employees of the operator.

“Person” means any individual, corporation, partnership, association, estate, receiver, trustee, executor, administrator, assignee, syndicate, or any other combination of individuals. Whenever the term "person" is used in any provision of this article prescribing and imposing a penalty, the term as applied to a corporation, association, or partnership, means the officers, directors, shareholders, members or partners

thereof as the case may be.

“Rent” means the total consideration valued in money charged for lodging whether paid in money or otherwise.

Section 2. The provisions of the *Chatfield Code*, Subpart A, Chapter 26, Article II, Section 26-22, are amended to read:

**Sec. 26-22. - Levied.**

There is hereby imposed a tax of three percent on the rent charged by an operator for providing lodging to any person after midnight January 1, 1994. The tax shall be stated and charged separately and shall be collected by the operator of the lodge. The tax collected by the operator shall be a debt owed by the operator to the City of Chatfield and shall be extinguished only by payment to the City of Chatfield. In no case shall the tax imposed by this section upon an operator exceed the amount of tax which the operator is authorized and required by this article to collect from a lodger.

Section 3. The provisions of the *Chatfield Code*, Subpart A, Chapter 26, Article II, Section 26-23, are amended to read:

**Sec. 26-23. - Administration.**

(a) *Assessment collection.* The City of Chatfield shall administer and enforce the assessment and collection of the tax imposed by this article. The City of Chatfield shall cause to be prepared blank forms for the returns required by this section and shall distribute the same throughout the city and furnish them an application, but failure to receive or secure them shall not relieve any person from any obligation authorized to adopt rules and regulations for the administration, collection or enforcement of the tax, from time to time and as they may be amended, which rules or regulations are hereby adopted by reference.

(a) *Cost.* Not more than five percent of the gross proceeds from the tax imposed under this article may be retained by the City of Chatfield for the purpose of administration, collection and enforcement.

Section 4. The provisions of the *Chatfield Code*, Subpart A, Chapter 26, Article II, Section 26-24, are amended to read:

**Sec. 26-24. - Collection.**

Each operator shall collect the tax imposed by this article at the time the rent is paid. The tax collection shall be deemed to be held in trust by the operator for the City of Chatfield. The amount of tax shall be separately stated from the rent charged for the lodging and those persons paying the tax shall receive a receipt of payment from the operator.

Section 5. The provisions of the *Chatfield Code*, Subpart A, Chapter 26, Article II, Section 26-25, are amended to read:

**Sec. 26-25. - Payment and returns.**

(a) The tax imposed by this article shall be paid by the operator to the City of Chatfield monthly not later than 25 days after the end of the month in which the taxes were collected, or as otherwise provided by the rules and regulations of the board. At the time of payment, the operator shall submit a return on forms and containing information as the City of Chatfield may require. The return shall contain the following minimum information:

- (1) The total amount of rent collected for lodging during the period covered by the return.
- (2) The amount of tax required to be collected and due for the period.
- (3) The signature of the person filing the return or that of his agent duly authorized in writing.
- (4) The period covered by the return.

(b) The operator may offset against the tax payable with respect to any reporting period, the amount of tax imposed by this article previously paid as a result of any transaction the consideration for which became uncollectible during such reporting period, but only in proportion to the portion of the consideration which became uncollectible.

Section 6. The provisions of the *Chatfield Code*, Subpart A, Chapter 26, Article II, Section 26-26, are amended to read:

**Sec. 26-26. - Exceptions and exemptions.**

(a) *Exceptions.* No tax shall be imposed on rent for lodging paid by an officer or employee of a foreign government who is exempt by reason of express provisions of

federal law or international treaty.

(b) *Exemptions.* An exemption shall be granted to any person as to whom or whose occupancy it is beyond the power of the City of Chatfield to tax. No exemption shall be granted, except upon a claim therefore made at the time the rent is collected and the claim shall be made in writing and under penalty of perjury on forms provided by the board. All such claims shall be forwarded to the board when the returns and collections are submitted as required by this article.

Section 7. The provisions of the *Chatfield Code*, Subpart A, Chapter 26, Article II, Section 26-27, are amended to read:

**Sec. 26-27. - Monthly return; notice for failure to pay.**

The City of Chatfield shall provide a monthly aggregate total of the amount of lodging tax, collected to the board and shall disburse the net proceeds to the bureau monthly. The City of Chatfield shall also provide the board monthly with a list stating the name of any lodging facility operator that has failed to pay its monthly tax and the amount of tax, if known. Upon notice of any violation as outlined in section 26-35, the City of Chatfield shall contact or attempt to contact the lodging facility operator once and provide written notice by first class mail, postage prepaid. If the violation has not been cured within 30 days of the written notice, the board shall instruct the City of Chatfield to commence enforcement proceedings.

Section 8. The provisions of the *Chatfield Code*, Subpart A, Chapter 26, Article II, Section 26-28, are amended to read:

**Sec. 26-28. - Refunds.**

Any person may apply to the City of Chatfield for a refund of tax paid for a prescribed period in excess of the amount legally due for that period, provided that no application for refund shall be considered, unless filed within one year after the tax was paid, or within one year from the filing of the return, whichever period is the longer. The City of Chatfield shall examine the claim and make and file written findings thereon denying or allowing the claim in whole or in part and shall mail a notice thereof by registered mail to the person at the address stated upon the return. If such claim is allowed in whole or in part, the City of Chatfield shall credit the amount of the allowance against any taxes due under this article from the claimant and the balance of said allowance, if any, shall be paid by the City of Chatfield to the claimant.

Section 9. The provisions of the *Chatfield Code*, Subpart A, Chapter 26,

Article II, Section 26-29, are amended to read:

**Sec. 26-29. - Delinquent payments; City of Chatfield action.**

(a) *Failing to file.* If any operator required by this article to file a return shall fail to do so within the time prescribed, or shall make, willfully or otherwise, an incorrect, false, or fraudulent return, the operator shall, upon written notice and demand, immediately file the return or corrected return for the person from any knowledge and information as the City of Chatfield can obtain, and assess a tax on the basis thereof, which tax, less any payments theretofore made on account of the tax for the taxable period covered by return, shall be immediately paid upon written notice and demand. Any return or assessment by the City of Chatfield shall be prima facie correct and valid, and the person shall have the burden of establishing its incorrectness or invalidity in an action or proceeding in respect thereto.

(b) *City of Chatfield action.* If any portion of a tax imposed by this article, including penalties thereon, is not paid within 30 days after it is required to be paid, the board shall direct the institution of legal action as may be necessary to recover the amount due.

Section 10. The provisions of the *Chatfield Code*, Subpart A, Chapter 26, Article II, Section 26-30, are amended to read:

**Sec. 26-30. - Penalties.**

(c) *Failure to pay.* If any tax imposed by this article is not paid within the time herein specified for the payment, or an extension thereof, there shall be added thereto a specific penalty equal to ten percent of the amount remaining unpaid.

(d) *Failure to file.*

(1) In case of any failure to make and file a return within the time prescribed by this article, unless it is shown that the failure is not due to willful neglect, there shall be added to the tax, in lieu of the ten percent specific penalty provided in subsection (a) of this section, a ten percent penalty if the failure is not for more than 30 days with an additional five percent for each additional 30 days or fraction thereof during which the failure continues, not exceeding 25 percent aggregate.

(2) If the penalty as computed does not exceed \$100.00, a minimum penalty of \$100.00 shall be assessed. The amount so added to any tax shall be collected at the same time and in the same manner as a part of the tax, unless the tax has been paid before the discovery of the negligence, in which case the amount so added shall be collected in the same manner as the tax.

(c) *Willful failures.* If any person willfully fails to file any return or make any payment required by this article, or willfully files a false or fraudulent return or willfully attempts in any manner to evade or defeat any tax or payment thereof, there shall also be imposed a penalty in an amount equal to 50 percent of any tax, less any amounts paid on the basis of the false or fraudulent return, found due for the period to which the return related. The penalty imposed by this section shall be collected as part of the tax and shall be in addition to any other penalties provided by this article.

(d) *Applying payments.* All payments received shall be credited first to penalties, next to interest, and then to the tax due.

(e) *Interest.* The amount of tax not timely paid, together with any penalty provided by this section shall bear interest at the rate of five percent per annum from the time the tax should have been paid until paid. Any interest and penalties shall be added to the tax and collected as part thereof.

Section 11. The provisions of the *Chatfield Code*, Subpart A, Chapter 26, Article II, Section 26-31, are amended to read:

**Sec. 26-31. - Examining records.**

The city clerk of the City of Chatfield, or other designated agents authorized in writing, may examine the books, papers and records of any operator in order to verify the accuracy of any return made, or if no return was made, to ascertain the tax as provided in this article. Every operator is directed and required to give to the City of Chatfield or to its duly authorized agent or employee the means, facilities and opportunity for examinations/investigations as are hereby authorized.

Section 12. The provisions of the *Chatfield Code*, Subpart A, Chapter 26, Article II, Section 26-32, are amended to read:

**Sec. 26-32. - Confidential information.**

(a) No officer or employee of the City of Chatfield or any designated agent thereof shall divulge or otherwise make known in any manner any particulars disposed in any return required by this article, or any information concerning the affairs of the person making the return acquired from the person's records, officers, or employees while performing an examination or audit, except in connection with a proceeding involving taxes due under this article from the person making a return. Nothing herein contained shall be construed to prohibit the City of Chatfield from publishing statistics so classified as not to disclose the identity of particular returns and the contents thereof.



(b) Notwithstanding the above provisions of this article, the City of Chatfield may enter into an agreement providing for the administration and collection of the tax imposed by this article with the state department of revenue and its officers and agents.

Section 13. The provisions of the *Chatfield Code*, Subpart A, Chapter 26, Article II, Section 26-33, are amended to read:

**Sec. 26-33. - Advertising misrepresentations prohibited.**

It shall be unlawful for any operator to advertise or hold out or state to the public or any customer, directly or indirectly, it will not be added to the rent or that, if added, it or any part thereof will be refunded, except that in computing the tax to be collected amounts of the tax less than one-half of one cent may be disregarded and the amounts of the tax with one-half cent or more may be considered an additional cent.

Section 14. The provisions of the *Chatfield Code*, Subpart A, Chapter 26, Article II, Section 26-34, are amended to read:

**Sec. 26-34. - Distribution of proceeds.**

All gross proceeds less administrative costs and not less than 95 percent of the gross proceeds obtained from the collection of tax pursuant to this article shall be used in accordance with law to fund a tourism promotion bureau for the purpose of marketing and promoting the area as a tourist region and shall have complete and independent control over the use of said funds.

Section 15. The provisions of the *Chatfield Code*, Subpart A, Chapter 26, Article II, Section 26-35, are amended to read:

**Sec. 26-35. - Violations.**

Any person who shall refuse to make a return required by this article; or who shall refuse to pay the tax, or who shall refuse to remit the taxes collected or any penalty or interest imposed by this article, or who shall refuse to permit the City of Chatfield, or any duly authorized employee or agent to examine the books, records and papers under the person's control, or who shall willfully make any incomplete, false or fraudulent return, or who shall attempt to do anything whatsoever to avoid a full disclosure of the amount of taxes imposed by this article, shall be guilty of a misdemeanor.

Section 16. The provisions of the *Chatfield Code*, Subpart A, Chapter 26, Article II, Section 26-36, are amended to read:

## **Sec. 26-36. - Appeals.**

(c) Any operator aggrieved by any notice, order or determination made by the City of Chatfield under this chapter may file an appeal of the notice, order or determination detailing the operator's reasons for contesting the notice, order or determination with the Chatfield City Council. The appeal shall contain the name of the appellant, the appellant's address and the location of the lodging subject to the notice, order or determination.

(d) The notice of appeal shall be filed with the City Clerk of the City of Chatfield within 20 days after the notice, order, or determination for which review is sought has been mailed or served upon the person requesting review.

(e) Upon receipt of the notice of the City Clerk shall set a date for a public hearing on the appeal before the City Council or its designee and give the appellant at least five days prior written notice of the date, time, and place of the hearing.

(f) At the hearing, the appellant shall be given an opportunity to be heard on the question of why the notice, order, or determination should be modified or withdrawn. The appellant may be represented by legal counsel of appellants choosing at appellant's expense.

(g) The hearing shall be conducted by the City Council or its designee, provided only that the person conducting the hearing shall not have participated in the drafting of the order, notice or determination for which review is sought.

(h) If the hearing is conducted by a person designated by the City Council, the person conducting the hearing shall make recommended written findings of fact and conclusions based upon the applicable parts of this chapter and the evidence presented. Thereafter, based upon such recommended findings and conclusions, the City Council may affirm, reverse or modify the initial notice, order or determination.

(i) Any final decision rendered by the Chatfield City Council pursuant to this section may be reviewed by the Minnesota Court of Appeals by obtaining a writ of certiorari. A petitioner seeking appellate review of the decision of the Chatfield City Council must obtain a writ of certiorari as provided in the provisions of *Minnesota Statutes*, Chapter 606.

Section 17. The provisions of the *Chatfield Code*, Subpart A, Chapter 26, Article II, Section 26-37, are amended to read:

## **Sec. 26-37. - Contract with state for collection and administration.**

The City of Chatfield is authorized to confirm with the state commissioner of revenue to the end that an agreement between the City of Chatfield and the state commissioner of revenue may be entered into for the purpose of providing for the administration and collection of the tax imposed by this article. An agreement shall not become effective before being presented to the Chatfield Alliance for approval, and when so approved the tax imposed by this article shall be collected and administered pursuant to the terms of said agreement.

Section 18. The provisions of the *Chatfield Code*, Subpart A, Chapter 26, Article II, Section 26-38, are amended to read:

**Sec. 26-38. - State commissioner of revenue's authority.**

(j) Upon agreement entered into with the commissioner of revenue and the state, for the administration and enforcement of the provisions of this article, the commissioner of revenue shall be empowered to exercise all of the authority of the City of Chatfield as contained in this article.

(b) an order to provide for the administration and collection of the tax by the commissioner of revenue, the following rules, regulations and statutory provisions are hereby adopted by reference, and to the extent that the provisions of said statutes and regulations shall prevail; the rules and regulations adopted by the commissioner of revenue under the authority of all laws pertaining to the collection of a lodging tax.

( c ) Only those provisions of the foregoing rules, regulations and statutes which are within the authority of the City of Chatfield to enact into an ordinance are adopted by reference by this article.

Section 19. This ordinance shall be effective 30 days following its publication.

Passed and adopted by the City Council of the City of Chatfield, Minnesota, this 26<sup>th</sup> day of July, 2021.

Approved:

Attest:

\_\_\_\_\_  
By its Mayor

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
By its City

## ORDINANCE NO. 454

AN ORDINANCE OF THE CITY OF CHATFIELD, MINNESOTA RELATING TO TAXATION; PROVIDING FOR THE IMPOSITION OF A TAX OF THREE PERCENT ON THE RECEIPTS OF RENT CHARGED BY AN OPERATOR PROVIDING LODGING SERVICES WITHIN THE CITY OF CHATFIELD; PROVIDING FOR COLLECTION, PAYMENT, FILING OF RETURNS, EXEMPTIONS, REFUNDS, AND IMPOSITION OF PENALTIES FOR DELINQUENT OR NON-PAYMENT OF THE TAX; AMENDING THE PROVISIONS OF THE *CHATFIELD CODE*, SUBPART A, CHAPTER 26, ARTICLE II, SECTIONS 26-21 THROUGH 26-38.

### *SUMMARY OF ITS PROVISIONS.*

This ordinance establishes a “lodging tax” of 3% on the gross receipts of lodging services provided within the City of Chatfield. Lodging is defined as the furnishing for consideration “lodging” at a hotel, motel, rooming house, tourist court, or resort, for a period of thirty days or less. These provisions replace similar provisions that have existed in the Chatfield Code since the 1990s, but which have become obsolete.

As an ordinance which establishes a system of taxation, the ordinance’s provisions provide for: a system to collect, pay the tax; filing of returns; exemptions; refunds; imposition of penalties for delinquency or non-payment; and, appeals of decisions of the taxing authority.

A PRINTED COPY OF THE COMPLETE PROVISIONS OF ORDINANCE 454 IS AVAILABLE FOR INSPECTION DURING REGULAR OFFICE HOURS AT THE OFFICE OF THE CHATFIELD CITY CLERK, THURBER MUNICIPAL BUILDING, LOCATED AT 21 SE SECOND STREET IN CHATFIELD, MINNESOTA.

A RESOLUTION OF THE CITY COUNCIL OF  
THE CITY OF CHATFIELD, MINNESOTA,  
DIRECTING THAT A SUMMARY OF THE PROVISIONS  
OF ORDINANCE NO. 454 BE PUBLISHED RATHER  
THAN THE ENTIRE TEXT THEREOF.

WHEREAS, the provisions of Minn. Stat. §412.191, subd. 4, provide that in the case of the adoption of a lengthy ordinance, the Council may direct that the title and a detailed summary of said ordinance may be published in lieu of the entire text of said ordinance; and,

WHEREAS, the Council has determined that the provisions of Ordinance No. 454 are lengthy and that the proposed detailed summary of provisions of Ordinance No. 454, appended hereto, meet the requirements of Minn. Stat. §331A.01, subd. 10, for such a detailed summary and will adequately inform the public of the provisions contained in Ordinance No. 454.

Now therefore, BE IT RESOLVED by the City Council of the City of Chatfield, Minnesota, that the City Clerk is authorized and directed to provide for publication of the provisions of Ordinance No. 454 as required by law, by publishing its only its title and a detailed summary in the form appended hereto, as permitted by the provisions of Minn. Stat. §412.191, subd. 4.

Passed and adopted by the City Council of the City of Chatfield, Minnesota, this 26<sup>th</sup> day of July, 2021.

Approved:

Attest:

\_\_\_\_\_  
By its Mayor

\_\_\_\_\_  
By its City Clerk

## **RESOLUTION TO APPROVE TEMPORARY STORAGE**

**Whereas**, the City of Chatfield is renovating the property at 405 South Main Street, and

**Whereas**, the construction project will require the removal and storage of the contents of the building,  
and

**Whereas**, the project will benefit by the buildings' contents being stored on site,

**NOW THEREFORE BE IT RESOLVED** by the Common Council of the City of Chatfield that a permit be issued to the City of Chatfield for a semi-trailer to be used for temporary storage at 405 South Main Street, from August 1, 2021 – September 30, 2022.