

**CITY OF CHATFIELD COMMON COUNCIL**

**AGENDA**

**July 12, 2021 7:00 P.M**

- I. Chatfield City Council – July 12, 2021 – 7:00 p.m. – City Council Chambers
  1. Consent Agenda:
    - A. Approval of minutes of prior meetings.
    - B. Approve payment of claims.
    - C. Approve a one step pay increase to Beth Carlson on her employment anniversary date, to Grade 8, Step 1.
    - D. Approve a one step pay increase to Julie Elder on her employment anniversary date, to Grade 4, Step 2.
    - E. Approve promotion of Maddie Clemens and Brea Kobs to position of Head Life Guard effective July 17.
    - F. Approve temporary liquor license to Chatfield Firefighters Activities Association August 13 – 15 at Fire Hall.
    - G. Approve a gambling License for Church of St. Mary, Chatfield – Raffle August 15, 2021
  2. Consider request of Jac's to close part of a sidewalk and alley August 12 – 15..
  3. Ordinance 453 – Zoning Amendment
    - A. Second Consideration
    - B. Publication
  4. Ordinance 454 – Lodging Tax – First Consideration
  5. S.C.S. Report:
    - A. Approve recommendation to purchase pick-up trucks.
  6. Committee Reports:
    - A. Personnel-Budget Committee
    - B. Public Works Committee
  7. Mayor's Report:
    - A. Rescinding Local Emergency
    - B. Discuss appointment process to fill city council vacancy
  8. Clerk's Report:
  9. Roundtable
  10. Adjourn.
  11. Meeting Notices:
    - A. Personnel-Budget Committee (Councilors Novotny & Urban) 4:30 p.m.
    - B. Public Works Committee (Councilors Novotny & Urban) 5:30 p.m.

**CITY OF CHATFIELD  
COMMON COUNCIL  
MEETING MINUTES**

**Monday, June 28, 2021**

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The Common Council of the City of Chatfield met in regular session on Monday, June 28, 2021. Mayor Russ Smith presided and called the regular meeting to order at 7:00 PM

**Members Present:** Mayor Russell Smith, Councilor Mike Urban, Councilor Pam Bluhm, Councilor Joshua Broadwater and John McBroom.

**Members absent:** Councilors Paul Novotny

**Others Present:** Karen Reisner, Ryan Priebe, Shane Fox, Damon Lueck and Joel Young.

### Consent Agenda

**Councilor John McBroom entered a motion, with a second by Councilor Josh Broadwater,** to adopt the consent agenda which included the following items:

1. Approval of June 14, 2021 Meeting Minutes
2. Approve payment of claims
  3. Approve use of bandshell by Chatfield Center for the Arts on July 30<sup>th</sup>.
  4. Approve the hire of Alex Scrabeck as EMT.
  5. Approve the resignation of Nancy Timm from EMT status, with gratitude for her service.

**Ayes:** Councilors: Bluhm, Broadwater, Urban, and John McBroom

**Nays:** None

**Absent:** Councilor Paul Novotny.

**Motion carried.**

### Ordinance 453

**Councilor Josh Broadwater entered a motion, with a second by Councilor Pam Bluhm,** to approve the first consideration of Ordinance #453, a zoning ordinance amendment.

**Ayes:** Councilors: Bluhm, Broadwater, Urban, and McBroom

**Nays:** None

**Absent:** Councilor Paul Novotny

**Motion carried.**

### SCS Report

The City Council members considered a proposal submitted by Brian Burkholder, to fill cracks on several streets within the community.

**Councilor John McBroom entered a motion,** with a second by Councilor Mike Urban, to approve a contract with Rochester Service Company to conduct street crackfilling at a cost of \$18,484.00.

**Ayes:** Councilors: Bluhm, Broadwater, Urban, and McBroom

**Nays:** None

**Absent:** Councilor Paul Novotny

**Motion carried.**

**Swimming Pool Heater:** Ryan Priebe reported that the swimming pool heater has broken down. He explained that the heater was a hold-over from the old pool, that repairs are costly and it will take a lot of time to either repair or replace the heater. Due to supply problems, it isn't likely to be able to repair the heater until late August while a replacement heater will not be available until mid-October. The cost of the repairs would be approximately \$4,000.00. Priebe further explained that two contractors are developing alternative plans, thinking that two smaller heaters might be a better and more effective solution than purchasing one large heater. Ultimately, the city council asked Priebe to continue working on a solution to the heating problem.

## Committee Reports

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### *Public Services Committee*

Councilor Bluhm reported that the committee discussed:

1. The installation of "Pedestrian Crossing" signs on County Road 2, to assist pedestrians crossing from one park to another.
2. Prohibiting dumping of recreational vehicle waste at Shady Oak Park.

### *Committee of the Whole*

Mayor Smith explained that the Committee of the Whole was a discussion with the Heritage Preservation Commission, regarding their work this past year.

## Mayor's Report

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Mayor Smith recommended that Mr. Kent Whitcomb be appointed to serve on the Planning & Zoning Commission, filling a seat which term ends on January 31, 2022.

**Councilor Josh Broadwater entered a motion, with a second by Councilor John McBroom, to appoint Kent Whitcomb to the Planning & Zoning Commission for a term expiring January 31, 2022.**

**Ayes:** Councilors: Bluhm, Broadwater, Urban, and McBroom

**Nays:** None

**Absent:** Councilor Paul Novotny

**Motion carried.**

Mayor Smith reported that The Friendship Wagon Train had been in town, in their effort to raise funds for Camp Winnebago. He complimented them on their organized ride that included a thorough clean-up of the camp site.

Mayor Smith announced that he had been in discussion with one of the city council members about serving on the city council. Mayor Smith talked about the sacrifices that a city council member makes to serve the community and how difficult it can be, to serve. He asked Councilor McBroom to offer his comments.

Councilor McBroom explained that he has enjoyed serving on the city council but that it can be difficult to do so, as well. He explained that things don't always go the way that one wants things to go and it requires a lot of time away from the family to serve on the city council. McBroom said that he can no longer give what is necessary to serve on the city council and announced that he was resigning, effective at the end of the meeting.

Mayor Smith, Councilor Urban and others thanked McBroom for his service.

## Clerk's Report

### *Zoning Administrator Appointment*

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Young recommended that Logan Tjossem be appointed as the City's Planner and Zoning Administrator, given that he has been retained by Widseth, which is providing engineering services to the City.

**Councilor Mike Urban entered a motion, with a second by Councilor John McBroom, to adopt the following resolution:**

#### *A Resolution to Appoint a Zoning Administrator*

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**Whereas**, the City of Chatfield has maintained a practice of contracting for zoning administration services, and

**Whereas**, the City has previously entered into a relationship with Widseth to provide professional engineering, planning and related services, and

**Whereas**, has a Certified Planner employed at their Rochester office who is available and willing to provide planning services to the City of Chatfield, and

**Whereas**, it is in the City's best interests to employ a properly trained and experienced individual to provide planning and zoning administration to the community,

**NOW THEREFORE BE IT RESOLVED** that Logan Tjossem be designated as the City's Planner and Zoning Administrator upon adoption of this resolution.

**Ayes:** Councilors: Urban, Bluhm, Broadwater and McBroom

**Nays:** None

**Absent:** Councilor Paul Novotny

**Motion carried.**

### *American Rescue Plan Resolution*

**Councilor John McBroom entered a motion, with a second by Councilor Bluhm, to adopt the following resolution:**

**CITY OF CHATFIELD  
RESOLUTION NO. 21.06.28  
A RESOLUTION TO ACCEPT THE CORONAVIRUS LOCAL FISCAL RECOVERY FUND  
ESTABLISHED UNDER THE AMERICAN RESCUE PLAN ACT**

**WHEREAS**, since the first case of coronavirus disease 2019 (COVID-19) was discovered in the United States in January 2020, the disease has infected over 32 million and killed over 575,000 Americans

("Pandemic"). The disease has impacted every part of life: as social distancing became a necessity, businesses closed, schools transitioned to remote education, travel was sharply reduced, and millions of Americans lost their jobs;

**WHEREAS**, as a result of the Pandemic cities have been called on to respond to the needs of their communities through the prevention, treatment, and vaccination of COVID-19.

**WHEREAS**, city revenues, businesses and nonprofits in the city have faced economic impacts due to the Pandemic.

**WHEREAS**, Congress adopted the American Rescue Plan Act in March 2021 ("ARPA") which included **\$65 billion in recovery funds for cities across the country.**

**WHEREAS**, ARPA funds are intended to provide support to state, local, and tribal governments in responding to the impact of COVID-19 and in their efforts to contain COVID-19 in their communities, residents, and businesses.

**WHEREAS**, \$322,000.00 has been allocated to the City of Chatfield ("City") pursuant to the ARPA ("Allocation").

**WHEREAS**, the United States Department of Treasury has adopted guidance regarding the use of ARPA funds.

**WHEREAS**, the City, in response to the Pandemic, has had expenditures and anticipates future expenditures consistent with the Department of Treasury's ARPA guidance.

**WHEREAS**, the State of Minnesota will distribute ARPA funds to the City because its population is less than 50,000.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHATFIELD, MINNESOTA AS FOLLOWS:**

1. The City intends to collect its share of ARPA funds from the State of Minnesota to use in a manner consistent with the Department of Treasury's guidance.
2. City staff, together with the Mayor and the City Attorney are hereby authorized to take any actions necessary to receive the City's share of ARPA funds from the State of Minnesota for expenses incurred because of the Pandemic.
3. City staff, together with the Mayor and the City Attorney are hereby authorized to make recommendations to the City Council for future expenditures that may be reimbursed with ARPA funds.

**Ayes:** Councilors: Urban, Bluhm, Broadwater and McBroom

**Nays:** None

**Absent:** Councilor Paul Novotny

**Motion carried.**

## Roundtable

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Councilor Bluhm reported that planning is progressing for Western Days.

## Adjourn

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**Councilor John McBroom entered a motion, with a second by Councilor Mike Urban,** to adjourn the meeting at 7:30 p.m.

**Ayes:** Councilors: Urban, Bluhm, Broadwater and McBroom

**Nays:** None

**Absent:** Councilor: Paul Novotny

**Motion carried.**

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Russ Smith, Mayor

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Joel Young, Clerk



# City of Chatfield Payments

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Current Period: June 2021

Payments Batch 2021 06UTILPOST \$467.77

Refer	3232 TASC	Ck# 111602E 6/29/2021	
Cash Payment	E 100-41500-310 Other Professional Servi	COBRA - ADMINISTRATION FEE	\$15.00
Invoice	06/28/2021	6/28/2021	
Transaction Date	6/29/2021	RootRiver State Ban 10100	Total \$15.00
Refer	3220 UNITED STATES POSTAL SERVIC	Ck# 055142 6/28/2021	
Cash Payment	E 601-49400-322 Postage	UTILLITY BILL POSTAGE ALLOC	\$88.02
Invoice	435160551	6/28/2021	
Cash Payment	E 602-49450-322 Postage	UTILLITY BILL POSTAGE ALLOC	\$285.79
Invoice	435160551	6/28/2021	
Cash Payment	E 603-49500-322 Postage	UTILLITY BILL POSTAGE ALLOC	\$78.96
Invoice	435160551	6/28/2021	
Transaction Date	6/28/2021	RootRiver State Ban 10100	Total \$452.77

## Fund Summary

	10100 RootRiver State Bank	
100 GENERAL FUND		\$15.00
601 WATER - OPERATIONS FUND		\$88.02
602 SEWER - OPERATIONS FUND		\$285.79
603 REFUSE (GARBAGE) FUND		\$78.96
		<u>\$467.77</u>

Pre-Written Checks	\$467.77
Checks to be Generated by the Computer	<u>\$0.00</u>
Total	\$467.77



# City of Chatfield Payments

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Current Period: July 2021

## Payments Batch 2021 07FA01

\$315,602.90

Refer	3309 AIRGAS	-		
Cash Payment	E 230-42270-210 Operating Supplies (GE	OXYGEN		\$22.92
Invoice	9114689691	6/24/2021		
Transaction Date	7/8/2021	RootRiver State Ban 10100	Total	\$22.92
Refer	3234 AMAZON CAPITAL SERVICES, INC.	-		
Cash Payment	E 100-41940-210 Operating Supplies (GE	RECYCLING BAGS		\$49.95
Invoice	16MN-RFYQ-FH	6/29/2021		
Transaction Date	6/29/2021	RootRiver State Ban 10100	Total	\$49.95
Refer	3249 AMAZON CAPITAL SERVICES, INC.	-		
Cash Payment	E 100-41500-200 Office Supplies (GENER	TONER		\$340.85
Invoice	1WPW-FFTK-VR	6/30/2021		
Transaction Date	7/1/2021	RootRiver State Ban 10100	Total	\$340.85
Refer	3252 AMAZON CAPITAL SERVICES, INC.	-		
Cash Payment	E 100-45124-240 Small Tools and Minor E	3 HOLE PUNCH		\$14.59
Invoice	19H7-VFHF-RNG	6/30/2021		
Transaction Date	7/1/2021	RootRiver State Ban 10100	Total	\$14.59
Refer	3248 ANCOM	-		
Cash Payment	E 220-42280-240 Small Tools and Minor E	3 STUBBY ANTENNA		\$102.00
Invoice	102714	6/25/2021		
Transaction Date	7/1/2021	RootRiver State Ban 10100	Total	\$102.00
Refer	3260 ARAMARK	-		
Cash Payment	E 100-41940-401 Repairs/Maint Buildings	RUG SERVICE		\$218.47
Invoice	256000003696	6/30/2021		
Cash Payment	E 100-41940-401 Repairs/Maint Buildings	RUG SERVICE		\$218.47
Invoice	2801295708	6/2/2021		
Transaction Date	7/6/2021	RootRiver State Ban 10100	Total	\$436.94
Refer	3176 BANK OF ZUMBROTA	-		
Cash Payment	E 336-47000-611 Bond Interest	LOAN 9132963 2016B		\$3,799.63
Invoice	2016B 08/2021	6/17/2021		
Transaction Date	6/21/2021	RootRiver State Ban 10100	Total	\$3,799.63
Refer	3250 CEDA	-		
Cash Payment	E 240-46500-310 Other Professional Servi	ECONOMIC DEV SUPPORT SERVICES - 3RD QTR		\$11,233.50
Invoice	JUNE 30, 2021	6/30/2021		
Transaction Date	7/1/2021	RootRiver State Ban 10100	Total	\$11,233.50
Refer	3192 CHATFIELD BRASS BAND	-		
Cash Payment	E 100-45180-327 Brass Band Concerts	ANNUAL CONTRIBUTION - 2021		\$1,120.00
Invoice	2021	6/15/2021		
Transaction Date	6/23/2021	RootRiver State Ban 10100	Total	\$1,120.00
Refer	3148 CHATFIELD CENTER FOR THE AR	-		
Cash Payment	E 250-46630-310 Other Professional Servi	EDA & CCA MONTHLY OPERATING LEASE 2017-2021		\$4,166.67
Invoice				
Transaction Date	6/18/2021	RootRiver State Ban 10100	Total	\$4,166.67
Refer	3193 CHOSEN VALLEY BAND ACTIVITY	-		



# City of Chatfield Payments

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Cash Payment	E 100-45180-326 School Band Concerts	ANNUAL CONTRIBUTION - 2021	\$480.00
Invoice 2021	6/15/2021		
Transaction Date	6/23/2021	RootRiver State Ban 10100	<b>Total</b> \$480.00
Refer	3247 CORE & MAIN	-	
Cash Payment	E 601-49400-500 Cap. Outlay-GENERAL	4 HYDRANT REPLACEMENTS APPD 03/22/2021	\$20,981.07
Invoice 0024245	6/4/2021		
Transaction Date	7/1/2021	RootRiver State Ban 10100	<b>Total</b> \$20,981.07
Refer	3257 DBC	-	
Cash Payment	E 801-45200-500 Cap. Outlay-GENERAL	YOUTH SPORTS ASSN DUG OUT PROJECT	\$4,948.65
Invoice 2105-165707	5/27/2021		
Cash Payment	E 801-45200-500 Cap. Outlay-GENERAL	YOUTH SPORTS ASSN DUG OUT PROJECT	\$323.82
Invoice 2106-166609	6/11/2021		
Cash Payment	E 801-45200-500 Cap. Outlay-GENERAL	YOUTH SPORTS ASSN DUG OUT PROJECT	\$2,955.40
Invoice 2106-166610	6/11/2021		
Cash Payment	E 801-45200-500 Cap. Outlay-GENERAL	YOUTH SPORTS ASSN DUG OUT PROJECT	\$259.77
Invoice 2106-167095	6/18/2021		
Cash Payment	E 801-45200-500 Cap. Outlay-GENERAL	YOUTH SPORTS ASSN DUG OUT PROJECT	-\$472.83
Invoice 2106-166726	6/14/2021		
Cash Payment	E 801-45200-500 Cap. Outlay-GENERAL	YOUTH SPORTS ASSN DUG OUT PROJECT	-\$545.53
Invoice 2106-167098	6/18/2021		
Transaction Date	7/6/2021	RootRiver State Ban 10100	<b>Total</b> \$7,469.28
Refer	3147 DEED	-	
Cash Payment	E 361-46620-600 Debt Srv Principal (GEN	#CDAP-13-0031-H-FY14 CHAT EDA/EZ FABII	\$1,770.50
Invoice			
Cash Payment	E 361-46620-610 Interest	#CDAP-13-0031-H-FY14 CHAT EDA/EZ FABII	\$202.02
Invoice			
Transaction Date	6/18/2021	RootRiver State Ban 10100	<b>Total</b> \$1,972.52
Refer	3150 DEED	-	
Cash Payment	E 361-46620-600 Debt Srv Principal (GEN	CDAP-18-0018-H-FY19 EZ FABIV	\$601.95
Invoice			
Cash Payment	E 361-46620-610 Interest	CDAP-18-0018-H-FY19 EZ FABIV	\$116.24
Invoice			
Transaction Date	6/18/2021	RootRiver State Ban 10100	<b>Total</b> \$718.19
Refer	3316 DUNLAP & SEEGER, P.A.	-	
Cash Payment	E 100-42110-304 Legal Fees	EMPLOYMNET MATTER# 021118-021118	\$95.00
Invoice 101225	7/6/2021		
Transaction Date	7/8/2021	RootRiver State Ban 10100	<b>Total</b> \$95.00
Refer	3281 F & M COMMUNITY BANK	-	
Cash Payment	E 338-47000-611 Bond Interest	2017A GO TAX ABATEMENT	\$4,788.00
Invoice 8/1/2021	8/1/2021		
Transaction Date	7/7/2021	RootRiver State Ban 10100	<b>Total</b> \$4,788.00
Refer	3282 F & M COMMUNITY BANK	-	
Cash Payment	E 342-47000-610 Interest	2019A GO TAX ABATEMENT	\$2,955.00
Invoice 08/01/2021	8/1/2021		
Transaction Date	7/7/2021	RootRiver State Ban 10100	<b>Total</b> \$2,955.00
Refer	3215 FIRE SAFETY USA, INC	-	
Cash Payment	E 221-42280-580 Cap. Outlay-Other Equip	FIRE BOOTS	\$401.95
Invoice 149131	6/23/2021		



# City of Chatfield Payments

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Current Period: July 2021

Transaction Date	6/24/2021	RootRiver State Ban 10100	<b>Total</b>	<b>\$401.95</b>
Refer	3229 GOETZINGER PLUMBING	-		
Cash Payment	E 602-49450-404 Repairs/Maint Equipment	RPZ VALVE REPAIR KIT		\$552.40
Invoice 4510	1/15/2020			
Cash Payment	E 100-45200-404 Repairs/Maint Equipment	RPZ BACKFLOW - TOURIST		\$425.61
Invoice 4510	1/15/2020			
Cash Payment	E 100-45124-404 Repairs/Maint Equipment	RPZ TESTING CHARGES - POOL		\$100.00
Invoice 4510	1/15/2020			
Cash Payment	E 100-41940-401 Repairs/Maint Buildings	RPZ TESTING CHARGES - CITY HALL		\$100.00
Invoice 4510	1/15/2020			
Cash Payment	E 602-49450-404 Repairs/Maint Equipment	RPZ TESTING CHARGES - WWTP		\$100.00
Invoice 4510	1/15/2020			
Transaction Date	6/28/2021	RootRiver State Ban 10100	<b>Total</b>	<b>\$1,278.01</b>
Refer	3230 GOETZINGER PLUMBING	-		
Cash Payment	E 100-45124-404 Repairs/Maint Equipment	POOL BACKFLOW TESTING		\$270.00
Invoice 4747	7/5/2020			
Transaction Date	6/28/2021	RootRiver State Ban 10100	<b>Total</b>	<b>\$270.00</b>
Refer	3231 GOETZINGER PLUMBING	-		
Cash Payment	E 100-45124-404 Repairs/Maint Equipment	RPZ TESTING		\$185.00
Invoice 3454	7/1/2018			
Transaction Date	6/28/2021	RootRiver State Ban 10100	<b>Total</b>	<b>\$185.00</b>
Refer	3151 GRANICUS	-		
Cash Payment	E 100-41500-438 Internet Expenses	ENCODING SOFTWARE		\$115.79
Invoice 141301	7/1/2021			
Cash Payment	E 100-41500-438 Internet Expenses	OPEN PLATFORM SUITE		\$260.42
Invoice 141301	7/1/2021			
Cash Payment	E 100-41500-438 Internet Expenses	MEETING EFFICIENCY SUITE		\$503.53
Invoice 141301	7/1/2021			
Cash Payment	E 100-41500-438 Internet Expenses	GOV TRANSPARENCY SUITE		\$509.30
Invoice 141301	7/1/2021			
Cash Payment	E 100-41500-438 Internet Expenses	UPGRADE TO SDI 720P		\$55.07
Invoice 141301	7/1/2021			
Transaction Date	6/18/2021	RootRiver State Ban 10100	<b>Total</b>	<b>\$1,444.11</b>
Refer	3310 MAYO CLINIC	-		
Cash Payment	E 230-42270-415 Medical Services	PARAMEDIC INTERCEPT		\$361.15
Invoice 21-50292	5/28/2021			
Transaction Date	7/8/2021	RootRiver State Ban 10100	<b>Total</b>	<b>\$361.15</b>
Refer	3311 MAYO CLINIC	-		
Cash Payment	E 230-42270-415 Medical Services	PARAMEDIC INTERCEPT		\$373.24
Invoice 21-51865	6/1/2021			
Transaction Date	7/8/2021	RootRiver State Ban 10100	<b>Total</b>	<b>\$373.24</b>
Refer	3279 MIENERGY COOPERATIVE	-		
Cash Payment	E 339-47000-601 Debt Srv Bond Principal	2017B GO EDL		\$15,000.00
Invoice JULY 1, 2021	7/1/2021			
Transaction Date	7/7/2021	RootRiver State Ban 10100	<b>Total</b>	<b>\$15,000.00</b>
Refer	3267 MN DEPT OF LABOR & INDUSTRY	-		
Cash Payment	E 100-42400-434 Surcharge Fee	40194 PRESSURE VESSEL - FIRE HALL		\$10.00
Invoice ABR0259246X	7/26/2021			



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Transaction Date	7/6/2021	RootRiver State Ban 10100	<b>Total</b>	<b>\$10.00</b>
Refer	3269 MN DEPT OF LABOR & INDUSTRY	-		
Cash Payment	E 602-49450-435 Licences, Permits and F	553406 & 66876D PRESSURE VESSEL - WWTP		\$20.00
Invoice	ABR0259208X 6/26/2021			
Transaction Date	7/6/2021	RootRiver State Ban 10100	<b>Total</b>	<b>\$20.00</b>
Refer	3152 NORTHLAND SECURITIES	-		
Cash Payment	E 332-47000-611 Bond Interest	2012A INTEREST		\$9,892.50
Invoice	12A 06/09/2021 6/9/2021			
Transaction Date	6/18/2021	RootRiver State Ban 10100	<b>Total</b>	<b>\$9,892.50</b>
Refer	3153 NORTHLAND SECURITIES	-		
Cash Payment	E 334-47000-611 Bond Interest	2014A INTEREST		\$8,212.50
Invoice	14A 06/09/2021 6/9/2021			
Cash Payment	E 334-47000-620 Fiscal Agent s Fees	2014A FISCAL AGENT FEE		\$495.00
Invoice	14A 06/09/2021 6/9/2021			
Transaction Date	6/18/2021	RootRiver State Ban 10100	<b>Total</b>	<b>\$8,707.50</b>
Refer	3154 NORTHLAND SECURITIES	-		
Cash Payment	E 335-47000-611 Bond Interest	2016A INTEREST		\$38,550.00
Invoice	16A 06/09/2021 6/9/2021			
Transaction Date	6/18/2021	RootRiver State Ban 10100	<b>Total</b>	<b>\$38,550.00</b>
Refer	3155 NORTHLAND SECURITIES	-		
Cash Payment	E 340-47000-610 Interest	2018A INTEREST		\$63,975.00
Invoice	18A 06/09/2021 6/9/2021			
Cash Payment	E 340-47000-620 Fiscal Agent s Fees	2018A FISCAL AGENT FEE		\$495.00
Invoice	18A 06/09/2021 6/9/2021			
Transaction Date	6/18/2021	RootRiver State Ban 10100	<b>Total</b>	<b>\$64,470.00</b>
Refer	3288 NOVOTNY LAW OFFICE, LTD.	-		
Cash Payment	E 100-42110-304 Legal Fees	CITY PROSECUTION		\$1,104.00
Invoice	1887 7/7/2021			
Transaction Date	7/7/2021	RootRiver State Ban 10100	<b>Total</b>	<b>\$1,104.00</b>
Refer	3195 PATHFINDER CRM, LLC	-		
Cash Payment	E 100-46323-310 Other Professional Servi	HPC CONSULT SERV - 2021 3rd QTR		\$3,250.00
Invoice	221013 6/23/2021			
Transaction Date	6/24/2021	RootRiver State Ban 10100	<b>Total</b>	<b>\$3,250.00</b>
Refer	3246 PEPSI	-		
Cash Payment	E 100-45124-210 Operating Supplies (GE	CONCESSIONS		\$118.90
Invoice	9385995 6/30/2021			
Transaction Date	7/1/2021	RootRiver State Ban 10100	<b>Total</b>	<b>\$118.90</b>
Refer	3273 PHONE STATION INC	-		
Cash Payment	E 100-41500-404 Repairs/Maint Equipment	CHANGE FWD ON 1534 & VM		\$50.00
Invoice	77871 6/30/2021			
Transaction Date	7/7/2021	RootRiver State Ban 10100	<b>Total</b>	<b>\$50.00</b>
Refer	3318 QUALITY FLOW SYSTEMS, INC.	-		
Cash Payment	E 602-49450-404 Repairs/Maint Equipment	SERVICE CHECK		\$1,950.00
Invoice	41137 7/23/2021			
Transaction Date	7/8/2021	RootRiver State Ban 10100	<b>Total</b>	<b>\$1,950.00</b>
Refer	3256 ROCHESTER SAND AND GRAVEL	-		



# City of Chatfield Payments

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Current Period: July 2021

<b>Cash Payment</b>	E 801-43100-530 Cap. Outlay-Str. Overlay	ALLEY OVERLAY PROJECT		<b>\$85,012.69</b>
Invoice 49000	7/1/2021			
Transaction Date	7/6/2021	RootRiver State Ban 10100	<b>Total</b>	<b>\$85,012.69</b>
Refer	3275 ROTO-ROOTER	-		
<b>Cash Payment</b>	E 100-45200-404 Repairs/Maint Equipment	SHADY OAK PARK SEWER BU		<b>\$524.00</b>
Invoice 122786	6/28/2021			
Transaction Date	7/7/2021	RootRiver State Ban 10100	<b>Total</b>	<b>\$524.00</b>
Refer	3217 SEMA	-		
<b>Cash Payment</b>	E 100-45200-404 Repairs/Maint Equipment	WHEEL		<b>\$124.22</b>
Invoice 1539661	6/24/2021			
Transaction Date	6/25/2021	RootRiver State Ban 10100	<b>Total</b>	<b>\$124.22</b>
Refer	3264 SUNSHINE FOODS	-		
<b>Cash Payment</b>	E 230-42270-210 Operating Supplies (GE	CHC ASP CHRY		<b>\$6.15</b>
Invoice 001069611330	6/8/2021			
<b>Cash Payment</b>	E 100-45124-210 Operating Supplies (GE	BLEACH		<b>\$3.30</b>
Invoice 001076081045	6/11/2021			
<b>Cash Payment</b>	E 100-45124-210 Operating Supplies (GE	PRETZEL BATTERIES		<b>\$31.95</b>
Invoice 002099901309	6/16/2021			
Transaction Date	7/6/2021	RootRiver State Ban 10100	<b>Total</b>	<b>\$41.40</b>
Refer	3278 TK ELEVATOR CORPORATION	-		
<b>Cash Payment</b>	E 250-46630-404 Repairs/Maint Equipment	CCA CUST# 6503670		<b>\$401.39</b>
Invoice 5001569202	6/24/2021			
Transaction Date	7/7/2021	RootRiver State Ban 10100	<b>Total</b>	<b>\$401.39</b>
Refer	3233 US BANK ONE CARD	-		
<b>Cash Payment</b>	E 100-41500-152 Clothing	LOGO CLOTHING - COE		<b>\$261.96</b>
Invoice 06-25-2021	6/25/2021			
<b>Cash Payment</b>	E 100-41500-210 Operating Supplies (GE	LAMINATING SUPPLIES		<b>\$35.67</b>
Invoice 06-25-2021	6/25/2021			
<b>Cash Payment</b>	R 601-49400-37250 Connection (Ind) Fee	WATER		<b>\$4.20</b>
Invoice 06-25-2021	6/25/2021			
<b>Cash Payment</b>	E 100-41500-309 Conference Expense	LMC - MCMA REGISTRATION		<b>\$520.00</b>
Invoice 06-25-2021	6/25/2021			
<b>Cash Payment</b>	E 100-41500-309 Conference Expense	BEST WESTERN - YOUNG MCFOA		<b>\$351.39</b>
Invoice 06-25-2021	6/25/2021			
<b>Cash Payment</b>	E 100-41500-309 Conference Expense	ALLIANZ / AIR ALASKA - ICMA TRAVEL		<b>\$453.04</b>
Invoice 06-25-2021	6/25/2021			
<b>Cash Payment</b>	E 100-42110-153 Uniform Allowance	SCHMIEDEBERG - UNDERARMOUR		<b>\$199.06</b>
Invoice 06-25-2021	6/25/2021			
<b>Cash Payment</b>	E 100-42110-153 Uniform Allowance	SCHMIEDEBERG - BOOTS		<b>\$273.71</b>
Invoice 06-25-2021	6/25/2021			
<b>Cash Payment</b>	E 100-42110-208 Training and Instruction	BCA TRAINING		<b>\$75.00</b>
Invoice 06-25-2021	6/25/2021			
<b>Cash Payment</b>	E 100-42110-404 Repairs/Maint Equipment	CAR WASH		<b>\$8.00</b>
Invoice 06-25-2021	6/25/2021			
<b>Cash Payment</b>	E 100-42110-435 Licences, Permits and F	POST BOARD - SCHMIEDEBERG		<b>\$90.00</b>
Invoice 06-25-2021	6/25/2021			
<b>Cash Payment</b>	E 100-45124-152 Clothing	MARINE RESCUE - SUITS		<b>\$101.95</b>
Invoice 06-25-2021	6/25/2021			
<b>Cash Payment</b>	E 100-45124-210 Operating Supplies (GE	STATIONERY & OFFICE SUPPLIES		<b>\$90.37</b>
Invoice 06-25-2021	6/25/2021			



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Cash Payment	E 100-45124-210 Operating Supplies (GE	PAPER	\$7.63
Invoice 06-25-2021	6/25/2021		
Cash Payment	E 100-45124-210 Operating Supplies (GE	WRISTCOILS	\$295.00
Invoice 06-25-2021	6/25/2021		
Cash Payment	E 100-45124-433 Dues and Subscriptions	SAMS MEMBERSHIP	\$45.00
Invoice 06-25-2021	6/25/2021		
Cash Payment	E 100-45124-210 Operating Supplies (GE	SAMS - CONCESSIONS	\$395.76
Invoice 06-25-2021	6/25/2021		
Cash Payment	E 100-45124-210 Operating Supplies (GE	SAMS - CONCESSIONS	\$84.86
Invoice 06-25-2021	6/25/2021		
Cash Payment	E 100-45124-210 Operating Supplies (GE	SUNSHINE - PIZZA & WATER	\$100.00
Invoice 06-25-2021	6/25/2021		
Cash Payment	E 100-45124-210 Operating Supplies (GE	SAMS - CONCESSIONS	\$201.76
Invoice 06-25-2021	6/25/2021		
Cash Payment	E 100-45124-210 Operating Supplies (GE	SAMS - CONCESSIONS	\$208.44
Invoice 06-25-2021	6/25/2021		
Cash Payment	E 100-45124-240 Small Tools and Minor E	ACE - WASTEBASKETS	\$25.58
Invoice 06-25-2021	6/25/2021		
Cash Payment	E 100-46323-430 Miscellaneous (GENERA	PRESERVATION POSTER FRAMES	\$32.42
Invoice 06-25-2021	6/25/2021		
Cash Payment	E 211-45500-211 Program Expenses	USPS - STAMPS SUMMER READING	\$154.00
Invoice 06-25-2021	6/25/2021		
Cash Payment	E 601-49400-210 Operating Supplies (GE	CENEX COKE	\$6.65
Invoice 06-25-2021	6/25/2021		
Cash Payment	E 601-49400-322 Postage	USPS - SAMPLE POSTAGE	\$4.80
Invoice 06-25-2021	6/25/2021		
Cash Payment	E 602-49450-321 Telephone	MEDIACOM - TELEPHONE	\$39.95
Invoice 06-25-2021	6/25/2021		
Cash Payment	E 602-49450-321 Telephone	MEDIACOM - TELEPHONE	\$39.95
Invoice 06-25-2021	6/25/2021		
Cash Payment	E 602-49450-438 Internet Expenses	MEDIACOM - HSD & STATIC IP	\$145.50
Invoice 06-25-2021	6/25/2021		
Cash Payment	E 602-49450-438 Internet Expenses	MEDIACOM - HSD & STATIC IP	\$145.50
Invoice 06-25-2021	6/25/2021		
Transaction Date	6/29/2021	RootRiver State Ban 10100	<b>Total</b> \$4,397.15
Refer	3317 USA BLUEBOOK	-	
Cash Payment	E 602-49450-216 Lab Supplies	BUFFER	\$129.87
Invoice 634624	6/15/2021		
Transaction Date	7/8/2021	RootRiver State Ban 10100	<b>Total</b> \$129.87
Refer	3312 WIT BOYZ INC.	-	
Cash Payment	E 230-42270-404 Repairs/Maint Equipment	LOF	\$151.88
Invoice 8401	7/2/2021		
Transaction Date	7/8/2021	RootRiver State Ban 10100	<b>Total</b> \$151.88
Refer	3144 WM HANSON WASTE REMOVAL	-	
Cash Payment	E 100-41940-384 Refuse/Garbage Dispos	GARBAGE SERVICE - CITY HALL	\$37.91
Invoice 28779	6/30/2021		
Cash Payment	E 100-45200-384 Refuse/Garbage Dispos	GARBAGE SERVICE - FIRE HALL	\$308.19
Invoice 28779	6/30/2021		
Cash Payment	E 602-49450-384 Refuse/Garbage Dispos	GARBAGE SERVICE - WWTP	\$129.65
Invoice 28779	6/30/2021		



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Cash Payment	E 603-49500-384 Refuse/Garbage Dispos	GARBAGE SERVICE - FUEL SURCHARGE	\$1,105.10
Invoice 28779	6/30/2021		
Cash Payment	E 603-49500-384 Refuse/Garbage Dispos	GARBAGE SERVICE - 1,171 P/U @ 11.02	\$12,904.42
Invoice 28779	6/30/2021		
Cash Payment	E 603-49500-384 Refuse/Garbage Dispos	GARBAGE SERVICE - OC ENVIRON FEE	\$2,087.68
Invoice 28779	6/30/2021		
Transaction Date	6/18/2021	RootRiver State Ban 10100	Total \$16,572.95
Refer	3313 ZEP MANUFACTURING	-	
Cash Payment	E 100-41940-210 Operating Supplies (GE	MLTFLD TWL	\$64.88
Invoice 9006424242	6/29/2021		
Transaction Date	7/8/2021	RootRiver State Ban 10100	Total \$64.88

## Fund Summary

10100 RootRiver State Bank

100 GENERAL FUND	\$14,546.00
211 LIBRARY	\$154.00
220 FIRE - OPERATIONS FUND	\$102.00
221 FIRE - CAPITAL FUND	\$401.95
230 AMBULANCE - OPERATIONS FUND	\$915.34
240 EDA	\$11,233.50
250 CHATFIELD CENTER FOR THE ARTS	\$4,568.06
332 2012A-WATER TOWER GO REF 2008A	\$9,892.50
334 2014A STREET/UTILITY RECONST	\$8,707.50
335 2016A GO XO REF 2010A&2011A (W	\$38,550.00
336 2016B (WTR) 425K GO WTR REV	\$3,799.63
338 2017A (GF)457K GO TX ABT (IND)	\$4,788.00
339 2017B (WTR) GO UTIL REV (IND)	\$15,000.00
340 2018A GO POOL BOND	\$64,470.00
342 2019A GO TAX ABTMNT. ST LIGHT	\$2,955.00
361 REV LOAN FUND - STATE	\$2,690.71
601 WATER - OPERATIONS FUND	\$20,996.72
602 SEWER - OPERATIONS FUND	\$3,252.82
603 REFUSE (GARBAGE) FUND	\$16,097.20
801 CAPITAL GOODS FUND	\$92,481.97
	\$315,602.90

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$315,602.90
Total	\$315,602.90



# City of Chatfield Payments

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\$32,925.67

Refer	3303 CHATFIELD PUBLIC LIBRARY	Ck# 111609E 7/8/2021	
Cash Payment	G 910-21728 Library KT Scrip Cards	SCRIP GAS CARDS	\$175.00
Invoice	7/8/2021		
Cash Payment	R 211-45500-36202 Nontax-Sale of Merch-	SCRIP GAS CARDS	-\$175.00
Invoice	7/8/2021		
Transaction Date	7/8/2021	RootRiver State Ban 10100	Total \$0.00
Refer	3307 DELTA DENTAL	Ck# 111608E 7/8/2021	
Cash Payment	G 910-21711 Dental Insurance	COE - EE	\$32.74
Invoice	CNS0000722699 7/8/2021		
Cash Payment	G 910-21711 Dental Insurance	ERICKSON - FAMILY	\$108.48
Invoice	CNS0000722699 7/8/2021		
Cash Payment	G 910-21711 Dental Insurance	HYKE - EE	\$32.74
Invoice	CNS0000722699 7/8/2021		
Cash Payment	G 910-21711 Dental Insurance	IRISH - EE	\$32.74
Invoice	CNS0000722699 7/8/2021		
Cash Payment	G 910-21711 Dental Insurance	KEIGLEY - FAMILY	\$108.48
Invoice	CNS0000722699 7/8/2021		
Cash Payment	G 910-21711 Dental Insurance	PRIEBE - FAMILY	\$108.48
Invoice	CNS0000722699 7/8/2021		
Cash Payment	G 910-21711 Dental Insurance	SCHLICHTER - FAMILY	\$108.48
Invoice	CNS0000722699 7/8/2021		
Transaction Date	7/8/2021	RootRiver State Ban 10100	Total \$532.14
Refer	3302 EFTPS	Ck# 111610E 7/8/2021	
Cash Payment	G 910-21703 Social Security Withholding	SOC SEC WH - STAFF	\$6,965.64
Invoice	85943517 7/8/2021		
Cash Payment	G 910-21709 Medicare	MEDICARE WH - STAFF	\$2,034.76
Invoice	85943517 7/8/2021		
Cash Payment	G 910-21701 Federal Withholding	FEDERAL - STAFF	\$4,740.30
Invoice	85943517 7/8/2021		
Transaction Date	7/8/2021	RootRiver State Ban 10100	Total \$13,740.70
Refer	3299 EMPOWER	Ck# 111611E 7/8/2021	
Cash Payment	G 910-21719 MNDP Deferred Compensa	INVESTMENT - 0859 PRIEBE	\$86.84
Invoice	918412731 7/8/2021		
Cash Payment	G 910-21719 MNDP Deferred Compensa	INVESTMENT - 8692 DUBORD	\$223.20
Invoice	918412731 7/8/2021		
Cash Payment	G 910-21719 MNDP Deferred Compensa	INVESTMENT - 6789 CARLSON	\$69.79
Invoice	918412731 7/8/2021		
Cash Payment	G 910-21719 MNDP Deferred Compensa	INVESTMENT - 2163 BURKHOLDER	\$118.53
Invoice	918412731 7/8/2021		
Cash Payment	G 910-21719 MNDP Deferred Compensa	INVESTMENT - 4421 IRISH	\$121.58
Invoice	918412731 7/8/2021		
Cash Payment	G 910-21719 MNDP Deferred Compensa	INVESTMENT - 2449 COE	\$25.00
Invoice	918412731 7/8/2021		
Cash Payment	G 910-21719 MNDP Deferred Compensa	INVESTMENT - 1055 HYKE	\$50.00
Invoice	918412731 7/8/2021		
Cash Payment	G 910-21719 MNDP Deferred Compensa	INVESTMENT - 4045 SCHLICHTER	\$125.00
Invoice	918412731 7/8/2021		
Cash Payment	G 910-21719 MNDP Deferred Compensa	INVESTMENT - 1178 KESTER	\$60.00
Invoice	918412731 7/8/2021		



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Transaction Date	7/8/2021	RootRiver State Ban 10100	<b>Total</b>	<b>\$879.94</b>
Refer	3300 <i>HEALTH EQUITY</i>	<u>Ck# 111612E 7/8/2021</u>		
Cash Payment	G 910-21726 Healthcare Savings Account	BURKHOLDER - ER		\$250.00
Invoice	2021-07-07 7/8/2021			
Cash Payment	G 910-21726 Healthcare Savings Account	BURKHOLDER - EE		\$40.00
Invoice	2021-07-07 7/8/2021			
Cash Payment	G 910-21726 Healthcare Savings Account	BURNETT - ER		\$500.00
Invoice	2021-07-07 7/8/2021			
Cash Payment	G 910-21726 Healthcare Savings Account	BURNETT - EE		\$100.00
Invoice	2021-07-07 7/8/2021		Project 0	
Cash Payment	G 910-21726 Healthcare Savings Account	CARLSON - ER		\$250.00
Invoice	2021-07-07 7/8/2021			
Cash Payment	G 910-21726 Healthcare Savings Account	CARLSON - EE		\$50.00
Invoice	2021-07-07 7/8/2021			
Cash Payment	G 910-21726 Healthcare Savings Account	COE - ER		\$250.00
Invoice	2021-07-07 7/8/2021			
Cash Payment	G 910-21726 Healthcare Savings Account	COE - EE		\$42.50
Invoice	2021-07-07 7/8/2021			
Cash Payment	G 910-21726 Healthcare Savings Account	DUBORD - ER		\$500.00
Invoice	2021-07-07 7/8/2021			
Cash Payment	G 910-21726 Healthcare Savings Account	DUBORD - EE		\$50.00
Invoice	2021-07-07 7/8/2021		Project 0	
Cash Payment	G 910-21726 Healthcare Savings Account	ELDER - ER		\$125.00
Invoice	2021-07-07 7/8/2021			
Cash Payment	G 910-21726 Healthcare Savings Account	ELDER - EE		\$50.00
Invoice	2021-07-07 7/8/2021		Project 0	
Cash Payment	G 910-21726 Healthcare Savings Account	ERICKSON - ER		\$500.00
Invoice	2021-07-07 7/8/2021			
Cash Payment	G 910-21726 Healthcare Savings Account	ERICKSON - EE		\$183.34
Invoice	2021-07-07 7/8/2021			
Cash Payment	G 910-21726 Healthcare Savings Account	HYKE - ER		\$250.00
Invoice	2021-07-07 7/8/2021			
Cash Payment	G 910-21726 Healthcare Savings Account	IRISH - ER		\$250.00
Invoice	2021-07-07 7/8/2021			
Cash Payment	G 910-21726 Healthcare Savings Account	LANDORF - ER		\$500.00
Invoice	2021-07-07 7/8/2021			
Cash Payment	G 910-21726 Healthcare Savings Account	MILIANDER - ER		\$250.00
Invoice	2021-07-07 7/8/2021			
Cash Payment	G 910-21726 Healthcare Savings Account	PRIEBE - ER		\$250.00
Invoice	2021-07-07 7/8/2021			
Cash Payment	G 910-21726 Healthcare Savings Account	SCHLICHTER - ER		\$500.00
Invoice	2021-07-07 7/8/2021		Project 0	
Cash Payment	G 910-21726 Healthcare Savings Account	SCHLICHTER - EE		\$100.00
Invoice	2021-07-07 7/8/2021		Project 0	
Cash Payment	G 910-21726 Healthcare Savings Account	YOUNG - ER		\$500.00
Invoice	2021-07-07 7/8/2021			
Cash Payment	G 910-21726 Healthcare Savings Account	YOUNG - EE		\$183.34
Invoice	2021-07-07 7/8/2021			
Transaction Date	7/8/2021	RootRiver State Ban 10100	<b>Total</b>	<b>\$5,674.18</b>
Refer	3301 <i>LAW ENFORCEMENT LABOR SER</i>			



# City of Chatfield Payments

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Cash Payment	G 910-21717 Police Union Dues	4 FT DUES PAYING MEMBERS - STEVE SCHMIEDEBERG	\$63.50
Invoice JUL-21	7/8/2021		
Cash Payment	G 910-21717 Police Union Dues	4 FT DUES PAYING MEMBERS - KEIGLEY	\$63.50
Invoice JUL-21	7/8/2021		
Cash Payment	G 910-21717 Police Union Dues	4 FT DUES PAYING MEMBERS - LANDORF	\$63.50
Invoice JUL-21	7/8/2021		
Cash Payment	G 910-21717 Police Union Dues	4 FT DUES PAYING MEMBERS - MILIANDER	\$63.50
Invoice JUL-21	7/8/2021		
Transaction Date	7/8/2021	RootRiver State Ban 10100	<b>Total</b> \$254.00
Refer	3297 MN DEPART. OF REV./WH TAX	Ck# 111613E 7/8/2021	
Cash Payment	G 910-21702 State Withholding	STATE TAX WH	\$2,346.73
Invoice 1-363-994-784	7/8/2021		
Transaction Date	7/8/2021	RootRiver State Ban 10100	<b>Total</b> \$2,346.73
Refer	3298 PERA	Ck# 111614E 7/8/2021	
Cash Payment	G 910-21704 PERA	PERA - CITY COORDINATED	\$4,646.40
Invoice SOMPER000611	7/8/2021		
Cash Payment	G 910-21705 PERA/Police	PERA - POLICE	\$4,183.88
Invoice SOMPER000611	7/8/2021		
Cash Payment	G 910-21704 PERA	DCP ELECTED OFFICIAL	\$28.12
Invoice SOMPER000611	7/8/2021		
Cash Payment	E 230-42270-121 PERA	DCP AMBULANCE - JUNE	\$525.00
Invoice SOMPER000611	7/8/2021		
Transaction Date	7/8/2021	RootRiver State Ban 10100	<b>Total</b> \$9,383.40
Refer	3304 TASC	Ck# 111615E 7/8/2021	
Cash Payment	G 910-21714 FSA	FSA MEDICAL - EmpE SCHMIEDEBERG	\$114.58
Invoice 07/08/21	7/8/2021		
Transaction Date	7/8/2021	RootRiver State Ban 10100	<b>Total</b> \$114.58

## Fund Summary

	10100 RootRiver State Bank
211 LIBRARY	(\$175.00)
230 AMBULANCE - OPERATIONS FUND	\$525.00
910 PAYROLL PASSTHROUGH	\$32,575.67
	<b>\$32,925.67</b>

Pre-Written Checks	\$32,671.67
Checks to be Generated by the Computer	\$254.00
<b>Total</b>	<b>\$32,925.67</b>



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Payments Batch 2021 07MNREV \$4,113.00

Refer	3294 MN REVENUE	Ck# 111606E 7/7/2021	
Cash Payment	E 601-49400-437 Sales Tax - Purchases	7316503 QTRLY WTR	\$724.00
Invoice	0-317-778-080	7/7/2021	
Transaction Date	7/7/2021	RootRiver State Ban 10100	Total \$724.00
Refer	3295 MN REVENUE	Ck# 111607E 7/7/2021	
Cash Payment	E 603-49500-436 Sales Tax	7316521 GARBAGE TAX	\$998.00
Invoice	1-870-473-376	7/7/2021	
Cash Payment	E 100-45200-436 Sales Tax	7316521CAMP SITE	\$83.00
Invoice	1-870-473-376	7/7/2021	
Cash Payment	E 601-49400-437 Sales Tax - Purchases	7316521 WTR TWR LEASE SALES	\$29.00
Invoice	1-870-473-376	7/7/2021	
Cash Payment	E 100-45124-437 Sales Tax - Purchases	7316521 POOL SALES & MEMBERSHIPS TAX	\$2,279.00
Invoice	1-870-473-376	7/7/2021	
Transaction Date	7/7/2021	RootRiver State Ban 10100	Total \$3,389.00

Fund Summary

	10100 RootRiver State Bank	
100 GENERAL FUND		\$2,362.00
601 WATER - OPERATIONS FUND		\$753.00
603 REFUSE (GARBAGE) FUND		\$998.00
		\$4,113.00

Pre-Written Checks	\$4,113.00
Checks to be Generated by the Computer	\$0.00
Total	\$4,113.00



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Payments Batch 2021 07MTOT \$1,050.81

Refer	3271 PRIORITY PAYMENT SYSTEMS	Ck# 111604E 7/2/2021	
Cash Payment	E 100-45124-323 Administration Expense	CC PROCESSING FEES	\$1,050.81
Invoice	06/30/21	6/30/2021	
Transaction Date	7/6/2021	RootRiver State Ban 10100	Total \$1,050.81

Fund Summary

	10100 RootRiver State Bank	
100 GENERAL FUND		\$1,050.81
		\$1,050.81

Pre-Written Checks	\$1,050.81
Checks to be Generated by the Computer	\$0.00
Total	\$1,050.81



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Payments Batch 2021 07RT \$1,398.14

Refer	3276 REVTRAK JETPAY	Ck# 111605E 7/7/2021	
Cash Payment	E 601-49400-323 Administration Expense	ADMIN FEE ALLOC 19.44%	\$252.27
Invoice	06/30/2021	6/30/2021	
Cash Payment	E 602-49450-323 Administration Expense	ADMIN FEE ALLOC 63.12%	\$819.11
Invoice	06/30/2021	6/30/2021	
Cash Payment	E 603-49500-323 Administration Expense	ADMIN FEE ALLOC 17.45%	\$226.34
Invoice	06/30/2021	6/30/2021	
Cash Payment	E 230-42270-323 Administration Expense	ADMIN FEE ALLOC	\$39.33
Invoice	06/30/2021	6/30/2021	
Cash Payment	E 100-42400-323 Administration Expense	ADMIN FEE ALLOC	\$4.13
Invoice	06/30/2021	6/30/2021	
Cash Payment	E 100-45200-323 Administration Expense	ADMIN FEE ALLOC	\$36.17
Invoice	06/30/2021	6/30/2021	
Cash Payment	E 100-41500-323 Administration Expense	ADMIN FEE ALLOC	\$18.35
Invoice	06/30/2021	6/30/2021	
Cash Payment	E 100-42110-323 Administration Expense	ADMIN FEE ALLOC	\$0.35
Invoice	06/30/2021	6/30/2021	
Cash Payment	E 100-42700-323 Administration Expense	ADMIN FEE ALLOC	\$2.09
Invoice	06/30/2021	6/30/2021	
Transaction Date	7/7/2021	RootRiver State Ban 10100	Total \$1,398.14

## Fund Summary

	10100 RootRiver State Bank
100 GENERAL FUND	\$61.09
230 AMBULANCE - OPERATIONS FUND	\$39.33
601 WATER - OPERATIONS FUND	\$252.27
602 SEWER - OPERATIONS FUND	\$819.11
603 REFUSE (GARBAGE) FUND	\$226.34
	\$1,398.14

Pre-Written Checks	\$1,398.14
Checks to be Generated by the Computer	\$0.00
Total	\$1,398.14



# City of Chatfield Payments

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Page 1

Current Period: July 2021

Payments Batch 2021 07TIF \$84,466.81

Refer	3245 CABIN COFFEE	-		
Cash Payment	E 359-46619-324 Reimbursement	90% PAYOUT OF OC SETTLEMENT 3638.03		\$3,274.23
Invoice				
Transaction Date	7/1/2021	RootRiver State Ban 10100	<b>Total</b>	\$3,274.23
Refer	3241 CHATFIELD EDA	-		
Cash Payment	E 357-46617-323 Administration Expense	TIF 3-4/EZ FAB 10% MAX		\$734.55
Invoice				
Cash Payment	E 359-46619-323 Administration Expense	TIF 2-6/CABIN COFFEE 10% MAX		\$163.80
Invoice				
Transaction Date	7/1/2021	RootRiver State Ban 10100	<b>Total</b>	\$898.35
Refer	3244 EZ FABRICATING, INC.	-		
Cash Payment	E 357-46617-324 Reimbursement	90% of 7,345.46		\$6,610.91
Invoice				
Transaction Date	7/1/2021	RootRiver State Ban 10100	<b>Total</b>	\$6,610.91
Refer	3242 LONE STONE, LLC	-		
Cash Payment	E 354-46616-324 Reimbursement	90% PAYOUT OF FC SETTLEMENT 1,443.85 +80,426.51		\$73,683.32
Invoice				
Transaction Date	7/1/2021	RootRiver State Ban 10100	<b>Total</b>	\$73,683.32

## Fund Summary

	10100 RootRiver State Bank	
354 TIF DIST 3-2 LONE STONE SUBD		\$73,683.32
357 TIF DIST 3-4 E-Z FAB		\$7,345.46
359 TIF DIST 2-6 CABIN COFFEE REDE		\$3,438.03
		<u>\$84,466.81</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$84,466.81
<b>Total</b>	<u>\$84,466.81</u>



# City of Chatfield Payments

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Current Period: June 2021

Payments Batch 2021 07FA01U

\$17,724.03

Refer	3293	-	
Invoice			
Transaction Date	7/7/2021	RootRiver State Ban 10100	Total
Refer	3314 ADVANCED BUSINESS SYSTEMS,	-	
Cash Payment	E 100-41500-210 Operating Supplies (GE		\$189.00
Invoice 97458	7/6/2021		
Transaction Date	7/8/2021	RootRiver State Ban 10100	Total
Refer	3280 AMAZON CAPITAL SERVICES, INC.	-	
Cash Payment	E 100-45200-240 Small Tools and Minor E CABLE LOCKS		\$143.99
Invoice 1YFL-4KW1-QM	7/5/2021		
Transaction Date	7/7/2021	RootRiver State Ban 10100	Total
Refer	3283 AMAZON CAPITAL SERVICES, INC.	-	
Cash Payment	E 100-45124-240 Small Tools and Minor E WATER BASKETBALL		\$119.99
Invoice 11JN-JJ7Q-VP7F	7/5/2021		
Transaction Date	7/7/2021	RootRiver State Ban 10100	Total
Refer	3277 AMAZON.COM	-	
Cash Payment	E 211-45500-593 Cap. Outlay-Non Print M ACCOUNT 60457 8781 36661 3		\$68.87
Invoice 06/10/2021	6/10/2021		
Cash Payment	E 211-45500-211 Program Expenses ACCOUNT 60457 8781 36661 3		\$1,268.46
Invoice 06/10/2021	6/10/2021		
Transaction Date	7/7/2021	RootRiver State Ban 10100	Total
Refer	3266 BADGER METER	-	
Cash Payment	E 601-49400-404 Repairs/Maint Equipment 1/2 BEACON NETWORK PER UNIT		\$108.00
Invoice 80076226	6/29/2021		
Cash Payment	E 602-49450-404 Repairs/Maint Equipment 1/2 BEACON NETWORK PER UNIT		\$108.00
Invoice 80076226	6/29/2021		
Cash Payment	E 601-49400-404 Repairs/Maint Equipment 1/2 GATEWAY BACKHAUL 3MO 50%		\$85.87
Invoice 80076226	6/29/2021		
Cash Payment	E 602-49450-404 Repairs/Maint Equipment 1/2 GATEWAY BACKHAUL 3MO 50%		\$85.88
Invoice 80076226	6/29/2021		
Transaction Date	7/6/2021	RootRiver State Ban 10100	Total
Refer	3284 BLACKSTONE PUBLISHING	-	
Cash Payment	E 211-45500-593 Cap. Outlay-Non Print M CUSTOMER ID 168011		\$112.80
Invoice 1227549	6/9/2021		
Transaction Date	7/7/2021	RootRiver State Ban 10100	Total
Refer	3259 BOUND TREE MEDICAL	-	
Cash Payment	E 230-42270-210 Operating Supplies (GE		\$117.89
Invoice 84105355	6/23/2021		
Transaction Date	7/6/2021	RootRiver State Ban 10100	Total
Refer	3285 CANON FINANCIAL SERVICES, INC	-	
Cash Payment	E 211-45500-404 Repairs/Maint Equipment 832780-1 COLOR COPIER		\$108.44
Invoice 26890651	6/12/2021		
Transaction Date	7/7/2021	RootRiver State Ban 10100	Total
Refer	3221 CENEX FLEET FUELING	-	



# City of Chatfield Payments

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Current Period: June 2021

Cash Payment	E 230-42270-212 Vehicle Operating Suppli	471A	\$212.62
Invoice	215312CL	6/30/2021	
Cash Payment	E 230-42270-212 Vehicle Operating Suppli	471B	\$130.29
Invoice	215312CL	6/30/2021	
Cash Payment	E 220-42280-212 Vehicle Operating Suppli	FIRE GRASS RIG	\$22.91
Invoice	215312CL	6/30/2021	
Cash Payment	E 220-42280-212 Vehicle Operating Suppli	FIRE TANKER 6	\$47.95
Invoice	215312CL	6/30/2021	
Cash Payment	E 100-45200-212 Vehicle Operating Suppli	PARK DESK	\$707.31
Invoice	215312CL	6/30/2021	
Cash Payment	E 100-42110-212 Vehicle Operating Suppli	POLICE SQUAD 2	\$233.81
Invoice	215312CL	6/30/2021	
Cash Payment	E 100-42110-212 Vehicle Operating Suppli	POLICE SQUAD 1-CHIEF	\$59.51
Invoice	215312CL	6/30/2021	
Cash Payment	E 100-42110-212 Vehicle Operating Suppli	POLICE SQUAD 3	\$227.57
Invoice	215312CL	6/30/2021	
Cash Payment	E 100-43100-212 Vehicle Operating Suppli	STREET 1	\$181.04
Invoice	215312CL	6/30/2021	
Cash Payment	E 100-43100-212 Vehicle Operating Suppli	STREET 2	\$30.99
Invoice	215312CL	6/30/2021	
Cash Payment	E 100-43100-212 Vehicle Operating Suppli	STREET3 50% - DUBORD	\$124.77
Invoice	215312CL	6/30/2021	
Cash Payment	E 100-45200-212 Vehicle Operating Suppli	STREET3 50% - DUBORD	\$124.77
Invoice	215312CL	6/30/2021	
Cash Payment	E 100-43100-212 Vehicle Operating Suppli	STREET 4 - IRISH	\$208.74
Invoice	215312CL	6/30/2021	
Cash Payment	E 601-49400-212 Vehicle Operating Suppli	WATER 1	\$228.85
Invoice	215312CL	6/30/2021	
Cash Payment	E 602-49450-212 Vehicle Operating Suppli	WWTP 2 - IRISH	\$113.81
Invoice	215312CL	6/30/2021	
Cash Payment	E 602-49450-212 Vehicle Operating Suppli	WWTP 1 - SCHLICHTER	\$155.61
Invoice	215312CL	6/30/2021	
Transaction Date	6/28/2021	RootRiver State Ban 10100	<b>Total</b> \$2,810.55
Refer	3315 CENTURYLINK-TELE	-	
Cash Payment	E 230-42270-321 Telephone	612 E10-0825 1/5 NEW CIRCUIT	\$130.24
Invoice	07/01/2021	7/1/2021	
Cash Payment	E 100-42110-321 Telephone	612 E10-0825 1/5 NEW CIRCUIT	\$130.24
Invoice	07/01/2021	7/1/2021	
Cash Payment	E 601-49400-321 Telephone	612 E10-0825 1/5 NEW CIRCUIT	\$130.24
Invoice	07/01/2021	7/1/2021	
Cash Payment	E 100-41500-321 Telephone	612 E10-0825 1/5 NEW CIRCUIT	\$130.24
Invoice	07/01/2021	7/1/2021	
Cash Payment	E 100-43100-321 Telephone	612 E10-0825 1/5 NEW CIRCUIT	\$130.25
Invoice	07/01/2021	7/1/2021	
Transaction Date	7/8/2021	RootRiver State Ban 10100	<b>Total</b> \$651.21
Refer	3308 CHATFIELD PARTS HOUSE	-	
Cash Payment	E 100-45124-210 Operating Supplies (GE		\$26.99
Invoice	807651	6/1/2021	
Cash Payment	E 100-45200-210 Operating Supplies (GE		\$12.98
Invoice	807658	6/1/2021	
Cash Payment	E 100-43100-210 Operating Supplies (GE		\$10.98
Invoice	807798	6/2/2021	



## City of Chatfield Payments

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Current Period: June 2021

Cash Payment	E 100-43100-210 Operating Supplies (GE	\$17.94
Invoice 807804	6/2/2021	
Cash Payment	E 100-43100-210 Operating Supplies (GE	\$14.94
Invoice 807814	6/2/2021	
Cash Payment	E 100-43100-210 Operating Supplies (GE	\$6.99
Invoice 807837	6/2/2021	
Cash Payment	E 100-43100-210 Operating Supplies (GE	-\$6.99
Invoice 807847	6/2/2021	
Cash Payment	E 100-45200-210 Operating Supplies (GE	\$10.98
Invoice 808134	6/4/2021	
Cash Payment	E 100-43100-210 Operating Supplies (GE	\$23.96
Invoice 808164	6/4/2021	
Cash Payment	E 100-45124-210 Operating Supplies (GE	\$15.02
Invoice 808212	6/4/2021	
Cash Payment	E 100-43100-240 Small Tools and Minor E	\$7.99
Invoice 808641	6/8/2021	
Cash Payment	E 100-43100-210 Operating Supplies (GE	\$5.49
Invoice 808656	6/8/2021	
Cash Payment	E 230-42270-210 Operating Supplies (GE	\$0.69
Invoice 808713	6/8/2021	
Cash Payment	E 100-45200-210 Operating Supplies (GE	\$8.49
Invoice 809190	6/11/2021	
Cash Payment	E 100-43100-240 Small Tools and Minor E	\$12.68
Invoice 809254	6/11/2021	
Cash Payment	E 100-43100-210 Operating Supplies (GE	\$63.92
Invoice 809504	6/14/2021	
Cash Payment	E 100-45200-210 Operating Supplies (GE	\$112.94
Invoice 809522	6/14/2021	
Cash Payment	E 602-49450-240 Small Tools and Minor E	\$42.99
Invoice 809654	6/15/2021	
Cash Payment	E 100-43100-210 Operating Supplies (GE	\$0.87
Invoice 809670	6/15/2021	
Cash Payment	E 100-45200-210 Operating Supplies (GE	\$49.99
Invoice 809681	6/15/2021	
Cash Payment	E 100-45200-210 Operating Supplies (GE	\$4.49
Invoice 809824	6/16/2021	
Cash Payment	E 100-41940-401 Repairs/Maint Buildings	\$143.64
Invoice 809824	6/16/2021	
Cash Payment	E 601-49400-401 Repairs/Maint Buildings	\$171.96
Invoice 810205	6/18/2021	
Cash Payment	E 100-43100-210 Operating Supplies (GE	\$2.99
Invoice 810411	6/21/2021	
Cash Payment	E 100-45200-210 Operating Supplies (GE	\$19.96
Invoice 810553	6/22/2021	
Cash Payment	E 100-45124-240 Small Tools and Minor E	\$54.99
Invoice 810760	6/23/2021	
Cash Payment	E 100-42110-210 Operating Supplies (GE	\$23.48
Invoice 811026	6/25/2021	
Cash Payment	E 601-49400-210 Operating Supplies (GE	\$7.12
Invoice 811057	6/25/2021	
Cash Payment	E 602-49450-240 Small Tools and Minor E	\$30.97
Invoice 811430	6/28/2021	



# City of Chatfield Payments

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Current Period: June 2021

Transaction Date	7/8/2021	RootRiver State Ban 10100	<b>Total</b>	<b>\$899.44</b>
Refer	3222 CITY OF CHATFIELD			
Cash Payment	E 100-43100-380 Utility Services (GENER	10-00000081-008 CITY SHOP		\$144.78
Invoice	06/24/21			
Cash Payment	E 220-42280-380 Utility Services (GENER	10-00000051-009 FIRE HALL		\$127.00
Invoice	06/24/21			
Cash Payment	E 100-45124-380 Utility Services (GENER	10-00000121-007 POOL		\$1,303.88
Invoice	06/24/21			
Cash Payment	E 211-45500-380 Utility Services (GENER	10-00000011-007PUBLIC LIBRARY		\$128.62
Invoice	06/24/21			
Cash Payment	E 100-41940-380 Utility Services (GENER	10-00000001-00-4 THURBER BLDG GARAGE		\$634.77
Invoice	06/24/21			
Cash Payment	E 100-45200-380 Utility Services (GENER	10-00000071-005 TOURIST CENTER		\$252.35
Invoice	06/24/21			
Cash Payment	E 602-49450-380 Utility Services (GENER	10-00000031-00-3 WWTP		\$2,096.12
Invoice	06/24/21			
Transaction Date	6/28/2021	RootRiver State Ban 10100	<b>Total</b>	<b>\$4,687.52</b>
Refer	3223 CONSTRUCTION MANAGEMENT S			
Cash Payment	E 100-42400-441 Plan Review	PLAN REVIEW		\$84.96
Invoice	06/30/2021 6/30/2021			
Cash Payment	E 100-42400-440 Building Inspections	INSPECTIONS		\$1,211.32
Invoice	06/30/2021 6/30/2021			
Transaction Date	6/28/2021	RootRiver State Ban 10100	<b>Total</b>	<b>\$1,296.28</b>
Refer	3254 EO JOHNSON, BUSINESS TECH.			
Cash Payment	E 230-42270-404 Repairs/Maint Equipment	#56246 NETWORK L9124 MP C4503		\$72.03
Invoice	INV970459 7/1/2021			
Cash Payment	E 100-42110-404 Repairs/Maint Equipment	#56246 NETWORK L9124 MP C4503		\$37.73
Invoice	INV970459 7/1/2021			
Cash Payment	E 100-41500-404 Repairs/Maint Equipment	#56246 NETWORK L9124 MP C4503		\$78.89
Invoice	INV970459 7/1/2021			
Cash Payment	E 601-49400-404 Repairs/Maint Equipment	#56246 NETWORK L9124 MP C4503		\$37.73
Invoice	INV970459 7/1/2021			
Cash Payment	E 602-49450-404 Repairs/Maint Equipment	#56246 NETWORK L9124 MP C4503		\$37.73
Invoice	INV970459 7/1/2021			
Cash Payment	E 603-49500-404 Repairs/Maint Equipment	#56246 NETWORK L9124 MP C4503		\$37.73
Invoice	INV970459 7/1/2021			
Cash Payment	E 100-41910-404 Repairs/Maint Equipment	#56246 NETWORK L9124 MP C4503		\$20.58
Invoice	INV970459 7/1/2021			
Cash Payment	E 240-46500-404 Repairs/Maint Equipment	#56246 NETWORK L9124 MP C4503		\$20.58
Invoice	INV970459 7/1/2021			
Transaction Date	7/6/2021	RootRiver State Ban 10100	<b>Total</b>	<b>\$343.00</b>
Refer	3255 EO JOHNSON, BUSINESS TECH.			
Cash Payment	E 100-42110-404 Repairs/Maint Equipment	#46719-01 POLICE L7545		\$40.00
Invoice	INV970458 7/1/2021			
Transaction Date	7/6/2021	RootRiver State Ban 10100	<b>Total</b>	<b>\$40.00</b>
Refer	3224 FREDERICK S. SUHLER, ATTY			
Cash Payment	E 100-41100-304 Legal Fees	MONTHLY RETAINER		\$500.00
Invoice	07/07/2021 7/7/2021			
Cash Payment	E 100-41100-304 Legal Fees	ADDITIONAL TASKS		\$180.00
Invoice	07/07/2021 7/7/2021			



# City of Chatfield Payments

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Current Period: June 2021

Transaction Date	6/28/2021	RootRiver State Ban 10100	<b>Total</b>	<b>\$680.00</b>
Refer	3253 <i>LUMEN-LEVEL3 (WEBEX)</i>	-		
Cash Payment	E 100-41500-320 Communications (GENE	WEBEX 10@23 + TAX/LIC		\$269.94
Invoice	231060418 6/24/2021			
Transaction Date	7/2/2021	RootRiver State Ban 10100	<b>Total</b>	<b>\$269.94</b>
Refer	3226 <i>MEDIACOM</i>	-		
Cash Payment	E 100-42110-438 Internet Expenses	1/3 CITY HALL HSD & STATIC IPS		\$106.53
Invoice	06/26/2021 6/26/2021			
Cash Payment	E 100-41500-438 Internet Expenses	1/3 CITY HALL HSD & STATIC IPS		\$106.53
Invoice	06/26/2021 6/26/2021			
Cash Payment	E 230-42270-438 Internet Expenses	1/3 CITY HALL HSD & STATIC IPS		\$106.54
Invoice	06/26/2021 6/26/2021			
Transaction Date	6/28/2021	RootRiver State Ban 10100	<b>Total</b>	<b>\$319.60</b>
Refer	3292 <i>MINNESOTA ENERGY RESOURCE</i>	-		
Cash Payment	E 220-42280-380 Utility Services (GENER	00002 FH 60% FIRE		\$30.64
Invoice	06/30/2021 6/30/2021			
Cash Payment	E 100-43100-380 Utility Services (GENER	00002 FH 25% STREET		\$12.80
Invoice	06/30/2021 6/30/2021			
Cash Payment	E 601-49400-380 Utility Services (GENER	00002 FH 15% WATER		\$7.68
Invoice	06/30/2021 6/30/2021			
Cash Payment	E 602-49450-380 Utility Services (GENER	00003 WWTP - LIBRARY LN		\$151.45
Invoice	06/30/2021 6/30/2021			
Cash Payment	E 100-43100-380 Utility Services (GENER	00006 CEMENT 389 SW 3RD ST		\$48.44
Invoice	06/30/2021 6/30/2021			
Cash Payment	E 100-45124-380 Utility Services (GENER	000011 POOL		\$1,115.02
Invoice	06/30/2021 6/30/2021			
Transaction Date	7/7/2021	RootRiver State Ban 10100	<b>Total</b>	<b>\$1,366.03</b>
Refer	3227 <i>ON SITE SANITATION</i>	-		
Cash Payment	E 100-45200-380 Utility Services (GENER	001411-0002 MC BF-160 DIVSTNW		\$70.00
Invoice	0001150271 6/21/2021			
Cash Payment	E 100-45200-380 Utility Services (GENER	001411-0003 MC HSP-160 DIVSTNW		\$35.00
Invoice	0001150272 6/21/2021			
Transaction Date	6/28/2021	RootRiver State Ban 10100	<b>Total</b>	<b>\$105.00</b>
Refer	3287 <i>QUILL.COM</i>	-		
Cash Payment	E 211-45500-200 Office Supplies (GENER			\$77.97
Invoice	17441426 5/26/2021			
Cash Payment	E 211-45500-200 Office Supplies (GENER	17021616		-\$50.85
Invoice	5/26/2021			
Transaction Date	7/7/2021	RootRiver State Ban 10100	<b>Total</b>	<b>\$27.12</b>
Refer	3268 <i>SCHUMACHER ELEVATOR CO</i>	-		
Cash Payment	E 100-41940-302 Contracted Help	MUNI ELEV MAINT		\$188.75
Invoice	90527246 7/1/2021			
Transaction Date	7/6/2021	RootRiver State Ban 10100	<b>Total</b>	<b>\$188.75</b>
Refer	3289 <i>SELCO</i>	-		
Cash Payment	E 211-45500-414 Automated Operations	BASIC TECH FEES   PC SUPP   MAILERS -		\$901.78
Invoice	049106 7/2/2021			
Transaction Date	7/7/2021	RootRiver State Ban 10100	<b>Total</b>	<b>\$901.78</b>
Refer	3265 <i>UC LABORATORY</i>	-		



City of Chatfield  
Payments

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Current Period: June 2021

Cash Payment	E 602-49450-217 Testing	WWTP LABS	\$620.62
Invoice	109353	7/1/2021	
Transaction Date	7/6/2021	RootRiver State Ban 10100	Total \$620.62

Fund Summary

10100 RootRiver State Bank

100 GENERAL FUND	\$9,830.20
211 LIBRARY	\$2,616.09
220 FIRE - OPERATIONS FUND	\$228.50
230 AMBULANCE - OPERATIONS FUND	\$770.30
240 EDA	\$20.58
601 WATER - OPERATIONS FUND	\$777.45
602 SEWER - OPERATIONS FUND	\$3,443.18
603 REFUSE (GARBAGE) FUND	\$37.73
	<hr/>
	\$17,724.03

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$17,724.03
Total	<hr/>
	\$17,724.03



Minnesota Department of Public Safety  
Alcohol and Gambling Enforcement Division  
445 Minnesota Street, Suite 1600, St. Paul, MN 55101  
651-201-7507 Fax 651-297-5259 TTY 651-282-6555  
**APPLICATION AND PERMIT FOR A 1 DAY  
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization <b>CHATFIELD FIRE DEPARTMENT/ACTIVITIES ASSOCIATION</b>		Date organized <b>08-13-2021 - 08-15-2021</b>		Tax exempt number  	
Address <b>382 MAIN STREET S</b>		City <b>CHATFIELD</b>	State <b>MN</b>	Zip Code <b>55923</b>	
Name of person making application <b>GLE MCKEAN</b>		Business phone <b>567-254-3675</b>		Home phone <b>SAME</b>	
Date(s) of event <b>08-13-2021 → 08-15-2021</b>		Type of organization <input type="checkbox"/> Microdistillery <input type="checkbox"/> Small Brewer <input type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input checked="" type="checkbox"/> Other non-profit			
Organization officer's name <b>LUKE THIEKE</b>		City <b>CHATFIELD</b>	State <b>MN</b>	Zip Code <b>55923</b>	
Organization officer's name <b>GLE MCKEAN</b>		City <b>CHATFIELD</b>	State <b>MN</b>	Zip Code <b>55923</b>	
Organization officer's name <b>PETER ERICKSON</b>		City <b>CHATFIELD</b>	State <b>MN</b>	Zip Code <b>55923</b>	

Location where permit will be used. If an outdoor area, describe.

**INTERIOR/ARENA FIRE HALL**

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

**CHATFIELD FIRE DEPARTMENT - 382 MAIN ST S - CHATFIELD, MN 55923**

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

**LARRABEE - CSMG AGENCY**

**APPROVAL**

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

**City of Chatfield**  
City or County approving the license  
**\$75.00**  
Fee Amount  
**July 2, 2021**  
Date Fee Paid

\_\_\_\_\_  
Date Approved  
\_\_\_\_\_  
Permit Date  
\_\_\_\_\_  
City or County E-mail Address  
\_\_\_\_\_  
City or County Phone Number

Signature City Clerk or County Official

Please Print Name of City Clerk or County Official

**CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.**

**ONE SUBMISSION PER EMAIL, APPLICATION ONLY.**

**PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO [AGE.TEMPORARYAPPLICATION@STATE.MN.US](mailto:AGE.TEMPORARYAPPLICATION@STATE.MN.US)**

Western Days August - 12 - 15<sup>th</sup> 2021

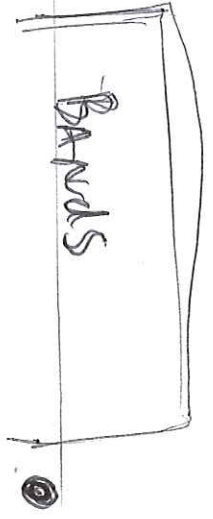
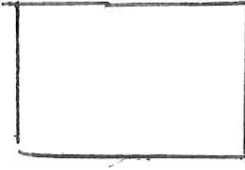
Jacs: would like to fence off Back Parking Lot  
From 2<sup>nd</sup> St Curb to Alley way next to  
VFW Building Leaving 36" ADA Access to  
Back VFW Door. Install Temporary Side  
Walk In Street Around Fence with  
Cones & Orange Snow Fencing. Taking up one  
Side Street Parking Spot. See Attached  
Drawings.

Fence would go up Thursday August 12<sup>th</sup> -  
Sunday the 15<sup>th</sup> Removed by 3 AM.

This would block off the Alley entrance  
for 4 days.

I spoke with the Vet Clinic and they  
are 100% OK with this - Also Roy was  
100% OK - I will also speak to others  
the tenants as I see them.

Jacs



Fence with wind screen

Patio

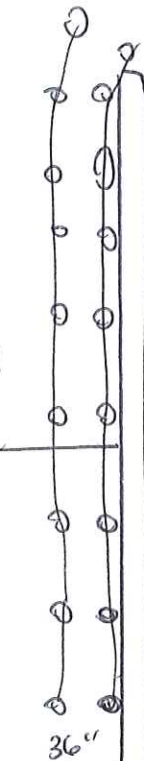
Fence

Fence w/ wind screen

Access  
to  
Back  
ADH  
Post  
Log room

VFW

MAKE TEMPORARY SIDE WALK PATH  
WITH CONES & FENCING.



↑ FENCE -  
fence to curb

Curbs

VFW

36\"/>

Ordinance No.453

AN ORDINANCE OF THE CITY OF CHATFIELD,  
MINNESOTA, RELATING TO ZONING; PROVIDING FOR  
CERTAIN PERMITTED LAND USES IN THE B-1 (GENERAL  
BUSINESS) DISTRICT; AMENDING THE PROVISIONS OF  
THE *CHATFIELD CODE*, SUBPART A, CHAPTER 113,  
ARTICLE IV, SECTION 113-184(b).

THE CITY COUNCIL OF THE CITY OF CHATFIELD, MINNESOTA, DOES ORDAIN:

Section 1. The provisions of the *Chatfield Code*, Subpart A, Chapter 113, Article IV, Section 113-184(b) are amended to read:

(b) *Permitted uses.* The following are permitted uses for property zoned general commercial.

- (1) Business services, including banks, offices and postal stations.
- (2) Clothing services, including dry cleaning and laundry establishments, laundromats, dressmaking, millinery and tailor shops, and shoe repair shops.
- (3) Equipment services, including radio and television shops, electrical appliance shops, showrooms of a plumber, decorator or similar trade.
- (4) Food services, including grocery stores, fruit, vegetable and meat markets, supermarkets, restaurants, delicatessens, candy shops and bakeries whose products are sold only at retail on the premises.
- (5) Personal services, including barbershops and beauty shops, fitness centers, spas, photographic shops and funeral homes.
- (6) Retail services, including drug stores, hardware stores, haberdasheries, stationary and book stores, news shops, apparel shops, showrooms for articles to be sold at retail, flower shops and commercial greenhouses.
- (7) Public transportation terminals, public utility buildings and transformer stations without storage yards.
- (8) Buildings used for research and testing laboratories, storage buildings or distributing stations.
- (9) Any similar commercial establishments or professional services or commercial

services not specifically stated or implied elsewhere in this article.

- (10) Buildings and uses customarily necessary to any of the uses specified in this section which may include the repair, alteration, finishing, assembly, fabrication of storage of goods. Such uses shall not be detrimental either by reasons of odor, smoke, noise, dust or vibration to the surrounding neighborhood.
- (11) Medical service, including medical, dental, chiropractic, and animal clinics.
- (12) Brewpub; small brewery with taproom; micro-distillery with tasting room; taproom.

Section 2. This ordinance shall be effective 30 days following its publication.

Passed and adopted by the City Council of the City of Chatfield, Minnesota, this \_\_\_\_ day of July, 2021.

Approved:

Attest:

\_\_\_\_\_  
By its Mayor

\_\_\_\_\_  
By its City Clerk

Ordinance No. 454

AN ORDINANCE OF THE CITY OF CHATFIELD, MINNESOTA RELATING TO TAXATION; PROVIDING FOR THE IMPOSITION OF A TAX OF THREE PERCENT ON THE RECEIPTS OF RENT CHARGED BY AN OPERATOR PROVIDING LODGING SERVICES WITHIN THE CITY OF CHATFIELD; PROVIDING FOR COLLECTION, PAYMENT, FILING OF RETURNS, EXEMPTIONS, REFUNDS, AND IMPOSITION OF PENALTIES FOR DELINQUENT OR NON-PAYMENT OF THE TAX, AND APPEALS; AMENDING THE PROVISIONS OF THE *CHATFIELD CODE*, SUBPART A, CHAPTER 26, ARTICLE II, SECTIONS 26-21 THROUGH 26-38.

THE CITY COUNCIL OF THE CITY OF CHATFIELD, MINNESOTA, DOES ORDAIN:

Section 1. The provisions of the *Chatfield Code*, Subpart A, Chapter 26, Article II, Section 26-21, are amended to read:

**Sec. 26-21. - Definitions.**

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

“Lodger” means a person obtaining lodging from an operator.

“Lodging” means the furnishing for consideration of lodging at a hotel, motel, rooming house, tourist court, or resort or other than the rent or leasing thereof for a continuous period of 30 days or more. The term "lodging" does not mean and include the renting or leasing of campgrounds, camper or motor home sites, except in the case of municipally-owned campgrounds which are eligible for taxation.

“Operator” means an operator who provides lodging to others or any officer, agent, directors, shareholders, members or employees of the operator.

“Person” means any individual, corporation, partnership, association, estate, receiver, trustee, executor, administrator, assignee, syndicate, or any other combination of individuals. Whenever the term "person" is used in any provision of this article prescribing and imposing a penalty, the term as applied to a corporation, association, or partnership, means the officers, directors, shareholders, members or partners

thereof as the case may be.

“Rent” means the total consideration valued in money charged for lodging whether paid in money or otherwise.

Section 2. The provisions of the *Chatfield Code*, Subpart A, Chapter 26, Article II, Section 26-22, are amended to read:

**Sec. 26-22. - Levied.**

There is hereby imposed a tax of three percent on the rent charged by an operator for providing lodging to any person after midnight January 1, 1994. The tax shall be stated and charged separately and shall be collected by the operator of the lodge. The tax collected by the operator shall be a debt owed by the operator to the City of Chatfield and shall be extinguished only by payment to the City of Chatfield. In no case shall the tax imposed by this section upon an operator exceed the amount of tax which the operator is authorized and required by this article to collect from a lodger.

Section 3. The provisions of the *Chatfield Code*, Subpart A, Chapter 26, Article II, Section 26-23, are amended to read:

**Sec. 26-23. - Administration.**

(a) *Assessment collection.* The City of Chatfield shall administer and enforce the assessment and collection of the tax imposed by this article. The City of Chatfield shall cause to be prepared blank forms for the returns required by this section and shall distribute the same throughout the city and furnish them an application, but failure to receive or secure them shall not relieve any person from any obligation authorized to adopt rules and regulations for the administration, collection or enforcement of the tax, from time to time and as they may be amended, which rules or regulations are hereby adopted by reference.

(a) *Cost.* Not more than five percent of the gross proceeds from the tax imposed under this article may be retained by the City of Chatfield for the purpose of administration, collection and enforcement.

Section 4. The provisions of the *Chatfield Code*, Subpart A, Chapter 26, Article II, Section 26-24, are amended to read:

**Sec. 26-24. - Collection.**

Each operator shall collect the tax imposed by this article at the time the rent is paid. The tax collection shall be deemed to be held in trust by the operator for the City of Chatfield. The amount of tax shall be separately stated from the rent charged for the lodging and those persons paying the tax shall receive a receipt of payment from the operator.

Section 5. The provisions of the *Chatfield Code*, Subpart A, Chapter 26, Article II, Section 26-25, are amended to read:

**Sec. 26-25. - Payment and returns.**

(a) The tax imposed by this article shall be paid by the operator to the City of Chatfield monthly not later than 25 days after the end of the month in which the taxes were collected, or as otherwise provided by the rules and regulations of the board. At the time of payment, the operator shall submit a return on forms and containing information as the City of Chatfield may require. The return shall contain the following minimum information:

- (1) The total amount of rent collected for lodging during the period covered by the return.
- (2) The amount of tax required to be collected and due for the period.
- (3) The signature of the person filing the return or that of his agent duly authorized in writing.
- (4) The period covered by the return.

(b) The operator may offset against the tax payable with respect to any reporting period, the amount of tax imposed by this article previously paid as a result of any transaction the consideration for which became uncollectible during such reporting period, but only in proportion to the portion of the consideration which became uncollectible.

Section 6. The provisions of the *Chatfield Code*, Subpart A, Chapter 26, Article II, Section 26-26, are amended to read:

**Sec. 26-26. - Exceptions and exemptions.**

(a) *Exceptions.* No tax shall be imposed on rent for lodging paid by an officer or employee of a foreign government who is exempt by reason of express provisions of

federal law or international treaty.

(b) *Exemptions.* An exemption shall be granted to any person as to whom or whose occupancy it is beyond the power of the City of Chatfield to tax. No exemption shall be granted, except upon a claim therefore made at the time the rent is collected and the claim shall be made in writing and under penalty of perjury on forms provided by the board. All such claims shall be forwarded to the board when the returns and collections are submitted as required by this article.

Section 7. The provisions of the *Chatfield Code*, Subpart A, Chapter 26, Article II, Section 26-27, are amended to read:

**Sec. 26-27. - Monthly return; notice for failure to pay.**

The City of Chatfield shall provide a monthly aggregate total of the amount of lodging tax, collected to the board and shall disburse the net proceeds to the bureau monthly. The City of Chatfield shall also provide the board monthly with a list stating the name of any lodging facility operator that has failed to pay its monthly tax and the amount of tax, if known. Upon notice of any violation as outlined in section 26-35, the City of Chatfield shall contact or attempt to contact the lodging facility operator once and provide written notice by first class mail, postage prepaid. If the violation has not been cured within 30 days of the written notice, the board shall instruct the City of Chatfield to commence enforcement proceedings.

Section 8. The provisions of the *Chatfield Code*, Subpart A, Chapter 26, Article II, Section 26-28, are amended to read:

**Sec. 26-28. - Refunds.**

Any person may apply to the City of Chatfield for a refund of tax paid for a prescribed period in excess of the amount legally due for that period, provided that no application for refund shall be considered, unless filed within one year after the tax was paid, or within one year from the filing of the return, whichever period is the longer. The City of Chatfield shall examine the claim and make and file written findings thereon denying or allowing the claim in whole or in part and shall mail a notice thereof by registered mail to the person at the address stated upon the return. If such claim is allowed in whole or in part, the City of Chatfield shall credit the amount of the allowance against any taxes due under this article from the claimant and the balance of said allowance, if any, shall be paid by the City of Chatfield to the claimant.

Section 9. The provisions of the *Chatfield Code*, Subpart A, Chapter 26,

Article II, Section 26-29, are amended to read:

**Sec. 26-29. - Delinquent payments; City of Chatfield action.**

(a) *Failing to file.* If any operator required by this article to file a return shall fail to do so within the time prescribed, or shall make, willfully or otherwise, an incorrect, false, or fraudulent return, the operator shall, upon written notice and demand, immediately file the return or corrected return for the person from any knowledge and information as the City of Chatfield can obtain, and assess a tax on the basis thereof, which tax, less any payments theretofore made on account of the tax for the taxable period covered by return, shall be immediately paid upon written notice and demand. Any return or assessment by the City of Chatfield shall be prima facie correct and valid, and the person shall have the burden of establishing its incorrectness or invalidity in an action or proceeding in respect thereto.

(b) *City of Chatfield action.* If any portion of a tax imposed by this article, including penalties thereon, is not paid within 30 days after it is required to be paid, the board shall direct the institution of legal action as may be necessary to recover the amount due.

Section 10. The provisions of the *Chatfield Code*, Subpart A, Chapter 26, Article II, Section 26-30, are amended to read:

**Sec. 26-30. - Penalties.**

(c) *Failure to pay.* If any tax imposed by this article is not paid within the time herein specified for the payment, or an extension thereof, there shall be added thereto a specific penalty equal to ten percent of the amount remaining unpaid.

(d) *Failure to file.*

(1) In case of any failure to make and file a return within the time prescribed by this article, unless it is shown that the failure is not due to willful neglect, there shall be added to the tax, in lieu of the ten percent specific penalty provided in subsection (a) of this section, a ten percent penalty if the failure is not for more than 30 days with an additional five percent for each additional 30 days or fraction thereof during which the failure continues, not exceeding 25 percent aggregate.

(2) If the penalty as computed does not exceed \$100.00, a minimum penalty of \$100.00 shall be assessed. The amount so added to any tax shall be collected at the same time and in the same manner as a part of the tax, unless the tax has been paid before the discovery of the negligence, in which case the amount so added shall be collected in the same manner as the tax.

(c) *Willful failures.* If any person willfully fails to file any return or make any payment required by this article, or willfully files a false or fraudulent return or willfully attempts in any manner to evade or defeat any tax or payment thereof, there shall also be imposed a penalty in an amount equal to 50 percent of any tax, less any amounts paid on the basis of the false or fraudulent return, found due for the period to which the return related. The penalty imposed by this section shall be collected as part of the tax and shall be in addition to any other penalties provided by this article.

(d) *Applying payments.* All payments received shall be credited first to penalties, next to interest, and then to the tax due.

(e) *Interest.* The amount of tax not timely paid, together with any penalty provided by this section shall bear interest at the rate of five percent per annum from the time the tax should have been paid until paid. Any interest and penalties shall be added to the tax and collected as part thereof.

Section 11. The provisions of the *Chatfield Code*, Subpart A, Chapter 26, Article II, Section 26-31, are amended to read:

**Sec. 26-31. - Examining records.**

The city clerk of the City of Chatfield, or other designated agents authorized in writing, may examine the books, papers and records of any operator in order to verify the accuracy of any return made, or if no return was made, to ascertain the tax as provided in this article. Every operator is directed and required to give to the City of Chatfield or to its duly authorized agent or employee the means, facilities and opportunity for examinations/investigations as are hereby authorized.

Section 12. The provisions of the *Chatfield Code*, Subpart A, Chapter 26, Article II, Section 26-32, are amended to read:

**Sec. 26-32. - Confidential information.**

(a) No officer or employee of the City of Chatfield or any designated agent thereof shall divulge or otherwise make known in any manner any particulars disposed in any return required by this article, or any information concerning the affairs of the person making the return acquired from the person's records, officers, or employees while performing an examination or audit, except in connection with a proceeding involving taxes due under this article from the person making a return. Nothing herein contained shall be construed to prohibit the City of Chatfield from publishing statistics so classified as not to disclose the identity of particular returns and the contents thereof.

(b) Notwithstanding the above provisions of this article, the City of Chatfield may enter into an agreement providing for the administration and collection of the tax imposed by this article with the state department of revenue and its officers and agents.

Section 13. The provisions of the *Chatfield Code*, Subpart A, Chapter 26, Article II, Section 26-33, are amended to read:

**Sec. 26-33. - Advertising misrepresentations prohibited.**

It shall be unlawful for any operator to advertise or hold out or state to the public or any customer, directly or indirectly, it will not be added to the rent or that, if added, it or any part thereof will be refunded, except that in computing the tax to be collected amounts of the tax less than one-half of one cent may be disregarded and the amounts of the tax with one-half cent or more may be considered an additional cent.

Section 14. The provisions of the *Chatfield Code*, Subpart A, Chapter 26, Article II, Section 26-34, are amended to read:

**Sec. 26-34. - Distribution of proceeds.**

All gross proceeds less administrative costs and not less than 95 percent of the gross proceeds obtained from the collection of tax pursuant to this article shall be used in accordance with law to fund a tourism promotion bureau for the purpose of marketing and promoting the area as a tourist region and shall have complete and independent control over the use of said funds.

Section 15. The provisions of the *Chatfield Code*, Subpart A, Chapter 26, Article II, Section 26-35, are amended to read:

**Sec. 26-35. - Violations.**

Any person who shall refuse to make a return required by this article; or who shall refuse to pay the tax, or who shall refuse to remit the taxes collected or any penalty or interest imposed by this article, or who shall refuse to permit the City of Chatfield, or any duly authorized employee or agent to examine the books, records and papers under the person's control, or who shall willfully make any incomplete, false or fraudulent return, or who shall attempt to do anything whatsoever to avoid a full disclosure of the amount of taxes imposed by this article, shall be guilty of a misdemeanor.

Section 16. The provisions of the *Chatfield Code*, Subpart A, Chapter 26, Article II, Section 26-36, are amended to read:

## **Sec. 26-36. - Appeals.**

(c) Any operator aggrieved by any notice, order or determination made by the City of Chatfield under this chapter may file an appeal of the notice, order or determination detailing the operator's reasons for contesting the notice, order or determination with the Chatfield City Council. The appeal shall contain the name of the appellant, the appellant's address and the location of the lodging subject to the notice, order or determination.

(d) The notice of appeal shall be filed with the City Clerk of the City of Chatfield within 20 days after the notice, order, or determination for which review is sought has been mailed or served upon the person requesting review.

(e) Upon receipt of the notice of the City Clerk shall set a date for a public hearing on the appeal before the City Council or its designee and give the appellant at least five days prior written notice of the date, time, and place of the hearing.

(f) At the hearing, the appellant shall be given an opportunity to be heard on the question of why the notice, order, or determination should be modified or withdrawn. The appellant may be represented by legal counsel of appellants choosing at appellant's expense.

(g) The hearing shall be conducted by the City Council or its designee, provided only that the person conducting the hearing shall not have participated in the drafting of the order, notice or determination for which review is sought.

(h) If the hearing is conducted by a person designated by the City Council, the person conducting the hearing shall make recommended written findings of fact and conclusions based upon the applicable parts of this chapter and the evidence presented. Thereafter, based upon such recommended findings and conclusions, the City Council may affirm, reverse or modify the initial notice, order or determination.

(i) Any final decision rendered by the Chatfield City Council pursuant to this section may be reviewed by the Minnesota Court of Appeals by obtaining a writ of certiorari. A petitioner seeking appellate review of the decision of the Chatfield City Council must obtain a writ of certiorari as provided in the provisions of *Minnesota Statutes*, Chapter 606.

Section 17. The provisions of the *Chatfield Code*, Subpart A, Chapter 26, Article II, Section 26-37, are amended to read:

## **Sec. 26-37. - Contract with state for collection and administration.**

The City of Chatfield is authorized to confirm with the state commissioner of revenue to the end that an agreement between the City of Chatfield and the state commissioner of revenue may be entered into for the purpose of providing for the administration and collection of the tax imposed by this article. An agreement shall not become effective before being presented to the Chatfield Alliance for approval, and when so approved the tax imposed by this article shall be collected and administered pursuant to the terms of said agreement.

Section 18. The provisions of the *Chatfield Code*, Subpart A, Chapter 26, Article II, Section 26-38, are amended to read:

**Sec. 26-38. - State commissioner of revenue's authority.**

(j) Upon agreement entered into with the commissioner of revenue and the state, for the administration and enforcement of the provisions of this article, the commissioner of revenue shall be empowered to exercise all of the authority of the City of Chatfield as contained in this article.

(b) an order to provide for the administration and collection of the tax by the commissioner of revenue, the following rules, regulations and statutory provisions are hereby adopted by reference, and to the extent that the provisions of said statutes and regulations shall prevail; the rules and regulations adopted by the commissioner of revenue under the authority of all laws pertaining to the collection of a lodging tax.

( c ) Only those provisions of the foregoing rules, regulations and statutes which are within the authority of the City of Chatfield to enact into an ordinance are adopted by reference by this article.

Section 19. This ordinance shall be effective 30 days following its publication.

Passed and adopted by the City Council of the City of Chatfield, Minnesota, this 26<sup>th</sup> day of July, 2021.

Approved:

Attest:

\_\_\_\_\_  
By its Mayor

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
By its City

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**INTEROFFICE MEMORANDUM**

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**TO:** Council Members  
**FROM:** Brian Burkholder, SCS  
**SUBJECT:** Pickup Replacement/Street & Water Dept  
**DATE:** 6/9/2021

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**Action Requested:** I am looking for your consideration and approval for the replacement of the street dept. pickup and the water dept. pickup.

**Background:** After bringing forward multiple quotes from 3 dealers and taking in the considerations of the Public Works Committee members, I am recommending the trade and purchase of the (2016) street dept pickup with Rochester Cadillac and the trade and purchase of the (2015) water dept pickup with Rochester Ford.

Both Chevy dealers are unable to offer a ½ ton ext. cab with a standard 8' box. They only offer an 8' box in a regular cab. I believe an 8' box is needed for consistently hauling more items including curb stop wrenches, gate valve wrenches, barricades etc. I also believe the extended cab is needed for the winter months for locating equipment, marking paint, water sample equipment etc.

My main goal in trading these pickups every 5 years is to reduce the Capital Plan Budget but also reducing yearly repair and maintenance costs with both pickups having warranties.

Street Dept-

Rochester Cadillac- 1 ton ext. cab	\$33,775
Trade 2016	\$25,000
<b>Total</b>	<b>\$8,775</b>

Lewiston Auto- 1 ton ext. cab	\$33,202
Trade 2016	\$25,000
<b>Total</b>	<b>\$8,202</b>

Rochester Ford-1 ton ext. cab	\$36,771
Trade 2016	\$26,000
<b>Total</b>	<b>\$10,771</b>

Water Dept-

Rochester Cadillac- ½ ton reg. cab	\$27,758	½ ton ext. cab 6'6" box	\$28,000
Trade 2015	\$23,000	Trade 2015	\$23,000

	Total	\$4,758	Total	\$5,000
Lewiston Auto-	1/2 ton reg. cab	\$27,947		
	Trade 2015	\$20,500		
	Total	\$7,447	1/2 ton ext. cab 6'6" box	
Rochester Ford-	1/2 ton reg cab	\$27,719	1/2 ton ext. cab 8' box	\$30,308
	Trade 2015	\$22,000	Trade 2015	\$22,000
	Total	\$5,719	Total	\$8,308

Although Rochester Ford's quote came in a bit higher on the 1/2 ton ext. cab for the water dept pickup, I do recommend purchasing from Ford because I believe this is the best needed pickup for the dept and planning to trade in the 2105.

I also recommend purchasing 1 ton ext. cab pickup for street dept from Rochester Cadillac and trading in the 2016.

My plan is to trade both pickups in every 5 years keeping the operating cost the same or less but most importantly keeping the repair cost to little or nothing over the next 5 years with the warranty.

Thank you for your time,  
Brian Burkholder

**City of Chatfield  
Fillmore County, Minnesota  
RESOLUTION NUMBER 21.07.12**

**RESCINDING A LOCAL EMERGENCY**

**WHEREAS**, on March 23, 2020 the City Council adopted Resolution Number 20.03.23 declaring a local emergency due to COVID-19; and

**WHEREAS**, the City of Chatfield understands that COVID-19 is still a public health crisis and should be taken seriously; and

**WHEREAS**, the City of Chatfield is able to make accommodations to enable it to conduct its affairs in a safe manner; and,

**WHEREAS**, the City of Chatfield no longer needs emergency powers operate effectively and efficiently.

**NOW, THEREFORE, BE IT RESOLVED** by the Common Council of the City of Chatfield, Minnesota, that Resolution Number 20.03.23 Declaring a Local Emergency is hereby rescinded effective July 31, 2021.

**DULY ADOPTED BY THE CITY COUNCIL THIS 12<sup>th</sup> DAY OF JULY, 2021.**

## Joel Young

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**To:** City Council  
**Subject:** FW: Filling a Vacancy

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**From:** Joel Young  
**Sent:** Tuesday, June 29, 2021 8:36 AM  
**To:** Mayor Russell Smith <mayorsmith@ci.chatfield.mn.us>; Smith, Russell <russell.m.smith@state.mn.us>  
**Cc:** fssuhler@msn.com  
**Subject:** Filling a Vacancy

Greetings to you, today. As you all know, Councilor John McBroom has resigned his position on the city council and Mayor Russ has asked me to distribute the following information to you. The next city council agenda will include an opportunity for the city council to discuss how to go about appointing someone to this seat.

There are three logical methods to consider:

1. The city council could announce the vacancy and invite interested residents to submit an application, and basically follow a hiring process. This would be the most open process. At the same time, this would likely impact the next election by having an incumbent who was initially appointed rather than elected.....which is not necessarily good or bad, simply a consideration that others have made in the past.
2. The city council could consider asking a former mayor or city council member to fill the seat. Presumably, this person would not be interested in serving beyond the end of this term, thereby not affecting the next election. At the same time, this person would bring experience to the table.
3. The city council could review the list of people who are active within the organization in some way, to consider if one or more of them should be invited to fill the vacancy. This would also bring a person with at least some experience with the organization.

By the way, Councilor McBroom's term has 3.5 years left, as he was just re-elected in the fall of 2020. Also, no one other than Russ Smith, Pam Bluhm or Josh Broadwater filed for office in 2020.

**Joel A. Young, MCMC / City Clerk**

City of Chatfield  
21 Second Street Southeast  
Chatfield, MN 55923  
[www.ci.chatfield.mn.us](http://www.ci.chatfield.mn.us)  
507-867-3810